

1. CALL TO ORDER

A Special Meeting of the Dillingham City Council was held on Monday, July 13, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 5:30 p.m.

2. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Paul Liedberg	Chris Maines
Tracy Hightower	Misty Savo	

Council Members absent and excused:

Curt Armstrong

Staff in attendance:

Rose Loera	Janice Williams	Dan Pasquariello
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Guest: Attorney Patrick Munson – attended via teleconference
Steve Cropsey of Aurora SMC, Inc. – attended via teleconference

3. APPROVAL OF MINUTES

a. Regular Council Meeting, June 18, 2015

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of June 18, 2015.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. PUBLIC HEARINGS

Mayor Ruby opened the public hearing on Ordinance No. 2015-12.

A. Adopt Ordinance No. 2015-12, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code 5.30 to Accommodate Sale of Tax Foreclosed and Similar Property

There being no public comment, the public hearing closed.

6. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

7. SPECIAL BUSINESS

- a. Adopt Ordinance No. 2015-11, An Ordinance of the Dillingham City Council Retaining Certain Tax Foreclosed Property for Public Use

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-11.

VOTE: The motion to adopt Ordinance No. 2015-11 passed unanimously by voice vote.

- b. Adopt Ordinance No. 2015-12, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code 5.30 to Accommodate Sale of Tax Foreclosed and Similar Property

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-12.

VOTE: The motion to adopt Ordinance No. 2015-12 passed unanimously by voice vote.

- c. Resolution No. 2015-39, A Resolution of the Dillingham City Council Approving a RFP for an Engineering Design for a New Landfill Cell

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to postpone Resolution No. 2015-39 indefinitely.

VOTE: The motion to postpone Resolution No. 2015-39 indefinitely passed unanimously by voice vote.

- d. Resolution No. 2015-40, A Resolution of the Dillingham City Council Waiving the Competitive Bid Process and Approving a Contract with Bristol Engineering Services Corporation (BESC) for a Landfill New Cell Expansion and a Groundwater Hydrology Study

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2015-40.

Manager Loera reported the project was not budgeted in FY16. It would be funded from general funds and added to a mid-year budget amendment for FY16.

VOTE: The motion to adopt Resolution No. 2015-40 passed unanimously by voice vote.

- e. Resolution No. 2015-41, A Resolution of the Dillingham City Council Approving a Temporary Position for the Purpose of Inventorying and Evaluating Items from the Dave Carlson Property House and Tool Shed

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2015-41.

Manager Loera reported hiring the temporary position was a recommendation from the Carlson House Advisory Committee. She noted all items would be documented regardless of their value.

VOTE: The motion to adopt Resolution No. 2015-41 passed unanimously by voice vote.

- f. Resolution No. 2015-42, A Resolution of the Dillingham City Council Supporting Charlene Lopez's BBEDC Arctic Tern Grant Application for the NBC Basketball Camp

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Resolution No. 2015-42.

VOTE: The motion to adopt Resolution No. 2015-42 passed unanimously by voice vote.

- g. Resolution No. 2015-43, A Resolution of the Dillingham City Council Approving a 1% Increase to the FY2016 Wage Scale

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to adopt Resolution No. 2015-43.

Manager Loera reported the wage increase was budgeted in FY16 the result of a collective bargaining contract that negotiated for a three year wage increase, the last year being 2015. Management anticipated meeting with both unions in the fall.

VOTE: The motion to adopt Resolution No. 2015-43 passed unanimously by voice vote.

- h. Action Memorandum No. 2015-12, Award RFP 2015-10 Landfill Cell Closure to Knik Construction Co

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2015-12.

VOTE: The motion to approve Action Memorandum No. 2015-12 passed unanimously by voice vote.

- i. Action Memorandum No. 2015-13, Contract with Steve Cropsey, Aurora SMC Inc., for Assistance with Sale of Foreclosed Property (*City Clerk Note: This will be a handout at the July 13 Special Meeting*)

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve Action Memorandum No. 2015-13.

Manager Loera reported the additional expenses included lodging and airfare, which would all be recovered from the sale of the foreclosed properties.

VOTE: The motion to approve Action Memorandum No. 2015-13 passed unanimously by voice vote.

- j. Action Memorandum No. 2015-14, Approve the City Manager's Appointment of Navin Bissram to the Position of Finance Director

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve Action Memorandum No. 2015-14.

Manager Loera noted the interview team was composed of Paul Liedberg, Chris Maines, Carmen Jackson, Anita Fuller, and herself. She distributed an AML wage survey for a similar position in other Alaska cities.

VOTE: The motion to approve Action Memorandum No. 2015-14 passed unanimously by voice vote.

8. CITIZEN'S DISCUSSION (Open to the Public)

Police Chief Dan Pasquariello voiced his concern of the backlash the City could receive from all-terrain vehicle drivers if he was to enforce State law. He noted technically the vehicles should be four feet off any roadway, but with the new highway design this was not possible in some places, and would be a hazard for motor vehicle and pedestrian traffic. He was concerned about the driver's safety attempting to comply with the law, and was asking Council for some direction.

Manager Loera asked Chief Pasquariello to report on it in his next staff report.

9. COUNCIL COMMENTS

Chris Maines:

- Reported a resident living near the landfill had complained about the stench from the fish waste bin and safety of their children, and look at other methods such as a fish grinder to dispose of the waste.

Mayor Ruby asked management to research that for the next Council Meeting.

Paul Liedberg:

- Noted he was glad the City might be filling the Finance Director position.

Tracy Hightower:

- Noted he would appreciate an update on Squaw Creek Road.

Mayor Ruby asked management to provide an update at the next Council Meeting.

Holly Johnson:

- Spoke in favor of the fish grinder idea; and
- Noted that Squaw Creek Road residents had been expecting to receive a letter about the Squaw Creek progress.

Manager Loera noted BBNA was initiating the letter, had been meeting with the land owners regarding the surveyed rights of way, and she had been pursuing a copy as well.

Misty Savo:

- Noted that a lot of issues finding good qualified people appeared to be the result of lower wages when compared to other businesses in town; and
- Noted she had received complaints that the condition of the downtown roads was tough on vehicles.

10. MAYOR'S COMMENTS

Mayor Ruby:

- Reported President Obama was scheduled to speak to the Arctic Council in Anchorage at the end of August, and might visit a rural area yet to be decided; an advance team would be in Dillingham to scope out its facilities; Council members were invited to a potluck to meet the team Thursday night.

11. EXECUTIVE SESSION

- a. Legal Matter – City of Dillingham vs. Jim Bingman
- b. Legal Matter - Manokotak Annexation Petition

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to enter into executive session to discuss Legal Matter – City of Dillingham vs. Jim Bingman and Legal Matter – Manokotak Annexation Petition [6:26 p.m.].

VOTE: The motion to enter into executive session passed unanimously by voice vote.

Mayor Ruby invited Rose Loera and Janice Williams into the executive session along with Attorney Patrick Munson, and consultant Steve Cropsey.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to come out of executive session [7:19 p.m.].

VOTE: The motion to come out of executive session passed unanimously by voice vote.

12. ADJOURNMENT

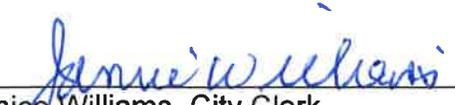
Mayor Ruby adjourned the meeting at 7:20 p.m.



Mayor Alice Ruby

ATTEST:

[SEAL]



Janice Williams, City Clerk

Approval Date: 8/6/15

