



Alice Ruby, **Mayor**

Council Members

- Tracy Hightower (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Paul Liedberg (Seat F)

DILLINGHAM CITY COUNCIL

David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

SPECIAL MEETING	5:30 P.M.	OCTOBER 12, 2017
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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**
- 5. SPECIAL BUSINESS**
 - Certify the Election of October 3, 2017, Adopt Resolution No. 2017-43, A Resolution of the Dillingham City Council Accepting the Certification of the Canvassing Committee Results and Certifying the October 3, 2017 Regular City Election page 2
 - Adopt Resolution 2017-44, Award Task Order #2 to CRW Engineering Group for Design Services for Water System Improvements Project: Connecting Loops and System Infrastructure Replacement page 11
 - Swearing in Ceremony of Newly Elected Council Members
- 6. CITIZEN'S DISCUSSION (Open to the Public)**
- 7. COUNCIL COMMENTS**
- 8. MAYOR'S COMMENTS**
- 9. ADJOURNMENT**

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-43

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ACCEPTING THE CERTIFICATION OF THE CANVASSING COMMITTEE RESULTS AND CERTIFYING THE OCTOBER 3, 2017 REGULAR CITY ELECTION

WHEREAS, the Election Judges tallied the votes cast at the polls on October 3, 2017, and then serving as the Canvassing Committee, met on October 5, 2017, and tallied the votes of Absentee and Questioned ballots cast by voters; and

WHEREAS, the tallies recorded by the Canvassing Committee are as follows:

City Council Seat C; a three year term ending October 2020.			
Name	Poll Votes	Questioned/Absentee	Total
Aksel Buholm	126	2/3	131
Write-ins	20	0	20

City Council Seat D; a three year term ending October 2020.			
Name	Poll Votes	Questioned/Absentee	Total
Curt Armstrong	172	2/4	178
Write-ins	1	0	1

School Board Seat A; a three year term ending October 2020.			
Name	Poll Votes	Questioned/Absentee	Total
Emily Hulett	106	2/1	109
Kim Williams	79	4	83
Write-ins	0	0	0

School Board Seat B; a three year term ending October 2020.			
Name	Poll Votes	Questioned/Absentee	Total
Write-ins	49	0	49

School Board Seat C; a three year term ending October 2020.			
Name	Poll Votes	Questioned/Absentee	Total
Patty Buholm	161	2/5	168
Write-ins	3	0	3

*A write-in vote is counted only if the write-in named has met the qualifications to run and has filed a letter of intent with the City Clerk's office prior to the election.

Ballots Cast on Election Day	187	Ballots Counted on Election Day	187
Absentee in Person Ballots Received	<u>5</u>	Absentee in Person Ballots Counted	<u>5</u>
Absentee by Mail Ballots Received	<u>0</u>	Absentee by Mail Ballots Counted	<u>0</u>

Absentee by Personal Rep Ballots Recd	0	Absentee by Personal Rep Ballots Counted	0
Questioned Ballots Received	5	Questioned Ballots Counted	2
Number of Spoiled or Mismarked	0	Mismarked Ballot Counted	0
Total Ballots Issued	197	Total Ballots Counted	194

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that the October 3, 2017, Regular City Election was held valid to the best of our knowledge; and

BE IT FURTHER RESOLVED that the results are certified as follows:

1. That Aksel Buholm was elected to Council Seat C, a three year term ending October 2020, having received the greatest number of votes cast for this seat.
2. That Curt Armstrong was re-elected to Council Seat D, a three year term ending October 2020, having received the greatest number of votes cast for this seat.
3. That Emily Hulett was elected to School Board Seat A, a three year term ending October 2020, having received the greatest number of votes cast for this seat.
4. That no letter of intent was received for School Board Seat B, therefore the Dillingham School Board will follow their procedure outlined to fill a vacancy, until the next regular local election.
5. That Patty Buholm was elected to School Board Seat C, a three year term ending October 2020, having received the greatest number of votes cast for this seat.

PASSED and ADOPTED by the Dillingham City Council on October 12, 2017.

Alice Ruby, Mayor

ATTEST:

SEAL:

Lori Goodell, City Clerk

CERTIFICATE OF CANVASSING COMMITTEE RESULTS

**CITY OF DILLINGHAM
OFFICIAL TALLY REPORT
October 5, 2017**

Regular City Election – October 3, 2017

Ballots Cast on Election Day	187	Ballots Counted on Election Day	187
Absentee in Person Ballots Received	5	Absentee in Person Ballots Counted	5
Absentee by Mail Ballots Received	0	Absentee by Mail Ballots Counted	0
Absentee by Personal Rep Ballots Recd	0	Absentee by Personal Rep Ballots Counted	0
Questioned Ballots Received	5	Questioned Ballots Counted	2
Number of Spoiled or Mismatched	0	Mismatched Ballot Counted	0
Total Ballots Issued	197	Total Ballots Counted	194

City Council Seat C; a three year term ending October 2020.

Name	Poll Votes	Questioned/Absentee	Total
Aksei Buholm	126	2/3	131
Write-ins	20	0	20

City Council Seat D; a three year term ending October 2020.

Name	Poll Votes	Questioned/Absentee	Total
Curt Armstrong	172	2/4	178
Write-ins	1	0	1

CERTIFICATE OF CANVASSING COMMITTEE RESULTS

**CITY OF DILLINGHAM
OFFICIAL TALLY REPORT
October 5, 2017**

School Board Seat A; a three year term ending October 2020.

Name	Poll Votes	Questioned/Absentee	Total
Emily Hulett	106	2/1	109
Kim Williams	79	4	83
Write-ins	0	0	0

School Board Seat B; a three year term ending October 2020.

Name	Poll Votes	Questioned/Absentee	Total
Write-ins	49	0	49

School Board Seat C; a three year term ending October 2020.

Name	Poll Votes	Questioned/Absentee	Total
Patty Buholm	161	2/5	168
Write-ins	3	0	3

Reggie Foy 10/5/17 Date
 Election Judge
Dana Clark 10/5/17 Date
 Election Judge

Paul Atwood 10/5/17 Date
 Election Judge
Sherry R. Christensen 10/5/17 Date
 Election Judge

[Signature] 10/5/17 Date
 Election Judge

Attest:
Lori Goodell
 Lori Goodell, Acting City Clerk

A meeting of the Canvassing Committee was held on Thursday, October 5, 2017, in the City Council Chambers.

1. CALL TO ORDER

Precinct Chair Keggie Tubbs called the meeting to order at 12:16 p.m.

2. ROLL CALL

Canvass Committee Members present:
Keggie Tubbs Pearl Strub Sherry Christensen
Dana Clark Chris Napoli

Staff Present: Lori Goodell

3. APPROVAL OF AGENDA

MOTION: Chris Napoli moved and Pearl Strub seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

4. SPECIAL BUSINESS

a. Mismarked Ballot

There were no mismarked ballots.

b. Questioned Ballots

1) Tally Questioned Ballots

Keggie Tubbs referred to the Question Verification Voter form with comments provided by the Nome Election office. A review was made on each of the five questioned ballots that were received. After the review, two ballots were determined to be eligible because they met the Dillingham Municipal Code voter qualifications.

MOTION: Pearl Strub moved and Chris Napoli seconded the motion to accept the two questioned ballots.

VOTE: The motion passed unanimously by voice vote.

c. Absentee Ballots

(Clerk Note: All valid absentee ballot types are set to the side and opened at the same time. The ballots are shuffled before they are counted.)

1) Tally Qualified Absentee Voting in Person Ballots

Keggie Tubbs read off the names of the Absentee in Person Register for the absentee ballots cast in person, verified they are a registered voter from the information provided by the Nome Elections Office, and asked the committee members to comment on whether or not they questioned the residency of any one individual.

MOTION: Sherry Christensen moved and Chris Napoli seconded the motion to accept the five absentee voting in person ballots.

VOTE: The motion passed unanimously by voice vote.

2) Tally Qualified Absentee Voting by Personal Representative Ballots

There were no absentee voting by personal representative ballots.

3) Tally Qualified Absentee Voting by Mail Ballots

There were no absentee voting by mail ballots.

Keggie Tubbs oversaw the opening of the accepted ballot envelopes that were set aside, the privacy sleeves removed and the ballots placed on the table. A recount was made to verify there were a total of seven ballots.

The Committee determined to make a hand count of the absentee and questioned ballots, with one member reading the ballot, one watching while the ballot was read, two members tallying the votes, and one watching the tallies being made.

The ballot results were read aloud by Keggie Tubbs and entered on the Certification of the Canvassing Committee Report/Official Tally Report.

d. Write-in and Voided Ballots

(Clerk Note: DMC 3.70.030, Record of canvass, states the minutes shall indicate the disposition of all questioned, absentee, write-in and voided ballots.)

Voided (spoiled) ballots: There were no voided (spoiled) ballots.

There were no letters of intent received prior to the election for write-in candidates, and no voided ballots.

e. Approve the Official Tally Report

MOTION: Chris Napoli moved and Sherry Christensen seconded the motion to approve the Official Tally Report.

VOTE: The motion passed unanimously by voice vote.

TALLY VOTES		
	Name	Absentee/Questioned
COUNCIL SEAT C	Aksel Buholm	3
	Write-ins	0
COUNCIL SEAT D	Curt Armstron	4
	Write-ins	0
SCHOOL BD SEAT A	Emily Hulett	1
	Kim Williams	4
	Write-ins	0
SCHOOL BD SEAT B		0
	Write-ins	0
	Name	Absentee/Questioned
SCHOOL BD SEAT C	Patty Buholm	5
	Write-ins	0

f. Questioned Ballot Voter Statements

Lori Goodell reported that following the meeting, a statement for Keggie Tubbs signature would be distributed to each voter who filled out a questioned ballot, informing them if it was rejected or accepted, and the reason for the decision.

(Clerk Note: The Official Tally Report and the minutes of the Oct. 5 Canvassing Committee meeting will be presented at a Special Council Meeting, October 12 to certify the election.)

5. OTHER BUSINESS

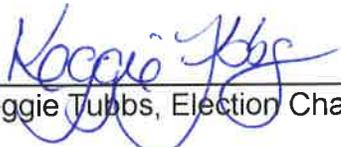
There was no other business.

6. COMMITTEE COMMENTS

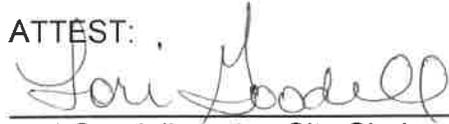
- Chris Napoli thanked the committee for allowing him to be a part of the process;
- Pear Strub thanked the committee for her years working with them;
- Keggie Tubbs thanked Pearl for her service as an election judge.

7. ADJOURNMENT

Keggie Tubbs adjourned the meeting at 12:52 p.m.


 Keggie Tubbs, Election Chair

ATTEST:



Lori Goodell, Acting City Clerk

Attachment: Certification of Canvassing Committee Results/Official Tally Report

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-44

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO AWARD TASK ORDER #2 TO CRW ENGINEERING FOR DESIGN SERVICES FOR WATER SYSTEM IMPROVEMENTS PROJECT: CONNECTING LOOPS AND SYSTEM INFRASTRUCTURE REPLACEMENT

WHEREAS, water system improvements are necessary for public drinking water sustainability and public safety as outlined in the 2015 Water Master Plan; and

WHEREAS, the City of Dillingham was awarded a Municipal Matching Grant from the State of Alaska, for these necessary repairs and improvements to the City's water system; and

WHEREAS, City staff are working with the DEC MMG grant administrators for approval of further improvements to the Dillingham water system; and

WHEREAS, this project that will connect the water system dead-end loops as well as replace necessary system infrastructure including valves, risers, and asbestos-cement pipe; and

WHEREAS, the MMG grant has a 30% matching requirement that will need to be met in order to advance the project; and

WHEREAS, in order to pursue the necessary matching funds to complete the project, funding opportunities are being explored which include but are not limited to the BBEDC block grant and community infrastructure programs, the State MMG program, and USDA Rural Development grants and loans; and

WHEREAS, Dillingham Municipal Code (DMC) 4.30.130, Exemptions, Section B, allows exemptions to the purchasing restrictions if the City Council determines that the public interest would be best served by waiving the procedures, and that such determination must be made in the form of a resolution adopted prior to the proposed action; and

WHEREAS, time is of the essence to move forward on this design in order to expend funds by the May 1, 2018 deadline for the current MMG which has a remaining balance of over \$1,000,000;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council authorizes the City Manager to award task order #2 to CRW Engineering for water system improvements project design which will connect the water system's dead end loops and replace aging infrastructure including valves, risers, and asbestos-cement pipe.

BE IT FURTHER RESOLVED that:

1. Dillingham City Council waives the purchasing restrictions as stated above; and
2. The City Council authorizes the City Manager to award a contract to CRW Engineering Group LLC to provide engineering services to design the next phase of the water systems improvements project, as described; and
3. The payment of services will be for an amount not to exceed \$XX,XXX.

PASSED and ADOPTED by the Dillingham City Council on October 12, 2017.

SEAL:

Alice Ruby, Mayor

ATTEST:

Lori Goodell, City Clerk

DRAFT