

**Planning Commissioners**

Paul Liedberg, Chair  
Terry Hoefflerle, Deputy Chair  
Bill Rodawalt



Rachel Muir  
Izetta Chambers  
Petla Noden  
Andy Anderson

**DILLINGHAM PLANNING COMMISSION  
REGULAR MEETING**

**5:30 p.m. May 15, 2012**  
City Hall Council Chambers

**Agenda**

- I. CALL TO ORDER**
- II. APPROVAL OF MINUTES – April 17, 2011**
- III. APPROVAL OF AGENDA**
- IV. COMMUNICATIONS**
  - A. Public Comment
  - B. Planner's report
- V. PUBLIC HEARINGS – NONE**
- VI. OLD BUSINESS**
  - A. Comprehensive Plan Work Plan Prioritization Discussion
    - i. Land Use Housing Transportation – Paul Liedberg
    - ii. Economic Development – Terry Hoefflerle
    - iii. Wellness – Rachel Muir
    - iv. Waterfront – Izetta Chambers
  - B. Land Use permit report – Paul Liedberg
  - C. Plastic Bags – Izetta Chambers, Petla Noden, Rachel Muir
  - D. Minimum Acreage Ordinance
- VII. NEW BUSINESS**
  - A. PCR 2012-08 Endorse 2012 Neighborhood Initiative Projects Action
  - B. Neighborhood Initiative projects for 2013
- VIII. COMMISSIONER COMMENTS**
- IX. ADJOURNMENT**

Planning Commissioners  
Terry Hoefflerle, Deputy Chair  
Paul Liedberg, Chair  
Bill Rodawalt



Rachel Muir  
Seat E, Vacant  
Petla Noden  
Izetta Chambers

**REGULAR MEETING MINUTES  
APRIL 17, 2012**

**I. CALL TO ORDER**

The regular meeting of the Planning Commission was held on April 17, 2012, at the Dillingham City Council Chambers, Dillingham, Alaska. Paul Liedberg, Chair, called the meeting to order at 5:43 p.m.

**II. ROLL CALL**

Members present: (Quorum is four)  
Paul Liedberg, Chair, Seat B  
Bill Rodawalt, Seat C  
Rachel Muir, Seat D  
Izetta Chambers, Seat G,

Members absent:  
Terry Hoefflerle, Seat A (excused)  
Petla Noden, Seat F (excused)

Staff in Attendance: Carter Cole, Public Works Director  
Jody Seitz, City Planner

Guests: Patrick Solano-Walkinshaw

**III. APPROVAL OF MINUTES**

MOTION: Izetta Chambers moved and Rachel Muir seconded the motion to approve the Minutes of March 27, 2012.

Izetta Chambers noted that it was mentioned twice in the minutes that she was 15 minutes late and thanked Planner Seitz for keeping the plating minutes succinct.

VOTE: The motion passed unanimously.

**IV. APPROVAL OF AGENDA**

Chair Liedberg asked if anyone had any changes.

Izetta Chambers moved to amend the agenda by adding under New Business "Solid Waste working group discussion."

(Recorder Note: There was no motion made to adopt the amended agenda.)

Amended agenda was accepted by general consent.

## **V. COMMUNICATIONS**

### **A. Communications to the Planning Commission**

Patrick Solano Walkinshaw expressed concern that requiring a minimum acreage may be too restrictive because some uses of land did not require wells and septic.

### **B. Planner's Report**

City Planner Seitz reported on the following:

- annexation passed;
- two citizens expressed interest recently in the lease lots; and
- reviewed her report and the Neighborhood Initiative.

### **C. Citizen's comments on items not on the agenda**

Bill Rodawalt noted the school was working with BBNA and BBHA to have a Youth Build project to teach young people about carpentry and other building skills.

## **VI. PUBLIC HEARINGS.**

There were no public hearings.

## **VII. UNFINISHED BUSINESS**

### **A. Reports on Comprehensive Plan.**

Izetta Chambers related that the AC store manager said some communities backhaul their plastics. Nunamta and the MAP office are collaborating to do bag painting on Sunday, April 22, at Earth Day activities.

### **B. Minimum Acreage**

Planner Seitz gave a bit of history about the Planning Commission's efforts to develop a subdivision ordinance providing for a minimum acreage. She noted materials were in the packet for commission review, and not for action at this meeting.

Discussion:

- Noted the purpose for having minimum acreage was to handle substandard lots, and that a certain size of property doesn't necessarily prevent water quality issues.
- Disposal of graywater and adopting new methods other than treating like sewage.
- Advised caution in adopting new techniques for handling graywater, because Alaska's cold temperatures affect graywater differently than warmer climates.

## **VI. NEW BUSINESS**

**A. Report on Capital Needs List and Essential Projects targeted for FY13.**

Planner Seitz updated the commission on legislative appropriations this year and explained the Essential Projects spreadsheet. Public Works Director Carter Cole discussed the problems with the wastewater treatment plant, the wastewater collection system, and the landfill, and the options for handling their issues. He felt dealing with each separately would cost more than dealing with them in an integrated manner. The problems presented health risks to the community and the City was facing fines ultimately for non-compliance. He also presented information about a waste to heat program using sludge, fish waste and separated garbage to generate electricity and reduce the amount of material being buried in the landfill.

**Discussion:**

- voiced concern about the feasibility and impacts of biogas and burning garbage and fish waste to generate energy.

**C. Solid Waste Working Group.**

Izetta Chambers proposed establishing a group of people from various entities to participate in meetings, give presentations.

- Suggestions of people from various agencies and entities
- Asked for case studies of solid waste to energy conversion
- Very happy to have had this presentation this early.
- Izetta Chambers' ACIAP composting grant looks like it might be awarded.

**VII. COMMISSION COMMENTS**

**Rachel Muir:**

- commented a seat is open and a member of the public had been attending a lot of meetings and hoped he could be seated on the planning commission because he had a lot of thoughtful ideas.

Bill Rodawalt: no comment

Izetta Chambers: no comment

**Paul Liedberg**

- thanked everybody who did what they could with annexation, noting it was a testament to a lot of people, whether getting shouted down on Facebook for trying to bring some common sense to it, [thanked Planner Seitz for her time on FB] or talking with friends and neighbors.
- commented it was important to keep moving forward and working together [on comprehensive plan goals] with all the regional organizations and the surrounding villages. He made some suggestions to that effect to Mayor Ruby.

Planner Seitz mentioned the Port Committee meeting was scheduled for Thursday, April 26, at 5:30 at City Hall.

**VIII. ADJOURNMENT**

Chair Liedberg adjourned the meeting at 7:37 p.m.

\_\_\_\_\_  
Paul Liedberg, Chair

ATTEST:

\_\_\_\_\_  
Jody Seitz, Acting Commission Clerk

## PLANNING DEPARTMENT

To: Paul Liedberg

re: Monthly Report

From: Jody Seitz, Director of Planning and Grant Programs

Date: May 14, 2012

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Airport Runway Security Area Project – this AK DOT project is slated to start this summer. The project has been greatly modified, and includes extending the RSA a bit east and a bit west and expanding the runway area to the northwest. The current northeast end of the runway would enter a Native Allotment at its east end and leave no passage for snowmachines. I attended the public hearing 4/25 and commented on this. The Planning Commission's trails project might be able to take in this particular issue and explore the options for maintaining snowmachine access through the airport area to downtown.

Annexation: Ekuk Tribe has filed an appeal contesting the annexation with Dillingham Superior court. KDLG for 5/9/12.

Six Year Capital Improvements Plan – working on this with Public Works, Harbormaster, DPS, Finance, and Manager to develop a Capital Improvement Budget for the plan.

GIS – Michael Knapp dba Blue Skies Solutions spent 1.5 hours over 4/19 and 4/20 helping with the address map and re-establishing filepaths for some projects. We cleaned out all the old files so that there is now a standard file structure and both he and Gary Greenberg dba Alaska Map Company have the same recent copies of the whole database as I. This provides the City a great deal of security in our database. It also provides a system of checks that help ensure accuracy and less likelihood of damaging the database. Our next goal is to further identify ownership on remaining parcels and have a full wall scale map of landownership professionally printed for public display. I'm looking forward to the Finance Department installing their Accufund software so that we can reconcile and join the address database to the tax parcels in the GIS.

Kanakanak Road Resurfacing from Squaw Creek to Kanakanak hospital – the comment deadline is May 23 for pre project scope and engineering. It is my understanding the project is going to bid this fall.

Landfill – The City Council and Planning Commission held a joint public workshop to get information about the current status of the Landfill Management Plan and existing options. In a nutshell, the City needs to come into compliance with EPA

regulations regarding air and water pollution. There are options of baling and burying waste, biomass waste to gas or waste to energy; and just burying. All options include some degree of recycling and one includes composting. The landfill has a permit until 2049, but must maintain compliance with permitting conditions.

**Citizen requests:** Several requests for information from students at the campus. Having numerous requests for the new address maps..... Maps should go for \$25-\$30 a piece because of the staff time required to make them as well as all the expensive ink they take. First though – providing them to the various departments like Police, Fire, the Library and Public Works. I'm still getting final touches completed, but once we do, which should be early June, I will have a bunch professionally printed for sale.

**Dog poop:** People are not cleaning up after their dogs when they let them roam or take them for walks. The poop is turning into a problem for Public Works on the downtown airstrip park and in the ball field below the elementary school.

**Encroachment Permit Application:** provided temporary encroachment permit for Terra Sond to study the area's tides off of Snag Point.

**Floodplain permitting:** will bring floodplain permits to the commission next month for the harbor lease lot permittees.

**Land Use Permits:** The Seventh Day Adventist Church is going to reconstruct their gym and school building. NAPA LUP for their building in the harbor. Two more local businessmen are interested in developing the lots at the harbor. One is an aluminum craftsman, the other is all-round boat repair.

**City Manager –** Sadly we are losing Dan Forster, who is going to retire and take care of his health. We wish him very well. He's done a lot in one year; helped us make planning innovations, saw us through the annexation effort, and made the harbor lease lots a reality. Steve Cropsey will be the Acting City Manager beginning June 17.

**Neighborhood Initiative:** there were 3 applicants for this grant. The projects are to 1) paint murals at the forest View Apartments; 2) put up a seasonal bench and platform with planters of flowers and veggies across from the Sifsof building on the N&N parking lot; 3) make a 5 km Nordic track ski trail. All projects are fundable this year. I am encouraged by the level of participation this year. Would like the Planning commission to think about adopting a theme for the grants or encouraging particular ideas from year to year. Also suggest we issue the grant RFP again this summer in time for project planners to still order something on either the fall or spring barges, to give them more time for planning and organizing.

Platting: The mylar for Harbor Lease Lots Final Plat has arrived! Will get signatures and send off to Recorder's Office. Requests/Inquiries: Fortune Subdivision request for information; Bear View Subdivision finishing up final plat.

Research on D Street Vacation. Have been looking this up (as Planner Fulton had to do) once again due to the lack of evidence reflected in plats that were done after the fact, or evidence in the files that the City actually did transfer ownership of the old D Street in a 3 way exchange that resulted in the Moran estate owning the old D Street. It is still not completely solved.

Research on Tower Road right of way – the road was not platted through the Dillingham Planning Commission during the construction process. Not sure it's a problem, but.....this is one of my ongoing investigations.

Safe Routes to School – met with Parks and Rec Commission a couple of weeks ago about the Walk and Roll event. PRC is helping by getting volunteers for the road stations; asking for donations; making posters, and doing the publicity. Thank-you PRC!!

Water and Sewer projects – working with PWD, CM, etc.....to pull together our projects and funding for the summer's projects.

Wood Tikchik State Park Management Council – as an informational item, the Council at its last meeting voted to recommend extension of the comment period on the proposed Chikuminuk Lake Hydro Project until September 30. The ADNR Director of State Parks, Bill Ellis, decided to extend the comment period until May 28.

The WTSPMC also recommended denial of Nuvista Corporation's application to conduct feasibility studies in the park this summer, recommending that the permit be denied until the park plan is amended by the state legislature to allow such activities at Chikuminuk Lake, currently designated a wilderness area by the WTSPMC.

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**RESOLUTION 2012-08**

**A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION**

Approving the 2012 Neighborhood Initiative

WHEREAS, the City of Dillingham Planning Department received 3 applications for the Neighborhood Initiative of 2012; and

WHEREAS, the applications are for projects which meet the goals and objectives of Dillingham Comprehensive plan; and

WHEREAS, the projects are all proposed by Dillingham citizen groups which are not formally incorporated as non-profits or governmental entities; and

WHEREAS, the landowners for each project have given their written approval to have the projects located on their property;

WHEREAS, all three projects propose to improve the quality of life in Dillingham; and

WHEREAS, all three projects together can be funded under the current grant funding;

THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Dillingham, Alaska, approves the following projects for funding in 2012:

1. Forest View Apartments Foyer Painting – Applicant Patricia Walsh
2. Baywatch – Applicant Sam Eveslage
3. Public Ski Trail – Applicant Michael Swaim

APPROVED AND ADOPTED THIS 15th DAY OF May, 2012.

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Paul Liedberg, Presiding Officer

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Jody Seitz, Acting Commission Clerk

**NEIGHBORHOOD INITIATIVE**

**Applicant Name** Sam Eveslage  
**Address** Dillingham

**Date** March 4, 2012  
**Phone** 842-7174

**Project Title** "BayWatch"

**Project Description** (Include scope of work, budget, site plan, responsibility for maintenance/ownership of end project, and timeline).

Construct an 8' X 8' X 6" platform, (deck), with a bench, surrounded by flower barrels. The site plan is the N & N parking lot. (See attached photo) This structure would be built on site, and will move out of harm's way for the winter. So far, the community members that will help build and maintain this project are: Sam Eveslage, Lilly Capell, Pat Walsh, Jayne Bennett, John Bennett.

9 Sun Wood Decking boards 2' x 8' x 5 1/2"	\$49.00 ea	\$441.00
7, 4 x 4 x 8	\$20.06 ea	\$140.42
1 box of deck screws		\$ 34.50
1 park bench, includes shipping		\$500.00
Labor		\$250.00
	<b>Total</b>	<b>\$1365.92</b>

**How does this project meet the goals of the Neighborhood Initiative?**

This site exhibits a sense of place to check out the view of Nushagak Bay, adds character to the downtown area, and is something the community can be proud of.

**Please describe the project need and benefit to the community.**

This park bench area is a place to take a break, eat takeout or meditate on the view of the Mighty Nushagak River. Edible gardens could be added, planting a sweet pretty colorful green veggie container.

**Will this project use and/or affect public property?**

This project will sit on a prime location, on the N & N parking lot, in the middle of Downtown Dillingham.

**Who will own and maintain the project after completion?**

The above mention community members will maintain and move the platform in the fall to a secure location. Dillingham Chamber of Commerce may choose to own it.

**If this project will be on city-owned property, what will the Operation and maintenance costs be? Who will maintain it?**

No cost to the City or N & N Market. Maintained by Sam Eveslage, Pat Walsh, Lilly Capell, Jayne Bennett, John Bennett

**What other organizations, if any, are working with the applicant on this project?**

The Cup O' Joe Café and the Dillingham Chamber of Commerce

**Are any match monies or in-kind support in the budget?**

The Flower Barrels surrounding the platform are donated by the Chamber of Commerce

**Neighbor Signatures (please attach letters of support or corporate sponsor commitment letters):**

May 2, 2012

Ken Walker  
Bill Miller  
Omni Enterprises  
5326 A St., Suite 1  
Anchorage, AK 99518

Dear Ken and Bill,

Some of us community members are interested in applying for a grant from the City of Dillingham. Attached is information regarding this grant that you may have heard of, the Neighborhood Initiative.

Our plan is to place an 8' X 8' deck near the stop sign on the N & N property where the Old QFC Building was located. The deck will sit approximately 6" off the ground, and will have a park bench placed on it facing Nushagak Bay. Eventually the plan would be to surround the deck with flower barrels. This still leaves plenty of parking for N & N employees and is not a permanent structure. The deck will be moved for the winter months.

What we are requesting today is your support to place this deck on N & N property. N & N will not be held responsible for any maintenance. If you agree to this downtown improvement plan please sign the attached letter and fax back to me at 907-842-2060, so that I may complete the application due Friday May, 4<sup>th</sup>. Thank You

Sincerely,

  
Sam Eveslage

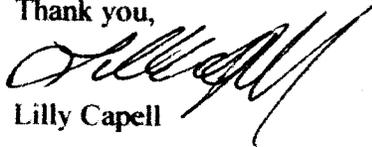
May 4, 2012

Jody Seitz, Planner  
City of Dillingham  
Box 889  
Dillingham, AK 99576

Dear Jody,

I am writing my letter of support for the Baywatch project. As the business hub downtown Dillingham would benefit from this Baywatch project by providing an opportunity where residents and visitors alike can take time out of their busy day, relax and/or enjoy a bite to eat and some company while taking in the natural beauty of Nushagak Bay. Downtown Dillingham lacks places like this and will benefit from a casual meeting place. I currently work downtown and as the weather warms it would be nice to meet a friend outside or have a place to sit and contemplate the work day. The proposal also includes landscaping with flowers and plants that is also desperately lacking in downtown Dillingham. I pledge my support, labor and willingness to make this happen.

Thank you,



Lilly Capell  
Dillingham Resident  
907-843-1407

May 3, 2012

Jody Saltz  
Planning Director  
City of Dillingham  
Box 889  
Dillingham, AK 99578

Post-it® Fax Note	7571	Date	5/11/12	# of pages	1
To	DAVE CATRELL		From	JAYNE	
Co./Dept.			Co.	BENNETT	
Phone #	751-6800		Phone #	842-4323	
Fax #	710-2296		Fax #	842-2060	

Dear Jody,

This is a letter of support for the Neighborhood initiative project put together by community member, Sam Evaslage. We support the idea to have a platform (deck) built that includes a park bench. This looks like a place where community members and tourists can rest and reflect on the Bay. The project titled "Baywatch" will help improve the appearance of downtown Dillingham.

We understand that the community members interested in this project will be responsible for building and maintenance, and or whatever else may be needed for this project. Omni Enterprises, dba N & N Market, is not responsible for any building or maintenance to this structure.

Sincerely,

*Ken Walker*  
PHONE 907-868-7855  
Ken Walker, Manager

*Bill Miller*  
Bill Miller, Manager  
N & N Market

DAVE CATRELL  
751-6800  
dcottrell@mcac-cpa.com

*This project is  
OK w/ UCI approval by  
CEO/Reside*

*Jody, the actual land owner is UCI.  
United Companies ran by David Cottrell. We  
lease the land + buildings for our business. We  
don't object to the platform so long as we  
keep some parking and the Land owner does not  
object.  
United Companies 907-751-6800.*

May 4, 2012

Dillingham Chamber of Commerce  
Box 348  
Dillingham, AK 99576

Dear Chamber Board,

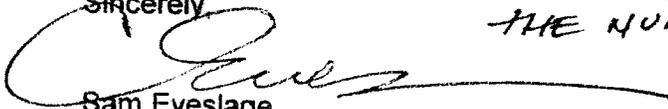
I am writing you today to request support of our Neighborhood Initiative "Bay Watch" project. As you can see from our attached proposal, the "Bay Watch" project will improve the downtown Dillingham area and can provide an opportunity where residents and visitors alike can take time out of their busy day and relax and / or enjoy a bite to eat, while taking in the natural beauty of Nushagak Bay.

The community members, Pat Walsh, Lilly Capell, Spruce Lynch, and myself that have put this proposal together, are also requesting that this group have permission to adopt 12 flower barrels to complete our project. We will take full care and responsibility of these barrels. The platform itself is totally portable and will be moved in the winter months for snow plowing. If you would like to support this upgrade to downtown Dillingham, please sign this letter below.

Thanking you in advance.

*THE BOARD SUPPORTS THE PROJECT  
BUT WE HAVE THE RIGHT TO ALOCATE  
THE NUMBER OF BARRELS.*

Sincerely,

  
Sam Eveslage

  
Roy Winter

Gordon Isaacs

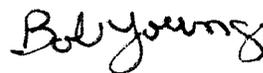


Pat Owens



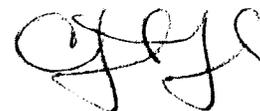


Bob Young



Jayne Bennett





CHRIS NAPOLI

## DILLINGHAM NEIGHBORHOOD INITIATIVE

**Applicant Name:** Patricia Walsh

A group of local artists and I will work on this project (artists include: Patricia Walsh, Michelle Waskey, Forest View Apartment residents, MySpace students, Brook Spurlock, Rachel Muir, Rebekah Fonkert).

**Date:** May 4, 2012

**Address:** PO Box 155 / Dillingham, AK 99576 **Phone:** 842-2286

**Project Title:** Forest View Apartments Foyer Painting

### **Project Description:**

**Scope of work** - Paint the interior foyers of the Bristol Bay Housing Authority's 'Forest View Apartment' buildings. The design may range from flat areas of color to a mural-like approach. We will work with the residents to develop the theme and imagery of the final design. The work plan and execution will be managed and directed by the applicant.

### **Budget**

Acrylic artist paints	230
latex, water based paint	750
mdf board	250
mdf board shipping costs	donated
brushes	50
latex gloves	30
painting tarps	donated
ladders	donated
drawing tools	donated
use of av equipment	donated
use of hand tools	donated
labor (design, material preparation, painting)	donated
	<b>\$ 1310 TOTAL REQUESTED</b>

**Site Plan** – Paint wall areas of the public entry areas of the three Forest View Apartment buildings with colors and mural elements.

**Timeline** – June: Meet with residents, complete design work. July & August: Painting work to be done.

### **How does this project meet the goals of the Neighborhood Initiative?**

This project will provide an opportunity for the community to work together by involving the residents of the Forest View Apartments in the design and implementation of the painting. The project will create a welcoming and inviting public space that will help foster a sense of community cohesiveness.

### **Please describe the project need and benefit to the community.**

Painting the interior entry area of the Forest View Apartment buildings will bring color and identity to the apartment buildings that presently are very plain and institutional in their look. It will provide an uplifting and joyful foyer, creating a very welcoming space. This project could lead to additional community projects in the area.

### **Will this project use and/or affect public property?**

Property is managed and leased by Bristol Bay Housing Authority. Executive Director, Dave McClure, and the BBHA Board have given their approval for the project.

### **Who will own and maintain the project after completion?**

Bristol Bay Housing Authority.

**If this project will be on city-owned property, what will the operation and maintenance costs be? Not on city property, no operation and maintenance costs**

**Who will maintain it?**

The project will require no maintenance. Bristol Bay Housing Authority would be responsible for dusting or light cleaning, if needed.

**What other organizations, if any, are working with the applicant on this project?**

Students from mySpace.

**Are any match monies or in-kind support in the budget?**

Yes. There is in-kind support that includes use of painting tarps, ladders, shipping costs for the mdf board, all labor donated (design, material preparation, painting), drawing tools, use of av equipment, use of all small and hand tools as needed.

**Neighbor Signatures (please attach letters of support or corporate sponsor commitment letter):**

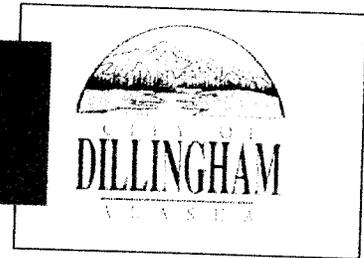
To the City of Dillingham,

We at the Bristol Bay Housing Authority give our full support for this project. The BBHA board is also supportive. We like the idea of bringing color into the buildings. Working with the residents on a local art project creates a win-win for everyone. It enlivens the public areas of the Forest View Apartments and increases a sense of home and place for residents. This project is a wonderful opportunity for our community out here.

Dave McClure  
Executive Director

Michelle Waskey  
Forest View Apartment Resident

vision+unity+local control=



## Neighborhood Initiative

### Program Description

The intent of this initiative is to foster community pride, ownership, and involvement by providing resources to citizens that are interested in volunteering their time and sweat equity to a neighborhood improvement project. The goal of this initiative is two-fold; to form a cohesive sense of place, character, and community pride, and second, to enhance the quality of life for residents. The City of Dillingham has \$5000 for this initiative.

### Applicant Criteria

- Must be City of Dillingham resident.
- Applicants must be individuals or grass roots organization (unorganized group without a formal non-profit or for-profit designation); applicants are encouraged to partner with area agencies however, in order to preserve citizen initiative, proposals must be submitted by individuals or grass roots groups.
- Project description with scope of work, budget, site plan, responsibility for maintenance, ownership of end project, and timeline presented.
- Explain the need for this project and demonstrate how it links to the intent and goals of this program.
- Projects must benefit the "community" or "neighborhood" as opposed to an "individual" or individual enterprise. As such, proposals must demonstrate community support with either letters of support or signatures of neighbors on the application.

Projects must focus on improving the quality of life in the community with regard to aesthetic appeal, or function. Project sites may be residential, commercial, or public properties. Applications that demonstrate a cooperative effort between citizen applicants and area organizations and agencies are encouraged.

For projects proposing to use city property, applications must clearly address liability, operations and maintenance issues. Due diligence by the applicant to address these concerns is imperative or the application will be rejected. Applicants are encouraged to contact City staff to inquire about operation and maintenance and liability issues.

Applications are accepted year round and reviewed on a first come, first serve basis. They may be mailed, faxed, or emailed to: Jody Seitz, Planning Director, City of Dillingham, P.O. Box 889, Dillingham, AK 99576; fax 842-2060; or email: [planner@dillinghamak.us](mailto:planner@dillinghamak.us)

**Appeals may be made to the Planning Commission.**

## NEIGHBORHOOD INITIATIVE

**Applicant Name:** Michael Swaim  
**Address:** PO Box 604

**Date:** 5/03/12  
**Phone:** 842-3436

**Project Title:** Purchase Equipment to Initiate Public Ski Trail

### Project Description

**Project Scope:** To design, construct, and maintain a cross country ski trail for public use. The trail system would be designed to accommodate classical Nordic skiing activities.

**Budget:** Purchase cross country ski grooming equipment from Yellowstone Track Systems, Inc.: <http://www.yellowstonetrack.com/snowmobilegroomingequipment.html>.

Tracksetter (for setting a Nordic ski track):	\$395
Shipping	\$150
<b>Total Cost:</b>	<b>\$545</b>

Volunteers will donate snowmachine usage and their time to groom and maintain trails. The volunteers will be known as the ski trail committee and report to the Dillingham Parks and Recreation Committee. Equipment will be stored on site in the winter and in a city facility during the off season.

**Site Plan:** To be determined. The trail will be located within city limits on city, state, federal, and/or Choggiung property. Long-term goal is to develop a 5k loop with several shortcuts providing both classic and skate skiing. Other trails could be created for special events (e.g., Beaver Roundup) and after school activities.

**Timeline:** The tracksetter will be ordered and shipped to Dillingham as funds allow. Trail site plan will be worked on this summer and fall. Trail will be open next winter.

### How does this project meet the goals of the Neighborhood Initiative?

A public ski trail would contribute to community wellness, which is a major element in the city comprehensive plan. The trail would provide an opportunity for residents and visitors to enjoy the winter months by getting outside, exercising, and interacting with others in a low impact way on the environment.

### Please describe the project need and benefit to the community.

Many people in the community enjoy cross country skiing, but there is no public groomed trail for people to use. This can be an impediment to skiers, since some are unfamiliar with legal land access or may fear getting lost. This project would create a community resource to be enjoyed by all ages. A properly maintained trail would encourage new users, bring together skiers, and provide a place for organized activities (e.g., lessons and competitions). It could also serve to attract visitors from out of town looking for outdoor recreational opportunities in our community.

**Will this project use and/or affect public property?**

Yes. A trail approximately 15 feet wide will be created on the snow. This may require clearing of brush/trees depending on the site selected. Approval from the landowner(s) would be obtained prior to work beginning.

**Who will own and maintain the project after completion?**

The groomer will be owned by the city; the snowmobile(s) to pull the groomer will remain the property of their owners. Maintenance will be performed by the Ski Trail Committee.

**If this project will be on city-owned property, what will the Operation and maintenance costs be? Who will maintain it?**

It is expected that the costs to the city will be minimal. Plowing of the roads to the site will be necessary, but it is assumed that access will be from a preexisting plowed route. Some extra plowing may be necessary to clear a parking area. During the off season the groomer will be stored on city property. Operational costs will be approximately \$500/year to run the snowmachine. The grooming equipment itself requires little to no maintenance.

**What other organizations, if any, are working with the applicant on this project?**

Dillingham Parks and Recreation Committee will provide oversight.  
Choggiung Limited has expressed interest in trail siting.  
BBAHC Diabetes Program has ski equipment for loan to the public.

**Are any match monies or in-kind support in the budget?**

Yes. We will raise money for snowmachine gas, trail marking, improvements, and special events.

**Neighbor Signatures (please attach letters of support or corporate sponsor commitment letters):**

City Parks and Recreation Committee



# **Walk or Ride your Bike to School or Work Day**

**May 18, 2012**

**7:30-8:30 am**

**Participants will be entered to win 10,000 Alaska Airline Miles  
The organization with the most participants will win Sprocket**

**For any questions, please call Bernina at 842-2320 or Jody 842-3785**