

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, March 3, 2016, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby turned the meeting over to Paul Liedberg to chair. Mayor Pro Tempore Paul Liedberg called the meeting to order at 7:04 p.m. The Council meeting was preceded by a workshop at 6:30 p.m. to review the December financial statements and FY16 Budget Amendment No. 1.

2. ROLL CALL

Mayor Alice Ruby – attended via teleconference

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Misty Savo	Chris Maines
Curt Armstrong	Paul Liedberg	Andy Anderson

Staff in attendance:

Rose Loera	Navin Bissram	Dan Pasquariello	Janice Williams
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Guest: City Attorney Brooks Chandler

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, February 4, 2016

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of February 4, 2016.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager Loera reported on the following items in addition to her staff report:

- Staff testified at Legislative Information Office regarding closing of DA’s office, senior center grant, revenue sharing;

- Erosion Near City Lagoon – looking to survey the lagoon, concerned about rapid pace of erosion taking place;
- Brownfield Program – contacted BBNA about possible harbor clean-up monies available;
- Squaw Creek Road – letters will be going out to the four property owners from the City.

b. Standing Committee Reports

Finance and Budget Committee: Paul Liedberg reported from the minutes in the packet, noting there would be a presentation on the FY15 audit and the school would be presenting their FY17 budget at a special meeting in March.

Code Review Committee: Chris Maines reported the committee met Feb. 29. The committee discussed: not recommending making any changes to the code on vicious animals; an ordinance to cap tax on the value of aircraft over \$300,000 would be presented in April; and reviewed liquor license renewal for Willow Tree Inn.

Carlson House Advisory Committee: Holly Johnson reported the committee met on Feb. 25. The committee had a presentation on the Bethel Memorial; American Legion was looking at some other property options; looking to bring a recommendation on the property to the next regular meeting.

6. PUBLIC HEARINGS

Mayor Pro Tempore Liedberg opened the hearing on Ordinances 2016-01, 2016-02, and 2016-03. There being no comments the hearing closed.

- a. Adopt Ordinance No. 2016-01, An Ordinance of the Dillingham City Council Authorizing an Increase in Animal Registration, Kennel Permit, and Euthanization Fees in Title 7 Animals
- b. Adopt Ordinance No. 2016-02, An Ordinance of the Dillingham City Council Amending Title 2 to Clarify City Law Regarding Management of Public Documents and Records and to Identify City Records that are Not Open to Public Inspection Due to Privacy Concerns
- c. Adopt Ordinance No. 2016-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 2.72 Education

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2016-01, An Ordinance of the Dillingham City Council Authorizing an Increase in Animal Registration, Kennel Permit, and Euthanization Fees in Title 7 Animals

MOTION: Andy Anderson moved and Holly Johnson seconded the motion to adopt Ordinance No. 2016-01.

VOTE: The motion to adopt Ordinance No. 2016-01 passed unanimously by voice vote.

- b. Adopt Ordinance No. 2016-02, An Ordinance of the Dillingham City Council Amending Title 2 to Clarify City Law Regarding Management of Public Documents and Records and to Identify City Records that are Not Open to Public Inspection Due to Privacy Concerns

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2016-02.

VOTE: The motion to adopt Ordinance No. 2016-02 passed unanimously by voice vote.

- c. Adopt Ordinance No. 2016-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 2.72 Education

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2016-03.

VOTE: The motion to adopt Ordinance No. 2016-03 passed unanimously by voice vote.

- d. Introduce Ordinance No. 2016-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY 2016 City of Dillingham Budget

MOTION: Chris Maines moved and Holly Johnson seconded the motion to introduce Ordinance No. 2016-04.

VOTE: The motion to introduce Ordinance No. 2016-04 passed unanimously by voice vote.

- e. Introduce Ordinance No. 2016-05, An Ordinance of the Dillingham City Council Amending Chapter 8.16 of the Dillingham Municipal Code Related to Enhanced 911 Service to Increase the Surcharge from \$1.76 per month to \$2.00 per month

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to introduce Ordinance No. 2016-05.

Manager Loera reported by state law the City could assess up to \$2.00 per communication line. The proposed increase would bring in an additional \$10K per year to go toward an E-911 back-up system at the Lake Road Fire Station.

VOTE: The motion to introduce Ordinance No. 2016-05 passed unanimously by voice vote.

- f. Adopt Resolution No. 2016-12, A Resolution of the Dillingham City Council Authorizing the City Manager to Purchase Four Hooklift Containers

MOTION: Chris Maines moved and Andy Anderson seconded the motion to adopt Resolution No. 2016-12.

Manager Loera reported the containers would be used at the septage receiving station being developed at the lagoon to hold sewage enclosed in geotubes.

VOTE: The motion to adopt Resolution No. 2016-12 passed unanimously by voice vote.

- g. Adopt Resolution No. 2016-13, A Resolution of the Dillingham City Council Approving the Write Off of Bad Debts Payable to the City for Personal Property Tax, Sales Tax, Harbor and Dock Invoices, and Other Misc. Debt Dated 2008-2014

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to adopt Resolution No. 2016-13.

Manager Loera reported writing off these amounts would provide a more accurate reflection of actual funds that could be collected, but they would remain on the denied services list.

VOTE: The motion to adopt Resolution No. 2016-13 passed unanimously by voice vote.

- h. Adopt Resolution No. 2016-14, A Resolution of the Dillingham City Council Formally Adopting a General Fees Schedule and Approving Recommended Changes in Fees

MOTION: Misty Savo moved and Holly Johnson seconded the motion to adopt Resolution No. 2016-14.

VOTE: The motion to adopt Resolution No. 2016-14 passed unanimously by voice vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Planning Commission, 2 Seats Open
 - 2) Library Advisory Board, 2 Seats Open

Mayor Ruby reported there were no letters of interest on file.

- b. DLG Petition to Annex Nushagak Commercial Fishing Waters Update

Manager Loera reported the City had filed its responsive brief by the due date of February 26.

c. Interim Task Force Borough Feasibility Study Update

Mayor Ruby reported BBNA had determined the project would be awarded, but not to the firm the Task Force had selected.

d. Manokotak/Dillingham Road Feasibility Study

Mayor Ruby reported there would be an update at the next meeting.

e. Update on Strategic Planning Session

Manager Loera reported the documents would be presented for approval at the April meeting.

10. NEW BUSINESS

a. Gabe Dunham – Marine Advisory Program

Gabe Dunham reported on the following:

- MAP is designed to help people to become better resource users through outreach and technical assistance, and serves as a link between U of A and Alaska Sea Grant;
- Three goals: 1) fishers have knowledge and skills to produce a viable income from fishing; 2) Bristol Bay economy support livelihoods and opportunities for regional investment; 3) watershed support sustainable commercial, subsistence and recreational use;
- Partnering with other agencies, projects include: maritime technical training, such as vessel pre-season maintenance, intro to outboard maintenance and repair; fish composting to educate public on proper disposal and composting methods; erosion monitoring to document erosion in several communities;
- Working with BBEDC and BB Campus, brought 14 students to Alaska Young Fishermen's Summit to learn more about commercial fishing business; and
- Working through Fisheries Seafood and Maritime Institute – focus on training next generation to maintain and repair fishing vessels.

b. Action Memorandum No. 2016-03, Award a Contract for Design Repairs to the City Lagoon

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to approve Action Memorandum No. 2016-03.

Manager Loera reported after evaluating the four respondents recommended offering a contract to CRW Engineering. The funding would come from ANTHC, and a municipal matching grant of which the funds need to be obligated by 2017. The City does not have the funds to tackle all of the wastewater issues estimated at \$7M, but has been addressing the most critical and will continue to address them as funds allow.

Discussion ensued about the eroding bank near the lagoon.

VOTE: The motion to approve AM 2016-03 passed with Paul Liedberg, Misty Savo, Andy Anderson, Chris Maines, and Curt Armstrong in favor, and Holly Johnson opposed.

c. Liquor License Renewals

- 1) Willow Tree Inn

Chris Maines reported the owners had applied for its State liquor license renewal in February. The committee was not objecting to the renewal, but voiced concern that the owners continue to fall behind and when it comes to renewing the license the owners settle up. The committee will continue to refine the review process, and recommended taking no action.

d. Schedule a Special Council Meeting for March 21, at 5:30P or March 24, at 7P

- 1) Committee of the Whole to Review FY15 Audit
- 2) Adopt Resolution Accepting the FY15 Audit

MOTION: Misty Savo moved and Chris Maines seconded the motion to set a date of March 24 at 7 p.m. for a special meeting [and include a presentation on the FY17 school budget].

VOTE: The motion passed unanimously by voice vote.

e. Schedule a Board of Equalization Organizational Meeting for April 27 at 5:30 PM

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve a BOE Organizational Meeting for April 27.

VOTE: The motion passed unanimously by voice vote.

f. Schedule a Regular Meeting of the BOE for May 18 at 5:30 PM

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve a BOE Regular Meeting for May 18.

VOTE: The motion passed unanimously by voice vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

Misty Savo:

- Noted the Marijuana Advisory Committee Meeting was attended by the City's Attorney; a PowerPoint presentation was available on the City's website; had followed up with a report to KDLG;

- Noted the next meeting was scheduled for March 16, would advertise on open line, and was encouraging public participation; and
- Appreciated Gabe's presentation and the programs he was offering.

Chris Maines:

- Thanked the Carlson House Committee and City Clerk for conducting a well run garage sale; and
- Suggested pursuing conversation with Curyung Tribe regarding availability of the Community Block Grants.

Holly Johnson:

- Questioned if there wasn't already a process in place where the City and Curyung Tribe rotated applying each year.

Manager Loera reported the Tribe could offer a resolution to the City to apply.

Manager Loera reported Gary was looking into a fish grinder for the city instead of having to haul fish remains to the landfill.

Paul Liedberg:

- Noted the BB Campus would be holding a science conference the following weekend; and
- Thanked staff for all of the work they do.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Noted while attending the SWAMC conference several tribal councils had commented they were successful in their project, because they had worked with their City; will work to reach out to Curyung Tribe.

Paul Liedberg asked for a moment of silence to recognize those lost recently.

14. EXECUTIVE SESSION

A. Legal Matter

1) Dillingham & Manokotak Annexation Petitions

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to enter into executive session to discuss Legal Matters, Dillingham & Manokotak Annexation Petition. [8:23 p.m.]

VOTE: The motion to enter into executive session passed unanimously by voice vote.

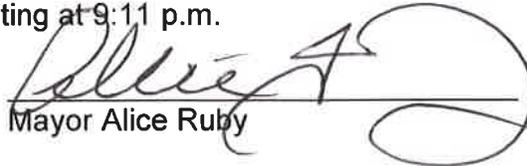
Manager Loera and Janice Williams were invited to join the session.

MOTION: Misty Savo moved and Chris Maines seconded the motion to come out of executive session [9:11 p.m.].

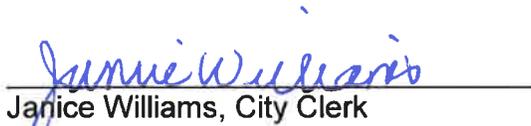
VOTE: The motion to come out of executive session passed unanimously by voice vote.

15. ADJOURNMENT

Mayor Pro Tempore Liedberg adjourned the meeting at 9:11 p.m.


Mayor Alice Ruby

ATTEST: [SEAL]


Janice Williams, City Clerk

Approval Date: 4/7/16