

**1. CALL TO ORDER**

A regular meeting of the Dillingham City Council was held on Thursday, October 1, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

**2. ROLL CALL**

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Paul Liedberg	Chris Maines
Tracy Hightower	Misty Savo	Curt Armstrong

Staff in attendance:

Rose Loera	Dan Pasquariello	Janice Williams
Navin Bissram		

**3. APPROVAL OF MINUTES**

- a. Regular Council Meeting of September 10, 2015

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of September 10, 2015.

VOTE: The motion passed unanimously by voice vote.

**4. APPROVAL OF CONSENT AGENDA**

- a. Adopt Resolution No. 2015-56, A Resolution of the Dillingham City Council Amending the Bank Signature Cards for City Safety Deposit Boxes Due to a Change in Personnel

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve the consent agenda.

VOTE: The motion passed unanimously by voice vote.

**APPROVAL OF AGENDA**

MOTION: Tracy Hightower moved and Holly Johnson seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

**5. STAFF REPORTS**

- a. City Manager and Staff Reports

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City Manager Loera reported on the following in addition to her staff report:

- In the process of signing a fuel contract with Bristol Alliance Fuels;
- Landfill Incinerator: Recommending extending a seasonal position to full-time to be able to burn at least 16 hours a day and keep up with the trash;
- Lagoon outfall: Will have a resolution for the next Council meeting requesting a special expenditure to purchase more rip rap to prevent further erosion;
- Could look at sorting more items to cut down on the items burned.

MOTION: Chris Maines and Holly Johnson seconded the motion to send to Code Committee to add recommending adding personnel records are confidential to Title 2.

VOTE: The motion passed unanimously by voice vote.

- Senior Center Van: Looking to retire, getting more expensive to repair; will be recommending to take it off line and start looking for grant funds;
- Attended a conference with over 5,000 other city officials;
- Lift Stations: will be looking to separate the wet from the dry in each station in addition to replacing pumps, electronic components; and
- Looking to schedule a Strategic Planning session for late November early December.

b. Standing Committee Reports

Finance and Budget Committee: Paul Liedberg referred to their September 22 meeting minutes included in the packet. He noted the committee was looking to review business license fees pending more information.

Code Review Committee: Chris Maines had nothing to add to their September 19 meeting minutes included in the packet.

School Facility Committee: Mayor Ruby reported no meeting was held due to lack of quorum.

## 6. PUBLIC HEARINGS

Mayor Ruby opened the public hearing for comments on Ordinance No. 2015-14.

- a. Adopt Ordinance No. 2015-14, An Ordinance of the Dillingham City Council Authorizing City Owned Property be Authorized for Sale

There being no comments the public hearing closed.

## 7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

## 8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2015-14, An Ordinance of the Dillingham City Council Authorizing City Owned Property be Authorized for Sale

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-14.

VOTE: The motion to adopt Ordinance No. 2015-14 passed unanimously by voice vote.

- b. Introduce Ordinance No. 2015-15, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 2.68, Planning Commission, Section 2.68.130, Duties and Functions, and Section 11.08.010, Speed Limits, to Act on Requests for Changes in Speed Limits

MOTION: Holly Johnson moved and Chris Maines seconded the motion to introduce Ordinance No. 2015-15.

VOTE: The motion to introduce Ordinance No. 2015-15 passed unanimously by voice vote.

- c. Introduce Ordinance No. 2015-16, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Section 4.30.080 to Make a Minor Correction to Change Responsive Bidder to Responsible Bidder, and Amend Section 4.30.100 E. to Add Notice of Intent to Award to the Competitive Sealed Bid Process

MOTION: Holly Johnson moved and Chris Maines seconded the motion to introduce Ordinance No. 2015-16.

VOTE: The motion to introduce Ordinance No. 2015-16 passed unanimously by voice vote.

- d. Introduce Ordinance No. 2015-17, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 2.27, City Clerk, to Add Records Manager Under Power-Duties Consistent with Essential Job Duties

MOTION: Holly Johnson moved and Chris Maines seconded the motion to introduce Ordinance No. 2015-17.

VOTE: The motion to introduce Ordinance No. 2015-17 passed unanimously by voice vote.

- e. Adopt Resolution No. 2015-51 (AM), A Resolution of the Dillingham City Council Creating a Marijuana Advisory Committee

MOTION: Tracy Hightower moved and Chris Maines seconded the motion to adopt Resolution No. 2015-51 (AM).

Mayor Ruby noted there would be several memorandums from the City's attorney on marijuana regulations in the next packet.

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VOTE: The motion to adopt Resolution No. 2015-51 (AM) passed unanimously by voice vote.

- f. Adopt Resolution No. 2015-57, A Resolution of the Dillingham City Council Approving the Ambulance Fund and Establishing Criteria for its Use

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Resolution No. 2015-57.

Discussion ensued regarding the resolution would make it possible to use excess funds to support operations should it be necessary.

VOTE: The motion to adopt Resolution No. 2015-57 passed unanimously by voice vote.

- g. Adopt Resolution No. 2015-58, A Resolution of the Dillingham City Council Approving a Long Term Encroachment for the Installation of Buried Utilities at Lot 7A, Block 2, Spruce Street

MOTION: Chris Maines moved and Holly Johnson seconded the motion to adopt Resolution No. 2015-58.

VOTE: The motion to adopt Resolution No. 2015-58 passed unanimously by voice vote.

## 9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments

- 1) Planning Commission, 1 Seat Open
- 2) Library Advisory Board, 2 Seats Open

MOTION: Holly Johnson moved and Chris Maines seconded the motion to concur with the Mayor's recommendation to appoint Sandra Long to represent the Bristol Bay Campus.

VOTE: The motion passed unanimously by voice vote.

- b. DLG Petition to Annex Nushagak Commercial Fishing Waters Update

Mayor Ruby reported on the Local Boundary Commission's recent action to put the City of Dillingham's annexation petition on hold while they consider the Manokotak petition, and at such time would take the two concurrently. LBC is thinking the delay would not affect the petition getting to the legislature in 2017.

- c. Interim Task Force Borough Feasibility Study Update

There still has been no answer on the grant application that was submitted for funding.

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**10. NEW BUSINESS**

- a. Special Meeting Scheduled for October 15, 2015 (DMC 3.70.040) *(Clerk Note: DMC 2.09.020 Special Meetings. No business shall be transacted at the meeting that is not mentioned in the notice.)*
- 1) Certify the October 6, 2015 Election
  - 2) Public Hearing/Adopt Ordinance No. 2015-15, Add Request to Change Speed Limits
  - 3) Public Hearing/Adopt Ordinance No. 2015-16, Add Notice of Intent to Award
  - 4) Public Hearing/Adopt Ordinance No. 2015-17, Add Records Manager Under Clerk Duties
  - 5) Approve Action Memorandum No. 2015-20, Award Contract for Engineering Lift Stations
  - 6) Introduce Ordinance No. 2015-18, Add Subsection on Senior Exemption
  - 7) Introduce Ordinance No. 2015-19, Amend Force Filing
  - 8) Swearing in Ceremony of Newly Elected Council Members

Mayor Ruby asked to include new item 9) Resolution for the Materials for the Outfall Line.

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve the agenda for a Special Meeting scheduled for October 15, 2015.

VOTE: The motion to approve the agenda for a Special Meeting scheduled for October 15, 2015 passed unanimously by voice vote.

**11. CITIZEN'S DISCUSSION (Open to the Public)**

There was no citizen's discussion.

**12. COUNCIL COMMENTS**

Chris Maines: Expressed good luck to everyone running.

Curt Armstrong: None

Tracy Hightower:

- Stated he was looking forward to the candidate debate.

Paul Liedberg: None

Misty Savo:

- Expressed she was glad the school was putting on the debate.

Holly Johnson: None

**13. MAYOR'S COMMENTS**

Mayor Ruby:

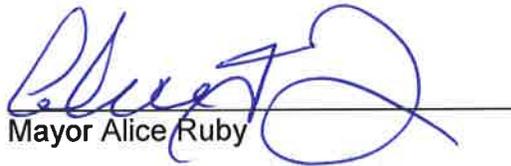
- Reminded Council of the AML conference in November; had budgeted for several to attend;
- Noted she was looking forward to the debate;
- Reported the school had invited council and mayor to attend their strategic session next week, an evening event;
- Reported the police chief was scheduled to provide an investigations report update on a quarterly basis; and
- Asked for a moment of silence to recognize those lost since the last meeting.

**14. EXECUTIVE SESSION**

There was no executive session.

**15. ADJOURNMENT**

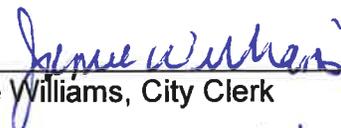
Mayor Ruby adjourned the meeting at 7:52 p.m.



Mayor Alice Ruby

ATTEST:

[SEAL]



Janice Williams, City Clerk

Approval Date: 11/5/15