

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, December 3, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:01 p.m. The Council meeting was preceded by a workshop at 6:30 p.m. for a quarterly review of the financial statements.

2. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson Misty Savo Andy Anderson Paul Liedberg

Council Members absent: Chris Maines (excused) Curt Armstrong (excused)

Staff in attendance:

Rose Loera Navin Bissram Dan Pasquariello Janice Williams

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, November 5, 2015
- b. Meeting of the Board of Equalization, November 24, 2015

MOTION: Holly Johnson moved and Misty Savo seconded the motion to approve the minutes of November 5, 2015 and November 24, 2015.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to approve the revised agenda dated December 2, 2015.

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to suspend the rules and move item 7. Citizen's Discussion before item 5a. City Manager & Staff Reports, and open the discussion to others to address the Council on any topic.

VOTE: The motion passed unanimously by voice vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager Loera reported on the following items in addition to her staff report:

- Hazard Mitigation Plan: update is needed to apply for FEMA funding; will bring a resolution updating the 2008 plan to the January Council meeting;
- Fire Truck purchased from State of Alaska for \$500;
- Suggestion to add tasks to several committees as follows:
 - Finance - Increase several of the dock rates
 - Code – change some of the Port tariff language
 - Code – review eliminating tax on value of aircraft that is over \$300,000
 - Code – review vicious animals

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to move the suggestions to the appropriate committee's task list.

VOTE: The motion passed unanimously by voice vote.

- Union negotiations: will add an executive session at the January Council meeting for a presentation from Bill Meade;
- CIP Update for Legislative Session 2017: suggest not doing the public process for one year, and bring forward a resolution with an abbreviated list at the Jan. Council meeting;
- Lobbying efforts this year: to preserve existing funds;
- Recruit for HazMat team: Holly Johnson volunteered to participate with the group;
- Strategic Planning: poll the Council for available times in January;
- Tennyson Lift Station: both pumps out, having to rebuild a pump and buy a new one.

Discussion ensued:

- Suggest lobbying efforts this year would be to preserve existing funds;
- Keep a trip to Juneau to lobby as an option;
- Thanked Police Chief for the officers dedicating time in the school;
- Applauded Port Director and wrestling team for cleaning up the harbor property; and
- Appreciated having ambulances stationed at sporting functions.

b. Standing Committee Reports

Finance and Budget Committee: Paul Liedberg reported they had spent considerable time reviewing the financial statements, were recommending increase in the motor vehicle registration tax, had reviewed animal fees and fines, and clarified the language in the resolution on school funding.

Carlson House Advisory Committee: Holly Johnson reported U.S Fish and Wildlife and Ted Krieg would be invited to present their proposed use of the Carlson property at the next meeting, and the city's attorney had been asked to clarify the deed restrictions on the property to ensure their recommendation fit in with the restrictions.

6. PUBLIC HEARINGS

Mayor Ruby opened the public hearing on Ordinance No. 2015-20.

- a. Adopt Ordinance No. 2015-20, An Ordinance of the Dillingham City Council Authorizing an Increase in the Motor Vehicle Registration Tax Collected by the State Under AS 28.10.431

There being no public comment, the public hearing closed.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

- a. Nick Smeaton, Squaw Creek Road

Nick Smeaton spoke in earnest about the poor road conditions on Squaw Creek Road, having to endure potholes every day, that it was taking a toll on their vehicles, posing a safety risk, and was asking the city to maintain it. It was his understanding one of the property owners was willing to provide a 30' easement, which he thought was the issue. He felt residents along that road paid taxes, but were not getting their fair share of city services with the road not being maintained. He noted if the City could grade the road at least once a month until the easement issues could be resolved that it would really help.

Olga Kropoff read from a letter provided by a Squaw Creek Road resident concerned the condition of the road was not only a safety hazard, but was very hard on their vehicles. She noted the school bus was no longer traveling down the road, which required the children having to walk to the bus stop, putting them at risk of loose animals. Olga noted in her personal experience the road had never been in good shape, but at least there was some maintenance. She invited the Council to drive it to experience it for themselves.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2015-20, An Ordinance of the Dillingham City Council Authorizing an Increase in the Motor Vehicle Registration Tax Collected by the State Under AS 28.10.431

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to adopt Ordinance No. 2015-20 (SUB).

The substitute ordinance removed the reference to an annual filing.

VOTE: The motion to adopt Ordinance No. 2015-20 (SUB) passed unanimously by voice vote.

- b. Adopt Resolution No. 2015-63, A Resolution of the Dillingham City Council Adopting an Alternative Allocation Method for the FY16 Shared Fisheries Business Tax Program and Certifying that this Allocation Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 5:Bristol Bay

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to adopt Resolution No. 2015-63.

VOTE: The motion to adopt Resolution No. 2015-63 passed unanimously by voice vote.

- c. Adopt Resolution No. 2015-64, A Resolution of the Dillingham City Council Accepting the Supplementary Tax Assessment Roll on Escaped Property

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to adopt Resolution No. 2015-64.

The Council was being asked to adopt the amended version that was on the table, which provided payment date of January 31, 2016.

VOTE: The motion to adopt Resolution No. 2015-64 [as amended] passed unanimously by voice vote.

- d. Adopt Resolution No. 2015-65, A Resolution of the Dillingham City Council Accepting the State of Alaska Department of Environmental Conservation's (DEC) Municipal Matching Grant (MMG) #28308 for Water System Improvements

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to adopt Resolution No. 2015-65.

Discussion:

- Voiced concern that the timeline was short.

Manager Loera noted this grant required a 70/30 match, that to date the City did not have a match, but she would be contacting ANTHC as soon as the application period opened in January. The grant will expire in 2017.

VOTE: The motion to adopt Resolution No. 2015-65 passed unanimously by voice vote.

- e. Adopt Resolution No. 2015-66, A Resolution of the Dillingham City Council Supporting the Update of the Dillingham Coordinated Transportation Plan to be Submitted to the State of Alaska Department of Transportation and Public Facilities and to Apply to a Section 5310 Grant to Replace the Senior Center ADA Compliant Van

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to adopt Resolution No. 2015-66.

Manager Loera reported she was receiving help from BBNA to update the City's coordinated public transit-human services transportation plan, which would allow the City to apply for a federal grant for a new senior van. The 20% match would come from the City's equipment replacement fund.

VOTE: The motion to adopt Resolution No. 2015-66 passed unanimously by voice vote.

- f. Adopt Resolution No. 2015-67, A Resolution of the Dillingham City Council Supporting the Curyung Tribal Council's Application to Participate in the BBEDC Arctic Tern Grant Program

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to adopt Resolution No. 2015-67.

Mayor Ruby disclosed as an employee for BBEDC, her dept. administered the grant, but she would not benefit financially from it.

VOTE: The motion to adopt Resolution No. 2015-67 passed unanimously by voice vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Planning Commission, 1 Seat Open
 - 2) Library Advisory Board, 2 Seats Open

Mayor Ruby reported there were no appointments to recommend.

- b. DLG Petition to Annex Nushagak Commercial Fishing Waters Update

Mayor Ruby stated there was nothing to report.

- c. Interim Task Force Borough Feasibility Study Update

Mayor Ruby reported the project was being readvertised to clarify the selected consultant would be working with the task force and not directly with BBNA.

10. NEW BUSINESS

- a. Action Memorandum No. 2015-24, Approve Administrative Leave for the Christmas Holiday and New Year's Holiday

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to adopt Action Memorandum No. 2015-24.

MOTION: Misty Savo moved and Holly Johnson seconded the motion to amend AM 2015-24 to include a full day of administrative leave for December 24 and December 31.

VOTE: The motion to adopt the amended Action Memorandum No. 2015-24 passed unanimously by voice vote.

- b. Action Memorandum No. 2015-25, Approve Sale #1 of the Carlson House Property Items

MOTION: Holly Johnson moved and Misty Savo seconded the motion to adopt Action Memorandum No. 2015-25.

VOTE: The motion to adopt Action Memorandum No. 2015-25 passed unanimously by voice vote.

- c. Action Memorandum No. 2015-26, Extend the Bristol Engineering Services Corp. (BESC) Contract Through November 30, 2015

MOTION: Andy Anderson moved and Holly Johnson seconded the motion to adopt Action Memorandum No. 2015-26.

VOTE: The motion to adopt Action Memorandum No. 2015-26 passed unanimously by voice vote.

- d. Reschedule the January 7 Council Meeting

MOTION: Holly Johnson moved and Misty Savo seconded the motion to reschedule the January 7 Council meeting to January 13.

VOTE: The motion to reschedule passed unanimously by voice vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

Paul Liedberg:

- Stated that he appreciated all the work organizing the Carlson House Property items, and all the work done by staff; and
- Stated that he hoped BBNA's efforts would progress the work to resolve easement issues on the Squaw Creek Road.

Misty Savo:

- Agreed Squaw Creek Road was in horrible condition, and hoped the residents could work through the public process to get dedicated easements soon, and eventually get the road turned over to the City;
- Noted her appreciation for all the work of the Carlson House committee and staff;
- Noted her appreciation for having the a police officer presence in the schools and building a rapport with the students;
- Commented staff truly deserved the holiday time off; and
- Thanked the audience for bringing their comments to the Council.

Holly Johnson:

- Thanked staff for organizing the Carlson House property items and making the committee's job easier;

- Thanked finance director for his time providing additional information to; and
- Noted she appreciates there is a public process, but asked the City to help maintain Squaw Creek Road while BBNA worked through the issues.

Andy Anderson:

- Noted he echoed comments already made, that it was hard to have to wait for agencies to go through the process; and
- Asked the manager to pat staff on the back for the work they do.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Requested Squaw Creek Road be put on a future agenda, noting the Council's adopted resolution took the position the City had no legal standing on the road; and
- Recommended contacting BBNA to see if the City could provide temporary maintenance, and hoped it would not negatively affect any incentive to get the issues resolved.

Discussion ensued:

- Voiced concern over the liability issues sending equipment down a private road;
- Noted there had been an effort to hire a private contractor, but it placed the burden on the few people who would pay for it;
- Wanted some assurance that dedicating easements was moving forward; and
- Voiced concern maintaining the road could open up inquiries into why the City was not servicing other private roads.

Mayor Ruby:

- Thanked Nushagak Cooperative, Chamber of Commerce and Paul Liedberg and Maryanne Dickey for helping with the Christmas Tree lighting;
- Commented she had attended the AML conference and hoped other council members would attend in the future;
- Stated it has been impossible to get people together to meet on the Manokotak proposed road;
- Commented she was sad to hear about Greg Fisk's death;
- Echoed the Council's comments that the City had great staff, and acknowledged those who had to work out in the cold; and
- Asked for a moment of silence to remember all those lost since the last meeting, including Alice Gordon.

14. EXECUTIVE SESSION

- a. Legal Matter
 - 1) Bingman Foreclosure Property
- b. Personnel Matter
 - 1) Manager's Contract

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to enter into executive session to discuss Legal Matter, Bingman Foreclosure Property and Personnel Matter, Manager's Contract. [8:50 p.m.]

VOTE: The motion to enter into executive session passed unanimously by voice vote.

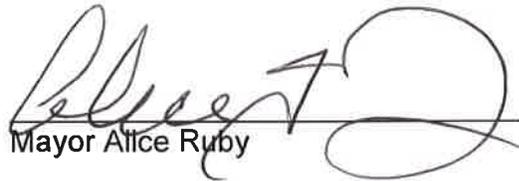
Manager Loera and Janice Williams attended the session for the first item, Bingman Foreclosure Property.

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to come out of executive session [9:05 p.m.].

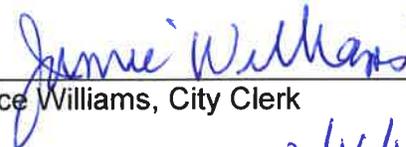
VOTE: The motion to come out of executive session passed unanimously by voice vote.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 9:05 p.m.


Mayor Alice Ruby

ATTEST: [SEAL]


Janice Williams, City Clerk

Approval Date: 2/4/16