1. CALL TO ORDER

A special meeting of the Dillingham City Council was held on November 7, 2017 at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 12:15 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Curt Armstrong	Andy Anderson	Aksel Buholm
Chris Maines	Paul Liedberg	

Council Member Excused: Tracy Hightower

Staff in attendance:

Rose Loera	Tod Larson	Lori Goodell
Courtenay Carty	Dan Pasquariello	

3. APPROVAL OF AGENDA

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

4. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

5. SPECIAL BUSINESS

a. Adopt Resolution No. 2017-46; A Resolution of the Dillingham Council Approving the 2018-2023 Capital Improvement Plan and the FY2019 Legislative Priorities List

MOTION: Chris Maines moved and Andy Anderson seconded the motion to adopt Resolution 2017-46.

Discussion:

- This is the same list the City has been using,
- DEC requires a priority list for granting purposes,
- Aeration has been moved to the number one priority on the list,
- The Planning Commission has reviewed and adopted this CIP list.

VOTE: The motion to adopt Resolution 2017-46 passed unanimously by voice vote.

b. Adopt Resolution No. 2017-47; A Resolution of the Dillingham Council Appointing an Alternate Community Representative to the BBEDC Board of Directors

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to adopt Resolution 2017-47.

This is a formality; BBEDC's bylaws require this action.

VOTE: The motion to adopt Resolution 2017-47 passed unanimously by voice vote.

c. Action Memorandum No. 2017-17, Authorize the City Manager to enter into a contract with JJC Enterprises for Construction of the Landfill Cell 3 Expansion, Phase 1A

MOTION: Paul Liedberg moved and Curt Anderson seconded the motion to approve Action Memorandum No. 2017-17.

An RFP went out on September 29, 2017, and closed on October 31st. One bid was received and came in under the proposed budget. The current landfill is at 70% capacity.

Discussion:

- Can the savings on this project be applied to the well?
- Four of the five wells are currently being monitored, one needs to be re-worked,
- The seals were not done when the wells were installed,
- City Planner will investigate the depth of the existing wells,
- A local contractor submitted for this project.

VOTE: The motion to approve Action Memorandum No. 2017-17 passed unanimously by roll call vote.

d. Standing Committee Appointments

Mayor Ruby recommended appointing Aksel Buholm to the Code Review Committee, and as the alternate on the School Facility Committee; Andy Anderson to the MOU Committee; and Courtenay Carty as an alternate to the BBNA Economic Development Committee.

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to concur with the Mayor's recommendations.

VOTE: The motion passed unanimously by voice vote.

Mayor Ruby recommended appointing Lee Ann Andrew to the Library Advisory Board.

MOTION: Chris Maines moved and Curt Armstrong seconded the motion to concur with the Mayor's recommendations.

VOTE: The motion passed unanimously by voice vote.

6. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

7. COUNCIL COMMENTS

Chris Maines:

- Welcomed Tod Larson;
- Recommended the Code Committee meet quarterly or as needed now that the work load has lessened.

Curt Armstrong:

- Welcomed Tod Larson to town.

Paul Liedberg:

- Welcomed Tod Larson,
- Attended the exit interview with the auditors, the audit went well and the auditors commented all was in order and were very complimentary to staff,
- Auditors stated they can be utilized as a resource to answer questions,
- The audit will go to the Finance and Budget Committee before going to Council.

Aksel Buholm:

- Welcome to Tod Larson,
- Requested update on Squaw Creek Road.

City Manager Loera reported that Public works is waiting for snow fall to assess which trees need to be trimmed, grating has been on going. City Council has authorized emergency maintenance. There continues to be right of way issues.

Andy Anderson:

- Welcomed Tod Larson to Dillingham,
- Finance Department given well-earned kudos for audit.

8. MAYOR'S COMMENTS

Mayor Ruby:

- Welcome to Tod Larson,
- Thanked Rose for helping during the City Manager transition,
- Kudos given to Finance and all staff for doing a great job.

9. ADJOURNMENT

Mayor Ruby adjourned the meeting at 12:40 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell

Lori Goodell, City Clerk

Approval Date: 12/7/2017