

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2016-72

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO WAIVE THE ADVERTISING REQUIREMENTS TO CONTRACT WITH TIM PEARSON D/B/A PEARSON CONSULTING TO ASSIST WITH CITY MANAGER SEARCH

WHEREAS, the City is in need of consulting services to assist with the City Manager search; and,

WHEREAS, Dillingham Municipal Code (DMC) 4.30.120, allows waiver of the purchase restrictions if the City Council determines that the public interest would be best served by doing so in the form of a resolution adopted prior to the proposed action; and

WHEREAS, the waiver is based on the criteria outlined in DMC 4.30.130, Exemptions, B. 4, the services are of a professional nature requiring specialized knowledge and judgment;

WHEREAS, the scope of services will include:

1. developing top selection criteria
2. recruiting candidates
3. conducting screening interviews
4. selecting the short list
5. conducting background and reference checks

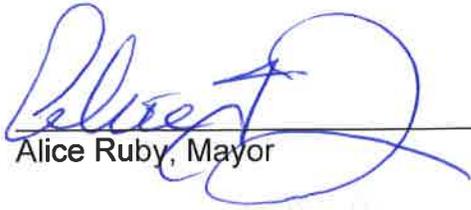
WHEREAS, the cost for manager hire expenses was not included in the FY2017 operating budget;

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager to waive the advertising requirements and proceed to negotiate with Tim Pearson, d/b/a Pearson Consulting to assist with City Manager search;

BE IT FURTHER RESOLVED that:

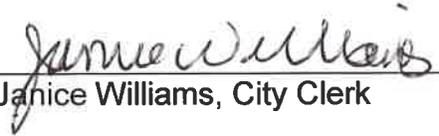
1. The Dillingham City Council approves a contract for services with Tim Pearson d/b/a Pearson Consulting for a fee for a full Alaska/national search not-to-exceed \$29,800, plus reimbursable expenses to include travel, lodging, and meals for candidate and consultant.
2. The City will cover phone, fax, postage, copies, advertising, background checking, and other related search expenses.
3. Travel will occur only with the Mayor's prior knowledge and approval.
4. The Dillingham City Council authorizes the City Manager to negotiate and execute said contract.

PASSED and ADOPTED by the Dillingham City Council on 11/11, 2016.



Alice Ruby, Mayor

ATTEST:



Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: November 11, 2016

Attachment to:

Ordinance No. _____ / Resolution No. 2016-72

Subject:

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City Manager: Recommend Approval

Signature: Rae Doern

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Proposal - Tim Pearson, Pearson Consulting

Summary Statement:

The city wishes to continue their working relationship with Tim Pearson. This resolution would allow for waiving of the advertising requirements since the service is of a professional nature requiring specialized knowledge and judgment, and enter into a contract with Tim Pearson for job recruiting services to fill the City Manager's seat due to retirement in April 2017.

Attachment to:
Ordinance No. _____ / Resolution No. 2016-72

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	