

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on October 5, 2017 at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:30 p.m. The meeting was preceded by a workshop to review the FY17 financial statements at 6:00 p.m. and a second workshop to review the sales tax exemption ordinance at 6:30 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Tracy Hightower	Curt Armstrong	Andy Anderson	Misty Savo
Chris Maines	Paul Liedberg (by phone)		

Staff in attendance:

Rose Loera	Courtenay Carty	Dan Pasquariello	Lori Goodell
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, September 7, 2017
- b. Special Council Meeting, September 20, 2017

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve the minutes of September 7, and September 20.

Discussion:

- One change on page five to correct spelling of Curyung.

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There were no consent agenda items.

APPROVAL OF AGENDA

The agenda was amended by adding two resolutions:

- 1). Resolution No. 2017-41; A Resolution of the Dillingham Council Supporting Resolution No. 2017-01 from the Alaska Association of Harbormasters and Port Administrators in Support of Full Funding (\$9,820,141) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2019 State Capitol Budget;

2). Resolution 2017-42; A Resolution of the Dillingham Council Supporting Resolution No. 2017-02 from the Alaska Association of Harbormasters and Port Administrators in Support of Senate Bill 92: an Act Relating to Abandoned and Derelict Vessels.

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve the agenda as amended.

VOTE: The motion passed unanimously by roll call vote.

5. STAFF REPORTS

a. City Manager and Staff Reports

City Manager reported on the following items:

- Recommended waiting for new manager to review the organizational structure;
- The sewer lagoon DEC violation notice has been approved for an extension;
- Work continues on certification for Water/Waste Water Operators;
- The City has two Municipal Matching Grants both expiring May 1, 2018, the sewer projects will expend the resources by the grant deadline. The water grant will still have funds unspent and there is no match at this time for those projects. If DEC will allow an extension of the water grant deadline and if the City can find matching funds there are still water projects existing i.e.; valves and risers, dead end loops that the City is exploring;
- Corps of Engineers (COE) request for schedule of work is to keep appraised of work accomplished and how it addresses erosion. No expectation from the COE. Installation of rip-rap has cut down on erosion;
- DEC landfill inspection was positive;
- Foreclosure process to be on code committee list to review.

b. Standing Committee Reports

There were no Standing Committee reports.

6. PUBLIC HEARINGS

a. Adopt Ordinance No. 2017-07, An Ordinance of the Dillingham City Council Amending Chapter 4.20 to Add an Exemption from Taxation on Real Property

There being no comments the public hearing closed.

b. Adopt Ordinance No. 2017-08, An Ordinance of the Dillingham City Council Amending Chapters 4.20.050 Exemptions, and Chapter 4.16 Business License to Remove Exemption for Not Requiring a Business License if Sales are Less than Ten Thousand Dollars in a Calendar Year and Provide a Definition for Home Business

There being no comments the public hearing closed.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2017-07, An Ordinance of the Dillingham City Council Amending Chapter 4.20 to Add an Exemption from Taxation on Real Property

MOTION: Chris Maines moved and Andy Anderson seconded the motion to adopt Ordinance 2017-07

VOTE: The motion to adopt Ordinance No. 2017-07 passed unanimously by roll call vote.

- b. Adopt Ordinance No. 2017-08, An Ordinance of the Dillingham City Council Amending Chapters 4.20.050 Exemptions, and Chapter 4.16 Business License to Remove Exemption for Not Requiring a Business License if Sales are Less than Ten Thousand Dollars in a Calendar Year and Provide a Definition for Home Business

Ordinance 2017-08 is scheduled for an additional public hearing prior to the November 2, 2017 Regular City Council meeting. No further action taken at this time.

- c. Adopt Resolution No 2017-39, A Resolution of the Dillingham City Council Opposing the US EPA's Withdrawal of the Clean Water Act Section 404c Proposed Determination to Protect Bristol Bay

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to adopt Resolution No. 2017-39.

VOTE: The motion to adopt Resolution No. 2017-39 passed unanimously by roll call vote.

A copy of Resolution 2017-39 will be presented at the upcoming EPA hearing.

- d. Adopt Resolution No. 2017-40, A Resolution of the Dillingham Council Authorizing the City Manager to Use General Funds to Match a Municipal Matching Grant for Improvements to the City Water System

MOTION: Andy Anderson moved and Chris Maines seconded the motion to adopt Resolution No. 2017-40.

This work will connect the new well to the water treatment facility as well as install new control and sensors; replace cement, and grouting, allow increased testing, and decommission the well located by the hockey rink. This work is funded in part by a BBEDC grant, and matching funds from the City's general fund. The date of completion is scheduled for May of 2018.

VOTE: The motion to adopt Resolution No. 2017-40 passed unanimously by roll call vote.

- e. Adopt Resolution No. 2017-41; A Resolution of the Dillingham Council Supporting Resolution No. 2017-01 from the Alaska Association of Harbormasters and Port Administrators in Support of Full Funding (\$9,820,141) for the State of Alaska Municipal Harbor Facility Grant Program in the FY 2019 State Capitol Budget

MOTION: Tracy Hightower moved and Chris Maines seconded the motion to adopt Resolution No. 2017-41.

This support is the same as Council passed last year.

VOTE: The motion to adopt Resolution No. 2017-41 passed unanimously by roll call vote.

- f. Adopt Resolution No. 2017-42; A Resolution of the Dillingham Council Supporting Resolution No. 2017-02 from the Alaska Association of Harbormasters and Port Administrators in Support of Senate Bill 92: an Act Relating to Abandoned and Derelict Vessels

MOTION: Andy Anderson moved and Chris Maines seconded the motion to adopt Resolution No. 2017-42.

VOTE: The motion to adopt Resolution No. 2017-42 passed unanimously by roll call vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments

- 1) Planning Commission, 2 Seats Open

MOTION: Andy Anderson moved and Tracy Hightower seconded the motion to concur with the Mayors recommendation to appoint Kenny Wilson to the Planning Commission

VOTE: The motion passed unanimously by roll call vote.

- b. Progress Report

- 1) Dave Carlson House Property
- 2) Territorial School

No reports were made.

10. NEW BUSINESS

- a. Action Memorandum No. 2017-16, Authorize the City Manager to Enter Into a Contract with Premier Electric to construct the 2017-12 Water Systems

Improvement Project and Execute Task Order #1 to CRW for Construction Management Services for continued project engineering

MOTION: Chris Maines moved and Curt Armstrong seconded the motion to approve Action Memorandum No. 2017-16.

Water system improvement Project received two responses, Far West, and Premier Electric. Bid was awarded to lowest bidder. Task Order #1 to be awarded to CRW who did the design. There is an \$186,000 match that will be used for this work.

VOTE: The motion to approve Action Memorandum No. 2017-16 passed unanimously by roll call vote.

b. Special Meeting Scheduled for October 12, 2017, at 5:30 pm (DMC 3.70.040) *(Clerk Note: DMC 2.09.020 Special Meetings. No business shall be transacted at the meeting that is not mentioned in the notice.)*

1) Certify the October 3, 2017 Election

2) Award Task Order #2 to CRW Engineering Group for Design Services for Water System Improvements Project: Connecting Loops and System Infrastructure Replacement

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

Chris Maines:

- Thanked Dillingham voters for showing up, and voiced concern about low voter turnout; and
- Encouraged citizens to run for office.

Curt Armstrong;

- Thanked Misty Savo for her service to the organization, noting she is the one who encouraged him to run for council.

Tracy Hightower;

- Thanked Rose Loera for filling the city manager vacancy for the next month; and
- Stated that a citizen inquired about the status of road improvement on Squaw Creek Road. Rose informed that the city is still waiting on easement matter to be resolved.

Paul Liedberg;

- Thanked those who ran for office; and
- Thanked Misty for her service, stating he enjoyed working with her.

Misty Savo;

- Congratulated Aksel Buholm for his election to City Council, stating he will be a great asset to the community; and
- Noted new School Board member Emily Hulett will show strong leadership; and
- Thanked new staff; Lori Goodell and Rose Loera, for coming on.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Manokotak is scheduling an organizational meeting with Clarks Point. She will keep Council updated with the preferences so City can take a position on what routes are the best alternative; and
- Thanked Public Works for the work they did on the Lil Larry Memorial; and
- Thanked Misty for her service to the School Board and City Council. Noting she has taken lots of heat; she is a good listener and not afraid to speak up.

14. EXECUTIVE SESSION

a. Personnel Matter

1) City Clerk

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to enter into executive session to discuss Personnel Matter, City Clerk appointment. [8:09 p.m.]

VOTE: The motion passed unanimously by roll call vote.

MOTION: Chris Maines moved and Andy Anderson seconded the motion to exit executive session. [8:38 p.m.]

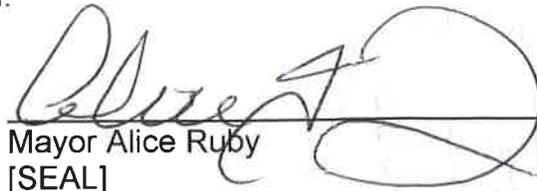
VOTE: The motion passed unanimously by roll call vote.

MOTION: Tracy Hightower moved and Andy Anderson seconded the motion to appoint Lori A. Goodell as City Clerk.

VOTE: The motion passed unanimously by roll call vote.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:39 p.m.


 Mayor Alice Ruby
 [SEAL]

ATTEST: 

 Lori Goodell, Acting City Clerk

Approval Date: 12/7/2017