



Alice Ruby, Mayor

Council Members

- Chris Napoli (Seat A) • Bill Rodawalt (Seat B) • Aksel Buholm (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Gregg Marxmiller (Seat F)

DILLINGHAM CITY COUNCIL
David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

REGULAR MEETING	7:00 P.M.	NOVEMBER 7, 2019
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- 1. CALL TO ORDER**

- 2. ROLL CALL**

- 3. APPROVAL OF MINUTES**
 - a. Special Council Meeting, September 9, 2019 page 3
 - b. Special Council Meeting, October 15, 2019 page 7
 - c. Special Council Meeting, October 25, 2019 page 9

- 4. APPROVAL OF CONSENT AGENDA**
 - a. Adopt Resolution No. 2019-29; A Resolution of the Dillingham City Council Expressing Thanks and Commendation to Ms. Susanna Henry page 11

- APPROVAL OF AGENDA**

- 5. STAFF REPORTS**
 - a. City Manager and Staff Reports page 13
 - b. Standing Committee Reports page 67

- 6. PUBLIC HEARINGS**

- 7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

- 8. ORDINANCES AND RESOLUTIONS**
 - a. Introduce Ordinance No. 2019-05; An Ordinance of the Dillingham City Council Modifying the Land Use Restrictions on a Portion of Block 5, U.S. Survey 2732, Dillingham Townsite page 79
 - b. Introduce Ordinance No. 2019-06, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2020 City of Dillingham Budget page 93
 - c. Adopt Resolution No. 2019-25; A Resolution of the Dillingham City Council Authorizing the City Manager to Approve a Collective Bargaining Agreement Between the City of Dillingham and Public Safety Employee Association page 105
 - d. Adopt Resolution No. 2019-30; A Resolution of the Dillingham City Council Supporting Curyung Tribal Council's BBEDC Arctic Tern Grant Application for Participation at the 2019 AFN Elders and Youth Conference page 107
 - e. Adopt Resolution No. 2019-31; A Resolution of the Dillingham City Council Supporting Resolution 2019-1 From the Alaska Association of Harbormasters and Port Administrators

in Support of Full Funding (\$12,145,312) For the State of Alaska Municipal Harbor Facility Grant Program in the FY2021 State Capital Budget page 117

- f. Adopt Resolution No. 2019-34; A Resolution of the Dillingham City Council Supporting the 2020 Census Alaska Counts page 121
- g. Adopt Resolution No. 2019-36; A Resolution of the Dillingham City Council Amending the Bank Signature Card for Wells Fargo Checking Account Due to a Change in Council Members page 125
- h. Adopt Resolution No. 2019-37; A Resolution of the Dillingham City Council Amending the Investment Account Signature Authority Forms for City Investment Accounts Due to a Change in Council Members page 127
- i. Adopt Resolution No 2019-38, A Resolution of the Dillingham City Council Waiving the Purchase Requirements and Enter Into an Agreement with Alaska Communications to Upgrade the IT System page 129

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Senior Advisory Commission – 1 seat open
 - 2) Library Advisory Board – 1 seat open page 153
 - 3) Friends of the Landfill – 2 seats open page 155
 - 4) School Facility Committee – 1 seat open
 - 5) Port Advisory Committee – 2 seats open
- b. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

10. NEW BUSINESS

- a. Adopt Action Memorandum No. 2019-11; Modify FY20 Aggregate Contract page 161
- b. Adopt Action Memorandum No. 2019-12; Approve FY20 fuel contract page 173
- c. Adopt Action Memorandum No. 2019-13; Authorize the City Manager to enter into a renewal contract with Premera Blue Cross Blue Shield and Navia for an HRA page 185
- d. Adopt Action Memorandum No. 2019-14, Authorize Administrative Leave for Christmas and New Year’s Holiday page 195
- e. Update Committee Appointment

11. CITIZEN’S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR’S COMMENTS

14. EXECUTIVE SESSION

- a. Legal Matters: Union Negotiations, and Legal Update
- b. City Manager Evaluation

15. ADJOURNMENT

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, September 9, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Curt Armstrong	Aksel Buholm
Gregg Marxmiller	Chris Napoli	

Staff in attendance:

Tod Larson	Lori Goodell
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, August 1, 2019

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to adopt the minutes of August 1, 2019.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to remove item 9c, Resolution 2019-28, and approve the amended agenda.

VOTE: The motion passed as amended unanimously by voice vote.

5. SPECIAL BUSINESS

- a. Oath of Office – Trevor Farnsworth, Patrol Officer

The Mayor administered the oath of office to Officer Farnsworth.

6. STAFF REPORTS

- a. City Manager reported on the following:

- ACS sent information regarding updating 34 computers to address Microsoft 7 not being supported after January 14, 2020. They are also working on an estimate to update the servers. This information will come to council at the October meeting.
- PSEA negotiations are scheduled for September 12-13.
- The Public Works Director start date is still to be determined.
- Public Safety access at the airport has been resolved and an MOU is being discussed.

- b. Standing Committee Reports

Code Review Committee:

There was no Code Review Committee report.

Finance and Budget Committee:

- Sales tax revenue is higher than budgeted.
- Debt load spreadsheet will be provided in the next council packet.
- The 2018 audit has been delayed and should be available for the October council meeting.

The Mayor informed Council with the resignation of Council Member Chris Maines the chair of the Code Review Committee has been filled by Chris Napoli; and the new Mayor Pro Tempore is Curt Armstrong.

Grandma's House:

- All residents have been successfully relocated.
- Discussions have begun regarding what the 'next steps' should be.
- Liabilities and inventories will be evaluated.
- Council will be updated as the process to move forward is determined.

7. PUBLIC HEARINGS

There were no public hearing.

8. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Tim Metzger, Census Bureau:

The 2020 census will be conducted in January. The Census Bureau is looking for local individuals to apply for employment. Applications can be filled out online.

9. ORDINANCES AND RESOLUTIONS

- a. Adopt Resolution No. 2019-26; A Resolution of the Dillingham City Council Accepting the Resignation of Chris Maines and Offer Thanks and Commendation for his Service on the Dillingham City Council

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to adopt Resolution 2019-26.

VOTE: The motion passed by unanimous voice vote.

- b. Adopt Resolution No. 2019-27; A Resolution of the Dillingham City Council Authorizing the City of Dillingham to Accept a Loan from the Alaska Department of Environmental Conservation Alaska Drinking Water Fund for Improvements to Community Water Infrastructure

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to adopt Resolution 2019-27.

It was noted the planners report and CIP updates are helpful to follow which projects are being discussed.

VOTE: The motion passed by unanimous voice vote.

- ~~c. Adopt Resolution No. 2019-28; A Resolution of the Dillingham City Council Supporting Curyung Tribal Council's BBEDC Arctic Tern Grant Application for Hosting a Phlight Club Event (This item was deleted from the agenda)~~

10. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Senior Advisory Commission – 1 seat (no letters of interest received)

There were no letters of interest.

- 2) Library Advisory Board – 2 seats, two letters of interest

Mayor Ruby recommended to reappoint Amy Ruby and Lee Ann Andrew to the Library Advisory Board.

The Mayor disclosed Amy Ruby is her sister. However, there is no fiscal gain in this position.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to concur with the Mayors recommendation.

VOTE: The motion passed as amended by unanimous voice vote.

- a. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

There were no progress reports.

11. NEW BUSINESS

- a. Approve Action Memorandum 2019-06; Award a Contract for the FY20 Aggregate Bid

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to approve Action Memorandum 2019-06.

It was noted the sand has not passed the lab test. This item will need to be awarded to a different vendor if this cannot be remedied.

VOTE: The motion passed by unanimous voice vote.

- b. Approve Action Memorandum 2019-09; Award a Contract for ITB 2019-05, Dillingham Streets Rehabilitation

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to approve Action Memorandum 2019-09.

VOTE: The motion passed by unanimous voice vote.

- c. Approve Action Memorandum 2019-10; Award a Contract for ITB 2019-07, Water System Improvements

MOTION: Andy Anderson moved and Aksel Buholm seconded the motion to approve Action Memorandum 2019-10.

VOTE: The motion passed by unanimous voice vote.

12. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen discussion.

13. COUNCIL COMMENTS

Gregg Marxmiller:

- Thanked the Mayor for the letter sent to the Department of Law.

Andy Anderson:

- Thanked the Mayor for the letter sent to the Department of Law.

Chris Napoli:

- Thanked staff for their reports, especially the report from planning with the breakdown of projects.

- Stated the Bingman cleanup project is looking good.

14. MAYOR’S COMMENTS

Alice Ruby:

- Noted the progress made at the Bingman property.
- Commented on the District Attorney vacancy and the need to stay vigilant to keep this post filled.
- Noted the joint city/school board letter regarding bus safety.
- Stated the city has no liability for Grandma’s House. MEAL has the responsibility and liability. There has been no request of the City at this time.
- Requested the Bennett family be surrounded and supported during this time of loss.

15. EXECUTIVE SESSION

a. Personnel Issue – City Manager Evaluation

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to enter into executive session to discuss a Personnel Issue – City Manager Evaluation. [7:53 p.m.]

VOTE: The motion passed unanimously by voice vote.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to exit executive session. [8:14 p.m.]

Question called, no objections.

VOTE: The motion passed unanimously by voice vote.

16. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:14 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

1. CALL TO ORDER

A special meeting of the Dillingham City Council was held on Tuesday, October 15, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:30 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

- Andy Anderson Chris Napoli
- Gregg Marxmiller Curt Armstrong via telephone

Aksel Buholm was excused

Staff in attendance:

- Lori Goodell Tod Larson

3. APPROVAL OF AGENDA

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by roll call vote.

4. SPECIAL BUSINESS

- a. Adopt Resolution No. 2019-30, A Resolution of the Dillingham City Council Accepting the Certification of the Canvassing Committee Results and Certifying the October 1, 2019 Regular City Election

DMC 3.7.040 B, Upon certification of a valid election, the city council shall direct the clerk to deliver to each person elected to office a "certificate of election" signed by the mayor and the clerk and authenticated by the seal of the city.

MOTION: Andy Anderson moved and Gregg Marxmiller seconded the motion to adopt Resolution 2019-30.

VOTE: The motion passed unanimously by roll call vote.

- b. Oath of Office for Newly Elected Council Members

- The oath of office was taken by Chris Napoli, who was reelected to council seat A.
- Bill Rodawalt will be contacted to take the oath of office prior to being seated in council seat B.

5. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen discussion.

6. COUNCIL COMMENTS

Gregg Marxmiller:

- Thanked the canvass committee.

Andy Anderson:

- Welcomed Chris Napoli for another term on council.

Chris Napoli:

- Noted his appreciation of the hard work done by the election judges.

- Stated he is glad to serve for another three years.

Curt Armstrong:

- Commented he was sorry to have missed the election and canvass process.
- Stated he looks forward to working with Bill and Chris

7. MAYOR'S COMMENTS

Alice Ruby:

- Noted the business from the cancelled October meetings will be moved to the regular meeting in November.
- Thanked the election judges and city clerk for conduction the local election.
- Informed Council the Census Bureau Director will be in Dillingham on 10/19. A tour of Dillingham, visits to several local facilities, and promos with KDLG will be done.
- A resolution to support the 2020 Census Alaska Counts effort will be on the November agenda.

8. ADJOURNMENT

Mayor Ruby adjourned the meeting at 5:38 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

1. CALL TO ORDER

A special meeting of the Dillingham City Council was held on Friday, October 25, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:30 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Chris Napoli	Bill Rodawalt
Gregg Marxmiller	Aksel Buholm	Curt Armstrong via teleconference

Staff in attendance:

Lori Goodell	Tod Larson	Anita Fuller
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3. APPROVAL OF AGENDA

MOTION: Andy Anderson moved and Aksel Buholm seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by roll call vote.

4. SPECIAL BUSINESS

a. FY2018 Audit Presentation

Monica Reid from Altman, Rogers & Co. via teleconference:

- Stated the FY18 was a clean audit with no errors noted.
- One finding was noted for late filing.

b. Adopt Resolution No. 2019-20; A Resolution of the Dillingham City Council Accepting the Year End Audit for the Fiscal Year Ending June 30, 2018

MOTION: Chris Napoli moved and Bill Rodawalt seconded the motion to adopt Resolution 2019-20.

MOTION: Gregg Marxmiller moved and Chris Napoli seconded the motion to amend Resolution 2019-20, the fourth WHEREAS to show Monica Reid, and change the date to October 25, 2019.

VOTE: The motion to amend Resolution 2019-20 passed unanimously by roll call vote.

VOTE: The motion as amended passed unanimously by roll call vote.

c. Adopt Resolution No. 2019-33; A Resolution of the Dillingham City Council Waiving the Purchase Restrictions and Awarding a Contract to Bennett Enterprises, LLC to Remove Debris from the Bingman Property

MOTION: Chris Napoli moved and Bill Rodawalt seconded the motion to adopt Resolution 2019-33(A).

- This resolution includes a not to exceed amount.
- Only debris piles identified for removal by the city will be included in the scope of work.
- It was noted only one contractor has the necessary equipment in Dillingham for this project.

VOTE: The motion passed unanimously by roll call vote.

5. CITIZEN’S DISCUSSION (Open to the Public)

Anita Fuller thanked council for holding a special meeting to review the FY18 audit.

6. COUNCIL COMMENTS

Bill Rodawalt:

- Stated he is glad to be on council, and is looking forward to helping out.
- Noted he will advocate and push for what is best for the citizens.

Andy Anderson:

- Welcomed Bill.

Chris Napoli:

- Welcomed Bill, and welcomed Aksel back.
- Commented he appreciates the work done at the Bingman property, and the map that was provided to understand the area of work.

Curt Armstrong:

- Congratulated Bill on the election, and welcomed him to council.

Gregg Marxmiller:

- Welcomed Bill to the council.

7. MAYOR’S COMMENTS

Alice Ruby:

- Noted the Nov. 7th council meeting will be long due to cancellation of Oct. meetings.
- Requested council members bring their calendars for scheduling of training and joint meetings.
- Committee assignments will be made in November.

8. ADJOURNMENT

Mayor Ruby adjourned the meeting at 6:29 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2019-29

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL EXPRESSING THANKS AND COMMENDATION TO MS. SUSANNA HENRY

WHEREAS, Ms. Susanna Henry served as the Refuge Manager for the Togiak National Wildlife Refuge and has been stationed in Dillingham; and

WHEREAS, Ms. Henry with the support of her husband, Bob, and family has been a dedicated and valuable citizen volunteer during their time in Dillingham, and

WHEREAS, Ms. Henry contributed countless hours of volunteer effort to local civic organizations and events including the Beaver Round Up committee, the Dillingham Arts Council (where she held an office and helped with the Christmas Bazaar and more), the Color Run (an event designed to promote good health practices), providing support to the Alaska Rural Veterinary Outreach (ARVO) clinic in Dillingham, aluminum recycling at the Dillingham Senior Center, volunteer member of the Friends of the Landfill and critical assistance during President Barack Obama's visit to Dillingham in 2015, and

WHEREAS, Ms. Henry contributed significantly towards integrating the Togiak National Wildlife Refuge office into the community through event participation, and

WHEREAS, Ms. Henry has truly been a valued asset to the community of Dillingham and its residents; and

WHEREAS, the Council wishes to recognize Ms. Henry's contribution to the community;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council offers this commendation to Ms. Susanna Henry with sincere thanks for sharing her time, her dedication and her talent with the citizens of Dillingham and assuring that it continues to be a great place to live.

PASSED and ADOPTED by the Dillingham City Council on November 7, 2019

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

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Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Bill Rodawalt
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: November 2, 2019
To: Dillingham City Council
From: Tod Larson, City Manager
Subject: November 2019 City Manager Report

Personnel – Welcome to our new employees and thank you to those that have served the City faithfully and are moving on to other positions/careers.

New Employees:

Resignations: Tamra Tuggle – Dispatcher
Andrea Naylor – Dispatcher
Doran Wehmeyer – Corrections Officer

Transfers: None

Position Vacancies: Police Officer

Public Safety Employee Association (PSEA) Collective Bargaining Agreement (CBA) Negotiation. Completed the FY20-22 PSEA CBA negotiation. My cover letter explaining the results of our negotiations along with the draft CBA are included in the Executive Session packet for a decision.

Public Employees Retirement System (PERS) Workshop. I attended a PERS workshop in Anchorage hosted by the Alaska Municipal League on October 8th. The primary focus was to educate the participants about the system and to provide input to AML regarding the future. We talked about the: history of the Alaska PERS, unfunded liability, defined benefit v defined contribution, the actuarial study, PERS and the Alaskan Constitution, termination studies among other topics. AML is concerned about the future of the municipalities 22% contribution considering the issues we had with State of Alaska budgeting this past year. The Executive Director encouraged us to be in touch with our State elected leaders to make our position known regarding PERS.

FY20 Budget Revision. We completed the FY20 Budget Revision 1 to reset the budget. Thanks to all who worked on this project and it is on the agenda for questions and a decision.

Harbor Property Cleanup Update. Bennett Enterprises worked on the project last week and there has been significant progress. It's looking better than it was and thank you to a number of people involved in keeping this moving forward.

DCSD Strategic Planning. The Mayor, Councilman Anderson and I attended the Dillingham City School District strategic planning session 2-day event. There was a mix of people in the planning process including students from the District. Dr. Johnson will take the results of the planning session to the School Board for their comments and eventual approval. It was a great experience for everyone there.

Sewage Lagoon Relocation Study. Engineers from CRW and Bristol Engineering presented their progress on the relocation study the evening of October 22nd. They presented three separate courses of action for comment:

1. COA #1 – Defend in place.
2. COA #2 – Move to the area near the City Shop.
3. COA #3 – Move to an area located on Kakanak closer to the hospital.

There are draft copies in the City Planners office as well as visuals posted in City Hall for people to review. As a reminder, this project was funded by the Denali Commission to begin thinking about the danger to the city lagoon system well in advance of an emergency situation. Erosion of the bank near the lagoon continues to be estimated to be 10-12 feet per year. There are differing opinions on when the trigger point is for action be it 10/15/20 years from now. The reality is that we now have time to develop a prevention strategy in a proactive manner versus a reactive approach in an emergency.

Census Bureau Visit. Mayor Ruby, myself, and a number of citizens spent time with the Director of the U.S. Census Bureau during his visit on October 18, 2019. The Director and his staff provided some good quality information and dialogue to help everyone understand the importance of an accurate count. A local committee is currently being stood up and will be reaching out to citizens soon. Please pass on to anyone and everyone the importance of this count and the impact it will have on the next 10 years.

Plastic Sack Meeting. The City held an informal meeting with businesses and citizens on October 30th to discuss the potential of a plastic sack ban for the City of Dillingham. This was just the initial meeting of a citizens initiative to consider if the ban is a good idea for Dillingham. There will be more meetings in the future and more formal discussions as well. Overall, the discussion was positive towards considering a ban in Dillingham.

FY19 Audit. The auditing team from Altman Rogers & Company was here last week to conduct the FY19 audit. They had scheduled two weeks in Dillingham for the work and

were pleasantly surprised that things went so well they were able to leave after the first week. This is a heavy lift for a number of people and organizations and it really takes a significant effort to accomplish something like this. I would be remiss if I didn't thank Anita Fuller and her Finance Office Staff. Having a good, hard look through an independent auditor is critical to make sure that we are in compliance with accepted accounting practices and that taxpayer money is budgeted and expended appropriately. This is a significant task for a public agency and we will always strive to do the right thing all the time.

Respectfully Submitted,
Tod Larson

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Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Vacant
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: September 27, 2019
To: Mayor and City Council
From: Tod Larson
Subject: October 2019 City Manager Report

Personnel – Welcome to our new employees and thank you to those that have served the City faithfully and are moving on to other positions/careers.

New Employees:	None
Resignations:	Braden Timurphy – Laborer Chris Tucker – Laborer Chris Taylor – Laborer Dillon Chaney – Laborer
Transfers:	None
Position Vacancies:	Police Officer
Seasonal:	None

Harbor Property Cleanup and Sale – I wanted to thank Dagan Nelson, his crew, and all the City Staff involved in the cleanup of the property and all the associated work that went into the sale. We have received many positive comments from community members. We are still shooting to get more cleaned up prior to winter.

Friends of the Landfill – The friends of the landfill spent around five hours working on the electronics and light bulbs/tubes cleanup. It was a phenomenal effort and it looks so much better. I really just want to publicly thank them for their efforts. The comment I received from them was “We are just getting started.” Great group of people.

City Manager’s Corner on KDLG – We restarted this as a community information program to provide the latest information on some of the happenings around Dillingham. We taped a segment on September 23rd and you should be hearing it on KDLG.

School Bus Operations – The School Superintendent and I rode a school bus the morning of September 18th. We wanted to get out and see the challenges school bus drivers face. As you know there was a near tragic event this year. We want to remain proactive in reminding people to keep this in the forefront of their minds.

PSEA Negotiations – We conducted intensive negotiations with the Public Safety Employees Association. As of the writing of my notes, we are close to having something to present to the City Council. I asked Lori to put this on the agenda for discussion.

Respectfully Submitted,
Tod Larson

City of Dillingham
House District 37 / Senate District S

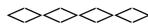
~ 10/24/19 ~

31st Alaska State Legislature ~ 1st Interim

OCTOBER 2019 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

~ School Funding Lawsuit under consideration by the Court ~



Juneau Superior Court Judge Daniel Schally intends to issue a decision on the case on or before Nov. 8th.

In arguments heard earlier in October, legislative attorneys attempted to untangle a thorny constitutional issue for Schally: Does Alaska’s prohibition against dedicated funds prevent the Legislature from appropriating money in advance for schools?

Legislators did just that in 2018, hoping to shield public schools from the effects of drawn-out budget negotiations. For several years, the Alaska Legislature had set school funding amounts after the deadline by which school districts were supposed to finish their budgets. Because the state provides the bulk of Alaska’s public school funding, districts had to plan for a worst-case scenario from the state. In many cases, that meant laying off teachers, then rehiring them once the Legislature approved a budget and final figures were known.

To avoid that problem, the Legislature in spring 2018 voted to set school funding for both the 2018-2019 school year and the 2019-2020 school year. That bill was signed into law by then-Gov. Bill Walker. But when he came into office, newly elected Gov. Mike Dunleavy said that act was unconstitutional. To avoid leaving schools unfunded, both the Legislature and Dunleavy agreed to keep the money coming, at least until a court ruling.



RECALL EFFORTS - UPDATE

Several individuals, including members of the previous administration, started the effort to recall Gov. Dunleavy shortly after he submitted his budget in mid-February. Supporters gathered over 49,000 signatures, exceeding the number required for submittal to the Division of Elections in a request for a formal petition.

The division is expected to make a decision on certification by November 4th on the validity of the recall effort. Under Alaska law, a successful recall effort against the governor would place Lt. Gov. Kevin Meyer in charge and would not force an open election. Any recall would be a straight up or down vote about whether Dunleavy should continue to serve.

The Alaska Department of Law has been conducting a legal review of the recall application. The department has been focused on whether the recall application includes sufficient grounds for recall under AS 15.45.510. The grounds for recall are (1) lack of fitness, (2) incompetence, (3) neglect of duties, and (4) corruption. In turn, Law will make their recommendation to the direction of the Div. of Elections.

If the recall is certified, backers will then need to gather 71,252 signatures for an election to actually take place. Legal action is also likely, recall supporters believe. If the recall is rejected by the Division of Elections, supporters have said they will appeal that decision. If it is accepted, they believe there is a strong likelihood of a challenge from another group against that decision, as happened in 1992 when the division certified a recall against then-Gov. Wally Hickel.



ELIZABETH PERATROVICH

The image of Native Alaskan civil rights icon Elizabeth Peratrovich will soon grace one side of a United States \$1 coin. The final design was unveiled at the Alaska Native Brotherhood and Alaska Native Sisterhood Convention in Anchorage. The artistic elements of the coin were the result of collaborative efforts between the U.S. Mint and Alaska Natives. I mention this news item as it is truly momentous that a native woman is honored in this way. She fought tirelessly for Alaska Native rights and is credited with advocacy that gained the passage of the Alaska territory's Anti-Discrimination Act of 1945 – the first such law in the United States.



GOVERNOR'S CORNER

<http://gov.alaska.gov>

Handy phone numbers for Governor's offices: Anchorage: 907-269-7450 and Juneau: 907-465-3500

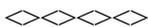
Lieutenant Governor Kevin Meyer has certified the initiative application entitled “An Act relating to the oil and gas production tax, tax payments, and tax credits,” (19OGTX) based upon the recommendation from the Alaska Department of Law. According to a letter to the 19OGTX initiative sponsors, the proposed initiative was found to be in the required form with a sufficient number of qualified sponsors.

This was about a two month long process of review as outlined in AS 15.45.070. The Alaska Division of Elections will begin the process of preparing petition booklets to allow full circulation throughout the state. 19OGTX sponsors will have one year to file the initiative petition from the date notice is given that the petition booklets are ready.

In late September, Governor Mike Dunleavy announced the appointment of Representative Josh Revak to fill the vacancy to Senate District M following the rejection of Representative Laddie Shaw by Senate Republicans a week or so earlier. Revak, a recognized public servant and decorated war veteran, currently represents District 25 in the Alaska House of Representatives – within Senate District M.

Senators are expected to meet Nov. 2 to vote on Revak's appointment. If confirmed, Gov. Mike Dunleavy will be required to appoint a replacement to the House seat vacated by Revak, who was elected in 2018 to represent a South Anchorage House district within Birch's Senate district. At this writing, it appears that Rep. Revak has the support of Senate Republicans from everyone I've talked to.

Gov. Dunleavy also announced that Amanda Holland is the new Office of Management & Budget (OMB) Director serving in an acting capacity. Holland currently serves as OMB Management Director. She will be instrumental in the development and roll out of the FY 2021 state budget on December 15th.



WEBSITES OF INTEREST

Don't forget the Alaska Municipal League's (AML) 69th Annual Local Government Conference will be held November 18-22, 2019 at the Hotel Captain Cook in Anchorage. Go to www.akml.org for details.

Online Public Notices for Alaska <https://aws.state.ak.us/OnlinePublicNotices/default.aspx>

2019 Legislators contact information <http://akleg.gov/docs/pdf/whoswho.pdf>

2019 1st Session Staff contact list http://akleg.gov/docs/pdf/session_phone_list.pdf

2019 1st House / Senate Committee list <http://akleg.gov/docs/pdf/commlist.pdf>

Legislative Publications List <http://akleg.gov/publications.php>

Legislative Finance Division <http://www.legfin.akleg.gov>

View specifics for the Capital and Operating Budgets.

Congressional Delegation websites (Current phone numbers will be listed on these sites)

<http://murkowski.senate.gov/public> www.sullivan.senate.gov <http://donyoung.house.gov>



Also noteworthy is a summary from the Alaska Dept. of Fish & Game showing that the preliminary fishery value of \$306.5 million was recorded for Bristol Bay. This is an all-time record! A total take of 44.5 million salmon, of which 43 million were sockeyes, was the second largest in history since 1995.

~ End Report ~

Veteran's Day is November 11th.

God bless the men and women who have worn the uniform to serve and defend our country!

~ Cliff

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City of Dillingham

House District 37 / Senate District S

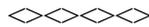
~ 9/27/19 ~

31st Alaska State Legislature ~ 1st Interim

SEPTEMBER 2019 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

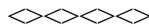
~ Alaska Senate District M seat still vacant ~



On August 7th, a vacancy was left in Senate District M when Senator Chris Birch suddenly died from a heart attack. When a vacancy occurs in the Alaska Legislature, state law requires the governor to appoint a qualified candidate to fill the seat within 30 days. The appointment is subject to confirmation by a majority of legislators in the same house and of the same political party as the person who left the vacancy.

The governor had announced his appointment of current state representative Laddie Shaw to fill that vacancy on August 30th. The governor did so after interviewing three candidates submitted to him from the Alaska Republican Party Districts 25 and 26.

On September 19th, Representative Laddie Shaw did not receive the majority vote of approval from Senate Republicans required for confirmation to the seat. The vote was six in favor and six opposed, thus turning down this appointment. The governor now has 10 days to appoint another candidate for Senate Republicans to consider. That announcement should have been made by the time you have this report for your next Council meeting. I will let you know as soon as it is declared.



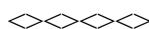
GOVERNOR'S CORNER

<http://gov.alaska.gov>

Handy phone numbers for Governor's offices: Anchorage: 907-269-7450 and Juneau: 907-465-3500

The Lt. Governor Kevin Meyer released a press release (19-002) on August 30, 2019 denying certification of the 19AKBE election initiative. The proposed initiative was denied based upon its violation of the single-subject rule as outlined in AS 15.45.040. According to [a formal opinion](#) issued by Attorney General Kevin Clarkson, the election initiative raised concern of violating the single-subject rule because it would enact three significant changes to democratic processes: establish an open primary, create a ranked-choice general election, and change campaign finance disclosure laws. The initiative sponsors have 30 days to challenge the Lieutenant Governor's certification decision.

OMB Director Donna Arduin is out as the head of that division under the governor. Dep. Director Laura Cramer will manage the operations of the OMB during this transition. In the governor's press release, Ms. Arduin has been offered a separate contract to be an advisor. An acting director is expected to be announced in the near future.



WEBSITES OF INTEREST

Online Public Notices for Alaska <https://aws.state.ak.us/OnlinePublicNotices/default.aspx>

2019 Legislators contact information <http://akleg.gov/docs/pdf/whoswho.pdf>

2019 1st Session Staff contact list http://akleg.gov/docs/pdf/session_phone_list.pdf

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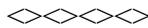
Legislative Publications List <http://akleg.gov/publications.php>

Legislative Finance Division <http://www.legfin.akleg.gov>

View specifics for the Capital and Operating Budgets.

Congressional Delegation websites (Current phone numbers will be listed on these sites)

<http://murkowski.senate.gov/public> www.sullivan.senate.gov <http://donyoung.house.gov>



~ End Report ~

Enjoy your family and friends!

~ Cliff

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Bill Rodawalt
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: October 30, 2019
To: Tod Larson, City Manager
From: Lori Goodell, City Clerk
Subject: Monthly Staff Report

Regular City Election was held Tuesday, October 1, 2019, for the purpose of electing council and school board seats.

The following seats were up for election:

<u>Seat</u>	<u>(Declaration of Candidacy)</u>	<u>Term</u>
City Council		
Seat A	Chris Napoli	3-year term ending in October 2022
Seat B	Bill Rodawalt Kaleb Westfall	3-year term ending in October 2022
School Board		
Seat A	Emily Hulett Heather Savo Chris Napoli	3-year term ending in October 2022

The State of Alaska Division of Elections reflected on September 17, 2019 the number of registered voters in Dillingham as 1837. On Election Day, October 1, 2019, there were 353 ballots cast, and six questioned ballots received. There were twenty-two absentee ballots received. The Canvass Committee met on Oct. 3, 2019 to tally the questioned and absentee ballots.

There are a number of citizens that have received training and serve as Election Judges. They are dedicated to the election process and I feel privileged to serve with them.

Foreclosure:

The period of redemption for the Judgment and Decree of Foreclosure of Real Property Tax Liens that was signed by Judge Reigh on February 11, 2019 is approaching the year mark. We have issued a number of certificates of redemption. The Finance Department continues to work hard towards a resolution with as many property owners as possible.

The City Attorney has filed a new foreclosure action with the court. This lawsuit is authorized in Resolution 2019, and is for delinquent taxes from the 2018 tax period as well as other properties that have become delinquent since the 2017 action filed with the court.

Training and Vacation:

I am attending the AAMC conference in Anchorage, November 17-20. This conference offers up to date information regarding the latest issues faced by clerks today. It also adds to my pursuit of acquiring the CMC designation. BBEDC has graciously funded most of the expense for this training.

I am traveling for the Thanksgiving holiday. I will be out of the office 11/18 – 12/6. This includes the time I am out for the AAMC conference.

Committees:

Finance and Budget Committee Work on budget matters continues discussing sales tax, and CIP expenses and FY20 budget revision.

Code Review Committee The plastic bag ban issue was discussed, and a vendor informational letter was generated. An information meeting with citizens to discuss plastic bag use in Dillingham was held on Oct. 30. Updates to DMC 4.20 are waiting for AML to complete work on this topic.

Friends of the Landfill met on September 27. The committee has designated the fourth Friday of every month as their regular meeting date.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses.

There are no license renewals at this time.

Commission/Board Seats Vacant.

- One open seat on the Senior Advisory Commission. No letter of interest received.
- One open seat on the Library Advisory Board. One letter of interest received.
- Two open seats on the Friends of the Landfill Committee. Two letters of interest received.
- Two open seats on the Port Advisory Committee. No letter of interest received.

Clerk Note:

DMC 2.090.050 Executive sessions is included for council reference.

Open Meetings Act.

AS 44.62.310 Government meetings public

(2) "meeting" means a gathering of members of a governmental body when

(A) more than three members or a majority of the members, whichever is less, are present, a matter upon which the governmental body is empowered to act is considered by the members collectively, and the governmental body has the authority to establish policies or make decisions for a public entity; or

(B) more than three members or a majority of the members, whichever is less, are present, the gathering is prearranged for the purpose of considering a matter upon which the governmental body is empowered to act, and the governmental body has only authority to advise or make recommendations for a public entity but has no authority to establish policies or make decisions for the public entity;

2.09.050 Executive sessions.

- A. The following subjects may be discussed in an executive session, from which the public is excluded:
 - 1. Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government unit;
 - 2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
 - 3. Matters which by law are required to be confidential.
- B. The following shall be discussed in executive session when the best interests of the city so require:
 - 1. Negotiations with labor organizations representing city employees;
 - 2. Discussions of pending or threatened lawsuits in which the city has an interest.
- C. If excepted subjects are to be discussed, the council may go into a closed or executive session by a vote of four members taken at a public meeting, at which session only those subjects shall be considered as mentioned in the motion for the executive session, and no ordinance, resolution or order shall be passed or voted upon or claim allowed at such session. (Ord. 77-6 § 2 (part), 1977; Ord. 84-8, 1984; Ord. 86-8 § 1, 1986.)

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Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Bill Rodawalt
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: October 31, 2019
To: Tod Larson, City Manager
From: Anita Fuller, Finance Director
Subject: Monthly Staff Report (10/01/2019 to 10/31/2019)

Statistics August:

Payrolls run: 2
Cash Receipts: \$1,664,228.38
All checks amount: \$1,117,853.41 (includes \$162,162.58 for 2 payrolls)

FY18 Audit has been reviewed by Finance and Budget and then approved by City Council in an emergency Council meeting. FY18 Final documents will be ready in early November. FY19 Audit is in progress. Auditors arrived on October 28, 2019. Progress is going well.

2017 and 2018 Foreclosure progress continues to be made. Finance has received a lot of payments for property tax. We extended our office hours on 10/31/19 and 11/1/19 to allow an extra hour for individuals to make property tax payments and sales tax payments.

September 2019 financials submitted to the F&B show that spending continues to be in balance of revenues received.

Craig Kestran with RISQ Consulting has provided insurance renewal options for Premera Medical and Dental that could go in effect January 1, 2019. He worked hard to meet the 3% budget that was approved by the City Council for FY20.

Work has been done to prepare for the 2020 business license renewals and the 2020 real and personal property tax year.

Quarterly grant reporting is 90% completed.

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

UnAudited

	<u>August 31, 2019</u>			<u>August 31, 2018</u>		
	<u>Budget - FY20</u>	<u>MTD</u>	<u>YTD</u>	<u>Percent</u>	<u>YTD</u>	<u>INC/(DEC)</u>
REVENUES:						
<u>General Fund Revenues</u>						
General Sales Tax	\$ 2,700,000	\$ 406,217	\$ 769,486	28%	\$ 457,868	\$ 311,618
Alcohol Sales Tax	290,000	38,074	41,909	14%	6,651	35,258
Transient Lodging Sales Tax	95,000	13,925	31,637	33%	19,554	12,083
Gaming Sales Tax	75,000	6,567	11,608	15%	5,615	5,994
Tobacco Tax	220,000	56,393	100,190	46%	18,561	81,629
Total Sales Tax	3,380,000	521,176	954,830	28%	508,248	446,582
Real Property Tax	2,100,000	(231)	2,117,694	101%	2,067,980	49,715
Personal Property Tax	530,000	(4,420)	516,744	97%	512,632	4,112
Total Property Taxes	2,630,000	(4,651)	2,634,438	100%	2,580,612	53,827
Telephone Gross Receipts State Tax	65,000	-	-	0%	(69,625)	69,625
Raw Fish Tax	350,000	-	-	0%	-	-
Shared Fisheries	20,000	-	-	0%	-	-
Community Sharing	107,000	-	-	0%	119,903	(119,903)
Payment in Lieu of Taxes (PILT)	450,000	-	466,164	104%	459,841	6,323
State Jail Contract	567,000	-	-	0%	-	-
Admin Overhead	195,911	31,880	31,880	16%	-	31,880
PERS on Behalf	125,267	15,101	29,916	24%	32,522	(2,606)
Other Revenues	466,100	31,867	101,449	22%	79,566	21,883
Total	2,346,278	78,848	629,410	27%	622,208	7,202
Total	\$ 8,356,278	\$ 595,373	\$ 4,218,678	50%	\$ 3,711,067	\$ 507,610
<u>Special Revenue Funds Revenues & Transfers</u>						
Water	216,822	18,126	39,235	18%	45,805	(6,570)
Sewer	482,019	31,999	71,658	15%	117,784	(46,127)
Landfill	662,147	73,685	103,807	16%	65,269	38,538
Dock	771,620	134,996	138,545	18%	95,512	43,034
Harbor	221,558	27,532	64,483	29%	36,649	27,834
Asset Forfeiture Fund	-	-	11,574	0%	-	11,574
E-911 Service	78,000	5,800	11,474	15%	15,180	(3,706)
Library Grants	84,599	7,000	7,000	8%	19,790	(12,790)
Senior Center (Grant)	126,459	43,288	31,276	25%	31,000	276
Senior Center (Non-Grant)	198,107	21,853	24,626	12%	7,882	16,743
Total	\$ 2,841,331	\$ 364,279	\$ 503,678	18%	\$ 434,871	\$ 68,807
<u>Capital Project Funds Revenue</u>						
Mary Carlson Estate Permanent Fund	3,000	295	739	25%	819	(81)
Ambulance Reserve Fund	60,000	11,377	11,377	19%	-	11,377

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

	<u>August 31, 2019</u>	<u>August 31, 2018</u>
Debt Service Fund	1,060,550	8,021
7140 Capital Improvement Projects	291,000	7,442
Public Safety Building (3016)	-	-
Streets (3021)	-	-
Planning (3200)	4,183	4,183
Water Improvements (3022)	-	-
Sewer Lagoon Outfall (4510)	-	3,811
Lagoon Aereation (4511)	-	-
Other Lift Station (4415)	-	-
Landfill New Cell (3110)	-	-
Landfill Groundwater Well (3120)	-	-
Bingman-Harbor cleanup (2114)	-	-
Public Safety Building (3013)	-	-
Landfill Closure Fund	-	-
Total	\$ 1,414,550	\$ 27,107
Total Revenues & Transfers & Projects	\$ 12,612,159	\$ 986,759
	\$ 27,551	\$ 4,749,907
	2%	38%
	\$ 8,840	\$ 10,717
	\$ 4,154,779	\$ 587,135
	8,021	(579)

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

UnAudited

	<u>August 31, 2019</u>		<u>August 31, 2018</u>		Percent	YTD	INC/(DEC)
	<u>Budget - FY20</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>			
EXPENDITURES:							
General Fund Expenditures							
City Council	\$ 45,324	\$ 2,082	\$ 8,821	\$ 9,402	19%	\$	\$(581)
City Clerk	122,834	8,301	17,266	17,730	14%	\$	(464)
Administration	269,192	17,010	36,520	38,330	14%	\$	(1,810)
Finance	660,988	38,028	93,545	102,744	14%	\$	(9,199)
Legal	70,000	5,322	5,322	4,297	8%	\$	1,025
Insurance	165,000	8,081	35,152	94	21%	\$	35,058
Non-Departmental	95,600	3,941	4,305	9,506	5%	\$	(5,201)
Planning	148,149	5,087	11,808	23,657	8%	\$	(11,849)
Foreclosures	10,000	-	-	-	0%	\$	-
IT	120,812	7,381	3,932	13,871	3%	\$	(9,939)
Meeting Hall above Fire Station	2,900	228	299	232	10%	\$	67
Public Safety Administration	155,019	10,905	22,260	21,170	14%	\$	1,090
Dispatch	535,149	28,077	60,108	88,052	11%	\$	(27,945)
Patrol	880,301	48,418	103,168	118,345	12%	\$	(15,177)
Corrections	656,955	39,166	83,264	93,789	13%	\$	(10,525)
DMV	46,104	2,936	6,344	6,594	14%	\$	(250)
Animal Control Officer	106,664	6,162	13,383	14,947	13%	\$	(1,563)
Fire	279,090	9,478	31,552	33,546	11%	\$	(1,993)
Public Works Administration	220,134	11,086	23,473	22,978	11%	\$	495
Building and Grounds	329,354	14,916	32,719	35,062	10%	\$	(2,343)
Shop	350,936	14,383	29,063	52,491	8%	\$	(23,428)
Street	368,529	11,324	26,771	24,723	7%	\$	2,048
Library	117,685	7,919	19,032	16,746	16%	\$	2,286
City School	1,300,000	-	325,000	325,000	25%	\$	-
Transfers to Other Funds	1,518,299	79,046	79,046	-	5%	\$	79,046
Total	\$ 8,575,018	\$ 379,278	\$ 1,072,152	\$ 1,073,304	13%	\$	(1,152)
Special Revenue Funds Expenditures							
Water	216,822	16,209	33,757	30,735	16%	\$	3,021
Sewer	370,185	19,791	36,289	12,910	10%	\$	23,379
Landfill	662,147	36,321	103,807	258,739	16%	\$	(154,932)
Dock	666,254	49,193	92,151	95,512	14%	\$	(3,361)
Harbor	220,558	-	62,859	54,779	29%	\$	8,080
Asset Forfeiture Fund	-	-	-	-	-	\$	-
E-911 Service	57,600	-	-	-	0%	\$	-
Library Grants	84,599	477	1,294	15,088	2%	\$	(13,794)
Senior Center (Grant)	126,459	8,414	15,254	18,472	12%	\$	(3,219)
Senior Center (Non-Grant)	191,329	13,397	26,149	17,022	14%	\$	9,127
CIP	291,200	-	-	-	0%	\$	-
Total	\$ 2,887,153	\$ 143,803	\$ 371,560	\$ 503,258	13%	\$	(131,698)

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

	UnAudited					
	<u>August 31, 2019</u>	<u>August 31, 2018</u>				
	11,462,171	1,443,713	13%			
	<u>523,081</u>	<u>1,576,563</u>				
Capital Project Funds Expenditures	Budget - FY20	MTD	YTD	Percent	YTD	INC/(DEC)
Mary Carlson Estate Permanent Fund	5,540	166	\$ 305	6%	\$ 49	256
Ambulance Reserve Fund	60,000	11,377	\$ 11,377	19%	\$ -	11,377
Debt Service Fund	1,060,550	-	\$ -	0%	\$ -	-
7140 Capital Improvement Projects	5,000	-	-	0%	-	-
Public Safety Building (3016)	-	4,183	4,183	-	-	-
Streets (3021)	-	-	-	-	-	-
Planning (3200)	-	-	-	-	-	-
Water Improvements (3022)	34,000	1,796	3,811	11%	-	-
Sewer Lagoon Outfall (4510)	-	-	-	-	-	-
Lagoon Aeration (4511)	75,000	-	-	0%	-	-
Other Lift Station (4415)	-	-	-	-	-	-
Landfill New Cell (3110)	-	-	-	-	172,145	-
Landfill Groundwater Well (3120)	20,000	-	-	0%	-	-
Landfill Groundwater Well (3120)	-	-	-	-	-	-
Bingman-Harbor cleanup (2114)	-	13,009	29,886	-	-	-
Landfill Closure Fund	-	-	\$ -	-	-	-
Total	\$ 1,260,090	\$ 30,529	\$ 49,561	4%	\$ 172,193	\$ 11,633
Total All Expenditures	\$ 12,722,261	\$ 553,611	\$ 1,493,273	12%	\$ 1,748,756	\$ (121,217)
Revenues Over (Under) Expenditures	\$ (110,102)	\$ 433,148	\$ 3,256,633		\$ 2,406,023	\$ 708,352
Bond Funds Revenues	August 31, 2019	MTD	YTD	Percent	YTD	INC/(DEC)
Bond						
Streets (7131)	238,594	-	-	-	-	-
FireHall (7132)	42,673	-	-	-	-	-
Total	\$ 281,267	\$ -	\$ -		\$ -	\$ -
Bond Funds Expenditures	August 31, 2019	MTD	YTD	Percent	YTD	INC/(DEC)
Bond						
Streets (7131)	393,594	-	-	-	-	-
FireHall (7132)	44,873	41	41	-	-	-
Total	\$ 438,467	\$ 41	\$ 41		\$ -	\$ -
Grant Funds Revenues	August 31, 2019	MTD	YTD	Percent	YTD	INC/(DEC)
Grants						
ANTHC-Lagoon (3009)	-	-	-	-	(24,141)	-
State MMG 28308-Water Imp (4424)	-	13,000	0	-	(34,010)	-
Southern Region EMS (4721)	-	360	360	-	-	-
BBEDC Intern Program (5914)	-	-	-	-	-	-

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

	UnAudited			
	<u>August 31, 2019</u>	<u>August 31, 2019</u>	<u>August 31, 2018</u>	
	\$	\$	\$	
BBEDC Training Reimb (5915)	-	-	2,448	
Denali Commission-Sewer Relocate (5945)	-	-	-	
FireHall (7132)	42,673	-	-	
Total	\$ 42,673	\$ 13,360	\$ 360	\$ (55,703)
				INC/(DEC)
Grant Funds Expenditures				
Grants				
ANTHC-Lagoon (3009)	-	-	-	3179
State MMG 28308-Water Imp (4424)	-	4,190	8,892	11,900
Southern Region EMS (4721)	-	-	-	-
BBEDC Intern Program (5914)	-	10,925	22,735	34,616
BBEDC Training Reimb (5915)	-	-	-	-
Denali Commission-Sewer Relocate (5945)	-	-	16,894	-
FireHall (7132)	44,873	-	-	-
Total	\$ 44,873	\$ 15,115	\$ 48,520	\$ 49,695

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City of Dillingham
Revenues and Expenditures As of September 30, 2019
Unaudited Figures

REVENUES:	Budget - FY20	UnAudited				Uncollected Revenue	
		2019 YTD	Percent	2018 YTD	INC/(DEC)	YTD Adj	Per Adj
<u>General Fund Revenues</u>							
General Sales Tax	\$ 2,700,000	\$ 608,092	23%	\$ 711,502	\$ (103,410)	(3,838.64)	22%
Alcohol Sales Tax	290,000	78,330	27%	72,685	5,644		27%
Transient Lodging Sales Tax	95,000	16,049	17%	24,378	(8,329)	-	17%
Gaming Sales Tax	75,000	10,199	14%	13,515	(3,316)		14%
Tobacco Tax	220,000	80,241	36%	36,201	44,040		36%
Total Sales Tax	3,380,000	792,911	23%	858,281	(65,370)		23%
Real Property Tax	2,100,000	2,116,639	101%	2,067,980	48,660	(1,719,462.58)	19%
Personal Property Tax	530,000	516,484	97%	512,242	4,242	(317,294.22)	38%
Total Property Taxes	2,630,000	2,633,123	100%	2,580,222	52,902		23%
Telephone Gross Receipts State Tax	65,000	-	0%	-	-		0%
Raw Fish Tax	350,000	-	0%	-	-		0%
Shared Fisheries	20,000	-	0%	-	-		0%
Community Sharing	107,000	-	0%	119,903	(119,903)		0%
Payment in Lieu of Taxes (PILT)	450,000	466,164	104%	459,841	6,323		104%
State Jail Contract	567,000	138,810	24%	-	138,810		24%
Admin Overhead	195,911	58,710	30%	65,143	(6,432)		30%
PERS on Behalf	125,267	42,087	34%	45,007	(2,921)		34%
Other Revenues	466,100	122,803	26%	104,192	18,611	-	26%
Total	2,346,278	828,574	35%	794,086	34,488		35%
Total	\$ 8,356,278	\$ 4,254,608	51%	\$ 4,232,589	\$ 22,019		26%
<u>Special Revenue Funds Revenues & Transfers</u>							
Water	216,822	59,343	27%	69,179	(9,836)	(25,229.42)	16%
Sewer	482,019	107,998	22%	157,945	(49,947)	(34,059.71)	15%
Landfill	662,147	135,811	21%	345,119	(209,308)	(9,556.96)	19%
Dock	771,620	316,065	41%	412,491	(96,426)	(128,912.60)	24%
Harbor	221,558	76,495	35%	62,933	13,562	(1,240.00)	34%
Asset Forfeiture Fund	-	11,659	0%	-	11,659		0%
E-911 Service	78,000	17,864	23%	19,210	(1,345)		23%
Library Grants	84,599	18,225	22%	25,227	(7,002)		22%
Senior Center (Grant)	126,459	31,276	25%	31,000	276		25%
Senior Center (Non-Grant)	198,107	40,754	21%	31,109	9,645		21%
Total	\$ 2,841,331	\$ 815,490	29%	\$ 1,154,212	\$ (338,722)		22%
<u>Capital Project Funds Revenue</u>							
Mary Carlson Estate Permanent Fund	3,000	977	33%	952	24		33%
Ambulance Reserve Fund	60,000	11,377	19%	-	11,377		19%

City of Dillingham
Revenues and Expenditures As of September 30, 2019
Unaudited Figures

		<u>UnAudited</u>				<u>Uncollected Revenue</u>
		<u>2019</u>	1%	<u>2018</u>		
Debt Service Fund	1,060,550	7,442	1%	8,021	(579)	1%
7140 Capital Improvement Projects	291,000	-				0%
Public Safety Building (3016)	-	-		-	-	
Streets (3021)	-	4,183		-	-	
Planning (3200)	-	-		-	-	
Water Improvements (3022)	-	3,811		-	-	
Sewer Lagoon Outfall (4510)	-	-		-	-	
Lagoon Aereation (4511)	-	567		-	-	
Other Lift Station (4415)	-	-		-	-	
Landfill New Cell (3110)	-	-		-	-	
Landfill Groundwater Well (3120)	-	-		-	-	
Bingman-Harbor cleanup (2114)	-	-		-	-	
Public Safety Building (3013)	-	-		-	-	
Landfill Closure Fund	-	-		-	-	
Total	\$ 1,414,550	\$ 28,356	2%	\$ 8,973	\$ 10,822	2%
Total Revenues & Transfers & Projects	\$ 12,612,159	\$ 5,098,454	40%	\$ 5,395,775	\$ (305,881)	23%

City of Dillingham
Revenues and Expenditures As of September 30, 2019
Unaudited Figures

EXPENDITURES:	Budget - FY20	UnAudited			INC/(DEC)	Uncollected Revenue
		2019 YTD	Percent	2018 YTD		
General Fund Expenditures						
City Council	\$ 45,324	\$ 10,905	24%	\$ 12,054	\$ (1,149)	24%
City Clerk	122,834	29,497	24%	\$ 27,442	2,056	24%
Administration	269,192	59,568	22%	\$ 58,234	1,334	22%
Finance	660,988	153,928	23%	\$ 160,465	(6,536)	23%
Legal	70,000	\$ 5,322	8%	\$ 6,375	(1,053)	8%
Insurance	165,000	52,222	32%	\$ 45,472	6,751	32%
Non-Departmental	95,600	20,955	22%	\$ 28,153	(7,198)	22%
Planning	148,149	18,565	13%	\$ 31,045	(12,480)	13%
Foreclosures	10,000	\$ 460	5%	\$ -	460	5%
IT	120,812	27,478	23%	\$ 17,432	10,046	23%
Meeting Hall above Fire Station	2,900	510	18%	\$ 475	34	18%
Public Safety Administration	155,019	34,791	22%	\$ 33,514	1,277	22%
Dispatch	535,149	101,901	19%	\$ 123,045	(21,144)	19%
Patrol	880,301	157,630	18%	\$ 186,196	(28,566)	18%
Corrections	656,955	131,039	20%	\$ 139,493	(8,454)	20%
DMV	46,104	9,978	22%	\$ 9,890	87	22%
Animal Control Officer	106,664	21,294	20%	\$ 23,291	(1,997)	20%
Fire	279,090	52,027	19%	\$ 58,874	(6,847)	19%
Public Works Administration	220,134	35,956	16%	\$ 34,761	1,195	16%
Building and Grounds	329,354	54,693	17%	\$ 56,136	(1,442)	17%
Shop	350,936	61,015	17%	\$ 73,136	(12,121)	17%
Street	368,529	45,865	12%	\$ 105,209	(59,344)	12%
Library	117,685	27,976	24%	\$ 24,219	3,757	24%
City School	1,300,000	650,000	50%	\$ 650,000	-	50%
Transfers to Other Funds	1,518,299	\$ 107,810	7%	\$ 274,136	(166,326)	7%
Total	\$ 8,575,018	\$ 1,871,385	22%	\$ 2,179,046	\$ (307,661)	22%
Special Revenue Funds Expenditures						
Water	216,822	49,428	23%	\$ 63,773	(14,345)	23%
Sewer	370,185	54,097	15%	\$ 265,687	(211,590)	15%
Landfill	662,147	35,811	5%	\$ 360,145	(324,334)	5%
Dock	666,254	284,969	43%	\$ 300,240	(15,271)	43%
Harbor	220,558	\$ 76,532	35%	\$ 74,078	2,454	35%
Asset Forfeiture Fund	-	\$ -	-	\$ -	-	-
E-911 Service	57,600	\$ -	0%	\$ -	-	0%
Library Grants	84,599	\$ 16,184	19%	\$ 23,448	(7,265)	19%
Senior Center (Grant)	126,459	25,211	20%	29,722	(4,511)	20%
Senior Center (Non-Grant)	191,329	40,284	21%	33,619	6,665	21%
CIP	291,200	-	0%	-	-	0%
Total	\$ 2,887,153	\$ 582,515	20%	\$ 1,150,713	\$ (568,198)	20%

City of Dillingham
Revenues and Expenditures As of September 30, 2019
Unaudited Figures

	11,462,171	UnAudited			UnCollected Revenue
		<u>2019</u>		<u>2018</u>	
		2,453,899	21%	3,329,758	
Capital Project Funds Expenditures	Budget - FY20	YTD	Percent	YTD	INC/(DEC)
Mary Carlson Estate Permanent Fund	5,540	457	8%	349	109
Ambulance Reserve Fund	60,000	11,377	19%	-	11,377
Debt Service Fund	1,060,550	-	0%	-	-
7140 Capital Improvement Projects					
Public Safety Building (3016)	5,000	-	0%	-	-
Streets (3021)	-	4,183		-	-
Planning (3200)	-	-		-	-
Water Improvements (3022)	34,000	3,811	11%	-	-
Sewer Lagoon Outfall (4510)	-	-		-	-
Lagoon Aeration (4511)	75,000	567	1%	-	-
Other Lift Station (4415)	-	-		-	-
Landfill New Cell (3110)	-	-		172,145	-
Landfill Groundwater Well (3120)	20,000	-	0%	-	-
Bingman-Harbor cleanup (2114)	-	49,179		-	-
Landfill Closure Fund	-	-		-	-
Total	\$ 1,260,090	\$ 69,573	6%	\$ 172,493	\$ 11,485
Total All Expenditures	\$ 12,722,261	\$ 2,523,473	20%	\$ 3,502,252	\$ (864,374)
Revenues Over (Under) Expenditures	\$ (110,102)	\$ 2,574,982		\$ 1,893,523	\$ 558,493
Bond Funds Revenues	Budget - FY20	YTD	Percent	YTD	INC/(DEC)
Bond					
Streets (7131)	238,594	-		-	-
FireHall (7132)	42,673	-		-	-
Total	\$ 281,267	\$ -		\$ -	\$ -
Bond Funds Expenditures		YTD	Percent	YTD	INC/(DEC)
Bond					
Streets (7131)	393,594	-		-	-
FireHall (7132)	44,873	41		-	-
Total	\$ 438,467	\$ 41		\$ -	\$ -
Grant Funds Revenues	Budget - FY20	YTD	Percent	YTD	INC/(DEC)
Grants					
ANTHC-Lagoon (3009)	-	6,679		(22,527)	
State MMG 28308-Water Imp (4424)	-	-		0	
Southern Region EMS (4721)	-	360			
BBEDC Intern Program (5914)	-	22,765		44,600	

City of Dillingham
Revenues and Expenditures As of September 30, 2019
Unaudited Figures

		UnAudited				Uncollected Revenue
		<u>2019</u>		<u>2018</u>		
BBEDC Training Reimb (5915)		-		2,448		
Denali Commission-Sewer Relocate (5945)		-				
FireHall (7132)	42,673	-				
Total	\$ 42,673	\$ 29,804		\$ 24,521	\$ -	70%
Grant Funds Expenditures		<u>YTD</u>	<u>Percent</u>	<u>YTD</u>	<u>INC/(DEC)</u>	
Grants						
ANTHC-Lagoon (3009)	-	-		3179		
State MMG 28308-Water Imp (4424)	-	10,215		42,102		
Southern Region EMS (4721)	-	-				
BBEDC Intern Program (5914)	-	22,765		24,356		
BBEDC Training Reimb (5915)	-	-		-		
Denali Commission-Sewer Relocate (5945)	-	16,894				
FireHall (7132)	44,873	-				
	-	-		-		
Total	\$ 44,873	\$ 49,874		\$ 69,637	\$ -	111%

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Vacant
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Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: 9/25/19
To: Tod Larson, City Manager
From: Braden Tinker (Fire Coordinator)
Subject: Monthly Staff Report

EMS Calls- 29

Bleeding	4	13.79%
Medical Transport	4	13.79%
MVC- Motor Vehicle Crash	4	13.79%
Abdominal Pain/Problems	2	6.90%
Assault	2	6.90%
Breathing Problem	2	6.90%
Chest Pain (Non-Traumatic)	2	6.90%
Overdose/Poisoning/Ingestion	2	6.90%
Refuse to Transport	1	3.45%
Convulsions/Seizure	1	3.45%
Nausea/Vomiting	1	3.45%
Traffic/Transportation Incident	1	3.45%
Unknown Problem/Person Down	1	3.45%
Unresponsive	1	3.45%
Weakness/Lethargic	1	3.45%
Total: 29		

Fire Calls-2 5.3 man hours

- Senior Center, Sprinkler alarm
- Senior Center, Sprinkler alarm
- K-Camp, abandoned trailer fire

On-Going Projects

- Pump Testing.
- Communication (portable VHF's) troubleshooting. We have a communications problem now (dead spots) throughout Dillingham. We are trying to figure this out now.(UPDATE, the radio guy will be coming in to work on it, date TBD)
- EMT-1 Bridge class in Anchorage, 1 member going.
- Fire Department Accreditation for teaching and instructing fire classes here in Dillingham.
- Mission Statement for the Fire Department.
- Looking for an instructor to come to Dillingham so we can get Fire Service Instruction certified.
- EMT-3 Class, looking at going to Anchorage for the class (date TBD) will inform as soon as we get the dates.
- Fire Prevention week with the Schools.
- Fire and EMS training is back in full swing.
- EMS Symposium – 5 members attending.
- Alaska Firefighters Conference – 1 attending.
- EMT-2 Recertification.

Mayor
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MEMORANDUM

Date: 10/30/19
To: Tod Larson, City Manager
From: Braden Tinker, Fire Coordinator
Subject: Monthly Staff Report

EMS Calls: 22

Incident Complaint Reported By Dispatch (eDispatch.01)	Number of Runs	Percent of Total Runs
Chest Pain (Non-Traumatic)	3	13.64%
Medical Transport	3	13.64%
MVC- Motor Vehicle Crash	3	13.64%
Pain	2	9.09%
Abdominal Pain/Problems	2	9.09%
Breathing Problem	1	4.55%
Headache	1	4.55%
Morgue Transport	1	4.55%
Nausea/Vomiting	1	4.55%
Overdose/Poisoning/Ingestion	1	4.55%
Pediatric - Unresponsive	1	4.55%
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	1	4.55%
Stab/Gunshot Wound/Penetrating Trauma	1	4.55%
Unresponsive	1	4.55%
	Total: 22	Total: 100.00%

Fire Calls: 7

111 - Building fire	1
113 - Cooking fire, confined to container	1
531 - Smoke or odor removal	1
700 - False alarm or false call, other	2
740 - Unintentional transmission of alarm, other	2
	Total: 7

City of Dillingham Page 1 of 2
Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

On-Going Projects:

- Pump Testing
- Communication (portable VHF`s) troubleshooting. We have a communications problem now (dead spots) throughout Dillingham. We are trying to figure this out now.(UPDATE, the radio guy will be coming in to work on it, date TBD)
- EMT-1 recertification, due December 31rst.
- EMT-2, 3 recertification due March 31rst.
- November 1rst the Volunteer Fire Assistance Grant will open up and we can apply for wildland and structure fire equipment for \$7,500.00.
- Staffing for Adequate Fire and Emergency Services grant will be opening up this fall and I plan to apply for the Summer EMT salaries with this grant.

Mayor
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Manager
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MEMORANDUM

Date: September 24, 2019
To: Tod Larson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Staff Report for September

It's been back to school for most of our young patrons who frequented the library during the summer. We see many of the older students visit the library during their lunch time and after school. The Dillingham Middle/High School continues to use the Dillingham Public Library as their School Library as outlined in our Consortium Library Agreement. Our School Librarian, Georgette Baumgartner, has been working with the teachers and staff to let them know she is available Monday through Thursday from 10 am to 3 pm at the library. She is also flexible if they need to come outside those hours for classes.

Story hour for our younger age group (usually 0-5 years old) continues strong every Wednesday starting at 10:30 am. A different volunteer has been assigned one week out of the month to lead this event. We are so thankful to those in our community who have committed themselves to this important task of early literacy. Parents and caregivers bring their young children to hear/see stories that are read to them, sing songs, participate in a craft, and enjoy a snack. It's been a lot of fun for all. We are glad we can introduce our young children and families to the importance of a library.

The Friends Of the Dillingham Library (FOL, not Friends of the Landfill ☺) have a meeting scheduled for Saturday, September 28th at 10 am at the library as they discuss their upcoming author / book signing event and other business. They are still looking for new board members and others to join the FOL.

The Library Advisory Board met September 24th. The Dillingham City School District appointed Ayse Haxton to Seat F as the School Rep. Both Seat B (Amy Ruby) and seat D (Lee Ann Andrew) were each reinstated for another 3 year term. Seat A is vacant with the recent resignation of Conor Downey. We appreciate Conor's many years of service on the LAB as vice-chair and most recently chair. The next LAB meeting is scheduled in October with a Work Session included. We hope to have the vacant seat filled by then. New offices for LAB members were voted on and in place at this meeting.

Library Stat report August 26th - September 21st, 2019:

**Patron Visits: 1,533 Computer Use: 251 Wireless Use: 472 Story Hour: 36
Other Visits (including Classes): 90 Museum Use: 99
Movies Shown: 3 AWE Station Use: 34 Volunteer Hours Logged: 6.75**

Library Advisory Board meeting 5:30 pm Tuesday, October 15th at the Library

Library will be closed Monday, October 14th for Indigenous Peoples Day

Mayor
Alice Ruby

Manager
Tod Larson



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MEMORANDUM

Date: October 29, 2019
To: Tod Larson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Staff Report

It was a school day when the Dillingham Public Library was closed for Indigenous Peoples Day (October 14th); however, our School Librarian, Georgette Baumgartner, was available at the library for the staff and students of the Dillingham City School District to come visit. She had seven groups (a total of 170 students, teachers and parents) come in throughout the school day to explore the museum and library on that special holiday. I heard they all enjoyed it and were thankful the library was made available to them on that day.

The Friends of the Dillingham Library author/book signing event with Annie Boochever on Friday, October 11th was a great success. Many turned out to hear her speak about her two books "Fighter in Velvet Gloves" (a true story for young teens about Alaska Civil Rights Hero Elizabeth Peratrovich) and "Bristol Bay Summer". Copies of the books and prints of the artwork (done by our very own Apayo Moore) were given away as door prize drawings. Copies were also available for purchase for attendees to get autographed by the author herself.

The Library Advisory Board had a great workshop on October 15th. Another workshop is scheduled for November 12th to finish working on our Weeding Policy and start on the Collections Development Policy. We had a guest join us for our October meeting who has volunteered at the library numerous times, patron Janet Dieckgrafe. She has sent in a letter of interest and would like to fill the vacant Seat A. It would be great to have a full LAB for our next meeting.

At the time of this report, a Haunted House Fundraiser for the Library was being held. See the attached flyer and we will report next month how it went.

Library Stat report September 23rd - October 26th, 2019:

**Patron Visits: 1,953 Computer Use: 285 Wireless Use: 164
Story Hour: 65 Other Visits (including Classes): 309 Museum Use: 237
Movies Shown: 5 AWE Station Use: 24 Volunteer Hours Logged: 5.25**

Library Advisory Board meeting 5:30 pm Tuesday, November 12th at the Library

**Library will be closed Monday, November 11th for Veterans Day
and Thursday & Friday, November 28th-29th for Thanksgiving**

Mayor
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Manager
Tod Larson



Dillingham City Council
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MEMORANDUM

Date: October 30, 2019
To: Tod Larson, City Manager
From: Cynthia Rogers, Planning Director
Subject: Monthly Staff Report

Planning Commission

The next meeting is scheduled for November 13 at 5:30 pm. The Commission is expected to address floodplain regulations.

Permitting

- Burial Permits – Two permits have been processed.

Capital Projects

Please see the attached FY19 Capital Improvement Project Priorities Progress Update.

Dillingham Downtown Streets Rehabilitation

Project No.: Z571800000

JJC Enterprises, Inc. was awarded the contract for this project. I have the following update:

Expected Timeline

- October/November – Contract signed; NTP issued
- TBD (most likely in the spring) – Contractor will begin mobilization; Potential demolition of Dillingham Hotel and use of site for construction staging

Requests for Proposal

- RFP 2019-09 Municipal Assessment Services, Bids due November 14, 2019 @ 4:00 PM.

Grants

The City intends to apply for assessment grant funding through the EPA Brownfields Program. EPA anticipates awarding an estimated 100 Assessment Grants for an estimated \$31 million during this funding opportunity. Site-specific assessment grants can be made for up to \$200,000 or up to \$350,000 through an approved waiver. Matching funds are not required under this competition.

Waterfront Strategic Plan

McDowell continues work on the Waterfront Strategic Plan initiated in June. The next public meeting has tentatively been set for the first week in December. More details will be released as they become available.

City of Dillingham

Page 1 of 1

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