

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2014-33

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING TASK ORDER NO. 16 WITH BRISTOL ENGINEERING SERVICES CORP.

WHEREAS, the City of Dillingham needs technical assistance in developing Requests for Proposals (RFP's), and reviewing the responses to our request for proposals for projects in the next few months; and

WHEREAS, Bristol Engineering Services has a contract with the City of Dillingham to provide engineering services for the City signed on May 7, 2010, which had a three year term; and

WHEREAS, it is our intent to go out for bid for an engineering firm on record since the above contract has expired; and

WHEREAS, Bristol Engineering Services has assisted the City in the past with designs and estimates for its projects at the landfill and lagoon and are familiar with the City's systems; and

WHEREAS, it is in the best interest of the City of Dillingham to utilize their expertise to assist staff in developing RFP's, participate in the evaluation of RFP's for its projects that will be advertised and awarded this summer;

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager to task Bristol Engineering Services with the following:

1. Assist with the design and development of RFP's for the Wastewater Treatment Project.
2. Assist with the design and development of RFP's for the Septage Receiving Station.
3. Participate with staff in reviewing responses to RFP's for the projects mentioned above.

BE IT FURTHER RESOLVED that the fee estimate for this work should not exceed \$20,000 including professional services and reimbursable costs.

PASSED and ADOPTED by the Dillingham City Council on June 5, 2014.



Alice Ruby, Mayor

ATTEST:

[SEAL]

Bernadette Packa, Acting City Clerk
Janice Williams, City Clerk



Subject: A resolution of the Dillingham City Council approving Task Order No. 16 with BESC

Agenda of: June 5, 2014

Council Action:

Manager: Recommend approval.

City Manager: Bernadette Pacheco for Rose Loera
Rose Loera

Route To:	Department / Individual	Initials	Remarks
	Finance Director / Carol Shade	<i>CS</i>	
X	Public Works / Francisco "Pancho" Garcia	<i>TFG</i>	
X	City Clerk / Janice Williams	<i>JW</i>	

Fiscal Note: Yes X No _____ Funds Available: Yes X No _____

Other Attachment(s): None

Summary Statement.

The City needs engineering services to assist with the development of Requests for Proposals for the Lagoon and Landfill projects and to participate in the review of the responses.

The City's term contract with CH2M Hill will be expiring and the City is still in need of engineering services. The City chooses to work with Bristol Engineering Services as they are very familiar with lagoon and landfill and can provide the service at a rate lower than CH2M Hill.

The City is planning to go out for bid for an engineering firm on record for the City. Bristol held this contract in the past but it has since expired.

City of Dillingham
Fiscal Note

Agenda Date: June 5, 2014

Request: _____

ORIGINATOR: Rose Loera

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT REQUESTED: \$20,000	FUNDING SOURCE Landfill and WWTP Grants
FROM ACCOUNT 4470 8520 30 620 3811 \$5,000 3213 8520 30 62 4410 \$ 15,000.00	Project Engineering Services
TO ACCOUNT:	VERIFIED BY: Carol Shade Date: 5/30/2014

EXPENDITURES

OPERATING	FY14	FY15	FY16	FY17
Personnel				
Fringe Benefits				
Gravel				
Road Maintenance Products				
Land/Buildings				
Miscellaneous	20,000.00			
TOTAL OPERATING	\$ 20,000.00	\$ -	\$ -	\$ -

CAPITAL				
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REVENUE				
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FUNDING

General Fund				
State/Federal Funds	-			
Other - BBEDC	20,000.00			
TOTAL FUNDING	\$ 20,000.00	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Attached Resolution 2014-33

PREPARED BY: Rose Loera

May 29, 2014

DEPARTMENT: Administration

APPROVED BY: Carol Shade- Finance

30-May-14