

**1. CALL TO ORDER**

A Special Meeting of the Dillingham City Council was held on Thursday, October 15, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Chris Maines	Misty Savo
Curt Armstrong	Tracy Hightower	Paul Liedberg

Staff in attendance:

Rose Loera	Janice Williams
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Guest(s): Andy Anderson

**3. APPROVAL OF MINUTES**

There were no minutes to approve.

**4. APPROVAL OF AGENDA**

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

**5. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)**

There was no citizen's discussion.

**6. SPECIAL BUSINESS**

a. Certify the Election of October 6, 2015

- 1) Resolution No. 2015-59, A Resolution of the Dillingham City Council Accepting the Certification of the Canvassing Committee Results and Certifying the October 6, 2015 Regular City Election

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Resolution No. 2015-59

VOTE: The motion to adopt Resolution No. 2015-59 passed unanimously by voice vote.

b. Public Hearing

Mayor Ruby opened the public hearing on Ordinances 2015-15, 2015-16, and 2015-17.

- 1) Adopt Ordinance No. 2015-15, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 2.68, Planning Commission, Section 2.68.130, Duties and Functions, and Section 11.08.010, Speed Limits, to Act on Requests for Changes in Speed Limits
- 2) Adopt Ordinance No. 2015-16, An Ordinance of the Dillingham City Council Amending Section 4.30.080 to Make a Minor Correction to Change Responsive Bidder to Responsible Bidder, and Amend Section 4.30.100 E. to Add Notice of Intent to Award to the Competitive Sealed Bid Process
- 3) Adopt Ordinance No. 2015-17, An Ordinance of the Dillingham City Council Amending Chapter 2.27, City Clerk, of the Dillingham Municipal Code to Add Records Manager Under Power-Duties Consistent with Essential Job Duties

There being no public comments, Mayor Ruby closed the public hearing.

c. Ordinances and Resolutions

- 1) Adopt Ordinance No. 2015-15, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 2.68, Planning Commission, Section 2.68.130, Duties and Functions, and Section 11.08.010, Speed Limits, to Act on Requests for Changes in Speed Limits

**MOTION:** Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-15.

**VOTE:** The motion to adopt Ordinance No. 2015-15 passed unanimously by voice vote.

- 2) Adopt Ordinance No. 2015-16, An Ordinance of the Dillingham City Council Amending Section 4.30.080 to Make a Minor Correction to Change Responsive Bidder to Responsible Bidder, and Amend Section 4.30.100 E. to Add Notice of Intent to Award to the Competitive Sealed Bid Process

**MOTION:** Holly Johnson moved and Paul Liedberg seconded the motion to adopt Ordinance No. 2015-16.

**VOTE:** The motion to adopt Ordinance No. 2015-16 passed unanimously by voice vote.

- 3) Adopt Ordinance No. 2015-17, An Ordinance of the Dillingham City Council Amending Chapter 2.27, City Clerk, of the Dillingham Municipal Code to Add Records Manager Under Power-Duties Consistent with Essential Duties

**MOTION:** Holly Johnson moved and Tracy Hightower seconded the motion to adopt Ordinance No. 2015-17.

VOTE: The motion to adopt Ordinance No. 2015-17 passed unanimously by voice vote.

- 4) Introduce Ordinance No. 2015-18, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions, to Establish Procedures and Deadlines for Filing the Senior Citizen/Disabled Veteran Exemption

MOTION: Holly Johnson moved and Chris Maines seconded the motion to introduce Ordinance No. 2015-18.

VOTE: The motion to introduce Ordinance No. 2015-18 passed unanimously by voice vote.

- 5) Introduce Ordinance No. 2015-19, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15 to Add Additional Penalties for Failing to File a Personal/Business Property Tax Return, Adding New Section 4.15.052 to Clarify Tax Assessments of Aircraft, Adding New Section 4.15.091 Regarding Audits of Personal/Business Property, Combining Sections 4.15.180 and 4.15.100 to Clarify Penalties for Violations, and Amend Section 1.20.040 to Add a Fine for Filing a False Tax Statement

MOTION: Holly Johnson moved and Chris Maines seconded the motion to introduce Ordinance No. 2015-19.

VOTE: The motion to introduce Ordinance No. 2015-19 passed unanimously by voice vote.

- d. Approve Action Memorandum No. 2015-20, Award RFP 2015-13 Engineering Services for Lift Station Replacement to CRW Engineering Group LLC

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve Action Memorandum No. 2015-20.

Manager Loera noted the cost was about \$53,000.

VOTE: The motion to approve Action Memorandum No. 2015-20 passed unanimously by voice vote.

- e. Swearing in Ceremony of Newly Elected Council Members

Tracy Hightower stepped down from his seat and Janice Williams proceeded to swear in the incoming members, Alice Ruby as Mayor, and the three Council members, Curt Armstrong, Paul Liedberg, and Andy Anderson.

## 7. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

**8. COUNCIL COMMENTS**

Curt Armstrong:

- Thanked Tracy [Hightower] for his service on the Council.

Chris Maines:

- Congratulated those who were elected; and
- Thanked Tracy for his service noting it had been a pleasure to work with him.

Paul Liedberg:

- Thanked Tracy for his service to the community; and
- Applauded the City for progress made on the sewer lagoon projects over the last several years.

Misty Savo:

- Thanked Tracy for his service on the Council; and
- Noted her appreciation for those who ran for election and choosing to volunteer to serve their community.

Holly Johnson:

- Congratulated all those who ran for office and welcomed Andy [Anderson]; and
- Thanked Tracy for his service on the Council.

Andy Anderson:

- Thanked Tracy for his service; and
- Noted his appreciation for the work the Council does and looked forward to serving the next three years.

**9. MAYOR'S COMMENTS**

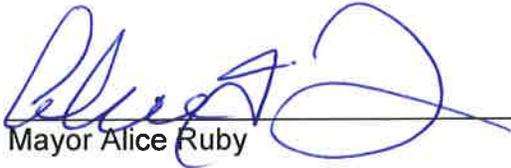
Mayor Ruby:

- Thanked Tracy Hightower for his dedication and representing the City at various events;
- Noted her appreciation for everyone who ran for office;
- Thanked the election judges for all the time they devote to the elections and thanked staff for supporting the judges;
- Noted an advertisement had been posted for letters of interest for an appointment to the Marijuana Advisory Committee;
- Noted committee appointments would be on the next agenda and asked Council for their interest;
- Asked, if there was no objection, would bring a resolution in November to approve a \$6,000 donation for attendance at the Board of Fish meeting; [there was no objection];
- Stated an application was made with BBEDC to send all Council members to AML in November; will plan for it at the next meeting;
- Informed the post office had installed a new section to pick up large purchases; making the public aware they were experiencing some vandalism of keys from the boxes; and
- Asked for a prayer for the Briggs family;
- Foreclosure workshop October 22<sup>nd</sup> will need to be rescheduled, suggested the week following or a workshop before the Nov. 5 meeting; recommended Nov. 5 at 5:30 PM;

- Suggested a tour of the Carlson House that had been emptied of most of its inventory and would poll the Council for a date.

10. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:30 p.m.

  
Mayor Alice Ruby

ATTEST:

[SEAL]

  
Janice Williams, City Clerk

Approval Date: 11/5/15

