



Alice Ruby, **Mayor**

Council Members

- Holly Johnson (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Tracy Hightower (Seat E) • Paul Liedberg (Seat F)

DILLINGHAM CITY COUNCIL

David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

REGULAR MEETING	7:00 P.M.	AUGUST 6, 2015
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1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- a. Special Council Meeting, July 13, 2015page 5

4. APPROVAL OF CONSENT AGENDA

- a. Resolution No. 2015-44, A Resolution of the Dillingham City Council Expressing Thanks and a Commendation to Rob Carpenter Upon His Retirement from KDLG Public Radio Station page 11

APPROVAL OF AGENDA

5. STAFF REPORTS

- a. City Manager and Staff Reports.....page 13
- b. Standing Committee Reports

6. PUBLIC HEARINGS

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

8. ORDINANCES AND RESOLUTIONS

- a. Introduce Ordinance No. 2015-13, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property to Ben McDowell DBA Motive Power Marine and EPC LLC (*Clerk Note: This will be a laydown at the meeting.*)
- b. Adopt Resolution No. 2015-45, A Resolution of the Dillingham City Council Approving the 2016-2021 Capital Improvement Plan and Adopting the FY 2017 Legislative Priorities List page 45

- c. Adopt Resolution No. 2015-46, A Resolution of the Dillingham City Council Designating Wastewater System Upgrades as the Number One Local State Funding Priority for Fiscal Year 2017page 55
- d. Adopt Resolution No. 2015-47, A Resolution of the Dillingham City Council Authorizing the City Manager to Advertise for the Dock Lift Station Replacementpage 59
- e. Adopt Resolution No. 2015-48, A Resolution of the Dillingham City Council Authorizing Foreclosure Proceedings on Delinquent Properties for the Years 2009-2014, and Repealing Resolution No. 2015-35 page 63
- f. Adopt Resolution No. 2015-49, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Competitive Bid Process and Purchase Sand for City Streets for FY 2016 from Bennett Enterprises page 71
- g. Adopt Resolution No. 2015-50, A Resolution of the Dillingham City Council to Issue General Obligation Refunding Bonds in the Principal Amount of Not to Exceed \$14,000,000 to Refund Certain Outstanding General Obligation Bonds of the City, Fixing Certain Details of Such Bonds and Authorizing Their Sale page 75

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Planning Commission, 1 Seat Open
 - 2) Library Advisory Board, 2 Seats Open
- b. DLG Petition to Annex Nushagak Commercial Fishing Waters Updatepage 107
- c. Interim Task Force Borough Feasibility Study Update

10. NEW BUSINESS

- a. Action Memorandum No. 2015-15, Authorize the City Manager to Execute an Engagement Letter with the Firm of Birch Horton Bittner & Cherot on the Proposed Issuance of \$14,000,000 City of Dillingham Obligation Refunding Bonds ..page 109
- b. Action Memorandum No. 2015-16, Authorize the City Manager to Sign an Acknowledgment Letter with RBC Capital Markets Acknowledging Their Role as Underwriterpage 117
- c. Establish an Advisory Committee on Marijuana Regulation

11. CITIZEN’S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR’S COMMENTS

14. EXECUTIVE SESSION

a. Legal Matter

1) City of Dillingham vs. Jim Bingman Sr.

2) Manokotak Petition to Annex Territory

15. ADJOURNMENT

1. CALL TO ORDER

A Special Meeting of the Dillingham City Council was held on Monday, July 13, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 5:30 p.m.

2. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Paul Liedberg	Chris Maines
Tracy Hightower	Misty Savo	

Council Members absent and excused:

Curt Armstrong

Staff in attendance:

Rose Loera	Janice Williams	Dan Pasquariello
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Guest: Attorney Patrick Munson – attended via teleconference
Steve Cropsey of Aurora SMC, Inc. – attended via teleconference

3. APPROVAL OF MINUTES

a. Regular Council Meeting, June 18, 2015

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of June 18, 2015.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. PUBLIC HEARINGS

Mayor Ruby opened the public hearing on Ordinance No. 2015-12.

A. Adopt Ordinance No. 2015-12, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code 5.30 to Accommodate Sale of Tax Foreclosed and Similar Property

There being no public comment, the public hearing closed.

6. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

7. SPECIAL BUSINESS

- a. Adopt Ordinance No. 2015-11, An Ordinance of the Dillingham City Council Retaining Certain Tax Foreclosed Property for Public Use

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-11.

VOTE: The motion to adopt Ordinance No. 2015-11 passed unanimously by voice vote.

- b. Adopt Ordinance No. 2015-12, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code 5.30 to Accommodate Sale of Tax Foreclosed and Similar Property

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-12.

VOTE: The motion to adopt Ordinance No. 2015-12 passed unanimously by voice vote.

- c. Resolution No. 2015-39, A Resolution of the Dillingham City Council Approving a RFP for an Engineering Design for a New Landfill Cell

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to postpone Resolution No. 2015-39 indefinitely.

VOTE: The motion to postpone Resolution No. 2015-39 indefinitely passed unanimously by voice vote.

- d. Resolution No. 2015-40, A Resolution of the Dillingham City Council Waiving the Competitive Bid Process and Approving a Contract with Bristol Engineering Services Corporation (BESC) for a Landfill New Cell Expansion and a Groundwater Hydrology Study

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2015-40.

Manager Loera reported the project was not budgeted in FY16. It would be funded from general funds and added to a mid-year budget amendment for FY16.

VOTE: The motion to adopt Resolution No. 2015-40 passed unanimously by voice vote.

- e. Resolution No. 2015-41, A Resolution of the Dillingham City Council Approving a Temporary Position for the Purpose of Inventorying and Evaluating Items from the Dave Carlson Property House and Tool Shed

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2015-41.

Manager Loera reported hiring the temporary position was a recommendation from the Carlson House Advisory Committee. She noted all items would be documented regardless of their value.

VOTE: The motion to adopt Resolution No. 2015-41 passed unanimously by voice vote.

- f. Resolution No. 2015-42, A Resolution of the Dillingham City Council Supporting Charlene Lopez's BBEDC Arctic Tern Grant Application for the NBC Basketball Camp

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Resolution No. 2015-42.

VOTE: The motion to adopt Resolution No. 2015-42 passed unanimously by voice vote.

- g. Resolution No. 2015-43, A Resolution of the Dillingham City Council Approving a 1% Increase to the FY2016 Wage Scale

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to adopt Resolution No. 2015-43.

Manager Loera reported the wage increase was budgeted in FY16 the result of a collective bargaining contract that negotiated for a three year wage increase, the last year being 2015. Management anticipated meeting with both unions in the fall.

VOTE: The motion to adopt Resolution No. 2015-43 passed unanimously by voice vote.

- h. Action Memorandum No. 2015-12, Award RFP 2015-10 Landfill Cell Closure to Knik Construction Co

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2015-12.

VOTE: The motion to approve Action Memorandum No. 2015-12 passed unanimously by voice vote.

- i. Action Memorandum No. 2015-13, Contract with Steve Cropsey, Aurora SMC Inc., for Assistance with Sale of Foreclosed Property (*City Clerk Note: This will be a handout at the July 13 Special Meeting*)

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve Action Memorandum No. 2015-13.

Manager Loera reported the additional expenses included lodging and airfare, which would all be recovered from the sale of the foreclosed properties.

VOTE: The motion to approve Action Memorandum No. 2015-13 passed unanimously by voice vote.

- j. Action Memorandum No. 2015-14, Approve the City Manager's Appointment of Navin Bissram to the Position of Finance Director

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve Action Memorandum No. 2015-14.

Manager Loera noted the interview team was composed of Paul Liedberg, Chris Maines, Carmen Jackson, Anita Fuller, and herself. She distributed an AML wage survey for a similar position in other Alaska cities.

VOTE: The motion to approve Action Memorandum No. 2015-14 passed unanimously by voice vote.

8. CITIZEN'S DISCUSSION (Open to the Public)

Police Chief Dan Pasquariello voiced his concern of the backlash the City could receive from all-terrain vehicle drivers if he was to enforce State law. He noted technically the vehicles should be four feet off any roadway, but with the new highway design this was not possible in some places, and would be a hazard for motor vehicle and pedestrian traffic. He was concerned about the driver's safety attempting to comply with the law, and was asking Council for some direction.

Manager Loera asked Chief Pasquariello to report on it in his next staff report.

9. COUNCIL COMMENTS

Chris Maines:

- Reported a resident living near the landfill had complained about the stench from the fish waste bin and safety of their children, and look at other methods such as a fish grinder to dispose of the waste.

Mayor Ruby asked management to research that for the next Council Meeting.

Paul Liedberg:

- Noted he was glad the City might be filling the Finance Director position.

Tracy Hightower:

- Noted he would appreciate an update on Squaw Creek Road.

Mayor Ruby asked management to provide an update at the next Council Meeting.

Holly Johnson:

- Spoke in favor of the fish grinder idea; and
- Noted that Squaw Creek Road residents had been expecting to receive a letter about the Squaw Creek progress.

Manager Loera noted BBNA was initiating the letter, had been meeting with the land owners regarding the surveyed rights of way, and she had been pursuing a copy as well.

Misty Savo:

- Noted that a lot of issues finding good qualified people appeared to be the result of lower wages when compared to other businesses in town; and
- Noted she had received complaints that the condition of the downtown roads was tough on vehicles.

10. MAYOR’S COMMENTS

Mayor Ruby:

- Reported President Obama was scheduled to speak to the Arctic Council in Anchorage at the end of August, and might visit a rural area yet to be decided; an advance team would be in Dillingham to scope out its facilities; Council members were invited to a potluck to meet the team Thursday night.

11. EXECUTIVE SESSION

- a. Legal Matter – City of Dillingham vs. Jim Bingman
- b. Legal Matter - Manokotak Annexation Petition

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to enter into executive session to discuss Legal Matter – City of Dillingham vs. Jim Bingman and Legal Matter – Manokotak Annexation Petition [6:26 p.m.].

VOTE: The motion to enter into executive session passed unanimously by voice vote.

Mayor Ruby invited Rose Loera and Janice Williams into the executive session along with Attorney Patrick Munson, and consultant Steve Cropsey.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to come out of executive session [7:19 p.m.].

VOTE: The motion to come out of executive session passed unanimously by voice vote.

12. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:20 p.m.

Mayor Alice Ruby

ATTEST:

[SEAL]

Janice Williams, City Clerk

Approval Date: _____

DRAFT

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-44

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL EXPRESSING THANKS AND A COMMENDATION TO ROB CARPENTER UPON HIS RETIREMENT FROM KDLG PUBLIC RADIO STATION

WHEREAS, Rob Carpenter will retire from his position with KDLG effective on August 3, 2015; and

WHEREAS, Rob held the position of General Manager of KDLG Public Radio for 18 years; and

WHEREAS, Rob has been employed with KDLG for over 23 years; and

WHEREAS, Rob Carpenter has been hugely instrumental in KDLG becoming a critical part of the lives of all southwest Alaska residents; and

WHEREAS, Rob's leadership resulted in the attraction of many talented staff members and broadcasters; and

WHEREAS, Rob's leadership fostered improvements and changes that included the expansion of KDLG's broadcasting to 24 hours per day, becoming the first radio station in North America to broadcast over MDCL transmitter, the addition of KDLG FM, the addition of the Bristol Bay Fisheries Report and the continued broadcasting classes in the Dillingham City Schools;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council offers this commendation to Mr. Rob Carpenter with sincere thanks for sharing his time, talent and dedication for the benefit of all listeners that enjoy the broadcasting services of KDLG, "Public Radio for Alaska's Bristol Bay".

PASSED and ADOPTED by the Dillingham City Council on August 6, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: July 31, 2015
To: Mayor and City Council
From: Rose Loera, City Manager
Subject: June & July Report

Vacancies – Director of Planning, PW Office Assistant, Heavy Equipment Operator & Police Officer. We have received 2 applications for Planning – one application was later withdrawn and the other candidate will be interviewed.

Navin Bissmar, our new Finance Director, will start on August 17, 2015. We're anxious to have him on board.

Contracts/Agreements Signed – signed a contract with Knik Construction for closing the landfill cell. Contract with Bristol Engineers Services Corp for the new landfill cell design and groundwater hydrology study. Working on the contract with Steve Cropsey dba Aurora SMC for the Real Estate Tax Sale.

Grants – Library has applied for their PLA & OWL grants. Public Safety has applied for the WAANT grant for 50% funding of an officer to focus on our drugs in the community.

We received the ANTHC grant for approximately \$641,000 for our WWTP. These funds will match the State's Municipal Matching Grant that we currently have.

Landfill – Incinerator has been operating very well and as of July 24th we're finally able to operate it 24 hours a day – 5 days a week. We need to have a minimum of six employees to operate 24 hours for three shifts. We have a couple of BBEDC interns as operators and two seasonal landfill employees and two full time.

The incinerator is burning more fuel than what was proposed in the bid. Working with Penram and making the adjustments they recommend. Will be monitoring closely.

We are still working with our attorney and Michael Foster on the issues with the landfill building. We have one more face to face meeting that we hope will address the issues that we feel are critical. See attached Gary Gordon's comprehensive report on the building.

Annexation Petition – Manokotak has their public hearing on their petition on 8/6/15 @ 4 pm.

Request for Proposals (RFPs) – The Dock Lift Station is now being advertised. We probably won't get this project completed until next year. You have a resolution in the packet approving the RFP. The design wasn't complete in time for our last Council meeting. We will award at the September council meeting.

Foreclosed Property – We are now the owners of the Bingman Properties. We have had to address some tenant complaints that dealt with safety and heating issues. We also have had to give both Jim Bingman Sr. & Jr. no trespassing notices on all the properties except the properties they were residing in. We received the Clerk's Deed on July 27 that conveyed all interest to the City.

Carlson Property – we have removed all the items from the Carlson House Tool Shed that was located on State property. We had only one bidder for the Tool Shed. Buildings and Grounds will start removing all items from the main house soon.

Litigation – The State of Alaska has settled for \$30,000 in the Olson vs City of Dillingham case. We have had to pay \$5,000 as our deductible with AMLJIA who spent nearly \$9,000 before the State took the case over. The State handled the case since we were only involved, because we were backing up Officer Nay on a drug investigation.

The case of Knutsen vs. City of Dillingham continues to be investigated by AMLJIA. They will be coming out later in the month to interview anyone involved with the drowning.

Finance & Budget Committee – I have had a couple of requests for the City to consider adding a tax on cigarettes. I am bringing this to your attention and asking that it be referred to Finance & Budget Committee to explore.

Projects – Gary's project report is attached.

Attachment: Report from Gary Gordon on Ongoing Projects
Report from Gary Gordon on Landfill Building
Lobbyist Report

GORDON & ASSOCIATES, Inc

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July 29, 2015

To: City Council Members Dillingham, AK

Rose asked for a summary of this season's construction activities to keep you informed on what is progressing in Dillingham.

Our engineer, MLFA, sized new air pumps and electric motors compatible for our lagoon. We only ordered one motor and pump, making sure that they would fit and work properly. Public works installed the trial blower and motor. The shaft length on the blower motor was not long enough to work in our configuration. It has been decided to purchase another trial blower. I have communicated directly with the supplier, and believe we found the right blower for our application. It should fit; however, we are just ordering one to make sure. Once the new blower is operational and produces the required air, we will order the other three blowers and motors.

Aside from public works normal duties, they have tackled the reinforcement of the east end of the Snag Point Seawall. The river has shifted and removed soil from the wall on the river side to a critical level, imminent failure. The US Corps of Engineers inspected again this year, resulting in moving this project to the forefront for public works department. Both of the City's excavators are on this project. The current effort is to remove soil from behind the wall, relieving pressure. Then rip rap will be placed over the wall with one excavator and the other excavator will be placed against the seawall. When this work is complete and before the excavators get removed from this location, it is our hope to be able to stabilize the sewer outfall line. Currently the outfall line is exposed. Some rip rap has been placed, saving the line from destruction due to tides. The beach is very soft at this location, so the intent is to build a road with reject blast rock and then place rip rap, protecting the sewer line.

The septage tanks have been installed, and the gravel is being placed. Our hope is to get this facility operational yet this season. The purchase order has been given to the supplier for the mixing equipment, polymer, and geotubes (this is here in Dillingham). The supplier will come to the site and help us set up the equipment and instruct us on the use.

BACKGROUND, as you know it cost over a million dollars to remove the sludge from the lagoon. In an effort to reduce sludge, we are building a facility that will take the sludge out of the pump truck sewage. The pump trucks will empty their trucks into 9000 gallon holding tanks (the City will know and be able to charge for volume). The sewage will be pumped through a mixing station with the City pump truck, adding a polymer,

which separates solids from water. The mixed product will be pumped into a geotube, filter bag, that is placed in an 8x20 roll off container. The container sets on a slab that allows the fluids to flow back into the lagoon. The bag will hold the solids and when full will be transferred to the landfill and buried.

Landfill, the incinerator did not start working when scheduled, forcing more garbage into the landfill cell. Our previous cell is full. That cell is going to be capped and closed by Knik Construction, the low bidder. Public works was forced to use the ash cell to continue to compact garbage. This was a small cell, designed and built for ash and open burn remnants. Anyway, it is almost full, less than a month left before capacity will be reached. Bristol is designing an addition to the ash cell, and we have started construction of that cell. Bristol is also designing a larger seven acre cell, and the test holes for that design have already been dug. Bristol's survey party is here in Dillingham, gathering required information for that design. This new cell will need to be built in 2016.

Dagen and I met regarding several maintenance issues. Dagen is going to replace the front doors on City Hall. I am going to work on an estimate for senior center repairs and the water service lines from old school to City Hall and the Clinic, both are currently served from the service to the old school. If each building has its own service, the old school can be shut off and no requirement for heating the building.

Inspecting the senior center found a lot of rot damage. The wall that was installed in front with the double doors appears to be built on the old deck, which is also rotting. The paving elevation of the parking lot forces surface water to the building, flooding the crawl space. The solarium roof is 2x6 with no apparent insulation in the cavity. The south window wall has rotted due to water infiltration over the years. Scope, capture surface water in a french drain and route to storm drain, remove front wall, all old decking, solarium wall and roof. Install concrete slab at front entry with thickened edge to support new wall with new double entry doors, rebuild solarium, using 2x6 walls, 2x12 roof and insulation.

Respectfully,

Gary L. Gordon
City Project Manager

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July 23, 2015

To: City Council Members Dillingham, AK

Rose requested a brief history of the Landfill Building Project. I tried to provide you with a summary of the project from start to where we are now.

Early in 2014 when I started with the City CH2Mhill was the City engineer, CH and the City were in the final stages of selecting an incinerator manufacturer. I was present at the bid opening. CH had worked on the procurement phase for months. There were some plans for the City to procure a metal building to house the incinerator. This building was quite large, large enough to house any selected incinerator, or even two units, if required. The problem with non standard size metal buildings is it takes months to manufacture, most times ten weeks, if everything goes well. City procurement takes a month, contract award takes weeks, submittal review time, shipping time, foundation, and building erection. It was determined there was not enough time to design and bid out the project.

Another concern was erecting a metal structure over the top of the incinerator. The incinerator weighs over 200,000 pounds is 52' long and 18' high with a 4' stack that extends to 40' high. The incinerator has to be set in place with a crane first on a concrete foundation. All these issues lead us to the decision to pursue a design build approach to the project. CH helped the City write the RFP for the project. Enough time had passed that we knew which unit we were purchasing, so the building could be designed around the Pennram unit. CH prepared a good bid document, including the building layout and size required.

G&S was awarded the design build project. G&S subcontracted the entire job to Byler Contracting. The project started off well. I was working with the design team designing the building, making sure the design intent was understood. Late July, Dennis Byler told the design team not to communicate with me any longer, and the City started receiving change order requests for work claimed to be in addition to the requirements of the RFP. The claimed changes were not presented per the contract requirements and were rejected twice by myself, requesting further information, one of which was certified payroll information. On public projects where funding requires, the City is mandated to require prevailing wage, Davis Bacon. Proof of meeting this requirement, the contractor is required by law and our contract with them to provide payrolls, certifying that prevailing wages were paid on all hours worked. To date, to the best of my current knowledge, the City has not received the required certified payrolls for this project. G&S was supposed to send weekly or bi-weekly payroll reports. The City is obligated for proper payment to employees working on the project under State Law.

The intent of the design build approach was working in that while the design was in process the building was moving forward and the framing materials were shipped on the last barge. Three days prior to starting the dirt work, preparing for concrete work, we received a foundation plan different from the requirements of the RFP. The contractor changed from the RFP design of 40" footing bury to a two foot footing bury. I reviewed the design, and wished I would have thought of the idea myself, due to potential cost savings. We continued with that design, for we were already in freezing weather. There was no time to stop, the incinerator was arriving in Dillingham. We had to get the foundation placed. Alaska building code requires 40" footing bury depth, so when you use a lesser depth insulation is required. Byler backfilled the concrete without the required insulation, so we made them dig it back out and insulate; however, they did not use the proper insulation. The rigid insulation needs to be replaced with direct bury rated rigid insulation.

At this point our new engineering firm Michael Foster & Associates (MLFA) was tasked with getting the City a final design, responding to claimed changes and help complete the project. It took another three months to get an approved design. A lot of the previous claimed changes were required by the RFP and Alaska building codes; therefore, incorporated into the final design at no cost to the City.

Once G&S's subcontractor (Byler) started back to work on the job it was late winter early spring. The work was bad. The concrete poured the previous fall was almost three inches out of square. The framers tried to compensate moving the sill plates, but that was not allowed due to hold down strength required for the size of the building. We finally got truss shop drawings. These trusses came in on the 2014 fall barge. The shop drawings were not for the trusses purchased. Weeks go by and we get another set of truss drawings. These drawing were not rated for the loads required in Dillingham. Weeks went by, the trusses are installed, and we get our third set of truss drawings. The design loads had been changed, meeting Dillingham requirements; however, no hold downs or other hardware was addressed.

To date, we don't have an approved set of drawings for the trusses installed in the building. There are several trusses in the system that are ganged together multiple trusses nailed and bolted together. We can verify the bolts are installed, but we can not determine for positive that all the required nails were installed to build these very important structural members of the roof. The hardware was supposed to be designed by a structural engineer. We got a list of the hardware already installed from the building material supplier, Pro Build, submitted with the truss submittal. To the best of my knowledge, the hardware in the roof system has never been designed, nor is what we have installed, installed properly. The contractor forged on, completing framing, metal roofing, and metal siding.

Since the very first change order requests were presented the thimble has been an issue. The thimble is the flashing around the 4' exhaust stack on the top of the roof. There are contractual requirements for the City to review and approve all materials incorporated into the building. The contractor is supposed to submit items for approval prior to

installing. The thimble showed up on the job and was installed, without notice or approval. The contractor literally hammered down the ridges on the placed roofing, set the thimble in place over the top, screwing it down and sealing with caulk. It leaks, it is not weather tight which is required by CH's RFP and the contract with the City. When it rains, water can and does enter the building through the thimble.

When the contractor installed the truss system around the stack opening they had their large extendable boom forklift inside the building. By the tire marks on the west concrete push wall, it was determined that operation of this machine broke the 8" concrete wall by pushing or backing against it. Key staff and I dug up the outside to investigate, and we found the crack in the wall extends from the top of the wall to the bottom snap tie hole, meaning the crack was not caused by foundation movement. The wall was not broken at the footing or in the wall below the snap tie hole. The break was caused by an external force on the inside of the wall.

We had 160 substantial completion punch list items on the building. That is a lot for an unfinished framed shell with metal siding and roofing. The work was not good. 32 times in the contractor's responses (Byler) it states, minor cosmetic defect that does not affect structural integrity of the building. That is like buying a new car that has been through a hail storm and the salesman tells you it does not affect the drivability of the car? We have basically given up the construction quality issues; however, we (the City) have four major issues that pertain to safety and structural integrity of the building.

- 1) Trusses
- 2) Thimble, installation, construction, and weather tight
- 3) Structural break in west concrete push wall
- 4) Foundation insulation

We have many other issues, like the building was framed so poorly that the main doors can't be hung square and plumb, so they don't close properly. The contractor was supposed to provide insulated metal frames, so when confronted, he attempts to fill with them with spray foam. The City's attempts to get the quality of work required by the contract, results in substandard work. I think we are better off repairing ourselves. At least we will have doors that can operate properly. The contractor also damaged several parts of our unit which Pennram had to repair or rebuild. They placed our box of spare parts outside in the weather without the lid on the crate, which was sitting right next to it, causing over ten thousand dollars worth of damage, and when they started working they pushed our lexan panels off into the snow bank and by Spring most were no longer usable.

The City has incurred tens of thousand of dollars in additional costs due to, getting an approved set of plans, implementing the contract requirements, inspecting, managing, replacing/rebuilding parts, and now legal costs. While our contractor continues to request payment for the work and changes orders, they refuse to provide the back up paperwork and certified payrolls required by the signed contract in place for the project.

We, representatives for the City, have a meeting scheduled for late July or early August with all parties concerned and their legal representatives. It is our sincere hope to settle with this group, so the City can repair this building, making it functional for our required use.

Respectfully,

Gary L. Gordon
City Project Manager

City of Dillingham
House District 37 / Senate District S

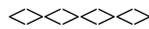
~ 7/30/15 ~

29th Alaska State Legislature

JULY 2015 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

~ ***Medicaid Expansion Announced*** ~



On July 16th Governor Bill Walker sent correspondence to the Legislative Budget and Audit (LB&A) Committee notifying them of his intent to accept additional federal money to expand Medicaid in Alaska. Since a 45-day notice is required, one can surmise that on or about September 1st, Alaska will have expanded Medicaid. We will be the 30th state to accept expansion.

The LB&A Committee – a joint committee of the Legislature, has the power to review requests to accept receipt of non-general fund money when the Legislature is not in session. The committee has three options over the next 45 days.

- Recommend the state accept federal and Mental Health Trust Fund Authority money.
- Recommend the state not accept the money.
 However, the governor can move forward without the committee’s support.
- Provide no response.

During the 45-day period, the Legislature could also call itself into another special session to address Medicaid expansion.

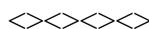
The governor had originally included Medicaid expansion funds in his fiscal year 2016 operating budget. After the Legislature removed this funding, the governor submitted his own Medicaid reform and expansion legislation. The expansion bill was not voted on during the regular and two special sessions.

According to the governor’s office, expanding Medicaid would bring \$146 million to the state in its first year. For states that opt in, federal funding covers all the health care costs for newly eligible participants through 2016. The amount reduces to 90 percent by 2020.

With expansion, an expected 20,000 Alaskans can sign up for Medicaid as indicated by Department of Health and Social Services Commissioner Valerie Davidson.

For more info on Medicaid, go to: <http://gov.alaska.gov/Walker/priorities/accessible-healthcare.html>
This website hasn’t been updated since May except for an updated list of Medicaid expansion supporters.

More info on expansion is at: <http://dhss.alaska.gov/HealthyAlaska/Pages/default.aspx>



PRESIDENT OBAMA

The rumors have been circulating that President Barack Obama may visit the Dillingham area when he is in Alaska towards the end of this August. Nothing has been confirmed and likely to be kept more or less confidential because of security concerns.



BUDGET OUTCOMES

FY16 OPERATING BUDGET (HB 2001)

http://www.legis.state.ak.us/basis/get_complete_bill.asp?session=29&bill=HB2001

Signed into law on June 29, 2015 [*Chapter 1 SSSLA15*]

For any repealers and effective dates, see sections 14 through 21 of the final bill as enrolled. All line item vetoes and reductions can be reviewed at: <http://www.legis.state.ak.us/PDF/29/Vetoes/HB2001.PDF>

Notes —

As of July 1st, the Dept. of Fish & Game was in the process of finalizing their budget. In a recent visit to Dillingham, Jeff Regnart – Commercial Fisheries Director indicated that the Bristol Bay region shouldn't see too many more reductions, even though commercial fisheries took a cut of about \$850,000 in the new budget.

About 30 state trooper positions in urban and rural Alaska have been eliminated with this new budget. Col. James Cockrell of Public Safety says the department had to find \$8.5 million to cut. Besides mothballing two search-and-rescue helicopters, they will also be losing some support positions.

An area that will feel the change is the Yukon-Kuskokwim region, which he says is already experiencing an epidemic of sexual assault and domestic violence crime. He also noted the loss of a drug investigations trooper in the Bristol Bay region.



FY16 CAPITAL BUDGET (SB 26)

http://www.legis.state.ak.us/basis/get_complete_bill.asp?session=29&bill=SB26

Signed into law on June 29, 2015 [*Chapter 38 SLA 15*]

For any repealers and effective dates, see sections 42 through 48 of the final bill as enrolled. All line item vetoes and reductions can be reviewed at: <http://www.legis.state.ak.us/PDF/29/Vetoes/SB26.PDF>



MARIJUANA CONCERNS

With the compilation below of several news sources, I've tried to capture the essence of what is going on in the world of legalized recreational marijuana in Alaska.

The newly appointed Marijuana Control Board had its first meeting at the beginning of this month. They produced a list of four proposed changes to Alaska's marijuana laws it wants the Alaska Legislature to consider from last year's ballot measure that legalized commercial marijuana.

The four issues include allowing cannabis clubs, updating the criminal law, clarifying the difference between a personal grow and an illegal operation, and giving villages the ability to opt out of commercial marijuana sales.

The initiative referred to "local governments," but Cynthia Franklin, the executive director of the Marijuana Control Board and the Alcoholic Beverage Control Board, said the words have a clear definition in state law and that the definition doesn't include villages or unincorporated areas. The proposal will ask the Legislature to allow both unincorporated communities and federally recognized tribes to opt out if they so desire.

During the first session, House Bill 75 was introduced that included a fix for the "local government" problem, but it failed 10-10 in the Alaska Senate despite widespread support. Last year's ballot measure requires commercial marijuana regulations to be complete by this November, but the Legislature isn't scheduled to meet again in regular session until next year. That timeline means villages may be unable to stop marijuana businesses for several months after they open.

Just to be clear, state statutes now allow a local municipality such as Dillingham to prohibit the operation of marijuana cultivation facilities... or retail marijuana stores through the enactment of an ordinance or by a voter initiative.

Another issue the Board considered is setting a threshold between what constitutes a personal in-home grow and what establishes an unlicensed commercial grow. The initiative allows people to have up to six marijuana plants. The unsettled question is what limit, if any, there should be if multiple people live in the same home.

Under criminal law, marijuana continues to be treated as a controlled substance, but there were strong efforts to move it to the list of regulated substances in the last Legislature. The Board wants them to continue the discussions on this topic and try to reach a resolution.

Finally, much of the public testimony the Board received at their initial meeting was on the desire for the state to allow businesses where people can use marijuana. For example – if an individual partakes in medical marijuana, there is no legal place to use it while traveling. Even driving their own vehicle or as a passenger, you can't light up because it means smoking marijuana in public and that is illegal. A "marijuana social club" would resolve this dilemma.

The Board also sent the second set of draft regulations for the marijuana industry out to public comment for a period running from July 7 through Aug. 8. The issues covered in these regulations include licensing and feeds, regulations for retail stores, and operating requirements. A set of regulations on packaging and labels was pushed to the third set of regulations to be approved later this year.

For more information on the proposed regulations and to submit comment, go to <http://commerce.state.ak.us/dnn/abc>

As a side note, a trade association has been created to promote the emerging legal marijuana business in Alaska. The Alaska Marijuana Industry Association received status as a nonprofit corporation in late April. Membership in the organization will be open to individuals and businesses working in or associated with the legal pot industry in the state.



COMMITTEE HEARINGS

During the interim, some legislative work may continue in the form of presentations or briefings to special or standing committees. Go to the Legislature's homepage – <http://www.legis.state.ak.us>
Click on Hearing Schedules.



GOVERNOR'S CORNER <http://gov.alaska.gov>

The governor's office will continue to post press releases and other items of interest at the website above.



WEBSITES OF INTEREST

New 2015 1st **Interim** Legislator/Staff Contact List <http://akleg.gov/docs/pdf/InterimPhoneList.pdf>

2015 1st **Session** Legislator/Staff Contact List http://akleg.gov/docs/pdf/session_phone_list.pdf

2015 House & Senate Standing and Special Committees <http://akleg.gov/docs/pdf/commlist.pdf>

2015 House / Senate Finance Sub-committee Members

<http://akleg.gov/docs/pdf/HFINSubcmte.pdf>

<http://akleg.gov/docs/pdf/SFINSubcmte.pdf>

The full Legislative Publications List is at: <http://akleg.gov/publications.php>

Legislative Finance Website: <http://www.legfin.akleg.gov>

This link provides options to view specifics for the Capital and Operating Budgets.



Thank you for your trust and support!

~ Cliff

~ End Report ~

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: July 28, 2015
To: Rose Loera, City Manager
From: Janice Williams, City Clerk
Subject: Monthly Staff Report

Regular City Election is scheduled for Tuesday, October 6, 2015, for the purpose of electing mayor, council and school board seats. Candidate filing begins August 11 and ends Sept. 1. Absentee Voting in Person will begin September 21.

The following seats are up for election:

<u>Seat</u>	<u>(Currently Held By)</u>	<u>Term</u>
Council/Mayor		
Mayor	Alice Ruby	3-year term that will expire October 2018
Seat D	Curt Armstrong	2-year term that will expire October 2017
Seat E	Tracy Hightower	3-year term that will expire October 2018
Seat F	Paul Liedberg	3-year term that will expire October 2018
School Board		
Seat D	Kim Williams	3-year term that will expire October 2018
Seat E	Patty Luckhurst	3-year term that will expire October 2018

Received Supplement No. 13 to Update Dillingham Municipal Code (July 2015).

The online version of the Dillingham Municipal Code is usually updated within three business days from the date an ordinance is adopted.

Supplement 13 covers ordinances adopted between January and June 2015. The changes to the code include:

- Clarifying sales tax law of fuel sold by sellers located in Dillingham to buyers outside of Dillingham and requiring sellers to report sales in a uniform manner;
- Clarifying the terms for an impounded animal and add a definition for adoption eligible;
- Providing for regulation of marijuana use in public;
- Providing a definition for electronic smoking devices and redefining smoking and smoking products;
- Prohibiting improper disposal of fish waste;
- Prohibiting disposal of hazardous waste in a solid waste facility;

- Allowing for a review of permit applications by a registered professional engineer at the cost of the applicant, and establishing criteria for issuing floodplain development permits for functionally dependent uses; and
- Accommodating sale of tax foreclosed and similar property.

STANDING ITEM(S):

Liquor License Renewals/Transfers/New Licenses.

Indicate any licenses due to expire. No activity pending.

During the two year period that the license is in effect, AS 04.11.480 and 3 AAC 304.145 allow the local governing body to protest the continued operation of a license during the second year of the biennial license period. This may be done by sending both the Alcohol Beverage and Control Board and the licensee a protest and the reasons for the protest by January 31 of the second year of the license. The procedures for action on a protest of continued operation of a license are the same as the procedures for action on a protest of a renewal application.

Commission/Board Seats Vacant.

Planning Commission

There is one seat open. There are no letters of interest on file.

Library Advisory Board

There are two seats open. There are no letters of interest on file.

TIPSTER(S).

Council Action

During its regular sessions, the City Council can take action in several ways.

Ordinance: The council may adopt an ordinance or city law. Ordinances are required to be published at least five days before a public hearing. They usually take effect seven days after their publication in the city's official newspaper, the Bristol Bay Times, which comes out on a Thursday. Most ordinances become part of the city's municipal code. Those that don't are non-code ordinances such as adopting the annual budget. The council may amend or repeal an ordinance by adopting another ordinance.

Resolution: The council may also pass a resolution to express policy direction or make a public statement. They are also used to initiate a request for a proposal/bid for a purchase or a service.

Action Memorandum: An action memorandum is used to approve or deny a proposed action, such as the award of a bid. It mainly explains what motion the administration wants the council to make. Using an AM is much simpler than a resolution that has whereas clauses that really aren't needed for this type of action.

Consent Calendar: The consent calendar includes routine business items for which no special study or discussion is expected. Council members may remove items from the consent calendar for discussion if they choose.

Use the Subject Title of an Email when you can easily communicate the message and avoid duplicating the information in the body of the email. It's a time saver. Add EOM at the end of the subject title to indicate End of Message.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: July 27, 2015
To: Rose Loera, City Manager
From: Stephanie McCumber, Fire Coordinator
Subject: July 2015 Department Head Report

Summarization of EMS Responses – 22 Calls; 95.5 Total Man Hours

- 3 Traumatic Injuries
- 1 Stroke
- 4 Chest Pains
- 1 Seizure
- 2 Other
- 2 Unconscious
- 3 Medevac Transports
- 1 Anaphylactic Reaction
- 2 Breathing Problems
- 1 Transportation Accident
- 1 Back Pain
- 1 Heart Problem

Summarization of Fire Responses – 1 Call; 1 Total Man Hour

- 1 False Alarm

PROJECTS COMPLETED

- No trainings have been held during the fishing season.
- A mechanic flew to Dillingham and fixed some problems we had with Tanker 5 including aligning the tandem axels.
- Southern Region EMS has released the Mini-Grant Award. With it we purchased new drug boxes, intubation kits, and gurney mattresses; all of which have been ordered and received.
- The Emergency Management Grant and Assistance to Firefighters Grant have been closed out.
- We tested the Hospitals hydrant system.

ON-GOING PROJECTS

- The Fire Coordinator has been researching and gathering equipment for Pump testing the apparatus, hydrant testing, and hose testing. We hope to have those completed soon.
- A job listing has been posted for the Fire Office Assistant.
- The Fire Coordinator is working on a possible update to the Ambulance Fee Schedule.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: July 28, 2015
To: Rose Loera, City Manager
From: Sonja Marx, Librarian
Subject: June & July Monthly Report

We had another record breaker summer. This time, we hit our highest week ever! From June 15th to the 20th, we had 1,861 patrons using the library and visiting the museum. Attached are bar graphs showing the library stats for 9 weeks beginning the week of Memorial Day. It's interesting how our wireless usage surpassed our desktop use for 7 weeks. Many individuals are using their own devices to get on the internet.

Our Summer Reading Program brought in many eager readers. This event began June 2nd with two age groups meeting during the same time. Beginning at 10:30 am, ages 3 to 6 met in the museum area with Kate Berkoski teaching. Jill Elliott and Chris Cole shared leading the 7 to 11 year old group in the children's area of the library. The theme this summer, "Every Hero Has a Story" was so much fun. The younger groups ended their program today with prizes, pizza, and the movie "Big Hero 6". The teen group was led by Jonah Rothleder and Chris Cole, meeting on Thursdays at 10 am. We had the largest group of teens ever this summer. Their program ends Saturday, Aug. 1st with prizes, Subways, and the movie "The Incredibles". We now have a Public Performance Site License from Movie Licensing USA to show movies from many Hollywood studios.

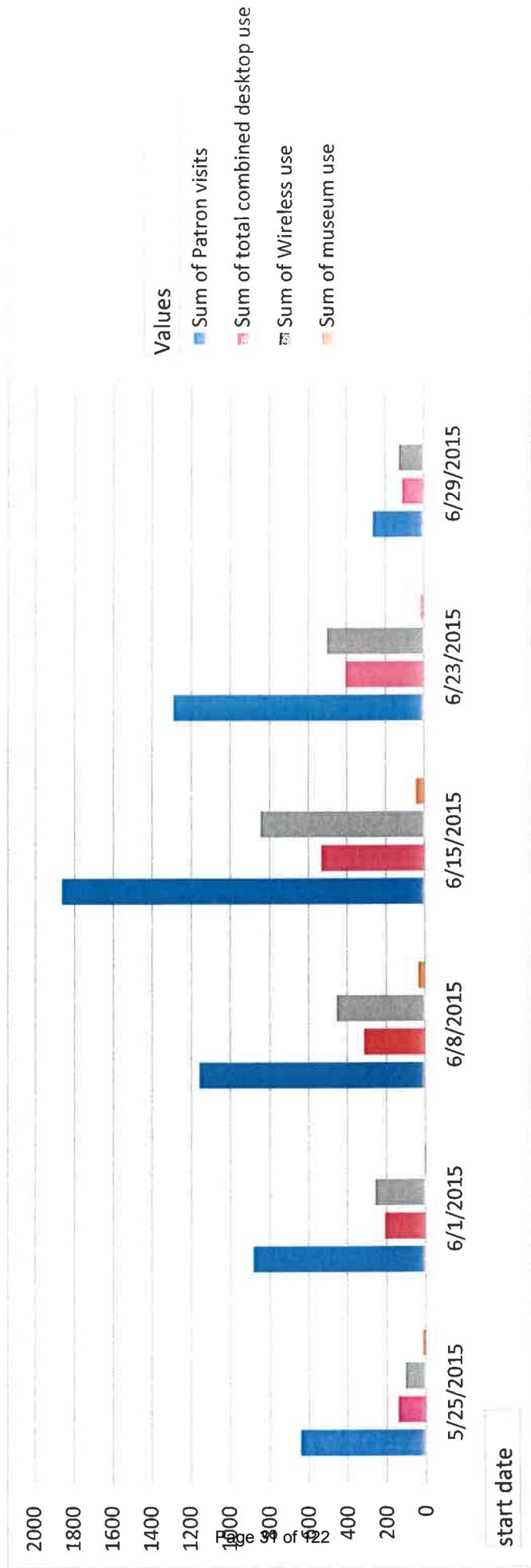
Library Stat report for May 25th – July 25th, 2015:

Patron Visits: 9,151 Computer Use: 2,693 Wireless Use: 3,289
Story Hour: 74 Other Visits (including students): 275 Museum Use: 246
Videoconferencing: 0 AWE Station Use: 95 Volunteer hours logged: 86.25

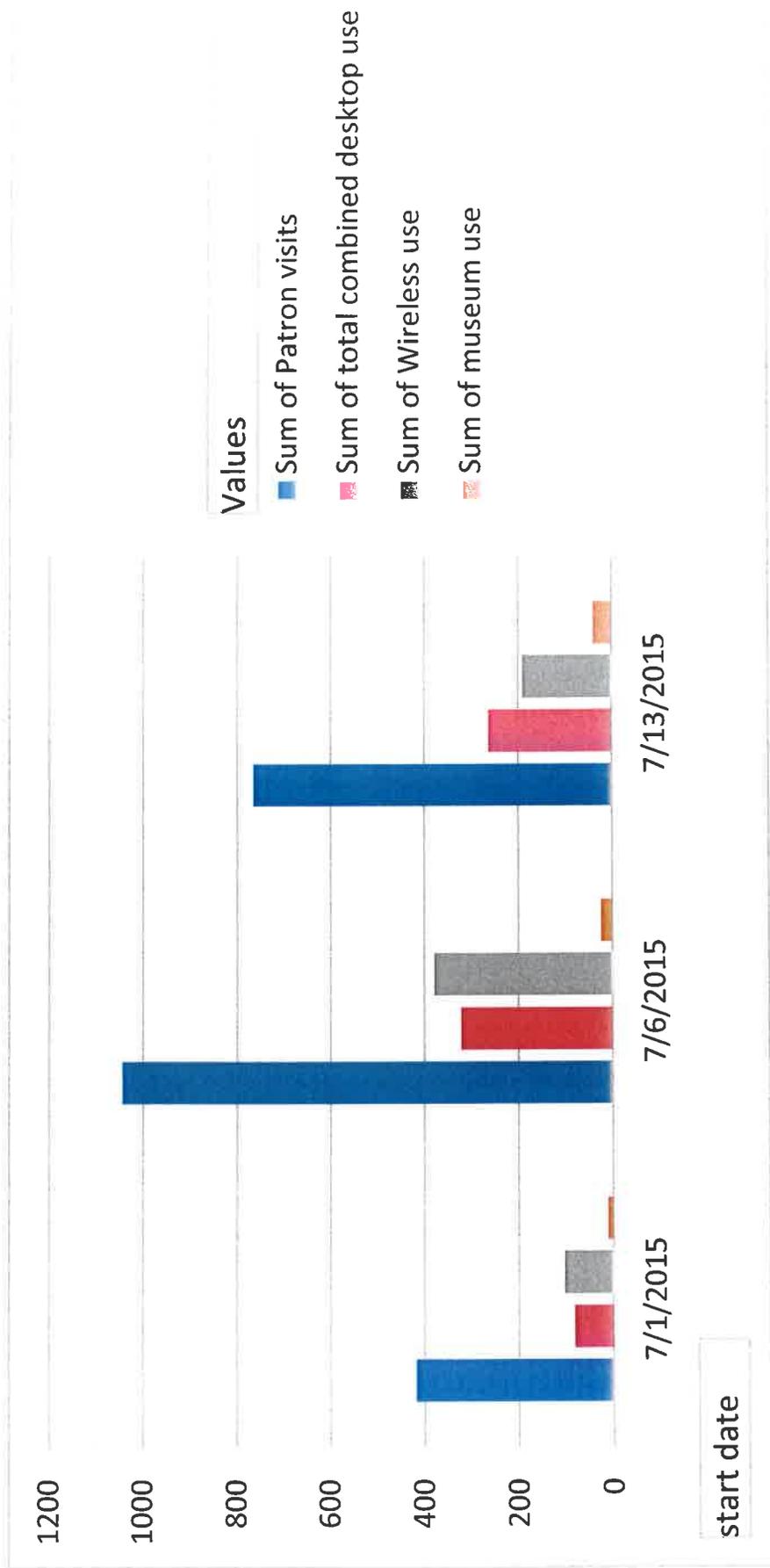
Next Library Advisory Board meeting, Tuesday, Sep. 8th at 5:30 pm in the Library

The Library was closed Saturday, July 4th for the Fourth of July Holiday

Library will be closed Monday, September 7th for Labor Day



Dillingham Public Library
 P. O. Box 870
 Dillingham, AK 99576
 Serving Since 1949



Dillingham Public Library
P. O. Box 870
Dillingham, AK 99576
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Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
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Paul Liedberg

MEMORANDUM

Date: July 28, 2015
To: Rose Loera / City Manager
From: Jean Barrett / Port Director
Subject: June / July Monthly report

June and July as usual have been a blur! Busy at the dock moving freight and fish, busy at the harbor with all the fishermen and boats. Soon the boats will be back on shore until next season and we will be look toward to the last barges of the season.

Dock

Everything has been business as usual this summer at the dock. Staff has been busy doing the usual excellent work we have come to expect from them. I am not sure exactly where the numbers are for this year, but I expect them to be a bit less than last year.

- I have been in contact with two companies, TAKU Engineering and Moffatt and Nichol. I am concerned with the state of the coating on the 100+ piling that support the structure. The coating that was applied at some point in the past has deteriorated to the point of leaving behind rust and a lot of pitting.

In 2013 TAKU engineering was working in Dillingham and we were able to have them do a preliminary inspection on the T dock. Last October I made contact while at the annual harbormaster convention with Shaun McFarlane of Moffatt and Nichols about the state of the piling and a possible solution. Shaun was traveling to the area this month and wanted to take a look at the dock and piling. Shaun and I spent some time at the dock on the 22nd. We parted ways agreeing to have him work up an estimate for an extensive inspection on the dock piling

which would include depth of the scaring from the rusting and pitting and remaining thickness of the piling. After this we will discuss a repair scenario and cost and timeline for it to be done.

Harbor

The harbor was a busy place this summer, the timing of the openers seemed to have vessels coming and going constantly.

- We asked Curyung Tribe for a portion of the BBEDC Community Block Grant. We were fortunate to receive \$20,833.00 for use on the ice machine maintenance and operation. I plan to replace a door on the upper container and build a set of stairs and handrails on the door into the lower container along with paying for the electrical bill for the next couple of years.
- I have given a total of 3 CDL tests this year. It might be time to decide if the City wants to continue this service.
- As soon as the new FY started I had Tamerak Electric replace the lights in the harbor to the same energy efficient LED's we had installed at the dock earlier in the year. I have been told that the lights put off more light than the old fixtures. The initial cost of new lights and the installation is a bit pricey but the savings in the long run should more than make up for it as these have a lifespan of 25+ years.
- We have a new outboard on the harbor skiff. It was purchased through L&M supplies and they mounted it on the boat. We are still in the process of breaking it in, but it seems to be as nice as we anticipated. With all the improvements we have done on the boat in the past few years we hope to be able to keep this motor above the water.
- The move into the new harbor office is almost complete. Even though we have been in the building since the first part of June, we have been unpacking and organizing the whole summer as time allows. Other than getting used to the different view out the window the hardest thing is retraining the fleet where we are located.

Port of Dillingham Advisory Committee Meeting – No meeting scheduled for August.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Neil Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: July 28, 2015
To: City Manager Rose Loera
From: Chief Dan Pasquariello
Subject: **June 2015 Council Report** (*reporting period 4-27-15 to 5-26-15*)

POLICE:

JUNE

- ❖ 501 Calls for service
- ❖ 64 Incident reports
- ❖ 33 Persons arrested
- ❖ 27 Title 47/Protective custody
- ❖ 46 Citations issued

JULY

- ❖ 359 Calls for service
- ❖ 48 Incident reports
- ❖ 18 Persons arrested
- ❖ 18 Title 47/Protective custody
- ❖ 32 Citations issued

The patrol division has been extremely busy during this reporting period, especially before, and now after, the commercial fishing season. Numerous felony case, mostly assaults, were investigated.

We had one officer resign just before the busy fishing season, leaving us short-staffed. The reason given for leaving was that their significant other and children had left the State and were not planning on returning to Dillingham.

We immediately filled that position with an officer who had previously worked in Hawaii. The Bristol Bay Housing Authority has been looking for an officer to live at the vacant manager apartment attached to the HUD office. This is part of a program to have police living in housing areas. The provided housing entails minimal duties, such as monitoring surveillance cameras and providing backup for responding officers. This new officer will be living at the manager's apartment.

The Alaska State Troopers have cut the Dillingham WAANT investigator position (*which has been vacant since February*) from their budget. They have shut down and vacated their office in our building. They have been storing two seized vehicles in the port building for a couple of years while the drug sale case was going through the court process. Those vehicle have been forfeited to the State. AST stated that they would turn those vehicles (*a Ford pickup, and a GMC van*) over to the City of Dillingham. Once the paperwork is completed and an assessment of the vehicles' conditions are done, a determination will be made to either add/replace the vehicles into the City fleet, or sell them.

We have applied for a continuation of our State JAG grant which funds 50% of an officers' salary to focus on drug investigations. Despite not having an AST drug investigator since February DPD has made a couple of high profile drug arrests on our own. We have several cases in progress which were stalled because of our need to focus on other crimes during the busy summer fishing season.

We have received 7 new "Toughbook" computers/printers/mounts from the Alaska State Troopers to place in our patrol cars. These computers were given to us at no cost under the TrACS (*Traffic and Criminal Software*) program. These computers, which are in use in most of the State, will allow us to issue tickets electronically, and then email them to the court system. This will reduce errors and make Dillingham law enforcement/court system on par with other areas on the State. We have installed the mounts in our cars. We are still awaiting the arrival of the computers and should receive them shortly.

CORRECTIONS:

JUNE

- ❖ 43 Total Inmates
- ❖ 27 Title 47/Protective custody

JULY

- ❖ 34 Total Inmate
- ❖ 18 Title 47/Protective custody

Our corrections division is fully-staffed. Our two newest officers have been field trained and are now working independently.

The jail was busy in June before the fishing season started. Work slowed down during the fishing season, but now that fishing is winding down the jail is getting extremely busy once again.

We received 80% of last year's funding on our State Community jail Contract. Most communities only received 55% funding. We were one of the few agencies to receive the higher amount due to the large amounts of inmates held in our jail.

DISPATCH:

JUNE

- ❖ 618 Calls for service
- ❖ 81% Dispatched to Dillingham Police
- ❖ 16% Dispatched to Alaska State Troopers
- ❖ 2% Dispatched to EMS/Fire
- ❖ 1% Dispatched to Animal Control
- ❖ 140 911 calls received

JULY

- ❖ 479 Calls for service
- ❖ 75% Dispatched to Dillingham Police
- ❖ 15% Dispatched to Alaska State Troopers
- ❖ 6% Dispatched to EMS/Fire
- ❖ 1% Dispatched to Animal Control
- ❖ 190 911 calls received

Our dispatch division is fully-staffed and working independently. Our newest dispatcher was a re-hire who came to us from a recently down-sized State agency.

We have replaced the battery back-ups for all of our servers and computer towers. This will hopefully prevent any further computer catastrophes like the one that befell our radio system. Fortunately we were able to charge the large radio computer repair bill to our State Homeland Security Grant.

We have renewed our special services contract for dispatching the Alaska State Troopers. The renewal of this \$20,000 contract was in doubt due to State budget cuts. Our contract was renewed because of our call volume.

ANIMAL CONTROL:

JUNE

- ❖ 2 Dogs returned to owners
- ❖ 2 Rabies/parvo vaccines given

JULY

- ❖ 8 Animals impounded
- ❖ 4 Dogs returned to owners
- ❖ 9 dogs sent to Anchorage for adoption
- ❖ 6 parvo/rabies vaccines given
- ❖ 1 Citations issued

We are in the process of putting four concrete pads under the outside kennels in the shelter yard. These concrete pads are for the animals comfort, cleanliness, and to control contagious diseases like parvo. These pads are the result of community members donating, money materials, labor, and other support for the shelter.

The Animal Control officer was bitten by a stray cat he was taken care of at the shelter and had to go to the hospital to get the wound cleaned. The cat is currently being quarantined for a 10 day period.

Many people in the community care about animals donate to the shelter. Animal Control Officer Dan Boyd would like to thank the following people:

“Top of the list would be Yvonne Leutwyler. She has been my longest and most dedicated volunteer. She has been a licensed Veterinarian Technician and has been one of the major helpers at all the Spay and Neuter clinics for the last three years. Yvonne also takes care of the animals at the Shelter on my days off.

Pamela Murphy who also is a Veterinarian Technician has given her time and talents to make the Spay and Neuter clinics a big success. I have also used her as a consultant on animal health care issues.

Bob and Susanna Henry. Bob has helped at the Rabies clinics and Spay and Neuter Clinics. Susanna the manager of the Togiak Wildlife Refuge has supplied housing and given her personal vehicle for use of the Veterinarian team from out of town.

Paul and Maryann Liedberg. Both have been big supporters of the Shelter over the years. Both have made monetary donations and given their time and energy at the Rabies Clinics, Spay and Neuter clinics.

Charles and Linda Mayer. The Mayer's have donated money, bought dog food and supplies for the Shelter on a continuing basis.

Dave and Johanna Bouker. The Boukers' have donated money on several occasions and a new \$300 double-insulated dog house built by the High School.

Steve Buchholz. He has donated the lights and extension cords used at all the Spay and Neuter clinics, he also picks up other supplies with his pick up and brings them to the Clinics as needed.

Lisa Haggblom with SAFE. Lisa donates dog kennels for use at the Spay and Neuter clinics. She also has helped organize and run several of the clinics.

Tami Galven with Pen Air. Tami has helped with discounted tickets for the Vet teams flying from and to Anchorage. She has helped with excess baggage fees. Tami has sent animals for Animal Control to Anchorage at no charge on several occasions. She and her daughter Meadow also volunteer to help at the clinics.

Veronica Villalpando, Jody Seitz, Liz Hulsing and Robert Strub have all been volunteers at one or more of the Spay and Neuter clinics.

Alaska Rural Veterinary Outreach Inc. I can't say enough nice things about Sally Clampit and Christine Witzmann and ARVO. Working with them this last year and a half has been such a pleasure. They are organized and professional at what they do. Doing surgeries in a bush setting and having an almost 0 infection rate says a lot about their work.

Also on the Thank You list should be Friends of Pets and Alaska Dog and Puppy Rescue in Anchorage.

This list is in no way complete. I have unintentionally left out many individuals who should be given a Thank You for making the Animal Shelter success. “

Animal Control Officer Dan Boyd

DMV:

JUNE

- ❖ 225 Registrations/Titles
- ❖ 138 Driver's License/IDs
- ❖ 6 CDLs
- ❖ 5 Road tests

JULY

- ❖ 102 Registrations/Titles
- ❖ 109 Driver's License/IDs
- ❖ 6 CDLs
- ❖ 5 Road tests

The new shortened hours of DMV appear to be working out. Just before the fishing season we were extremely busy and had long lines of customers waiting for service. We filled the lobby with stackable chairs for comfort. Complaints were made and generated a news story on local public radio. Customer volume has since tapered off to easily manageable levels.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: July 27, 2015
To: Rose Loera, City Manager
From: Francisco Garcia, Public Works Director
Cc: Dillingham City Council
Subject: Monthly Report

Street Dept.

- Grading roads;
- Swept roads around town;
- Hauled rip rap from 19 mile pit to snag point;
- Started work on seawall erosion control;
- Hauled gravel from harbor to shop.

Water/Sewer Dept.

- Conducted monthly water and sewer sampling;
- Keeping lift stations, sewer treatment and water treatment plant cleaned;
- Completing monthly DMR reports and turning them in to D.E.C.;
- Cleaning around water treatment plant;
- Started cleaning sewer lines from HUD to town.

Shop Dept.

- Keeping up with equipment and vehicle maintenance;
- Evacuated freon from refrigerators and freezers at the landfill;
- Repaired regen system on grader;
- Clean up shop and parts room.

B&G Dept.

- Keeping up on maintenance on city buildings;
- Emptying trash from parks around town and cutting the grass;
- Repaired harbor house before new tenant moved in;
- working on DPD cell upgrade.

Landfill Dept.

- Operating the incinerator on their own and burning trash;
- Cleaned out incinerator after a month of operation and no glass plugging up the vent holes;
- Started burning 24 hours on 7/24/15;
- Keeping transfer station clean.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
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Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: July 21, 2015
To: Rose Loera
From: Ida Noonkesser
Subject: Staff Report

During the month of May and June, the Senior Center served 1053 congregate meals to 122 individuals, 412 home delivered meals to 28 individuals, 582 assisted rides to 57 individuals and 787 unassisted rides to 80 individuals.

We had six new renters in the month of May and June. The Pinochle players group also continues to rent the dining room every Friday and every third Saturday the Quilters continue to rent the Senior Center as well.

In June, the Catholic Church came twice to help clean the Senior Center. Each time 10 to 12 young people came to help. They all pitched in and swept, mopped, vacuumed, set the tables, and wiped all of the walls.

I've been working on the menu to make sure that it fits the new budget and still meet the nutrition guide lines for the grant.

Our next Advisory Board meeting is in September 9th, 2015.

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-45

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING THE 2016-2021 CAPITAL IMPROVEMENT PLAN AND ADOPTING THE FY2017 LEGISLATIVE PRIORITIES LIST

WHEREAS, Dillingham Municipal Code 2.68.160 requires that the Dillingham Planning Commission prepare and recommend to the City Council an annual update of a six year capital improvements plan; and

WHEREAS, an update of the six year capital improvements plan and was conducted with the help of staff and public input; and

WHEREAS, public works staff and the planning director ranked all projects based on the set of criteria; and

WHEREAS, the Planning Commission held a Public Hearing May 13, 2015, and following the public hearing the Planning Commission adopted Resolution No. 2015-09, Recommending the 2015 update of the Six Year Capital Improvement Plan 2016-2021; and

WHEREAS, it is the intent of the Dillingham City Council to provide the Governor, the State Legislature, State agencies, the Alaska Congressional Delegation, and other potential funding sources with adequate information regarding the City's capital project funding needs,

NOW, THEREFORE, BE IT RESOLVED that the "City of Dillingham 2016-2021 Capital Improvement Plan" is hereby adopted as the current official six year capital improvement plan for the City of Dillingham.

BE IT FURTHER RESOLVED that:

1. The following capital improvement projects and project funding needs are identified as priorities for the FY2017 State Legislative Request:

1	Wastewater System Upgrades	\$1,500,000
2	Landfill Improvements	\$225,000
3	Public Safety Building Replacement	\$21,364,552
4	All Tide Dock Dolphins	\$ 1,050,000
5	Harbor Revetments and Breakwater/Emergency Bank Stabilization (Potential 35:65 Match for USACOE Construction Ready Project)	\$7,525,000
6	Water and Sewer Master Plan Phases 1.3 and 1.4 (Match for Municipal Matching Grant 28305)	\$625,000
7	Nerka Roads	\$4,230,000
8	Alternate Emergency Operations Center Phase I	\$445,000
9	Snag Point Bulkhead and Harbor Beach Protection	\$1,152,000
10	Emergency Response Boat	\$85,000
11	Territorial School Rehabilitation	\$1,800,000

2. Projects for the FY2017 Federal Legislative Request will be selected from this list;
and
3. The City Manager is hereby instructed to advise appropriate State and Federal representatives and personnel of the City's FY2017 capital project priorities and take appropriate steps to provide necessary background information.

PASSED and ADOPTED by the Dillingham City Council on August 6, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: August 6, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-45

Subject:

A resolution approving the 2016-2021 Capital Improvement Plan and Adopting the FY2017 Legislative Priorities List

City Manager: Recommend Approval

Signature: *Rae Doera*

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Planning Commisison Resolution No. 2015-09
- 2016-2021 Capital Improvement Plan

Summary Statement:

This resolution is to approve the City's Legislative Priorities for Fiscal Year 2017 as well as the 2015 Update of the City's Six year Capital Improvement Plan as per DMC 2.68.160.

Attachment to:
Ordinance No. _____ / Resolution No. 2015-45 _____

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

RESOLUTION 2015-09
A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION

Recommending the 2015 update of the
Six Year Capital Improvement Plan 2016-2021

WHEREAS, the City of Dillingham Municipal Code 2.38.160 (A)(5) requires that the Planning Commission conduct an annual update of the City's Six Year Capital Improvement Plan; and

WHEREAS, the Planning Commission is updating the plan as the Municipal code requires, during the spring budget process; and

WHEREAS, the six year plan was the result of an extensive public process in the fall of 2012; and,

WHEREAS, Public Works staff and the Planning Department ranked all projects with regard to 17 criteria; and

WHEREAS, the Planning Commission held a Public Hearing 5/13/15; and

WHEREAS, this Six Year Plan will provide the basis for the FY17 legislative requests as well as future updates of the City's capital needs; and

WHEREAS, the Planning Commission has reviewed the proposed Six Year Capital Improvement Plan for 2016-2021;

THEREFORE, the Dillingham Planning Commission recommends the attached Six Year Capital Improvement Plan for 2015-2020 to the Dillingham City Council for approval.

ADOPTED by the Dillingham Planning Commission May 13, 2015.

Julianne E. Baltar, Presiding Officer	Jody Seitz, Recorder
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**City of Dillingham 2016-2021
Capital Improvement Plan**

PROJECT	Description	Existing Funding	Total Cost	funding need	Comment	Priority	2016	2017	2018	2019	2020	2021	Category Funding Need
C. FACILITIES													25,233,406
Alternate E911 Operations Center Phase II	provides complete redundancy in the system		\$445,000	\$445,000	Phase I underway (250,000 leg. Grant)	1	X	X					
City Facilities Safety and Energy Upgrades	Design/Build	\$9,000	\$216,700	\$207,700		1	X	X					
City Hall carpets			\$30,252	\$30,252	Dagen Nelson Estimate	Maintenance							
Evergreen Cemetery	Interior access roads and plot alignment	\$0	\$125,000	\$125,000	ROM estimate by staff	3		X	X				
Fire Hall and Public Safety Building	Replace Fire and Public Safety Buildings		\$21,364,552	\$21,364,552	2014 estimate	1	X	X					
Hockey Rink	Build Roof over rink	\$20,000				Move rink to build DPS Building							
Landfill Phase III	Landfill Plan Update, new cell, enclose existing cell		\$225,000	\$225,000	ACWLF,ADEC MMG	2		X	X				
Public Works Heated Compound Storage Building and Fence		\$0	\$487,000	\$487,000	ROM estimate by staff	1	X	X					
Phased Senior Center Upgrades	Replace siding, roof, windows, doors, new entry, sitework, ventilation & heating systems	\$0	\$1,829,673	\$548,902	2007 Bezek, Durst, Seizer estimate adjusted by 39% for inflation	1	X	X					
1940 Territorial Elementary School	foundation, sprinkler system, fate undetermined	\$0	\$1,800,000	\$1,800,000	2013 Engineer Estimate	3					X	X	

**City of Dillingham 2016-2021
Capital Improvement Plan**

PROJECT	Description	Existing Funding	Total Cost	funding need	Comment	Priority	2016	2017	2018	2019	2020	2021	Category Funding Need
D. ROADS													4,780,000
	Nerka Road Rehabilitation	\$1,249,558	\$5,479,558	\$4,230,000	BIA IRR funding	3					X	X	
	Utility and Fence Relocation at Port and Main Street	\$0	\$50,000	\$ 50,000.00		1	X	X					
	Additional ADOT Downtown Street Road Rehabilitation	\$0	\$500,000	\$500,000	with ADOT DTS project	1	X	X					
E. WATER/SEWER													4,701,659
	Downtown Sewer Expansion (Old Airport Sewer Line)	\$0	\$1,069,000	\$1,069,000	BESC 2003 WSMP adjusted for inflation	1	X	X					
	Harbor Water and Sewer Line	\$0	\$1,062,600	\$1,062,600	2012 Staff ROM	2			X	X			
	Wastewater System Upgrades	\$3,000,000	\$4,500,000	\$1,500,000	2014 Facility Plan + 2012 Lift Station Report	1	X	X					
	Water System Improvements	\$2,140,119	\$3,210,179	\$1,070,059	2003 WSMP	1	X	X					
GRAND TOTAL		\$6,716,677	\$76,607,939										
F. FACILITIES PROPOSED BY OTHER ENTITIES (or more than 6 years out)													10,444,752
	Fish Processing Plant		\$7,924,000										
	Harvey Samuelsen Community Cultural Center		\$10,444,752	\$10,444,752	2009 Estimate								
	Kanakanak Beach Parking Lot with CTC	city land											

**City of Dillingham 2016-2021
Capital Improvement Plan**

PROJECT	Description	Existing Funding	Total Cost	funding need	Comment	Priority	2016	2017	2018	2019	2020	2021	Category Funding Need
	SAFE and Fear Free Environment Sewer Line												
	Squaw Creek Road												
	Right of way issues; road is unconstructed												
G. PROPOSED SERVICES													
1	Coordinated Transportation plan												
* USACOE Emergency Bank Stabilization Project at Harbor Entrance to protect dredge spoils facility and interior harbor													
Table includes City of Dillingham projects and those funded primarily by another entity but which require City matching funds. Does not include projects funded by other entities.													

CITY OF DILLINGHAM, ALASKA

RESOLUTION 2015-46

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL DESIGNATING WASTEWATER SYSTEM UPGRADES AS THE NUMBER ONE LOCAL STATE FUNDING PRIORITY FOR FISCAL YEAR 2017

WHEREAS, in Spring 2014 the City of Dillingham requested grant funding for Wastewater System Upgrades from the Alaska Department of Environmental Conservation (ADEC); and

WHEREAS, water and sewer system improvements were identified as a health and safety priority in the 2003 Dillingham Water and Sewer Master Plan; and

WHEREAS, a June 2013 Facility Plan identified numerous deficiencies which are to be corrected in phases designed to be financially feasible and reasonable for achieving compliance with state and federal regulations; and

WHEREAS, the City has made significant progress toward completing the phased improvements identified in the plan and required by ADEC; and

WHEREAS, the City has worked diligently with the State Department of Environmental Conservation to improve both the facility and its operations to meet its permit requirements; and

WHEREAS, the City is currently advertising for a Request for Proposal/Bid to replace the city dock lift station; and

WHEREAS, the City wishes to complete all the necessary upgrades to its Wastewater System, including its lift stations; and

WHEREAS, the ADEC requests that the City of Dillingham identify this project as the community's number one local state funding priority for fiscal year 2017 in order to qualify for a State Municipal Matching Grant; and

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council designates Wastewater System Upgrades as the number one local state funding priority for fiscal year 2017.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on August 6, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: August 6, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-46

Subject:

A resolution designating wastewater system upgrades as the number one local state funding priority for fiscal year 2017

City Manager: Recommend Approval

Signature: Rose Doe

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The legislative request combines two projects for the purpose of this funding request: The Wastewater Treatment Plant and Lift Station Upgrades. The two projects have been combined in the Scope of Work for the ADEC Municipal Matching Grant, 28306.

The Wastewater Treatment Plant project has required the upgrade of two lift stations in addition to the plant itself. The remaining lift stations all require upgrades to bring them into compliance with current codes, as well as make them more energy efficient.

Attachment to:
Ordinance No. _____ / Resolution No. 2015-46

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-47

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ADVERTISE A REQUEST FOR PROPOSAL FOR REPLACEMENT OF THE CITY DOCK LIFT STATION

WHEREAS, the City's Dock Lift Station is the main lift station that moves the sewage to the lagoon; and

WHEREAS, the lift station needs to be replaced as recommended in the City of Dillingham's June 2013 Wastewater Treatment Plant Facility Plan that was prepared by CH2M Hill; and

WHEREAS, the design for the replacement of the Dock Lift Station was completed by Bristol Engineering Services Corporation and Michael Foster & Associates; and

WHEREAS, the replacement cost was estimated to be about \$1.7 million; and

WHEREAS, the RFP advertisement for the City Dock Lift Station started on July 14th in order to schedule the work for this fall; and

WHEREAS, the RFP filing deadline is August 19, with a date to award a contract scheduled for the September 10 Council meeting; and

WHEREAS, the funds for this project will come from the State Municipal Matching Grant and a grant from ANTHC;

NOW, THEREFORE, BE IT RESOLVED that Dillingham City Council authorizes the City Manager to continue with the competitive bid process for the project identified as Replacement of the City Dock Lift Station.

PASSED and ADOPTED by the Dillingham City Council on August 6, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: August 6, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-47

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ADVERTISE A REQUEST FOR PROPOSAL FOR REPLACEMENT OF THE CITY DOCK LIFT STATION

City Manager: Recommend Approval

Signature: _____



Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The 2013 Wastewater Treatment Plant Facility Plan recommended the replacement of the Dock Lift Station during the second phase of the plan. The City has been working with the firms of Bristol Engineering Services Corporation and Foster & Associates to design the project. The design was approved by staff and shortly thereafter the City advertised for a Request for Proposal.

Initially the project was to be completed this summer, but the lateness in getting an approved design may have pushed the project until next year.

The resolution authorizes the City Manager to advertise the RFP, which has a deadline to respond of August 19, would be awarded at the September Council meeting. Funding for this project will be from the State Municipal Matching Grant and ANTHC.