

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-10 (AM)

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL CHANGING THE DIVISION OF MOTOR VEHICLE (DMV) HOURS TO TWENTY HOURS A WEEK

WHEREAS, the City of Dillingham has subsidized the State's DMV operations for many years through a Commission Agent Agreement; and

WHEREAS, the City of Dillingham's Commission Agent Agreement expired in July 2014 and the State has extended all Statewide agreements through March 2015 while they revise the agreement; and

WHEREAS, the City has been communicating with DMV to reimburse the City a higher percentage of the revenue the Dillingham office generates; and

WHEREAS, currently the City receives approximately 28% of the revenue generated from transactions at the DMV office; and

WHEREAS, the State has stated that they are not willing to increase the revenue to the City and recommended in a July 18, 2014 letter that we modify our hours of operation; and

WHEREAS, the current DMV hours of operations are Monday–Thursday, 8 am – 3:30 pm, with Friday's being used for administrative work; and

WHEREAS, the City of Dillingham's financial situation can no longer support operating the State's DMV services full-time without additional compensation; and

WHEREAS, the City of Dillingham's Finance & Budget committee met on January 19, 2015 and is recommending that the City reduce the number of hours that DMV office is open to 20 hours per week; and

WHEREAS, the recommendation is also to have a half-time employee designated to work the DMV operations; and

WHEREAS, the City will advertise the change in operation and notify the State of Alaska once approved by the Council to become effective March 16, 2015;

NOW, THEREFORE, BE IT RESOLVED that Dillingham City Council authorizes the City Manager:

1. To reduce the local DMV office to 20 hours per week;
2. To designate a half-time employee to work at the DMV office;
3. To provide notice to the State of the change of hours;
4. To provide public notice of the change of operations; and
5. To make the changes to operations effective March 16, 2015.

PASSED and ADOPTED by the Dillingham City Council on February 5, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Subject:

A Resolution of the Dillingham City Council Changing the Division of Motor Vehicle (DMV) Hours to 4 hours a day, Monday - Friday

City Manager: Recommend Approval

Signature: Rose Boera

Route to	Department Head	Signature	Date
X	Finance Director	<i>Carol A. Shade</i>	<i>1/28/15</i>
X	Chief Dan Pasquaerillo	<i>[Signature]</i>	<i>1-29-15</i>
X	City Clerk	<i>[Signature]</i>	<i>1/28/15</i>

Fiscal Note: Yes No Funds Available: Yes No

Other Attachments:

Summary Statement:

The City of Dillingham is currently operating the State's DMV operations on a full-time basis. The doors are open to the public about 32 hours a week with one day used for doing paperwork. Currently we have 1.5 employees that are assigned to the DMV section. We receive about \$39,000 in revenue for DMV's operation from the State of Alaska and the 2015 budget for this department is about \$135,000.

The City has been communicating to DMV to reimburse us a larger share of the revenue that this office generates but has not gotten a favorable response. In a July 2014 letter from DMV, they encouraged us to reduce the hours similar to how Nome operates their office at 4 hours a day.



Ordinance No. _____ / Resolution No. 2015-10 _____

Summary Statement continued:

Therefore it is our recommendation to reduce the DMV hours to 11:30 am to 3:30 pm Monday - Friday. This time frame will allow people to come to DMV during their lunch hour and allow kids to go after school. We would employ a .5 employee in the position which will be a significant savings to the budget. We recommend that the change of hours goes into effect on March 16, 2015 with the proper notification given to the State.

