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**MEETING AGENDA**  
5:30 P.M. / Teleconference

***Participate by dialing 888-392-4560; meeting code 57103***

**1. CALL TO ORDER**

**2. ROLL CALL**

Alice Ruby	Andy Anderson	Robin Samuelsen
Robert Heyano	Dan Dunaway	Gabe Dunham

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

a. Minutes of May 11, 2020

**5. UNFINISHED BUSINESS**

- a. Harbor Plan 2020
- b. Harbor Rules 2020
- c. Fee Schedule 2020

**6. NEW BUSINESS**

**7. PUBLIC COMMENT/COMMITTEE COMMENTS**

**8. ADJOURNMENT**

May 20, 2020

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**1. CALL TO ORDER**

The regular meeting of the Port of Dillingham Advisory Committee was held on Thursday, May 11, 2020, via conference call in Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 5:39 p.m.

**2. ROLL CALL**

Members present:

Mayor Alice Ruby	Dan Dunaway	Robin Samuelsen
Robert Heyano	Gabe Dunham	Andy Anderson

**3. APPROVAL OF AGENDA**

MOTION: Robin Samuelsen moved and Robert Heyano seconded the motion to approve the agenda.

VOTE: There were no objections to the motion.

**4. APPROVAL OF MINUTES**

There were no minutes.

**5. UNFINISHED BUSINESS**

There was no unfinished business.

**6. NEW BUSINESS**

- a. Waterfront plan
  - The Waterfront Strategic Plan draft report was reviewed.
  - Areas of focus: Tool for a good foundation and the public process; Enhance community access; Improve functionality; and facilitate public / private coordination.
  - Harbor footprint was reviewed; parking, moorage, federal funding, and dredging.
  - Potential for ramps on west side of harbor was suggested, as was the idea of floating docks at mouth of harbor.
  - A short term haul out and boat parking area to be explored.
  - Increased dredging with Contract Company to be considered.
  - The goal is to have the final report completed by Memorial Day.
- b. 2020 Season Operating Plans
  - A. Harbor/Kanakanak/Wood River launch
    - Area limits, dock, harbor beaches and launches
    - Harbor access, floats, Moorage time limits, fee schedule
    - Bathhouse, limited access/hours of operation
    - Other COVID-19 precautions

- A harbor plan is in process. Things for consideration; how to control / limit access, safety precautions, how to configure ramps.
- A case by case review may be needed.
- Utilize a harbor dispatch via VHF and telephone to control traffic.
- Pricing for harbor sticker was discussed.
- Signage, extended office hours, and increased personnel are being considered.
- Social distancing to be maintained, education to be essential.
- Cleaning and sanitation needs are being addressed.

B. Dock

- Moorage restrictions
- Other COVID-19 precautions

- Several barges have already been processed without incident.
- Incoming traffic appear to be fully supportive of mandates and regulations.
- AML is a local crew and worked with the EOC regarding time in Dillingham.
- Harbor Office has installed a Plexiglas shield, one to be installed at the Dock Office as well.

C. Staffing plan

- Port Director to draft a plan and present at the next meeting. Item to consider; staffing needs, radio / telephone process.
- Committee to be polled for availability of meeting next week.

**7. PUBLIC COMMENT/COMMITTEE COMMENTS**

There was no public comment.

- All were thanked for giving up their evening.
- A meeting late next week will be scheduled.

**8. ADJOURNMENT**

Mayor Ruby adjourned the meeting at 7:46 p.m.

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

\_\_\_\_\_  
Lori Goodell, City Clerk

Approved: \_\_\_\_\_

## Port of Dillingham Harbor safety plan

- Harbor guidelines will be posted on the harbor door in such a way that they will be able to read it prior to entering the office.
- A cough shield has been installed on the harbor counter and provides a very good barrier from worker and customer.
- A gate has been installed to keep customers out of harbor personnel space
- Only one customer will be allowed in the harbor office at a time.
- Customers will be required to wear a mask while in the harbor office
- We will be offering sales of harbor stickers over the phone and by email to cut down on one on one contact between staff and customers.
- Masks and rubber gloves will be provided for employees to use during the day while inside and while handling cash and credit cards.
- Soap, water and hand sanitizer stations are available for employees
- Customer area will be wiped down with sanitizing wipes after each customer, employees will wear rubber gloves while doing this.
- Any customer showing signs of Covid19 will be asked to leave and harbor personnel will report said individual to the Dillingham Police Department and the Dillingham EOC
- Employees will maintain a 6' ( 1 fathom) social distance when working in the office and harbor area
- Employee areas will be disinfected as needed or after each use.
- Employees feeling ill will be asked to stay at home, if they show up for work and show signs of illness they will be sent home.
- Any out of town or out of state employee returning to work will be required to quarantine for 14 days.
- The City bath house and restrooms will be thoroughly washed and disinfected twice daily at a minimum, this will be done by a privately owned business.

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## City of Dillingham Boat Harbor

### PUBLIC NOTICE

Due to the Covid19 Virus the City of Dillingham has instituted added measures to help protect residents as well as the many fishermen who call our harbor home during the salmon season. The added measures are designed to assure our fishing season is as safe and successful as possible.

Contact the Dillingham Harbor Office with questions of for additional information.

*Standing by on VHF Channel 16*

*Phone number: (907) 842-1069*

### **ALL RULES WILL BE STRICTLY ENFORCED**

- There will be **NO** tying to the ramps or bulkheads this season without prior permission from the Harbormaster.
- The Harbor Department will only deploy the South ramps this summer. They will be used for emergencies and repairs ONLY.
- An RSW spot has been designated at the bottom of the ramp. This area may be used *only* after approval by and scheduled appointment is made with the Harbormaster.
- Ramp and bulkhead usage will be for short periods of time only. Times will be determined by the Harbormaster and dependent on a needs basis.
- If it is determined by the Harbormaster that your needs will require more than a couple of hours, you must arrange for your boat to be hauled out of the water and moved to a boat yard or placed in a temporary site for repairs.
- The boat harbor will not be open for business for extended stays. Including but not limited to: Sabbaths, Religious Holidays or Maqi night.
- Harbor facilities and services will be available but on a limited basis, including ice purchase, bathhouse, crane and other services. Contact the Harbormaster for information.
- While you are in the harbor, you must comply with all City of Dillingham COVID-19 Emergency regulations including quarantine, social distancing and wearing face masks in public areas.

The City of Dillingham and the Harbor Department thank you for your understanding and compliance to these rules.

Have a safe summer and good fishing!

**Non-compliance could result in denial of harbor and city services in the future and / or issuance of citations.**

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# Current harbor fees as of May 15, 2020

**First and foremost! make sure you are current on all bills with the City of Dillingham and are NOT on the Denied services list.**

## **Seasonal Permits**

Seasonal harbor permit for 28' to 32' vessel \$320.00

Seasonal harbor permit for over 32' and under gross tonnage rates \$10/ft

## **All Skiffs will be stickered, No in and out fee and no daily rates**

Under 20' in length \$80/season

20' \$100/season

Over 20' \$100+\$4 per foot

Vessels rated at gross tonnage will be determined by published tariff

## **LAUNCH / HAUL OUT ONLY**

Launch for vessels 28' and over \$100

Haul out for vessels over 28' \$100

IN / OUT Same tide for vessels over 28' \$100

## **ICE PRICES**

LARGE BBEDC TOTE \$110.00

SMALL BBEDC TOTE \$55.00

LARGE COOLER \$15.00

SMALL COOLER \$10.00

## **CAMP GROUND RATES, (CAMPERS WILL NOT BE ALLOWED DURING 2020 SEASON DUE TO COVID-19)**

DAILY RATES \$5.00

WEEKLY RATES \$25.00

REQUIRED DEPOSIT PRIOR TO CAMPING \$50.00