

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-40

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL WAIVING THE COMPETITIVE BID PROCESS AND APPROVING A CONTRACT WITH BRISTOL ENGINEERING SERVICES CORPORATION (BESC) FOR LANDFILL NEW CELL EXPANSION AND GROUNDWATER HYDROLOGY STUDY

WHEREAS, Resolution 2015-39 titled "A Resolution of the Dillingham City Council Approving a RFP for an Engineering Design for a New Landfill Cell" was on the June 18, 2015 agenda and was postponed; and

WHEREAS, at the July 13, 2015, Special Council meeting, the Council was asked to postpone Resolution No. 2015-39 indefinitely; and

WHEREAS, BESC had provided engineering services in 2007 for landfill expansion and a hydrology study that was required at that time; and

WHEREAS, both BESC and Michael Foster & Associates were asked to submit a bid for the cost of a landfill cell expansion and a hydrology study; and

WHEREAS, only BESC responded with a bid of \$89,855 for the Landfill New Cell Expansion and \$63,982 for the Groundwater Hydrology Study both required by State of Alaska Department of Environmental Conservation (DEC); and

WHEREAS, BESC has been involved with the Dillingham Landfill since 2007 and the cost for both projects could be reduced because the surveying could be done together instead of separate; and

WHEREAS, BESC has been in contact with DEC about the past hydrology study and will be providing them information, and if DEC finds that satisfies their concern, the cost could be further reduced; and

WHEREAS, Dillingham Municipal Code (DMC) 4.30.120, allows waiving of purchase restrictions if the City Council finds that it is not in the public interest to follow the procurement procedures as established for the contracting of professional services, the City Council may, following approval of a resolution stating such, proceed to negotiate with a selected supplier or suppliers for subject services; and

WHEREAS, the waiver is based on the criteria outlined in DMC 4.30.130, Exemptions, A. 6, to professional services retained on a continuing as opposed to a project basis, i.e., accounting, appraisal, legal and civil engineering services; and

WHEREAS, this work was not budgeted in 2016, therefore, funds will need to be transferred from the General Fund into a special projects account;

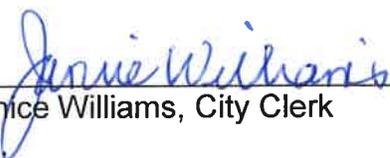
NOW, THEREFORE, BE IT RESOLVED that Dillingham City Council authorizes the City Manager to waive the competitive bid process and award a contract to BESC for designing a new landfill cell and a landfill hydrology study that is required by DEC in an amount not to exceed \$154,000 for both projects.

PASSED and ADOPTED by the Dillingham City Council on July 13, 2015.


Alice Ruby, Mayor

ATTEST:

[SEAL]


Janice Williams, City Clerk



City of Dillingham Information Memorandum

Agenda of: July 13, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-40

Subject:

A Resolution of the Dillingham City Council Waiving the Competitive Bid Process and Approving a Contract with Bristol Engineering Services Corporation (BESC) for Landfill New Cell Expansion and Groundwater Hydrology Study

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

DEC requires anytime that the City adds a new Landfill Cell it must be designed by an engineering firm. BESC designed a new cell in 2007 that only covered one cell and with that cell now full the City needs to create additional cells. This cell expansion proposes to allow for a number of cells to be created not just one so that we can continue to build cells without having to get an engineering design every time.

DEC is also requiring the City to conduct a groundwater hydrology study, because one of the City's monitoring wells had traces of petroleum. BESC conducted a study in 2007 as well and may be able to provide information to DEC that they already have in their files. We are hoping that the information they receive from BESC may forego a full study and, therefore, reduce the cost to the City.

We asked BESC and Michael Foster & Associates to submit a bid on this work, but only BESC responded with a bid. BESC having worked on the Landfill issues feels that it can reduce the cost of the two proposals if awarded together by saving on surveying costs.

Funds for the project will need to come from the General Fund.

Attachment to:
Ordinance No. _____ / Resolution No. 2015-40

Summary Statement continued:

| Route to | Department Head | Date |
|----------|------------------|---------|
| X | Finance Director | 7/14/15 |
| X | Public Works | 7/14/15 |
| | | |
| X | City Clerk | 7/14/15 |

City of Dillingham
Fiscal Note

Agenda Date: July 13, 2015

Request: _____

ORIGINATOR: Rose Loera

| | |
|--|--|
| FISCAL ACTION (TO BE COMPLETED BY FINANCE) | FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| AMOUNT REQUESTED: <p style="text-align: center;">\$154,000</p> | FUNDING SOURCE |
| FROM ACCOUNT General Fund #7140 <p style="text-align: right;">\$ 154,000.00</p> | Project Landfill New Cell Expansion and Groundwater Hydrology Study |
| TO ACCOUNT: | VERIFIED BY: <u>Rose Loera</u> Date: <u>7/6/2015</u> |

EXPENDITURES

| OPERATING | FY 16 | FY 17 | | |
|------------------------|----------------------|-------------|-------------|-------------|
| Personnel | | | | |
| Fringe Benefits | | | | |
| Computer Support | | | | |
| Equipment | | | | |
| Land/Buildings | | | | |
| Contractual | \$154,000 | | | |
| TOTAL OPERATING | \$ 154,000.00 | \$ - | \$ - | \$ - |

| | | | | |
|---------|--|--|--|--|
| CAPITAL | | | | |
|---------|--|--|--|--|

| | | | | |
|---------|--|--|--|--|
| REVENUE | | | | |
|---------|--|--|--|--|

FUNDING

| | | | | |
|----------------------|----------------------|-------------|-------------|-------------|
| General Fund | \$154,000 | | | |
| State/Federal Funds | | | | |
| Other | | | | |
| TOTAL FUNDING | \$ 154,000.00 | \$ - | \$ - | \$ - |

POSITIONS

| | | | | |
|-----------|--|--|--|--|
| Full-Time | | | | |
| Part-Time | | | | |
| Temporary | | | | |

ANALYSIS: (Attach a separate page if necessary)

See Attached Information Memorandum 2015-40

PREPARED BY: Rose Loera

July 6, 2015

DEPARTMENT: Finance Department

APPROVED BY: _____