CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2018-12

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD AN ENGINEERING CONTRACT FOR THE DESIGN PHASE OF THE WASTEWATER SYSTEM UPGRADES AND LANDFILL GROUNDWATER MONITORING WELLS

WHEREAS, the Dillingham City Council approved the 2018-2023 capital improvement plan and adopted the FY19 legislative priority list in Resolution 2017-46; and

WHEREAS, the Dillingham City Council approved the City Manager moving forward to identify funding and issue RFP's per the FY2019 Legislative Priorities List in Resolution 2018-08; and

WHEREAS, the Dillingham City Council approved funds for the completion of engineering and design work for CIP projects in Resolution 2018-11; and

WHEREAS, the FY19 Capital Improvement Project Priorities & Funding Options Report provided to the Dillingham City Council on June 7, 2018, provides that Priority #1 – Wastewater System Upgrades, Aeration, and Priority #3 – Landfill Groundwater Monitoring Wells, pose the risk of regulatory action including fines; and

WHEREAS, CIP Priority #1 and Priority #3 require an accelerated design, permitting, bid, and build project timeline set for completion in 2019; and

WHEREAS, Dillingham Municipal Code (DMC) 4.30.130, Exemptions, Section B, allows exemptions to the purchasing restrictions if the City Council determines that the public interest would be best served by waiving the procedures, and that such determination must be made in the form of a resolution adopted prior to the proposed action; and

WHEREAS, The City of Dillingham has an active contract with Bristol Engineering Service Company LLC (Bristol) for engineering, design, and permitting services; and

WHEREAS, Bristol offers the City of Dillingham significant historical, technical and permitting knowledge and expertise (of the City of Dillingham's wastewater and landfill systems) required to respond to the City's accelerated timeline for engineering and design services;

NOW, THEREFORE, BE IT RESOLVED the Dillingham City Council, authorizes the City Manager to contract with Bristol Engineering Service Company LLC in the amount of $107,689, and issue a Notice to Proceed on the design phase of CIP Priority #1 – Wastewater System Upgrades, Aeration, and Priority #3 – Landfill Groundwater Monitoring Wells.

BE IT FURTHER RESOLVED that:

1. The Dillingham City Council waives the purchasing restrictions as stated above; and

2. The City Council authorizes the City Manager to issue a Notice to Proceed for Engineering, Design, Permitting, Project Management, and Bidding Services as proposed in the attached Bristol documents.

PASSED and ADOPTED by the Dillingham City Council on August 2, 2018.

Alice Ruby, Mayor

[SEAL]

ATTEST:

Lori Goodell, City Clerk

City of Dillingham Information Memorandum Agenda of: August 2, 2018

Attachment to:

Ordinance No. _____ / **Resolution No.** 2018-12

Subject:

Award Engineering Contract for the Design Phase of the Wastewater System Upgrades and Landfill Groundwater Monitoring Wells

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City Manager: Recommend Approval

Signature: _____

Fiscal Note: ☑ Yes ☐ No **Funds Available:** ☐ Yes ☐ No

Other Attachments:

Summary Statement:

The City Council has approved the 2018-2023 CIP and directed the City Manager to move forward on capital improvement projects. Emphasis is priority on projects that will address health and safety and compliance issues with DEC. The wastewater and landfill projects are time sensitive as well as having a high risk assessment.

Bristol Engineering Service Company LLC has historical knowledge of Dillingham projects and the expertise to complete the design documents timely so the construction phase can start as funding is secured.

Attachment to:
Ordinance No. _____ **/ Resolution No.** 2018-12

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

City of Dillingham
Fiscal Note

Agenda Date: August 2, 2018

CIP Projects #1 Wastewater System Upgrade - Lagoon Aeration and #3 Landfill Ground Water projects engineering portion.

ORIGINATOR: Cynthia Rogers

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT ☑ YES ☐ NO
AMOUNT REQUESTED:	$107,689 Budget Approved	FUNDING SOURCE **City of Dillingham**
FROM ACCOUNT 3009 8520 30 62 4415 0 2200 8520 30 81 0000 0	$89,891 $17,798	Project CIP #1 & #3
TO ACCOUNT:	VERIFIED BY: Anita Fuller	Date: 7/27/2018

EXPENDITURES

OPERATING	FY19			
Contract Services	$ 107,689.00			
TOTAL OPERATING	**$ 107,689.00**	**$ -**	**$ -**	**$ -**

CAPITAL	$ -			

REVENUE	-			

FUNDING

General & Special Rev. Funds				
State/Federal Funds				
Capital Project	107,689.00			
Other				
TOTAL FUNDING	**$ 107,689**	**$ -**	**$ -**	**$ -**

POSITIONS

Full-Time				
Part-Time				

ANALYSIS: (Attach a separate page if necessary) See Resolution 2018-12

PREPARED BY: Anita Fuller AF August 2, 2018

DEPARTMENT: Finance

APPROVED BY: _____ _____