

**1. CALL TO ORDER**

The Code Review Committee met on Thursday, March 22, 2018, in the City Council Chambers, Dillingham, AK. Council Member Chris Maines chaired the meeting and called the meeting to order at 5:38 p.m.

**2. ROLL CALL**

Committee Members present:

Mayor Alice Ruby	Tracy Hightower (via telephone)	
Aksel Buholm	Lori Goodell	Tod Larson

**3. APPROVAL OF MINUTES**

- a. Minutes of February 8, 2018

MOTION: Aksel Buholm moved and Lori Goodell seconded the motion to approve the minutes of February 8, 2018.

VOTE: The motion passed unanimously by voice vote.

**4. APPROVAL OF AGENDA**

MOTION: Lori Goodell moved and Aksel Buholm seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

**5. UNFINISHED BUSINESS**

- a. Code Committee's To Do List

There have been no changes.

**6. NEW BUSINESS**

- a. Review \$5,000 sales tax cap

Discussion:

- JD Palin noted the narrow margin for high end items at L&M;
- Sales tax is generated from parts which would be effected if the dealership requirement cannot be retained;
- Various approaches for a cap were discussed; i.e., exempting specific items, and lowering the raised cap.

MOTION: Aksel Buholm moved and Tracy Hightower seconded the motion to lower the tax cap to \$3,500.

VOTE: The motion passed unanimously by voice vote.

Discussion:

- It was reported that there is an incomplete sentence in 4.20.050 T 1.

MOTION: Aksel Buholm moved and Tracy Hightower seconded the motion to correct the error in the same Ordinance created to lower the tax cap to \$3,500.

VOTE: The motion passed unanimously by voice vote.

Discussion:

- It was also noted that the business license review, recently completed at the same time as the tax cap changes were done, missed addressing the hobbyist activities done locally.

Follow-up:

City Clerk will draft language to correct this oversight, submit for an attorney review, and report back in April to the Code Review Committee.

b. Willow Tree Inn Liquor License Review

Liquor License Application Review was examined, Willow Tree Inn is in arrears with their city accounts. Under the circumstances the Code Review Committee feels it appropriate to protest the renewal with condition of bringing all accounts current.

MOTION: Tracy Hightower moved and Aksel Buholm seconded the motion to recommend Council protest with conditions on the Willow Tree Inn Liquor License Renewal.

VOTE: The motion passed unanimously by voice vote.

c. Title 7.07 Animals

Discussion:

- A progressive fine schedule was inquired about;
- The appeal process only applies to level four, and is could apply to other levels.

Follow-up:

City Clerk will submit for an attorney review and report back in April to the Code Review Committee.

d. Set next meeting date

Next Code Review Committee Meeting is scheduled for April 12, 2018.

**7. PUBLIC COMMENT/COMMITTEE COMMENTS**

There were no comments.

**8. ADJOURNMENT**

The meeting adjourned at 7:00 p.m.

  
Chris Maines, Chair

ATTEST:  
  
Lori Goodell, City Clerk

Approval Date: August 9, 2018



**1. CALL TO ORDER**

The Finance and Budget Committee met on Monday, June 18, 2018, in the City Council Chambers, Dillingham, AK. Paul Liedberg called the meeting to order at 5:30 p.m.

**2. ROLL CALL**

Committee Members present:

Andy Anderson	Lori Goodell	Mayor Ruby
Anita Fuller	Paul Liedberg	

Committee Members excused: Curt Armstrong

**3. APPROVAL OF MINUTES**

- a. Minutes of May 21, 2018

MOTION: Andy Anderson moved and Alice Ruby seconded the motion to approve the minutes of May 21, 2018.

VOTE: The motion passed unanimously.

**4. APPROVAL OF AGENDA**

MOTION: Alice Ruby moved and Andy Anderson seconded the motion to approve the agenda.

VOTE: The motion passed unanimously.

**5. STAFF REPORTS**

Monthly finance revenue and expenditure reports will be provided, this will allow for more timely financial information going to council. The May 31<sup>st</sup> report was reviewed. This report reflects the mid-year adjustments. Several revenue lines will be explored; i.e. water and landfill to determine why the percentage is so low. Admin overhead transfers have not been completed for the 3<sup>rd</sup> quarter. An insurance payment for dock damages should be received and applied to FY18. The review schedule will be updated to reflect the reports being submitted a month earlier. Dock invoicing is being worked on. Cameron Malstrom has been promoted, and is the new Assistant Finance Director.

**6. UNFINISHED BUSINESS**

There was no unfinished business.

**7. NEW BUSINESS**

- a. Marijuana Taxation Options

- All information from the Marijuana Advisory Committee regarding taxation, which was limited, was included in the packet;
- A new sales tax, or increase in existing sales tax would have to be ratified by the voters;
- Any sales currently would be subject to the existing 6%;
- Council can establish and adjust an excise tax. Marijuana excise taxation will be researched and information brought back to the August Finance & Budget meeting;
- Public input regarding marijuana tax will be sought, there are two retail applications in process with the state;

- Issues such as how to levy, and medical marijuana status, what the state policies are will be deliberated.
- b. Foreclosure List
  - An active collection campaign is recommended, including phone calls;
  - Setting up a reasonable promissory note program results in removal from the list. Promissory note agreements have been limited to two years as the City is not a banking institution;
  - The list will continue to be updated as payments are made;
  - A policy regarding a threshold, \$200 until four years delinquent will be looked into the legalities;
  - The city receives a high amount of returned mail which has an impact on collections. Finance Department is working on a policy that will help keep customer changes up to date.

**8. PUBLIC/COMMITTEE COMMENT(S)**

- Finance Director will check with Navin regarding comment on updating sales tax code;
- Explore health insurance options to offset increase in premiums. Health insurance runs on a calendar year making it difficult to budget for.

**9. ADJOURNMENT**

The meeting adjourned at 6:47 p.m.



Paul Liedberg, Chair

ATTEST:



Lori Goodell, City Clerk

Approved: August 13, 2018

CITY OF DILLINGHAM, ALASKA

**ORDINANCE NO. 2018-05**

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 4.16.020 BUSINESS LICENSE, TO ADD AN EXEMPTION FOR CASUAL AND ISOLATED SALES**

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

**Section 1. Classification.** This is a code ordinance.

**Section 2. Amendment to Section 4.16.020.** Section 4.16.020 of the Dillingham Municipal Code is hereby amended as follows with new text displayed in **bold** and underlined font and deleted text displayed in strike out font.

**4.16.020 Definitions.**

“Business” means:

A. A person (as defined in Section 4.20.020), partnership, corporation or company of any sort providing goods or services within the city for a profit, **unless the goods or services consist entirely of casual or isolated sales (as defined in Section 4.20.050);**

B. A person (as defined in Section 4.20.020), partnership, corporation or company of any sort providing the service of operating a taxicab or vehicle-for-hire and required to have a business license and remit sales tax regardless of amount of sales.

**Section 6. Effective Date.** This ordinance is effective upon **adoption**.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on \_\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Alice Ruby, Mayor  
[SEAL]

\_\_\_\_\_  
City Clerk



CITY OF DILLINGHAM, ALASKA

**ORDINANCE NO. 2018-06**

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING DILLINGHAM MUNICIPAL CODE CHAPTER 4.15.030, EXEMPTIONS RENEWING THE TAXABLE AMOUNT FOR FISHING VESSELS AND AIRCRAFT**

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WHEREAS, to encourage local vessel and aircraft storage a tax cap was established in 2015; and

WHEREAS, Dillingham Municipal Code 4.15.030 G and I have a sunset clause that expires in December 2018; and

WHEREAS, the City wishes to extend the sunset clause to December 31, 2021;

NOW, THEREFORE, BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

**Section 1. Classification.** This is a code ordinance.

**Section 2. Amendment of Section 4.15.030.** Section 4.15.030 of the Dillingham Municipal Code is hereby amended as follows with new language underlined and **emboldened** and deleted language shown as ~~strike through~~.

**4.15.030 Real and personal property exemptions.**

A. The property listed in AS 29.45.030 is exempt from general taxation, subject to the requirements set out therein and in this section.

B. Application Required. An application provided by the city for an exemption from taxation of property shall be filed with the city in accordance with AS 29.45.030.

C. Senior Citizen or Disabled Veteran Eligibility.

1. Residents of the city of Dillingham are eligible for a real property tax exemption on the first one hundred fifty thousand dollars of assessed value on the real property they own and occupy as a primary residence and permanent place of abode if the individual meets one of the following requirements:

a. Sixty-five years of age or older;

b. Disabled veteran; or

c. At least sixty years old who is the widow or widower of a person who qualified for an exemption under subsection (C)(1)(a) or (b) of this section.

d. To be eligible for an exemption under this subsection (C) for a year, the resident shall also meet all requirements for a permanent fund dividend under AS 43.23.005 for the same year or for the immediately preceding year.

2. Only one exemption may be granted for the same property and, if two or more persons are eligible for an exemption for the same property, the parties shall decide between or among themselves who is to receive the benefit of the exemption.
3. "Disabled veteran" means a disabled person:
  - a. Separated from the military service of the United States under a condition that is not dishonorable who is a resident of the state, whose disability was incurred or aggravated in the line of duty in the military service of the United States, and whose disability has been rated as fifty percent or more by the branch of service in which that person served or by the United States Department of Veterans Affairs; or
  - b. Who served in the Alaska Territorial Guard, who is a resident of the state, whose disability was incurred or aggravated while serving in the Alaska Territorial Guard, and whose disability has been rated as fifty percent or more.
4. **Assessment Date.** In order to qualify for an exemption described in this section, an applicant must fulfill the requirements for the exemption as of January 1st in the tax year for which the exemption is sought.
5. **Filing Deadline.** An application for exemption shall be filed no later than February 15th of the assessment year for which the exemption is requested.
6. **Deadline Extension for Good Cause.** The assessor may accept an exemption application after February 15th and up to May 25th of the assessment year for which the exemption is requested only upon a showing of good cause. A request to accept a late filed exemption application for a tax year shall be filed with the finance director. A denial of such a request may be appealed to the board of equalization pursuant to subsection (C)(12) of this section. Notwithstanding any other provision of law, a request to accept a late filed exemption application shall not be granted if it is not filed on or before May 25th of the tax year for which the exemption is sought.
  - a. "Good cause," for purposes of waiver of the filing deadline, is a written explanation by a medical doctor which unequivocally establishes that the person seeking the exemption was physically or mentally incapacitated and therefore unable to submit a timely application or to appoint an authorized representative to file an exemption application on his or her behalf.
7. **Senior Citizen Applications.**
  - a. Qualifying senior citizen applicants are not required to reapply annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, or other factors affecting the exemption causes the property to either spatially qualify or no longer qualify for exempt status.
8. **Disabled Veterans Applications.**
  - a. The city shall accept disabled veteran applications for previous tax years only where the disabled veteran has made timely application for each year the exemption is sought and has received a qualifying retroactive disability evaluation from the Veterans Administration or applicable branch of service.
  - b. Qualifying disabled veterans who are permanently disabled are not required to reapply annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, status of disability or other factor affecting the

exemption causes the property to either spatially qualify or no longer qualify for exempt status.

c. Disabled veterans who have not received a permanent disability rating are required to file annually.

9. City Notification. Property owners shall notify the city when the requirements for exemption are no longer met.

10. Assessor Determination and Request for Proof. If the assessor determines that a property is not eligible for exemption, all taxes, penalty and interest due on the property from the tax lien date following the date the property should have been subject to taxation are immediately due and owing. The assessor may require proof under this section at any time.

11. Certain Exempted Properties. Laws exempting certain property from execution under the Code of Civil Procedure (AS 09) do not exempt the property from taxes levied and collected by municipalities.

12. Appeal. A person may appeal the city's denial of an application for the exemption of property from taxation to the board of equalization pursuant to Sections 4.15.125 through 4.15.140.

a. The appeal shall be filed with the city clerk, in writing, setting forth with specificity the explanation in support of the reason for the appeal, within thirty days of the city's determination to deny the exemption application.

b. The board of equalization's decision on the appeal may be filed as an administrative appeal to the superior court within thirty days, which appeal shall be on the record on which the board of equalization based its merits.

13. Review Applications. The city's finance director will review one-third of the applications annually on a rotating basis.

D. Real property interests, other than fee simple record ownership, of an individual residing on the property, if the property has been developed, improved, or acquired with federal funds for the provision of low-income housing on or before September 1, 2017, and is owned or managed as low-income housing by either the Alaska Housing Finance Corporation under AS 18.55.100 through 18.55.960 or a regional housing authority formed under AS 18.55.996. This section does not prohibit the city from continuing to receive payments in lieu of taxes authorized under federal law.

E. Snowmobiles and three-, four-, or six-wheel all terrain vehicles (not to exceed manufactured dry weight of one thousand pounds) shall be exempted from personal property taxation.

F. Recreational boats and all outboard motors shall be exempted from personal property taxation. For purposes of this exemption "recreational boats" means watercraft used or capable of being used as a means of transportation on water and used exclusively for purposes other than commercial purposes and which are otherwise exempt from taxation under this section.

"Commercial purposes" means activities for which a person receives direct monetary compensation or activities for which a person receives no direct monetary compensation, but that are incidental to and done in furtherance of the person's business.

G. The following boats are not exempt from personal property taxation under this section:

1. Boats used for commercial purposes, the amount of the assessed valuation over three hundred thousand dollars is not taxable. Unless renewed by the Dillingham city council, the exemptions granted under this subsection shall expire on December 31, ~~2018~~ **2021**, after which the full and assessed value of such vehicles shall be taxable;
2. Boats required to display a commercial operator permit under state law or regulation;
3. Fishing vessels required to display a number plate by AS 16.05.520(A) or any successor state law or regulation;
4. Boats for which a commercial vessel license is required under state law;
5. Boats owned or operated at any time during the preceding calendar year for the purpose of the taking, fishing for, or possession of fish, shellfish, or other fishery resources with the intent of disposing of them for profit, or by sale, barter, trade, or in commercial channels regardless of whether the boat was actually used for this purpose;
6. Boats for which a vessel entry permit is required; and
7. Boats operated at any time during the preceding calendar year for hire.

H. Rental household and office furniture are exempt.

I. The amount of the assessed valuation of any aircraft subject to taxation under Section 4.15.052 that exceeds three hundred thousand dollars is not taxable. Unless renewed by the Dillingham city council, the exemption granted under this subsection shall expire on December 31, ~~2018~~ **2021**, after which the full and assessed value of such aircraft shall be taxable.

**Section 3. Effective Date.** This ordinance is effective upon passage.

BE IT ENACTED by the Dillingham City Council on \_\_\_\_\_.

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST: [SEAL]

\_\_\_\_\_  
Lori Goodell, City Clerk

CITY OF DILLINGHAM, ALASKA

**RESOLUTION NO. 2018-14**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING FORECLOSURE PROCEEDINGS ON DELINQUENT PROPERTY TAXES FOR THE YEARS 2012-2017**

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WHEREAS, AS 29.45.320-330 allows the City of Dillingham to collect unpaid real property taxes through in rem foreclosure proceedings against all real property for which the property tax has not been paid in full; and

WHEREAS, the City’s Finance Department has prepared a foreclosure list identifying properties for which the tax has not been paid in accordance with AS 29.45.330;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The City Attorney is hereby authorized to file a foreclosure action against all property identified in the foreclosure list.
2. The City Clerk is hereby directed to certify and publish the foreclosure list and provide notice of the commencement of the foreclosure action in accordance with AS 29.45.330 and DMC Chapter 4.15.

PASSED and ADOPTED by the Dillingham City Council on September 6, 2018.

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
Lori Goodell, City Clerk



**City of Dillingham Information Memorandum**

Agenda of: September 6, 2018

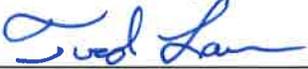
Attachment to:

Ordinance No. \_\_\_\_\_ / Resolution No. 2018-14

**Subject:**

Authorize foreclosure proceedings on delinquent properties for years 2012-2017

City Manager: Recommend Approval

Signature: 

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

- Foreclosure List

**Summary Statement:**

Annually the City Council shall direct that the City present a petition for judgment and a certified copy of the foreclosure list for the previous year's delinquent taxes in the Superior Court for judgment. Moving through the foreclosure steps can be a very lengthy process. During that time, property owners are encouraged to work with the City to make payment arrangements through a repayment plan if they are financially unable to pay off the debt in a lump sum. The repayment plan allows the owner to pay off their account over a reasonable period of time.

City staff will follow the Standard Operating Procedure for Foreclosure Process. Owners will be notified by mail following approval of this resolution that the city will begin proceedings in the next several months and are encouraged to pay their tax account in full and avoid unnecessary additional costs attributed to the foreclosure process.

Attachment to:  
Ordinance No. \_\_\_\_\_ / Resolution No. 2018-14

**Summary Statement continued:**

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

# 2012-2017 Foreclosure List

Updated 08/29/2018

Acct #	Account Name	Legal Description	2012	2013	2014	2015	2016	2017	Penalty	Interest	Grand Total
101130	Andrew, Phil/George/Gabriel	Nerka B L7						\$514.25	\$40.26	\$33.23	\$587.74
101132	Angasan, Val & Cecelia	USS 4972 B L8				\$0.00		\$2,498.60	\$249.86	\$156.29	\$2,904.75
103065	Birkholz, Raven B	USS 3184 B P3 L*						\$4,433.00	\$443.30	\$180.46	\$5,056.76
101788	Choggiung Investment Corp	Courthouse B L2						\$10.00	\$4.97	\$0.40	\$15.37
101188	Creasey Jr., Walter	Fireweed B L10						\$1,748.75	\$148.93	\$96.24	\$1,993.92
101226	Estate of Charlie Franklin	Mission B1 L1				\$1,675.70		\$1,675.70	\$335.14	\$253.24	\$3,939.78
102133	Estate of Julia Reed	USS 2732 -Portion 1 B29 L2				\$6.50		\$273.00	\$27.95	\$11.79	\$319.24
101496	Estate of Lucy Roehl	Snag Point B1 L9				\$145.84	\$1,060.80	\$1,296.10	\$235.69	\$342.97	\$3,081.40
101500	Estate of Sassa Backford	Snag Point B2 L3				\$1,076.40		\$1,426.10	\$250.25	\$176.92	\$2,929.67
101502	Federal National Mortgage Ass'n	Laura B L5A	\$1,409.20						\$140.92	\$578.86	\$2,128.98
102481	Fortune, Douglas	Snag Point B2 L17				\$474.85		\$1,508.00	\$171.75	\$137.25	\$2,291.85
100530	Grant Aviation	USS 5688 B500A L 7B						\$7,576.40	\$757.64	\$308.41	\$8,642.45
100530	Grant Aviation	Wren B L1						\$4,937.40	\$493.74	\$200.98	\$5,632.12
101248	Hiratsuka, Louise	Shannon L8						\$1,653.60	\$165.36	\$67.31	\$1,886.27
101248	Hiratsuka, Louise	Shannon B L9						\$106.60	\$10.66	\$4.34	\$121.60
100914	Ingham, Sherry	Pearson B L9						\$665.47	\$66.55	\$27.09	\$759.11
101257	Ishnook, Anuska	Sockeye B L2				\$715.63	\$1,527.50	\$1,527.50	\$337.23	\$390.46	\$4,498.32
102897	Javier, Matrona	Snag Point B2 L5				\$256.10		\$2,267.20	\$252.33	\$120.57	\$2,896.20
102425	Johnson, Gail	Snag Point B2 L14						\$406.96	\$36.64	\$19.94	\$463.54
102893	Johnson, Kevin P	Napaq B1 L1					\$1,016.60	\$1,016.60	\$203.32	\$153.64	\$2,390.16
101275	Knutsen, Derek&Amber	USS 2732 B19 L21				\$414.62	\$1,475.50	\$1,475.50	\$589.79	\$633.18	\$6,035.49
101275	Knutsen, Derek&Amber	USS 2732 B19 L20				\$196.30	\$200.20	\$200.20	\$59.67	\$65.41	\$721.78
101277	Krause, Sally Ann	USS 2732 B1 L3						\$163.80	\$16.38	\$6.67	\$186.85
101277	Krause, Sally Ann	USS 2732 B7 L5						\$85.80	\$8.58	\$3.49	\$97.87
101180	Kroener, Debra	USS 3184 B P3 L*				\$4,344.60			\$434.46	\$777.26	\$5,556.32
101180	Kroener, Debra	Buckshot Estates B L8				\$3,018.60			\$301.86	\$333.30	\$3,653.76
102383	Larson, Emil & Leah	Snag Point B2 L18				\$181.03		\$235.75	\$40.10	\$30.84	\$487.72
101294	Libby, John & Cynthia	USS 2732 B2 L5				\$89.70		\$114.40	\$20.41	\$14.56	\$239.07
101294	Libby, John & Cynthia	USS 2732 B2 L6				\$66.30		\$230.10	\$29.64	\$16.68	\$342.72
101294	Libby, John & Cynthia	USS 2732 B7 L1				\$152.10		\$65.00	\$21.71	\$19.45	\$258.26
101294	Libby, John & Cynthia	USS 2732 B7 L2				\$2,501.20	\$1,448.20	\$1,448.20	\$394.94	\$335.14	\$4,679.48
101294	Libby, John & Cynthia	USS 2732 B7 L6				\$85.80		\$85.80	\$17.16	\$12.96	\$201.72
101294	Libby, John & Cynthia	USS 2732 B7 L7				\$1,821.30	\$1,609.40	\$1,609.40	\$343.07	\$266.62	\$4,040.39
101298	Lindenau, David	Fireweed B L5				\$510.90		\$510.90	\$102.18	\$77.22	\$1,201.20
103138	Maki Isok Estate	USS 2732 B15 L2						\$325.00	\$32.50	\$13.23	\$370.73
101321	McKinnon, Oleanna	Float Plane B3 L3						\$1,296.10	\$129.61	\$52.76	\$1,478.47
101329	Moran (1), Trustee Helen E	USS 2732 B2 L11				\$66.30		\$114.40	\$18.07	\$11.96	\$210.73
101329	Moran (1), Trustee Helen E	USS 2732 B3 L6				\$119.60		\$227.50	\$34.71	\$22.46	\$404.27

# 2012-2017 Foreclosure List

Updated 08/29/2018

Acct #	Account Name	Legal Description	2012	2013	2014	2015	2016	2017	Penalty	Interest	Grand Total
101329	Moran (1), Trustee Helen E	USS 2732 B6 L3					\$80.60	\$230.10	\$31.07	\$18.28	\$360.05
101329	Moran (1), Trustee Helen E	USS 2732 B6 L4					\$92.30	\$150.80	\$24.31	\$16.33	\$283.74
101329	Moran (1), Trustee Helen E	USS 2732 B6 L5					\$63.70	\$96.20	\$15.99	\$10.94	\$186.83
101329	Moran (1), Trustee Helen E	USS 2732 B6 L1A					\$23.40	\$32.50	\$5.59	\$3.91	\$65.40
101329	Moran (1), Trustee Helen E	USS 2732 B6 L2A					\$91.00	\$166.40	\$25.74	\$16.83	\$299.97
101329	Moran (1), Trustee Helen E	USS 2732 B25 L8					\$195.00	\$228.80	\$42.38	\$30.84	\$497.02
101328	Moran, Trustee Helen E	USS 2732 B2 L1					\$198.90	\$227.50	\$42.64	\$31.21	\$500.25
101328	Moran, Trustee Helen E	USS 2732 B2 L10					\$66.30	\$114.40	\$18.07	\$11.96	\$210.73
100958	Nielsen, Fred	USS 2732 B19 L13						\$2,345.20	\$234.52	\$95.45	\$2,675.17
101348	Noden, Daniel & Mary Ann	Snag Point B1 L10				\$115.77			\$0.00	\$35.14	\$150.91
100965	Nunn Sr., Larry E.	Nunn B L22A						\$251.93	\$20.74	\$12.24	\$284.91
100618	Omni Enterprises	USS 2732 B31 L1				\$3,270.80			\$327.08	\$585.17	\$4,183.05
100989	Sampson, Eileen	Snag Point B2 L23				\$0.00	\$1,038.70	\$1,272.70	\$231.14	\$211.45	\$2,753.99
103069	Sanchez, Jerilyn	Sampson B14C L2					\$347.30	\$547.30	\$144.19	\$40.05	\$1,078.84
100992	Savo, Liz	Snag Point B1 L8					\$246.31	\$0.00	\$0.00	\$34.66	\$280.97
101406	Sylvester, Richard	Tundra View Estates L1						\$578.97	\$58.48	\$44.04	\$681.49
101431	Wahl, Bessie	USS 4980 L3						\$404.19	\$40.42	\$16.44	\$461.05
101431	Wahl, Bessie	Snag Point B1 L7						\$1,133.60	\$113.36	\$46.14	\$1,293.10
101435	Washington, Fred	Nerka B1 L13							\$0.00	\$434.27	\$1,648.02
101019	Wassily, Steve	Snag Point B1 L2				\$0.00	\$1,120.60	\$1,170.00	\$229.06	\$234.87	\$2,754.53
101451	Woods, Thomas	USS 2995 B L1						\$539.30	\$45.87	\$29.74	\$614.91
101460	York, Jessica	USS 2732 B19 L10A							\$208.00	\$372.13	\$2,660.13
101462	Yukluk, Fannie A	Osterhaus B L2					\$364.00	\$260.00	\$62.40	\$50.77	\$737.17
101461	Yukluk, Josephine	USS 2732 B22 L5						\$685.30	\$50.72	\$44.09	\$780.11
<b>Total</b>			\$2,622.95	\$0.00	\$414.62	\$12,315.84	\$21,064.78	\$54,410.58	\$8,999.10	\$8,380.53	\$108,148.40

CITY OF DILLINGHAM, ALASKA

**RESOLUTION NO. 2018-15**

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT FOR THE PUBLIC SAFETY CLEAN AGENT FIRE SUPPRESSION SYSTEM**

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WHEREAS, the City’s Public Safety server room is inadequate to handle the needs of a fire suppression system; and

WHEREAS, this project is listed as the #2 priority on the FY19 CIP list; and

WHEREAS, with the current system a fire would result in the total loss of vital records; and

WHEREAS, this upgrade will allow the server room meet fire safety codes and enable the preservation of critical records; and

WHEREAS, the City has funds available in the E-911 upgrade grant that satisfy grant requirements; and

WHEREAS, the City advertised the project according to the contract and purchasing procedures and received two bids;

NOW, THEREFORE, BE IT RESOLVED that Dillingham City Council authorizes the City Manager to award the contract to Wolverine Supply Inc., the lowest responsive bidder, in the amount of \$67,000, for constructing a clean agent fire suppression system for the Department of Public Safety server room.

PASSED and ADOPTED by the Dillingham City Council on September 6, 2018.

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
Lori Goodell, City Clerk



City of Dillingham  
Fiscal Note

Agenda Date: September 6, 2018

Dillingham Public Safety Clean Agent Fire Suppression System in server room - contract with Wolverine Supply, Inc.

ORIGINATOR: Cynthia Rogers

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$67,000		FUNDING SOURCE <b>E-911 Grant and 911 Surcharge Revenue</b>	
FROM ACCOUNT		Project	
4713 8710 20 21 0000 0	\$55,000	<b>DPS Clean Agent Fire Suppression</b>	
2550 7625 20 21 0000 0	\$12,000		
TO ACCOUNT:	VERIFIED BY: Anita Fuller	Date:	8/29/2018

EXPENDITURES

OPERATING	FY19			
Contractual	\$ 67,000.00			
<b>TOTAL OPERATING</b>	<b>\$ 67,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL	\$ -			
---------	------	--	--	--

REVENUE	-			
---------	---	--	--	--

FUNDING

State Grant E-911	\$55,000			
911 Surcharge Revenue	\$12,000			
Capital Project				
Other				
<b>TOTAL FUNDING</b>	<b>\$ 67,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

POSITIONS

Full-Time				
Part-Time				

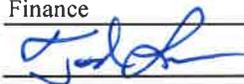
Analysis: (Attach a separate page if necessary)

See Resolution 2018-15

PREPARED BY: Anita Fuller

August 29, 2018

DEPARTMENT: Finance

APPROVED BY:  \_\_\_\_\_

8/29/18

**City of Dillingham Information Memorandum**

Agenda of: September 6, 2018

Attachment to:

Ordinance No. \_\_\_\_\_ / Resolution No. 2018-15

**Subject:**

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY  
MANAGER TO AWARD A CONTRACT FOR THE PUBLIC SAFETY CLEAN AGENT FIRE  
SUPPRESSION SYSTEM



City Manager: Recommend Approval

Signature: 

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

Fiscal Note  
Invitation to bid

**Summary Statement:**

This resolution authorizes administration to sign a contract with Wolverine Supply, Inc. for the installation of a clean agent fire suppression system for the Department of Public Safety computer server room. This project is listed as #2 on the FY19 CIP list. This contractor was the lowest responsive bidder.

The bid due date was July 26, 2018, at 4:00 PM and bids were opened immediately following. Notices were also posted in three public places: City Hall, N&N Market, AC Store, and the Post Office. Additionally, the RFP was advertised on the City website and in the Bristol Bay Times on July 5 and 12. A pre-bid conference was held on July 17, 2018.

(Such publication shall be made twice, with at least one week, but not more than two weeks, intervening between publications, and there shall be sufficient time between the late of last publication and the bid opening for preparation of bids, which time shall not be less than two weeks.)

Attachment to:  
Ordinance No. \_\_\_\_\_ / Resolution No. 2018-15 \_\_\_\_\_

**Summary Statement continued:**

Route to	Department Head	Date
X	Finance Director	
X	Chief of Police	
X	City Clerk	



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**INVITATION TO BID**  
**RFP 2018-03 Dillingham Public Safety Clean Agent Fire Suppression System**

The City of Dillingham is soliciting sealed bids from contractors to install a clean agent fire suppression system for the Department of Public Safety computer server room. A pre-bid conference will be held at 10 AM on Tuesday, July 17, 2018.

Inquiries should be directed to Dan Pasquariello at [chiefofpolice@dillinghamak.us](mailto:chiefofpolice@dillinghamak.us) or 907-842-5354.

Proposals will be accepted until 4:00 PM on Thursday, July 26, 2018.

Proposals will be evaluated on the same day and a Notice of Intent to Award will be given after the evaluation process is complete. A contract to award will be authorized at the August 2, 2018 regular meeting of the Dillingham City Council.

**SPECIFICATIONS**

**Submittal Requirements and Information**

To be considered, all proposals must be delivered to the address below, on or before the deadline no later than 4:00 PM on Thursday, July 26, 2018.

Please mark the envelope to identify the project: **RFP 2018-03 DPS Clean Agent Fire Suppression**

Delivery instructions – mail or hand deliver in a sealed envelope to:

Planning Director's Office  
City of Dillingham  
PO Box 889  
Dillingham, AK 99576

*Electronic and faxed proposals will not be accepted.*

**Required Proposal Content**

Return the following materials in your proposal to the City of Dillingham by the due date:

- Transmittal Letter
- Previous Experience
- References
- Proposal Price and Timeline
- Attachment A: Bid Form

## **Background**

The City of Dillingham, Department of Public Safety, server room requires a clean agent fire suppression system to protect its 911 system, DPS servers and associated electronic equipment; ensuring business continuity, preserving vital records, and maintaining effective emergency response.

The server room measures 8' x 14' x 8' or a total of 896 cubic feet. An adjacent storage area may be utilized to store system components, such as cylinders. DPS prefers a low-pressure inert gas system. The system must be free from residue and it must not be impactful to the continuing operation of computer systems in the case of discharge.

The server room has one existing sprinkler head as part of a building-wide sprinkler system. The added clean agent fire suppression system will be the first line of defense in case of a fire, designed to discharge into the room and extinguish a fire before the sprinkler system is filled with water. Should the fire continue to build and get hot enough (165°F) to fuse a sprinkler, then the sprinkler valve would open to deliver water to the open head.

DPS is also requesting a bid alternate to provide a permanent air conditioning unit to cool the room, which will be connected to the existing HVAC system, and removal of the temporary cooling unit.

## **Scope of Work**

1. Provide design, specialty materials, installation, terminations, programming, startup, and commissioning of a clean agent suppression system to provide fire suppression coverage for the DPS server room, as described above.
2. The system must be connected to the existing DPS building fire alarm control panel, to NFPA approved fire notification devices, with one additional device installed directly outside of the server room.
3. Provide server room air sealing and any associated HVAC venting requirements.
4. Provide system certification and end user training.

## **Bid Alternate**

1. Install a permanent air conditioning unit to adequately cool the DPS server room, to connect with the existing HVAC system, and to include removal of the temporary AC unit.

## **Proof of Insurance and Licensing**

Responding bidders will be required to provide the following prior to "Notice of Award":

- Copy of current City of Dillingham Business License.
- State of Alaska Business License.
- Certification of Insurance and Workers Compensation as required under AS23.30 naming all employees. If the business is owner-operated than Workers Compensation is not necessary.
- Proof of commercial insurance, covering bodily injury, death, and property damage with a single limit not less than one million dollars.
- Vehicle liability insurance including applicable uninsured/underinsured coverage with limits of liability not less than one million (\$1,000,000) dollars per occurrence combined.
- Single limit bodily injury and property damage.

All insurances, workers' compensation insurance, commercial general liability insurance and motor vehicle liability insurance, as described above shall include an endorsement stating the following: sixty (60) days advance written notice of cancellation, non renewal, reduction change, shall be sent to the City Manager, PO Box 889, Dillingham, AK 99576.

## **Conditions of Offering and Acceptance**

This is a Request for Proposal/Bid only and is not a guarantee the City of Dillingham will purchase any or all of the products or services indicated in this invitation.

The City of Dillingham reserves the right to reject or accept any and all bids, to waive irregularities or informalities in the procurement process, and to give particular attention to the qualifications of the proposer.

The City reserves the right to revise or clarify the Request for Proposal/Bid, respond to questions, and/or extend or shorten the due date of process.

The City retains the right to cancel the Request for Proposal/Bid process if the City determines it is in their best interest. Any cost incurred by proposers for the preparation and submittal of the bid is the sole responsibility of the bidder.

A bid may be corrected or withdrawn by a written request received prior to the deadline for receipt of bid proposals.

All bid proposals and other material submitted become City property and may be returned only at their option.

The City assumes no responsibility or liability for the transmission, delay, or delivery of bid proposals by either public or private carriers.

Any and all media announcements pertaining to this RFP require the City's prior written approval.

The bidder agrees to allow the City at least 30 days from the bid date to enter into a contract with the selected bidder for the price offered by the bidder.

The City intends to award a contract, subject to negotiation of a satisfactory agreement based upon the City's standard professional services contract form.

Contractor shall in performance of a contract, comply with all applicable federal, state, and local laws, ordinances, orders, rules and regulations applicable to its performance.

Contractor must be in compliance with Dillingham Municipal Code 4.20.240, Tax Delinquent List.



**RFP 2018-03 Dillingham Public Safety Clean Agent Fire Suppression System**

The work shall start within 60 days after award and be complete within 120 days after award.

1. Complete and submit this document in a sealed envelope with your dollar amount to perform the requested work.

\$ \_\_\_\_\_ Lump Sum Bid Amount for all costs to perform the work described in the **Scope of Work**, inclusive of Travel, Housing, Transportation, Subsistence, Labor and Materials.

\$ \_\_\_\_\_ Lump Sum Bid Amount for all costs to perform the work in the **Bid Alternate**, inclusive of Travel, Housing, Transportation, Subsistence, Labor and Materials.

Contractor Name: \_\_\_\_\_ Title: \_\_\_\_\_

d/b/a Company Name: \_\_\_\_\_

City Business License Number: \_\_\_\_\_

Alaska State Business License Number: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Authorized Agent)

Mailing Address: \_\_\_\_\_

Phone Contact: \_\_\_\_\_

Email Address: \_\_\_\_\_

RFP 2018-03 DPS CLEAN AGENT FIRE SUPPRESSION  
PROPOSAL SCORING SHEET

Deadline for proposals is: July 26, 2018 @ 4:00 PM

Date Proposal Received		July 26, 9:49 am	July 26, 10:44 am			
Column A	Column B Point Value	DAR-CON Column C Enter Points 1-5	Wolverine Supply Column D Enter Points 1-5	Column F Enter Points 1-5	Column G Enter Points 1-5	Column G Enter Points 1-5
<b>VENDOR NAME</b>						
<b>List Evaluation Criteria</b>						
Weighting Col. A	Possible Points 1 - 5 (5 being highest score)	<b>Bidder 1</b>	<b>Bidder 2</b>	<b>Bidder 3</b>	<b>Bidder 4</b>	<b>Bidder 5</b>
1	1 - 5	0	5			
		0	5			
1	1 - 5	1	4			
		1	4			
1	1 - 5	1	3			
		1	3			
		2	12			
1	1 - 5	2	5			
		2	5			
1	1 - 5	3	5			
		3	5			
1	1 - 5	2	5			
		2	5			
		7	15			
8	1 - 5	3	5			
		24	40			
8	1 - 5	0	0			
8	1 - 5	2	3			
		16	24			
		40	64			

RFP 2018-03 DPS CLEAN AGENT FIRE SUPPRESSION  
PROPOSAL SCORING SHEET

<b>Proposed Design &amp; Product (40%)</b>	8	1 - 5	0	0			
<i>Evaluator 1: Lori Goodell</i>			0	0			
<b>Proposed Design &amp; Product (40%)</b>	8	1 - 5	1	1			
<i>Evaluator 2: Cynthia Rogers</i>			8	8			
<b>Proposed Design &amp; Product (40%)</b>	8	1 - 5	1	1			
<i>Evaluation 3: Dan Pasquariello</i>			8	8			
<b>Subtotal:</b>			16	16			
<b>Qualifications &amp; Experience (10%)</b>	2	1 - 5	3	5			
<i>Evaluator 1: Lori Goodell</i>			6	10			
<b>Qualifications &amp; Experience (10%)</b>	2	1 - 5	3	4			
<i>Evaluator 2: Cynthia Rogers</i>			6	8			
<b>Qualifications &amp; Experience (10%)</b>	2	1 - 5	2	5			
<i>Evaluation 3: Dan Pasquariello</i>			4	10			
<b>Subtotal:</b>			16	28			
<b>Total Weighted Score</b>		200	81	135	0	0	0

## NOTICE OF INTENT TO AWARD

**ISSUE DATE:** August 28, 2018  
**RFP NUMBER AND TITLE:** RFP 2018-03 DPS Clean Agent Fire Suppression  
**RFP DEADLINE:** July 26, 2018, 4:00 PM  
**BIDDERS OF RECORD INCLUDE:**  
-DAR-CON Corp. -Wolverine Supply, Inc.

Based on the criteria established in the Request for Proposal (RFP), the City of Dillingham hereby provides notice of its intent to award the contract to:

**Wolverine Supply, Inc.**

Any bidder who believes the contract has been improperly awarded may file a protest with the City Clerk, Lori Goodell, within 5 days from the date of this notice and appear in person before the City Council according to the provision of the Dillingham Municipal Code Section 4.30.100 E. The next regularly scheduled City Council meeting will be held on September 6, 2018.

The entire Dillingham Municipal Code can be found on the City's website.

Prior to issuance of a Notice to Proceed, the successful bidder must provide the licensing and insurance documents as outlined in RFP 2018-03, to the City of Dillingham prior to C.O.B on September 7, 2018.

The successful vendor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until both the recipient and the City have signed the contract and a Notice to Proceed has been issued. AS 36.30.365.

Sincerely,



Tod Larson  
City Manager  
(907) 842-5148

From: **Jeremiah Robinson** <[Jeremiah.Robinson@rescare.com](mailto:Jeremiah.Robinson@rescare.com)>  
Date: Mon, Aug 27, 2018 at 3:01 PM  
Subject: Senior Advisory Commision  
To: [alice.ruby@dillinghamak.us](mailto:alice.ruby@dillinghamak.us) <[alice.ruby@dillinghamak.us](mailto:alice.ruby@dillinghamak.us)>

Dear Mayor,

I have spoken to Ida Noonkesser and found out about this committee and she stated to write you a letter. I am interested in volunteering for this position and have several qualifications. One as long as you feel it will not be a conflict of interest I do work at ResCare here in Dillingham fulltime as a Consumer Support Supervisor (CSS). My job here is ensuring seniors and disabled citizens get the help and care they want, need and deserve. Secondly, I am a military veteran having served honorably before during and after the 9/11/01 attacks on this country. That privilege helps me better understand what previous military veterans gave for our great country and the respect they deserve. Lastly but not least I have a Bachelor of Science in Business Administration which lets me see the business aspect and understand the money aspect needed to care for today's citizens. I know that one day very soon I will be a senior and need care and hope that I can influence today's seniors so that their grandchildren can and will be willing to assist me in my old age. I hope you will consider me for this position.

Thank You

# ResCare

*Jerry Robinson*

Consumer Service Supervisor  
ResCare Alaska  
6 Main St / Box 596  
Dillingham AK 99576  
main 907-842-1466  
fax 907-842-1914





Date:

## MANAGER EVALUATION

Working Definitions:

Standard - anything serving as a rule for making judgments or as a basis for comparison

Judgment - the forming of an opinion (def: a belief that rests on grounds insufficient to produce certainty)

Outcomes - the results; herein referring to the boxes and ovals on a PGS Outcomes Chart detailing results agreed upon to be accomplished during a year

Respect: high admiration or esteem

### Method:

IN COMPLETING THIS EVALUATION, FOR EACH QUESTION WHERE YOU ARE ASKED TO GIVE A RATING, FIRST LOOK AT THE STANDARD PROVIDED AND THEN COMPARE THE CITY MANAGER'S PERFORMANCE AGAINST THE STANDARD. THEN, SELECT THE NUMBER FROM 1 TO 10 WHICH BEST DESCRIBES HOW YOU FEEL ABOUT THE PERFORMANCE AGAINST THE STANDARD. IF THE DESCRIPTION DOES NOT FIT HOW YOU FEEL OR YOU ARE UNDECIDED BETWEEN TWO OF THE DESCRIPTIONS, THEN SELECT A NUMBER IN-BETWEEN THOSE WHICH HAVE A DESCRIPTION, FOR EXAMPLE, NUMBERS 1,3,5,7,9.

FOR EACH QUESTION PROVIDE ANY COMMENTS THAT WOULD BE HELPFUL TO THE CITY MANAGER IN MAKING IMPROVEMENTS IN THE AREA COVERED BY THE QUESTION.

### Evaluation Scale:

- |    |   |
|----|---|
| 10 | Consistently exceeds my expectations  |
| 9  |   |
| 8  | Occasionally exceeds my expectations but always meets them                                |
| 7  |   |
| 6  | Consistently meets my expectations  |
| 5  |   |
| 4  | Occasionally falls below my expectations  |
| 3  |   |
| 2  | Always falls below my expectations, performance clearly not satisfactory                  |
| 1  |   |
| 0  | Continuing at this level of performance would be grounds for terminating the relationship |



- d. From what you know, what should have been accomplished ( i.e. failing to accomplish it was the responsibility of the MANAGER rather than the result of conditions outside the organization that could not be controlled) by this time that has not? (no evaluation score)

## 2. FINANCIAL CONDITION:

*Standard: the City Manager should:*

- *have prepared a budget clearly laying out expectations re. revenues and expenses for the year*
- *achieved targets for profitability /savings for operations (i.e. exclusive of non-operational funds*
- *operated within the expense amount authorized by the City Council in the approved or amended budget*
- *accounts receivable are minimized*
- *reported to the City Council in a timely, accurate and complete manner*
- *contributed positively to well-managed investments*

- Evaluation Score and Comments:

## 3. ORGANIZATIONAL STRUCTURE:

*Standard: an efficient organizational structure in which each person understands their responsibility and authority and minimum waste exists.*

- Evaluation Score and Comments:.

#### 4. ORGANIZATIONAL DEVELOPMENT:

*Standard: Performance of the organization is continuously improving as seen in the efficiency (cost and productivity) and quality of work. There are methods for evaluation of performance of individuals and systems. There is a cooperative team spirit among working teams. Employees exhibit a positive attitude toward leadership of the organization.*

Evaluation Score and Comments:

#### 5. PUBLIC RELATIONS

*Standard: The Public has sufficient understanding of the plans and progress of the organization to be able to knowingly support the City. Constituent concerns are addressed quickly and satisfactorily. The relationships with organizations and individuals with whom cooperation is considered key to our success are sound.*

Evaluation Score and Comments:

#### 6. COMMUNICATIONS WITH THE CITY COUNCIL

Below are listed a series of standards for the quality of communications from the City Manager to the City Council. The quality of the written and verbal communications to the City Council will determine much of the City Council's success in directing the organization. Please provide an evaluation score and comments on each of the standards below:

- **Timeliness**

*Standard: Information received is current and in time for the City Council to take corrective action and/or make a quality decision*

Evaluation Score and Comments:

- **Honesty**

*Standard: The MANAGER shares his true opinions rather than what is safe. Needed information is not withheld from the City Council*

- Evaluation Score and Comments

-

- **Quantity/format of information**

*Standard: The City Council is given enough information to make a quality decision but not too much as to feel overwhelmed. The information is presented in such a way as to ease decision-making rather than make it more difficult. The format is consistent for all material given to the City Council. The mix of written versus verbal presentation is good.*

Evaluation Score and Comments:

- **Objectivity of information**

*Standard: On an issue, all sides and possible alternatives are presented. I do not feel as if I am being sold a decision or that the information is slanted to point me in a specific direction*

- Evaluation Score and Comments

-

- .

- **Proper measure of guidance vs. control or manipulation**

*Standard: City Council members are clear on the opinion /advice of the MANAGER but do not feel that his/her presentations push them in a certain direction or create an "us" versus "them" feeling. Rather, it is a team atmosphere examining the best course to follow.*

Evaluation Score and Comments:

- **Clarity**

*Standard: Both the written and verbal presentations to the City Council are easily understood*

Evaluation Score and Comments:

- **Good use of time**

*Standard: The MANAGER respects the time being donated by City Council members and does not waste time with information that is not needed or by not being prepared which delays City Council action*

Evaluation Score and Comments:

- **Respect for City Council authority**

*Standard: The role and authority of the City Council to direct the organization is respected. Viewpoints of City Council members are respected.*

- Evaluation Score and Comments:

- **Amount of individual attention to City Council members**

*Standard: The MANAGER finds time to address questions and hear the concerns of City Council members outside the meetings*

- Evaluation Score and Comments:

## **7. PROGRESS SINCE LAST YEARS EVALUATION:**

Last year, the City Council defined areas in which it wished to see improvement in the performance of the City Manager. Below are listed each area in which improvement was wanted. For each, write score (using same evaluation scale as on page 1) and comments showing whether improvement has been made or not; the basis for your judgement; that is what specific progress did you see; and other improvements you would like to see.

## **8. SUMMARY:**

Overall performance rating of MANAGER.

- Evaluation Score and Comments

a. What was the basis for your evaluation?

-



# Bristol Bay Economic Development Corporation

P.O. Box 1464 • Dillingham, Alaska 99576 • (907) 842-4370 • Fax (907) 842-4336 • 1-800-478-4370



RECEIVED

AUG 16 2018

CITY OF DILLINGHAM

August 10<sup>th</sup>, 2018

Dear Community Leaders,

It has been brought to our attention that Coastal Villages Region Fund (CVRF), the CDQ group representing the Kuskokwim coastal region, has been communicating with some of you either directly or indirectly thru individual proxies.

They are actively seeking support to dramatically modify the agreed upon Quota Allocation process that the 6 CDQ groups committed to when the program was created. On the surface their contention might sound like it makes sense but many of us (the other 5 CDQ groups) believe that their end game is much like a Trojan horse and serves the purpose of only deflecting attention from our groups' core mission.

Among other things this current outreach is asking community groups to adopt a resolution to the Alaska Municipal League in support of the CVRF initiative. This resolution is **not** in the best interest of our Bristol Bay Communities. It plays into a bad hand of politics that others are conducting.

CDQ quota allocations are a big issue with lots of contentious history and one that cannot be taken lightly because of the potential consequences.

I would welcome the opportunity to discuss this issue in more detail if you and your council are interested in learning more.

Sincerely,

Norman Van Vactor  
CEO/President