

Planning Commissioners

Terry Hoefflerle, Deputy Chair, Seat A  
Paul Liedberg, Chair, Seat B  
Bill Rodawalt, Seat C



Rachel Muir, Seat D  
Andy Anderson, Seat E  
Petla Noden, Seat F  
Izetta Chambers, Seat G

**REGULAR MEETING MINUTES**  
**May 15, 2012**

**I. CALL TO ORDER**

The regular meeting of the Planning Commission was held on May 15, 2012, at the Dillingham City Council Chambers, Dillingham, Alaska. Paul Liedberg, Chair, called the meeting to order at 5:35 p.m.

**II. ROLL CALL**

Members present: (Quorum is four)

Terry Hoefflerle, Seat A  
Paul Liedberg, Chair, Seat B  
Bill Rodawalt, Seat C  
Rachel Muir, Seat D  
Andy Anderson, Seat E  
Izetta Chambers, Seat G

Members absent:

Petla Noden, Seat F (not excused)

Staff in Attendance: Jody Seitz, City Planner

**III. APPROVAL OF MINUTES**

**MOTION:** Terry Hoefflerle moved and Rachel Muir seconded the motion to approve the Minutes of April 17, 2011.

**VOTE:** The motion passed unanimously.

**IV. APPROVAL OF AGENDA**

**MOTION:** Terry Hoefflerle moved and Rachel Muir seconded the motion to approve the Agenda.

Chair Liedberg asked if anyone had any changes.

Jody Seitz would like to add a long term encroachment permit request.

Terry Hoefflerle would like to add the Comprehensive Plan.

Rachel Muir would like to remove plastic bags because action has not been taken.

Chair Liedberg asked for any other changes.

Chair Liedberg called to approve agenda as amended.

VOTE: The motion passed unanimously.

## **V. COMMUNICATIONS**

### **A. Communications to the Planning Commission**

No public present

### **B. Planner's Report**

City Planner Seitz reported on the following:

- Interest in Kananak Road bike path, asked commission to gather community pulse on path, currently no plan to put in bike path, comments taken until May 23, 2012;

Commission comments requested on bike path, Jody Seitz will prepare.

- working on integrated Public Works package for landfill, wastewater treatment plant, collection system;
- 6-year capital improvement planning with capital budget;

Paul Liedberg will take action to include the Planning Commission in the CIP budgeting process

- Steve Cropsey will take over as acting City Manager June 17, 2012;
- NAPA moving in to Harbor Lot 2, Aluminum Fabricators moving into Lot 1, Ben McDowell proposed plan for Lot 3; and
- Ekuk filed appeal to annexation in Superior Court in Dillingham.

Comment on buildings on lease lots regarding buildings on lease lots being sustainable and reflective of community. Planning Commission can comment on leases.

## **VI. PUBLIC HEARINGS.**

None

## **VII. OLD BUSINESS**

Chair Liedberg does not have anything new to review.

Rachel Muir commented on wellness, public art classes offered at UAF BBC, DLGSD piloted forth R program and will continue program, car seat use and restraints two certified car seat installers in Dillingham, wants cab companies to comply with car seat regulations. Muir met with

Carter Cole regarding ADA compliance of downtown COD streets to connect trails. Wellness days planned for September 18, 19 at the high school, September 24, 25 at the elementary school physicals and other health information will be provided. Rural Providers Conference May 28-June 1.

Interest expressed in keeping track of events in COD for Comp Plan. Discussion of creating report to show progress and participation in Comp Plan activities. Chair Liedberg asked to have a plan for the report at the next meeting.

Bill Rodawalt reported that they did submit the Youth Build grant. Hopes grant goes through so action can take place next summer.

Land use permit report: Nothing to report, will continue to work on land use permits

Minimum acreage ordinance: Nothing to report

Comprehensive Plan

Discussion:

- Comp Plan left out Tribal Councils and should include collaborative projects with Choggiung, Ekuk and Clark's Point's Tribal Councils.

## **VIII. NEW BUSINESS**

### **A. PCR 2012-08 Endorse Neighborhood Initiative Projects**

**MOTION:** Terry Hoefflerle moved and Rachel Muir seconded the motion to adopt the resolution.

Planner Seitz reported that there was a larger response this year than last year. She feels sense of community is growing.

Discussion: funds equipment and not labor, exception for skilled labor.

**VOTE:** The motion passed unanimously.

**B.** Special direction for neighborhood initiative next year requested from planning commission. Examples: advertising and project ideas. Commission comments that it enjoys seeing the variety of ideas that arise from the current process.

Planner Seitz updated commission on encroachment permits. Residents would like to put powerline under the road 3 feet. Public works asked that it be put in conduit. Would like to take action in June. Requires Planning Commission approval.

**MOTION:** Terry Hoefflerle moved and Rachel Muir seconded the motion to approve the encroachment permit.

**VOTE:** The motion passed unanimously.

**VII. COMMISSION COMMENTS**

Rachel Muir: no comment

Bill Rodawalt: no comment

Terry Hoefflerle: no comment

Andy Anderson: no comment

Paul Liedberg

- clean-up day coming up soon
- thanked commission for participating in joint session with Council

**VIII. ADJOURNMENT**

Chair Liedberg adjourned the meeting at 6:41 p.m.

  
Paul Liedberg, Chair 7/17/2012  
Date

ATTEST.

  
Jody Seitz, Acting Commission Clerk