

I. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, April 2, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:15 p.m. The meeting was preceded by a presentation from Superintendent Danny Frazier on the FY16 Dillingham City School District budget.

II. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Misty Savo	Paul Liedberg
Chris Maines	Curt Armstrong	Tracy Hightower

Staff in attendance:

Rose Loera	Janice Williams	Dan Pasquariello
Carol Shade	Rodney Etheridge (Sergeant at Arms)	

III. APPROVAL OF MINUTES

A. Minutes of March 19, 2015, Regular Council Meeting

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve the minutes of March 19, 2015.

VOTE: The motion passed unanimously by voice vote.

IV. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

V. STAFF REPORTS

City Manager Loera reported on the following (these items were in addition to the Manager's report in the packet):

- Vacancies – one senior police officer position open, corrections officer position is vacant, senior center cook position was filled;
- Finance Director – lacking any viable candidates will contract and looking to make a recommendation at the next meeting;

- Looking to add the territorial school to the agenda for Council discussion in the next several months;
- Finance and Budget Committee is halfway through reviewing the FY2016 budget;
- DEC was pleased with the oil spill clean-up at the public safety building;
- Finance Tech III will oversee finance dept. and supervise those employees until the Finance Director comes on board.

Discussion:

- By general consensus will add 1) review of the force filing code and 2) develop a procedure and deadline for filing the Senior Citizen Exemption to the Code Committee's To Do List; and
- Suggested establishing bus stops for the Aleknagik transit project be included in the same process for addressing speed limits that was being vetted in the Code Committee.

Paul Liedberg, Chair of Finance and Budget Committee:

- Majority of the time has been reviewing the FY16 operating budget; and
- Fire Dept. is looking to extend onto the Lake Road Fire Station to house additional equipment.

Chris Maines, Chair of Code Review Committee:

- Two ordinances are being presented, adopt 2015-03 and introduce 2015-07;
- Approved a standard operating procedure for reviewing liquor license applications and recommended creating a SOP to review requests to change a speed limit in a designated area; and
- Discussed concerns with non-reporting of personal property.

VI. PUBLIC HEARINGS

Mayor Ruby opened the public hearing on Ordinance No. 2015-03.

- A. Adopt Ordinance No. 2015-03, An Ordinance of the Dillingham City Council Amending Title 7, Animals, to Clarify the Terms for an Impounded Animal

There being no public comments, the public hearing closed.

VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Perry Abrams, Pastor at Community Baptist Church and has preached in the Dillingham Corrections facility, was concerned with the marijuana regulations.

Mayor Ruby clarified the current regulations regarded the use of marijuana possession in public, not the sale of which will be taken up later in the year by the legislature. She noted the two marijuana-related ordinances that had been introduced would be brought back to the Council after the Neighborhood Meetings being scheduled in April to seek feedback from the public.

VIII. ORDINANCES AND RESOLUTIONS

- A. Adopt Ordinance No. 2015-03, An Ordinance of the Dillingham City Council Amending Title 7, Animals, to Clarify the Terms for an Impounded Animal

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-03.

VOTE: The motion to adopt Ordinance No. 2015-03 passed unanimously by voice vote.

- B. *PLACEHOLDER*. Ordinance No. 2015-04, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Title 8 – Health and Welfare by the Addition of a New Chapter Providing Regulation of Marijuana in the City of Dillingham, Alaska
(Clerk Note: This ordinance was introduced March 19, 2015 and scheduled for a public hearing May 7, 2015.)

- C. *PLACEHOLDER*. Ordinance No. 2015-05, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 8.10, Prohibition of Smoking in Public Places, Section 8.10.010 Definitions
(Clerk Note: This ordinance was introduced March 19, 2015 and scheduled for a public hearing May 7, 2015.)

- D. *PLACEHOLDER*. Ordinance No. 2015-06, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property by Lease
(Clerk Note: This ordinance was introduced March 19, 2015 and scheduled for a public hearing May 7, 2015, to allow for a 30-day posting period.)

- E. Introduce Ordinance No. 2015-07, An Ordinance of the Dillingham City Council Amending Title 8, Health and Safety, of the Dillingham Municipal Code to Prohibit Improper Deposit of Fish Waste

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to introduce Ordinance No. 2015-07 (SUB-1).

VOTE: The motion to introduce Ordinance No. 2015-07 (SUB-1) passed unanimously by voice vote.

- F. Resolution No. 2015-19, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Construction of an ADA Ramp by Choggiung Ltd.

MOTION: Tracy Hightower moved and Holly Johnson seconded the motion to adopt Resolution No. 2015-19.

VOTE: The motion to adopt Resolution No. 2015-19 passed unanimously by voice vote.

- G. Resolution No. 2015-20, A Resolution of the Dillingham City Council Requesting FY16 Payment in Lieu of Taxes Funding from the Department of Commerce, Community, and Economic Development

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2015-20.

VOTE: The motion to adopt Resolution No. 2015-20 passed unanimously by voice vote.

H. Resolution No. 2015-21, A Resolution of the Dillingham City Council Authorizing the City Manager to Develop a Septage Receiving Station at the Sewer Lagoon

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to adopt Resolution No. 2015-21.

VOTE: The motion to adopt Resolution No. 2015-21 passed unanimously by voice vote.

I. Resolution No. 2015-22, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Competitive Bid Process and Make an Emergency Purchase for a Back-Up Generator for the Public Safety Department

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to adopt Resolution No. 2015-22.

Manager Loera reported staff had contacted five or six firms by phone, but most did not have in stock the generator the City was looking to purchase. The cost did not include hiring an electrician to install it which would be done in a couple of weeks.

VOTE: The motion to adopt Resolution No. 2015-22 passed unanimously by voice vote.

J. Resolution No. 2015-23 (AM), A Resolution of the Dillingham City Council Establishing the Level of Funding for the Dillingham City School District for the Fiscal Year Ending June 30, 2016

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to adopt Resolution No. 2015-23 (AM).

Discussion:

- Commented with the City struggling on its budget, may need to look at scaling back on the school contribution, and they may have additional monies coming from the State;
- Noted City provided a lot of critical services, but felt the school should have a stable source of revenue, realizing the City may be forced to make some changes in the future.

VOTE: The motion to adopt Resolution No. 2015-23 (AM) passed with Misty Savo, Paul Liedberg, Curt Armstrong, Tracy Hightower, and Chris Maines in favor, and Holly Johnson opposed.

IX. UNFINISHED BUSINESS

A. Citizen Committee Appointments

1. Planning Commission, 2 Seats Open

2. Senior Advisory Commission, 4 Seats Open

There was nothing to report.

B. Annexation Update

There was nothing new to report.

C. Interim Task Force Borough Feasibility Study Update

Mayor Ruby reported BBNA had submitted a grant to fund the feasibility study, and needed a commitment for a match and only Dillingham and Aleknagik agreed to commit. If the grant was funded it would pay for a bulk of the study. The City had yet to solicit a representative to the Task Force, because there had been little action.

D. Appoint to the Board of Equalization

Chris Maines, Holly Johnson and Paul Liedberg were appointed to the Board of Equalization with Mayor Ruby as Chair. The BOE meets for an organizational meeting April 23.

X. NEW BUSINESS

- A. Action Memorandum No. 2015-05 Authorizing the City to Collaborate with Nushagak Electric for a Community Clean-Up May 15, 16, and 17

MOTION: Holly Johnson moved and Tracy Hightower seconded the motion to adopt Action Memorandum No. 2015-05.

VOTE: The motion to adopt Action Memorandum No. 2015-05 passed unanimously by voice vote.

- B. Neighborhood Meetings Scheduled

Mayor Ruby reported the agenda would cover the City's budget, what are the resident's priorities and marijuana legislation, and would run the week of April 27.

XI. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

XII. COUNCIL COMMENTS

Paul Liedberg:

- Thanked staff for the work they do, especially all the preparation that goes into the finance committee meetings; and
- Noted the downtown streets rehabilitation project would very likely be funded for next year and highway priorities projects that will be finalized this year.

Holly Johnson:

- American Legion had begun a cleanup at the memorial; lots of work to restore it.

XIII. MAYOR'S COMMENTS

Mayor Ruby:

- Asked the Council to concur with her recommendation to appoint Holly Johnson as the presiding officer for the Carlson House Advisory Committee.

MOTION: Chris Maines moved and Tracy Hightower concurred with the Mayor's recommendation.

VOTE: The motion passed unanimously by voice vote.

- Commended Police Chief Pasquariello on his presentation with the Legislative Information Office regarding funding for corrections;
- Will add the Territorial School on the agenda for Council discussion in the next couple of months;
- Wanda Fulton from the Legislative Affairs Office had arranged for a presentation on the State's fiscal state the following day; and
- Asked to join in a moment of silence to recognize those lost since the last meeting.

XIV. EXECUTIVE SESSION

A. Legal Matter

1. Public Safety Department – Investigations Report

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to enter into executive session to discuss Public Safety Department-Investigations Report [8:22 p.m.).

VOTE: The motion to enter into executive session passed unanimously by voice vote.

Mayor Ruby invited Manager Loera and Police Chief Pasquariello into the executive session.

MOTION: Holly Johnson moved and Chris Maines seconded the motion to come out of executive session [8:59 p.m.).

VOTE: The motion to come out of executive session passed unanimously by voice vote.

XV. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:59 p.m.



Mayor Alice Ruby

ATTEST:

[SEAL]

Janice Williams
Janice Williams, City Clerk
Approval Date: 5/14/15

