1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, August 3, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:02 p.m.

2. ROLL CALL

Mayor Alice Ruby was present.

Council members present and establishing a quorum (a quorum being four):
Curt Armstrong Misty Savo Chris Maines Andy Anderson
Paul Liedberg – attended via teleconference Tracy Hightower

Staff in attendance:
Don Moore Courtenay Cart Dan Pasquariello

3. APPROVAL OF MINUTES

a. Special Council Meeting, July 13, 2017

MOTION: Chris Maines moved and Andy Anderson seconded the motion to approve the minutes of July 13, 2017.

VOTE: The motion to approve the minutes passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There were no consent agenda items.

APPROVAL OF AGENDA

MOTION: Tracy Hightower moved and Chris Maines seconded the motion to approve the agenda with an amendment to move item c. before b. under Executive Session.

VOTE: The motion to approve the amended agenda passed unanimously by roll call vote.

5. STAFF REPORTS

a. City Manager Report

City Manager Moore reported on the following in addition to his Manager's report and the extended Manager's report:

- Executive Assistant position in process of being advertised;
- Dillingham Refuse Tariff Status: their revenues were just over the line for the requirement to file a tariff, which held up the filing; will apply the new rates August 15;
- Reported there were funds available through ANTHC to fix the lagoon aeration system.

Discussion ensued:

- Questionned if BBAHC / ANTHC provides this cooperatively anymore in reference to employee attending wastewater operator certification training; answered training was not available for this time period;
- Recommended adding an exemption for low income housing financed by Housing Authority to the Code Committee's to do list.

b. Standing Committee Reports

Chris Maines, Code Review Committee: looking to present an ordinance at the September Council which would amend the sales tax exemption code.

Paul Liedberg, Finance and Budget Committee: referred to the minutes in the packet; can expect further discussion on the tobacco tax.

6. PUBLIC HEARINGS

There were no public hearings.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Richard Clark questioned:

1) RFP that was not awarded to the lowest bidder Neal Bennett;
2) Property values increasing for him and his family, but can't substantiate an increase for some of the properties that are deteriorating;
3) Lots of feral cats running around. Noted there is no advertisement when the vet clinics are coming to town, and doesn't listen to KDLG radio;
4) Slow progress cleaning up the Bingman property.

Ward Jones represented the Dillingham Sportsman's Club. He thanked Manager Moore and public works and public safety staff for helping to work through some of their issues to get the rifle range at the landfill upgraded.

8. ORDINANCES AND RESOLUTIONS

There were no ordinances and resolutions.

9. UNFINISHED BUSINESS

a. Citizen Committee Appointments

1) Senior Advisory Commission, 2 Seat Open

2) Planning Commission, 2 Seats Open

3) Library Advisory Board, 1 Seats Open

There were no letters of interest on file.

b. Update – City Manager Hire

Mayor Ruby reported that August 25 and August 26 appeared to be the best option after polling the Council. All three candidates have a rural management background.

10. NEW BUSINESS

a. Action Memorandum No. 2017-13, Award a Contract to PND Engineers to Design a New Float System at the Dillingham Small Boat Harbor

MOTION: Andy Anderson moved and Chris Maines seconded the motion to approve Action Memorandum No. 2017-13.

VOTE: The motion to approve AM No. 2017-13 passed unanimously by roll call vote.

b. Action Memorandum No. 2017-14, Award Task Order No. 16 to BESC to Provide Technical Consultant Services for the Water/Wastewater System and the City Landfill

MOTION: Misty Savo moved and Chris Maines seconded the motion to approve Action Memorandum No. 2017-14.

Manager Moore reported with BESC's assistance the City would help to address the violations brought up by ADEC. He noted the contract would be released once he had identified the revenue source.

VOTE: The motion to approve AM No. 2017-14 passed unanimously by roll call vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no further citizen's discussion.

12. COUNCIL COMMENTS

Tracy Hightower:

- Announced there would be a fundraiser the following evening for Patty and Vince Luckhurst at the Sea Inn.

Andy Anderson:

- Appreciated staff including the RFPs in the packet and tracking the wastewater projects.

Misty Savo:

- Reported she would not be running again for Council; wished the situation was such that she could devote more time.

Chris Maines:

- Noted he spent time with Richard Clark talking through his concerns, and had showed him the city's website to help him keep abreast of current information.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Noted she had talked to Richard Clark, but would look to consult with the Manager to address some of the issues in writing;
- Reported Icicle Seafoods had delivered written thank yous to public safety, public works, and library for being so supportive to their organization;
- Acknowledged the fundraiser for Patty and Vince Luckhurst, and recognized Charlene Lopez, all chronic volunteers, who were experiencing difficult times; and
- Asked for a moment of silence to recognize those lost since the last meeting.

14. EXECUTIVE SESSION

a. Legal Matter - Update from Public Safety Department

b. Legal Matter – ADEC Notice of Violation for Wastewater Treatment Plan

c. Legal Matter – Knutsen vs. Dillingham

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to enter into executive session to discuss Legal Matter, Update from Public Safety Department, ADEC Notice of Violation for Wastewater Treatment, and Knutsen vs. Dillingham [7:58 p.m.].

VOTE: The motion passed unanimously by roll call vote.

Mayor Ruby invited Don Moore, Dan Pasquariello and Courtenay Carty to the executive session. Courtenay exited at 9:00 p.m.

MOTION: Misty Savo moved and Andy Anderson seconded the motion to exit the executive session [9:33 p.m.].

VOTE: The motion passed unanimously.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 9:33 p.m.

Mayor Alice Ruby

[SEAL]

ATTEST:

Janice Williams, City Clerk

Approval Date: 9/7/17