



Alice Ruby, **Mayor**

Council Members

- Chris Napoli (Seat A) • Chris Maines (Seat B) • Aksel Buholm (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Gregg Marxmiller (Seat F)

**DILLINGHAM CITY COUNCIL
David B. Carlson Council Chambers**

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

GENERAL OBLIGATION BOND WORKSHOP	6:30 P.M.	FEBRUARY 7, 2019
REGULAR MEETING	7:00 P.M.	FEBRUARY 7, 2019

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - a. Regular Council Meeting, January 10, 2019 page 3
 - b. Special Council Meeting, January 24, 2019 page 7
- 4. APPROVAL OF CONSENT AGENDA**
APPROVAL OF AGENDA
- 5. STAFF REPORTS**
 - a. City Manager and Staff Reports page 11
 - b. Standing Committee Reports page 33
- 6. PUBLIC HEARINGS**
- 7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**
- 8. ORDINANCES AND RESOLUTIONS**
 - a. Adopt Resolution 2019-06; approve ADEC loan application page 37
 - b. Adopt Resolution 2019-07: friends of the landfill page 41
- 9. UNFINISHED BUSINESS**
 - a. Citizen Committee Appointments
 - 1) Planning Commission – 2 seats open
 - 2) Senior Advisory Commission – 1 seat open
 - b. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School
- 10. NEW BUSINESS**
 - a. PFAS Update

- b. Review of Liquor Licenses
 - 1) Renewal Application – Sea Inn for 2019/2020 page 43
 - 2) Renewal Application – Windmill Grille for 2019/2020 page 55

11. CITIZEN’S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR’S COMMENTS

14. ADJOURNMENT

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, January 10, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Chris Maines	Chris Napoli
Curt Armstrong	Gregg Marxmiller	

Aksel Buholm was excused

Staff in attendance:

Tod Larson	Lori Goodell	Dan Pasquariello	Anita Fuller
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, December 6, 2018
- b. Special Council Meeting, December 20, 2018

MOTION: Chris Maines moved and Andy Anderson seconded the motion to adopt the minutes of December 6, 2018 and December 20, 2018.

Question called; no objections

VOTE: The motion passed unanimously by voicel vote.

4. APPROVAL OF CONSENT AGENDA

- a. Approve Resolution 2019-01, A Resolution of the Dillingham City Council Adopting an alternative Allocation Method for the FY19 Shared Fisheries Business Tax Program and Certifying that this Allocation Method Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 5: Bristol Bay Area

MOTION: Chris Maines moved and Chris Napoli seconded the motion to approve the consent agenda.

VOTE: The motion passed unanimously by voice vote.

APPROVAL OF AGENDA

MOTION: Chris Maines moved and Andy Anderson seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

The following items were reported on:

- Ravn Airlines Chief Communication Officer was contacted regarding the recent flight cancellations. It was reported the difficulties were due to a third party vendor. There will be 11 flights scheduled, with increased flights if demands indicate it is needed.
- The State has proposed changed to marijuana regulations regarding consumption location. DMC 8.10.030 prohibits smoking in all enclosed places; further DMC 8.10.010 includes marijuana and electronic smoking devices when defining smoking.

b. Standing Committee Reports

Code Review Committee:

Due to committee member travel the January Code Review Committee meeting will be rescheduled.

Finance and Budget Committee:

The budget schedule will be included in the next council meeting.

MOU Committee:

The committee is looking for a date to meet that will accommodate the committee members.

6. PUBLIC HEARINGS

- a. Ordinance 2018-07, An Ordinance of the Dillingham City Council Amending Title 7, Animals, by Adding Classification and Regulation to Section 7.40 Care and Control of Animals (*Introduced December 6, 2018*)

There were no comments.

- b. Ordinance 2018-08; An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 15.08, Updating the Adoption of Building Codes (*Introduced December 6, 2018*)

There were no comments.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Renee Rogue, Curyung Tribal Council Environmental Coordinator, spoke regarding coordinating efforts at the landfill. Topics of interest; metal pile at landfill, integrated waste management plan, florescent bulb removal program, water and air quality monitoring. The Brownfields program for cleanup, and plans for the Bingman property were discussed. Spoke in support of funding opportunities for heavy equipment at the landfill.

Ron Bowers, spoke regarding the need for expedited clean up at the Bingman property.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance 2018-07, An Ordinance of the Dillingham City Council Amending Title 7, Animals, by Adding Classification and Regulation to Section 7.40 Care and Control of Animals

MOTION: Chris Maines moved and Chris Napoli seconded the motion to adopt Ordinance 2018-07.

VOTE: The motion passed by unanimous voice vote.

- b. Adopt Ordinance 2018-08; An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 15.08, Updating the Adoption of Building Codes

MOTION: Chris Maines moved and Gregg Marxmiller seconded the motion to adopt Ordinance 2018-08.

VOTE: The motion passed by unanimous voice vote.

- c. Introduce Ordinance 2019-01, An Ordinance of the Dillingham City Council Authorizing the City to Issue General Obligation Bonds in the Principal Amount Not to Exceed \$4,053,941

to Finance the Construction of Roads, and for the Construction of an Addition to the Lake Road Fire Hall; and Submit the Question of the Issuance of Such Bonds to the Qualified Voters of the City of Dillingham, at the Election to be Held in the Municipality on March 26, 2019

The easy to understand language was noted.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to introduce Ordinance 2019-01.

VOTE: The motion passed by unanimous voice vote.

- d. Approve Resolution 2019-02, A Resolution of the Dillingham City Council Approving the Amendment of the 2018-2023 Capital Improvement Plan and the FY2020 Legislative Priorities List

MOTION: Andy Anderson moved and Gregg Marxmiller seconded the motion to adopt Resolution 2019-02.

VOTE: The motion passed by unanimous voice vote.

- e. Resolution 2019-03, A Resolution of the Dillingham City Council Authorizing the City Manager to Advertise For An RFP For General Engineering Service Contract

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to adopt Resolution 2019-03.

VOTE: The motion passed by unanimous voice vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Planning Commission – 2 seats open (*1 letter of interest*)

Mayor Ruby recommended Kaleb Westfall to the Planning Commission.

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to concur with Mayor Ruby's recommendation.

VOTE: The motion passed by unanimous voice vote.

- b. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

There were no progress reports.

10. NEW BUSINESS

There was no new business

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen discussion.

12. COUNCIL COMMENTS

Gregg Marxmiller:

- Thanked public works for snow removal, stating he appreciated their work.

13. MAYOR'S COMMENTS

Alice Ruby:

- Noted the landfill committee is internal, not a council appointed committee.
- Friends of the landfill generally address fish disposal.
- Stated she will respond to Emmett Dunaways letter inquiring about a fish tax.
- A moment of silence was observed for those lost since the last meeting.

14. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:33 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

1. CALL TO ORDER

A special meeting of the Dillingham City Council was held on Thursday, January 24, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:12 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Gregg Marxmiller	Aksel Buholm via telephone (7:31pm)
Curt Armstrong	Chris Napoli	

Chris Maines absent

Staff in attendance:

Tod Larson	Lori Goodell	Anita Fuller
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3. APPROVAL OF AGENDA

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to approve the agenda.

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to amend the agenda, to add item 5. c. Resolution 2019-05 and move Bond Engagement Plan to 5. d.

VOTE: The motion to amend the agenda passed unanimously by voice vote.

VOTE: The motion to approve the amended agenda passed unanimously by voice vote.

4. PUBLIC HEARINGS

- a. Ordinance 2019-01, An Ordinance of the Dillingham City Council Authorizing the City to Issue General Obligation Bonds in the Principal Amount Not to Exceed \$4,053,941 to Finance the Construction of Roads, and for the Construction of an Addition to the Lake Road Fire Hall; and Submit the Question of the Issuance of Such Bonds to the Qualified Voters of the City of Dillingham, at the Election to be Held in the Municipality on March 26, 2019 (*Introduced January 10, 2019*)

There were no comments.

5. SPECIAL BUSINESS

- a. Adopt Ordinance 2019-01, An Ordinance of the Dillingham City Council Authorizing the City to Issue General Obligation Bonds in the Principal Amount Not to Exceed \$4,053,941 to Finance the Construction of Roads, and for the Construction of an Addition to the Lake Road Fire Hall; and Submit the Question of the Issuance of Such Bonds to the Qualified Voters of the City of Dillingham, at the Election to be Held in the Municipality on March 26, 2019 (*Introduced January 10, 2019*)

MOTION: Andy Anderson moved and Curt Armstrong seconded the motion adopt Ordinance 2019-01.

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion amend Ordinance 2019-01 by substituting in full Ordinance 2019-01 (S).

VOTE: The motion to amend Ordinance 2019-01 by substituting Ordinance 2019-01 (S) passed unanimously by voice vote.

VOTE: The motion to adopt Ordinance 2019-01 as amended passed unanimously by voice vote.

- b. Approve Resolution 2019-04, A Resolution of the Dillingham City Council Appointing an Alternate Community Representative to the BBEDC Board of Directors

This appointment is for three year. Curt Armstrong was thanked for his dedication to attend the BBEDC Board Meetings.

MOTION: Gregg Marxmiller moved and Chris Napoli seconded the motion to approve Resolution 2019-04.

VOTE: The motion passed unanimously by voice vote.

- c. Approve Resolution 2019-05, A Resolution of the Dillingham City Council Calling for A Special Election on March 26, 2019 for the Purpose of Submitting to the Qualified Voters of the City a Proposition for the Issuance of General Obligation Bonds to Finance the Construction of Roads, and for the Construction of an Addition to the Lake Road Fire Hall

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to approve Resolution 2019-05.

Question called, no objections

VOTE: The motion passed unanimously by voice vote.

- d. Bond Community Engagement Plan *(to be distributed at the meeting)*

- A workshop will be scheduled before the February 7th council meeting to discuss strategies.
- An informational flyer will be created; FAQ's to be developed. Public inquires to be responded to.
- A clear/consistent method to respond to questions will be established.
- Neighborhood meetings, and attending board meetings etc. to deliver message to be considered. Council Members to actively involved in engagement campaign.

6. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen discussion.

7. COUNCIL COMMENTS

There were no comments.

8. MAYOR'S COMMENTS

There were no comments.

9. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:59 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: February 1, 2019
To: Mayor and City Council
From: Tod Larson
Subject: February 2019 City Manager Report

Personnel – Welcome to our new employees and thank you to those that have served the City faithfully and are moving on to other positions/careers.

New Employees: Trevor Farnsworth—Police Officer
Resignations: Devin Darrough—Corrections Sergeant
Keyanna Nicolai—Dispatcher
Transfers: None
Vacancies: Corrections Sergeant
Dispatch

PFAS – “Per- and polyfluoroalkyl substances (PFAS) are a group of man-made chemicals that have been in use since the 1940s, and are (or have been) found in many consumer products like cookware, food packaging, and stain repellants. PFAS manufacturing and processing facilities, airports, and military installations that use firefighting foams are some of the main sources of PFAS. PFAS may be released into the air, soil, and water, including sources of drinking water.” (Definition from EPA website)

We installed an emergency water source out the back of the senior center to provide for those citizens that were retrieving water from the Catholic Church well since the well had been shut down by the State of Alaska. I've also been in contact with the State of Alaska's Department of Environmental Conservation Spill Prevention and Response office. The only well that tested high for PFAS in their initial sampling was the Church well. They are planning on testing more sites. DEC also stated that they will hold a community meeting in Dillingham the first or second week of February. We've been posting the information on the City website, the City Facebook, and passing information to KDLG for broadcast to make sure we reach as many people as we can.

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.
City of Dillingham

Union Negotiations – Union negotiations are still in progress. No new meetings since last City Council meeting.

FY 19 Mid-Year Budget Review – The Finance Officer has held her meetings with the Department Heads regarding the mid-year budget review process. I'm meeting with the Finance Officer and City Clerk on Tuesday, February 5th to finalize the data for the budget amendment proposal.

FY 20 Budget – The Finance and Budget Committee meeting schedule is set. My CM meeting schedule is set. Spreadsheets and narratives have been distributed to all Department Heads to begin work.

CIP Update – The initial applications for the water loan projects are in process. I've begun the applications for the General Obligation Bonds. This doesn't commit the City to anything right now. We need our applications in by mid-February to go in front of the boards March meeting to be considered. This process is similar to getting pre-approved for a home loan. We will have all the paperwork completed and through the bond process so if the voters approve of one or both of the projects on March 26th, we will be ready to complete the final process. We've also hired a bond attorney that was recommended by our City Attorney that specializes in this process (Marc Greenough).

We have also begun the process of informing our citizens about the bond and the associated projects. We have posted information on the City Website and the City Facebook page. We are talking on KDLG. The trifold brochure should be complete by the Council Meeting.

Ragin Contagion 2019 Exercise – We have had in progress meetings and the exercise is still planned for April 12th.

Requested Decisions – None

Respectfully Submitted,
Tod Larson

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: December 28, 2018
To: Tod Larson, City Manager
From: Lori Goodell, City Clerk
Subject: Monthly Staff Report

Special Election:

A special election has been set for March 26, 2019. Ballot creation has been finalized and should be off to the printer by next week. I have contacted the State Division of Elections regarding the need for the AccuVote machine and a current voter registration list. I will be working with the Finance Director to make sure the AS 29.47.190 requirement for bond indebtedness notification is ready for publication.

UMOT:

City Council passed Ordinance 2018-07, a repeal and replacement of Title 7. The fee/fine schedule was updated at that time. I have submitted the new schedule to Alaska Court System's Uniform Minor Offense Table. The State has informed me of some minor inconsistencies and/or language that should be altered slightly. I am working with the City Attorney to assess and determine what changes need to take place. This will ultimately require a follow up ordinance to make update code.

Foreclosure:

An updated foreclosure list and affidavit for the 2018 court action has been sent to the City Attorney. He is reviewing and will let me know when this has been filed with the court system. This will start the required one year redemption period.

Finalization for the 2017 foreclosure action is nearly completed. There are three properties left on this action. The attorney is waiting for the

AAMC:

I have registered for the 2019 Northwest Clerk Institute Professional Development I. This training takes place the first week of June and is the start of a three year course to obtaining the CMC certification. I have also applied for a scholarship with AAMC to help defray the costs, and am looking at a scholarship with IIMC as well.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses.

Liquor license renewal information for Windmill Grille and Sea Inn have been received and forwarded to the Code Review Committee.

Application information for Bristol Bay Bud Marijuana Retail and J & R Green Farm Marijuana Cultivation has been received from the State. This information has been forwarded to the Code Review Committee.

Commission/Board Seats Vacant.

- Two open seats on the Planning Commission. No letters of interest received.
- One open seat on the Senior Advisory Commission. No letter of interest received.

Advertising to fill commission seats is ongoing.

Helpful Tips:

Robert's Rules of Order limits the length (10 minutes) and number of times (2 times) that each member can comment on an issue. In addition, it limits discussion to the specific motion that is on the floor.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: 01/31/2019
To: Tod Larson, City Manager
From: Anita Fuller, Finance Director
Subject: Monthly Staff Report (01/01/19 to 01/31/19)

The Finance Department has been very busy this month.

We conducted our first Facebook live with Kelsa and I to provide information on who needs a business license and commonly known questions on Sales Tax. This has been helpful and is hopefully answering questions on what needs to be done.

Business licenses are about finished. Focus is now being moved to Personal Property Tax Assessment Returns.

AccuFund software upgrade to 6.01 has been completed. There are a lot of interface changes which are slowing us down a little bit. Staff are learning and adapting. Given a bit more time everyone should be up to speed. There are some new features that are making the department more efficient. AccuFund has provided a proposal for training on the software.

Budget revision work has begun. I have spoken with each department head regarding the status of their current Revenues and Expenses to see how this impacts the rest of the year. Meeting time is set with the City Manager to compile all suggestions to be presented to the City Council.

W-2, W-3, 1095-C, 1094-C, 1099 and 1096 reporting is completed for the 2018 calendar year.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
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Gregg Marxmiller

MEMORANDUM

Date: 01/14/2019
To: Tod Larson, City Manager
From: Anita Fuller, Finance Director
Subject: Review of 12/2018 Financial Report

As the sixth monthly report the percentages that are within normal range are about 50%. This report will identify any percentage that is below 40% or above 60%.

Total Revenue & Transfers is showing as being 92% when in actuality we have collected 71%. Our accounting practice is to recognize the revenue when it is invoiced. Our Revenue & Expense reports used for this report will always show the revenue higher than what is actually received.

(a) Transient Lodging Tax continues to be higher than budgeted. There have been increases in the number of business that are reporting this tax.

(b) Gaming Sales Tax is coming in slightly higher. This is partly due to the on time reporting of the businesses with Gaming Tax reports.

(c) Tobacco tax at 90% which is higher than projected.

(d) & (e) 2018 Real Property tax and Personal Property tax are invoiced on July 1, 2018. This causes the revenue to be recognized in July of 2018. At this time there is still a balance of \$ 168,542.24 in uncollected 2018 Real Property (8%) and \$52,856.76 (11%) in uncollected 2018 Personal Property.

(f) Telephone sale and Shared Fisheries are received later in the fiscal year.

(g) Raw Fish tax came in 48% higher than budgeted.

(h) Revenue sharing is received at the beginning of the year. There is expected a smaller final payment at the end of the fiscal year.

(i) PILT is received all at once and did come in \$9,481 more than budgeted.

(j) Jail contract reports have been sent. The first quarter payment is received.

(k) PERS on behalf is going to be reduced.

Total Special Funds Revenue and Transfer are showing as being 92%. There are unpaid invoices that will reduce the overall revenue to about 79% received. Invoice for Water \$27,221.02, Sewer \$36,748.38, Landfill \$16,485.85, Dock \$296,100.08 and Harbor of \$320. (This does not reflect all open invoices only those invoiced starting July 1, 2018.

(l) Water Revenue is above the range by 3%; however, once uncollected revenue is removed there is 49% revenue received .

(m) Sewer revenue is higher than budgeted. 2019 budget was set for an increase of 3.4% over last year. This year has actually been more than 9% over last year. Wastewater dumping revenue has been corrected as well. This has increased the revenue. With uncollected revenue removed there is about 66% revenue received.

(n) Dock Revenue is higher than budgeted for the year. Once uncollected revenue is removed we have collected 88% of the budget.

(n) Normal Harbor activity is to receive the majority of the revenue in April and May of 2019.

(p) Revenue for the Library is low in grant revenue which will be received later in the year.

(q) Revenue for the Senior Center grant is low due to a delay in the NTS grant report which is now current. Revenue will be received in January.

(r) Revenue for the Senior Center is lower than expected in rental income.

(s) Interest earned on the Mary Carlson Estate fund has been higher than budgeted.

(t) Finance is in the process of getting the Debt Service Fund Revenue from the bond payment will be received in January.

Total General Fund Expenditures are close to the 53% projection mark which reflects spending that is on target.

(u) Legal is low at 8% due to union negotiations having just started.

(v) Foreclosure costs have been higher due to an unexpected number of foreclosed properties. There will be an offsetting increase in revenue since most costs are charged to the property owner.

(w) IT budgets is coming close to being on target. Several computer expenses are in play that will increase this percentage.

(x) Public Works Administration expenditures will change once a journal entry is completed to correct wages that were charged to the planning department that should have been shared with the Public Works department.

(y) Buildings and Grounds has experienced two open positions for a period of time that has reduced the wages expended and the work being done. This will reflect a slightly lower than normal spending of the budget.

(z) Shop expenses are at 105% for Gas, Oil and Grease, 96% for Vehicle Maintenance and 80% for Equipment Maintenance. Other areas are within normal ranges.

(aa) The street budget is at 99% mainly due to the recent streets project which is at 266% of the original budget. There has been 100% of the budgeted amount of sand and gravel spent in preparation for the winter road work. A budget revision will be done by end of quarter to reflect the City Councils approval of the project.

(bb) City School 3rd quarter payment was made in January. Since the invoice was in December the expense is reflected in the December expenses.

(cc) Tansfers are lower than budgeted as a result of expenses being lower than expected at this time.

Total Special Revenue Fund Expenditures are within high at 79% due to the wastewater projects.

(dd) Wastewater expenses are high at 291% due to lagoon expenses that have been coded to the wastewater fund at \$665,793.11

(ee) Dock expenses are slightly high due to the \$133,195.84 annual equipment lease being paid at this time.

(ff) E-911 services has not had any expenses. Work in Dispatch was to start in December which will use these funds.

(gg) All listed Capital Project Funds have not had much activity for the year to date. This section is going to be redone to reflect the current CIP.

City of Dillingham
Revenues and Expenditures As of December 31, 2018
Unaudited Figures

	UnAudited			
	December 31, 2018	December 31, 2017	YTD	INC/(DEC)
REVENUES:	Budget - FY19	MTD	YTD	Percent
General Fund Revenues				
General Sales Tax	\$ 2,550,000	\$ 1,348,126	\$ 1,035,972	53%
Alcohol Sales Tax	290,000	132,827	122,130	46%
Transient Lodging Sales Tax	85,000	11,062	58,229	69% a
Gaming Sales Tax	65,000	8,779	40,772	63% b
Tobacco Tax	120,000	17,287	107,602	90% c
Total Sales Tax	3,110,000	1,749,51	1,231,808	54%
Real Property Tax	2,100,000	(8,670)	2,055,096	98% d
Personal Property Tax	530,000	(12,107)	496,250	94% e
Total Property Taxes	2,630,000	(20,777)	2,551,346	97%
Telephone Gross Receipts State Tax	65,000	-	-	0% f
Raw Fish Tax	300,000	443,905	398,350	148% g
Shared Fisheries	20,000	-	-	0% f
Revenue Sharing	130,000	-	119,903	92% h
Payment in Lieu of Taxes (PILT)	450,000	-	459,841	102% i
State Jail Contract	567,000	138,810	138,810	24% j
Admin Overhead	223,249	54,987	120,129	54%
PERS on Behalf	100,486	12,839	83,938	84% k
Other Revenues	403,239	27,876	209,487	52%
Total	\$ 7,998,974	\$ 832,590	\$ 5,814,844	73%
Special Revenue Funds Revenues & Transfers				
Water	197,495	18,321	123,652	63% l
Sewer	358,795	32,699	271,947	76% m
Landfill	943,357	132,240	513,440	54%
Dock	768,075	255,941	973,170	127% n
Harbor	188,753	1,747	66,540	35% o
Asset Forfeiture Fund	-	-	-	0%
E-911 Service	82,750	1,267	38,313	46%
Library Grants	80,492	(5,437)	24,436	30% p
Senior Center (Grant)	126,459	2,438	33,438	26% q
Senior Center (Non-Grant)	191,329	39,476	74,696	39% r
Total	\$ 2,937,505	\$ 478,692	\$ 2,119,634	72%
Mary Carlson Estate Permanent Fund Revenue	1,000	574	3,730	373% s
Ambulance Reserve Capital Project Fund Revenue	60,000	-	-	-
Equipment Replacement Capital Project Fund	-	-	-	-
School Bond Project	-	-	-	-
Public Safety Planning	-	-	-	-
Debt Service Fund Revenue	1,063,450	-	8,021	1% t
Landfill Closure Fund	-	-	210,575	(202,554)
Total Revenues & Transfers	\$ 1,124,450	\$ 574	\$ 11,751	1%
Total Revenues & Transfers	\$ 12,060,929	\$ 1,311,856	\$ 7,946,229	66%
			\$ 211,089	\$ (199,338)
			\$ 7,327,137	\$ 619,092

City of Dillingham
Revenues and Expenditures As of December 31, 2018
Unaudited Figures

	December 31, 2018			December 31, 2017		
	Budget - FY19	MTD	YTD	Percent	YTD	INC/(DEC)
EXPENDITURES:						
General Fund Expenditures						
City Council	\$ 45,324	\$ 2,562	\$ 19,658	43%	\$ 28,936	\$ (9,278)
City Clerk	117,128	13,172	58,780	50%	60,823	(2,043)
Administration	262,395	30,945	128,868	49%	148,946	(20,078)
Finance	626,783	75,567	342,194	55%	283,970	58,224
Legal	100,000	-	7,999	8% u	35,739	(27,740)
Insurance	165,000	45,378	90,850	55%	79,792	11,058
Non-Departmental	99,420	7,601	47,519	48%	88,320	(40,801)
Planning	143,022	10,357	60,682	42%	45,145	15,536
Foreclosures	4,000	1,616	8,006	200% v	2,707	5,299
IT	131,468	18,533	47,663	36% w	-	47,663
Meeting Hall above Fire Station	2,500	235	1,215	49%	1,112	103
Public Safety Administration	150,521	17,441	73,182	49%	74,566	(1,384)
Dispatch	511,399	59,879	259,266	51%	261,022	(1,756)
Patrol	872,361	98,256	397,992	46%	315,534	82,458
Corrections	646,925	72,408	307,123	47%	299,514	7,609
DMV	44,621	5,195	21,679	49%	21,412	267
Animal Control Officer	104,576	11,800	50,299	48%	51,326	(1,027)
Fire	267,013	30,932	128,184	48%	95,511	32,673
Public Works Administration	215,879	18,765	71,042	33% x	90,086	(19,044)
Building and Grounds	322,380	31,947	120,423	37% y	132,944	(12,521)
Shop	302,084	42,336	193,843	64% z	148,436	45,407
Street	422,071	52,178	438,844	104% aa	280,254	158,589
Library	109,012	10,648	53,866	49%	50,767	3,098
City School	1,300,000	325,000	975,000	75% bb	975,000	-
Transfers to Other Funds	1,153,631	159,492	433,628	38% cc	450,274	(16,646)
Total	\$ 8,119,513	\$ 1,142,242	\$ 4,337,803	55%	\$ 4,022,137	\$ 315,666
Special Revenue Funds Expenditures						
Water	288,646	18,508	125,287	43%	129,767	(4,480)
Sewer	268,868	26,419	781,767	291% dd	199,738	582,029
Landfill	868,824	54,271	518,423	60%	341,394	177,029
Dock	585,462	21,529	380,704	65% ee	768,712	(388,008)
Boat Harbor	184,753	-	105,643	57%	128,999	(23,356)
Asset Forfeiture Fund	-	10,903	10,903	0% ff	-	10,903
E-911 Service	57,739	-	-	-	-	-
Library Grants	80,492	5,945	38,892	48%	45,021	(6,128)
Senior Center (Grant)	126,459	14,679	69,999	55%	70,504	(505)
Senior Center (Non-Grant)	191,329	25,732	75,774	40%	55,796	19,977
Total	\$ 2,652,572	\$ 177,987	\$ 2,107,392	79%	\$ 1,739,931	\$ 367,461
	10,772,085	1,320,228	6,445,195	60%	5,762,068	

	December 31, 2018		December 31, 2017	
	Budget - FY19	MTD	YTD	INC/(DEC)
Capital Project Funds Expenditures				
Mary Carlson Estate Permanent Fund	5,650	353	799	662
Ambulance Reserve Capital Project Fund	58,678	-	-	6,745
Equipment Replacement Capital Project Fund	-	-	-	5,659
School Bond Project	-	-	-	-
Public Safety Planning	-	-	-	-
Debt Service Fund	1,063,450	-	-	210,575
Landfill Closure Fund	-	-	-	-
Total	\$ 1,127,778	\$ 353	\$ 799	\$ (222,841)
Total All Expenditures	\$ 11,899,863	\$ 1,320,582	\$ 6,445,994	\$ 5,985,709
Revenues Over (Under) Expenditures	\$ 161,066	\$ (8,726)	\$ 1,500,236	\$ 158,807

Percent

14% gg \$

0% gg \$

0%

0% gg \$

City of Dillingham
 Revenues and Expenditures As of December 31, 2018
 Preliminary Figures - Unaudited

	<u>Fund Bal.</u> <u>6/30/2018</u> <u>UnAudited</u>	<u>FY'19</u> <u>Revenues</u>	<u>FY'19</u> <u>Expenditures</u>	<u>Add or (-)</u> <u>Fund Bal</u>	<u>Fund Bal.</u> <u>12/31/2018</u> <u>Unaudited</u>
General Fund	\$ 969,180	\$ 5,814,844	\$ 4,337,803	\$ 1,477,042	\$ 2,446,222
Nushagak Fish Tax	(227)	-	-	-	(227)
Fisheries Infrastructure Fund	(51)	-	-	-	(51)
Borough Study	(28)	-	-	-	(28)
Water & Sewer	(32,434)	395,600	907,055	(511,455)	(543,889)
Landfill	(74,535)	513,440	518,423	(4,983)	(79,518)
Dock	(60,292)	973,170	380,704	592,466	532,175
Boat Harbor	9,520	66,540	105,643	(39,103)	(29,583)
Asset Forfeitures Fund	(8,040)	-	10,903	(10,903)	(18,943)
E-911 Service	(26,005)	38,313	0	38,313	12,309
Library Grants (Books, Erate, etc.)	(100,402)	24,436	38,892	(14,456)	(114,858)
Senior Center	(37,310)	108,134	145,773	(37,638)	(74,948)
Mary Carlson Estate Permanent Fund	48,730	3,730	799	2,931	51,661
Ambulance Reserve Capital Project Fund	225,683	-	-	-	225,683
Equipment Replacement Capital Project Fund	22,299	-	-	-	22,299
School Bond Project Capital Project Fund	(315)	-	-	-	(315)
Public Safety Planning	(28,885)	-	-	-	(28,885)
Debt Service	-	8,021	-	8,021	8,021
Landfill Closure Fund	-	-	-	-	-
Other	-	0	-	-	-
Total	\$ 906,891	\$ 7,946,229	\$ 6,445,994	\$ 1,500,236	\$ 2,407,127

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: January 29, 2019
To: Tod Larson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Staff Report for January

School started January 8th with our new school librarian in place, Robyn Chiklak. Both Tona and I have been busy training her as the Middle/High school classes have been coming back to the library. When Robyn was hired, we thought this was a win-win situation for her and us, as she wanted a part-time job so she continued her schooling in the nursing program. However, after less than a month in the position, she realized that her school schedule conflicted with the hours we needed her at the library. So, we are back to advertising for the position and hope the school can hire a new librarian soon.

On the morning of Thursday, January 10th, Nushagak had a city-wide power outage. This happened before the library opened at 12 noon. Unfortunately, we lost our server at that time. Without the connection to the server, we literally were “stuck in the mud”. Patrons could not access the internet on the computers, and staff had to write by hand on paper all the materials that patrons were checking in and out since our library software is on the server. We couldn’t even print from our computers to the copier. It was very frustrating, but patrons were understanding and patient as we did everything manually that we could. Fortunately, we did not have to close the library, and patrons could access materials.

After a day of realizing our server wasn’t recoverable, the backup was put on the plane to Anchorage so our tech guys there could get a loaner server configured so we could get up and running as soon as possible. Thankfully, Alan from Alaska Communications (TekMate) was able to catch a flight from Anchorage to Dillingham over the weekend, and he had us functioning by Monday afternoon. We are still recovering from that episode.

The Library Advisory Board did not meet on January 29th as was planned. The meeting has been rescheduled for February 26th.

I will be on vacation with my family from January 30th through February 15th, visiting our son and his wife in Chicago. We will be going from cold Alaska to even colder Illinois!

Library Stat report for December 31st – January 26th, 2019:

**Patron Visits: 1,260 Computer Use: 268 Wireless Use: 105
Story Hour: 9 Other Visits (including Students): 114 Museum Use: 10
Movies Shown: 4 AWE Station Use: 25 Volunteer Hours Logged: 11.5**

**The Library Advisory Board meeting was rescheduled for Tuesday, February 26,
2019 at 5:30 pm**

The Library will be closed Monday, February 18th for Presidents Day

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Greg Marxmiller

MEMORANDUM

Date: January 29, 2019
To: City Manager Tod Larson
From: Chief Dan Pasquariello
Subject: Public Safety February 2019 council report

Reporting period 10-28-18 to 11-27-18

Dispatch:

❖ 373 Calls for service dispatched

Corrections:

❖ 24 Total Inmates held at jail
❖ 14 Title 47 Protective custodies

Patrol:

❖ 13 Persons arrested by DPD
❖ 14 Title 47/Protective custody by DPD
❖ 56 Citations issued by DPD
❖ 23 Incident reports by DPD

Approximately 1 out of 10 calls for police service require an incident report to be completed by officers. A partial breakdown of our incident reports is as follows:

Assault/Disorderly Conduct	6
Traffic offenses	4
Violation release/probation conditions	4
Thefts	3
Trespass	2
Vehicle accidents	2
False report	1
DUI	1
Sex offense	1

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

Animal Control:

- ❖ 5 Dogs impounded
- ❖ 4 Dogs returned to owners
- ❖ 3 citations written
- ❖ 8 Rabies/parvo shots given
- ❖ 1 Dog bite

DMV:

- ❖ 90 Registrations/Titles
- ❖ 6 Boat registrations
- ❖ 61 Driver's License/IDs
- ❖ 10 CDLs
- ❖ 6 Road tests
- ❖ 8 Written tests

We are now using the statewide ARMS records management system. All dispatchers and patrol officers using the system have caught on quickly and are becoming comfortable with the system.

Chief Pasquariello met with the Public Health nurse and the school district administration to discuss drug education presentations to both students and parents.

Officer Maines and Officer Farnsworth gave presentations to classrooms at BBNA Head Start.

DMV Agent Pullon has begun issuing federally compliant REAL ID cards. Numerous people have already come down to obtain their Real IDs.

Our corrections supervisor has resigned. Three of our current corrections officers have expressed interest in the position. We are developing an interview process to help select someone to fill the position.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: 1-28-19
To: Tod Larson, City Manager
From: Jean Barrett Port / Public Works Director
Subject: Monthly Staff Report

January is but over, with plenty of work being done in order to try get ready for the upcoming construction season combined with all that winter brings, grading, boilers sanding and the ever present plowing of the bike path. Add to this all of the break downs and repairs, late nights and early mornings and we still have two more months till it lets up, it was a busy month.

Public works

We have had a challenging January in Public Works, it seems we have fixed all of our equipment at some point or another this month.

STREETS

- Both graders have had broken hydraulic rams, they have been fixed and are up and ready for the next round of heavy grading.
- The trackless snow blower has had a heater problem and also a broken lift ram.
- We have had a hard time keeping at least one of the sanders going, the F350 has been our workhorse, the F450 has had 4 wheel drive issues a bent shaft on the sanding unit, and now we have to replace the conveyor that pulls the sand to the spinner as it has rusted out.
- The 1980 something sander on the Western start dump truck has a 1990 vintage motor on the sanding unit and needs to be replaced. This will cost anywhere between \$1,000 and \$1,500 dollars.

LANDFILL

- The incinerator has been down for about a week, we are having problems with the hydraulic ram that pushes the trash into the burn box, and it goes to a point and stops. The problem is that it is about 6 inches short of where it needs to be and then we end up with fire outside of the burn box... THIS is a problem! We have narrowed it down to hopefully a limit switch that regulates the push ram, we will keep you posted.

- We continue to work on the refrigerators and freezers, we have slowed down a bit but will get back on it as time allows. We are on track to have them all drained of Freon by early summer.

BUILDING AND GROUNDS

- We have had a few small issues with some of the boilers but are working thru the issues. The crew is learning more and more every time they work on one.
- We had a test of our onsite generators when we had a power outage earlier in the month. We have three generators that are expected to come online automatically when the power is out for more than 15 seconds and then shut down when the mainline power comes back on.
 - The generator at the jail came on as it should. The generator started acting as if it was running rich and there was a large amount of black smoke emitting from the back of the building. There ended up being a fire call being announced, luckily it was a false alarm.
 - The generator at the water treatment plant came on as it should and shut down as it should, win!
 - The generator at the Dock lift station did not come on and is showing a fault that we are looking into.
- We are working on the doors and locks at the DPD and hope to have all new mechanisms in place by this time next month... keep your fingers crossed.
- We are in the middle of a deep cleaning and renovation of the breakroom and bathroom at the shop, this is way overdue!

SHOP

- The mechanics are working hard to keep all machinery in usable shape. They are winning more battles than they're losing.

Water - Waste Water

- The big news on the WWW front is that we seem to finally be finished with this past years upgrades at the lagoon; the totalizer is in and we are using it. This also means we are done with the contractor who shall remain anonymous.

Port

- I am working more and more on all things Port as time draws near for us to get things going on both the harbor and dock.
 - WE will be having a new crane operator this season as we are sending Ben Glosser out for a 4 week training starting on the 9th of February.
 - We will be breaking in a new operator as well as we have had a resignation from the crew.
 - I played realtor the other day and gave a potential customer a tour of the old harbor office, the RFP deadline is the end of the week, we have one proposal at this point.

That is all from the Port / Public Works Departments for this month

JEAN

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: January 23, 2019
To: Tod Larson, City Manager
From: Ida Noonkesser, Director
Subject: Monthly Staff Report

During the month of December, the Senior Center served 419 congregate meals to 53 individuals, 272 home delivered meals to 26 individuals, gave 253 assisted rides to 20 individuals and 206 unassisted rides to 26 individuals.

We had four new renters in the month of December. It is usually a bit busier month for rentals with the holidays.

Eleaca Young has been doing an excellent job of holding prize bingos here at the Senior Center. Most of the elders look forward to playing bingo. It is usually twice a month and is an activity that adds to our number of visitors. As always, any donations are welcome for the bingo prizes.

Our next Advisory Board meeting will be on February 13th.

1. CALL TO ORDER

The Code Review Committee met on Thursday, November 8, 2018, in the City Council Chambers, Dillingham, AK. Council Member Chris Maines chaired the meeting and called the meeting to order at 5:30 p.m.

2. ROLL CALL

Committee Members present:

Mayor Alice Ruby Chris Maines Gregg Marxmiller
Lori Goodell Tod Larson

Members absent:

Chris Napoli – excused (arrived at 5:42)

3. APPROVAL OF MINUTES

- a. Minutes of October 25, 2018

MOTION: Alice Ruby moved and Gregg Marxmiller seconded the motion to approve the minutes of October 25, 2018.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Gregg Marxmiller moved and Alice Ruby seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. UNFINISHED BUSINESS

- a. Code Committee's To Do List

Updates to the list;

- The Code Committee To Do List will be updated to remove the completed items; 4.15.030 Sunset Clause; 15.08 Building Code; and Senior/Disabled Veteran RP exemption overview. The City Clerk will discuss 4.20.020 1(a) with the Finance Director and report back to the committee.

- b. Ordinance 2018-07, Title 7 Animals

The updated ordinance was reviewed.

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to forward Ordinance 2018-07 Title 7, Animals to City Council for introduction at the December 6, 2018 meeting.

VOTE: The motion passed unanimously by voice vote.

6. NEW BUSINESS

There was no new business.

7. PUBLIC COMMENT/COMMITTEE COMMENTS

The next Code Review Committee Meeting will be scheduled in January 2019.

8. ADJOURNMENT

The meeting adjourned at 6:12 p.m.



Chris Maines, Chair

ATTEST:



Lori Goodell, City Clerk

Approval Date January 31, 2019

1. CALL TO ORDER

The Finance and Budget Committee met on Monday, December 17, 2018, in the City Council Chambers, Dillingham, AK. Andy Anderson called the meeting to order at 5:35 p.m.

2. ROLL CALL

Committee Members present:

Andy Anderson	Tod Larson	Aksel Buholm via phone
Curt Armstrong	Mayor Ruby	Anita Fuller via phone

3. APPROVAL OF MINUTES

- a. Minutes of August 13, 2018

MOTION: Alice Ruby moved and Curt Armstrong seconded the motion to approve the minutes of August 13, 2018.

VOTE: The motion passed unanimously by roll call vote.

- b. Minutes of September 17, 2018

MOTION: Alice Ruby moved and Aksel Buholm seconded the motion to approve the minutes of September 17, 2018.

VOTE: The motion passed unanimously.

4. APPROVAL OF AGENDA

MOTION: Alice Ruby moved and Curt Armstrong seconded the motion to approve the agenda.

VOTE: The motion passed unanimously.

5. STAFF REPORTS

- a. Financial Report

The Finance Director commented on the November 2018 financial report. The fees, fines and taxes scheduled is under review. A vehicle replacement plan will be explored, identify out of commission vehicles, and review maintenance log, assess repair records. Union contract negotiations are underway. A wage and staffing study will be conducted. An IT plan will be implemented.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

- a. City Manager Budget Flowchart

The City Manager reviewed the budget flowchart, used for planning purposes leading into the budget season. The auditors will be consulted regarding the capital budget category. Approve mill rate and accept the Dillingham City School District Budget will be added to the document.

- b. Review Citizen Request; DMC 4.15.365 and DMC 4.20.265 Repayment Plan

The Committee reviewed the citizen request to waive the DMC code regarding the requirements to qualify for a promissory note. Prior year discussion involving the City Attorney recommends that what is in code should stand for consistency. The recommendation to Council is to adhere to code and not grant a waiver.

MOTION: Aksel Buholm moved to table this item until the February 2019 Finance and Budget Committee meeting.

There was no second; motion is lost.

It was requested that current code be reviewed by the Code Review Committee.

MOTION: Alice Ruby moved and Aksel Buholm seconded the motion that Finance Committee not make any recommendation to Council other than follow the current code.

The Committee would be willing to readdress the issue if new information becomes available. Most tax payers are timely, only a few have trouble – it is not necessarily code that is wrong. The City has made effort to work with the citizen to get past accounts paid.

VOTE: The motion passed unanimously by roll call vote.

c. FY20 Budget Schedule

The FY20 budget schedule was introduced for committee review. This item will be evaluated for adopting at the next meeting.

8. PUBLIC/COMMITTEE COMMENT(S)

Alice Ruby: met with Tribal Administrator, Courtenay Carty. A tentative MOU Committee meeting has been scheduled for Jan. 8. A focus on a CIP investment request will be discussed. The landfill and environmental funds may also be reviewed.

Aksel Buholm: requested to attend the MOU Committee meeting. Wished all a Merry Christmas.

9. ADJOURNMENT

The meeting adjourned at 7:42 p.m.

Andy Anderson, Chair

ATTEST:

Lori Goodell, City Clerk

Approved: January 21, 2019

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2019-06

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY TO APPLY FOR A LOAN FROM THE ALASKA CLEAN WATER FUND

WHEREAS, the City of Dillingham (the City) seeks to obtain the necessary financial assistance to construct water system improvements and to come into compliance with regulations of the Alaska Department of Environmental Conservation; and

WHEREAS, the State of Alaska Department of Environmental Conservation (DEC) is able to offer funding through the Alaska Clean Water Fund; and

WHEREAS, the City wishes to apply for three loans from the Alaska Clean Water fund; and

WHEREAS, the City Wastewater System Upgrades - aeration project is #1 on the FY20 CIP list with a loan request amount of \$770,500; and

WHEREAS, the City Landfill Groundwater Monitoring Wells project is #2 on the FY20 CIP list with a loan request amount of \$345,000; and

WHEREAS, the City Water System Improvements (Phase I) project is #3 on the FY20 CIP list with a loan request amount of \$1,926,388;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council approves and authorizes the City to apply to ADEC for loans totaling the amount of \$3,041,888 from the Alaska Clean Water Fund for the construction of Water Improvements;

BE IT FURTHER RESOLVED that an additional resolution will be issued to authorize the final acceptance of all loan offers from the Alaska Clean Water Fund.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on February 7, 2019.

Alice Ruby, Mayor

ATTEST: [SEAL]

Lori Goodell, City Clerk

City of Dillingham Information Memorandum

Agenda of: February 7, 2019

Attachment to:

Ordinance No. _____ / Resolution No. 2019-06

Subject:

A Resolution of the Dillingham City Council Authorizing the City to Apply for a Loan From the Alaska Clean Water Fund

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

Water/Wastewater projects continue to be high on the CIP list. These projects are important for quality of life, safety, and to meet Alaska DEC permitting requirements.

Staff continues to research all possible funding sources that will be needed to get the City's landfill and lagoon into compliance with DEC, as well as improve the infrastructure to the downtown water system during the ADOT road project. The Department of Environmental Conservation (DEC) is able to offer a loan through the Alaska Clean Water Fund if eligible.

If approved, the Council will be presented with a resolution authorizing the acceptance of any loans.

Attachment to:
Ordinance No. _____ / Resolution No. 2019-06 _____

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2019-07

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL CREATING THE FRIENDS OF THE LANDFILL

WHEREAS, the City currently operates a landfill that generally serves the greater Dillingham area; and

WHEREAS, citizens have expressed interest in being involved with some of the services provided at the Landfill and in the community such as the fish waste disposal, recycling, maintaining the grounds, securing the facility from wildlife, and composting; and,

WHEREAS, citizen participation and assistance with some of the responsibilities of the landfill may enhance public understanding of landfill operations and solid waste issues in the community and may help to encourage a reduction of waste and encourage alternatives such as reusing and recycling; and

WHEREAS, citizen participation and assistance may allow the City to address improvement projects that are not possible with current demands on staff and limited staff time available; and

WHEREAS, the City Council wishes to encourage citizen participation and therefore creates a citizen committee that will be titled the Friends of the Landfill; and

WHEREAS, the Friends of the Landfill shall be made up of 5 – 11 residents of the Dillingham area that desire to volunteer time, talent active participation and knowledge; and

WHEREAS, the Friends of the Landfill shall be involved in projects as determined appropriate by and under the direction of the City of Dillingham Public Works Director; and

WHEREAS, the Friends of the Landfill may invite and engage residents to assist in projects as appropriate and with the consent of the City of Dillingham Public Works Director; and

WHEREAS, the City Council shall appoint the members of the Friends of the Landfill and the Mayor shall appoint the Chairperson; and

WHEREAS, the Friends of the Landfill shall expire on January 31, 2021 unless extended by the City Council.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council authorizes the creation of the Friends of the Landfill as described herein.

PASSED and ADOPTED by the Dillingham City Council on February 7, 2019.

SEAL:

Alice Ruby, Mayor

ATTEST:

Lori Goodell, City Clerk



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Sea Inn	Beverage Dispensary	Sea Inn Properties LLC	8 Alley Way

This review covers the period January 2018 to December 2018.

Route to FINANCE 1/9/2019 **Respond by:** 1/11/2019 Info. Available as of 01/25/2019
Date Date Date

ACTIVITY	STATUS
Sales Tax Reports Filed and Payments Submitted	Bal. Due <u>0.00</u> Date/Amt. of Last Payment <u>01/08/2019</u> No. late payments <u>1</u> Comment: Have not received December reports, but have till 1/31/19 to pay. (Tobacco license effective July. Has only reported July and August.)
Real Property Tax Owns the property? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Bal. Due _____ Date/Amt. of Last Payment _____ No. late payments _____ Comment:
Personal Property Tax (Inventory, Supplies, Office Equipment)	Bal. Due <u>\$0.00</u> Date/Amt. of Last Payment <u>08/31/2018</u> No. late payments <u>0</u> Comment: \$348.24 paid timely
Utility Bill Responsible for utilities? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Bal. Due <u>\$186.92</u> Date/Amt. of Last Payment <u>01/08/2019</u> No. late payments <u>5</u> Comment:
Most Current DLG Business License	<u>2019</u> <u>12/03/2018</u> License Year Date Applied Comment: License #3184
Most Current AK State Bus. License	<u>2019</u> <u>12/03/2018</u> License Year Date Applied Comment: License number 313817



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Sea Inn	Beverage Dispensary	Sea Inn Properties LLC	8 Alley Way

This review covers the period January 2018 to December 2018.

Route to Public Safety _____ **Respond by:** _____ Info. Available as of _____
Date Date Date

Have there been any adverse reports filed in the past two years? YES NO

If yes, explain in detail and include dates. Use a separate sheet of paper if necessary. :

- Serving to minors (under 21 years of age).
- Intoxicated person on licenses premises.
- Serving alcoholic beverages after hours.
- Pattern of disturbances or fights on the licenses premises.
- Open sale of prohibited drugs on the licenses premises.

Additional comments:



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Sea Inn	Beverage Dispensary	Sea Inn Properties LLC	8 Alley Way

This review covers the period January 2018 to December 2018.

Route to PLANNING N/A **Respond by:** _____ **Info. Available as of** _____
Date Date Date

1) Does the structure, or use of land or a structure, including parking requirements at the proposed license location conform to Title 18. Explain.

2) License Transfer and New Licenses require a public hearing DMC 8.18.020, B. Provide a detail of the Public Notice Requirements.



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Sea Inn	Beverage Dispensary	Sea Inn Properties LLC	8 Alley Way

Reviewed by: _____ Code Review Committee _____ January 31, 2019
Date

Recommendation:

No Action The Code Review Committee appreciates the Sea Inn being current in areas with the City.

Deny

Explain the reason(s) for a denial of the application:

OTHER:

During the two year period that the license is in effect, state statute allows the local governing body to protest the continued operation of a license during the second year of the biennial license period. This may be done by sending both the Alcohol Marijuana and Control Board and the licensee a protest and the reason for the protest by January 31 of the second year of the license.

OTHER Comment:



January 9, 2019

City of Dillingham

Attn: Lori Goodell

Via Email: cityclerk@dillinghamak.us

Re: Notice of 2019/2020 Liquor License Renewal Application

License Type:	Beverage Dispensary	License Number:	1015
Licensee:	Sea Inn Properties, LLC		
Doing Business As:	Sea Inn		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Erika McConnell, Director

amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

Doing Business As:	Sea Inn	License Number:	1015
License Type:	Beverage Dispensary		
Examiner:	JOHN	Transaction #:	987939 ✓

Document	Received	Completed	Notes
AB-17: Renewal Application	12/7/18	1/4/19	
App and License Fees	12/7/18	12/7/18	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit			
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mailing address and contact information different than in database (if yes, update database)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

LGB 1 Response:

Waive Protest Lapsed

LGB 2 Response:

Waive Protest Lapsed



Alaska Alcoholic Beverage Control Board

Form AB-17: 2019/2020 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing liquor license that will expire on December 31, 2018. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

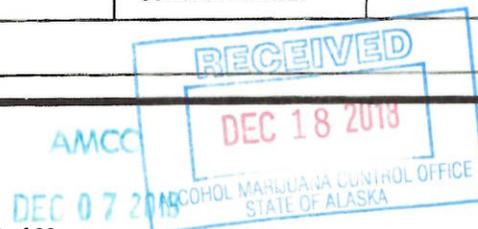
Licensee:	Sea Inn Properties LLC	License #:	1015
License Type:	Beverage Dispensary	Legal Ref.:	AS 04.11.090
Doing Business As:	Sea Inn		
Premises Address:	8 Alley Way, 203 W 2nd Ave 8 ALLEY WAY D.V.		
Local Governing Body:	City of Dillingham		
Community Council:	None		
Mailing Address:	PO Box 1229		
City:	DILLINGHAM	State:	ALASKA
		ZIP:	99576

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual **must be a licensee** who is required to be listed in and authorized to sign this application.

Contact Licensee:	DEWIND VARNER	Contact Phone:	907-842-2233
Contact Email:	sealinnbqr@alaska.com		

Optional: If you wish for AMCO staff to communicate with individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		Contact Phone:	
Contact Email:			





Form AB-17: 2019/2020 Renewal License Application

Section 2 – Entity or Community Ownership Information

This top subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). This number is neither your EIN/tax ID number, nor your business license number. You may view your entity's status or find your CBPL entity number by using the following site: <https://www.commerce.alaska.gov/cbp/main/search/entity>

General partnerships and local governments should skip to the second half of this page. Licensees who directly hold a license as an individual or individuals should skip to Section 3

Alaska CBPL Entity #:	121214
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL

--

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner

Important Note: The information provided in the below fields (including spelling of names, specific titles, and percentages held) must match that which is listed with CBPL. If one individual holds multiple titles mentioned in the bullets above, all titles must be listed for that individual on this application and with CBPL. Failure to list all required titles constitutes an incomplete application.

Name of Official:	DENNIS VARNER		
Title(s):	GENERAL MANAGER D.V. PARTNER	Phone:	907-841-7133 % Owned: 100 D.V.
Mailing Address:	PO BOX 1229		
City:	PILLINGHAM	State:	ALASKA ZIP: 99576

Name of Official:	MELISSA VALUIN		
Title(s):	MANAGER VICE PARTNER D.V.	Phone:	907-841-7133 % Owned: 100 D.V.
Mailing Address:	PO BOX 1229		
City:	PILLINGHAM	State:	ALASKA ZIP: 99576

Name of Official:			
Title(s):		Phone:	% Owned:
Mailing Address:			
City:		State:	ZIP:





Form AB-17: 2019/2020 Renewal License Application

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any licensee who directly holds the license as an **individual or multiple individuals** and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information. Entities should skip to Section 4. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate (spouse)

Name:	N/A			Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

This individual is an: applicant affiliate (spouse)

Name:				Contact Phone:	
Mailing Address:					
City:		State:		ZIP:	
Email:					

Section 4 – Alcohol Server Education

This section must be completed only by the holder of a **beverage dispensary, club, or pub license or conditional contractor's permit**. The holders of all other license types should skip to Section 5.

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465.

D.V.

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2017 2018

The license was regularly operated continuously throughout each year.

The license was regularly operated during a specific season each year.

The license was only operated to meet the minimum requirement of 240 total hours each calendar year. If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years.

If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.



Form AB-17: 2019/2020 Renewal License Application

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2017 and 2018:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2017 or 2018?

Yes No

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2017 or 2018?

Yes No

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

Yes No

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control Board.

Yes No

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Yes No

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

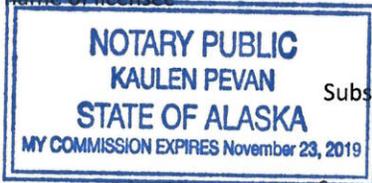
[Signature]
Signature of licensee

[Signature]
Signature of Notary Public

DENNIS VANURA
Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: 11/23/2019



Subscribed and sworn to before me this 3rd day of December, 2018.

Seasonal License? Yes No

If "Yes", write your six-month operating period: _____

License Fee:	\$ 2500.00	Application Fee:	\$ 300.00	TOTAL:	\$ 2800.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					\$ 2,800.00

Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Sea Inn Properties, LLC

Entity Type: Limited Liability Company

Entity #: 121214

Status: Good Standing

AK Formed Date: 2/2/2009

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2021

Entity Mailing Address: P.O. BOX 1229, DILLINGHAM, AK 99576

Entity Physical Address: 203 W. 2ND AVE, DILLINGHAM, AK 99576

Registered Agent

Agent Name: Dennis Varner

Registered Mailing Address: P.O. Box 1229, DILLINGHAM, AK 99576

Registered Physical Address: 18 Alley Way, Dillingham, AK 99576

Officials

AK Entity #	Name	Titles	<input type="checkbox"/> Show Former Owned
	Dennis Varner	Member, Manager	100
	Melissa Varner	Manager	

Filed Documents

Date Filed	Type	Filing	Certificate
2/02/2009	Creation Filing	Click to View	Click to View
7/21/2009	Initial Report	Click to View	
6/25/2012	Biennial Report	Click to View	
1/15/2013	Biennial Report	Click to View	



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Windmill Grille	Restaurant/Eating Place	Nina J Corbett	1544 Kanakanak Road

This review covers the period January 1, 2018 to December 31, 2018.

Route to FINANCE January 4, 2018 **Respond by:** January 9, 2019 Info. Available as of _____
Date Date Date

ACTIVITY	STATUS
Sales Tax Reports Filed and Payments Submitted	Bal. Due <u>0.00</u> Date/Amt. of Last Payment <u>11/30/18 \$502.77</u> No. late payments <u>0</u> Comment: 6% sales tax \$425.93 and 10% sales tax \$76.84.
Real Property Tax Owns the property? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Bal. Due <u>0.00</u> Date/Amt. of Last Payment _____ No. late payments _____ Comment:
Personal Property Tax (Inventory, Supplies, Office Equipment)	Bal. Due <u>0.00</u> Date/Amt. of Last Payment _____ No. late payments _____ Comment: Personal Property appears to be valued below \$10,000. Municipal Code does not require an assessment return as a result.
Utility Bill Responsible for utilities? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	Bal. Due <u>0.00</u> Date/Amt. of Last Payment <u>12/14/18 \$92.68</u> No. late payments <u>1</u> Comment: Business closed for the season so there is only a partial bill in November.
Most Current DLG Business License	2018 <u>12/04/17</u> License Year Date Applied Comment: Has not submitted a renewal for 2019 business license as of 01/05/2018.
Most Current AK State Bus. License	911271 <u>11/24/2018</u> License Year Date Applied Comment: Expires 12/31/2020



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Windmill Grille	Restaurant/Eating Place	Nina J Corbett	1544 Kananak Road

This review covers the period January 1, 2018 to December 31, 2018.

Route to Public Safety _____ **Respond by:** _____ Info. Available as of _____
Date Date Date

Have there been any adverse reports filed in the past two years? YES NO

If yes, explain in detail and include dates. Use a separate sheet of paper if necessary. :

- Serving to minors (under 21 years of age).
- Intoxicated person on licenses premises.
- Serving alcoholic beverages after hours.
- Pattern of disturbances or fights on the licenses premises.
- Open sale of prohibited drugs on the licenses premises.

Additional comments:



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Windmill Grille	Restaurant/Eating Place	Nina J Corbett	1544 Kananak Road

This review covers the period January 1, 2018 to December 31, 2018.

Route to PLANNING N/A **Respond by:** _____ **Info. Available as of** _____
Date Date Date

1) Does the structure, or use of land or a structure, including parking requirements at the proposed license location conform to Title 18. Explain.

2) License Transfer and New Licenses require a public hearing DMC 8.18.020, B. Provide a detail of the Public Notice Requirements.



City of Dillingham

LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Windmill Grille	Restaurant/Eating Place	Nina J Corbett	1544 Kananak Road

Reviewed by: Code Review Committee

January 31, 2019

Date

Recommendation:

No Action The Code Review Committee does not object to this renewal as long as the owner obtain a current City of Dillingham Business License, and support the State's TAP's license requirement

Deny

Explain the reason(s) for a denial of the application:

OTHER:

During the two year period that the license is in effect, state statute allows the local governing body to protest the continued operation of a license during the second year of the biennial license period. This may be done by sending both the Alcohol Marijuana and Control Board and the licensee a protest and the reason for the protest by January 31 of the second year of the license.

OTHER Comment:



January 2, 2019

City of Dillingham
Attn: Lori Goodell
Via Email: cityclerk@dillinghamak.us

Re: Notice of 2019/2020 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	2652
Licensee:	Nina J Corbett		
Doing Business As:	Windmill Grille		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Erika McConnell, Director
amco.localgovernmentonly@alaska.gov



Alaska Alcoholic Beverage Control Board

Master Checklist: Renewal Liquor License Application

Doing Business As:	Windmill Grille	License Number:	2652
License Type:	Restaurant/Eating Place		
Examiner:	JOHN	Transaction #:	987971 ✓

Document	Received	Completed	Notes
AB-17: Renewal Application	12/7/18	12/26/18	
App and License Fees	12/7/18	12/7/18	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit	12/7/18	12/26/18	
COI / COC / 5 Star			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No
Selling alcohol in response to written order (package stores)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mailing address and contact information different than in database (if yes, update database)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
In "Good Standing" with CBPL (skip this and next question for sole proprietor)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Officers and stockholders match CBPL and database (if "No", determine if transfer necessary)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

LGB 1 Response:

Waive Protest Lapsed

LGB 2 Response:

Waive Protest Lapsed



Alaska Alcoholic Beverage Control Board
Restaurant or Eating Place License
Form AB-17a: 2019/2020 Renewal License Application

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing restaurant or eating place liquor license that will expire on December 31, 2018. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete. Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees that an application will be considered complete, or that a license will be renewed.

Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Nina J. Corbett	License #:	2652
License Type:	Restaurant or Eating Place	Statute:	AS 04.11.100
Doing Business As:	Windmill Grille		
Premises Address:	1544 Kananak Road		
Local Governing Body:	City of Dillingham		
Community Council:	None		

Mailing Address:	PO Box 1216		
City: DIG	State: AK	ZIP:	99576

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual **must be a licensee** who is required to be listed in and authorized to sign this application.

Contact Licensee:	Nina Corbett	Contact Phone:	842-1246
Contact Email:	windmillgrille@yahoo.com		

Optional: If you wish for AMCO staff to communicate with individual who is not a licensee named on this form (eg: legal counsel) about this application and other matters pertaining to the license, please provide that person's contact information in the fields below.

Name of Contact:		Contact Phone:	
Contact Email:			



Form AB-17a: 2019/2020 Restaurant Renewal License Application

Section 2 – Entity or Community Ownership Information

This top subsection must be completed by any licensee that is a **corporation** or **LLC**. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). This number is neither your EIN/tax ID number, nor your business license number. **You may view your entity's status or find your CBPL entity number by using the following site:** <https://www.commerce.alaska.gov/cbp/main/search/entities>

General partnerships and local governments should skip to the second half of this page. Licensees who directly hold a license as an individual or individuals should skip to Section 3.

- sole proprietor -

Alaska CBPL Entity #:	
------------------------------	--

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any **community** or **entity**, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a **corporation**, the following information must be completed for each **stockholder who owns 10% or more** of the stock in the corporation, and for each **president, vice-president, secretary, and managing officer**.
- If the applicant is a **limited liability organization**, the following information must be completed for each **member with an ownership interest of 10% or more**, and for each **manager**.
- If the applicant is a **partnership**, including a limited partnership, the following information must be completed for each **partner with an interest of 10% or more**, and for each **general partner**.

Important Note: The information provided in the below fields (including spelling of names, specific titles, and percentages held) must match that which is listed with CBPL. If one individual holds multiple titles mentioned in the bullets above, all titles must be listed for that individual on this application and with CBPL. Failure to list all required titles constitutes an incomplete application.

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

Name of Official:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	



Form AB-17a: 2019/2020 Restaurant Renewal License Application

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any licensee who directly holds the license as an **individual or multiple individuals** and is applying for license renewal. If more space is needed, please attach a separate sheet that includes all of the required information. Entities should skip to Section 4. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: applicant affiliate (spouse)

Name:	Nina Corbett		Contact Phone:	842-1240	
Mailing Address:	PO Box 1216				
City:	Pittburgham	State:	AK	ZIP:	99576
Email:	windmillgrille@yahoo.com				

This individual is an: applicant affiliate (spouse)

Name:	Jon Corbett		Contact Phone:	842-1240	
Mailing Address:	PO Box 1216				
City:	Pittburgham	State:	AK	ZIP:	99576
Email:	windmillgrille@yahoo.com				

Section 4 – Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as set forth in AS 04.21.025 and 3 AAC 304.465.

Section 5 – License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

2017 2018

The license was regularly operated continuously throughout each year.

The license was regularly operated during a specific season each year.

The license was only operated to meet the minimum requirement of 240 total hours each calendar year. If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year, during one or both of the calendar years. If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement, unless a complete copy of the form (including fees) has already been submitted for that year.



Form AB-17a: 2019/2020 Restaurant Renewal License Application

Section 6 – Violations and Convictions

Applicant violations and convictions in calendar years 2017 and 2018:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2017 or 2018?

expired TAMS card 2018

Yes No

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2017 or 2018?

Yes No

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application, and that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

MC

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently approved and on file with the Alcoholic Beverage Control (ABC) Board.

MC

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

MC

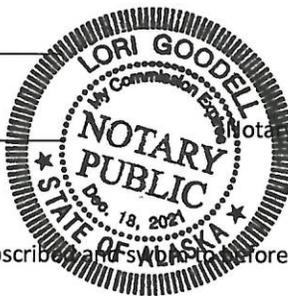
I am submitting as part of this application a completed copy of Form AB-33: Restaurant Receipts Affidavit, to provide evidence to the ABC Board that this establishment met the food sales requirement set forth in AS 04.11.100(e).

MC

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board or AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Niva Corbett
Signature of licensee

Niva Corbett
Printed name of licensee



Lori Goodell
Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: Dec 18, 2021

Subscribed and sworn to before me this 28 day of November, 2018.

Seasonal License? Yes No

If "Yes", write your six-month operating period: _____

License Fee:	\$ 600.00	Application Fee:	\$ 300.00	TOTAL:	\$ 900.00
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					

Notice of Violation

(3AAC 304.525)

This form, all information provided and responses are public documents per Alaska Public Records ACT AS 40.25

Date: 6-20-18

License #/Type: #2652 / Restaurant / Eating Place

Licensee: Nina J. Corbett

Address: 1544 Kanakanak Road, Dillingham, AK

DBA: Windmill Grille

AMCO Case #: AB18-0696

This is a notice to you as licensee that an alleged violation has occurred. If the Alcoholic Beverage Control Board decides to act against your license, under the provisions of AS 44.62.330 - AS 44.62.630 (Administrative Procedures Act) you will receive an Accusation and Notice of your right to an Administrative Hearing.

Note: This is not an accusation or a criminal complaint.

On 6-20-18, an inspection was conducted at your establishment. A server was asked if the investigator could talk with the owner/manager. The server identified Jonathan R. Corbett as that person. Corbett was asked to provide proof of server education at which time he stated he did not have his card on him. When asked if he had taken the TAP course he replied he did. On 6-19-18, Investigator Hamilton contacted Alaska's CHARR and learned they had no record of Corbett .

Your attention is directed to AS 04.21.026: Alcohol server education

You are directed to respond in writing to this Notice of Violation within 10 days of receipt to explain what action you have taken to prevent a re-occurrence of this violation. FAILURE TO RESPOND TO THIS NOTICE OF VIOLATION WITHIN 10 DAYS WILL RESULT IN YOUR APPEARANCE, EITHER IN PERSON OR TELEPHONICALLY, BEFORE THE ABC BOARD AT THEIR NEXT REGULARLY SCHEDULED BOARD MEETING.

***Please send your response to the address below and include your alcohol license number in your response.**

3 AAC 304.525 (B) provides that upon receipt of a Notice of Violation, a licensee may request to appear before the Director and be heard regarding the Notice of Violation. The request must be made within ten days after receipt of the Notice and the Director must grant an appearance within ten days after receipt of a request. A Licensee shall respond, either orally or in writing, to the Notice.

Alcohol & Marijuana Control Office

ATTN: Enforcement

550 W. 7th Ave, Suite 1600

Anchorage, Alaska 99501

amco.enforcement@alaska.gov

AMCO

DEC 07 2018

Issuing Investigator: J. Hamilton

Received by:

SIGNATURE:

JR Hamilton

SIGNATURE:

Delivered VIA: Mail

Date:



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 4, 2019

Bristol Bay Bud Company, LLC
DBA Bristol Bay Bud Company
Via: bristolbaybudcompany@gmail.com

Re: Bristol Bay Bud Company, License #16915

Dear Bristol Bay Bud Company, LLC,

At the December 20-21, 2018, meeting of the Marijuana Control Board in Anchorage, Alaska, the board voted to approve your retail marijuana store with delegation to the director. Delegation means that the board has authorized me to issue the license once all outstanding approvals are received.

Attached are post-approval instructions and the pre-inspection checklist, which provide information on your next steps.

Please contact our office at marijuana.licensing@alaska.gov with any questions or updates.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell
Director

cc: License File
City of Dillingham



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

**Department of Commerce, Community,
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 4, 2019

Ray N. Kase, JR
DBA J & R Green Farm
Via: weldingpipesteel@hotmail.com

Re: J & R Green Farm, License #17948

Dear Mr. Ray N. Kase, JR,

At the December 20-21, 2018, meeting of the Marijuana Control Board in Anchorage, Alaska, the board voted to approve your limited marijuana cultivation facility with delegation to the director. Delegation means that the board has authorized me to issue the license once all outstanding approvals are received.

Attached are post-approval instructions and the pre-inspection checklist, which provide information on your next steps.

Please contact our office at marijuana.licensing@alaska.gov with any questions or updates.

Sincerely,

A handwritten signature in cursive script that reads "Erika McConnell".

Erika McConnell
Director

cc: License File
City of Dillingham



Alaska Marijuana Control Board Form MJ-21: Pre-Inspection Checklist

What is this form?

This pre-inspection checklist form is for your reference to ensure that your marijuana facility is in compliance with all of the following security and basic operating requirements prior to your inspection. **Please complete all checklist items before requesting your inspection.** If you have any questions regarding this checklist, please contact AMCO enforcement at amco.enforcement@alaska.gov.

Compliance with these checklist items and all statutes and regulations is mandatory before your license will be issued.

Doing Business As:		Date:	
License Type:		City:	
Licensee:		License Number:	

Section 1 – All Marijuana Establishments

	COMPLETED
Surveillance System: A video surveillance and camera recording system shall be installed, maintained, and operating with a camera resolution that allows for clear and certain identification of any person and activity in the area at all times.	
a.) Required video cameras must be placed in a way that produces a clear view adequate to identify any individual inside the licensed premises or within 20 feet of each entrance to the licensed premises. Both the interior and exterior to the facility must be recorded.	
b.) The video system must cover each restricted access area (to include each entrance to a restricted area). Any area where marijuana is grown, cured, manufactured, or where marijuana waste is destroyed must have a camera placement in the room facing the entry door, and in adequate fixed positions, at a height that will provide a clear, unobstructed view of the regular activity without a sight blockage from lighting hoods, fixtures, or other equipment, in order to allow for clear and certain ID of any person or activity at all times.	
c.) Surveillance recording equipment and video surveillance records must be housed in a locked and secure area or in a lock box, cabinet, closet or other secure area that is accessible only to the licensee or authorized employee, and to law enforcement personnel including a peace officer or agent of the board. A marijuana establishment may use an offsite monitoring service and offsite storage of video surveillance records if security requirements at the offsite facility are at least as strict as the onsite security requirements.	
d.) Recordings must be preserved for a minimum of 40 days, in a format that can be easily accessed for viewing. All recorded images must accurately display the date and time, and must be archived in a format that does not permit the alteration of the recorded image, so that the images can be readily authenticated. After 40 days, a marijuana establishment may erase video recordings, unless the licensee knows or should know of any pending criminal, civil, or administrative investigation for which the video recording may contain relevant information.	



Form MJ-21: Pre-Inspection Checklist

	COMPLETED
Alarm System: A security alarm system is required on all exterior doors and windows. Motion detectors in every room with non-opening windows are required.	
Locks: Commercial grade, non-residential door locks on all exterior entry points to the licensed premises.	
Lighting: Exterior lighting must facilitate surveillance.	
Marijuana Handler Permit: All licensees and employees must have a valid permit.	
Facility Identification Cards: Each licensee, employee, or agent shall display an identification badge issued by the establishment at all times when on the licensed premises. Marijuana handler cards DO NOT satisfy this requirement.	
Restricted Access Areas: A marijuana establishment shall restrict access to any part of the licensed premises where marijuana or marijuana product is grown, processed, tested, stored, or stocked.	
<p>a.) Each entrance to a restricted access area must be marked by a sign that says “Restricted access area. Visitors must be escorted.” The sign must use this exact phrase, no variations will be accepted.</p>	
<p>b.) Ensure that any marijuana at the licensed premises cannot be observed by the public from outside. The premises must not emit an odor that is detectable by the public from outside the premises, except as allowed by a local government conditional use permit process.</p>	
Certified Scales: A marijuana establishment shall use certified scales in compliance with AS 45.75.080, the Alaska Weights and Measures Act. A marijuana establishment shall maintain registration and inspection reports of certified scales; and upon request by the board or the director, provide a copy of the registration and inspection reports of the certified scales to the board or the director for review.	

Section 2 – Cultivation Facilities Only

	COMPLETED
A marijuana cultivation facility shall conduct any marijuana growing operation within a fully enclosed secure indoor facility or greenhouse with rigid walls, a roof, and doors. Where not prohibited by local government, outdoor production may take place in non-rigid greenhouses, other structures, or an expanse of open or cleared ground fully enclosed by a physical barrier. To obscure public view of the premises, outdoor production must be enclosed by a sight obscuring wall or fence at least six feet high.	
Plants/Seeds: At the time of your initial inspection you must be in compliance with the following guidelines.	
<p>a.) Plants over 8 inches- Tracked by plant tag</p> <ul style="list-style-type: none"> • 12 mother plants (non-flowering plants of any size) tagged • Any number of immature plants no taller than 18 inches • All tagged correctly and in-line with training from METRC. Tags attached on first fastener around the “trunk” and above first branch after plant is able to support the tag. 	
<p>b.) Plants under 8 inches- Tracked by batch</p> <ul style="list-style-type: none"> • Strain-specific batches with up to 50 plants • Unlimited number of batches • Batches should be in rows and columns for ease of verifying numbers 	
<p>c.) Seeds – Tracked by package tag</p> <ul style="list-style-type: none"> • Strain-specific packages by count or by weight • Unlimited number of packages 	



Form MJ-21: Pre-Inspection Checklist

Section 3 – Signature & Acknowledgement

Licensee must initial and sign:

Initials

I understand that if I do not pass my preliminary inspection, a \$500 fee for a second or subsequent inspection may be assessed under 3 AAC 306.100(h). The fee applies to an inspection requested after a marijuana establishment fails a preliminary inspection and is not issued a license. The director may waive the fee upon submission of a written request.

I understand the information on the pre-inspection checklist, and I am aware I must abide by the laws covering the licensing and operation of my business as set forth in AS 17.38 and 3 AAC 306. I understand I am responsible for operating my business in compliance with all Alaska laws and regulations.

Signature of licensee

Date

Printed name of licensee



POST-APPROVAL INSTRUCTIONS FOR MARIJUANA RETAIL STORES

The following steps are to be taken after your application for a marijuana retail store license has been approved by the board. You may not operate your business until the following requirements have been met.

1. When all other approvals (Local Government, Fire Marshal, DEC, etc.) have been met, you will be contacted by this office to notify you that your license status has been changed to "active" in our database. This doesn't mean you can open your doors or start operating your business. The status change is a necessary step so that you may be credentialed into METRC.
2. You, the licensee, must have your marijuana handler permit. All licensees, affiliates, agents, and employees (see 3 AAC 306.700(a)) must have their handler permit at the time of inspection.
3. You, the licensee, must take a METRC training class and pass the test.
<https://www.metrc.com/alaska>
4. Once you have passed the METRC test, place a request to the METRC Support Team to be credentialed into METRC.
5. Set up your facility in METRC and order labels. The labels should take 4-5 days to arrive.
6. When you have access to METRC, contact AMCO investigators at AMCO.enforcement@alaska.gov to schedule your initial "empty shelf" inspection. Don't schedule an initial inspection unless you are within two weeks from being 100% ready to operate your business. Review the pre-inspection checklist and be sure that you will have completed all items by the time of your inspection. Do not bring any marijuana into the facility before your initial inspection. AMCO staff will place your account in METRC on an administrative hold until the inspection.
7. On the day of your inspection, the investigator will bring your license. If your facility matches what you've submitted to the board and all requirements are in place, you will receive your license, the administrative hold will be removed from METRC, and an "effective date" will be added in our database.
8. After the hold in METRC is removed, you may begin ordering and transporting marijuana and marijuana products from licensed cultivation and product manufacturing facilities. AMCO investigators will visit again to take a look at your store with marijuana and marijuana products in place.
9. Congratulations, you are now operating a marijuana retail store license in the State of Alaska!

City of Dillingham

House District 37 / Senate District S

~ 1/25/19 ~

31st Alaska State Legislature ~ 1st Session

JANUARY 2019 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

~ The 31st Alaska State Legislature is underway... sort of! ~



The landscape is fairly normal on the Senate side of the planet, as they have organized around Cathy Giessel (R-Anchorage) serving as president. The new organization consists of 13 Republicans and 1 Democrat (Senator Hoffman representing Dillingham) joining. Committee announcements have been made as well as finance sub-committee chairs and membership.

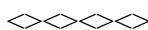
The House is another story. They are still in a stalemate concerning their organization. Lt. Governor Kevin Meyer was able to swear all members into office, except for Sharon Jackson who was an appointee of the governor's. This action exceeded the Lt. governor's authority. Rep. Neal Foster was finally selected as the Speaker pro-tempore so he could swear Ms. Jackson into office.

A vote was taken on the afternoon of Jan. 22, 2019 on a permanent Speaker for the body, but it was defeated on a 20-20 vote. I'm told that there are intense negotiations going on in the background, but apparently they are still at an impasse as to what the structure will look like in the end. Most members I've talked to would like to see a majority coalition of about 25-27 members. There also has been talk of a "committee of the whole." In other words, all 40 members of the House would share power to a degree.

Meanwhile, the Senate is up and running and open for business in the form of floor sessions, introducing bills, able to accept messages from the governor, and conducting committee hearings. Their priorities somewhat mirror the governor's as they too are focused on crime, protecting the Permanent Fund for the long-term, and they will advocate for responsible budgeting. The House can and has conducted floor sessions, but no other business as above can take place until they are organized.

The governor has announced his administrations priorities for this year. He will be introducing a revised budget by February 13th as required. One of his stated goals is for a sustainable budget that matches expenditures with projected revenues. He will also support a full PFD consistent with the formula encompassed within state statute. In addition, he has since introduced legislation to seek back payment of all PFD's that were short-funded for the last three years outside said formula. Lastly, he has declared war on criminals and wants to repeal SB 91. This was the comprehensive crime bill passed by the legislature in 2016. Major portions of SB 91 were already modified or reversed last year with the passage of HB 312.

By law, the governor also has to submit his proposals for supplementing the fiscal year 2019 budget that are due to unforeseen circumstance that forced an agency to spend more money than they were allocated. This happens on the 15th day of any new legislative session. This year it occurs on January 29th.



NEW LAWS FOR 2019

Several new laws have become effective in Alaska when our clocks cast a shadow on January this year. Among these that are the most significant are a ban on Alaskans under the age of 19 from possessing e-cigarettes and vaporizers. This new state statute also prohibits retailers from selling those products to our youth. The ban not only exists for nicotine type devices, but extends to all vaping-type devices.

Another noteworthy proposal that became law creates a new statewide raffle within the application process for a Permanent Fund Dividend (PFD). When you fill out your PFD request this year, you'll have an option to buy one or more entries into the raffle at \$100 apiece. As the new legislation denotes, the first drawing will be in January 2020. Fifty percent of the raffle fund will be available for the state schools budget each year. 25% will go into a "schools endowment fund," and ten percent will be carried over into the following year's raffle fund. For applicants, the first prize awarded will be 8-percent of the total raffle fund. The second, third and fourth prizes will be at the 4%, 2%, and finally 1% levels for awards to all of the folks who designated a portion of their PFD for this raffle.

The Div. of Motor Vehicles (DMV) is authorized now to create special license plates upon request for military type awards, such as, the Bronze and Silver Stars, the Navy Cross and other similar awards for the other branches of service. In consultation with the Dept. of Military and Veterans Affairs (DMVA), other military award plates could be created as well.

Alaska pharmacists will be able to prescribe generic versions of "interchangeable biological products," as long as they talk to a patient's doctor first, according to SB 32 that became law.



GOVERNOR'S CORNER

<http://gov.alaska.gov>

Handy phone numbers for Governor's offices: Anchorage: 907-269-7450 and Juneau: 907-465-3500

Governor Mike Dunleavy gave his State of the State address on Jan. 22nd. You can view it online at: <https://gov.alaska.gov/newsroom/2019/01/22/2019-state-of-the-state-address/>

The governor has also issued several press releases since taking office. In one announcement, he unveiled PFD back pay legislation, another release focused on a suite of bills designed to fight crime, and in another he made numerous appointments to various state boards and commissions. To see these and all of his press releases since taking office, go to the following weblink:

<https://gov.alaska.gov/newsroom/category/press-releases/>



WEBSITES OF INTEREST

Since the House is still not organized, only a partial House staff list for 2019 has been published. This document also lists all of the current members and their contact information. I'll be sure to send the City an email notifying you when all of the new information is published. Meanwhile, you can check out the Publications List below as they have posted pictures of all of the new and seasoned legislators under the House and Senate Seating Charts.

In Representative Edgmon's office (907-465-4451), you'll still find Tyra responding to your phone calls and directing your concerns to the appropriate people in the office. When you call Senator Hoffman's office (907-465-4453) you will more than likely encounter Sam who has been with the office for some time now. Hopefully we can look for the full staff list in the near future.

Online Public Notices for Alaska <https://aws.state.ak.us/OnlinePublicNotices/default.aspx>

2019 Legislators/Staff Contacts http://akleg.gov/docs/pdf/session_phone_list.pdf

Legislative Publications List <http://akleg.gov/publications.php>

Legislative Finance Division <http://www.legfin.akleg.gov>

View specifics for the Capital and Operating Budgets.

Alaska Tax Division – Fall 2018 Revenue Sources Book

<http://www.tax.alaska.gov/programs/documentviewer/viewer.aspx?1493r>

Congressional Delegation websites (Current phone numbers will be listed on these sites)

<http://murkowski.senate.gov/public> www.sullivan.senate.gov <http://donyoung.house.gov>



~ End Report ~

Enjoy your family and friends and be kind to each other.

~ Cliff



January 18, 2019

Holy Rosary Church Water Testing Notice

PFAS Discovered in Groundwater Near Dillingham Airport Firefighting Foam Discharge Areas

The Alaska Department of Transportation and Public Facilities (DOT&PF) was recently alerted to concentrations of Per- and Polyfluoroalkyl Substances (PFAS) exceeding the state action level for drinking water in the Holy Rosary Church well near the Dillingham Airport. The Church well tested at 186 parts per trillion (ppt) for the sum of five PFAS compounds, which exceeds the Alaska Department of Environmental Conservation (DEC) action level of 70 ppt. Nine wells were sampled on or near airport property, the eight other wells that were tested ranged from not detected to 22 ppt.

The Alaska Department of Environmental Conservation (DEC) began initial sampling of private water wells near airport property in December. DOT&PF has contracted with third-party independent contractor, Shannon & Wilson, Inc. to continue the preliminary investigation, which includes an in-depth well search and sampling event.

PFAS are commonly used in products for fire suppression, resistance to wear, and repelling oil, stains, grease, and water. PFAS can be found in apparel, some consumer products, and firefighting aqueous film forming foams (AFFF). The use of AFFF during firefighting equipment testing at the Dillingham Airport is the presumed source of PFAS contamination in the affected wells. PFAS are considered emerging contaminants and the health effects are not yet well characterized.

The Holy Rosary Church has discontinued public access to their water well. Community members who utilized the Holy Rosary Church as a drinking water source may visit the Dillingham Senior Center, water is available on the north side of the building, between the hours of 7 a.m. – 7 p.m. to refill their jugs until an alternative permanent water solution has been established. For those who have water from the Church well at their homes, we advise that residents no longer use it for drinking and cooking. However, cleaning, showering, and laundry are acceptable based on current research.

To learn more about PFAS, visit the following websites:

- Department of Health and Social Services- Environmental Public Health Program: <http://dhss.alaska.gov/dph/Epi/eph/Pages/PFAS.aspx>
- Department of Environmental Conservation: <http://dec.alaska.gov/spar/csp/pfas-contaminants/>
- Department of Transportation & Public Facilities: <http://dot.alaska.gov/airportwater/>

For questions:

- Department of Transportation & Public Facilities
Sammy Loud, 907-888-5671, airportwater@alaska.gov
- Department of Environmental Conservation
Bill O'Connell, 907-269-3057, bill.oconnell@alaska.gov
Cyndi Christian, 907-451-2138, cindy.christian@alaska.gov



January 17, 2019

Frank Nicholson
P.O. Box 382
Togiak, Ak 99678

Tod, & Alice,

I, Frank Nicholson resign for the Senior Center Board, Seat G.
I have moved to Togiak, and it is expensive to go back and forth. I have enjoyed being on the Board. I hope you will fill the seat.

A handwritten signature in cursive script, appearing to read "Frank Nicholson".

Frank Nicholson