

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2018-02

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING THE STATE OF ALASKA LOCAL GOVERNMENT MODEL GENERAL ADMINISTRATIVE RECORDS RETENTION SCHEDULE**

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WHEREAS, Alaska Statute 40.21 and DMC 2.01.100 requires municipalities to adopt a records retention and disposal schedule; and

WHEREAS, the Dillingham City Council passed Resolution 86-56 adopting a records retention schedule; and

WHEREAS, city staff have found that the existing schedule is outdated and changes to that records retention schedule are warranted; and

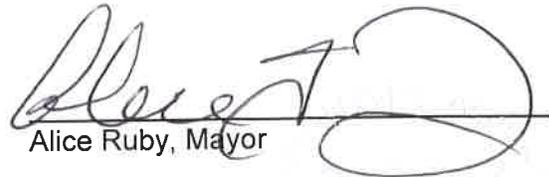
WHEREAS, the State of Alaska has an established records program that is updated as needed; and

WHEREAS, staff has proposed adopting the State of Alaska Local Government Model General Administrative Records Retention Schedule;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council adopts the State of Alaska Local Government Model General Administrative Records Retention Schedule and directs the City Clerk to manage the city records in accordance with DMC 2.27.020(I);

BE IT FURTHER RESOLVED that this Resolution shall supersede Resolution No. 86-56.

PASSED AND ADOPTED by the Dillingham City Council February 1, 2018.

  
Alice Ruby, Mayor

[SEAL]

ATTEST:



Lori Goodell, City Clerk