



Alice Ruby, **Mayor**

Council Members

- Chris Napoli (Seat A) • Chris Maines (Seat B) • Aksel Buholm (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Paul Liedberg (Seat F)

DILLINGHAM CITY COUNCIL
David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

REGULAR MEETING	7:00 P.M.	OCTOBER 4, 2018
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1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting, September 6, 2018 page 3
 - b. Special Council Meeting, September 24, 2018 page 7
4. **APPROVAL OF CONSENT AGENDA**
 - a. Approve Resolution 2018-18; A Resolution of the Dillingham City Council to Offer Thanks and Commendation to Paul Liedberg for His Service on the Dillingham City Council ... page 9
- APPROVAL OF AGENDA**
5. **STAFF REPORTS**
 - a. City Manager and Staff Reports page 11
 - b. Standing Committee Reports
6. **PUBLIC HEARINGS**
 - a. Ordinance 2018-05. An Ordinance of the Dillingham City Council Amending Section 4.16.020 Business License, to Add an Exemption for Casual and Isolated Sales page 45
 - b. Ordinance 2018-06, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions Renewing the Taxable Amount for Fishing Vessels and Aircraft page 49
7. **CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**
 - a. Tracy Hightower – Tobacco Tax
8. **ORDINANCES AND RESOLUTIONS**
 - a. Adopt Ordinance 2018-05. An Ordinance of the Dillingham City Council Amending Section 4.16.020 Business License, to Add an Exemption for Casual and Isolated Sales (*introduced September 6, 2018*) page 45
 - b. Adopt Ordinance 2018-06, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions Renewing the Taxable Amount for Fishing Vessels and Aircraft (*introduced September 6, 2018*) page 49

- c. Adopt Resolution 2018-17, A Resolution of the Dillingham City Council Supporting the Curyung Tribal Council BBEDC Arctic Tern Grant Application for Participation at the 2018 AFN Elders and Youth Conference page 57

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Library Advisory Board, 1 Seat Open
- b. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

10. NEW BUSINESS

- a. Schedule Special Meeting for October 11, 2018 (DMC 3.70.040) *(Clerk Note: DMC 2.09.020 Special Meetings. No business shall be transacted at the meeting that is not mentioned in the notice.)*
 - 1) Certify the October 2, 2018 Election

11. CITIZEN'S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR'S COMMENTS

14. EXECUTIVE SESSION

- a. City Manager Evaluation
- b. Legal Update

15. ADJOURNMENT

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, September 6, 2018, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:14 p.m. The meeting was preceded by a workshop at 6:00 p.m. to discuss funding options for CIP projects.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Chris Maines	Aksel Buholm
Curt Armstrong	Chris Napoli	Paul Liedberg – via phone

Staff in attendance:

Tod Larson	Cynthia Rogers
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, August 2, 2018
- b. Board of Equalization Meeting, August 16, 2018
- c. Special Council Meeting, August 27, 2018

MOTION: Chris Maines moved and Chris Napoli seconded the motion to adopt the minutes of August 2, 2018, August 16, 2018, and August 27, 2018.

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Chris Maines moved to approve the amended agenda and Aksel Buholm seconded the motion.

Discussion: Move item 8 e. up to 8 a. to allow timing for public participation.

MOTION: Chris Maines moved to move item 8 e. up to 8 a. as a friendly amendment.

VOTE: The motion passed unanimously by roll call vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager Larson reported on the following items in addition to his staff report:

- City Attorney gave a brief summation of the Janus Supreme Court case.
- Streets budget has been reduced to approximately 61% of FY14 levels. Proposed road maintenance plan to have QAP pulverize the downtown roads identified reducing the potholes by about 85%. City crew will patch bigger areas until the streets are redone next year. A gravel roads management plan is being put together and will be taken to Finance and Budget

Committee for funding consideration, to fund roads at an appropriate level. Also, look at funding for another heavy equipment operator position to assist with maintenance of roads.

b. **Standing Committee Reports**

Code Review Committee: Chris Maines reported from the committee met in March and then not again until August, Title 7 is being worked on with a total rewrite coming from the City Attorney. Two code ordinances have been submitted on the agenda for introduction tonight; a business license exemption, and extending the sunset clause on tax threshold on fishing vessels and aircraft for three more years. Plastic bag usage in the community is being revisited.

Finance and Budget Committee: Paul Liedberg reported from the minutes in the packet, noting the committee is discussing marijuana taxation. No decisions have been made, sales tax and excise tax are being considered. Licensing by the State for the three applications submitted will not be done before December. The 6% sales tax is currently active for all retail sales.

6. PUBLIC HEARINGS

There was no public hearing.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

- a. Corey Evans, President Dillingham School Board, and Jason Johnson, Dillingham City School District Superintendent

Corey Evans, President Dillingham School Board: reported there was a lengthy hiring process for the DCSD Superintendent. The school year has had a positive start.

Jason Johnson, Dillingham City School District Superintendent: stated he is thrilled to be in Dillingham. He plans on staying in the community and looks forward to getting the school board and city council together.

8. ORDINANCES AND RESOLUTIONS

- a. Resolution 2018-16, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Competitive Bid Process and Approve Emergency Road Repairs

MOTION: Chris Maines moved and Chris Napoli seconded the motion to adopt Resolution 2018-16.

Discussion: QAP bid breaks down the work by street so Council can consider the project as a whole or by individual roads. City Manager recommendation is to do all the roads proposed in the bid. The general fund can currently handle the cash flow for this project. This project was not budgeted for in the FY19 cycle. Council should use caution when spending down the reserves. Traffic control will be done through public notice informing of road closures while work is being done. This project is to keep the roads passable until they are rebuilt in the 2019 construction season. Not all roads listed are part of the truck route used for the outfall pipe project. There is no guarantee the 2019 state project for downtown road rehabilitation is going to happen. With proper maintenance the roads will last up to five years. Councilmember Buholm informed council that he was employed by QAP in the past, he is no longer employed by QAP and has no financial interest in this project.

QUESTION called; no objections

VOTE: The motion to adopt Resolution 2018-16 passed by unanimously by roll call vote.

- b. Ordinance 2018-05. An Ordinance of the Dillingham City Council Amending Section 4.16.020 Business License, to Add an Exemption for Casual and Isolated Sales

MOTION: Chris Maines moved and Andy Anderson seconded the motion to introduce Ordinance 2018-05.

VOTE: The motion to adopt Resolution 2018-12 passed by unanimously by roll call vote.

- c. Ordinance 2018-06, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions Renewing the Taxable Amount for Fishing Vessels and Aircraft

MOTION: Chris Maines moved and Chris Napoli seconded the motion to Introduce Ordinance 2018-06.

Discussion: a financial impact was requested regarding 4.15.030 C (1) if the cap for senior citizen and disabled veteran discount were to be increased from the state mandate of \$150,000 to \$250,000, as well as the impact that the cap has had to taxation of aircraft. 8:04

VOTE: The motion to introduce Ordinance 2018-06 passed by unanimously by roll call vote.

- d. Resolution 2018-14, A Resolution of the Dillingham City Council Authorizing Foreclosure Proceedings on Delinquent Property Taxes for the Years 2012-2017

MOTION: Chris Maines moved and Aksel Buholm seconded the motion to adopt Resolution 2018-14.

Discussion: The foreclosure list is published in the paper and posted in three locations locally.

VOTE: The motion to adopt Resolution 2018-14 passed by unanimously by roll call vote.

- e. Resolution 2018-15, A Resolution of the Dillingham City Council Awarding the Contract for the Fire Suppression Work at the Department of Public Safety

MOTION: Andy Anderson moved and Chris Maines seconded the motion to adopt Resolution 2018-15.

Discussion: this is the #2 priority on the CIP list. The work will be completed by the end of the year. The bid alternate of an AC unit was determined not to be a good value.

VOTE: The motion to adopt Resolution 2018-15 passed by unanimously by roll call vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments

- 1) Senior Advisory Commission, 1 Seat Open

Mayor Ruby recommended Jerry Robinson to the Senior Advisory Commission.

MOTION: Andy Anderson moved and Chris Maines seconded the motion to concur with Mayor Ruby's recommendation to appoint Jerry Robinson to the Senior Advisory Commission.

QUESTION called, no objections.

VOTE: The motion passed by unanimously by roll call vote.

- 2) Library Advisory Board, 1 Seat Open

There was no letter of interest for the Library Advisory Board.

- b. Progress Report

- 1) Dave Carlson House Property

2) Territorial School

There were no progress reports.

10. NEW BUSINESS

a. City Manager Evaluation

City Manager contract states an evaluation will begin September 1st and be discussed, and delivered by October 15th. The clerk will email the form to council members to fill out and email back. The Mayor will combine/consolidate the responses, and scoring. The final combined document goes to Council for review in executive session, and then determined how to deliver to the City Manager.

11. CITIZEN'S DISCUSSION (Open to the Public)

Michael Bennett: Stated DMC 2.42.050 A(2) makes boat haulers responsible to verify the boats they haul have a current harbor sticker. He asked council to consider repealing this as it is not the haulers responsibility to enforce city regulations. The city dock is not a secured port, it should be according to the 2002 maritime transportation security act. This is a safety issue.

Discussion: boats should have a current harbor sticker showing; that indicates the owner has no outstanding debt with the city. Having boat haulers help verify current stickers makes enforcement easier for the city with limited personnel. Boat haulers are users of city facility but are not now required to pay a fee. Fees and security can be reviewed by the Port Committee in their fall meeting.

12. COUNCIL COMMENTS

Aksel Buhlm:

- Noted the School Board starts meeting reciting the Pledge of Allegiance.

Chris Maines:

- Requested to be part of the team that approaches the tribe when requesting matching funds for CIP list projects.

13. MAYOR'S COMMENTS

Alice Ruby:

- The harbor assignment, BBNC land inquiry, sent to the planning commission; Council is looking for a report of positives/negatives, impact on the harbor, a recommendation of action. The City has a formality for disposal of property.
- The election judges were thanked. Marilyn Rosene served as chair doing an excellent job.
- All candidates who declared to run for office were thanked. Councilmembers are appreciated and noted this is an unpaid, sometimes thankless service.
- Staff was thanked for doing a spectacular job; the level of activity/use this summer was high.
- A moment of silence was observed for Bob Kalstrom and all those lost since the last meeting.

14. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:29 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

1. CALL TO ORDER

A special meeting of the Dillingham City Council was held on Monday, September 24, 2018, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:00 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson Paul Liedberg Chris Napoli Curt Armstrong

Chris Maines and Aksel Buholm were excused

Staff in attendance:

Tod Larson Lori Goodell Cynthia Rogers

3. APPROVAL OF AGENDA

MOTION: Curt Armstrong moved to approve the agenda and Chris Napoli seconded the motion.

VOTE: The motion to approve the agenda passed unanimously by voice vote.

4. SPECIAL BUSINESS

- a. Action Memorandum 2018-08, Authorize the City Manager to Award a Contract for RFP 2018-04, Furnish Petroleum & Propane Fuel

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to approve Action Memorandum 2018-08.

This is the annual fuel contract. Sealed bidding procedures were followed. Bristol Alliance Fuels was the low bidder for Diesel #1 and #2; Delta Western was the low bidder for unleaded gasoline.

Discussion:

- Comparison to current fuel prices and to the budget will be provided in the October managers' report.

QUESTION called; no objections.

VOTE: The motion to approve Action Memorandum 2018-08 passed by unanimously by voice vote.

- b. Action Memorandum 2018-09, Authorize the City Manager to Award a contract to PND for RFP 2018-05, D and Seward Street Rehabilitation, Geotechnical; RFP 2018-06, D and Seward Street Rehabilitation, Survey; and RFP 2018-07, D and Seward Street Rehabilitation, Design

MOTION: Paul Liedberg moved and Andy Anderson seconded the motion to approve Action Memorandum 2018-09.

A three person panel reviewed and scored the bids. PND was the low bidder for all three RFP's. The vendor further discounted the amount due to being awarded all three contracts. The contract price is about half of the anticipated cost.

Discussion:

- The appropriation for this is coming out of public works wells. The mid-year budget amendment will redistribute this to the appropriate line item.

VOTE: The motion to approve Action Memorandum 2018-09 passed by unanimously by voice vote.

5. CITIZEN'S DISCUSSION (Open to the Public)

There were no comments

6. COUNCIL COMMENTS

There were no comments

7. MAYOR'S COMMENTS

Mayor Ruby:

- The workshop to discuss CIP funding scheduled for tonight was cancelled. It will be rescheduled as soon as possible. Council will be polled for timing. Representative Edgmon is available to give an updated presentation on the state budget.
- Reminder there is a drop in event scheduled on Thursday. Candidates for the upcoming Nov. election are coming thru town.

8. ADJOURNMENT

Mayor Ruby adjourned the meeting at 5:14 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-18

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL TO OFFER THANKS AND COMMENDATION TO PAUL LIEDBERG FOR HIS SERVICE ON THE DILLINGHAM CITY COUNCIL

WHEREAS, Paul Liedberg has served on City Council for seven years; originally appointed to the Dillingham City Council December 2011, being elected in October of 2012; and

WHEREAS, Council members make legislative decisions dealing with topics such as the allocation of funding to provide for public services, community development projects, or issues of land use and budget matters; and

WHEREAS, Paul Liedberg took his role as a Council member very seriously, contributing from his wide base of knowledge and experience; and

WHEREAS, Paul Liedberg has offered valuable insight during times of transition and growth within the City of Dillingham including several changes in the City Manager position, as well as many infrastructure projects, and important budgeting decisions; and

WHEREAS, Paul Liedberg, participated in many other Council committee meetings, as well as serving as the Chair on the Finance and Budget Committee; and

WHEREAS, the responsibilities of a Council member requires the dedication of a great deal of personal time with no remuneration and Paul has given generously throughout his tenure;

NOW, THEREFORE, BE IT RESOLVED that it is with sincere thanks that the Mayor, City Council, and City staff offer their sincere gratitude and commendation for Paul Liedberg's selfless time, participation, and leadership while serving on the Dillingham City Council.

PASSED and ADOPTED by the Dillingham City Council on October 4, 2018.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: September 27, 2018
To: Mayor and City Council
From: Tod Larson
Subject: October 2018 City Manager Report

Personnel – Welcome to our new employees and thank you to those that have served the City faithfully and are moving on to other positions/careers.

New Employees:	Elizabeth Plummer – Senior Center Cook Keyanna Nicolai –Dispatcher Jonathan Hiratsuka – Landfill
Resignations:	Jacob Neilson—Landfill Eunice Alexie—Dispatcher
Transfers:	N/A
Promotions:	N/A
Position Vacancies:	Dispatch

Department Head Professional Development – We covered Contract Law since last Council meeting.

Alaska Shield Exercise 2019 – I met with Department of Health and local health officials about the upcoming Alaska Shield Exercise in April 2019 in Dillingham. This was our first meeting to discuss the exercise concept and the goals. We will have a limited role in this exercise and it will most likely revolve around site security.

The Small Business Administration’s Rural Initiative Roundtable – Mayor Ruby and I attended a meeting with local leaders and two SBA officials to discuss issues surrounding business in rural Alaska and some of the unique challenges we face. They spent a couple hours at this meeting as well as participating in other meetings across town and a short tour of the dock and harbor areas.

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.
City of Dillingham

Fuel Price Comparison – Council requested some additional information regarding how the price of this year’s fuel contract compared to last year’s contract and how the price compared to what was budgeted for this year.

Product	FY18 Per Gallon	FY19 Per Gallon	Diff.	FY18 Cost Est.	FY19 Cost Est.	Diff.
Diesel #1	\$2.40	\$3.19	+\$.79	\$179,700	\$239,250	+\$59,550
Diesel #2	\$2.60	\$3.59	+\$.99	\$77,880	\$107,700	+\$29,820
Unleaded	\$2.90	\$3.60	+\$.70	\$57,900	\$72,000	+\$14,100
Propane Delivered	\$4.95	\$4.89	-\$.06	\$1,856	\$1,834	-\$22
Propane at Pump	\$4.95	\$4.89	-\$.06	\$743	\$734	-\$9
Total Difference from FY18 – FY19						\$103,389

If we use the fuel in the estimate for FY19 the total cost would be \$421,517. The total amount we budgeted in FY19 is \$294,500. The difference being \$127,017 more than what was budgeted for FY19.

BBNA Comprehensive Economic Development Strategy (CEDs) – Mayor Ruby and I attended Bristol Bay’s CEDs meeting to represent the City on that committee. CEDs subcommittee meetings will be held quarterly throughout the next year.

CIP Funding Workshop – We spent time to prepare materials for the CIP funding workshop. We are ready to facilitate that discussion and answer questions.

Requested Decisions – N/A

Respectfully Submitted,
 Tod Larson

City of Dillingham

House District 37 / Senate District S

~ 9/27/18 ~

30th Alaska State Legislature ~ 2nd Interim

SEPTEMBER 2018 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

~ Public Hearing Schedule set for Ballot Measure 1 ~



The Lt. Governor's office highlighted the public hearing schedule for Ballot Measure 1 (The Stand for Salmon Initiative) in a press release earlier this month. I confirmed that the City did indeed receive this information. On September 29th from 2-4 pm a hearing is scheduled in Dillingham at the University of Alaska Bristol Bay Campus. A statewide teleconference is also scheduled for October 13th from 1-3 pm.

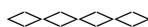
Only in-person testimony will be allowed during community meetings, though Alaskans will be able to follow along remotely by watching online at <http://akleg.gov/index.php#tab5> or by calling 844-586-9085. There will also be a statewide teleconference where phone comments will be allowed. Anyone wishing to provide an online comment can visit the following website. The full hearing schedule is also posted on this site. <https://aws.state.ak.us/OnlinePublicNotices/Notices/View.aspx?id=189769>



Statewide primary elections were certified by the Lt. Governor on September 4th. The makeup and subsequent leadership of the 31st Alaska Legislature will be determined by a couple of key races. The Senate is still likely to be in control of the Republicans, but could be a bit more moderate if Republican Senator Pete Kelly is defeated by challenger and current Democratic House member – Scott Kawasaki. Although Democrat Berta Gardner is retiring, her seat will more than likely stay on that side of the aisle with a strong candidate – Elvi Gray-Jackson. The Senate race that might be close is the Juneau seat. Senator Dennis Egan is retiring and his long time aide Jesse Kiehl is vying for this position. No Republicans are running, but long time lobbyist and labor leader Don Etheridge is running as a non-partisan candidate against Kiehl.

On the House side, there are several competitive races. Since certain areas of the state are strongholds for both parties, those races are almost predictable, but surprises have happened as they did two years ago that led to the Democratic controlled coalition and Bryce Edgmon being named the House Speaker. This year has an air of uncertainty with polling all over the spectrum. An interesting race to watch is the Homer seat. Incumbent Paul Seaton is running as a non-partisan under the Democratic ticket after being a declared Republican since first being elected to represent that portion of the Kenai Peninsula in 2002. Sarah Vance is running against him as a Republican.

Another race that could be key to the structure of the House is the District 33 seat in Juneau. Two newcomers are vying the opportunity to represent the capital city. Sara Hannan is running as a Democrat and Chris Dimond is in the undeclared column. Other races that could be spirited and determine leadership are House District's 4, 15, 25, 27 for a variety of reasons. Stay tuned!



GOVERNOR'S CORNER

<http://gov.alaska.gov>

Handy phone numbers for Governor's offices: Anchorage: 907-269-7450 and Juneau: 907-465-3500

A few days ago, the governor issued an administrative order formally acknowledging the emergency faced by Alaska's Native languages, supporting their revitalization, and improving government to government relationships between Alaska's state and tribal governments. To read the full press release, go to the following website:

<https://gov.alaska.gov/newsroom/2018/09/gov-walker-recognizes-linguistic-emergency-for-alaska-native-languages/>



WEBSITES OF INTEREST

Online Public Notices for Alaska <https://aws.state.ak.us/OnlinePublicNotices/default.aspx>

2018 Legislators contact information <http://akleg.gov/docs/pdf/Legislator-Contact-List-2018.pdf>

2018 2nd Session Interim Staff contact list <http://akleg.gov/docs/pdf/InterimPhoneList.pdf>

Legislative Publications List <http://akleg.gov/publications.php>

Legislative Finance Division <http://www.legfin.akleg.gov>

View specifics for the Capital and Operating Budgets.

Alaska Tax Division – Spring 2018 Revenue Sources Book

<http://www.tax.alaska.gov/programs/documentviewer/viewer.aspx?1423r>

Congressional Delegation websites (Current phone numbers will be listed on these sites)

<http://murkowski.senate.gov/public> www.sullivan.senate.gov <http://donyoung.house.gov>



~ End Report ~

Enjoy your family and friends and be kind to one another.

~ Cliff

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
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Aksel Buholm
Curt Armstrong
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MEMORANDUM

Date: September 25, 2018
To: Tod Larson, City Manager
From: Lori Goodell, City Clerk
Subject: Monthly Staff Report

Regular City Election is scheduled for Tuesday, October 2, 2018. Ballots have been received and the election judges are in place. Absentee voting has been going on since September 17.

The following seats are up for election:

<u>Seat</u>	<u>Term</u>	<u>Candidate(s) On Ballot</u>
Council		
Seat A	one year term that expires October 2019	Chris Napoli
Seat E	three year term that expires October 2021	Andy Anderson
Seat F	three year term that expires October 2021	Ron Bowers & Greg Marxmiller
Mayor	three year term that expires October 2021	Alice Ruby
School Board		
Seat B	two year term that expires October 2020	Kim Williams
Seat D	three year term that expires October 2021	Aleta Jean Evans & Helen Smeaton
Seat E	three year term that expires October 2021	Bernina Venua

As always there is a place to write in a candidate for each open seat. To be counted as a write in a letter of intent must be filed with my office by noon on October 1. I have received NO letters of intent for write-ins.

Mid-Term Election is scheduled for November 6th, absentee voting begins October 22.

Committees:

Code Review Committee did not meet in September. I am still working on all the changes requested by the committee in August to Title 7. This will be reviewed by the committee during the October 18 meeting.

Finance & Budget Committee met on September 17 and discussed marijuana taxation. The committee concurred to table the issue, watch the trends as vendors become licensed in Dillingham and take this item back up next year when there is more local information to digest.

ORDINANCES: There are two ordinance up for adoption on the 10/4 agenda.

Ordinance 2018-05, An Ordinance of the Dillingham City Council Amending Section 4.16.020 Business License, to Add an Exemption for Casual and Isolated Sales. This allows those selling items occasionally an exemption from needing to obtain a business license.

Ordinance 2018-06, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions Renewing the Taxable Amount for Fishing Vessels and Aircraft. This ordinance extends the sunset clause on the \$300,000 tax cap for fishing vessels and aircraft from 2018 to 2021.

Requested information regarding aircraft eligible for the cap;

Currently there are six (6) aircraft that claim the cap of \$300,000. The true/full value of these aircraft is unknown as the owners only state the limited amount of the tax cap.

Council also requested information regarding the senior citizen/disabled veterans' exemption on real property.

The current number of exemptions on file for 2018 are 82 properties.

- 27 properties are less than or equal to the current exemption of \$150,000
- 55 properties would be impacted by increasing the exemption amount from \$150,000 to \$250,000
- The fiscal impact – the Real Property tax value would be reduced by \$3,359,000. The loss of taxation at 13 mils would be \$44,146

All amounts based on 2018 real property values

WORKSHOP: the CIP Workshop that was scheduled for September 24th has been rescheduled for October 9th at 7:00 p.m.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. (Indicate any licenses due to expire.) One application for license transfer of ownership has been received and the internal process of review has begun. This will go to the Code Review Committee in October and then to Council in November.

Commission/Board Seats Vacant.

- Library Advisory Board has one seat open. There are no letters of interest on file.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
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MEMORANDUM

Date: September 25, 2018
To: Tod Larson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Staff Report for September

Summer is over and school has begun...We see from our statistics, that there has been a drop of 1,000 patrons visiting the library from last month's report. Computer & Wi-Fi usage is also down. This shows how busy our library is during the summer and our need for extra staffing during this time. Again, we are thankful to BBEDC for the partnership we have in providing these two paid positions, totaling 40 hours a week.

Our new schedule with the School Librarian available each Monday morning for classes to use the library, has been working well. From the stats for September, classes are coming regularly to use the library. Even the Kindergarteners have made their annual visit to explore the wonders of our library as they begin their school adventure.

The Library Advisory Board did not meet in September; the next meeting date is yet-to-be determined for October. The final report (stating how the \$7,000 was spent during FY18) for the PLA (Public Library Assistance) grant was extended to October 1st. The IMLS (Institute of Museum and Library Services) grant for \$7,000 closed July 31, 2018, that final report is due by the end of September. The Finance Department has been working hard to get all the numbers to me for these reports.

I have been in and out of town throughout the summer, some for vacation, but most recently to attend the 2018 ARSL (Association of Rural and Small Libraries) conference in Springfield, IL. This conference was one of the best I have attended in my nine years as the Librarian for the Dillingham Public Library. About 800 librarians from 49 states attended, sharing experiences and advice in dealing with our special uniqueness. I believe I came the longest distance for this conference and perhaps we are the most remote, but I found we have much in common with other small and rural libraries across the nation. The training, workshops, and networking was awesome. I even got to meet Abraham Lincoln! Excited to share what I learned with our team back home.

Library & Museum carpets were cleaned over the Labor Day Weekend & the next.

Library Stat report for August 27th - September 22nd, 2018:

**Patron Visits: 1,803 Computer Use: 565 Wireless Use: 211
Story Hour: 17 Other Visits (including Students): 158 Museum Use: 47
Movies Shown: 4 AWE Station Use: 32 Volunteer hours logged: 2**

Library Advisory Board meeting to be scheduled for October

Library will be closed Monday, October 8th for Columbus Day



Abe Lincoln and I in Springfield, Illinois – talking about libraries....

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: September 24, 2018
To: Tod Larson, City Manager
From: Cynthia Rogers, Planning Director
Subject: Monthly Staff Report – September 2018

Planning Commission

The Commission last met on August 29 and passed the attached resolution. The Commission held a workshop on the Comprehensive Plan on September 12 (see attached presentation). The Commission is expected to hold another workshop on the Comprehensive Plan on October 10, where the annual process for plan review and reporting will be discussed, as well as possible request for plan update in 2020.

Permitting

- Land Use Permits – One application is pending further information.
- Encroachment Permits – One new application was received.
- Burial Permits – No burial permits issued this month.

Capital Projects

FY19 CIP Priorities List has been published on the City website and includes links to relevant project summaries, resolutions, RFPs, and potential funding sources. A grant writing assistance application was submitted to BBEDC this month and approved to begin work with Agnew::Beck. A presentation has been developed to brief the Council on the priority list of projects, pending reschedule of the Council workshop on this topic.

ITB 2017-10 Dillingham Lagoon and Dock Lift Station Improvements - Meters, manholes, conduit and related equipment were all installed and tested earlier this year. The Honeywell controller which collects and records the flow data is expected to be installed by mid-September. CRW requested a status update from Elite Mechanical on August 24. The City Manager requested a status update on September 13. No substantive response has been received or action taken to date. The project total is \$1,144,523.54.

ITB 2017-12 Dillingham Water Systems Improvements – This project is for improvements of the Dillingham domestic water system, connecting our new wells to the water treatment plant and updating the electronic systems that regulate water production. Request for approval to operate was sent to DEC on July 10 by CRW Engineering, with final approval to operate received on August 29. The project is in the process of closing out. The project total is \$765,934.

ITB 2017-13 Landfill Cell 3, Phase 1 – This phased project expanded the Landfill Cell 3. Future phases will be undertaken as funding becomes available. A substantial completion inspection was performed by Bristol Engineering on July 13. JJC Enterprises, LLC was provided a list of punch list items needed prior to final acceptance, and is still pending. The project total is \$214,205 and began on March 19, 2018.

Requests for Proposal

- RFP 2018-03 for DPS Clean Agent Fire Suppression System, closed on 7/26. NOI to award was issued on 8/28. Contract and NTP is pending work schedule from the contractor.
- RFP 2018-04 for FY19 Petroleum and Propane Fuels closed on 8/30. NOI to award was issued on 9/19. Contract and NTP is pending Council approval at 9/24 special meeting.
- RFP 2018-05,-06,-07, D & Seward Streets Rehabilitation, closed on 8/30. NOI to award was issued on 9/21. Contract and NTP is pending Council approval at 9/24 special meeting.

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2018-04

**A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION RECOMMENDING
CODE COMMITTEE REVIEW OF 15.08.010 ADOPTION OF CODES**

WHEREAS, the City has established Chapter 15.08, Building Codes as part of the Dillingham Municipal Code; and

WHEREAS, examination of 15.08.010 Adoption of codes, reflects the city has adopted by reference, codes of technical regulation including 1988-1991 editions, with no subsequent updates having taken place; and

WHEREAS, State agencies and municipalities periodically review, update and adopt codes of technical regulation standard in the building and construction industry; and

WHEREAS, City of Dillingham property owners have requested reference materials and codes of technical regulations to guide building and construction activity within city limits; and

NOW, THEREFORE, BE IT RESOLVED that the Dillingham Planning Commission recommends the Dillingham City Council direct the Code Committee to review and update 15.08.010 Adoption of Codes to reflect:

- A. 2018 Edition, International Fire Code;
- B. 2018 Edition, International Mechanical Code;
- C. 2018 Edition, International Plumbing Code;
- D. 2018 Edition, International Building Code;
- E. 2018 Edition, Existing Building Code;
- F. 2018 Edition, International Private Sewage Disposal Code.

PASSED and ADOPTED by the Dillingham Planning Commission on August 29, 2018.

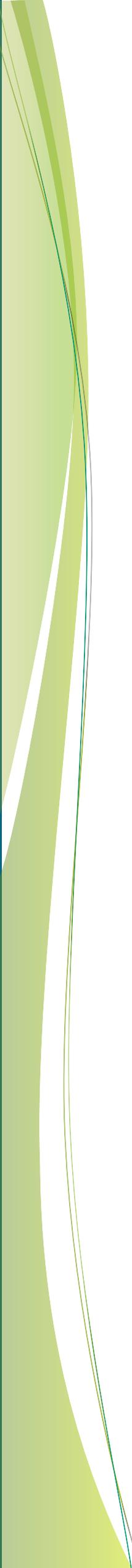


Gregg Marxmiller, Planning Commission Chair

ATTEST:

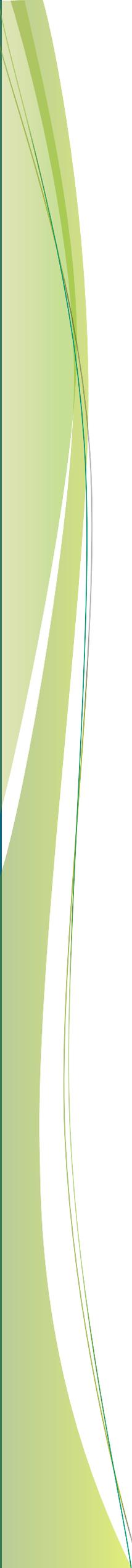


Cynthia Rogers, Planning Director



City of Dillingham

Planning Commission Workshop:
Comprehensive Plan
September 12, 2018



Agenda

- Planning Overview
- Comprehensive Plan Summary
- Summary of Goals
 - Land Use and Housing
 - Transportation
 - Waterfront
 - Economic Development
 - Energy
 - Community Wellness and Education
 - Public Services & Facilities
- Implementation Plan
 - Review Timeframes and Responsibilities

Planning Overview

- Comprehensive Plan
 - Collection of broad goals, near and long-term actions, establishes general intentions
 - Requires community's active, ongoing cooperative involvement
- Role of Planning Commission in the Comprehensive Plan
 - Intermediary between public and City Council
 - Helps to draft specific policy
- City of Dillingham
 - Many actions are the direct responsibility of the City; others will only happen through active participation of other entities

Comprehensive Plan Summary

- The community's statement of what it wants to be in the future (vision)
- Establishes framework for orderly development and guidance for City Council decisions
- Aids in resource acquisition and helps to ensure local control
- Foundation for implementation actions
- Planning Commission:
 - Prepares and recommends a comprehensive plan, which the City Council may adopt
 - Establishes a process to review the plan annually in coordination with the strategic planning process and the annual CIP planning process

Summary of Goals: Land Use & Housing

- Overarching goal:
 - Guide the physical development of Dillingham, responding to the elements outlined in the community vision, including strengthening the economy, protecting the natural environment, and enhancing the quality of daily life
- Goal themes:
 - Safety/appearance of downtown
 - Planning for future land use
 - Variety of housing types
 - Subdivision planning
 - Energy-conservation
 - Minimize land use conflicts
 - Protecting the environment
 - Protecting property values
 - Developing open spaces

Summary of Goals: Transportation

- Overarching goal:
 - Develop and maintain an integrated transportation system that provides a range of safe and efficient ways to move people and goods within, as well as in and out of Dillingham; provide for both utilitarian needs such as access to jobs, schools, services and facilities, subsistence resources, and for recreation and health.
- Goal themes:
 - Jointly develop transportation plans
 - Improve systems to accommodate growth, hold down costs, and minimize conflict
 - Integrate system of sidewalks, trails, and transit for safety and environmental benefits
 - Improve circulation and refine access to meet future needs

Summary of Goals: Waterfront

- Overarching goal:
 - Develop the waterfront as the active edge of Dillingham, a gateway to the region; the base for the commercial fishing industry, the anchor of the local economy; a vital subsistence area; and, an open space and recreational resource for residents and visitors...

- Goal themes:
 - Strengthen and diversify the economy through infrastructure
 - Improve access for fish, freight and commerce
 - “Working waterfront” & amenity
 - Respond to shoreline erosion
 - Train workforce, create jobs in marine industry

Summary of Goals: Economic Dev.

- Overarching goal:
 - Diversity and strengthen Dillingham's economic base to ensure a prosperous future for the community's residents while protecting the health of the environment.

- Goal themes:
 - Increase role of commercial fisheries, tourism
 - Educate and provide living-wage
 - Grow business and industry
 - Strengthen local service capacity
 - Promote energy efficiency and conservation
 - Maintain/protect subsistence
 - Improve downtown appearance

Summary of Goals: Energy

- Overarching goal:
 - Reduce energy consumption and costs to decrease the cost of living, facilitate diverse economic development, and ensure Dillingham's viability into the future.
- Goal themes:
 - Reduce consumption
 - Develop new, alternative energy sources and innovative methods
 - Reduce reliance on imported goods while increasing reliance on local resources

Summary of Goals: Wellness/Educ.

- Overarching goal:
 - All Dillingham residents and organizations will work together to overcome economic and health disparities; to promote positive development and empowerment for children and youth; and, to support healthy, productive lives for adults and Elders.
- Goal themes:
 - Promote cultural awareness and social connectedness
 - Promote positive development and empower community members
 - Increase integration of public health and educational systems
 - Focus on promoting health and preventing unhealthy behaviors

Summary of Goals: Public Facilities

- Overarching goal:
 - Develop and maintain sustainable public facilities and services to support community and economic development for Dillingham residents and improve the quality of life.
- Goal themes:
 - Secure operational funds to support services, facilities and equipment
 - Develop/maintain areas and facilities for recreation
 - Develop/maintain new facilities to address changing needs

Overall Implementation Plan

- Overarching goal:
 - The goal of this comprehensive plan is to provide a starting framework for action. The plan set out near and longer term actions by the City and other individuals, organizations and agencies leading to tangible outcomes that improve community life. The City will work with residents, businesses, and other community organizations to demonstrate leadership and respond to the community's call to action as defined in the plan.

- Goal themes:
 - Engage in capacity building in order to meet current community needs
 - Strengthen partnerships on projects
 - Strengthen role as regional hub by building regional relationships
 - Constantly evaluate and seek out resources to meet future needs
 - Develop practical approaches for priority setting to reach plan goals
 - Provide clear schedule/process for revising the Comprehensive Plan

Overall Implementation Plan

- Timeframes
 - 0-5 yrs, 6-10 yrs, 11-20 yrs
- Responsibilities
 - Federal government
 - State of Alaska
 - Other government agencies
 - Non-profits and other service providers
 - Top employers and businesses
 - Local residents
 - Land owners
 - Local committees



Next Steps

- Comprehensive Plan, Workshop 2:
 - Realistic priorities for action
 - Focusing resources
 - Fostering public engagement
 - Tracking stakeholder progress
 - Developing an annual review process
- Generate action items for follow-up:
 - Start turning ideas into reality

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: September 25, 2018
To: City Manager Tod Larson
From: Chief Dan Pasquariello
Subject: Public Safety October 2018 council report

Reporting period 8-26-18 to 9-25-18

Police:

- ❖ 346 Calls for service
- ❖ 15 Persons arrested
- ❖ 20 Title 47/Protective custody
- ❖ 7 Citations issued
- ❖ 29 Incident reports

Approximately 1 out of 10 calls for police service require an incident report to be completed by officers. A partial breakdown of our incident reports is as follows:

Assault/Disorderly Conduct	5
DUI	5
Sex offenses	4
Violation release/probation conditions	4
Thefts	2
Vehicle accidents	2
Traffic offenses	2
Suicide threat	1
Drug offense	1
Criminal mischiefs	1

Our officer attending the Fairbanks Academy will be graduating soon and will be back on duty in mid-October. This officer, as well as the City's HR person, were able to recruit a man putting himself through the Fairbanks Academy. He has accepted a job offer and will be at work in Dillingham on the first of November. This will be the first time our patrol division has been fully staffed in a long time.

This summer there were a large amount of inebriates congregating on Main Street. We worked with business and property owners to get no trespassing/loitering signs around

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

their buildings and property. The officers then proactively enforced these signs so that the visibility of inebriates in open view of the public has dramatically decreased.

Unlike in the past, many of these persons were not just locals or villagers on a drinking binge away from their homes, but are actually homeless. A conservative estimate is that there are 6-8 persons in Dillingham with no place to live. We have found them sleeping in cars, in the Bingman boat harbor property, tents, and abandoned buildings. We have contacted other organizations in Dillingham to try and find available services for these persons. No help, or shelter facilities are locally available.

"Winter is Coming"
House Stark motto from "Game of Thrones"

Dispatch:

- ❖ 427 Calls for service
- ❖ 81% Dispatched to Dillingham Police
- ❖ 8% Dispatched to Alaska State Troopers
- ❖ 7% Dispatched to EMS/Fire
- ❖ 3% Dispatched to Animal Control

We filled the dispatcher vacancy this month, which made the entire department fully-staffed. Unfortunately no sooner did that happen then one of our dispatchers resigned after only a few months working for us. So, we once again have a dispatcher vacancy.

We have been working for the past several months to get set up with the Alaska Records Management System (ARMS). This is the State-wide system managed and used by the Alaska State Troopers, as well as several local police departments. This system will replace our 19 year-old currently used Sleuth system. The Sleuth system is old technology and would cost the City a lot of money in service contracts to continue to maintain. The ARMS system is much newer and is maintained by the State. We would pay a licensing fee to use the ARMS system, which will be considerably less than if we continued with the Sleuth contract. ARMS is integrated with the State APSIN system used by Dispatch, and would allow Patrol access to case information from throughout the State.

Corrections:

- ❖ 32 Total Inmates
- ❖ 20 Title 47/Protective custody

Animal Control:

- ❖ 4 Animals impounded (*dogs*)
- ❖ 4 Animals returned to owners
- ❖ 1 Compassionate euthanasia
- ❖ 7 Rabies/parvo shots given
- ❖ 1 Citation

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

DMV:

- ❖ 77 Registrations/Titles
- ❖ 6 Boat registrations
- ❖ 49 Driver's License/IDs
- ❖ 6 CDLs
- ❖ 4 Road tests
- ❖ 27 Written tests

The DMV was closed for two weeks during the month for moose hunting.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: September 26, 2018
To: Tod Larson, City Manager
From: Jean Barrett
Subject: Monthly Staff Report

September was a busy one, even though I took some much needed time off. While I was gone many things happened that were lined up to do so. Some of the items planned had to be put on a temporary hold because of unforeseen roadblocks.

Public Works

Shop – We finally hired a mechanic to fill the vacancy we have had for the past 4 months. We hit a gold mine when we hired Dan Tipsword... things are getting done and fixed at a record pace, and he and Bill are working great together. Dan brings with him many years of mechanic experience along with certifications from Ford motor company which will really come in handy with all of the Ford vehicles the City owns.

Streets – D Street, Seward Street and 2nd Ave all had the blacktop crushed off of them and were graded smooth and compacted, this is a short term answer to new blacktop. The old blacktop was in more than horrible shape and the City had been putting gravel on it as a band aid for years, I believe grinding and compacting is the best short term solution we could come up with. There are several other places we need to focus on and put down some cold patch before the winter sets in... one more thing for the list.

Landfill – we have a new person on the landfill crew as of today; Johnathan Hiratsuka has been hired to fill the vacancy left when Jacob Nelson resigned earlier this month. September 26th and 27th we have a trainer from Total Reclaim in Dillingham to teach a class on Freon remediation. As a result of the training we are planning to have ALL of the freezers and refrigerators that are clogging up the transfer station cleaned up before the snow flies.

Building and grounds – The crew has been busy winterizing all of the city buildings and readying them for colder temperatures; in some cases completely changing out all of the glycol in the systems. We hope to have this done this week so we can move onto some last minute housekeeping before the winter sets in.

Water / Waste Water – There was some issues with the workmanship on some of the work done by Elite Mechanical. Last month we discovered some of the rails that hold the pumps in place in some of the lift stations had worked themselves out of the rubber bumpers that hold them, and in one case the pump almost fell into the pit. Sam Sparks, Owner of Elite Mechanical, sent me a e-mail today assuring me his crew will be in town tomorrow and he will be following next Monday.

The crew has been cleaning the area around the sewer lagoon and also hydrants in order to be ready for snow removal this winter. Hydrants and the harbor have been drained and pickled for the winter

Snag Point sewer line project – Material is almost all in place for the repair of the outflow pipe on Snag Point. JJC Inc. has been busy placing rock and gravel that will be needed to repair the Outflow line, work is scheduled to be starting in the next few weeks.

Projects for the City crew still on schedule to be done in the next few weeks:

- Repair of a sewer main from HUD directly to the lagoon. This should be a one day project. We are waiting for a starter solenoid for our pump truck to come in before working this project.
- Repair of a curb stop next to Peter Pan Seafood's. When this was discovered leaking slowly Peter Pan was in full swing and we couldn't shut down the mess hall when they had a full crew. This will probably be a 2 day project once we break ground.
- Repair a leaking curb stop near the City bath house. This was discovered earlier this summer (during one of our few dry spells). Traffic thru this area was way too busy to shut down the road until now. This should be a 2 day project.

Port Department – Things have really wound down at the dock. We are waiting for the last AML barge of the year to come in sometime around the 10th of October; then it will be dole out the remaining freight and cleanup and store things for the winter.

The Harbor is virtually empty and we should have the float system removed soon. This is a low priority until its starts getting to cold and ice shows up, then it moves to the top of the list.

Jean

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date:

To: Tod Larson, City Manager

From: Ida Noonkesser, Director

Subject: Monthly Staff Report

During the month of July and August, the Senior Center served 993 congregate meals to 111 individuals, 666 home delivered meals to 58 individuals, gave 461 assisted rides to 49 individuals and 463 unassisted rides to 53 individuals.

We had five new renters in the months of July and August.

Elaine Phillips held a painting class in the month of August. It was free for the elders that lived in the Senior Apartments. The elders enjoyed painting very much. Next month she will offer another painting class, and this one will be her last. Unfortunately, she is moving away. We will be sad to see her leave.

We haven't had a meeting due to a lack of quorum the last two meeting we have been trying.

As in recent years, we received generous donations of fresh, frozen food and dry goods from both Peter Pan Seafoods and Icicle Seafoods. Their donations, along with donations of salmon from Peter Pan and wild game from the community, have made it possible for us to maintain our lunch service.

Our next Advisory Board meeting will be October 10th.

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2018-05

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING SECTION 4.16.020 BUSINESS LICENSE, TO ADD AN EXEMPTION FOR CASUAL AND ISOLATED SALES

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment to Section 4.16.020. Section 4.16.020 of the Dillingham Municipal Code is hereby amended as follows with new text displayed in **bold** and underlined font and deleted text displayed in strike out font.

4.16.020 Definitions.

“Business” means:

A. A person (as defined in Section 4.20.020), partnership, corporation or company of any sort providing goods or services within the city for a profit, **unless the goods or services consist entirely of casual or isolated sales (as defined in Section 4.20.050);**

B. A person (as defined in Section 4.20.020), partnership, corporation or company of any sort providing the service of operating a taxicab or vehicle-for-hire and required to have a business license and remit sales tax regardless of amount of sales.

Section 6. Effective Date. This ordinance is effective upon **adoption**.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____.

ATTEST:

Alice Ruby, Mayor
[SEAL]

City Clerk

City of Dillingham Information Memorandum

Agenda of: October 4, 2018

Attachment to:

Ordinance No. 2018-05 / Resolution No. _____

Subject:

Ordinance 2018-05. An Ordinance of the Dillingham City Council Amending Section 4.16.020 Business License, to Add an Exemption for Casual and Isolated Sales

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

In 2017 the The Code Review Committee undertook a major revision to the sales tax exemptions. During this process they also reviewed the \$10,000 threshold requirement to obtain a business license. The exemption was removed but the committee did not revisit the need for the exemption. This business license exemption mirrors the sales tax exemption utilizing the same verbiage of casual and isolated sales.

An advertisement for a Public Hearing on Ordinance No. 2018-06 was scheduled to be placed in the September 27, 2018, edition of the Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing, which is scheduled for October 4, 2018.

Attachment to: 2018-05 / Resolution No. _____
Ordinance No. _____

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2018-06

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING DILLINGHAM MUNICIPAL CODE CHAPTER 4.15.030, RENEWING THE TAXABLE AMOUNT FOR FISHING VESSELS AND AIRCRAFT

WHEREAS, to encourage local vessel and aircraft storage a tax cap was established in 2015; and

WHEREAS, Dillingham Municipal Code 4.15.030 G and I have a sunset clause that expires in December 2018; and

WHEREAS, the City wishes to extend the sunset clause to December 31, 2021;

NOW, THEREFORE, BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Section 4.15.030. Section 4.15.030 of the Dillingham Municipal Code is hereby amended as follows with new language underlined and **emboldened** and deleted language shown as ~~strike through~~.

4.15.030 Real and personal property exemptions.

A. The property listed in AS 29.45.030 is exempt from general taxation, subject to the requirements set out therein and in this section.

B. Application Required. An application provided by the city for an exemption from taxation of property shall be filed with the city in accordance with AS 29.45.030.

C. Senior Citizen or Disabled Veteran Eligibility.

1. Residents of the city of Dillingham are eligible for a real property tax exemption on the first one hundred fifty thousand dollars of assessed value on the real property they own and occupy as a primary residence and permanent place of abode if the individual meets one of the following requirements:

a. Sixty-five years of age or older;

b. Disabled veteran; or

c. At least sixty years old who is the widow or widower of a person who qualified for an exemption under subsection (C)(1)(a) or (b) of this section.

d. To be eligible for an exemption under this subsection (C) for a year, the resident shall also meet all requirements for a permanent fund dividend under AS 43.23.005 for the same year or for the immediately preceding year.

2. Only one exemption may be granted for the same property and, if two or more persons are eligible for an exemption for the same property, the parties shall decide between or among themselves who is to receive the benefit of the exemption.
3. "Disabled veteran" means a disabled person:
 - a. Separated from the military service of the United States under a condition that is not dishonorable who is a resident of the state, whose disability was incurred or aggravated in the line of duty in the military service of the United States, and whose disability has been rated as fifty percent or more by the branch of service in which that person served or by the United States Department of Veterans Affairs; or
 - b. Who served in the Alaska Territorial Guard, who is a resident of the state, whose disability was incurred or aggravated while serving in the Alaska Territorial Guard, and whose disability has been rated as fifty percent or more.
4. **Assessment Date.** In order to qualify for an exemption described in this section, an applicant must fulfill the requirements for the exemption as of January 1st in the tax year for which the exemption is sought.
5. **Filing Deadline.** An application for exemption shall be filed no later than February 15th of the assessment year for which the exemption is requested.
6. **Deadline Extension for Good Cause.** The assessor may accept an exemption application after February 15th and up to May 25th of the assessment year for which the exemption is requested only upon a showing of good cause. A request to accept a late filed exemption application for a tax year shall be filed with the finance director. A denial of such a request may be appealed to the board of equalization pursuant to subsection (C)(12) of this section. Notwithstanding any other provision of law, a request to accept a late filed exemption application shall not be granted if it is not filed on or before May 25th of the tax year for which the exemption is sought.
 - a. "Good cause," for purposes of waiver of the filing deadline, is a written explanation by a medical doctor which unequivocally establishes that the person seeking the exemption was physically or mentally incapacitated and therefore unable to submit a timely application or to appoint an authorized representative to file an exemption application on his or her behalf.
7. **Senior Citizen Applications.**
 - a. Qualifying senior citizen applicants are not required to reapply annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, or other factors affecting the exemption causes the property to either spatially qualify or no longer qualify for exempt status.
8. **Disabled Veterans Applications.**
 - a. The city shall accept disabled veteran applications for previous tax years only where the disabled veteran has made timely application for each year the exemption is sought and has received a qualifying retroactive disability evaluation from the Veterans Administration or applicable branch of service.
 - b. Qualifying disabled veterans who are permanently disabled are not required to reapply annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, status of disability or other factor affecting the

exemption causes the property to either spatially qualify or no longer qualify for exempt status.

c. Disabled veterans who have not received a permanent disability rating are required to file annually.

9. City Notification. Property owners shall notify the city when the requirements for exemption are no longer met.

10. Assessor Determination and Request for Proof. If the assessor determines that a property is not eligible for exemption, all taxes, penalty and interest due on the property from the tax lien date following the date the property should have been subject to taxation are immediately due and owing. The assessor may require proof under this section at any time.

11. Certain Exempted Properties. Laws exempting certain property from execution under the Code of Civil Procedure (AS 09) do not exempt the property from taxes levied and collected by municipalities.

12. Appeal. A person may appeal the city's denial of an application for the exemption of property from taxation to the board of equalization pursuant to Sections 4.15.125 through 4.15.140.

a. The appeal shall be filed with the city clerk, in writing, setting forth with specificity the explanation in support of the reason for the appeal, within thirty days of the city's determination to deny the exemption application.

b. The board of equalization's decision on the appeal may be filed as an administrative appeal to the superior court within thirty days, which appeal shall be on the record on which the board of equalization based its merits.

13. Review Applications. The city's finance director will review one-third of the applications annually on a rotating basis.

D. Real property interests, other than fee simple record ownership, of an individual residing on the property, if the property has been developed, improved, or acquired with federal funds for the provision of low-income housing on or before September 1, 2017, and is owned or managed as low-income housing by either the Alaska Housing Finance Corporation under AS 18.55.100 through 18.55.960 or a regional housing authority formed under AS 18.55.996. This section does not prohibit the city from continuing to receive payments in lieu of taxes authorized under federal law.

E. Snowmobiles and three-, four-, or six-wheel all terrain vehicles (not to exceed manufactured dry weight of one thousand pounds) shall be exempted from personal property taxation.

F. Recreational boats and all outboard motors shall be exempted from personal property taxation. For purposes of this exemption "recreational boats" means watercraft used or capable of being used as a means of transportation on water and used exclusively for purposes other than commercial purposes and which are otherwise exempt from taxation under this section.

"Commercial purposes" means activities for which a person receives direct monetary compensation or activities for which a person receives no direct monetary compensation, but that are incidental to and done in furtherance of the person's business.

G. The following boats are not exempt from personal property taxation under this section:

1. Boats used for commercial purposes, the amount of the assessed valuation over three hundred thousand dollars is not taxable. Unless renewed by the Dillingham city council, the exemptions granted under this subsection shall expire on December 31, ~~2018~~ 2021, after which the full and assessed value of such vehicles shall be taxable;
2. Boats required to display a commercial operator permit under state law or regulation;
3. Fishing vessels required to display a number plate by AS 16.05.520(A) or any successor state law or regulation;
4. Boats for which a commercial vessel license is required under state law;
5. Boats owned or operated at any time during the preceding calendar year for the purpose of the taking, fishing for, or possession of fish, shellfish, or other fishery resources with the intent of disposing of them for profit, or by sale, barter, trade, or in commercial channels regardless of whether the boat was actually used for this purpose;
6. Boats for which a vessel entry permit is required; and
7. Boats operated at any time during the preceding calendar year for hire.

H. Rental household and office furniture are exempt.

I. The amount of the assessed valuation of any aircraft subject to taxation under Section 4.15.052 that exceeds three hundred thousand dollars is not taxable. Unless renewed by the Dillingham city council, the exemption granted under this subsection shall expire on December 31, ~~2018~~ 2021, after which the full and assessed value of such aircraft shall be taxable.

Section 3. Effective Date. This ordinance is effective upon passage.

BE IT ENACTED by the Dillingham City Council on _____.

Alice Ruby, Mayor

ATTEST: [SEAL]

Lori Goodell, City Clerk

City of Dillingham Information Memorandum

Agenda of: October 4, 2018

Attachment to:

Ordinance No. 2018-06 / Resolution No. _____

Subject:

Ordinance 2018-06, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions Renewing the Taxable Amount for Fishing Vessels and Aircraft

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- overview personal property tax cap analysis

Summary Statement:

In 2015 the City placed a tax cap on personal property valuation for fishing vessels and aircraft. This change was made effective for three years and will expire in December of 2018.

The Code Review Committee discussed the sunset clause and determined it is in the best interest of the City to extend the date to December 2021.

An advertisement for a Public Hearing on Ordinance No. 2018-06 was scheduled to be placed in the September 27, 2018, edition of the Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing, which is scheduled for October 4, 2018.

Attachment to: 2018-06 / Resolution No. _____
Ordinance No. _____

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

Personal Property Tax Analysis
\$300,000 tax cap

Tax Year	Boats above Cap	Value above Cap	Taxes collected	Taxes Exempted
2014	0	-	-	-
2015	0	-	-	-
2016	2	-	7,800.00	-
2017	3	-	11,700.00	-
2018	4	-	15,600.00	-

Tax Year	Aircraft above Cap	Value above Cap	Taxes collected	Taxes Exempted
2014	0	-	-	-
2015	1	408,000.00	3,900.00	5,304.00
2016	5	867,420.00	19,500.00	11,276.46
2017	8	1,225,000.00	31,200.00	15,925.00
2018	6	1,171,750.00	23,400.00	15,232.75

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2018-17

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING CURYUNG TRIBAL COUNCIL BBEDC ARCTIC TERN GRANT APPLICATION FOR PARTICIPATION AT THE 2018 AFN ELDERS AND YOUTH CONFERENCE

Whereas, the City of Dillingham supports employment and educational activities for youth in the community; and

Whereas, the City of Dillingham supports participation in the 2018 AFN Elders and Youth Conference by youth from the community; and

Whereas, a grant from BBEDC under the Arctic Tern program will allow the Curyung Tribal Council to provide the activities described above;

NOW THEREFORE BE IT RESOLVED that this resolution supports the application for and receipt of a BBEDC Arctic Tern Grant and further supports Curyung Tribal Council youth program.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on October 4, 2018.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

City of Dillingham Information Memorandum

Agenda of: October 4, 2018

Attachment to:

Ordinance No. _____ / Resolution No. 2018-17

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING CURYUNG TRIBAL COUNCIL BBEDC ARCTIC TERN GRANT APPLICATION FOR PARTICIPATION AT THE 2018 AFN ELDERS AND YOUTH CONFERENCE

City Manager: Recommend Approval

Signature: *Tom Larson*

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Curyung Tribal Council Arctic Tern Application
- AFN Elders and Youth Conference Synopsys
- Arctic Tern Program letter of support

Summary Statement:

Curyung Tribal Council applied for BBEDC's Arctic Tern Grant to fund participation in the 2018 AFN Elders and Youth Conference In Anchorage. This conference provides opportunity for youth in the community to develop leadership skills.

The City of Dillingham supports youth programs that help youth develop attributes that will enrich the community as they enter into adulthood.

Attachment to:
Ordinance No. _____ / Resolution No. 2018-17 _____

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

CURYUNG TRIBAL COUNCIL

RESOLUTION 2018-08

A Resolution Authorizing Curyung Tribal Council Staff to Submit an Application to the 2018 Arctic Tern Grant Program

WHEREAS, Curyung Tribal Council is the federally recognized Alaska Native tribe serving its tribal members and the community of Dillingham, and

WHEREAS, the Curyung Tribal Council supports youth activities that promote cultural awareness, leadership development, knowledge gathering, teambuilding, service work, self-sufficiency, food security, and wellness; and

WHEREAS, the Curyung Tribal Council staff, in cooperation with the Dillingham City School District (DCSD) has prepared a project application to fund Dillingham City School District students to travel to Anchorage for the 2018 AFN Elders & Youth Conference; and

WHEREAS, the Curyung Tribal Council acknowledges legal responsibility for assuring that all local, state and federal laws will be adhered to in any actions under this grant project; and

WHEREAS, in accepting this grant, the Curyung Tribal Council agrees to indemnify, release, and hold BBEDC, its directors, officers, employees, contractors and agents, harmless from and against any disputes which might arise from activities and transactions performed or contemplated. This indemnity and release shall include costs and attorney's fees incurred by BBEDC in defending itself from any filed or threatened legal action related to this Grant or Agreement.

NOW THEREFORE BE IT RESOLVED that Curyung Tribal Council hereby supports the 2018 Arctic Tern Grant application as prepared by staff for the travel and participation of DCSD students to the 2018 Alaska Federation of Natives Elders & Youth Conference in Anchorage Alaska, October 14-18, 2018 .

CERTIFICATION:

This resolution was duly considered and adopted at a meeting of the Curyung Tribal Council in Dillingham, Alaska on this _____ day of September, 2018, at which a quorum of Council members were in attendance.

ATTEST:

Thomas Tilden, First Chief
Curyung Tribal Council

Date

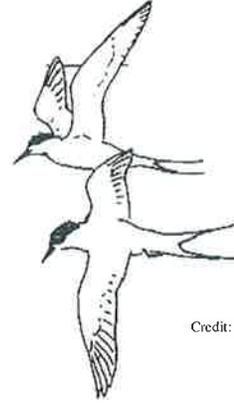
Attest:

Tribal Chief

Date

Bristol Bay Economic Development Corporation

Arctic Tern Program
Application



Credit: USFW

Instructions: Applicant shall use this page as a cover sheet for their application. The remainder of the application may be the following form or may be submitted as a simple narrative in whatever format is desired, provided it contains the information required.

Date _____

Name & Address of Entity Requesting Grant:

Curyung Tribal Council
PO Box 216
Dillingham, AK 99576

Specific Contact Person:

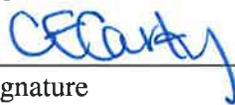
Name: Courtenay Carty Phone Number: 842-2384
Title: Tribal Administrator Fax Number: 842-4510
Address: PO Box 216 E-mail Address: courtenay@curyungtribe.com

Project Title: DCSD AFN Elders & Youth Delegation

Total Amount Being Requested: \$6,000

Brief Description of Project Four MS/HS student delegates and one chaperone to attend the annual First Alaskans Elders and Youth Conference at the Denal'ina Center in Anchorage, October 14-17, 2018. Delegates will meet before travel to discuss issues and will continue to meet after the conference to plan culturally relevant activities in the school.

Signature by an authorized official of the Recipient Organization below acknowledges the intent to operate according to the program purpose and guidelines and assures that all information contained in this application is true and correct.


Signature

14 Sept '18
Date

Bristol Bay Economic Development Corporation, P.O. Box 1464, Dillingham, Alaska, 99576 Phone: (907) 842-4370, (800) 478-4370, Fax: (907) 842-4336, Fax: (888) 325-4336

The following can be used to simply fill in the blanks after each question or the items can be addressed in a simple written narrative provided that all information is included. The preceding cover sheet should be included in any case.

Refer to Program Description and Guidelines for further information.

1. Project Title: DCSD AFN Elders & Youth Conference

2. Describe the number of youth that are expected to be employed or involved.

Approximately 10 students will attend the conference in person (in partnership with the Ekuk Tribe). Over 50 will participate remotely but signing in to the telecast online from the school

3. Describe the work or activities that the youth are expected to accomplish.

Delegates will meet three times before the conference to discuss contemporary issues, will attend the entire conference, and will continue to meet after the conference to plan culturally activities in the school.

4. Describe the timeline for the entire grant. If the grant includes multiple projects, include timelines for each project. For example if one project involves employing youth and a second project includes travel, include a timeline for each of the projects.

Please see attached overview.

5. Describe anything that the youth are expected to submit (reports, presentations or other).

Youth are required to provide a report (verbal, video, written or multimedia) to the Dillingham Parent Advisory Committee upon return.

6. Describe how the youth will be supervised and/or chaperoned. Include the name(s) of the supervisor(s) and/or chaperone(s).

Robyn Chaney, Federal Programs Coordinator. Chaperones will be Norma Hiratsuka and Brian Heyano. Ekuk elder will be Ruby Murphy.

7. Provide a budget that is reasonably detailed.

Please see attached.

8. Attach a resolution from the applicant that includes the following statements:

a. The Recipient Organization acknowledges legal responsibility for assuring that all local, state and federal laws will be adhered to in any actions under this grant project.

b. In accepting this grant, the Recipient agrees to indemnify, release, and hold BBEDC, its directors, officers, employees, contractors and agents, harmless from and against any disputes which might arise from activities and transactions performed or contemplated. This indemnity and release shall include costs and attorney's fees incurred by BBEDC in defending itself from any filed or threatened legal action related to this Grant or Agreement

9. Attach a resolution from other (city or tribal) government organization if appropriate that supports the application.

Bristol Bay Economic Development Corporation, P.O. Box 1464, Dillingham, Alaska, 99576 Phone: (907) 842-4370, (800) 478-4370, Fax: (907) 842-4336, Fax: (888) 325-4336

2018 AFN Elders & Youth

Elders & Youth Conference, Dena'ina Center, Dillingham, AK

October 14-17, 2018

October 1, 2017

1st Eligibility Check
Students who have an "F" in any class this quarter or for last semester are on probation.

October 8, 2017

2nd Eligibility Check
Students who have an "F" in any class this quarter or for last semester are ineligible to travel.

October 13-17, 2017

Travel dates for the conference. We'll leave Saturday night and return Wednesday evening.

Congratulations! Your student has been accepted to attend the AFN Elders & Youth Conference at the Dena'ina Center in Anchorage. Norma Hiratsuka, Brian Heyano, and Ruby Murphy will be chaperoning the students.

Our first eligibility grade check will be October 1. The second and final check will be October 8. Students who are ineligible due to citizenship will not be allowed to travel. We will also be monitoring student tardiness and unexcused absences. Students will have mandatory meetings at lunch on Tuesdays and Thursdays in the District Office to review travel plans, eligibility, and group expectations. Parents are invited to attend the meeting on Thursday, October 11th at 12:25 pm in the district office.

Our travel plans:

Depart Dillingham on Pen Air at 4 PM on Saturday, October 13.

The group is staying at the Embassy Suites. The conference will be at the Dena'ina Center.

Depart Anchorage on Pen Air at 4:10 PM on Wednesday, October 17.

Students and chaperones will be abiding by ASAA and DCSD policy for travel. The Dillingham Parent Advisory Committee Johnson O'Malley Program, Ekuk Village Council, Curyung Tribal Council, and the Bristol Bay Native Corporation sponsor travel for students and chaperones to attend this conference.



First Alaskans Website for AFN E&Y Conference

If you would like more information on the Elders & Youth Conference, sponsored by First Alaskans Institute, go to their webpage at:

www.firstalaskans.org

If you have questions, please feel free to contact:

Robyn Chaney
Federal Programs Coordinator
842.6779
rchaney@dlgsd.org

2018 AFN Youth & Elders Conference

Dena'ina Center, Anchorage AK

October 13-17, 2018

Date/Time	Activity	Location	Contact	Phone
Saturday				
	check in	Pen Air		
6:10 PM	depart Dillingham	Pen Air		
7:30 AM	arrive Anchorage			
	pick up van	Budget		
	check in	Embassy Suites		
	<i>snacks and homework</i>			
Sunday				
8:00 AM	breakfast	Embassy Suites		
10:00 AM	shop	Mall		
	tour	Anchorage Museum		
1:00 PM	Registration	Dena'ina Center		
	Pre-Conference	Dena'ina Center		
5:15 PM	dinner			
	<i>dinner/agenda review/homework</i>			
Monday				
8:00	conference	Dena'ina Center		
11:30 AM	lunch	local		
1:00 PM	conference	Dena'ina Center		
5:15 PM	dinner	local		
7:00 PM	Chin'an	Dena'ina Center		
	<i>dinner/agenda review/homework</i>			
			buy tickets at registration	
Tuesday				
8:00	conference	Dena'ina Center		
12:00 PM	lunch	local		
1:00 PM	conference	Dena'ina Center		
5:15 PM	dinner	local		
6:30 AM	Student Dance	Dena'ina Center		
	<i>debrief/homework/review agenda</i>			
			tickets at registration	
Wednesday				
7:30	check out	Embassy Suites		
8:00 AM	conference	Dena'ina Center		
12:00 PM	conference ends	Dena'ina Center		
12:30 PM	lunch			
2:00 PM	return vehicles/check in			
4:00 PM	depart	Pen Air		
5:20 PM	arrive home	Pen Air		

Program Budget

Grant Recipient: Dillingham City School District

Grant Number: _____

Grant Title: Curyung Tribal Council Arctic Tern

Revision Number: _____

UNIFORM CHART of ACCOUNTS		Account Title	Budget Amount		
			Initial/Current Budget	Revisions (+ or -)	Approved Budget
Required	Optional				
310		CERTIFICATED SALARIES	0.00	0.00	0.00
	314	Director/Coordinator/Manager		0.00	0.00
	315	Teacher	0.00	0.00	0.00
	316	Extra Duty Pay	0.00	0.00	0.00
	317	Certificated Substitutes	0.00	0.00	0.00
	318	Specialists	0.00	0.00	0.00
320		NON-CERTIFICATED SALARIES	0.00	0.00	0.00
	321	Director/Coordinator/Manager	0.00	0.00	0.00
	323	Aides	0.00	0.00	0.00
	324	Support Staff	0.00	0.00	0.00
	329	Substitutes/Temporaries	0.00	0.00	0.00
360		EMPLOYEE BENEFITS	0.00	0.00	0.00
	361	Insurance - Life & Health		0.00	0.00
	362	Unemployment Insurance		0.00	0.00
	363	Worker's Compensation		0.00	0.00
	364	FICA Contribution		0.00	0.00
	365	Retirement Contribution - TRS		0.00	0.00
	366	Retirement Contribution - PERS		0.00	0.00
390		TRANSPORTATION COSTS	0.00	0.00	0.00
410		PROFESSIONAL & TECHNICAL	0.00	0.00	0.00
420		STAFF TRAVEL	0.00	0.00	500.00
425		STUDENT TRAVEL	0.00	0.00	5,500.00
430		UTILITY SERVICES	0.00	0.00	0.00
440		OTHER PURCHASED SERVICES	0.00	0.00	0.00
450		SUPPLIES/MATERIALS/MEDIA	0.00	0.00	0.00
	451	Teaching Supplies	0.00	0.00	0.00
	454	Office Supplies	0.00	0.00	0.00
490		OTHER EXPENSES (Dues & Fees)	0.00	0.00	0.00
		UNALLOCATED** ---->	0.00	0.00	0.00
Subtotal Direct Costs			0.00	0.00	6,000.00
Indirect Rate			0.00%	0.00%	0.00%
Indirect Amount			0.00	0.00	0.00
480		TUITION & STIPENDS	0.00	0.00	0.00
510		EQUIPMENT (no indirect charges)	0.00	0.00	0.00
540		OTHER CAPITAL OUTLAY EXPENSES	0.00	0.00	0.00
TOTAL			0.00	0.00	6,000.00

**** UNALLOCATED FUNDS MAY NOT BE ENCUMBERED OR SPENT. A BUDGET REVISION IS REQUIRED.**
A narrative explanation is required for ALL budget revisions.

APPROVAL _____

NAME & TITLE: _____

SIGNATURE _____

DATE _____

TELEPHONE NUMBER _____

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Curyung Tribal Council

Grant Number: _____

Grant Title: Curyung Tribal Council Arctic Tern **Revision Number:** _____

Chart of Accounts Number	Account Title	Budget Amount	Narrative Description
<i>Required</i>		TOTAL	Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	-	
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS		
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	500.00	Chaperone Travel
425	STUDENT TRAVEL	5,500.00	Student delgate travel to AFN EY Conference in Anchorage, AK. Includes: airfare, ground transportation, lodging and per diem.
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES		
450	SUPPLIES/MATERIALS/MEDIA		
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
540	Other Capital Outlay Expenses		

Copy and attach additional pages as needed.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

Bristol Bay Economic Development Corporation
Arctic Tern Program
Attn: Massa Pat
P.O. Box 1464
Dillingham, AK 99576

September 7, 2018

Dear Ms. Pat,

The City of Dillingham supports the Arctic Tern application of The Curyung Tribal Council to provide grant funding to resident young people to attend The Alaska Federation of Natives Convention.

The Alaska Federation of Natives Convention is a crucial event in Alaska and provides a rich leadership and cultural experience for our youth. Continuing to teach our youth about native history and culture is so important to their growth into Alaska's next generation of leadership. The convention is a pinnacle annual event in the State of Alaska and with the continued reduction of funding, it becomes more difficult to send people. The Arctic Tern grant is an extremely important resource that will assist in this endeavor.

We encourage you to consider The Curyung Tribal Council's request for Arctic Tern funds. We believe fully in their application and support it without reservation.

Sincerely,

A handwritten signature in blue ink that reads "Tod Larson".

Tod Larson
City Manager

35th Annual Elders & Youth Conference October 15-17, 2018 with a Warming of the Hands Gathering on October 14 Dena'ina Center — Anchorage, AK

The First Alaskans Institute Elders & Youth Conference is a dynamic convening bringing our Elders and youth together to strengthen cultural continuity through inter-generational relationships which deepen their abilities to be leaders across Alaska and the world. This year marks the 35th annual statewide convening and First Alaskans Institute continues to be honored to steward this gathering of our most precious community members.

ELDERS & YOUTH REGISTRATION

The conference will be held on Monday through Wednesday, October 15-17, 2018, at the Dena'ina Center in Anchorage, Alaska, with a Warming of the Hands gathering on Sunday, October 14.

Our 2018 Elders & Youth theme, **Na Ganiyaatgm, Na Lagm (Our Ancestors, Our Fire)**, speaks to the flame within each of us that keeps us connected to our Ancestors, our homelands and to what makes us uniquely distinct as Native peoples of this land. We will ask ourselves at this year's Elders & Youth, "What will we add to this fire to keep it burning brightly?"

We thank our 2018 Statewide Elders & Youth Council, FAI staff and other members of our community whose thoughtful contributions and ideas led to our final theme. New this year, we will highlight one of our Alaska Native languages by using it for our theme. Each year thereafter, we will feature another language. This year's theme language is Sm'algyax.

We anticipate over 1,000 registered attendees this year, plus several hundred more supportive adults, exhibitors and community members. This is the largest gathering of its kind in Alaska, broadcast on television statewide and webcast across the world.

With support from the community each year, we connect youth participants with each other, experienced leaders, and Elders to strengthen their voices as advocates for positive change. The Conference helps to increase pride and knowledge-sharing through celebration of our Native peoples, communities, and cultures, and also helps increase the level of community partnerships across Alaska.

Registration is now open online, an early bird discount is available through **Friday, October 5** with full price registration available through the conference dates. In response to past Elders & Youth resolutions and because of the many school districts that value the rich learning experience, they do not count the students' attendance to Elders & Youth as an absence from school. Contact your local school district to find out their policy for Elders & Youth attendance.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

Bristol Bay Economic Development Corporation
Arctic Tern Program
Attn: Massa Pat
P.O. Box 1464
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Tod Larson
City Manager