

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, June 1, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:11 p.m. This was preceded by a Workshop to present on the proposed FY18 City of Dillingham Budget.

2. ROLL CALL

Mayor Alice Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Curt Armstrong	Misty Savo	Chris Maines	Andy Anderson
Paul Liedberg – attended via teleconference		Tracy Hightower	

Staff in attendance:

Don Moore	Janice Williams	Ken Morton	Dan Pasquariello
Navin Bissram			

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, May 4, 2017
- b. Board of Equalization Organizational Meeting and Hearing, May 17, 2017

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve the minutes of May 4, 2017, and May 17, 2017.

VOTE: The motion to approve the minutes of both meetings passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

- a. Adopt Resolution No. 2017-26, A Resolution of the Dillingham City Council to Offer Thanks and Commendation to Dr. Deborah McLean-Nelson

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve the consent agenda.

VOTE: The motion to approve the consent agenda passed unanimously by roll call vote.

APPROVAL OF AGENDA

MOTION: Chris Maines moved and Andy Anderson seconded the motion to approve the agenda.

VOTE: The motion to approve the agenda passed unanimously by roll call vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager Moore referred to his laydown report. There was nothing to add in addition to the report.

- b. Standing Committee Reports

Alice Ruby, Finance and Budget Committee: the FY18 Budget discussions included proposing a tobacco tax that is still in the research stage.

6. PUBLIC HEARINGS

Mayor Ruby opened the public hearing on Ordinance No. 2017-03 and Ordinance No. 2017-04.

- a. Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense
- b. Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget

There being no comments the public hearing closed.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to adopt Ordinance No. 2017-03.

VOTE: The motion to adopt Ordinance No. 2017-03 passed unanimously by roll call vote.

- b. Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget

MOTION: Andy Anderson moved and Chris Maines seconded the motion to adopt Ordinance No. 2017-04.

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- VOTE: The motion to adopt Ordinance No. 2017-04 passed unanimously by roll call vote.
- c. Introduce Ordinance No. 2017-05, An Ordinance of the Dillingham City Council Adopting the Budget and Appropriating Funds for the FY2018 City of Dillingham Budget
- MOTION: Chris Maines moved and Curt Armstrong seconded the motion to introduce Ordinance No. 2017-05.
- VOTE: The motion to introduce Ordinance No. 2017-05 passed unanimously by roll call vote.
- d. Introduce Ordinance No. 2017-06, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property to the State of Alaska for the Dillingham Downtown Streets Rehabilitation Project
- MOTION: Misty Savo moved and Paul Liedberg seconded the motion to introduce Ordinance No. 2017-06 and set a public hearing for a date to be announced.
- VOTE: The motion to introduce Ordinance No. 2017-06 passed unanimously by roll call vote.
- e. Adopt Resolution No. 2017-27, A Resolution of the Dillingham City Council Requesting FY17 Payment in Lieu of Taxes Funding from the Department of Commerce, Community, and Economic Development
- MOTION: Andy Anderson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2017-27.
- VOTE: The motion to adopt Resolution No. 2017-27 passed unanimously by roll call vote.
- f. Adopt Resolution No. 2017-28, A Resolution of the Dillingham City Council Establishing the Rate of Levy of Tax, the Date Taxes are Due, and the Delinquent Date for Calendar Year 2017, and Accepting the Certification of the Tax Roll
- MOTION: Chris Maines moved and Tracy Hightower seconded the motion to adopt the laydown version Resolution No. 2017-28 (AM).
- VOTE: The motion to adopt Resolution No. 2017-28 (AM) passed unanimously by roll call vote.
- g. Adopt Resolution No. 2017-29, A Resolution of the Dillingham City Council Authorizing Advertising a RFP to Construct Cell #3, Phase #1 at the Dillingham Landfill
- MOTION: Andy Anderson moved and Chris Maines seconded the motion to adopt Resolution No. 2017-29.

VOTE: The motion to adopt Resolution No. 2017-29 passed unanimously by roll call vote.

- h. Adopt Resolution No. 2017-30, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Purchasing Requirements to Award the Purchase of a F350 Chassis to Replace the Mechanic's Vehicle a 1990 F350 Flatbed

MOTION: Andy Anderson moved and Misty Savo seconded the motion to adopt Resolution No. 2017-30.

VOTE: The motion to adopt Resolution No. 2017-30 passed unanimously by roll call vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Senior Advisory Commission, 1 Seat Open
 - 2) Planning Commission, 1 Seat Open

There were no letters of interest on file.

10. NEW BUSINESS

- a. Schedule a Special Meeting for July 13, 2017 at 12:15 PM
 - 1) Public Hearing on Ordinance No. 2017-06, Authorizing the Disposal of Municipal Property for the Downtown Streets Rehabilitation Project
 - 2) Action Memorandum to Award a Contract for Harbor Float Design
 - 3) Action Memorandum to Award a Contract for the Senior Center Repairs and Upgrades
 - 4) Action Memorandum to Award a Contract for Construction of Landfill Cell#3, Phase #1
 - 5) Action Memorandum to Award a Contract for Sewer Lagoon and Dock Lift Station Improvements

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve a special meeting for July 13 with the agenda items as listed.

VOTE: The motion to approve a Special Meeting for July 13 passed unanimously by roll call vote.

- b. Action Memorandum No. 2017-08, Authorize City Manager to Execute a Contract with Altman Rogers to Perform the Annual Audit

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2017-08.

VOTE: The motion to approve Action Memorandum No. 2017-08 passed unanimously by roll call vote.

- c. Action Memorandum No. 2017-09, Authorize City Manager to Execute a Contract to AMCON General Contractors for the Installation of the Downtown Fire Hall Coiling Door page 163

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2017-09.

VOTE: The motion to approve Action Memorandum No. 2017-09 passed unanimously by roll call vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

Russell Nelson:

- Thanked the Council for the commendation for his wife, Deb McLean-Nelson.

12. COUNCIL COMMENTS

Paul Liedberg:

- Commented he was all for improving on safety at the fish bin area, noting the fish bin seemed to get its share of public comments; and
- Thanked finance director and staff for all their work on the budget.

Misty Savo:

- Commented she was sorry to hear Supt. Frazier was moving on because she felt he had done a lot for the students over the years; and
- Noted attrition was one of the highest expenses for an employer and that it would be in order to review public works concerns retaining employees and public safety's concern losing an officer from the budget.

Andy Anderson:

- Commented he thanked public works and public safety whole heartedly, and to let them know the Council did hear their concerns.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Commented the Alaska Legal Services would be celebrating their 50th anniversary, and also the swearing in ceremony for Judge Reigh would take place the following day;
- Noted the fish processing plants were changing their business models and invited the Council to visit the plants in the fall;
- Commented AML was urging cities to not sign a new bill on UBER that would eliminate local authorities ability to regulate them; it was believed the State would control the regs with no funding, therefore, not enforced; and

- Asked for a moment of silence to recognize those lost since the last meeting, especially Jim McMurray.

14. EXECUTIVE SESSION

- a. Personnel Matter – City Manager Recruitment

MOTION: Misty Savo moved and Chris Maines seconded the motion to enter into executive session to discuss Personnel Matter, City Manager Recruitment [7:51 p.m.].

VOTE: The motion passed unanimously by roll call vote.

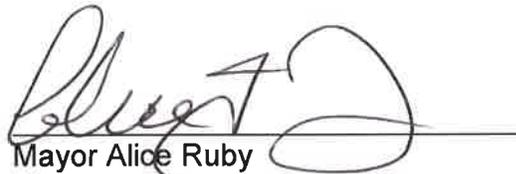
Mayor Ruby invited Don Moore and Janice Williams to the executive session.

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to exit the executive session [8:01 p.m.].

VOTE: The motion passed unanimously by roll call vote.

15. ADJOURNMENT

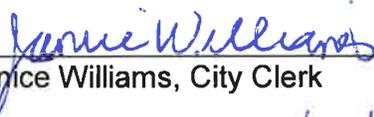
Mayor Ruby adjourned the meeting at 8:01 p.m.



Mayor Alice Ruby

ATTEST:

[SEAL]



Janice Williams, City Clerk

Approval Date: 6/15/17