

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, January 19, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Curt Armstrong, Mayor Pro Tempore, called the meeting to order at 7:01 p.m. This meeting was preceded at 5:30 p.m. by a workshop on the fire station facilities, and the water and waste water projects.

2. ROLL CALL

Mayor Alice Ruby was absent and excused.

Council members present and establishing a quorum (a quorum being four):

Tracy Hightower Misty Savo Curt Armstrong Andy Anderson
Paul Liedberg

Council member Chris Maines was absent and excused.

Staff in attendance:

Rose Loera Janice Williams Dan Pasquariello (Sergeant-at-arms)

Guest(s): Attorney Brooks Chandler – attended via teleconference

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, December 8, 2016

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to approve the minutes of December 8, 2016.

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Andy Anderson moved and Misty Savo seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by roll call vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

Vacancies: Police officer, heavy duty equipment operator, landfill supervisor;
Landfill fees: in the process of being reviewed;

JAG (Justice Assistance) Grant: Public Safety applied for the grant to establish a tip line and reward;
Additional RFPs: general liability insurance and possibly audit, has already been extended one year.

b. Standing Committee Reports

Rose Loera for Finance and Budget explained the City was reversing its earlier stand revoking sales tax exemption certificates for six non-profits that did not fit under the category of government, charitable or religious as allowed in Dillingham Municipal Code. This is pending a further review by the Code Review Committee.

6. PUBLIC HEARINGS

There were no public hearings.

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

8. ORDINANCES AND RESOLUTIONS

- a. Introduce Ordinance No. 2017-01, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Section 4.15.030 Property Exemptions, Senior Citizen and Disabled Veterans, to Add PFD Residency Requirement

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to introduce Ordinance No. 2017-01.

VOTE: The motion to introduce Ordinance No. 2017-01 passed unanimously by roll call vote.

- b. Introduce Ordinance No. 2017-02, An Ordinance of the Dillingham City Council Amending Title 8 – Health and Safety by the Addition of a New Chapter Providing a Process for Reviewing Liquor License Applications

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to introduce Ordinance No. 2017-02.

VOTE: The motion to introduce Ordinance No. 2017-02 passed unanimously by roll call vote.

- c. Adopt Resolution No. 2017-01, A Resolution of the Dillingham City Council Adopting an Alternative Allocation Method for the FY17 Shared Fisheries Business Tax Program and Certifying that this Allocation Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 5:Bristol Bay

MOTION: Misty Savo moved and Andy Anderson seconded the motion to adopt Resolution No. 2017-01 [amended to change the date the resolution passed].

VOTE: The motion to adopt Resolution No. 2017-01 passed unanimously by roll call vote.

- d. Adopt Resolution No. 2017-02, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Armstrong Garage to Encroach onto the Alaska Street Right-of-Way

MOTION: Tracy Hightower moved and Andy Anderson seconded the motion to adopt Resolution No. 2017-02 [amended to change the date the resolution was passed].

Curt Armstrong declared he had a conflict of interest and would not be voting on the resolution.

VOTE: The motion to adopt Resolution No. 2017-02 passed unanimously by roll call vote.

- e. Adopt Resolution No. 2017-03, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Nushagak Cooperatives to Install Electric Service to High Bush Subdivision Lot 8

MOTION: Misty Savo moved and Andy Anderson seconded the motion to adopt Resolution No. 2017-03 [amended to change the date the resolution was passed].

VOTE: The motion to adopt Resolution No. 2017-03 passed unanimously by roll call vote.

- f. Adopt Resolution No. 2017-04, A Resolution of the Dillingham City Council Authorizing the City Manager to Purchase Floating Fenders for Use at the All-Tide Dock

MOTION: Andy Anderson moved and Tracy Hightower seconded the motion to adopt Resolution No. 2017-04 [amended to change the date the resolution passed].

VOTE: The motion to adopt Resolution No. 2017-04 passed unanimously by roll call vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments

Curt Armstrong reported the appointments would be taken up at the February 2 Council meeting.

- 1) Planning Commission, 2 Seats Open
- 2) Senior Advisory Commission, 1 Seat Open
- 3) Library Advisory Board, 1 Seat Open

4) Territorial School Committee, 1 Seat Open

b. Annexation Update

Rose Loera reported a hearing was scheduled for January 24 before the Local Boundary Commission on the reconsideration filings. The decision letter would be presented on January 25, and if favorable, would be fielded to the State Legislature by the deadline of January 26.

c. Interim Task Force Borough Feasibility Study Update

Rose Loera reported the filing date for public comment on the study was the following week.

10. NEW BUSINESS

a. Review of Liquor Licenses

1) Renewal Application - Sea Inn Bar for 2017/2018

No action was taken.

2) Renewal Application - The Rack for 2017/2018

No action was taken.

3) Renewal Application - Windmill Grille for 2017/2018

No action was taken.

4) Other - Willow Tree Inn for 2016

No action was taken.

b. Approve Action Memorandum No. 2016-22, Award a Contract for Design of Lake Road Fire Station Extension

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2016-22.

VOTE: The motion to approve Action Memorandum No. 2016-22 passed unanimously by roll call vote.

c. Approve Action Memorandum No. 2017-01, Authorize Task Order No. 3 to CRW Engineering Group to Prepare the Design Work for Additional Repairs Needed on the Dock Lift Station and to Prepare the Bid Documents

MOTION: Andy Anderson moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2017-01.

VOTE: The motion to approve Action Memorandum No. 2017-01 passed unanimously by roll call vote.

- d. Approve Action Memorandum No. 2017-02, Award a Contract to Cruz Construction for Repair of the Damage to the All-Tide Dock, and Repair the Anode Channel and Bullrail

MOTION: Misty Savo moved and Andy Anderson seconded the motion to approve Action Memorandum No. 2017-02.

VOTE: The motion to approve Action Memorandum No. 2017-02 passed unanimously by roll call vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

Council members, Andy Anderson and Misty Savo, complimented Curt Armstrong on doing a good job chairing the meeting.

13. MAYOR'S COMMENTS

There were no mayor's comments.

14. EXECUTIVE SESSION

- a. Legal Matter – Dillingham & Manokotak Annexation Petitions
- b. Update from Public Safety Department

MOTION: Andy Anderson moved and Misty Savo seconded the motion to enter into executive session to discuss Legal Matter, Dillingham & Manokotak Annexation Petitions and Update from Public Safety Department [7:38 p.m.].

VOTE: The motion to enter into executive session passed unanimously by roll call vote.

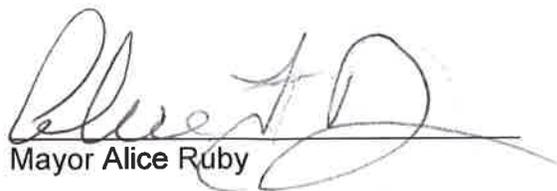
City Attorney Brooks Chandler attended via teleconference along with Janice Williams and Chief Pasquariello.

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to exit the executive session [8:09 p.m.].

VOTE: The motion passed unanimously by roll call vote.

15. ADJOURNMENT

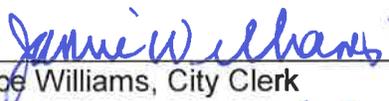
Curt Armstrong adjourned the meeting at 8:09 p.m.



Mayor Alice Ruby

ATTEST:

[SEAL]



Janice Williams, City Clerk

Approval Date: 2/1/17