



Alice Ruby, **Mayor**

Council Members

- Holly Johnson (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Tracy Hightower (Seat E) • Paul Liedberg (Seat F)

DILLINGHAM CITY COUNCIL

David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

REGULAR MEETING	7:00 P.M.	APRIL 2, 2015
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I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

A. Regular Council Meeting, March 19, 2015page 5

IV. APPROVAL OF CONSENT AGENDA

APPROVAL OF AGENDA

V. STAFF REPORTSpage 13

VI. PUBLIC HEARINGS

A. Adopt Ordinance No. 2015-03, An Ordinance of the Dillingham City Council Amending Title 7, Animals, to Clarify the Terms for an Impounded Animal ..page 59

VII. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)

VIII. ORDINANCES AND RESOLUTIONS

A. Adopt Ordinance No. 2015-03, An Ordinance of the Dillingham City Council Amending Title 7, Animals, to Clarify the Terms for an Impounded Animal page 59

B. *PLACEHOLDER.* Ordinance No. 2015-04, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Title 8 – Health and Welfare by the Addition of a New Chapter Providing Regulation of Marijuana in the City of Dillingham, Alaska
(Clerk Note: This ordinance was introduced March 19, 2015 and scheduled for a public hearing May 7, 2015.)

C. *PLACEHOLDER.* Ordinance No. 2015-05, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 8.10, Prohibition of Smoking in Public Places, Section 8.10.010 Definitions
(Clerk Note: This ordinance was introduced March 19, 2015 and scheduled for a public hearing May 7, 2015.)

- D. *PLACEHOLDER.* Ordinance No. 2015-06, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property by Lease
(Clerk Note: This ordinance was introduced March 19, 2015 and scheduled for a public hearing May 7, 2015, to allow for a 30-day posting period.)
- E. Introduce Ordinance No. 2015-07, An Ordinance of the Dillingham City Council Amending Title 8, Health and Safety , of the Dillingham Municipal Code to Prohibit Improper Deposit of Fish Wastepage 65
- F. Resolution No. 2015-19, A Resolution of the Dillingham City Council Approving a Long Term Encroachment Permit for Construction of an ADA Ramp by Choggiung Ltd.....page 71
- G. Resolution No. 2015-20, A Resolution of the Dillingham City Council Requesting FY16 Payment in Lieu of Taxes Funding from the Department of Commerce, Community, and Economic Developmentpage 79
- H. Resolution No. 2015-21, A Resolution of the Dillingham City Council Authorizing the City Manager to Develop a Septage Receiving Station at the Sewer Lagoonpage 85
- I. Resolution No. 2015-22, A Resolution of the Dillingham city Council Authorizing the City Manager to Waive the Competitive Bid Process and Make an Emergency Purchase for a Back-Up Generator for the Public Safety Department page 91
- J. Resolution No. 2015-23, A Resolution of the Dillingham City Council Establishing the Level of Funding for the Dillingham City School District for the Fiscal Year Ending June 30, 2016 page 97

IX. UNFINISHED BUSINESS

- A. Citizen Committee Appointments
 - 1. Planning Commission, 2 Seats Open
 - 2. Senior Advisory Commission, 4 Seats Open
- B. Annexation Update
- C. Interim Task Force Borough Feasibility Study Update
- D. Appoint to the Board of Equalization

X. NEW BUSINESS

- A. Action Memorandum No. 2014-05 Authorizing the City to Collaborate with Nushagak Electric for a Community Clean-Up May 15, 16, and 17
- B. Neighborhood Meetings Scheduled

XI. CITIZEN’S DISCUSSION (Open to the Public)

XII. COUNCIL COMMENTS

XIII. MAYOR'S COMMENTS

XIV. EXECUTIVE SESSION

A. Legal Matter

1. Public Safety Department – Investigations Report

XV. ADJOURNMENT

I. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, March 19, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:03 p.m.

II. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson Misty Savo Paul Liedberg
Chris Maines

Council members absent and excused: Tracy Hightower Curt Armstrong

Staff in attendance:

Rose Loera Janice Williams Dan Pasquariello
Carol Shade Jody Seitz

III. APPROVAL OF MINUTES

A. Minutes of February 5, 2015, Regular Council Meeting

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of February 5, 2015.

VOTE: The motion passed unanimously by voice vote.

IV. APPROVAL OF CONSENT AGENDA

A. Adopt Resolution No. 2015-15, A Resolution of the Dillingham City Council Expressing Thanks and a Commendation to Charlene Lopez and the Beaver Round-Up Volunteers

MOTION: Chris Maines moved and Holly Johnson seconded the motion to adopt Resolution No. 2015-15.

VOTE: The motion passed unanimously by voice vote.

APPROVAL OF AGENDA

MOTION: Paul Liedberg moved and Holly Johnson to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

V. STAFF REPORTS

City Manager Loera reported on the following (these items were in addition to the Manager's report in the packet):

- Vacancies – two police officer positions open, library aide hired, and water/wastewater operator hired;
- Library grants applied for from the State, \$7,000 each for books, supplies;
- Incinerator building is nearing completion; PennRam will be on site April 20-29 to get it up and running;
- Annexation Update – technical review was extended to April 6;
- Strategic Planning Session scheduled for May 9;
- Lake Road fire station – fire chief recommended putting on an addition to house a State surplus engine; being vetted through the Finance and Budget committee;
- National Guard lease expires April 30; will be moving harbor office into this space and lease out the harbor office;
- Rep. Edgmon put the WAANT position back in the house budget; State is looking to eliminate the vacant position;
- May lose some library funding, approx. \$10,000, for broadband services;
- Oil spill at public safety building; DEC was notified approx. 242 gallons of fuel was removed from the soil and placed in containment; barrier was placed around the tank;
- Recent standard exit questionnaire produced the reason for two police officers leaving was to pursue a less stressful job.

VI. PUBLIC HEARINGS

Mayor Ruby opened the public hearing noting Ordinance Nos. 2015-01 and 2015-02 were up for adoption.

- A. Adopt Ordinance No. 2015-01, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY 2015 City of Dillingham Budget
- B. Adopt Ordinance No. 2015-02, An Ordinance of the Dillingham City Council Amending Chapter 4.20 of the Dillingham Municipal Code to Clarify Application of City Sales Tax Laws to Sales of Fuel by Sellers Located in Dillingham to Buyers Outside Dillingham and Requiring Sellers to Report Such Sales in a Uniform Manner and to Remit Appropriate Sales Taxes to the City

There being no public comments, the public hearing closed.

VII. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

VIII. ORDINANCES AND RESOLUTIONS

- A. Adopt Ordinance No. 2015-01, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY 2015 City of Dillingham Budget

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-01.

VOTE: The motion passed unanimously by voice vote.

- B. Adopt Ordinance No. 2015-02, An Ordinance of the Dillingham City Council Amending Chapter 4.20 of the Dillingham Municipal Code to Clarify Application of City Sales Tax Laws to Sales of Fuel by Sellers Located in Dillingham to Buyers Outside Dillingham and Requiring Sellers to Report Such Sales in a Uniform Manner and to Remit Appropriate Sales Taxes to the City

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to adopt Ordinance No. 2015-02.

VOTE: The motion passed unanimously by voice vote.

- C. Introduce Ordinance No. 2015-03, An Ordinance of the Dillingham City Council Amending Title 7, Animals, to Add a Definition for Adoption Eligible to Chapter 7.02, to Amend Chapter 7.09, Impoundment, to Remove Redundant Language, to Add a Reference for Adoption Eligible, and to Cross Reference Chapter 7.11, Euthanasia

MOTION: Chris Maines moved and Holly Johnson seconded the motion to introduce Ordinance No. 2015-03 and schedule for a public hearing April 2.

VOTE: The motion passed unanimously by voice vote.

- D. Introduce Ordinance No. 2015-04, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Title 8 – Health and Welfare by the Addition of a New Chapter Providing Regulation of Marijuana in the City of Dillingham

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to introduce Ordinance No. 2015-04 and schedule for a public hearing May 7, 2015.

Mayor Ruby noted the city was planning to add extra hearings to get the word out to the public on the marijuana regulations.

VOTE: The motion passed unanimously by voice vote.

- E. Introduce Ordinance No. 2015-05, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 8.10, Prohibition of Smoking in Public Places, Section 8.10.010 Definitions

MOTION: Holly Johnson moved and Chris Maines seconded the motion to introduce Ordinance No. 2015-05 with several corrections, to change the public hearing date to May 7, to strike the last sentence in the definition for Restaurants, smoking would still be permissible in stand-alone bars, and change omitted to emitted in the third Whereas.

VOTE: The motion to amend Ordinance No. 2015-05 passed unanimously by voice vote.

VOTE: The motion to introduce amended Ordinance No. 2015-05 passed unanimously by voice vote.

F. Introduce Ordinance No. 2015-06, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property by Lease

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to introduce substitute Ordinance 2015-06 (SUB-1).

VOTE: The motion to introduce Ordinance No. 2015-06 (SUB-1) passed unanimously by voice vote.

G. Adopt Resolution No. 2015-06, A Resolution of the Dillingham City Council Appointing an Alternate Community Representative to the BBEDC Board of Director

MOTION: Holly Johnson moved and Misty Savo seconded the motion to adopt Resolution No. 2015-06.

VOTE: The motion to adopt Resolution No. 2015-06 passed unanimously by voice vote.

H. Adopt Resolution No. 2015-16, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Competitive Bid Process and Purchase Blower Motors for the Lagoon from Beckwith & Kuffel

Manager Loera reported the blower motors were a select item the reason for going with one vendor and, therefore, waiving the competitive bid process.

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to adopt Resolution No. 2015-16.

VOTE: The motion passed unanimously by voice vote.

I. Adopt Resolution No. 2015-17, A Resolution of the Dillingham City Council Accepting Municipal Matching Grant 28307 for Wastewater System Improvements and Upgrades

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Resolution No. 2015-17.

VOTE: The motion passed unanimously by voice vote.

- J. Adopt Resolution No. 2015-18, A Resolution of the Dillingham City Council Authorizing the City Manager to Waive the Competitive Bid Process and Purchase A Backhoe from Yukon Equipment Inc. for the Public Works Department

Manager Loera reported the City had received three bids, and the bid selected was the same model that was being replaced which would allow the City to use some of its existing attachments.

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to adopt Resolution No. 2015-18.

VOTE: The motion passed unanimously by voice vote.

IX. UNFINISHED BUSINESS

- A. Citizen Committee Appointments
 - 1. Planning Commission, 2 Seats Open

There was nothing to report.

- B. Cemetery Committee – Status Report

Mayor Ruby reported this committee had been advertised for several years, but due to not receiving enough interest would be set aside for the time being and removed from the agenda, and could be brought back at a later date.

- C. Parks and Recreation Committee – Status Report

Mayor Ruby reported this committee would be set aside and left empty for the time being due to not receiving enough interest, and removed from the agenda, and could be brought back at a later date.

- D. Council Committee Appointments

Mayor Ruby recommended appointing Curt Armstrong to the Port of Dillingham Advisory Committee, Holly Johnson, Keggie Tubbs, and Rae Belle Whitcomb to the Carlson House Advisory Committee, Mayor Ruby and Tracy Hightower to the School Facilities Committee and Chris Maines as the alternate, and Mayor Ruby and Misty Savo to the MOU Committee and Housing Working Group.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to concur with the Mayor’s recommendations.

VOTE: The motion passed unanimously by voice vote.

E. Annexation Update

Mayor Ruby reported the LBC had extended the technical review of the City's petition to April 6, 2015.

F. Interim Task Force Borough Feasibility Study

The Council agreed:

1. the community participate in the borough feasibility study;
2. to contribute funding for the study, about \$10,000 if each community contributed equally.
Hoped there would be a reasonable level of interest from others to help support the cost;
Mayor Ruby reported the interim task force committee didn't want to leave out any community from participating if they didn't have the funding.
3. the city solicit interest from the community to be a member on the task force rather than appoint a member.

X. NEW BUSINESS

- a. Workshop Scheduled for Strategic Planning Session for May 9, 2015

MOTION: Chris Maines moved and Paul Liedberg seconded the motion to schedule a strategic planning session for May 9.

VOTE: The motion passed unanimously by voice vote.

- b. Schedule a Board of Equalization Organizational Meeting for April 23, 2015

Mayor Ruby reported she would appoint at the April 2 meeting.

MOTION: Paul Liedberg moved and Holly Johnson seconded the motion to schedule a BOE Organizational Meeting for April 23.

VOTE: The motion passed unanimously by voice vote.

- c. Schedule a Regular Meeting of the BOE for May 21, 2015

MOTION: Chris Maines moved and Holly Johnson seconded the motion to schedule a BOE Regular Meeting for May 21.

VOTE: The motion passed unanimously by voice vote.

XI. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

XII. COUNCIL COMMENTS

Misty Savo congratulated the High School boys for coming in second place [at the State basketball tournament] and the girls' team for representing the City well.

There were no other Council comments.

XIII. MAYOR’S COMMENTS

Mayor Ruby:

- Would continue to share any updates on the Manokotak/Dillingham road effort;
- Thanked city staff for participating in the Beaver Round-Up event; and
- Asked for a moment of silence for those lost since the last meeting, in particular Manager Loera’s brother.

XIV. EXECUTIVE SESSION

There was no executive session.

XV. ADJOMENT

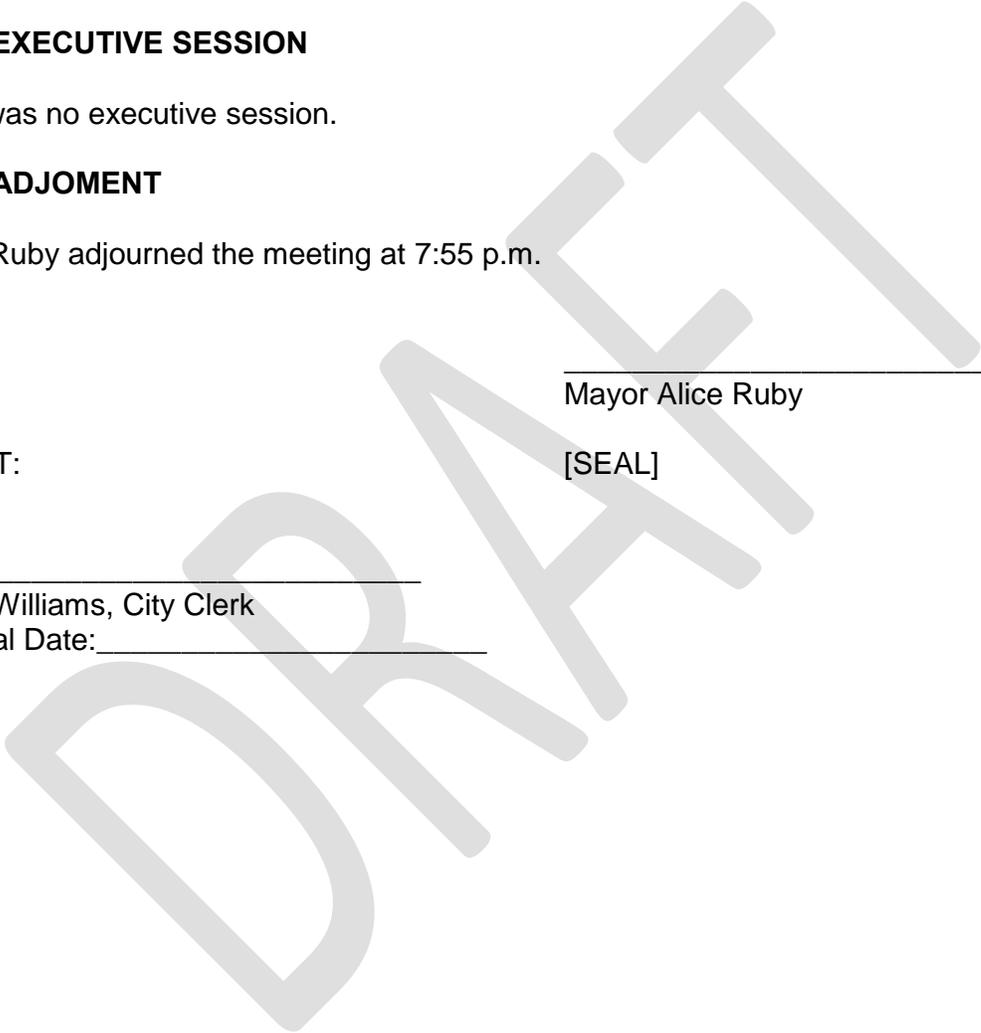
Mayor Ruby adjourned the meeting at 7:55 p.m.

Mayor Alice Ruby

ATTEST:

[SEAL]

Janice Williams, City Clerk
Approval Date: _____



Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: March 27, 2015
To: Mayor and City Council
From: Rose Loera, City Manager
Subject: March Report

Vacancies – Waste/Water Operator I, two Senior Police Officers, Dispatcher, Senior Center Cook, Fire Department Assistant and Finance Director.

Our Finance Director will be retiring at the end of April. We have not received any applicants for this position that we are wanting to consider. I've asked Pearson Consulting to look for someone that we could contract with until we are able to locate someone full-time. In the meantime, I will be promoting our Accounting Tech III to oversee the department and hire a temporary Accounting Tech II with flexible hours to take on some of the busy work in the department. This position will be used until we can get the finance director position filled.

Contracts/Agreements Signed – none

Grants – The Senior Center Nutrition, Transportation Services (NTS) grant was submitted for \$134,100 – same amount as last year.

Landfill – Landfill building should be substantially finished by 4/1 with the City having full control of the building at this time. They will have until 5/1 to complete a punch list that we will have created in our walk through on 4/7. We have given them until 6/30/16 to complete the dirt work around the building. Penram will be traveling to Dillingham on 4/20 – 30th at which time they will complete the installation and training of staff. DEC is wanting to be present when testing the machine and training staff.

Annexation Petition – nothing new to report here.

Strategic Planning – Foraker group is planning for May 9th as approved by the council

Public Safety – this past month we had Public Safety's back-up generator go bad and also their radio system. We had to make an emergency purchase for the back-up generator and used BBEDC funds for the purchase. We contacted about four different companies and General Power had what we had in stock and at the lowest price. A resolution waiving the formal bid process and awarding the purchase to General Power is in the Council packet. In the meantime we had to use our handheld radios for notification of emergencies.

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

Our computer program for the radios when bad when Nushagak Electric was doing some work that required the power to be turned off to the building. A temporary generator was used for dispatch. Norman Heyano tried his best to fix it, but was not able to so we had to have the installer, Arcticom, travel to Dillingham to troubleshoot.

Small Boat Harbor Office building – Jean is excited to start moving into this building. We have asked the Guard if we could move into the office space in April so we could be ready for the summer. Their lease ends April 30. We will move their desks and filing cabinets into the back area waiting their arrival.

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

City of Dillingham

House District 36 / Senate District R

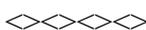
~ 3/27/15 ~

29th Alaska State Legislature ~ 1st Session

MARCH 2015 – LEGISLATIVE REPORT

Cliff Stone and Ian Fisk / City Lobbyist's

~ The Honorable Dan Sullivan, US Senator, addressed the Legislature on March 23rd ~



COMMUNITY JAIL FUNDING

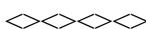
The Senate Budget Subcommittee for Corrections adopted the budget as passed by the House. Our efforts to highlight the importance of this funding in keeping the jail open were successful in restoring a significant part of the original budget cut proposed by the Department of Corrections. Instead of fully cutting the program, the House Finance Committee restored \$7 million of the funds and reset the program to FY 2011 levels. The intent is to keep those jails that truly are seeing full utilization in operation with a fair allocation of state funding. It is still possible that the full Senate Finance Committee could make further cuts than the House did. The Department of Corrections (DoC) intends to complete contracts with all of the communities that operate jails in conjunction with the state by May. DoC has stated that they know the previous funding allocation wasn't equitable between the communities in the program. We are continuing to monitor and continue to ensure DoC and the Legislature are aware of the importance of the jail in Dillingham.



BROADBAND FUNDING

The Department of Education has engaged in a program in recent years to improved broadband internet service in rural areas. Governor Walker's amended proposed budget made a cut of \$2 million to this program, with understanding that these state funds could be backfilled with E-rate Program dollars from the federal government. Subsequently, the House Budget Subcommittee on Education cut an additional \$3 million to end the program. The subcommittee report claimed that there were no measurable results to point to the effectiveness of the program.

However, the full House Finance Committee partially restored the broadband funding, inserting \$3.6 million back into the budget that passed the House two weeks ago. Rep. Edgmon deserves quite a bit of the credit for offering the amendment to help this program. He spoke to the importance of good broadband services to Dillingham and other rural areas that suffer from substandard Internet speeds compared to the urban areas.



OWL PROGRAM FUNDING

The House subcommittee chaired by Rep. Gattis from Wasilla completely cut the \$761,000 of funding for Online With Libraries – OWL, that provides greater bandwidth for remote rural libraries. Once again with the help of Rep. Edgmon, the full House Finance Committee restored the funding by approving Bryce’s amendment.

The Senate Budget Subcommittee on Education will consider both the OWL and Broadband funding at its closeout meeting this Friday – March 27th at 8:00 am. In less than a week, the full Senate Finance Committee will take up the entire operating budget. If they make their own cuts to these programs, both would be on the table at the Conference Committee that will hammer out a compromise between the House and Senate versions of the budget in the final days of the session.



OPERATING BUDGET NOTES

The Alaska House advanced an operating budget by a vote of 25-14. The minority made failed attempts to restore such things as provisions related to Medicaid expansion and funding for early childhood programs and the ferry system.

Minority members failed to get Medicaid expansion back into the operating budget on the Floor of the House. It would have allowed the state to accept \$145 million in federal funds so that Alaskans near the poverty line can get health care.

The bill represents \$273.8 million less in funds for agency operations than the current year. The budget is now before the Senate.

School buildings may join school programs in facing budget cuts. SB 64 and companion bill HB 136 would halt new entries in a state program that reimburses local governments for up to 70 percent of the cost when they issue bonds to build or renovate schools. The state wouldn’t cover any amount of money for the next five years. Any action taken by municipalities before Jan. 1, 2015 are still eligible for reimbursements.

Quick fiscal overview – We currently face a deficit of \$3.5 billion for fiscal year 2015. We have approximately \$12.6 billion in savings, not including the Alaska Permanent Fund. There are two savings accounts known as the Statutory Budget Reserve (SBR) and the Constitutional Budget Reserve (CBR).

By the end of this legislative session the SBR will be gone and we will likely have in the vicinity of \$9.6 billion remaining in the CBR.

Suffice to say that next year’s operating budget will go through more of the same belt tightening. Then what? Will there be taxes of some kind? Will there be a plan to draw some of the “Earnings Reserve Account (ERA)” out of the Permanent Fund?

The law allows the Legislature to spend the ERA, which now contains nearly \$8 billion. But for now, it is untouchable politically.



PUBLIC SAFETY

Another budget proposal could ground some Alaska aircraft. Public Safety had requested \$2.4 million for its aircraft section. Without the money, the Air National Guard, Coast Guard and private companies would have to pick up the slack for search and rescues around Alaska.

Three Village Public Safety Officers have been selected to advance in the VPSO Arming Pilot Project with training this month in Sitka.



KETCHIKAN FUNDING LAWSUIT

The Alaska Supreme Court granted the State of Alaska's request for a stay of a ruling over public education funding. The stay means municipalities would still be held to the required local contribution [RLC] portion of the Alaska education funding infrastructure, a requirement the Ketchikan Gateway Borough challenged in a 2014 lawsuit against the state. The RLC is the funding provided to local school districts from a portion of that municipality's property tax.

The Alaska Supreme Court has set a schedule for the appeal in the ongoing education funding lawsuit. According to the scheduling order, opening briefs are due by May 12, briefs are due June 30, and reply briefs are due July 28. Oral arguments are Sept. 14.

A final ruling in Ketchikan's favor could have far reaching implications. Asst. AG Katherine Vogel indicated that the PERS program could be affected depending on how the Supreme Court words its decision. It all comes down to the dedicated fund provision of the Constitution.

The Alaska Supreme Court is still expected to make a final ruling on the case somewhere down the road.



MEDICAID EXPANSION

The House finance subcommittee on the Dept. of Health and Social Services, yanked Medicaid expansion from the department's budget. We understand that the Senate subcommittee will do the same. There have also been calls for reforming the current Medicaid program before expanding it. See Governor below.

GOVERNOR'S CORNER

<http://gov.alaska.gov>

Governor Walker has transmitted legislation for Medicaid expansion and reform.

The companion bills (HB 148 and SB 78) take advantage of available federal resources by accepting an estimated \$146 million in federal Medicaid expansion money; and lays out the governor's plans to reform the state's Medicaid system to ensure the program is affordable over the long term.

The money is expected to generate an estimated 4,000 jobs and \$1.2 billion in wages and salaries. It will reduce the state's FY 16 general fund budget by \$6.5 million.

An estimated 42,000 Alaskans will become eligible for Medicaid under the bill, and 20,000 Alaskans are expected to sign up the first year, according to Evergreen Economics, the state's longtime Medicaid consultant.

The bill makes health coverage available through Medicaid to Alaskans who earn about \$20,314 or less (\$9.76 per hour) or married couples who earn \$27,490 or less.

Through 2016, the federal government will pay 100 percent of the costs for newly covered Alaskans. After that, the federal match transitions to 90 percent in 2020 and beyond. The savings to the state will more than cover our match.

Gov. Walker wants all state departments to review cyber security. He has asked agencies to review their online security procedures and those of companies the state does business with following an attack on the largest health insurance company in Alaska.

Premera Blue Cross announced this past week that it had discovered an attack on its systems in which consumer data such as Social Security numbers and bank account information may have been accessed.

In an effort to increase dialogue around the state's current budget situation, Governor Bill Walker and Lieutenant Governor Byron Mallott today released two valuable resources to the public and lawmakers.

The Governor's Budget eBook explains how Alaska's current budget gap developed offers possible future scenarios and provides a financial overview for each state department. It is available online and can be downloaded as a PDF or an electronic book.

Governor Walker also released today results of the Voices for Vision Budget Survey, which invited state employees and members of the public to weigh in on ways to manage Alaska's finances.

Governor Walker's Budget eBook: <http://gov.alaska.gov/budget>

Voices for Vision Budget Survey Report:
<http://gov.alaska.gov/Walker/press-room/budget-survey.html>

The Alaska Supreme Court was asked for more time by the state in a case involving the adoption of a Yup'ik child, a case that tribes say will determine how the Indian Child Welfare Act, or ICWA, will be implemented in Alaska, and show whether Governor Bill Walker is serious about campaign pledges he made to work cooperatively with tribes.



BILLS OF INTEREST (Introduced since the February Report)

What follows are bills that we've identified as having a potential or definite impact on your municipality or targeted bills that affect education and/or school funding in your community. We would encourage you to look through the bills and resolutions that have been introduced to alert us to any other pieces of legislation we should be tracking for you. In addition, please be aware that the title given below may not convey the full impact to you. If there is an interest, we would encourage you to read that bill and then if you have additional questions, we'll be happy to get the answers for you.

We will advise you as to when it might be beneficial to listen in or even testify on a particular bill. Rest assured we'll continue to monitor all bills as sometimes during the legislative process, amendments come forward that then affect your interests in a bill that wasn't even on anybody's radar!

We will send an addendum to this section early next week. There are numerous bills that have been introduced that could have an effect on Dillingham or municipalities in general, but at this stage of the process, it is doubtful they will pass the Legislature this year. There are always exceptions and we will note those bills when we send you an update. Meanwhile, the budget bills are listed below.

~ ~ ~

FY 16 Budget Bills

HB 71 / SB 26 – Capital Budgets

HB 72 / SB 27 – Operating Budgets

HB 73 / SB 28 – Mental Health Budgets

HB 94 / SB 40 – Supplemental Budgets for FY15

These Supplemental bills would also repeal the one-time education funding for FY16 (\$32.2 million) and FY17 (\$19.9 million).



BILLS ON THE MOVE - MARIJUANA

Smoking, growing and possessing marijuana became legal in Alaska, thanks to a voter initiative aimed at clearing away 40 years of conflicting laws and court rulings. Alaska is the third state to legalize recreational marijuana. Restricted for use by adults in private places, the specific details were left up to lawmakers and regulators to sort out.

Meanwhile, Alaska Native leaders worry that legalization will bring new temptations to communities already confronting high rates of drug use, alcohol abuse, domestic violence, and suicide.

Senate Finance was hearing another bill on marijuana discussing criminal law when statements were made about the federal government. Since Ballot Measure 2 went into effect, the possession of pot is now legal in the state, but is contrary to federal law.

Similar to local option laws, communities can vote to ban the sale or commercial growth of marijuana. However, personal use—including transport of up to an ounce or six plants—remains legal.

The Senate Finance Committee did adopt an amendment would reverse parts Alaska's new marijuana law in rural parts of the state. The sale and manufacture of marijuana would become illegal and rural communities would have to 'opt in' to allow sales of marijuana or marijuana products in their communities.

Communities in the unorganized borough, which encompasses hundreds of communities, could opt-in by ordinance or by initiative, but they would have to take the first step. The amendment would not affect provisions of the voter-passed law such as possession, use, and transportation. It would be limited to commercial aspects. Stay tuned – this entire issue still has a ways to go.



COMMITTEE HEARINGS

If you are planning to testify on any particular bill or subject matter, it is a good idea to check the committee calendar the day of or the day before the scheduled hearing as sometimes a bill is rescheduled at the last minute. http://www.akleg.gov/basis/hearing_form.asp?session=29

Go to: <http://www.akleg.gov/basis/start.asp> for a complete description of a bill that is up in committee, any fiscal notes, and also additional backup material that the legislative office has posted in regards to that particular bill. Just type in the appropriate bill/resolution number. Remember – Bills that have already been heard or previous scheduled in committee can come back before that body without prior notification.

Live on the Web

Most committee hearings can be seen and heard on Gavel Alaska. It is broadcast on both local access TV and on the Internet. You can also access online archives from the following website: www.360north.org

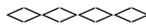
Streaming Video

Meetings streamed outside of Juneau are archived to the Legislature's Vimeo site: <https://vimeo.com/akltv> or <http://alaskalegislature.tv>

Testifying

If you can't attend a hearing in person or at your local LIO you can participate by using the following numbers. It is always a good idea to check the committee schedule however to ascertain if they are accepting public testimony. In addition, please be advised that the Legislature wants you to participate in the process, but the toll-free number can only be used if you have had prior approval to call in from the appropriate committee chair.

The toll free number in Alaska: 1-855-463-5009. In Juneau: (907) 463-5009.



IMPORTANT DATES and DEADLINES

Deadline for the **Alaska Permanent Fund Dividend (PFD)** is March 31, 2015.

Apply: <http://pfd.alaska.gov>

Go to: PickClickGive.org to learn more about how you can share a little of your PFD to make a difference in our communities. There are over 400 non-profits to choose from.

Deadline for the **2016 Teacher of the Year** award nominations is being accepted by the state and are due by May 1, 2015. More information can be found at:

www.eed.state.ak.us/RecognitionPrograms/TOY/



WEBSITES OF INTEREST

2015 List of legislators and quick contact information <http://akleg.gov/docs/pdf/whoswho2015.pdf>

2015 **1st Session** Legislator/Staff Contact List http://akleg.gov/docs/pdf/session_phone_list.pdf

2015 House & Senate Standing and Special Committees <http://akleg.gov/docs/pdf/commlist.pdf>

2015 House / Senate Finance Sub-committee Members

<http://akleg.gov/docs/pdf/HFINSubcmte.pdf>

<http://akleg.gov/docs/pdf/SFINSubcmte.pdf>

The full Legislative Publications List is at: <http://akleg.gov/publications.php>

Legislative Finance Website: <http://www.legfin.akleg.gov>

This link provides options to view specifics for the Capital and Operating Budgets.

Legislative Finance Division's Overview FY 2016 Governor's budget request

<http://www.legfin.state.ak.us/Overview/Overview2016.pdf>

To learn more about the anticipated Medicaid expansion, check out the *Healthy Alaska Plan* at

<http://1.usa.gov/1Lwythi>



COMING NEXT MONTH

End of session wrap up, as the 1st regular session comes to an end on April 19th. A special session addressing Medicaid and the energy situation in Fairbanks could be called immediately following the regular session.

In addition, House Speaker Mike Chenault intends to ask for a special legislative session in Anchorage this year if the governor doesn't call one. This special session would center on the state's gas line projects.



We'll send you addendums as warranted as the landscape can change rather quickly here in Juneau.

~ Cliff and Ian

~ End Report ~

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: March 24, 2015
To: Rose Loera, City Manager
From: Janice Williams, City Clerk
Subject: Monthly Report

One ordinance is up for a public hearing and adoption April 2.

The following ordinance is up for a public hearing and adoption on April 2, 2015.

- Amend Title 7, Animals, to clarify the terms for an impounded animal

STANDING ITEMS:

Liquor License Renewals/Transfers/New Licenses.

Indicate any licenses due to expire.

- No licenses pending.

At the March 19 Code Review Committee meeting, the committee approved a standard operating procedure for reviewing liquor license renewals, transfers, and new licenses. A copy of the form used in the review of the license applications and a cover letter will be forwarded to each of the liquor license owners to apprise them of the process.

Records Retention.

Status Report. Nothing to report.

Commission/Board Seats Vacant.

Senior Advisory Commission

Three seats will expire in April and there is one seat vacant. The three members have been notified that their seat will expire, and to submit a letter if they are interested in retaining their seat. There are no letters of interest on file for the one seat.

Planning Commission

There are two seats open and no letters of interest on file.

Attachment: SOP #CLK15-001 / Form CLK015



TYPE	License Renewal	New License	Transfer
Check One			
Doing Business As	License Type	Licensee	Physical Address

This review covers the period _____ to _____.

Route to FINANCE _____ Information Available as of _____
 Date Date

ACTIVITY	STATUS	N/A
Sales Tax Filings	Over 90 Days Due Amount Due _____ _____ No. of times account was over 90 days due since the license was renewed.	
Real Property Tax Owns the property? YES NO	Over 90 Days Due Amount Due _____ _____ No. of times account was over 90 days due since the license was renewed.	
Personal Property Tax (Inventory, Supplies, Office Equipment)	Over 90 Days Due Amount Due _____ _____ No. of times account was over 90 days due since the license was renewed.	
Utility Bill Responsible for utilities? YES NO	Over 90 Days Due Amount Due _____ _____ No. of times account was over 90 days due since the license was renewed.	
Most Current DLG Business License	_____ License Year Date Applied Comment:	
Most Current State of Alaska Business License	_____ License Year Date Applied Comment:	



LIQUOR LICENSE APPLICATION REVIEW

TYPE	License Renewal	New License	Transfer
Check One			
Doing Business As	License Type	Licensee	Physical Address

This review covers the period _____ to _____.

Route to PUBLIC SAFETY _____ Information Available as of _____
Date Date

Have there been any adverse reports filed in the past two years? YES NO

If yes, explain in detail and include dates. Use a separate sheet of paper if necessary. :



TYPE	License Renewal	New License	Transfer
Check One			
Doing Business As	License Type	Licensee	Physical Address

Check the reason(s) the application is being protested.

FINANCE

+90 days overdue, more than ____ times, owe _____ on their sales tax filing.

+90 days overdue, more than ____ times, owe _____ on their real property taxes.

+90 days overdue, more than ____ times, owe _____ on their personal property taxes.

+90 days overdue, more than ____ times, owe _____ on their utility bill.

+90 days overdue on their Dillingham Business License renewal.

Has not filed for their State of Alaska Business License.

Additional comments:

PUBLIC SAFETY

Serving to minors (under 21 years of age).

Drunken person on licensed premises.

Serving alcoholic beverages after hours.

Pattern of disturbances or fights on the licensed premises.

Open sale of prohibited drugs on the licensed premises.

Additional comments:

LICENSE TRANSFER OR NEW LICENSE

City of Dillingham

SOP#: CLK #15-001

Approved By: *Rose Loera*

Title: Liquor License Renewals, Transfers and Requests for New Licenses

Adopted: 3.19.2015

Policy: All liquor license renewals, transfers and requests for new licenses will be reviewed by the Code Review Committee with a recommendation to the City Council to take no action or protest it based on violating a provision of the City's code or a condition imposed on the licensee by the Board.

Procedures:

	Assignment of Duty	Duty and Explanation	Due Date	Completed
1	City Clerk	Create a standing item on the City Clerk's monthly report identified as: Liquor License Renewals, Transfers, and New Licenses. - Indicate any licenses due for expiration within 60 days. - If the ABC Board does not present a renewal notice before the expiration date, note in the Clerk's monthly report the name of the licensee whose license is up for renewal. - If there is nothing to report, state: No Activity	Monthly Report	
2	City Clerk	Complete Form <i>ADM007</i> Liquor License Review for each liquor license application and schedule for the next Code Review Committee agenda. The City has 60 days to respond to an application from the date received.	Next Code Meeting	
3	Finance	Route a copy of Form <i>ADM007</i> to the Finance Director with a request to complete the area of the form designated for the finance department and return it to the City Clerk within three working days.	3 working days	
4	Public Safety	Route a copy of Form CLK013 to the Police Chief with a request to complete the area of the form designated for public safety department and return it to the City Clerk within three working days.	3 working days	
5	City Clerk	Prepare Code Committee packet and Include a completed Form CLK013 for the Code Review Committee packet.	Next Code Meeting	
6	Code Review Committee	Review Form <i>ADM007</i> and make a recommendation to the Council which will be reported on the form. The list of reasons an application would be protested are listed on the back of the form. The form will be updated prior to being presented to the Council.	Code Meeting	

City of Dillingham

7	City Clerk	Under New Business list the liquor license applications submitted by the ABC Board. The corresponding Form <i>ADM007</i> reviewed by the Code Review Committee will be updated prior to the Council meeting and provided as a handout.	Next Council Meeting	
8	City Clerk/Finance Director	Reroute the copy of Form <i>ADM007</i> to the Finance Department for an update prior to the Council Meeting.	Day of the Council Meeting	
9	Council	No Protest - If the Council does not protest the application, it does not have to take any action. Protest - In addition to the right to protest, a local governing body may notify the ABC Board that the local governing body has determined that the licensee has violated a provision of the City's code or a condition imposed on the licensee by the Board.	Council Meeting	
10	City Clerk/City Manager	If the application is protested, submit a reason for the protest before the expiration of the 60 day period.	Following the Council Meeting	

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Tracy Hightower
Paul Liedberg
Neil C. Armstrong

MEMORANDUM

Date: March 25, 2015
To: Rose Loera
City Manager
From: Carol Shade
Finance Director
Subject: February 28, 2015 Financial Report

As of the end of February 2015, we should have received 67% of the FY15 budgeted revenues and not have spent more than 67% of the FY15 budgeted expenditures. As you can see by the chart below at February 28, 2015:

- General Fund Revenues were 83% and Expenditures were 62%
- Special Revenue Fund Revenues were 64% and Expenditures were 63%

In comparison as of February 28, 2014:

- General Fund Revenues were 76% and expenditures were 63%
- Special Revenue Fund Revenues were 88% and Expenditures were 65%

Following is a schedule showing the comparison of revenues and expenditures by category:

<u>Category</u>	<u>FY15 Budget</u>	<u>FY15 Actual</u>	<u>FY1 5 %</u>	<u>FY14 Budget</u>	<u>FY14 Actual</u>	<u>FY14 %</u>
Revenues						
General Fund	\$8,027,441	\$6,431,990	83%	\$8,247,416	\$6,308,203	76%
Special Revenues	2,251,058	1,440,532	64%	2,146,127	1,878,135	88%
GF & SRF Revenues	\$10,278,499	\$7,872,523	77%	\$10,393,543	\$8,186,338	79 %
Expenditures						
General Fund	\$8,228,250	\$5,086,704	62%	\$8,044,870	\$5,057,912	63%
Special Revenues	2,353,444	1,473,297	63%	2,525,045	1,637,885	65%
GF & SRF Expenses	\$10,581,694	\$6,560,001	62%	\$10,569,915	\$6,695,798	63%

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

Capital Projects Revenues	6,209,283	2,419,654	28%	3,301,124	2,242,981	68%
Capital Projects Expenses	6,215,262	2,290,377	37%	3,714,083	2,692,953	67%

Below shows what remains of the \$738,419.70 of property tax receivables for taxes that were assessed for the 2012 and prior tax years as of February 28, 2015.

<u>Real</u>	<u>Personal</u>	<u>Combined</u>	<u>Total Decrease</u>	<u>% Collected</u>
\$ 123,839.81	\$72,668.58	\$196,508.39	\$541,911	73.39%

2013 & 2014 property taxes received through January 31, 2015:

<u>Year</u>	<u>Invoiced to include Personal & Real Property</u>	<u>Real Property Balance to be Collected</u>	<u>Personal Property Balance to be Collected</u>	<u>Total Collected</u>	<u>% Collected</u>
2013	\$2,181,347.60	\$64,008.98	\$10,780.27	\$2,106,558.35	97%
2014	\$2,217,301.56	\$103,664.09	\$33,423.68	\$2,080,213.79	94%

As you can see by these charts there is a total of \$196,508.70 remaining receivables from the 2012 and prior year Real and Personal Property accounts. In comparison, there is only \$74,789.25 for 2013 and \$137,087.77 for 2014 remaining in receivables from Real and Personal property taxes. Combining all the years together results in a total of \$408,385.72 in Real and Personal property tax receivables remaining to be collected.

The Collections specialist sent out two letters to delinquent sales tax filers and completed four additional promissory notes and mailed 3 promissory note default letters during the month of March. In addition there were 34 Denied Service Letters sent out.

The Receivables technician sent out about 209 utility bills for the March billing and about 486 miscellaneous Accounts Receivable bills and property tax reminders.

The Payables/Payroll Technician processed 201 payables vouchers, 99 checks were produced for an amount of \$293,505 and 26 purchase orders and two payrolls totaling \$158,266.

The Accounting Tech IV technician assisted with nine computer issues, spent about 25 hours on grants, and spent about 15 hours preparing deposits and reviewing data entry from cashiers. She audited the timesheets calculated by the payroll staff and assisted the Finance Director in various daily duties.

With that being said attached statements reflect the City's financial status as of February 28, 2015.

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

City of Dillingham
Revenues and Expenditures As of February 28, 2015
Unaudited Figures

	<u>February 28, 2015</u>				<u>February 28, 2014</u>	
REVENUES:	Budget - FY15	MTD	YTD	Percent	YTD	INC/(DEC)
<u>General Fund Revenues</u>						
General Sales Tax	\$ 2,700,000	152,492	1,556,077	58%	\$ 1,510,304	\$ 45,773
Alcohol Sales Tax	300,000	25,205	169,697	57%	168,158	1,540
Transient Lodging Sales Tax	85,000	2,385	51,981	61%	52,510	(529)
Gaming Sales Tax	78,000	4,714	63,431	81%	37,729	25,701
Total Sales Tax	<u>3,163,000</u>	<u>184,796</u>	<u>1,841,186</u>	<u>58%</u>	<u>1,768,702</u>	<u>72,484</u>
Real Property Tax	1,500,000	-	1,659,498	111%	1,578,248	81,250
Personal Property Tax	500,000	-	562,721	113%	524,511	38,209
Total Property Taxes	<u>2,000,000</u>	<u>-</u>	<u>2,222,218</u>	<u>111%</u>	<u>2,102,759</u>	<u>119,459</u>
Telephone Gross Receipts State Tax	75,000	-	-	0%	-	-
Raw Fish Tax	350,000	-	407,654	116%	276,513	131,141
Nushagak Fish Tax (Proportion transfer in)	-	-	-		310,000	(310,000)
Shared Fisheries	30,000	-	-	0%	-	-
Revenue Sharing	208,636	-	210,165	101%	210,963	(798)
Payment in Lieu of Taxes (PILT)	420,000	-	446,844	106%	422,987	23,857
State Jail Contract	641,300	-	493,923	77%	480,975	12,948
Admin Overhead	375,029	-	204,397	55%	215,432	(11,035)
PERS on Behalf	294,526	47,863	339,770	115%	245,928	93,842
Other Revenues	473,950	20,936	265,833	56%	273,945	(8,112)
Total	<u>2,868,441</u>	<u>68,800</u>	<u>2,368,586</u>	<u>83%</u>	<u>2,436,742</u>	<u>(68,156)</u>
Total General Fund Revenues	\$ 8,031,441	\$ 253,596	\$ 6,431,990	80%	\$ 6,308,203	\$ 123,787
<u>Special Revenue Funds Revenues</u>						
Nushagak Fish Tax	-	-	13,727		386,964	(373,237)
Water	215,412	14,666	144,746	67%	140,545	4,201
Sewer	284,242	24,365	214,012	75%	167,876	46,136
Landfill	512,783	4,332	187,386	37%	220,393	(33,008)
Dock	490,327	1,300	471,432	96%	273,178	198,254
Dock Insurance Payment	-	-	-		293,423	(293,423)
Boat Harbor	244,979	(477)	98,678	40%	103,329	(4,650)
E-911 Service	76,000	6,307	52,550	69%	51,235	1,315
Senior Center (Grant)	138,100	35,625	109,149	79%	102,910	6,239
Senior Center (Non-Grant)	289,215	862	148,851	51%	138,282	10,569
Total Special Revenue Funds Revenues	\$ 2,251,058	\$ 86,980	\$ 1,440,532	64%	\$ 1,878,135	\$ (437,603)
Fisheries Infrastructure	-	-	-		17,739	(17,739)
Borough Study Fund	-	-	-		10,644	(10,644)
Asset Forfeiture Fund	-	-	-		-	-
City Shoreline Erosion Control	-	1,435	6,914		34,750	(27,836)
WasteWater Treatment Grants	2,000,000	-	16,840	1%	1,440,495	(1,423,655)
Library Grants	60,773	4,046	45,319	75%	13,880	31,439
Library Building Upgrades	-	20,653	20,653		141,152	(120,499)
E911 Critical System Upgrades	133,787	-	133,787	100%	-	133,787
EMPG	10,000	1,888	2,501	25%	-	2,501
Fire Department Grants	405,000	-	359,068	89%	662	358,406
Jail Corrections Grant (Equipment)	-	-	-		20,755	(20,755)
SHSP Camera Upgrades	114,791	-	3,687	3%	407	3,280
SHSP Public Safety Equipment	74,800	390	390		-	390
JAG Grant (WAANT Officer)	-	-	6,961		-	6,961
Pollock Grant	-	-	-		-	-
BBEDC Interns	19,152	-	26,451	138%	-	26,451
BBEDC (Various Projects)	250,000	15,187	18,420	7%	86,938	(68,519)
Rasmuson Grant (Senior Center)	25,000	-	25,000		-	25,000
Ambulance Reserve Capital Project Revenue	67,294	-	-		-	-
Equipment Replacement Capital Project Fund	115,000	-	115,000	100%	100,000	15,000
School Bond Project	-	12	206		651	(445)
Public Safety Planning	20,000	-	20,000	100%	20,000	-
Mary Carlson Estate Permanent Fund Revenue	4,596	1,053	743	16%	3,037	(2,294)
Debt Service Fund Revenue	1,176,090	-	273,045	23%	296,265	(23,220)
Landfill Oxidation	1,300,000	520,956	1,130,548	87%	-	1,130,548
BBEDC (Landfill)	250,000	83,913	119,121	48%	-	119,121
Landfill Reappropriation	183,000	-	95,000	52%	-	95,000
Landfill Phase 3	-	-	-		55,607	(55,607)
Total Capital Project Revenues	\$ 6,209,283	\$ 649,532	\$ 2,419,654	39%	\$ 2,242,981	\$ 176,673
Total Revenues	\$ 16,491,782	\$ 990,108	\$ 10,292,177	62%	\$ 10,429,320	\$ (137,143)

City of Dillingham
Revenues and Expenditures As of February 28, 2015
Unaudited Figures

EXPENDITURES:	February 28, 2015				February 28, 2014	
	Budget - FY15	MTD	YTD	Percent	Actual	INC/(DEC)
General Fund Expenditures						
City Council	\$ 86,864	\$ 4,024	\$ 51,828	60%	\$ 42,532	\$ 9,296
City Clerk	130,310	10,103	86,128	66%	82,541	3,587
Administration	309,809	26,299	202,585	65%	186,923	15,661
Finance	619,503	64,104	420,944	68%	388,910	32,034
Legal	77,000	4,453	39,332	51%	44,421	(5,089)
Insurance	110,618	-	112,615	102%	100,837	11,778
Non-Departmental	185,400	6,260	135,340	73%	154,800	(19,460)
Planning	142,563	9,293	83,764	59%	99,067	(15,303)
Foreclosures	10,000	363	14,560	146%	17,222	(2,662)
Meeting Hall above Fire Station	3,575	210	1,787	50%	2,446	(658)
Public Safety Administration	178,356	11,251	121,885	68%	119,214	2,670
Dispatch	468,894	35,957	300,846	64%	270,611	30,235
Patrol	831,789	70,965	539,751	65%	488,854	50,898
Corrections	692,590	59,914	459,102	66%	420,769	38,332
DMV	134,171	11,141	94,214	70%	66,801	27,414
Animal Control Officer	113,326	7,368	64,629	57%	69,118	(4,489)
PS IT	21,700	2,413	10,242	47%	16,212	(5,970)
Fire	294,448	20,730	166,102	56%	126,953	39,149
Public Works Administration	201,794	17,017	129,948	64%	92,849	37,099
Building and Grounds	286,991	28,078	192,114	67%	199,171	(7,057)
Shop	162,018	16,154	94,411	58%	123,555	(29,144)
Street	659,803	27,855	320,566	49%	399,436	(78,870)
Library	138,797	9,652	80,356	58%	77,677	2,679
City School	1,300,000	-	975,000	75%	975,000	-
Transfers to Other Funds	1,067,931	-	388,655	36%	491,994	(103,339)
Total General Fund Expenditures	\$ 8,228,250	\$ 443,602	\$ 5,086,704	62%	\$ 5,057,912	\$ 28,792
Special Revenue Funds Expenditures						
Nushagak Fish Tax	-	-	-		356,140	(356,140)
Water	215,412	14,666	144,746	67%	142,128	2,618
Sewer	284,242	17,352	182,549	64%	154,655	27,894
Landfill	512,783	17,231	269,140	52%	272,385	(3,245)
Dock	622,513	6,404	493,824	79%	415,160	78,664
Dock (ATD Damages)	-	-	-		271,339	(271,339)
Boat Harbor	244,979	7,689	110,938	45%	112,519	(1,580)
E-911 Service	42,200	-	7,130	17%	-	7,130
Senior Center (Grant)	138,100	8,465	90,312	65%	97,801	(7,489)
Senior Center (Non-Grant)	293,215	14,450	174,657	60%	171,898	2,759
Total Special Revenue Fund Expenditures	\$ 2,353,444	\$ 86,257	\$ 1,473,297	63%	\$ 1,637,885	\$ (164,589)
Asset Forfeiture Fund	-	-	-		515	(515)
Fisheries Infrastructure Fund	-	-	-		-	-
Borough Study	-	-	-		-	-
City Shoreline Erosion Control	-	-	7,346		123,616	(116,270)
WasteWater Treatment Grants	2,000,000	811	61,540	3%	1,616,341	(1,554,801)
Library Grants	60,773	6,444	44,744	74%	15,565	29,179
Library Building Upgrades	85,000	1,661	27,728	33%	149,265	(121,538)
EMPG	10,000	-	2,501	25%	-	2,501
FEMA Fire Truck	405,000	-	369,641	91%	697	368,945
SHSP Camera Upgrades	114,791	-	3,687	3%	407	3,280
SHSP Public Safety Equipment	74,800	-	44,286	59%	-	44,286
JAG Grant (WAANT Officer)	-	-	6,961		-	6,961
E911 Critical System Upgrades	133,787	-	133,787	100%	407	133,380
Pollock Grant	-	-	21		-	21
BBEDC Interns	-	-	26,111		-	26,111
BBEDC (Various Projects)	-	-	14,203		178,196	(163,994)
Rasmuson Grant (Senior Center)	25,000	-	26,807		-	26,807
Ambulance Reserve Capital Project Fund	269,000	-	5,730	2%	360	5,370
Equipment Replacement Capital Project Fund	103,425	-	-		155,757	(155,757)
School Bond Project	-	-	12,182		36,117	(23,935)
Public Safety Planning	20,000	-	11,918	60%	2,558	9,361
Mary Carlson Estate Permanent Fund	4,596	903	5,691	124%	3,105	2,586
Debt Service Fund	1,176,090	-	273,045	23%	288,045	(15,000)
Landfill Oxidation	1,300,000	3,600	998,327	77%	38,897	959,431
BBEDC Landfill	250,000	-	119,121	48%	-	119,121
Landfill Reappropriation (Equipment Purchase)	183,000	-	95,000	52%	-	95,000
Landfill Capital Project Fund	-	-	-		83,621	(83,621)
Total Capital Project Funds Expenditures	\$ 6,215,262	\$ 13,419	\$ 2,290,377	37%	\$ 2,692,953	\$ (402,576)
Total All Expenditures	\$ 16,796,956	\$ 543,278	\$ 8,850,378	53%	\$ 9,388,751	\$ (538,373)
Revenues Over (Under) Expenditures	\$ (305,174)	\$ 346,830	\$ 1,441,798		\$ 1,040,569	\$ 401,230

City of Dillingham
Revenues and Expenditures As of February 28, 2015
Preliminary Figures

	<u>Fund Bal.</u> <u>6/30/2014</u>	<u>FY'15</u> <u>Revenues</u>	<u>FY'15</u> <u>Expenditures</u>	<u>Add or (-)</u> <u>Fund Bal</u>	<u>Fund Bal.</u> <u>2/28/2015</u> <u>Unaudited</u>
General Fund	\$ 4,161,194	\$ 6,431,990	\$ 5,086,704	\$ 1,345,286	\$ 5,506,480
Nushagak Fish Tax	286,068	13,727	0	13,727	299,795
Fisheries Infrastructure Fund	67,023	-	-	0	67,023
Borough Study	37,188	-	-	0	37,188
Water	-	144,746	144,746	-	-
Sewer	14,917	214,012	182,549	31,463	46,380
Landfill	2,450	187,386	269,140	(81,755)	(79,305)
Dock	667,391	471,432	493,824	(22,392)	644,999
Boat Harbor	-	98,678	110,938	(12,260)	(12,260)
E-911 Service	79,606	52,550	7,130	45,420	125,026
Senior Center	-	258,000	264,969	(6,969)	(6,969)
Asset Forfeitures Fund	6,072	-	-	-	6,072
City Shoreline Erosion Control	(170,200)	6,914	7,346	(433)	(170,633)
WasteWater Treatment Grants	-	16,840	61,540	(44,700)	(44,700)
Library Grants (Books, Erate, etc.)	-	45,319	44,744	575	575
Library Building Upgrades	-	20,653	27,728	(7,075)	(7,075)
E911 Critical System Upgrade	-	133,787	133,787	-	-
Pollock Land Grant	14,732	-	21	(21)	14,711
EMPG	-	2,501	2,501	-	-
FEMA Fire Truck	-	359,068	369,641	(10,573)	(10,573)
SHSP Camera Upgrades	-	3,687	3,687	-	-
SHSP Public Safety	-	390	44,286	(43,896)	(43,896)
JAG Grant (WAANT Officer)	-	6,961	6,961	-	-
BBEDC Interns	-	26,451	26,111	340	340
BBEDC (Various Projects)	-	18,420	14,203	4,217	4,217
Rasmuson Grant (Senior Center)	-	25,000	26,807	(1,807)	-
Ambulance Reserve Capital Project Fund	641,945	-	5,730	(5,730)	636,215
Equipment Replacement Capital Project Fund	121,175	115,000	-	115,000	236,175
School Bond Project Capital Project Fund	76,764	206	12,182	(11,976)	64,787
Public Safety Planning	23,744	20,000	11,918	8,082	31,826
Mary Carlson Estate Permanent Fund	388,161	743	5,691	(4,947)	383,213
Debt Service	-	273,045	273,045	-	-
Landfill Oxidation	-	1,130,548	998,327	132,221	132,221
BBEDC (Landfill)	-	119,121	119,121	-	-
Landfill Reappropriation (Equipment Purchase)	-	95,000	95,000	-	-
Landfill Capital Project Fund	172,044	-	-	-	172,044
Total	\$ 6,590,274	\$ 10,292,177	\$ 8,850,378	\$ 1,441,798	\$ 8,033,879

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
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Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: March 24, 2015
To: Rose Loera, City Manager
From: Sonja Marx, Librarian
Subject: March Monthly Report

The 2015 AkLA (Alaska Library Association) conference in Juneau was a great continuing education opportunity for Abigail and Sonja to take part in. This travel and training was possible through three grants we applied for. We each received a \$1,000 Continuing Education scholarship from the State of Alaska and a \$1,000 from the IMLS grant for CE. While in Juneau, we were able to meet with Rep. Bryce Edgmon and share with him how important the Alaska OWL (Online With Libraries) program is to our state. Without the OWL contribution, we would not be able to afford the high speed internet needed for patrons, students, staff, and video conferencing here in Dillingham.

We appreciate so much the ongoing work being done to the library building. Part of it this month included some electrical work done by Al Knittle. He installed floor outlets under the carrels that hold our patron computers and under the staff desks in our work area. He also streamlined the internet cables so it all looks nice and neat. These areas are now much safer, more functional and accessible, and cleaner looking. A big "Thank You" to Dagen Nelson as he continues to manage this project with State grant funds. We have definitely noticed how much warmer the Library is with the improvements that have been made to the building this year. A few new windows, doors, and a boiler are also in the works to come which will make it even more energy efficient.

We now have a Library Aide/Clerk. Amanda Johnson was hired and began working Friday, March 13th. Thanks to Nicole Ito for temporarily filling this position until we hired. It's good to be fully staffed again, especially with Spring Break coming up. We will be without our School Librarian April 13th -17th.

Both the PLA (Alaska Public Library Assistance) grant requesting \$7,000 for books, audio visuals, etc., and the IMLS (Native American Library Services) grant of \$7,000 for books, audio visuals, the Summer Reading program, and continuing education are due April 1st for FY16.

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Once again, it is time to plan, prepare, and recruit for our Summer Reading Program. The theme this year is "Every Hero Has a Story". The program runs for 8 weeks in May, June, & July for three different groups: ages 3-6, ages 7-11, and ages 12 and up for the teens, "Unmask!" We would love to have one for the adults "Escape the Ordinary" for the first time, if there is an interest.

Library Stat report for February 23rd - March 21st, 2015:

**Patron Visits: 2,828 Computer Use: 455 Wireless Use: 354
Story Hour: 40 Other Visits (including students): 370 Museum Use: 22
Videoconferencing: 42 AWE Station Use: 13 Volunteer hours logged: 48.6**

**Next Library Advisory Board meeting, Tuesday, April 7th at 5:30 pm in the Library
(to discuss the outcome of the Library Survey, etc.)**

No planned closures for the Month of April

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MEMORANDUM

Date: March 24, 2015
To: Rose Loera, City Manager
From: Jody Seitz, Planning Director
Subject: March Report

Archive project: I am continuing to digitize the Planning Commission resolutions and minutes and enter them into the Laserfiche program so that they can be easily searched. It has proven helpful again in researching topics that come up again and again.

FY17Capital Improvement Plan: I'm trying to pare down the process. The Planning Commission will review the six year CIP together and make its recommendations.

Ordinances: Attorney Brooks Chandler reviewed FEMA's recommended changes to Title 15 Floodplain Management and found that at this point there is little else to be done but incorporate them. They ban building on gravel or fill, or behind sheetpile bulkheads, or on concrete in the V zone of the flood plain. To build on a gravel pad in the V zone the builder must submit a Letter of Map Revision based on fill to FEMA, along with professionally designed, stamped copies of the pad and the proposed construction, which must be raised above the base flood elevation of (BFE), which in Dillingham is 32 feet. Once FEMA approves the plans and removes the area from the flood zone, then the individual may build, but then they must have their construction inspected again once it is completed. The other requirement was to require that all construction in the V zone be dry-floodproofed if it is to be built lower than the BFE.

I was encouraged to speak with a staffer in Senator Murkowski's office. They are trying to engage FEMA in a discussion to modify some of these requirements, particularly the issue of building on "fill," and are interested in hearing what our issues are. Nathan Bergerbest asked that I write up an issues paper for them to use in their conversations with FEMA. Interestingly, Wrangell never joined the NFIP and banks have loaned on buildings there in the "flood zone."

Pending plats:

ASLS 2005-51 (land grant for the Harvey Samuelson Community Center): Despite extensive reviews by ADNR and ADOT, access is missing to the state parcels in the survey. When asked, ADOT stated they are not willing to "give any more land to the City." City Attorney

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Brooks Chandler is helping look at our options, including a prescriptive easement –which requires no compensation.

Crystal Subdivision: No word from the subdivider about extending this subdivision plat.

Dental Annex Subdivision: Received an application from BBAHC for the new Dental Annex Subdivision. The BBAHC hospital complex encroaches on USS 937. The Indian Health Service Realty Office will request a Variance for the current plat and proceed with the replat on its own timeline since it will literally require an Act of Congress to replat that survey. Public Hearing on this April 8.

DLB Subdivision: Have received a plat application to subdivide one lot. Public Hearing on this April 8.

Edra Garage: awaiting the mylar from the surveyor.

L&M Subdivision: the ADNR has changed its mind and now wants to keep the half of the alley that was vacated. The plat can now move forward.

Pacer Subdivision: BIA has found the plat. Presumably it is moving forward now.

Port Land Exchange: the Assessor plans to complete his valuation of the parcels involved in this exchange this week.

Permitting:

Encroachment Permits: the ADA ramp in front of the Choggiung Tower at 301 Main Street.

Floodplain Management: none pending.

Land Use Permits: Two driveway permits outstanding. Lack of driveway standards in Title 18 complicates actions for compliance.

Planning Commission training: I have scheduled floodplain training for April 15, 2:30 p.m. in the City Council Chambers. I am inviting others from BBNA, as well as private landowners, and anyone else who is interested, to attend.

Public Roads: I reviewed our list of public roads for the ADOT. This involved driving some, and sorting out the number of miles of paved and unpaved public roads there are in Dillingham. The City has 39.8 public roads, comprising both state and City roads.

Streets: ADOT will hold a public meeting in the evening of April 1 to discuss their projects in Dillingham at 5:30 in the City Council Chambers. April 2 at 10 a.m. in the City Council chambers the ADOT is facilitating a public meeting about Squaw Creek Road with both the City and Curyung Tribal Council.

Transit: Met with BBNA Transit Committee as requested to update them on the Downtown Streets project. Using a BBEDC Community Block Grant Aleknagik Village Council has purchased a 15 passenger van for use providing rides to and from Dillingham. Seniors will continue to ride for free. Others may pay a \$10 fare each way. The Tribe will use BIA IRR funds for operating the transit. Aleknagik City subsidizes the van as well. The Committee encouraged the City to seek some way to mark bus stops in 4 places downtown: between the Bank and the Post Office; at the hockey rink, across from AC at the Delta Western parking lot by the tree; and at City Hall.

The Planning Commission's next meeting is April 8.

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Manager
Rose Loera



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Chris Maines
Misty Savo
Neil C. Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: March 24, 2015
To: City Manager Rose Loera
From: Chief Dan Pasquariello
Subject: **APRIL 2015 Council Report** *(reporting period 2-25-15 to 3-24-15)*

POLICE:

- ❖ 216 Calls for service
- ❖ 28 Incident reports
- ❖ 14 Persons arrested
- ❖ 17 Title 47/Protective custody
- ❖ 7 Citations issued

One of our long-time corrections officers is set to be switching to a police officer position. This will leave only one vacant position in the patrol division.

This year's Beaver Round-up festival was not as busy as prior years, most likely due to the lack of snow. A total of 7 persons were arrested and 2 persons were placed in Title 47 protective Custody. Cases include 3 assaults, 3 thefts, 2 alcohol related-offenses, 1 DUI, and 1 death.

The patrol division, as well as dispatch, participated in an emergency drill at the Dillingham Airport. The drill scenario was a high-jacked airplane that resulted in a fire. Agencies involved were Alaska DOT, Dillingham Flight Service, Alaska State Troopers, Dillingham Fire Department and Rescue Squad, and Kanakanak Hospital.

CORRECTIONS:

- ❖ 36 Total Inmates
- ❖ 17 Title 47/Protective custody

Our building generator became inoperative and needed to be replaced. This surplus generator was manufactured in the 1950s, was over 60 years-old, and could not be repaired. Public Works acted quickly, obtained several quotes, and found a replacement generator to be paid for with mostly BBEDC funds. As this is written the generator is still in transit to Dillingham.

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DISPATCH:

- ❖ 337 Calls for service
- ❖ 71% Dispatched to Dillingham Police
- ❖ 18% Dispatched to Alaska State Troopers
- ❖ 6% Dispatched to EMS/Fire
- ❖ 5% Dispatched to Animal Control
- ❖ 136 911 calls received

We are in the process of hiring another dispatcher, so the Dispatch division will be fully-staffed.

Nushagak Electric Co-op replaced power lines to the Public Safety building, part of a new power pole project. Due to our lack of a back-up building generator Public Works (B&G) plugged our building's electrical load into a large portable generator. A glitch occurred with the generator and we lost our 911 and radio console capabilities until Nushagak power was restored. Everything came back on-line with the exception of our computer-controlled radio console. A technician had to be flown in to get our system back up and running.

ANIMAL CONTROL:

- ❖ 4 Animals impounded
- ❖ 3 Dogs returned to owners
- ❖ 1 Cat adopted out
- ❖ 106 Rabies vaccines given
- ❖ 6 Parvo shots
- ❖ 75 Dog licenses sold
- ❖ 8 Citations issued
- ❖ 0 Euthanasia

This year's Beaver Round up Rabies clinic was the most successful to date. With the help of some wonderful volunteers we gave more Rabies shots than ever before, a record **106**. We sold a record **75** Dog Licenses during the 2 day event.

DMV:

- ❖ 93 Registrations/Titles
- ❖ 60 Driver's License/IDs
- ❖ 6 CDLs
- ❖ 5 Road tests

DMV hours were shortened to Monday-Friday 11:30 am to 3:30 pm. The DMV clerk has assumed administrative assistant duties for the department.

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MEMORANDUM

Date: March 24, 2015
To: Rose Loera, City Manager
From: Stephanie McCumber, Fire Coordinator
Subject: March 2015 Department Head Report

Summarization of EMS Responses – 9 Calls; 34.5 Total Man Hours

- Total of Ambulance Transports
 - 3 Breathing Problems
 - 1 Seizure/Convulsion
 - 1 Fall Victim
 - 1 Hypothermia
 - 1 Chest Pain
 - 1 Medical Transport
 - 1 Fire Standby

Summarization of Fire Responses – 1 Call; 10.5 Total Man Hours

- 1 Steam bath fire

PROJECTS COMPLETED

- Combo Meeting was held for assisting/approaching citizens with special needs.
- For Fire training, our responders reviewed equipment that we do not use on a regular basis.
- Rescue Squad Training was for triage in preparation for the DOT Triannual Disaster Drill.
- The Fire Dept. & Rescue Squad participated in DOT's Triannual Disaster Drill at the airport along with the Police Dept., Troopers, the Hospital, and Aleknagik Fire Dept. The scenario was a high-jacked airplane coming from St. Paul stopping to get fuel. The terrorist had a gun, and shortly after the plane landed, it caught fire. Our Rescue Squad and Aleknagik had 7 patients to triage and transport to the hospital, while some members of our Fire Dept. helped extinguish the fire. It was a lot of fun and some of our responders were able to learn a lot.
- We applied for the Dept. of Forestry's Volunteer Fire Assistance (VFA) Grant. This grant is mainly for wildland firefighting equipment, but it can also be used for structural gear as well. We applied for a 3,000 gallon portable water tank for Tanker 5, 4 SCOTT SCBA bottles, and 3 nozzles.
- The Fire Dept. participated in the Send-off Parade for the Wolverine Basketball teams going to State. We had 3 rigs in the parade.
- Ambulance and Fire reporting is up to date.

ON-GOING PROJECTS

- Southern Region EMS should be releasing the money that we applied for with their yearly Mini-Grant. We will be purchasing new drug boxes for the ambulances that will remedy problems with the current drug boxes we have.
- The wall mount air purification system for our cascade system was mounted and we will purchase the necessary lines and equipment to complete that project. This system has a few more cartridges to remove contaminants and moisture from the air we breathe in our air packs.

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MEMORANDUM

Date: March 25, 2015
To: Rose Loera, City Manager
From: Francisco Garcia, Public Works Director
Cc: Dillingham City Council
Subject: March monthly report 2015 – Public Works Department

Street Dept.

- Grading roads;
- Helping out in the shop;
- Helped B&G with generator hook up at police department;
- Filling pot holes in town;
- Assisted with fuel clean up at DPD.

Water/Sewer Dept.

- Conducted monthly water and sewer sampling;
- Keeping lift stations, sewer treatment and water treatment plant cleaned;
- Completing monthly DMR reports and turning them in to D.E.C.;
- Sent out pump from harbor lift station for repair;
- Jetted out Wells Fargo and Lyla Tubbs sewer line, both were plugged;
- Monitored dock lift station for possible fuel contamination.

Shop Dept.

- Keeping up with equipment and vehicle maintenance;
- Keeping the shop cleaned and organized;
- Taking inventory of oil, grease and filters;
- Getting equipment ready at the dock.

Buildings & Grounds Dept.

- Hooked up generator temporarily at DPD so Nushagak could shut power off to DPD for some line work;
- Assisted in cleaning up fuel spill at DPD and set containment up;
- Repaired pressure washer at the shop;
- Working on updating CIP projects with the planning director;

- Put fuel pump back in operation at DPD.

Landfill Dept.

- Employee received his RALO certification;
- Started cleaning up plastic bags around surrounding tree lines;
- Bear fence is back up and running;
- Keeping transfer station clean.

Admin.

- Responded to fuel spill at DPD and contacted required agencies;
- Assisted in building containment area for contaminated soil and snow;
- Been informing A.D.E.C. of progress with fuel spill and providing documentation;
- Notified Yukon equipment that we would be purchasing backhoe from them;
- Working with the planning director on CIP projects.

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MEMORANDUM

Date: March 23, 2015
To: Rose Loera
From: Ida Noonkesser
Subject: Staff Report

During the month of February, the Senior Center served 530 congregate meals to 56 individuals, 134 home delivered meals to 9 individuals, gave 291 assisted rides to 25 individuals and 291 unassisted rides to 25 individuals.

We had one new renter in the month of February. Also, the Pinochle player's group continues to rent the dining room every Friday and every third Saturday the Quilters rent the Senior Center.

The Senior Center got a new range and dishwasher. The dishwasher has been installed, but the pump leaks. We are waiting for the new pump. The range was being installed, but we are waiting for a regulator. We have not been able to serve lunches for three weeks. Kyle Gregory has been making phone calls and emailing the company to get a regulator. We are still waiting on parts, but we are looking forward to being open for lunches with our new equipment.

Tish Olson has been hosting her craft days every Tuesday and storytelling every Wednesday.

Terry from BBAHC came and held a tobacco coalition meeting here at the Center.

Isaac Wood held a prize bingo and the elders enjoyed having the activity. Activities like this are popular with our elders.

Our next Advisory Board meeting is on April 8th.

I. CALL TO ORDER

The Code Review Committee met on Thursday, March 19, 2015, in the Council Chambers, Dillingham, AK. Chair Chris Maines called the meeting to order at 5:36 p.m.

II. ROLL CALL

Committee Members present:

Chris Maines
Misty Savo

Alice Ruby
Holly Johnson

Rose Loera
Janice Williams

Staff present: Carol Shade Dan Pasquariello

III. APPROVAL OF MINUTES

A. Minutes of February 19, 2015

MOTION: Holly Johnson moved and Alice Ruby seconded the motion to approve the minutes of February 19, 2015.

VOTE: The motion passed unanimously by voice vote.

IV. APPROVAL OF AGENDA

MOTION: Holly Johnson moved and Alice Ruby seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

V. UNFINISHED BUSINESS

A. Code Committee's To Do List

The To Do list is for information only.

B. C5/14 Amending Title 8, Health and Safety, of the Dillingham Municipal Code to Prohibit Improper Deposit of Fish Waste

Discussion:

- Change penalty from \$75 to \$300; and
- Reword Section 3.B. to read fish waste may be deposited into the current of the Nushagak or Wood River waters.

MOTION: Janice Williams moved and Alice Ruby seconded the motion to accept the changes and recommend Council introduce the fish waste ordinance on the April 2 agenda.

VOTE: The motion passed unanimously by voice vote.

- C. C5/14 Amending Title 8, Health and Safety, of the Dillingham Municipal Code to Prohibit Disposal of Hazardous Waste in the City-Owned Solid Waste Disposal Facility and Establishing a Penalty for Any Violation

Staff to add to the ordinance that the violator will be responsible for paying for the cost of cleaning up the waste, including soil remediation, contact DEC to ask how staff is supposed to identify sterilized from unsterilized infectious medical waste, and are all needles prohibited even those properly stored.

- D. C7/14 Create a SOP for Liquor Licenses (*Handout*)

Staff to amend Form CLK015 Liquor License Application Review to have two fields under the Status column, over 90 days due which is the basis for the Deny Services list, and add a field the number of times in two years the account was over 90 days.

MOTION: Rose Loera moved and Alice Ruby seconded the motion to accept the Standard Operating Procedure CLK#15-001.

VOTE: The motion passed unanimously by voice vote.

Follow-up:

- Send a letter to the liquor license owners to inform them of the procedures that will be put in place.

- E. C8/14 Review Animal Control for Clarification on Unwanted, Abandoned Animals

MOTION: Rose Loera moved and Holly Johnson seconded the motion to recommend to the Council to introduce Ordinance No. 2015-03.

VOTE: The motion passed unanimously by voice vote.

- F. C9/14 Add Records Management Program to Section Records and Documents and Review Records Management Policy (*Handout*)

There was nothing to report.

- G. C10/14 Clarification on Application of Sales Tax on Fuel Deliveries Made Outside Dillingham Limits (*Scheduled for a public hearing March 19*)

This item remains on the agenda until the Council takes action to adopt or not adopt.

- H. C11/14 Provide a Process for Exceptions to DMC 11.08.010 Speed Limit

Staff to bring back two resolutions to the next meeting:

1. Assign the Planning Commission with reviewing requests for speed limits.
2. Bring back a resolution similar to the one passed by the Planning Commission that includes a request for crosswalks and lowering the speed limit on Windmill Hill.

Discussion:

- Replace “school zone” with “high foot traffic area”;
- Who has the right-of-way at a crosswalk? PSA to educate the public;
- Talk with DOT at the public meeting April 1, and let them know the City is planning to file a resolution.

I. C12/14 Review Personal Property Tax Assessed on Airplanes

Manager Loera reported before the committee addressed any changes to the personal property tax for aircraft, it would need to look at the fact that a number of airplane owners were not reporting their airplanes as personal property and were chronically being force filed. She would bring it up to the Council to add reviewing other corrective actions, including audits, for those consistently being force filed, not only aircraft but all personal property to the Code’s To Do List.

Follow-up:

- Will remove property tax on airplanes from the agenda, and bring a request to the Council to add reviewing the current force filing code to the Code’s To Do List.

J. C14/15 Regulation of Marijuana

1. Review Ord. Amending Title 8, Health and Welfare, by the Addition of New Chapter Providing Regulation of Marijuana in the City of Dillingham
2. Review Ord. Amending Chapter 8.10, Prohibition of Smoking in Public Places, Section 8.10.010

City Clerk Williams reported the fine for smoking marijuana in public was capped by the State at \$100, so she had removed \$300 and replaced it with \$75. Also the original ordinance for smoking in public places had been amended to remove the word vaporizer and herbal products with electronic smoking devices and smoking products.

VI. NEW BUSINESS

Ordinance 2015-06 to dispose of city-owned property in order to lease had been changed from the space in the small boat harbor office building to the harbor office. Asked the committee when the ordinance was introduced to replace it with Ordinance 2015-06 (Substitute 1), and schedule for a public hearing on May 7, to allow for a 30-day noticing period.

VII. PUBLIC COMMENT/COMMITTEE COMMENTS

There were no public or committee comments.

VIII. ADJOURNMENT

The meeting adjourned at 6:40 p.m.

Chris Maines, Chair

ATTEST:

Janice Williams, City Clerk

Approval Date: _____

DRAFT

I. CALL TO ORDER

The Finance and Budget Committee met on Monday, March 16, 2015, in the City Council Chambers, Dillingham, AK. Paul Liedberg, Chair, called the meeting to order at 5:57 p.m.

II. ROLL CALL

Committee Members present:

Paul Liedberg
Carol Shade

Alice Ruby

Rose Loera

Committee Members absent and excused:

Curt Armstrong

Tracy Hightower

III. APPROVAL OF MINUTES

A. Minutes of February 17, 2015

B. Minutes of February 23, 2015

In the February 23 minutes, members questioned whether the assessor had mentioned the number 25% as the amount he recommended the 2015 personal property assessment increases for commercial accounts would increase by no more than.

MOTION: Carol Shade moved and Alice Ruby seconded the motion to approve the minutes of February 17, and table the February 23 minutes.

VOTE: The motion passed unanimously by general consent.

IV. APPROVAL OF AGENDA

Manager Loera asked to add an addition to the Lake Road Fire Station under New Business.

MOTION: Carol Shade moved and Alice Ruby seconded the motion to approve the agenda as amended.

VOTE: The motion passed unanimously by general consent.

V. STAFF REPORTS

A. FY 2016 Budget Schedule of Meetings

Discussion ensued about condensing the schedule and making for longer meetings. Suggested polling for a meeting for Tuesday, March 24, Tuesday, March 31, Monday, April 6, and Saturday, April 11, from 1-4 PM.

B. FY 2016 Budget Discussions

All departments having provided their input. Manager Loera presented some solutions for the corrections facility should the State make the drastic cuts in funding it is suggesting.

VI. UNFINISHED BUSINESS

A. Fiscal Policy Development

1. Review Internal Controls (*Placeholder*)B. Review Public Safety Building and Fire Hall Feasibility Plan (*Separate document*)

Manager Loera reported it would be in order to bring the stakeholders together for a meeting, that she could not move forward until she had some direction from the Council. Mayor Ruby noted she would appoint a council member to take Keggie's place on the committee.

Follow-up:

- This item would be removed from the F&B agenda.

C. Rate Review

1. Create a Schedule (*postponed*)

2. Rates for Harbor and Port Container Vans - Update

Follow-up:

- A letter will be drafted to the barge companies to inform them of the proposed increases over the next several years, and include a copy in the next F&B packet.

D. Facility and Equipment Maintenance Budget Recommendation

Manager Loera reported there was \$182,000 remaining after other commitments in the Equipment Replacement Capital Project Fund. As well as documenting the condition of all of the vehicles and equipment, staff had documented the building deficiencies identified as safety issues and had created a list of all technology items that would need to be replaced at some point. Questioned if the fund could be used for these other items.

Follow-up:

- Bring a copy of the resolution that approved the Equipment Replacement Capital Project Fund; and
- Research if the E911 funds could be used to replace the phone system at the public safety building.

VII. NEW BUSINESS

A. Presentation on the School Budget (*Handout*)

The school budget will be presented at the April 20 regular F&B meeting. The school is required to submit their budget by May 1.

B. Lake Road Fire Station Extension

Received a request from the fire chief to get permission to get a material and cost estimate for an addition on the back end of the station. This would allow the city to move an ambulance and tanker from the airport station, close the airport station, and also house the State ARFF truck if able to get it from the surplus sales at a reasonable cost. Funding for the cost estimate could come from the ambulance replacement fund.

Follow-up:

- Present a map of the available space around the building;
- Will get a material and cost estimate, bring it back to Finance, and then present to the Council;
- Bring forward a copy of the resolution approving the Ambulance Reserve Fund to review its terms and conditions.

MOTION: Mayor Ruby moved and Rose Loera seconded the motion to approve the manager to get a construction estimate for the add-on at the Lake Road Fire Station.

VOTE: The motion passed unanimously by voice vote.

VIII. PUBLIC/COMMITTEE COMMENT(S)

There were no public/committee comments.

IX. ADJOURNMENT

The meeting adjourned around 7:02 PM.

Paul Liedberg, Chair

ATTEST:

Janice Williams, City Clerk

Approval Date: _____

I. CALL TO ORDER

The Finance and Budget Committee met on Tuesday, March 25, 2015, in the City Council Chambers, Dillingham, AK. Paul Liedberg, Chair, called the meeting to order around 5:30 p.m.

II. ROLL CALL

Committee Members present:

Paul Liedberg
Carol Shade

Alice Ruby
Tracy Hightower

Rose Loera
Curt Armstrong

Staff present: Bernadette Packa

III. APPROVAL OF AGENDA

Manager Loera asked to add Dillingham City School District budget and Finance Director position under New Business.

MOTION: Alice Ruby moved and Tracy Hightower seconded the motion to approve the agenda as amended.

VOTE: The motion passed unanimously by general consent.

IV. NEW BUSINESS

A. FY 16 Budget

Highlights:

1. Add Motor Vehicle Registration Tax to the Rate Schedule Review;
2. Council contribution for Board of Fish (\$10,000) was removed;
3. Evaluate the 6% sales tax at the end of the budget cycle;
4. Add an internal control for the BBHA PILT funding;
5. Decreased revenues from the City's annual Garage Sale for sales of equipment from \$10,000 to \$3,000.
6. Schedule a budget review meeting for March 31 and April 7, from 9:30 AM to 2:00 PM.

B. Dillingham City School District FY16 Budget

Schedule a presentation from Danny Frazier, School Supt., for March 31, and accommodate his schedule during the F&B's review of the City's FY16 budget, 9:30 AM and 2 PM. Staff to follow up.

C. Finance Director Position

Manager Loera reported the City’s Finance Director will be retiring at the end of April. There are no candidates for consideration so far. Pearson Consulting will be looking for someone to contract until the City is able to hire someone full-time. The Accounting Tech III will be promoted to oversee the department and the City will look to hire a temporary Accounting Tech II with flexible hours to take on some of the busy work in the department until the finance director position is filled.

V. PUBLIC/COMMITTEE COMMENT(S)

There were no public/committee comments.

VI. ADJOURNMENT

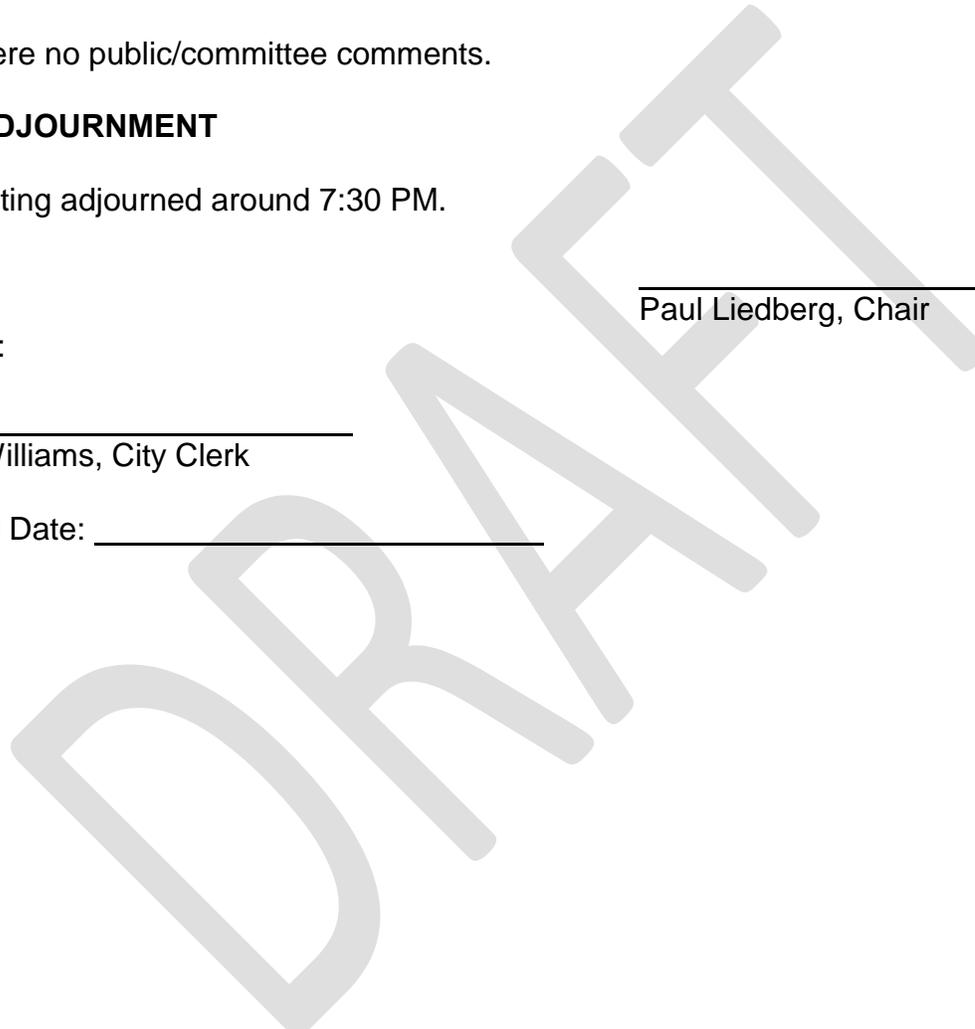
The meeting adjourned around 7:30 PM.

Paul Liedberg, Chair

ATTEST:

Janice Williams, City Clerk

Approval Date: _____



CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2015-03

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING TITLE 7, ANIMALS, TO CLARIFY THE TERMS FOR AN IMPOUNDED ANIMAL

WHEREAS, the City of Dillingham established the Animal Shelter Operating Procedures, approved by the Dillingham City Council October 4, 2012, to ensure that animals impounded or taken into custody by the City of Dillingham are provided with a place of temporary care and safe shelter where they are treated with dignity and compassion until they can be reclaimed, adopted, or euthanized if considered unadoptable; and

WHEREAS, the Dillingham Municipal Code (Code) Chapter 7.09, Impoundment, is being recommended for additional language to reference exceptions to the time period an animal can be held at the animal shelter and remove redundant language; and

WHEREAS, it is being recommended that the City's Code include a definition for adoption eligible for the purpose of evaluating an animal as eligible for adoption;

BE IT ENACTED BY THE VOTERS OF THE CITY OF DILLINGHAM:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Section 7.02.010. Section 7.02.010 of the Dillingham Municipal Code is hereby amended as follows with new language underlined and **emboldened** and deleted language displayed as ~~strike through~~.

7.02.010 Definitions.

Abandoned" or "unwanted" means to leave an animal for a period in excess of twenty-four continuous hours without adequate provision for its physical needs.

"Adoption eligible" means the animal available for adoption must have been evaluated for health and temperament by the animal control officer or the police chief.

"Animal" means all members of the Phylum Chordata or Subphylum Vertebrata.

"Animal control agent" is the person acting on or in behalf of the animal control officer enforcing the provisions of this title.

"Animal control center" is any area, temporary or permanent, designated by the animal control officer for the holding of animals. A center can be publicly or privately owned and operated.

“Animal control officer” is the person designated by the city manager as having the responsibility of enforcing the provisions of this title.

“At large” means not under restraint or not controlled.

“Cat” means *Felis catus*.

“Chronic animal noise” means repeated vocalization by an animal or animals for more than thirty consecutive minutes. Daytime noise generated by a licensed kennel in its reasonable and customary manner of operation only during feeding and loading/unloading times is excused to a maximum of thirty consecutive minutes.

“Control” in relation to an animal, means to simultaneously monitor, direct, and restrict an animal’s movements and activities so as to prevent violations of this title. Specific types of control are defined as follows:

1. “Control by leash” means to control an animal by a securely attached leash, chain, or an item which is physically capable of restraining the animal. The item must be in the secure possession of a person physically and mentally capable of monitoring, directing, and restricting the animal’s movements and activities.
2. “Control by harness” means to control an animal by a harness or other similar device attached directly or indirectly to a person or object during a training, demonstration, competition, or show event.
3. “Control by command” means to control an animal by visual and/or audible commands to which the animal responds promptly and accurately. A person must be present, monitor the animal, and be physically and mentally capable of directing animal movements and activities by visual and/or audible commands.
4. “Control by collar” means to control an animal by electronic collar with or without handheld remote and having all parts of the device working and visible at time of training or activation.

“Diseased animal” means all members of the Phylum Chordata, Subphylum Vertebrata that is infected with an infectious or contagious disease.

“Dog” means *Canis familiaris*.

“Domestic animal” means dogs and wolf hybrids.

“Humane care” or “treatment” or “humane manner” means the handling of an animal in accordance with the stipulations listed in Section [7.08.010](#).

“Keeper” includes any person, group of persons, partnership, firm, trust or corporation owning, having an interest in, or having control, custody or possession of any animal. This includes any adult member of a family or group or persons sharing a residential unit where another member of

the family or group has an interest in, has control, custody or possession of an animal which is kept in or on the premises of the shared residential unit.

“Known rabid animal” means an animal with a positive laboratory test for rabies virus.

“Nuisance animal” means any animal which molests passersby or passing vehicles, attacks other animals, trespasses on school grounds or other public or private property, is repeatedly at large, damages public and/or private property, or that makes chronic animal noise.

“Open space” is three hundred feet from any residence, business, or roadway.

“Owner” means any person or keeper, who harbors, keeps, causes or permits an animal to be harbored or kept, or who has an animal in possession or custody, or who permits an animal to remain on or about premises, or who has legal title to an animal.

“Owner release” is when the person or keeper, who harbors, keeps, causes or permits an animal to be harbored or kept, or who has an animal in possession or custody, or who permits an animal to remain on or about premises, or who has legal title to an animal and is willing to relinquish all rights and legal responsibility to animal.

“Protective custody” means an animal is seized in the best interest of the animal during the course of an animal cruelty investigation.

“Quarantine” is strict confinement upon the private premises of the owners, in a veterinarian’s office or hospital, in the animal control center, or at other locations approved by the city manager or city manager designee, and under restraint described in Section [7.04.020\(B\)](#).

“Restraint” or “restrain” means to confine or control an animal.

“Sterilized” or “sterile” means neutered, spayed, or rendered incapable of reproduction.

“Unweaned animal” means an animal younger than six weeks old, separated from the care of its mother, and/or an animal still dependent on its mother’s milk.

“Wolf” means *Canis lupis*.

“Wolf dog” means the offspring of a wolf or wolf hybrid. For the purposes of this title, wolf dogs and wolf hybrids shall be synonymous.

“Wolf hybrid” means a member of the genus and species *Canis lupis* x *Canis familiaris*. (Ord. 03-06 § 1 (part), 2003; Ord. 12-16 § 2, 2012.)

Section 3. Amendment of Chapter 7.09, Impoundment, Section 7.09.010, Terms.

Section 7.09.010 of the Dillingham Municipal Code is hereby amended as follows with new language underlined and **emboldened** and deleted language displayed as ~~strikethrough~~.

7.09.010 Terms.

~~A. Unidentified animals found to be in violation of this title may be impounded and held at the animal control center for a ten-day period. If not claimed by the owner or keeper by the expiration of the ten-day period, the animal shall become the property of the city and may be destroyed at the discretion of the animal control officer or agent.~~

~~B. Identified animals found to be in violation of this title and found not restrained may be taken to the owner or keeper or impounded at the animal control center. A reasonable attempt will be made to notify the owner or keeper by phone, in person, or by letter that their animal is being held at the animal control center. Identified animals not claimed by the owner or keeper by the expiration of the ten-day period shall become the property of the city and may be disposed of at the discretion of the animal control officer or agent.~~

~~C. Abandoned or unwanted animals brought to the animal control center by citizens for impoundment may or may not be accepted for impoundment by the city. Upon acceptance, such animals shall become the property of the city and may be disposed of at the discretion of the animal control officer.~~

A. All animals under impound are the property of the City of Dillingham until their release.

B. If the owner of an impounded animal is known, a reasonable attempt will be made to notify the owner or keeper by phone or in person of their animal's whereabouts as soon as possible.

C. Abandoned or unwanted animals brought to the animal control center by citizens for impoundment may or may not be accepted for impoundment by the City.

D. Any animal suspected of having rabies and/or that has bitten a human must be impounded in the animal control center and/or quarantined and disposed of **euthanized** in accordance with Section **7.13.020** . (Ord. 03-06 § 1 (part), 2003; Ord. 12-16 § 8, 2012.)

E. All impounded animals not claimed by their owner or the owner's representative will be held for no less than ten days after which they can be put up for adoption, if adoption eligible, or after ten days euthanized at the discretion of the animal control officer or agent (reference Section 7.11.010). The exceptions to that rule would be:

- 1. an animal due to its temperament presents a safety issue;**
- 2. a diseased or injured animal that poses a health and safety risk to the public or other animals;**
- 3. an animal that is quarantined for ten days;**
- 4. an animal under protective custody.**

Section 4. Effective Date. This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____.

ATTEST:

Alice Ruby, Mayor
[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 2, 2015

Attachment to: 2015-03
Ordinance No. _____ / Resolution No. _____

Subject:

An Ordinance of the Dillingham City Council Amending Title 7, Animals, to Clarify the Terms for an Impounded Animal

City Manager: Recommend Approval

Signature: Rose Doera

Route to	Department Head	Signature	Date
	Finance Director		
X	Dan Pasquariello	<i>[Signature]</i>	3-25-15
X	City Clerk	<i>[Signature]</i>	3/25/15

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- None

Summary Statement:

This ordinance addresses a concern that was brought before the Council regarding the interpretation of Chapter 7.09, Impoundment, which states an animal will be held for ten days after which they can be put up for adoption or euthanized if considered unadoptable. In the case that came before the Council, a cat was abandoned, taken to the animal shelter, evaluated as unadoptable, and put down before the ten days. The public member disagreed, felt the city's code was confusing because the exceptions to the ten day rule were not in the chapter on impoundment, but located elsewhere in the code, and they disagreed the cat was unadoptable, and felt it had a good temperament.

A review of the code was vetted through the Code Review Committee. It was recommended that additional language needed to be added to Chapter 7.09 to



Ordinance No. 2015-03 / Resolution No. _____

Summary Statement continued:

reference the exceptions to the rule for retaining an animal less than ten days which are addressed in Section 7.11.010, Euthanasia.

One of the exceptions took into consideration the animal's temperament. The ACO evaluated the cat to be unadoptable because of its temperament. The committee recommended adding a definition to Chapter 7.02 to define adoption eligible and adding the wording adoption eligible to Chapter 7.09, and recommended both the animal control officer and possibly the police chief evaluate whether or not an animal was adoption eligible.

During this process it was clear that Chapter 7.09 was in need of some cleanup to remove redundant language that appeared in all three sections A, B, and C, and make it a more simple read, more in line with the City's Animal Shelter Operating Procedures.

Since the ordinance was introduced February 5, the Code Committee asked for several more amendments: 1) add a definition for protective custody; 2) break out the exceptions to the ten day rule in new section 7.09.010E and list each one for an easier read.



CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2015-07

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING TITLE 8, HEALTH AND SAFETY, OF THE DILLINGHAM MUNICIPAL CODE TO PROHIBIT IMPROPER DEPOSIT OF FISH WASTE

WHEREAS, the City has experienced problems with people dumping fish waste on public beaches that was harvested from a sport or subsistence fishery;

WHEREAS, this practice could result in encounters or confrontations with an animal, sufficient to constitute a danger to the public;

WHEREAS, the Alaska Administrative Code 5AAC 92.230, Feeding of Game, considers it an offense to negligently leave waste in a manner that attracts animals, and carries a fine of \$300, but it does not address where the waste should be deposited;

WHEREAS, the City wishes to adopt an ordinance which would require that fish waste harvested from a sport or subsistence fishery must be discarded back in the current of the Nushagak or Wood River waters or deposited in a bear-proof receptacle;

WHEREAS, failure to comply to the proposed regulation would be considered an offense subject to a fine of \$75 for each offense;

BE IN ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Section 8.04.020. Section 8.04.020 of the Dillingham Municipal Code is hereby amended as follows with new language underlined and **emboldened** and deleted language displayed as ~~strike through~~.

REFUSE COLLECTION AND DISPOSAL

Sections:

- 8.04.010 Authority and applicability.
- 8.04.020 Definitions.
- 8.04.030 Containers—Requirements.
- 8.04.040 Containers—Location.
- 8.04.050 Disposal requirements.
- 8.04.055** **Deposit of Fish Waste.**
- 8.04.060 Collection and transportation requirements.
- 8.04.070 Collection intervals.
- 8.04.080 Specification—Collection vehicle bodies.
- 8.04.090 Provision of other services—Denied services list.
- 8.04.095 Violations—Penalties.

- 8.04.096 *Repealed.*
- 8.04.100 Fees.
- 8.04.110 Regulations.

8.04.020 Definitions.

The following definitions apply throughout this chapter:

“Fish waste” means the leftover parts of dead fish, including carcasses, heads, tails, and internal organs.

“Garbage” means all putrescible solid wastes, including vegetable matter, animal feces, and carcasses of small animals.

“Person” means any individual, firm, governmental unit, organization, partnership, corporation, company or other entity.

“Putrescible waste” means material that can decompose and cause obnoxious odors.

“Refuse” means any putrescible or nonputrescible solid waste, except human excreta.

“Rubbish” means nonputrescible solid wastes.

“Secured load” means a load of refuse which has been secured and covered in the vehicle in a manner that will prevent any part of the refuse from leaving the vehicle while the vehicle is moving. (Ord. 98-10 § 1 (part), 1998.)

Section 3. Amendment of Chapter 8.04. Chapter 8.04 of the Dillingham Municipal Code is hereby amended by the addition of a new section 8.04.055 to read as follows with new language underlined and **emboldened**.

8.04.055 Deposit of Fish Waste.

A. Fish waste may not be deposited in dumpsters or receptacles except in a manufactured certified bear-proof receptacle. Unless otherwise provided by law, a person who violates a provision of this section is strictly liable for the offense, regardless of that person’s intent.

B. Fish waste may be deposited into the current of the Nushagak or Wood River waters. This code provision specifically does not permit commercial fish processing operations to deposit fish waste into waters within the City of Dillingham without an applicable State or Federal permit.

C. Depositing fish waste harvested from a sport or subsistence fishery on public beaches is subject to a fine for each offense.

Section 4. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended by the addition of new language to read as follows:

Code Section	Offense	Penalty/Fine
8.04.055	Improper Deposit of Fish Waste	300

Section 5. Effective Date. This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

_____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 2, 2015

Attachment to: 2015-07
Ordinance No. _____ / Resolution No. _____

Subject:

An Ordinance of the Dillingham City Council Amending Title 8, Health and Safety, of the Dillingham Municipal Code to Prohibit Improper Deposit of Fish Waste

City Manager: Recommend Approval

Signature: Rose Doera

Route to	Department Head	Signature	Date
	Finance Director		
X	Dan Pasquariello	<i>[Signature]</i>	3-25-15
X	City Clerk	<i>[Signature]</i>	3/25/15

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

As noted in the preamble of Ordinance No. 2015-07, the City has experienced problems in the past with people disposing of their fish waste on the beaches. The State of Alaska considers it an offense to negligently leave waste in a manner that attracts animals, and carries a fine of \$300, but it does not address where the waste should be deposited. The City's proposed regulation would carry a fine of \$300 for not disposing the fish waste in the rivers nearby or a bear-proof receptacle. A City of Dillingham police officer would either write the state or the city's violation, but not both.

A review of the code was vetted through the Code Review Committee.



Ordinance No. 2015-07 / Resolution No.

Summary Statement continued:

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-19

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING A LONG TERM ENCROACHMENT PERMIT FOR CONSTRUCTION OF ADA RAMP BY CHOGGIUNG LIMITED

WHEREAS, according to Dillingham Municipal Code 12.08.010 an encroachment is considered as any object above ground or below belonging to a private owner other than the municipality which has been or caused to be constructed or located within streets, public rights of way or other property dedicated to a public use; and

WHEREAS, Choggiung Limited wishes to construct an ADA compliant ramp for handicapped access at its building at 301 Main Street West; and

WHEREAS, the ramp is expected to encroach into the State Right of Way; and

WHEREAS, it is in the public interest to allow this installation; and

WHEREAS, the Project Manager for the State Downtown Streets Project has assured the City that the ADA ramp will not affect their current design for the pedestrian crossing in that area; and

WHEREAS, DMC 12.08 requires City Council and Planning Commission approval for any object belonging to a private owner other than the municipality that is placed in streets, public rights-of-way or other property dedicated to a public use, for longer than one year; and

WHEREAS, per Resolution 2015-01 the Dillingham Planning Commission recommends approval of this long term encroachment;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council approves the long term encroachment of this ADA ramp with the following conditions:

1. That at least 48 hours' notice be given to the City of Dillingham Administration prior to beginning construction;
2. That at some future date, the City may remove the ramp if necessary for City purposes; and
3. That Choggiung work with State engineers to resolve all potential conflicts with the State Downtown Streets project.

PASSED AND ADOPTED by the Dillingham City Council April 2, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 2, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-19

Subject:

Approving Long Term Encroachment Permit for Choggiung Limited to install an ADA compliant ramp for handicapped access to their building at 301 Main St.

City Manager: Recommend Approval

Signature: Rose Doera

Route to	Department Head	Signature	Date
	Finance Director		
X	Planning Director	<i>Jody Sitz</i>	3/16/15
	Public Works Director		
X	City Clerk	<i>J. Williams</i>	3/16/15

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Map

Summary Statement:

The Planning Department received this application in September but was unable to get any clarification from ADOT and Choggiung about potential impacts to the Downtown Streets project until January 15. See attached email.

Choggiung and ADOT have now communicated and ADOT's Project Manager Aaron Hughes and his staff have determined that the ADA ramp will not affect their project, in particular, the planned pedestrian crossing in that area.

Should the City ever extend the sidewalk beyond the end of the state's project (see attached map) the City may need to have the ramp moved.



Summary Statement continued:

The ramp is going to be made of wood, and Choggiung has indicated that it could be easily moved if needed. Both City ordinance 12.08.030, and by resolution, the City reserves the right to move the encroachment if necessary for a public purpose.

DMC 12.08.030 Conditions of permit.

The manager, in the case of a short term permit, or the city council, in the case of a long term permit, may provide for such conditions and limitations to the permit they deem appropriate. The city may, as a condition to the permit, require that should the city deem it necessary to eliminate the encroachment before the expiration of the encroachment permit, the city may move the building onto the lot owned by the applicant at the city's cost. If the city does relocate the building, the city shall be liable for any interruption of rents during the move or for any inconvenience suffered by the owners or tenants during such move so long as the city accomplishes relocation in a reasonably diligent and workmanlike manner. (Ord. 93-13 § 1 (part), 1993.)



RESOLUTION 2015-01
A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION

Supporting a long term encroachment permit for an ADA compliant ramp to be
constructed at 301 Main Street

WHEREAS, Choggiung Limited wishes to install a ramp to make their building at 301 Main Street compliant with the American Disabilities Act; and

WHEREAS, the State of Alaska Department of Transportation and Public Facilities is going to reconstruct the City streets in 2016, including the sidewalk into which the ramp will encroach; and

WHEREAS, State engineers have reviewed the plans for the ADA ramp and found that they can design their project to work around the ramp; and

WHEREAS, per Dillingham Municipal Code 12.08.030, the city may issue a long term encroachment permit and may make limitations and conditions on that permit; and

WHEREAS, per DMC 12.08.030, the city may remove permitted encroachments if deemed necessary; and

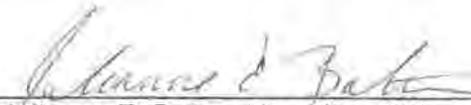
WHEREAS, the ramp is to be constructed of wood and could be easily removed if needed; and

WHEREAS, the Dillingham Planning Commission is required to make a recommendation to the city council for long term encroachments and for excavation and construction in city rights-of-way and city property per DMC 12.08.020 (C) and DMC 12.08.070;

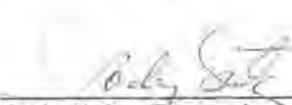
THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Dillingham, Alaska, recommends the City Council approve a long term encroachment permit for Choggiung Limited to install an ADA ramp to its building at 301 Main Street, with the following conditions:

- That at least 48 hours' notice be given to the City of Dillingham administration prior to beginning construction.
- That at some future date, the City may remove the ramp if necessary for City purposes.
- That Choggiung work with State engineers to resolve all potential conflicts in their two projects.

APPROVED AND ADOPTED THIS 11th DAY OF March, 2015.



Julianne E. Baltar, Presiding Officer



Jody Seitz, Recorder

Jody Seitz

From: Rose Loera
Sent: Thursday, January 15, 2015 9:45 AM
To: Hughes, Aaron C (DOT)
Cc: Jody Seitz
Subject: RE: Dillingham Downtown Streets Project - Appraisers

Thanks for the update Aaron. I'm glad that you'll be able to work around the ramp at Choggiung. We'll make sure that when they submit the permit that we have the right to have them remove for our projects. Thanks again.

From: Rose Loera
City Manager

From: Hughes, Aaron C (DOT) [mailto:aaron.hughes@alaska.gov]
Sent: Thursday, January 15, 2015 9:38 AM
To: Rose Loera (manager@dillinghamak.us)
Cc: Jody Seitz (planner@dillinghamak.us)
Subject: Dillingham Downtown Streets Project - Appraisers

Hi Rose,

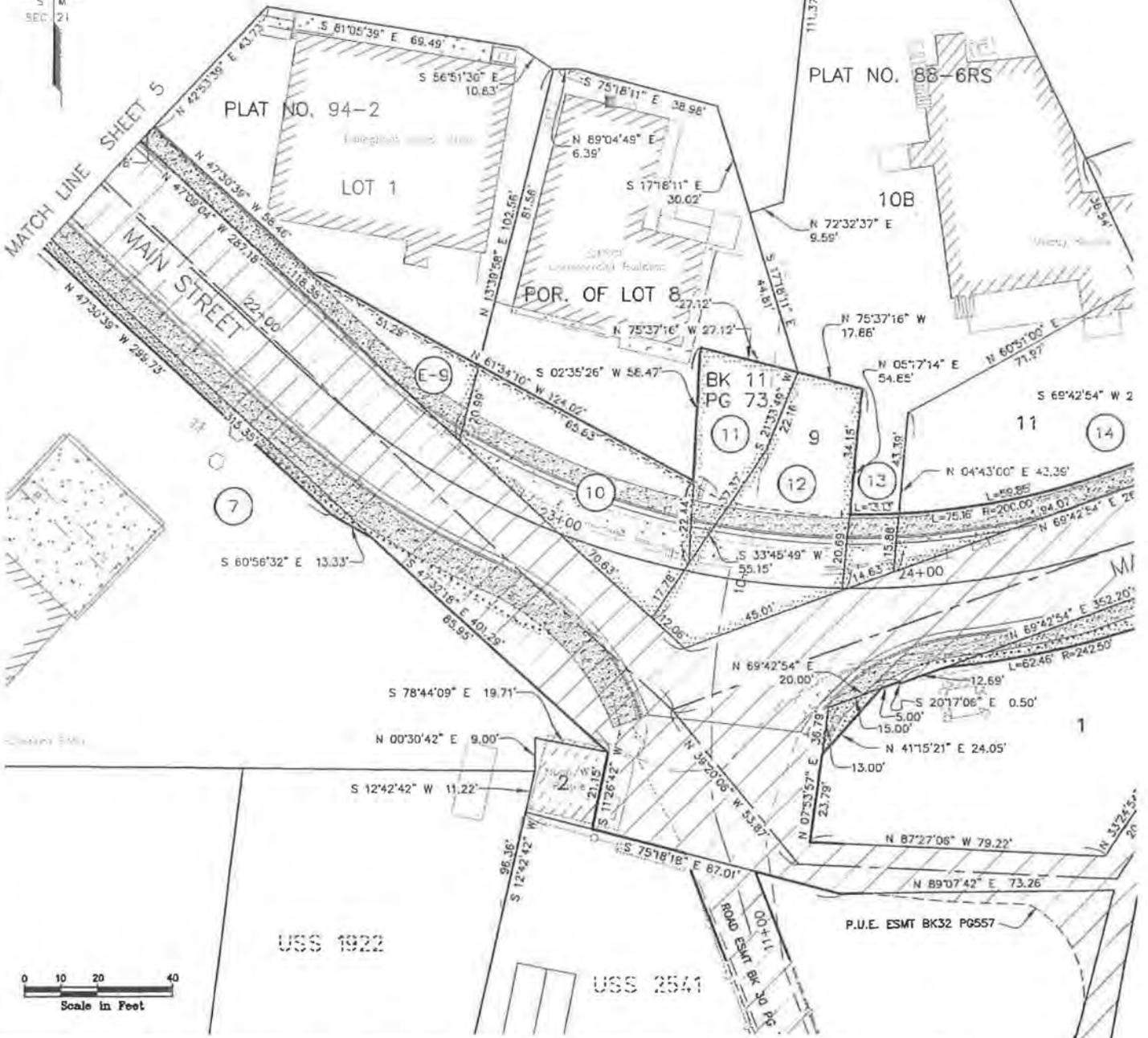
I just wanted to give you a heads up that our appraisers (MacSwain Associates LLC) are planning a trip to Dillingham in late January to early February. I'll notify you once they provide me the actual travel dates.

Also, I spoke with my designers and Choggiung Limited about the ADA ramp at the NushWac Rippie Parlor. It looks like we will be able to work our project around Choggiung's ramp by removing the last section of the sidewalk (see attached figure). It doesn't affect our current design of the pedestrian crossing, but if the City ever extends the sidewalk, the ramp would impact the extension. Choggiung indicated it will be a wood ramp and could easily be removed if needed. The City should have a stipulation in the permit stating Choggiung would have to remove the ramp if the ROW is needed for a City project.

Best regards,

Aaron Hughes, P.E., Aviation Design Project Manager
State of Alaska DOT&PF, Central Region Aviation Design Section
4111 Aviation Ave, Anchorage, Alaska 99519-6900
Phone 907.269.0523

T13S1R55W
S M
SEC 21



PARCEL NO.	INTEREST ACQUIRED	OWNER	LARGER PARCEL	TAKE INCLUDING EXISTING EASEMENT	NET TAKE	REMAINDER	RECORDED DOCUMENT NUMBER
18	FEE	OMNI ENTERPRISES, INC.	1,208 SF	1,208 SF	1,208 SF	0 SF	
17	FEE	ARCTIC CHIROPRACTIC DILLINGHAM, LLC.	2,659 SF	147 SF	147 SF	2,512 SF	
16	FEE	FREDERICK NIELSEN	5,179 SF	236 SF	236 SF	4,943 SF	
15	FEE	GEORGE L. NELSON	3,203 SF	167 SF	167 SF	3,036 SF	
14	FEE	GEORGE L. NELSON	3,668 SF	700 SF	700 SF	2,968 SF	
13	FEE	GEORGE L. NELSON	10,717 SF	239 SF	239 SF	10,478 SF	
12	FEE	NUSHADAK ELEC & TELE CO-OP, INC.	2,150 SF	2,150 SF	2,150 SF	0 SF	
11	FEE	??	854 SF	854 SF	854 SF	0 SF	
10	FEE	V&M INVESTMENTS, LLC.	7,708 SF	1,994 SF	1,994 SF	5,713 SF	
E-9	ROW ESMT	BRANNON RENTALS, LLC.	7,124 SF	1,001 SF	1,001 SF	7,124 SF	
7	FEE	??	41,470 SF	928 SF	928 SF	40,542 SF	

PARCEL NO.	INTEREST ACQUIRED
24	FEE
23	FEE
22	FEE
21	FEE
20	FEE
19	FEE

PARCEL INFORMATION

W:\Projects\Highways\BAY_ALEUTIAN\3180-Dillingham Downtown Streets - ROW Planned R/7/2013 9:14:28 AM

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-20

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL REQUESTING FY 16
PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF
COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT**

WHEREAS, 3 ACC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Commerce, Community, and Economic Development; and

WHEREAS, the City has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and

WHEREAS, regular meetings of the governing body are held in the City and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the City have been codified in accordance with AS 29.25.050;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council by this resolution hereby requests distribution from the FY 16 Payment in Lieu of Taxes Program by the Department of Commerce, Community, and Economic Development on the date required by law.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on April 2, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Subject:

A resolution of the Dillingham City Council requesting FY16 Payment in Lieu of Taxes funding from the State of Alaska Department of Commerce, Community, and Economic Development

City Manager: Recommend Approval

Signature: Rose Doerr

Route to	Department Head	Signature	Date
X	Finance Director	<i>Carol Ashacke</i>	<i>3/25/15</i>
X	City Clerk	<i>J. Williams</i>	<i>3/25/15</i>

Fiscal Note: Yes No **Funds Available:** Yes No

Other Attachments:

- Letter dated March 19, 2015 from the State of Alaska, Department of Commerce, Community and Economic Development

Summary Statement:

Summary Statement.
 Payment for FY15 \$446,844
 Payment for FY14 \$422,987
 Payment for FY13 \$429,642
 Payment for FY12 \$421,879
 Payment for FY11 \$407,510

Ordinance No. _____ / Resolution No. 2015-20

Summary Statement continued:





THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

**Department of Commerce, Community,
and Economic Development**

DIVISION OF COMMUNITY AND REGIONAL AFFAIRS



P.O. Box 110809
Juneau, Alaska 99811-0809
Main: 907.465.4733
Programs fax: 907.465.4761

March 19, 2015

RE: FY 16 PAYMENT IN LIEU OF TAXES PROGRAM FOR CITIES IN THE UNORGANIZED BOROUGH

Dear Municipal Official:

On December 16, 2014 President Obama signed into law H.R. 83 (also known as the FFY 2015 omnibus spending bill). The measure included a federal lands package which provides a \$70 million appropriation for the Federal Payment in Lieu of Taxes (PILT) program. Additionally, the Congress included \$372 million for Federal PILT in H.R. 83 as part of the Interior Appropriations Bill, bringing total PILT funding to \$442 million. The State of Alaska expects to receive the funds for the PILT program in June 2015 which will allow disbursement to PILT recipients in July, 2015.

Program regulations require that to receive a FY 16 PILT payment, a city must submit to the Department a resolution which requests payment and certifies that certain minimum standards have been met. Program regulations also require that a city submit to the Department a copy of its FY 16 approved budget (2015 budget for cities operating on a calendar fiscal year) and a copy of its FY 14 audit or certified financial statement. However, if you have already submitted these documents to the Department, you do not have to submit them again.

Enclosed is a sample resolution for the FY 16 Payment in Lieu of Taxes (PILT) Program for cities in the unorganized borough.

The adopted resolution, FY 16 budget, and FY 14 audit or certified financial statement should be submitted to:

Division of Community and Regional Affairs
Payment in Lieu of Taxes Program
P.O. Box 110809
Juneau, AK 99811

Should you have any questions regarding the FY 16 PILT program, please feel free to contact me. I can be reached via email at danielle.lindoff@alaska.gov, or you may call me at 907-465-4733.

Sincerely,

Danielle Lindoff
Local Government Specialist IV

Enclosure: Sample FY 16 PILT Resolution

**FY 16 PAYMENT IN LIEU OF TAXES
FUNDING RESOLUTION**

(City)

RESOLUTION NO. _____

A RESOLUTION REQUESTING FY 16 PAYMENT IN LIEU OF TAXES FUNDING FROM THE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.

WHEREAS, 3 AAC 152.100 requires the governing body of a city to adopt a resolution requesting funding from the Payment in Lieu of Taxes Program for cities in the unorganized borough and to submit the resolution to the Department of Commerce, Community, and Economic Development; and

WHEREAS, the city has conducted a regular election during the preceding state fiscal year and has reported the results of the election to the commissioner; and

WHEREAS, regular meetings of the governing body are held in the city and a record of the proceedings is maintained; and

WHEREAS, ordinances adopted by the city have been codified in accordance with AS 29.25.050;

NOW THEREFORE BE IT RESOLVED THAT: The City Council by this resolution hereby requests distribution from the FY 16 Payment in Lieu of Taxes Program by the Department of Commerce, Community, and Economic Development on the date required by law.

PASSED AND APPROVED by a duly constituted quorum of the city council this _____ day of _____, 20____.

SIGNED: _____
(Mayor)

ATTEST: _____
(City Clerk)

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-21

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO DEVELOP A SEPTAGE RECEIVING STATION AT THE SEWER LAGOON

WHEREAS, private septic system pumped by local companies are then re-pumped directly into our sewer lagoon; and

WHEREAS, raw sewage pumped directly into the sewer lagoon does not get treated as well as sewage that flows through the system to the lagoon; and

WHEREAS, the City and Department of Environmental Conservation (DEC) thinks dumping raw sewage into the lagoon could be contributing to our high e-coli counts; and

WHEREAS, the City's project manager and Bristol Engineering Services Corp proposed and gotten design approval from DEC to develop septage receiving station at the lagoon; and

WHEREAS, this type of septage receiving station will be a first for the State of Alaska but is used in the lower 48 states; and

WHEREAS, DEC is very interested in us getting it operational so it can be used as an option for other communities; and

WHEREAS, the only expertise that will be needed for the project is from a company called WaterSolve which we are purchasing the mixing unit, geotubes and polymer from; and

WHEREAS, WaterSolve is the only company that our project manager and engineers were able to find to sell all the technical items as a unit and was willing to come out and set it up for us for \$16,488; and

WHEREAS, Dillingham Municipal Code (DMC) 4.30.120, allows waiving of purchase restrictions if the City Council finds that it is not in the public interest to follow the procurement procedures as established for the contracting of professional services, the City Council may, following approval of a resolution stating such, proceed to negotiate with a selected supplier or suppliers for subject services; and

WHEREAS, the waiver is based on the criteria outlined in DMC 4.30.130, Exemptions, A. 3, to supplies, materials, equipment or contractual services which can only be furnished by a single dealer, or which has a uniform published price; and

WHEREAS, other items such as the holding tanks, gravel and cement will be purchased within from the lowest bidder in Dillingham and the State of Alaska; and

WHEREAS, we estimate the entire project to cost the City about \$100,000 all coming from grant funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Manager to develop a Septage Receiving station at the Sewage Lagoon; and

BE IT FURTHER RESOLVED that the City Council authorizes the City Manager to waive the competitive bid process and purchase geotubes, polymer and a polymer make-down unit from WaterSolve LLC as recommended by Bristol Engineering Services and the City's project manager.

PASSED and ADOPTED by the Dillingham City Council on April 2, 2015.

SEAL:

Alice Ruby, Mayor

ATTEST:

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 2, 2014

Attachment to:

Ordinance No. _____ / Resolution No. 2015-21

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO DEVELOP A SEPTAGE RECEIVING STATION AT THE SEWAGE LAGOON

City Manager: Recommend Approval

Signature: Rose Dera

Route to	Department Head	Signature	Date
X	Finance Director	<u>Carola Chase</u>	<u>3/26/15</u>
X	Public Works Director	<u>Francis L</u>	<u>3/26/15</u>
X	City Clerk	<u>J Williams</u>	<u>3/26/15</u>

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The City has been planning to build a Septage Receiving station at the Sewer Lagoon since last year. The project is being handled by our Project Manager with design by Bristol Engineering Services (BES). After the design was approved by City staff it was sent to DEC and we received approval this past month. The project will not be bid as it is rarity for the State of Alaska and most of the work can be done locally. It works by dumping raw sewage from private septic systems into 3,000 tanks that are equipped with meters to determine the amount of sewage in them. Once the tanks are filled the sewage will be pumped with the City's equipment into geotubes and placed into bins. The bins with the sewage mixed with a chemical to separate solids from liquid will sit and drain into the lagoon. When no more liquids are draining, the residue will be taken to the landfill, buried, and lime put on top.



Ordinance No. _____ / Resolution No. 2015-21 _____

Summary Statement continued:

Following is the steps to get the project operational:

- Order two 9,000 gallons tanks. This task is done. Will be on the first barge.
- Site preparation will be required at the Southeast corner of the lagoon.
- Cement trench will need to be poured for bins to drain on into the lagoon.
- Tanks buried at the Southeast corner of the lagoon.
- Purchase mixing unit and polymer for mixing in with sewer.

Our estimate for this entire project is about \$100,000 all of which will be funded by grants. The amount to WaterSolve for the technical unit and supplies is about \$17,000.



CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-22

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO WAIVE THE COMPETITIVE BID PROCESS AND MAKE AN EMERGENCY PURCHASE FOR A BACK-UP GENERATOR FOR THE PUBLIC SAFETY DEPARTMENT

WHEREAS, the City of Dillingham has had a back-up generator at Public Safety for use when the power goes out so that dispatch can still operate and power can continue in the jail; and

WHEREAS, in early February there was a power outage and the back-up generator failed; and

WHEREAS, after a review by electricians and public works it was determined it could not be fixed as it is very old; and

WHEREAS, management determined that the loss of the generator needed to be treated as an emergency since having a back-up generator during an outage at Public Safety is essential for operating the jail and the E911 system; and

WHEREAS, Public Works staff contacted about five different companies and most of them did not have the type of generator the City was looking to purchase in stock; and

WHEREAS, the company that was awarded the bid was General Power Ltd. located in Florida who had a 50 KW generator in stock and was able to get it to Dillingham for \$21,000 landed; and

WHEREAS, the generator was paid for by using the remaining \$16,000 in the BBEDC equipment purchase grant line item and the rest from the Public Safety major maintenance equipment budget line item; and

WHEREAS, Dillingham Municipal Code (DMC) 4.30.130 allows waiver of purchasing restrictions if the City Council determines that the public interest would best be served by doing so in a resolution prior to the proposed action; and

WHEREAS, the waiver is based on the criteria outlined in DMC 4.130.130, Exemptions, B. 1, an emergency existed where delays required for compliance with the competitive seal bid process would jeopardize the public health, safety, or welfare; and

WHEREAS, Resolution No. 2015-22 would authorize waiving the advertising requirements;

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the emergency purchase of a 50 KW generator to be installed at the Public Safety Department.

PASSED and ADOPTED by the Dillingham City Council on April 2, 2015.

SEAL:

Alice Ruby, Mayor

ATTEST:

Janice Williams, City Clerk

Attachment to:

Ordinance No. _____ / Resolution No. 2015-22

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO MAKE AN EMERGENCY PURCHASE FOR A BACK-UP GENERATOR FOR THE PUBLIC SAFETY DEPARTMENT

City Manager: Recommend Approval

Signature: Rose Rolan

Route to	Department Head	Signature	Date
X	Finance Director	<i>Carola phadi</i>	3/26/15
X	Public Works Director	<i>Francis F</i>	3/26/15
X	Public Safety Director	<i>MA</i>	3-26-15
X	City Clerk	<i>J. Williams</i>	3/26/15

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

None

Summary Statement:

An old and obsolete back-up generator that was hooked up to the Public Safety building failed in early February. It was determined by an electrician and Public Works that the generator could no longer be repaired.

The back-up generator is needed to keep power in the building for the inmates in the jail as well as to keep the E911 system operable.

The City Manager authorized the purchase of a new generator to replace the old one as this is an essential piece of equipment for building.

Public Works staff called over five companies and only four responded and one of them had a 50 KW generator on hand. The other companies could get one built but it



Ordinance No. _____ / Resolution No. 2015-22 _____

Summary Statement continued:

would take up to 6 - 10 weeks. The prices from the other companies ranged from \$12,465 - \$39,885. The companies we spoke with were Solar Biz, Northern Lights, Depco Power Systems and General Power Limited.

The funds used to purchase the generator came from a remaining grant at BBEDC and Public Safety major maintenance equipment line item.

The generator landed in Dillingham on March 25, 2015 and will be installed by an electrician soon.

Recommend approval for this emergency purchase.



**City of Dillingham
Fiscal Note**

Agenda Date April 2, 2015

Request:

ORIGINATOR: Carol Shade

FISCAL ACTION (TO BE COMPLETED BY FINANCE) AMOUNT REQUESTED: <p align="right">\$ 21,000.00</p>	FISCAL IMPACT <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO FUNDING SOURCE <p align="center">BBEDC Grant</p>
FROM ACCOUNT 5924 7620 20 22 3017 0 <p align="right">\$ 21,000</p>	Project <p align="center">Emergency Generator Purchase</p>
TO ACCOUNT:	VERIFIED BY: Carol Shade
	Date: 4/2/2015

EXPENDITURES

OPERATING	FY15	FY16	FY17	FY18
Personnel				
Fringe Benefits				
Contract				
Major Equipment				
Land/Buildings				
Miscellaneous				
TOTAL OPERATING	\$ -	\$ -	\$ -	\$ -

Major Equipment	\$ 21,000.00			
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REVENUE				
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FUNDING

General Fund				
State/Federal Funds				
BBEDC Grant	21,000.00			
TOTAL FUNDING	\$ 21,000.00	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See R 2015-22

PREPARED BY: Carol Shade

April 2, 2015

DEPARTMENT: Finance Department

April 2, 2015

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-23

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ESTABLISHING THE LEVEL OF FUNDING FOR THE DILLINGHAM CITY SCHOOL DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2016

WHEREAS, Alaska Statute 14.14.060(c) provides that the Dillingham School Board (“School Board”) shall submit the school budget for the following year by May 1 for approval of the total amount; and

WHEREAS, the Dillingham City Council (“City Council”) shall determine the total amount of money to be made available from local sources for school purposes within 30 days after the School District presents the budget request to the City; and

WHEREAS, the School Board submitted a proposed FY 2016 Budget of \$10,566,647 which includes a request of \$1,300,000, filed at City Hall on March 25, 2015; and

WHEREAS, the City Council shall determine the total amount of money to be made available from local sources for School purposes and shall furnish the School Board with a statement of this sum on or before May 31, 2015; and

WHEREAS, AS 14.17.410(2) requires a contribution from the City in the amount of the equivalent of a 2.65 mill tax levy on the full and true value of the taxable real and personal property as of January 1, 2014, (property values as of January 1 of the previous year from Alaska Taxable Report) which is calculated to be a local contribution in the amount of \$415,141; and

WHEREAS, the City Council wishes to allocate the minimum required amount to meet the City’s legal obligation which is 2.65 mill equivalent to property tax or \$415,141, and 1% of sales tax equivalent, estimated at \$450,000 a total of \$865,141 for the education operating budget for the Fiscal Year ending June 30, 2016; and

WHEREAS, the actual amount to be appropriated for School District purposes will be made a part of the City’s FY 2016 Budget;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council has determined regarding additional funds which may be available to the School District based upon State funding of local governments and other information made available by this date, that the school appropriation be set at \$1.3 Million with \$1.25 Million for instruction and operating costs and \$50,000 for major maintenance for FY 2016.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on April 2, 2015.

Alice Ruby, Mayor

[SEAL]

ATTEST:

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 2, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-23

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ESTABLISHING THE LEVEL OF FUNDING FOR THE DILLINGHAM CITY SCHOOL DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2016

City Manager: Recommend Approval

Signature: Rose Doera

Route to	Department Head	Signature	Date
X	Finance Director	<i>Carol A. [unclear]</i>	3/26/15
X	City Clerk	<i>J.W. [unclear]</i>	3/26/15

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

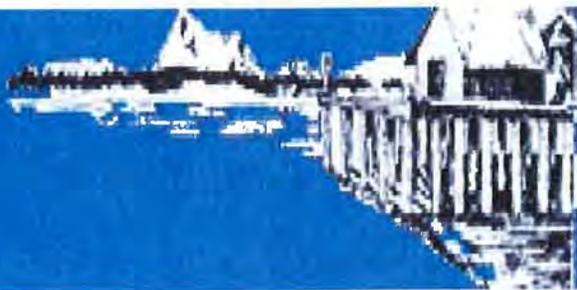
The Finance and Budget Committee is recommending the resolution to the Council with possible further adjustments. The City needs to get through the budget process, and a recommendation would be made to adopt the draft resolution in the meantime to meet the response deadline of April 24.

Ordinance No. _____ / Resolution No. 2015-23

Summary Statement continued:



Dillingham City School District



Dillingham, Alaska

FY 2016 FINAL BOAD APPROVED BUDGET

March 24, 2015

Chris Napoli, School Board President
Danny Frazier, Superintendent

Patricia Luckhurst, Vice President
Tonya O'Connor, Clerk
Sarah Andrew, Board Member
Kimberly Williams, Board Member
Brian Venua, Student Representative

MEMORANDUM

TO: Dillingham City School Board
THRU: Danny Frazier, Superintendent
FROM: Lucienne Smith,
DCSD Business Contractor
DATE: March 16, 2015
SUBJECT: FY 2016 Final Budget

General Fund: The District is required to prepare and approved a balanced budget and submit it to the City of Dillingham for approval April 1 of each year and to submit it to the Department of Education & Early Development by July 15 each year. The FY 2016 budget is balanced.

This year the foundation formula allows for an additional \$50 on the BSA bringing it to \$5,880. In this budget we have utilized \$201,294 of FY 2015's projected fund balance. Dillingham City School District received Impact Aid payments \$367K in excess of FY 2015 budget. These payments were from four different prior years.

Food Service Fund: The food service program is budgeted with a small increase – but basically status quo.

Pupil Transportation Fund: The pupil transportation program is budgeted with a slight increase as we have a current bus contract to which we must adhere, and a small increase in salaries – again adhering to the Classified Negotiated Agreement - basically status quo.

REVENUES

State Revenue: The FY 2016 enrollment projected is 460 students, 15 of which are intensive resulting in foundation funding of \$6,458,328. This enrollment is 9 less than FY 2015 actual. There was a one time grant in HB278 that was originally slated to be providing additional state revenues, but that has been eliminated and we have not included it in our budget. HB 278 also provided for a \$50.00 increase in the BSA of which we have included.

Federal Revenue in Relationship to the City of Dillingham Local Effort: The City of Dillingham funding is status quo at \$1,300,000.00; The City provides funding of \$754K above the minimum, but \$967K below the maximum. Impact Aid has been budgeted a reduction by \$62,483 due to an area of lands being removed from tax exempt status. Now that those lands are taxable, the taxes will be collected by the City and the District will loose those federal in lieu of funds. The more the City provides in local support and in kind reduces the amount the State is allowed to deduct the District's eligible impact aid.

EXPENDITURES

Staffing: Certified staffing was reduced by one (1) FTE. This is for a special education position that was not filled in the current year and with the reduction of intensives by 3 students next year was not included in the FY 2016 budget. All other positions remain in the budget. The returning staff has been budgeted with a step increase and for positions that are being vacated and filled by new personnel we have used an average salary and benefit value.

Classified staff had a reduction of a .5 FTE. The Alternative School full time secretary/registrar and the current year's full time special education clerk position have each been reduced to half time. All returning classified staff has been budgeted for one step on the salary schedule.

DCSD has budgeted health care costs that match the negotiated rates with the new Health Insurance provider, Starmark.

Utilities: These costs have been budgeted at status quo; with the exception of garbage which has been reduced and internet which has been increased (the major portion of the increase is offset by the e-rate revenue the District will receive).

Revenues

- Enrollment projection at **460**; Intensive funding for **15** students
- FY 2016 ACD of 1.346 (same as FY 2015)
- BSA increased based on \$50 increase per Governor – now **\$5,880**
- Eliminated HB 278 - \$32M Based on Adjusted ADM – based on Governor Walker's budget
- Impact Aid is projected at a 7% decrease
- PERS/TRS hold harmless from the State; (TRS percentage decreased from 58% to 29.27%– PERS increased from 13.87% to 27.19%) – this is not final – final percentages to be announced in April
- E-rate 16% increase – 471 to be filed in March;
- Utilizing \$201,294 of FY 2015 Fund Balance

Expenses

- Increased eligible staff one step (classified and certified) using current staffing and current salary schedules;
- Certificated staffing schedule 1.0% per negotiated agreement
- 29.27% for TRS on behalf; 27.19% for PERS on behalf; this is not final – final percentages to be announced in April
- Reduced 1 certificated position (open position - unfilled)
- Reduced .5 Sped Clerk (position combined with Alt School Secretary/Registrar)
- Restored two special education aides
- Restored \$4K to Districtwide Special Education Travel
- Restored the Gifted/Talented Extra Duty Stipend & supplies
- Restored all but \$2,500 of the original reduction of the Student Activity Transfer
- Health Insurance premiums based on new policy –small reduction
- E-rate 16% increase – 471 to be filed in March
- Property and auto insurance projected at status quo

This budget meets the 70% instruction mandate with 75.74% budgeted in instruction (functions 100 thru 400).

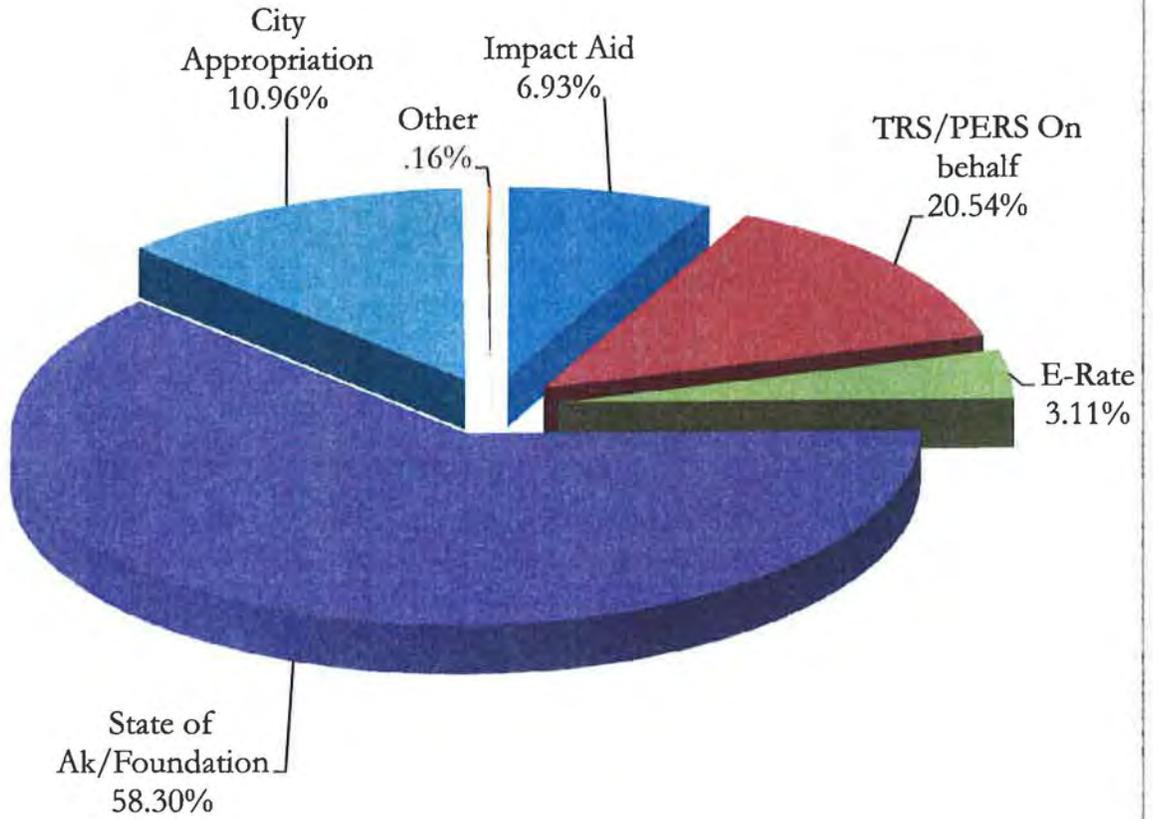
DILLINGHAM CITY SCHOOL DISTRICT

Revenue Budget

FY 2016 Final Budget

	<u>FY 2015</u> <u>Final</u>	<u>FY 2016</u> <u>Final</u>	<u>Change</u>
FUND 100: School Operating			
City Appropriation	\$ 1,300,000	\$ 1,300,000	\$ -
State of Alaska Foundation	6,784,984	6,458,328	(326,656)
Other State Revenue:	126,868	-	(126,868)
TRS On-Behalf	2,194,692	1,090,528	(1,104,164)
PERS On-Behalf	240,681	308,353	67,672
Impact Aid (Federal)	821,491	759,008	(62,483)
E-Rate	368,639	430,137	61,498
Other Revenue	19,000	19,000	-
Fund Balance	-	201,294	201,294
FUND TOTAL	11,856,355	10,566,648	(1,289,707)
TOTAL GENERAL FUND REVENUE	\$ 11,856,355	\$ 10,566,648	\$ (1,289,707)

**REVENUES BY SOURCE
FY 2016
FINAL BUDGET**



DILLINGHAM CITY SCHOOL DISTRICT

Expenditure Summary by Department

FY 2016 Final Budget

Loc/Function	Department	FY 2015 Final Budget	FY 2016 Final Budget	Change Increase (Decrease)
099 100	District-wide Regular Instruction	\$ 29,514	\$ 24,857	\$ (4,657)
099 130	District-wide Gifted & Talented	10,317	5,500	(4,817)
099 353	District-wide Technology	789,763	833,707	43,944
099 140	District-wide Home School Correspondence	18,804	8,804	(10,000)
099 220	District-wide Special Education Support	304,712	212,235	(92,477)
099 350	District-wide Instructional Support	103,191	85,299	(17,892)
099 511	School Board	28,400	25,400	(3,000)
099 512	Superintendent's Office	305,654	275,896	(29,759)
099 550	District Admin Support-Fiscal Services	189,706	182,600	(7,106)
099 551	Business Office	204,399	215,572	11,173
099 553	Personnel Office	70,817	69,672	(1,145)
099 605	District-wide Maintenance/Janitorial	1,360,428	1,316,202	(44,226)
099 700	District-wide Student Activities (State C)	40,000	40,000	0
099 900	Transfers - Food Service	71,064	71,064	0
099 900	Transfers - Student Activities	250,000	247,500	(2,500)
099 900	Transfers - Student Transportation	-	-	0
032	Elementary School	3,530,773	3,071,876	(458,897)
015	High/Middle School	4,035,697	3,440,750	(594,947)
005	Alternative Program	\$ 513,117	\$ 439,714	\$ (73,403)
Totals		\$ 11,856,355	\$ 10,566,647	\$ (1,289,708)

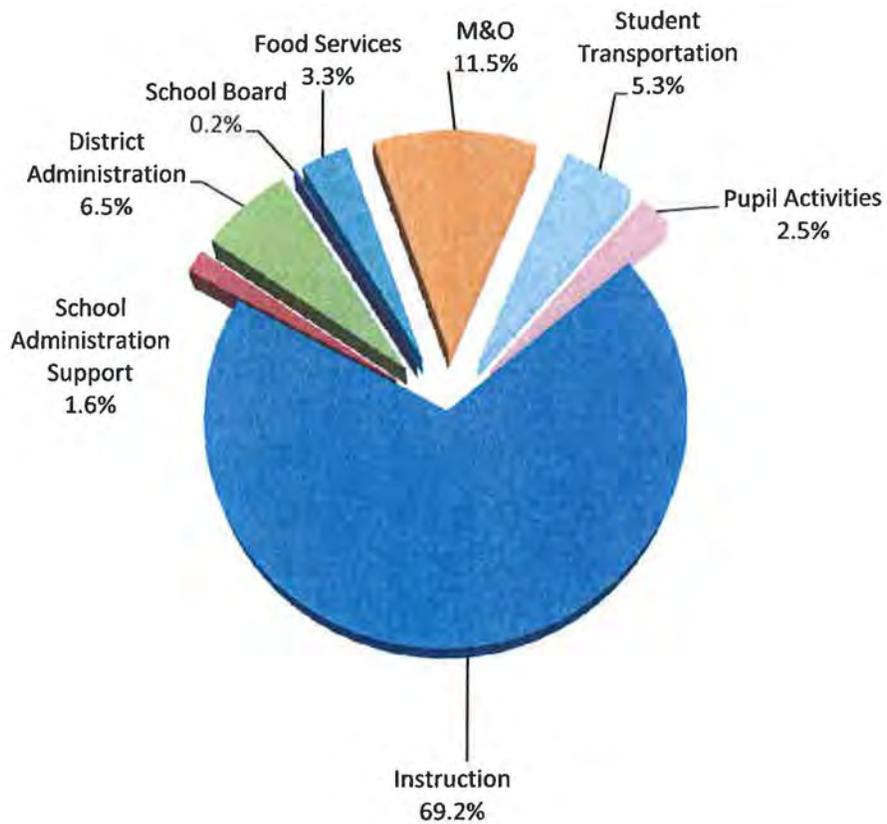
DILLINGHAM CITY SCHOOL DISTRICT

Expenditure Summary by Function

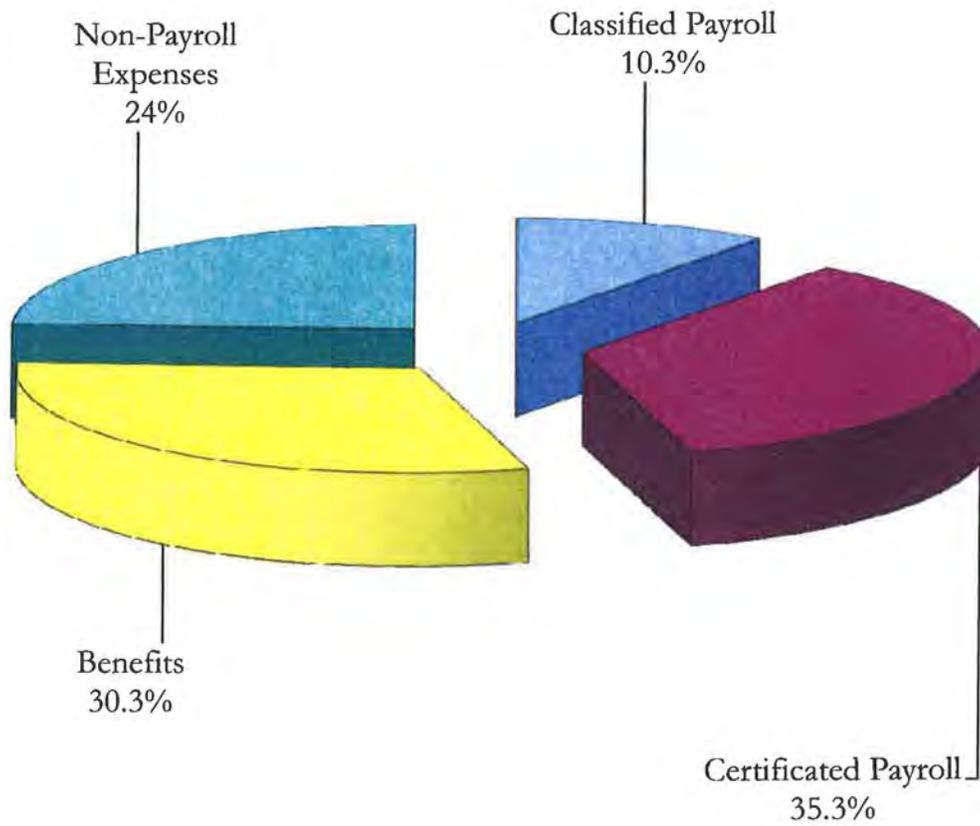
FY 2016 Final Budget

Function	FY 2015 <u>Final</u>	FY 2016 <u>Final</u>	Increase <u>(Decrease)</u>	Percent <u>Increase</u>	Percent of FY 2016 <u>Total</u>
Instruction:					
100 Regular Instruction	\$ 5,252,386	\$ 4,510,868	\$ (741,519)		42.69%
130 Gifted & Talented	10,317	5,500	(4,817)		0.05%
150 Bilingual/Bicultural	175,494	149,898	(25,596)		1.42%
160 Vocational Instruction	291,005	159,254	(131,751)		1.51%
353 Technology	789,763	833,707	43,944		7.89%
140 Home School Correspondence	18,804	8,804	(10,000)		0.08%
200 Special Education	1,468,404	1,305,634	(162,770)		12.36%
220 Special Education Support Serv	304,712	212,235	(92,477)		2.01%
320 Guidance	253,316	249,011	(4,305)		2.36%
330 Health Services	400	400	-		0.00%
350 Instructional Support	103,191	85,299	(17,892)		0.81%
352 Library	44,785	46,100	1,315		0.44%
400 School Administration	430,522	372,842	(57,680)		3.53%
Total Instruction	9,143,099	7,939,552	(1,203,547)	-13.16%	75.14%
450 School Administration Support	192,788	183,191	(9,598)	0.00%	1.73%
511 School Board	28,400	25,400	(3,000)	-10.56%	0.24%
512 Superintendent's Office	305,654	275,896	(29,759)	-9.74%	2.61%
550 District Admin Support	189,706	182,600	(7,106)	-3.75%	1.73%
551 Business Office	204,399	215,572	11,173	5.47%	2.04%
553 Personnel Office	70,817	69,672	(1,145)	-1.62%	0.66%
605 Maintenance/Janitorial	1,360,428	1,316,202	(44,226)	-3.25%	12.46%
700 Student Activities	40,000	40,000	-	0.00%	0.38%
900 Transfers	321,064	318,564	(2,500)	-0.78%	3.01%
TOTAL EXPENSES	\$ 11,856,355	\$ 10,566,647	\$ (1,289,708)	-10.88%	100.00%

EXPENDITURES BY FUNCTION FY 2016 FINAL BUDGET



Payroll & Non-Payroll Costs FY 2016 Final Budget



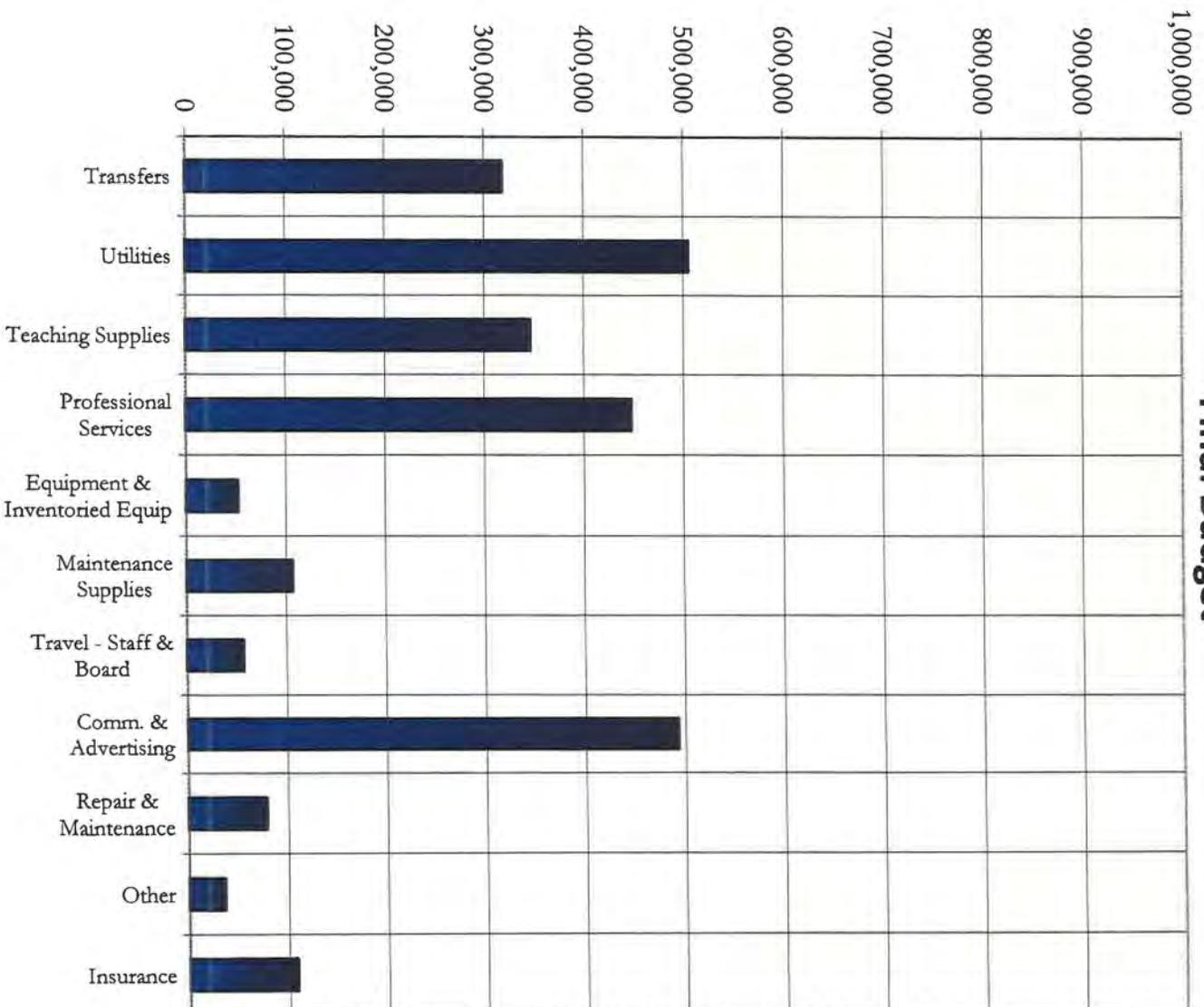
DILLINGHAM CITY SCHOOL DISTRICT

Expenditure Summary by Object Code Group

FY 2016 Final Budget

<u>Object Code Description</u>	<u>Codes</u>	<u>FY 2015 Final Budget</u>	<u>FY 2016 Final Budget</u>
Payroll	300 - 329	\$ 4,888,552	\$ 4,824,373
Benefits	350 - 399	4,372,925	3,203,631
Professional Services (Consultants, auditing costs, legal fees, printing charges, microfiche charges)	400 - 419, 440	302,624	447,857
Communications & Advertising	433-434	401,724	492,745
Insurance: Property & Liability	445	110,000	108,359
Travel: Staff and School Board	420	61,500	56,993
	430 - 432,		
Utilities	436 - 438	509,000	505,500
Repair & Maintenance Services	443 - 444	281,557	78,700
Teaching Supplies, Textbooks	450 - 451, 478	386,402	346,580
Maintenance Supplies & Tools	452 - 456	107,000	107,000
Other Expenses	484, 490 - 492	45,445	36,445
Food Service	552	71,064	71,064
Student Activities	554	290,000	287,500
Transportation	555	-	-
Indirect Cost Recovery	495	(49,002)	(52,800)
Equipment and Inventoried Equip	478, 510	77,565	52,700
TOTALS		\$ 11,856,355	\$ 10,566,647

Non-Payroll Costs by Object FY 2016 Final Budget



DILLINGHAM CITY SCHOOL DISTRICT

BENEFITS

Description and Percentage of Gross Payroll

Benefit Costs for FY 2016

Object Code	Description	% of Gross Classified	% of Gross Certificated	Comment
361	Health & Life Insurance ¹	30%	26%	All Full time (7 hrs./day) employees
362	Unemployment	3.00%	3.00%	All employees
363	Workers Comp. Insurance	1.50%	1.50%	All employees
364	F.I.C.A. (Social Security)	6.20%		Limit \$118,500 gross per calendar Yr
364	Medicare (1.45% of Gross)	1.45%	1.45%	Certificated employees hired after 4/1/86 and all Classified wages
365	TRS ²		41.83%	Certificated employees only
366	PERS ²	49.19%	-	Classified Employees only
TOTAL		<u>91.34%</u>	<u>73.78%</u>	
360	Total Classified/Certificated	91.00%	74.00%	
360	W/O On Behalf	64.15%	46.49%	

¹ This is only an average since there are multiple levels of coverage.

² The State of Alaska is providing relief by paying 29.27% and 27.19% of the TRS/PERS respectively. This is still not concluded



District-Wide Support

District-Wide Support
FY 2016 Final Budget Summary

Location 099
Functions 100, 353, 140, 220, 350

	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	<u>Change Increase (Decrease)</u>
<u>Location 099 District-Wide</u>			
100 Regular Instruction	\$ 29,514	\$ 24,857	\$ (4,657)
130 Gifted & Talented Instruction	10,317	5,500	(4,817)
353 Information Technology	789,763	833,707	43,944
140 Instructional Support - Correspondence	18,804	8,804	(10,000)
220 Special Education Support Svcs	304,712	212,235	(92,477)
350 Instructional Support	103,191	85,299	(17,892)
700 Student Activities	<u>40,000</u>	<u>40,000</u>	<u>-</u>
TOTAL	<u>\$ 1,296,300</u>	<u>\$ 1,210,402</u>	<u>\$ (85,898)</u>
2.0 Certificated Positions			
2.0 Classified Position			

District-Wide Regular Instruction **100.099.100..XXX**

The budget consists of:

- ▶ Certified Teacher Extra Duty Pay for District-wide Student Testing Coordinator
- ▶ Travel and Payment for Tuition for Employees (per CBA)
- ▶ Training for Powerschool Updates

District-Wide Data Processing **100.099.353..XXX**

The Data Processing section supports the networking hardware and software necessary for the maintenance and upkeep of the DCSD Wide Area Network.

The budget consists of:

- ▶ .75 FTE Technology Director, and .69 FTE Tech Specialist
- ▶ Professional Services for network maintenance
- ▶ Travel for network support and training
- ▶ Programming and support to maintain hardware and software

District-Wide Home School Correspondence **100.099.140..XXX**

The budget consists of:

- ▶ Liaison, supplies, materials and media

Special Education Support Services **100.099.220..XXX**

The budget consists of:

- ▶ 1.0 FTE Coordinator of Special Education; & 1.00 (decreased .5 FTE) FTE Support Staff
- ▶ Fringe Benefits for salaries above
- ▶ District-wide reports for local, state and federal requirements
- ▶ Establishes contracts for Districtwide Speech Therapy, Psychologist, OT and PT Overview (contracts grant funded)
- ▶ Administration of the program to insure compliance with State and Federal regulations.
- ▶ Staff travel to state wide Annual Directors Conference and state wide Annual Special Education Conference
- ▶ Professional Services for Autism Specialists, Restraint & Seclusion, etc.

District-Wide Instructional Support **100.099.350..XXX**

The budget consists of:

- ▶ Curriculum/Professional Development for on site personnel
- ▶ Supplies, materials and media
- ▶ District-wide reports for local, state and federal requirements
- ▶ Textbook Adoption (Per Board Policy)

District-Wide Instructional Support **100.099.700..XXX**

The budget consists of:

- ▶ Funds to supplement State Competition District wide

Dillingham City School District

FY 2016 Final Budget

Location 099 District-wide Instruction & Other Support

Account Code	Description	Comments	FY 2015 Final	FY 2016 Final
<u>Instructional Support</u>				
100.099.100..	316	Extra Duty Certified Teacher/ Student Testing	4,000	4,000
100.099.100..	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)	686	686
100.099.100..	366	TRS On-behalf	2,328	1,171
100.099.100..	420	Staff Travel	7,500	4,000
		Power School Training		
100.099.100..	440	Other Purchased Services	1,125	1,125
100.099.100..	450	Supplies, Materials, & Media	3,875	3,875
100.099.100..	491	Other Expenses	10,000	10,000
		Payment for Tuition/College Credits		
	Total 100	Regular Instruction	29,514	24,857
<u>Gifted & Talented</u>				
100.099.130..	316	Extra Duty Certified Teacher/Coordinator	3,000	2,250
100.099.130..	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)	571	250
100.099.130..	366	TRS On-behalf	1,746	-
100.099.130..	450	Supplies, Materials, & Media	5,000	3,000
	Total 130	Gifted & Talented Instruction	10,317	5,500
<u>Information Technology - District Wide Processing</u>				
100.099.353	314	Direct/Coord/Mgr	70,585	71,329
		.75 FTE Tech Director		
100.099.353	322	Non Certified Specialist	30,525	42,968
		50 - .69 FTE Tech Specialist		
100.099.353	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)	56,526	45,349
100.099.353	366	TRS On-behalf	41,073	20,878
100.099.353	367	PERS On-behalf	6,725	11,683
100.099.353	410	Professional & Technical	58,500	50,000
		Network maintenance, etc.		

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
100.099.353	420 Staff Travel	Training	10,000	6,000
100.099.353	430 Communications	Internet Service; video conf., etc.	363,329	457,350
100.099.353	440 Other Purchased Services	Maintain Website	24,350	-
100.099.353	443 Equipment Repair & Maint	Repair & Maintenance of Tech Equip	12,500	12,500
100.099.353	450 Supplies, Materials, & Media		67,475	67,475
100.099.353	451 Technology	Computer Program Updates	16,175	16,175
100.099.353	478 Inventoried Equipment	Equipment Under \$5,000	32,000	32,000
Total 180 Information Technology - District Wide			789,763	833,707

Instructional Support

100.099.140.	315 Teacher	Correspondence Liaison	2,500	2,500
100.099.140.	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		304	304
100.099.140.	450 Supplies, Materials, & Media	(3 Students X \$2K Ea)	16,000	6,000
Total 190 Home School Correspondence			18,804	8,804

Special Education Support Services

100.099.220..	314 Direct/Coord/Manager	1.0 FTE (Sped Coordinator)	105,219	88,248
100.099.220..	324 Support Staff	4.5 - 1.0 FTE (2 - .5 FTE)	39,477	29,130
100.099.220..	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		46,597	25,927
100.099.220..	380 Housing Allowance		-	-
100.099.220..	366 TRS On-behalf		61,227	25,830
100.099.220..	367 PERS On-behalf		5,214	3,622
100.099.220..	410 Professional & Technical (Specialist)		10,000	10,000
100.099.220..	420 Staff Travel		11,500	11,500
100.099.220..	433 Communications		635	635
100.099.220..	440 Other Purchased Services	IEP Programs	4,000	4,000
100.099.220..	450 Supplies		7,643	7,643
100.099.220..	478 Inventoried Equipment		4,200	3,200
100.099.220..	490 Dues & Fees	Annual SPED Con Regis; Medicaid Fees	9,000	2,500
Total 220 Special Education Support Services			304,712	212,235

Instructional Support

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
100.099.350..	316 Extra Duty	Curriculum Professional Developmen	10,000	10,000
100.099.350..	360 Benefit (ESC, W/C, FICA, HEALTH, TRS, PERS)		2,372	2,372
100.099.350..	366 TRS On-behalf		5,819	2,927
100.099.350..	410 Professional Services	Evaluation & Curriculum Support	22,500	10,000
100.099.350..	440 Other Purchased Services		2,500	-
100.099.350..	450 Supplies, Materials, & Media	Professional mtls, in-service supplies	5,000	5,000
100.099.350..	471 Textbooks	DW Textbook adoption	<u>55,000</u>	<u>55,000</u>
	Total 350 Instructional Support		<u>103,191</u>	<u>85,299</u>
 Student Activities				
100.099.700..	425 Student Travel	Expenses for <u>State</u> Competition	<u>40,000</u>	<u>40,000</u>
	Total 700 Student Activities		<u>40,000</u>	<u>40,000</u>
	Total 099 District-Wide Instruction		<u>\$ 1,296,300</u>	<u>\$ 1,210,402</u>



District Administration

FY 2016 Final Budget Summary

Location 099

Functions 511, 512, 550, 551, 553

	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	Change Increase (Decrease)
<u>Location 099 District-Wide</u>			
Function 511 School Board	\$ 28,400	\$ 25,400	\$ (3,000)
512 Office of Superintendent	305,654	275,896	(29,759)
550 Administrative Fiscal Support	189,706	182,600	(7,106)
551 Business Office	204,399	215,572	11,173
553 Personnel	<u>70,817</u>	<u>69,672</u>	<u>(1,145)</u>
TOTAL	<u>\$ 798,976</u>	<u>\$ 769,139</u>	<u>\$ (29,837)</u>

1.0 FTE Certificated Position
2.0 FTE Classified Positions

District-Wide School Board

Budget Code: 100.099.511..XXX

The Budget for the Dillingham City School District Board of Education - the School Board - includes the following:

- ▶ Travel expenses and per diem costs for Board Members, includes annual AASB conference, trip to Juneau for Legislative Liaison
- ▶ Supplies used for the preparation of Board packets
- ▶ AASB Services and their Dues & Fees

District-Wide Office of the Superintendent

Budget Code: 100.099.512..XXX

The budget consists of:

- ▶ Superintendent Salary and Benefits
- ▶ .5 FTE Admin Assistant and Benefits
- ▶ Travel, Supplies and Dues

District-Wide Admin Support - Fiscal Services

Budget Code: 100.099.550..XXX

District Administration Support (Function 550) provides for fiscal support for the District.

The budget consists of:

- ▶ Supplies, dues, fees and Cafeteria Plan service charges
- ▶ Legal Services
- ▶ Annual District Audit
- ▶ District insurance expenses for casualty, general liability, school leaders E&O, travel accident
- ▶ District expense for postage and lease agreement for same

District-Wide Business Office

Budget Code: 100.099.551..XXX

The budget consists of:

- ▶ Support Staff of 1 FTE Accounting Technician
- ▶ Fringe Benefits and Travel
- ▶ Software maintenance of ALIO & Black Mountain
- ▶ Office Supplies
- ▶ Professional Services Contract for Business Manager & Payroll duties
- ▶ Indirect Cost Recovery of ~~4.83%~~ 6.16% on applicable grants
- ▶ Dues & Fees for 1 Acct Staff to attend training

District-Wide Personnel Office

Budget Code: 100.099.553..XXX

The budget consists of:

- ▶ Salary and Benefits for a .5 FTE Personnel Officer
- ▶ Travel for Job Fair(s)
- ▶ Office Supplies
- ▶ Registration for ATP and other possible fairs

Dillingham City School District

FY 2016 Final Budget

School Board Location 099 - Function 511

Account Code	Description	Comments	FY 2015 Final	FY 2016 Final
<u>School Board</u>				
100.099.511. 410	Professional & Technical	AASB Strategic Planning	\$ 3,400	\$ 3,400
100.099.511. 420	Travel & Per Diem		13,000	10,000
100.099.511. 440	Other Purchased Services	AASB Policy Update Service	2,500	2,500
100.099.511. 450	Supplies, Materials, & Media	(Graduation, etc.)	3,000	3,000
100.099.511. 491	Other Expenses	AASB Annual Dues & Fees	<u>6,500</u>	<u>6,500</u>
Total 511 School Board			<u>28,400</u>	<u>25,400</u>
<u>Office of the Superintendent</u>				
100.099.512. 311	Superintendent		113,680	115,000
100.099.512. 324	Support Staff	.5 Assistant	30,539	30,000
100.099.512. 360	Benefit (ESC, W/C, FICA, HEALTH, TRS, PERS)		57,372	62,393
100.099.512. 366	TRS On-behalf		66,150	33,661
100.099.512. 367	PERS On-behalf		6,728	8,157
100.099.512. 380	Housing Allowance		12,000	12,000
100.099.512. 420	Travel & Per Diem		8,500	7,000
100.099.512. 433	Communications		1,260	1,260
100.099.512. 450	Supplies, Materials, & Media		7,500	4,500
100.099.512. 491	Dues & Fees	AASA Dues	<u>1,925</u>	<u>1,925</u>
Total 512 Office of the Superintendent			<u>305,654</u>	<u>275,896</u>
<u>District Administration Support - Fiscal Services</u>				
100.099.550. 412	Auditing & Accounting Services	Required annual audit	38,000	35,000
100.099.550. 414	Legal Services		28,624	30,000

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
100.099.550. 433	Telephone, Postage & Advertising	For all DW Mailings	20,000	17,000
100.099.550. 440	Other Purchased Services	Maintenance of DO copier, Postage Machine	42,782	42,800
100.099.550. 443	Equipment Repair	Fax, Printers, Copiers	6,000	6,000
100.099.550. 445	Insurance Premiums	General Liability, School Ldrs E&O, Travel Ins and Crime	35,000	35,000
100.099.550. 450	Supplies, Materials, & Media	Mail Supplies, Paper, Toner	9,300	9,300
100.099.550. 491	Other Expenses	Cafeteria Plan Admin Fees ; Annual WF Account Fee, SOA FICA Admin	<u>10,000</u>	<u>7,500</u>
Total 550	District Administration Support - Fiscal Svcs		<u>189,706</u>	<u>182,600</u>

Business Office

100.099.551. 324	Support Staff	1.0 FTE	48,003	49,503
100.099.551. 360	Benefit (ESC, W/C, FICA, HEALTH, TRS, PERS)		32,974	40,727
100.099.551. 367	PERS On-behalf		10,575	13,460
100.099.551. 410	Professional Services	BM, Payroll Services	141,600	144,432
100.099.551. 420	Staff Travel	Professional Develop Trng	1,500	1,500
100.099.551. 440	Other Purchased Services	Alio annual Software Maintenan EMA support	15,000	15,000
100.099.551. 450	Supplies, Materials, & Media	Paper, Check Stock, W2-1099 fo Envelopes, etc.	3,000	3,000
100.099.551. 495	Indirect Charges	Grant Admin Recovery	(49,003)	(52,800)
100.099.551. 491	Other Expenses	Registration for 1 Annual Workshop	<u>750</u>	<u>750</u>
Total 551	Business Office		<u>204,399</u>	<u>215,572</u>

Personnel Office

100.099.553. 321	Non-Certified Manager	.5 FTE HR	30,539	30,000
100.099.553. 360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		19,550	19,015
100.099.553. 367	PERS On-behalf		6,728	8,157
100.099.553. 420	Staff Travel		3,500	3,000
100.099.553. 440	Other Purchased Services		3,000	2,000
100.099.553. 450	Supplies, Materials, & Media		3,000	3,000
100.099.553. 491	Dues & Fees	(ATP Job Fair)	<u>4,500</u>	<u>4,500</u>
Total 553	Personnel Office		<u>70,817</u>	<u>69,672</u>

Total 099 District-Wide Administration

\$ 798,976 **\$ 769,139**



Maintenance/Janitorial

FY 2016 Final Budget Summary

Location 099

Function 605

	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	<u>Change Increase (Decrease)</u>
<u>Location 099 District-Wide</u>			
Function 605 Maintenance/Janitorial	\$ 1,360,428	\$ 1,316,202	\$ (44,226)
TOTAL	<u>\$ 1,360,428</u>	<u>\$ 1,316,202</u>	<u>\$ (44,226)</u>

6.5 FTE Classified Positions

District-Wide Maintenance/Janitorial



Budget Code:

100.099.605.XXX Maintenance/Janitorial

The budget consists of:

- ▶ Salary for 1.0 FTE Director, 4.0 FTE Custodians, 1.0 FTE Maintenance Tech, and .5 FTE Expeditor
- ▶ Summer Temps and Substitute Custodians and Benefits
- ▶ Snow Removal, Water, Sewer, Electricity, Heat and Garbage Removal
- ▶ Special Services for inspections and testing of the systems
- ▶ Repair and Maintenance of equipment and buildings
- ▶ Supplies, gas and vehicle repairs
- ▶ Insurance for buildings, contents, and auto

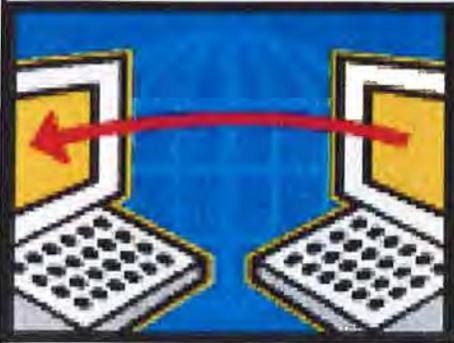
Dillingham City School District

FY 2016 Final Budget

Maintenance/Janitorial

Location 099

Account Code	Description	Comments	FY 2015 Final	FY 2016 Final
<u>Maintenance/Janitorial</u>				
100.099.605. 321	Dir/Coord/Mgr	1.0 FTE Director	82,218	83,862
100.099.605. 325	Custodial/Maintenance	1 Maintenance, & [1] .5 Expeditor 4.0 FTE Custodians	200,773	200,896
100.099.605. 328	Temporary Hire		12,500	12,500
100.099.605. 329	Substitutes		20,000	20,000
100.099.605. 360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		114,977	92,909
100.099.605. 367	PERS On-behalf		62,343	77,426
100.099.605. 430	Utilities/Snow Removal		13,500	13,500
100.099.605. 431	Water/Sewer		13,500	10,000
100.099.605. 432	Garbage Service		22,000	22,000
100.099.605. 436	Electricity		300,000	300,000
100.099.605. 438	Fuel/Supplemental Heat		160,000	160,000
100.099.605. 440	Other Purchased Services* (\$50K from COD)		90,000	80,000
100.099.605. 443	Equipment Repair		5,000	5,000
100.099.605. 444	Building Repair		40,000	40,000
100.099.605. 445	Insurance (Property & Auto)		75,000	73,359
100.099.605. 452	Maintenance Supplies		100,000	100,000
100.099.605. 456	Transportation Supplies		3,000	3,000
100.099.605. 465	Gasoline		4,000	4,000
100.099.605. 478	Inventoried Equip.>5K		41,367	17,500
100.099.605. 491	Other Expense - Dues & Fees		250	250
Total 605 Maintenance/Janitorial			<u>1,360,428</u>	<u>1,316,202</u>



Transfers

FY 2016 Final Budget Summary

Location 099 - Function 900

	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	<u>Change Increase (Decrease)</u>
<u>Location 099 District-Wide - Fund Transfers</u>			
Function 900			
552 Food Service Transfer	\$ 71,064	\$ 71,064	\$ -
554 Student Activities	250,000	247,500	(2,500)
555 Student Transportation Transfer	-	-	-
TOTAL	<u>\$ 321,064</u>	<u>\$ 318,564</u>	<u>\$ (2,500)</u>

District-Wide Transfers

Budget Code:

100.099.900..552	Food Service Fund Transfer
100.099.900..554	Student Activities
100.099.900..555	Student Transportation Fund Transfer

The budget consists of:

- ▶ The District subsidizes the Food Service program
- ▶ The District Student Transportation program (if subsidized)
- ▶ The District subsidizes the Student Activities & State Tournament Expenses

Dillingham City School District

FY 2016 Final Budget

Transfers Location 099

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
<u>Food Service</u>				
100.099.900.	552	Food Service Transfer	71,064	71,064
<u>Student Activities</u>				
100.099.900.	554	Student Activities Transfer	250,000	247,500
<u>Student Transportation</u>				
100.099.900.	555	Student Transportation Transfer	0	0
Total 900 Transfers			<u>321,064</u>	<u>318,564</u>



Elementary School

FY 2016 Final Budget Summary

Elementary School

Location 032

	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	<u>Change Increase (Decrease)</u>
<u>Location 032 Elementary School</u>			
100 Regular Instruction	\$ 2,357,090	\$ 1,957,304	\$ (399,786)
150 Bilingual/Bicultural	87,222	74,431	(12,791)
200 Special Education	677,334	631,420	(45,915)
320 Guidance Services	105,616	124,118	18,502
330 Health Services	400	400	-
352 Library Services	25,622	26,653	1,031
400 School Administration	199,542	171,058	(28,485)
450 School Administration Support	77,947	86,493	8,546
TOTAL	<u>\$ 3,530,773</u>	<u>\$ 3,071,876</u>	<u>\$ (458,897)</u>

22.0 FTE Certificated Teachers
 1.0 FTE Certificated Administrator
 7.5 FTE Classified Positions

Dillingham City School District

FY 2016 Final Budget

Location 032 Elementary School

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
<u>Regular Instruction</u>				
100.032.100..	315 Certificated Teachers	15.50 to 16.5 FTE Teachers	\$ 1,103,813	\$ 1,087,780
100.032.100..	329 Substitutes	135 Substitute Days	39,000	39,000
100.032.100..	360 Benefits (ESC, W/C, FICA, HEALTH,TRS, PERS)		493,327	443,490
100.032.100..	366 TRS On-behalf		642,309	318,393
100.032.100..	443 Equipment Repair	Copier, Fax Repairs	9,700	9,700
100.032.100..	450 Supplies, Materials & Media	Classroom Supplies, consumables	58,941	48,941
100.032.100..	451 General Supplies	Paper, Copier Toner	10,000	10,000
Total 100 Regular Instruction			<u>2,357,090</u>	<u>1,957,304</u>
<u>Bilingual Instruction</u>				
100.032.150..	315 Certificated Teachers	.50 FTE Teacher	41,514	41,929
100.032.150..	329 Substitutes		950	950
100.032.150..	360 Benefits (ESC, W/C, FICA, HEALTH,TRS, PERS)		20,601	19,279
100.032.150..	366 TRS On-behalf		24,157	12,273
Total 150 Bilingual Instruction			<u>87,222</u>	<u>74,431</u>
<u>Special Education</u>				
100.032.200..	315 Certificated Teachers	5.0 to 4.0 FTE Teachers	237,128	254,391
100.032.200..	323 Support Staff	6.0 FTE Aides	133,118	134,889

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
100.032.200..	329 Substitutes	Teachers & Aides subs	5,700	5,700
100.032.200..	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		130,078	121,303
100.032.200..	366 TRS On-behalf		137,985	74,460
100.032.200..	367 PERS On-behalf		29,326	36,676
100.032.200..	450 Supplies, Materials & Media		4,000	4,000
Total 200 Special Education			677,334	631,420
 <u>Counseling</u>				
100.032.320..	315 Certificated Teachers	1.0 FTE Teacher	55,141	68,104
100.032.320..	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		18,388	36,080
100.032.320..	366 TRS On-behalf		32,087	19,934
Total 320 Counseling			105,616	124,118
 <u>Health</u>				
100.032.330..	450 Supplies, Materials & Media	First Aid Supplies	400	400
Total 330 Health			400	400
 <u>Library Services</u>				
100.032.352..	324 Support Staff	.5 FTE Aide	14,343	14,343
100.032.352..	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		5,699	5,990
100.032.352..	367 PERS On-behalf		3,160	3,900
100.032.352..	450 Supplies, Materials & Media	RIF & Battle of the Books	1,900	1,900
100.032.352..	491 Other Expenses	Regis for Battle of Books	520	520
Total 352 Library Services			25,622	26,653

School Administration

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
100.032.400..	313 Certificated Principal	1.0 FTE Principal	98,107	92,890
100.032.400..	360 Benefits (ESC, W/C, FICA, HEALTH,TRS, PERS)		33,347	36,979
100.032.400..	380 Housing Allowance		-	3,000
100.032.400..	366 TRS On-behalf		57,088	27,189
100.032.400..	420 Staff Travel	Fall Principal Conference	3,000	3,000
100.032.400..	433 Communications	Basic and Long Distance	5,000	5,000
100.032.400..	450 Supplies, Materials & Media		2,000	2,000
100.032.400..	491 Other Expenses	AASA Dues - Principals	1,000	1,000
Total 400 School Administration			199,542	171,058
<u>School Administration Support</u>				
100.032.450..	324 Support Staff	1.0 FTE Secretary	35,712	35,712
100.032.450..	329 Substitutes		3,750	3,750
100.032.450..	360 Benefits (ESC, W/C, FICA, HEALTH,TRS, PERS)		29,118	35,821
100.032.450..	367 PERS On-behalf		7,867	9,710
100.032.450..	450 Supplies, Materials & Media	Office Supplies	1,500	1,500
Total 450 School Administration Support			77,947	86,493
Total 032 Elementary School			\$ 3,530,773	\$ 3,071,876



Middle School

Middle/High School

FY 2016 Final Budget Summary

Location 015

		<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	<u>Change Increase (Decrease)</u>
<u>Location</u>	<u>015</u>			
	<u>Middle/High School</u>			
100	Regular Instruction	\$ 2,478,828	\$ 2,193,551	\$ (285,277)
150	Bilingual/Bicultural	88,272	75,468	(12,804)
160	Vocational	291,005	159,254	(131,751)
200	Special Education	739,713	622,792	(116,921)
320	Guidance Services	147,700	124,893	(22,807)
352	Library Services	19,163	19,447	284
400	School Administration	201,893	172,967	(28,925)
450	School Administration Support	69,122	72,378	3,256
	TOTAL	<u>\$ 4,035,697</u>	<u>\$ 3,440,750</u>	<u>\$ (594,947)</u>

26 FTE Certificated Teachers
1.0 FTE Certificated Administrator
6.50 FTE Classified Staff

Dillingham City School District

FY 2016 Final Budget

Location 015 Middle/High School

Account Code	Description	Comments	FY 2015 Final	FY 2016 Final	
<u>Regular Instruction</u>					
100.015.100..	315	Certificated Teacher	18.5 to 20.5 FTE Teachers	\$ 1,160,398	\$ 1,237,347
100.015.100..	320	Non-Certificated Specialist	1.0 FTE RTP/CTE	25,977	30,940
100.015.100..	329	Substitutes	180 Substitute Days	54,000	40,000
100.015.100..	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		493,495	459,680
100.015.100..	366	TRS On-behalf		675,236	362,171
100.015.100..	367	PERS On-behalf		5,723	8,413
100.015.100..	440	Other Purchased Services		4,000	4,000
100.015.100..	443	Equipment Repair		5,000	5,000
100.015.100..	450	Supplies, Materials & Media		45,000	36,000
100.015.100..	451	Supplies, Materials & Media	Paper, toner, etc.	10,000	10,000
Total	100	Regular Instruction		2,478,828	2,193,551
 <u>Vocational Instruction</u>					
100.015.160..	315	Certificated Teacher	2.0 - 1.0 FTE Teachers	130,050	75,981
100.015.160..	329	Substitutes		3,000	1,500
100.015.160..	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		48,086	31,160
100.015.160..	366	TRS On-behalf		75,676	22,240
100.015.160..	440	Other Purchased Services	Rental of Cyl Tanks	3,500	3,500
100.015.160..	443	Equipment Repair		500	500
100.015.160..001	450	Supplies, Materials & Media	Construction Lab	24,373	24,373
100.015.160..002	450	Supplies, Materials & Media	Business Lab	5,820	-
Total	160	Vocational Instruction		291,005	159,254

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	
<u>Bilingual/Bicultural</u>					
100.015.150..	315	Certificated Teacher	.50 FTE Bilingual	41,514	41,919
100.015.150..	329	Substitutes		500	500
100.015.150..	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		20,601	19,279
100.015.150..	366	TRS On-behalf		24,157	12,270
100.015.150..	450	Supplies, Materials & Media		1,500	1,500
Total	150	Bilingual/Bicultural		88,272	75,468
<u>Special Education</u>					
100.015.200..	315	Certificated Teacher	4.0 to 3.0 FTE Special Education	251,542	180,355
100.015.200..	323	Classroom Aides	6.0 to 4.0 - 6.00 FTE Aides	140,472	140,618
100.015.200..	329	Substitutes	Sub Teacher - Est. 10 days; Aides -	10,125	10,125
100.015.200..	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		156,256	196,670
100.015.200..	366	TRS On-behalf		146,372	52,790
100.015.200..	367	PERS On-behalf		30,946	38,234
100.015.200..	450	Supplies, Materials & Media	Office Supplies	4,000	4,000
Total	200	Special Education		739,713	622,792
<u>Guidance</u>					
100.015.320..	315	Certificated Specialist	1.0 FTE Counselor	83,027	83,857
100.015.320..	316	Extra Duty	Power School Scheduling	1,800	1,800
100.015.320..	360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		13,060	13,191
100.015.320..	366	TRS On-behalf		48,313	24,545
100.015.320..	450	Supplies, Materials & Media		1,500	1,500
Total	320	Guidance		147,700	124,893

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
<u>Library Services</u>				
100.015.352..	323 Classroom Aide	.50 FTE Library Aide	12,950	13,209
100.015.352..	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		1,213	1,238
100.015.352..	440 Other Purchased Services	City of Dillingham Library Agrmt	<u>5,000</u>	<u>5,000</u>
Total	352	Library Services	<u>19,163</u>	<u>19,447</u>
<u>School Administration</u>				
100.015.400..	313 Certificated Principal	1.0 FTE Principal	100,436	101,440
100.015.400..	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		25,513	21,336
100.015.400..	380 Housing Allowance		-	3,000
100.015.400..	366 TRS On-behalf		58,444	29,691
100.015.400..	420 Staff Travel	1 Annual Conference	3,000	3,000
100.015.400..	433 Communications	Basic Service & Long Distance	11,500	11,500
100.015.400..	450 Supplies, Materials & Media	Office Supplies	2,000	2,000
100.015.400..	491 Other Expenses	AASA Dues	<u>1,000</u>	<u>1,000</u>
Total	400	School Administration	<u>201,893</u>	<u>172,967</u>
<u>School Administration Support</u>				
100.015.450..	324 Support Staff	1.0 FTE Secretary	34,653	36,421
100.015.450..	329 Substitutes		3,750	3,750
100.015.450..	360 Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		20,585	19,804
100.015.450..	367 PERS On-behalf		7,634	9,903
100.015.450..	450 Supplies, Materials & Media	Office Supplies	<u>2,500</u>	<u>2,500</u>
Total	450	School Administration Support	<u>69,122</u>	<u>72,378</u>
Total	015	Middle/High School	<u>\$ 4,035,697</u>	<u>\$ 3,440,750</u>



Alternative Program

FY 2016 Final Budget Summary

Location 005
Functions 100, 200, 400, 450

	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	<u>Change Increase (Decrease)</u>
<u>Location 005 Alternative Program</u>			
100 Regular Instruction	\$ 386,955	\$ 335,156	\$ (51,799)
200 Special Education Instruction	\$ 51,356	\$ 51,422	\$ 66
400 School Administration	29,087	28,817	\$ (270)
450 School Administration Support	45,719	24,320	\$ (21,399)
TOTAL	<u>\$ 513,117</u>	<u>\$ 439,714</u>	<u>\$ (73,403)</u>
2.0 FTE Certificated Teachers			
2.5 FTE Classified Positions			

Dillingham City School District

FY 2016 Final Budget

Location 005 Alternative Program

Account Code	Description	Comments	FY 2015 Final	FY 2016 Final
<u>Regular Instruction</u>				
100.005.100. 315	Certificated Teacher	2.0 FTE Teachers	\$ 148,642	\$ 153,365
100.005.100. 323	Classroom Aides	1.0 FTE Instructional Aide	29,148	29,396
100.005.100. 329	Substitutes		10,440	10,440
100.005.100. 360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		80,094	75,472
100.005.100. 366	TRS On-behalf		86,495	44,890
100.005.100. 367	PERS On-behalf		18,536	7,993
100.005.100. 440	Other Purchased Services	Copier Maintenance Agrmt	5,100	5,100
100.005.100. 450	Supplies, Materials & Media	Classroom Supplies	7,000	7,000
100.005.100. 451	Supplies, Materials & Media	Paper, Toner, etc.	<u>1,500</u>	<u>1,500</u>
Total 100 Regular Instruction			<u>386,955</u>	<u>335,156</u>
<u>Special Education Instruction</u>				
100.005.200. 323	Classroom Aides	1.0 FTE	27,146	27,146
100.005.200. 360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		18,230	16,895
100.005.200. 367	PERS On-behalf		<u>5,980</u>	<u>7,381</u>
Total 200 Special Education Instruction			<u>51,356</u>	<u>51,422</u>
<u>School Administration</u>				
100.005.400. 316	Extra Duty Pay		16,800	17,820
100.005.400. 360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		2,511	5,781
100.005.400. 366	TRS On-behalf		<u>9,776</u>	<u>5,216</u>
Total 400 School Administration			<u>29,087</u>	<u>28,817</u>

School Administration Support

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
100.005.450. 324	Support Staff	4.0 to 0.5 FTE	27,848	13,320
100.005.450. 329	Substitutes		2,500	1,500
100.005.450. 360	Benefits (ESC, W/C, FICA, HEALTH, TRS, PERS)		8,736	5,378
100.005.450. 367	PERS On-behalf		6,135	3,622
100.005.450. 450	Supplies, Material, & Media		<u>500</u>	<u>500</u>
Total 450	School Administration Support		<u>45,719</u>	<u>24,320</u>
Total 005	Alternative Program		<u>\$ 513,117</u>	<u>\$ 439,714</u>



Transportation

FY 2016 Final Budget Summary

Location 099

Function 760



Location 099 District-Wide

Function 760 Pupil Transportation

TOTAL

FY 2015
Final

FY 2016
Final

Change

\$ 606,436

\$ 602,905

\$ (3,530)

\$ 606,436

\$ 602,905

\$ (3,530)

.50 FTE Driver
.20 FTE Bus Aide

Transportation



Budget Code:

205.099.760..XXX Transportation

The budget consists of:

- ▶ Salary and benefits for a .50 Driver
- ▶ Salary and benefits for a .20 Bus Aide
- ▶ Contracted Regular/Sped Transportation Services (5 Yr Contract 13-17)
- ▶ Repair and Maintenance of Sped Bus
- ▶ Fuel for Sped Bus

Dillingham City School District

FY 2016 Final Budget

Transportation

Location 099

<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
<u>Transportation</u>				
205.099.760..	325 Maintenance/Custodial	.5 FTE Driver	20,010	20,415
205.099.760..	325 Aide	.2 FTE Bus Aide	6,800	6,800
205.099.760..	360 Benefit (ESC, W/C, FICA, HEALTH, TRS, PERS)		20,197	10,497
205.099.760..	367 PERS On-behalf		5,906	740
205.099.760..	440 Other Purchased Services	Contracted Transportation	546,523	557,453
205.099.760..	443 Equipment Repair	Sped Bus Maintenance	3,000	3,000
205.099.760..	465 Gasoline	Fuel for Special Ed Bus	<u>4,000</u>	<u>4,000</u>
Total 760 Transportation			<u>606,436</u>	<u>602,905</u>



Food Service

FY 2016 Final Budget Summary

**Location 099
Function 790**

	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>	<u>Change</u>
<u>Location 099 District-Wide</u>			
Function 790 Food Service	\$ 356,590	\$ 376,932	\$ 20,342
TOTAL	<u>\$ 356,590</u>	<u>\$ 376,932</u>	<u>\$ 20,342</u>

1 Classified Food Manager/Cook
2 Classified Cooks
.20 Classified Support Staff

Food Service



Budget Code:

255.099.790..XXX

Food Service

The budget consists of:

- ▶ Salary and Benefit for a Food Manager/Cook
- ▶ Salary and Benefits for 2 Cook's and .20 Support Staff
- ▶ Travel for Required Workshops/Training in Anchorage
- ▶ Stipends for HS Students as Lunchroom Helper
- ▶ Food & Supplies
- ▶ Equipment under \$5000

Dillingham City School District

FY 2016 Final Budget

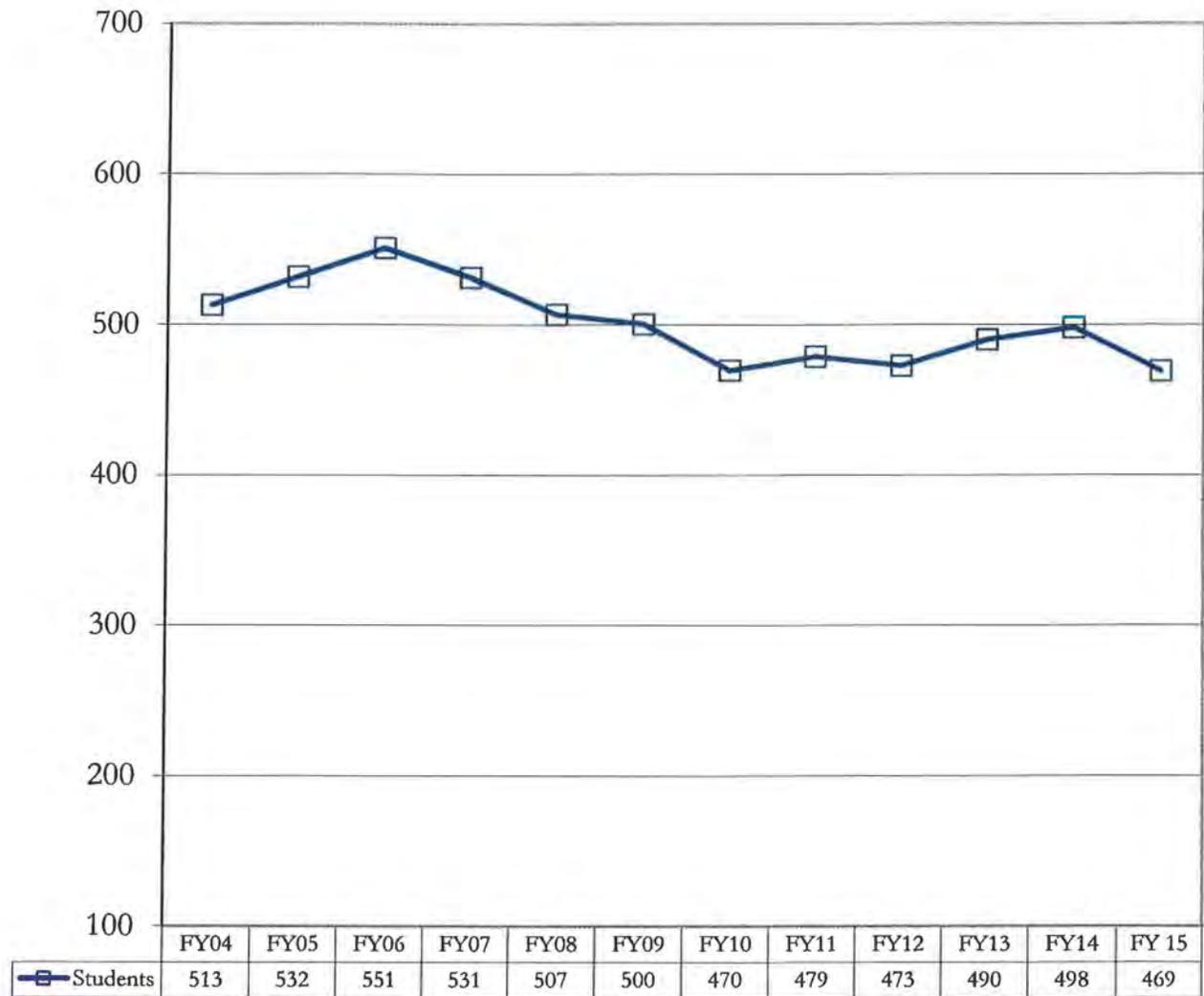
Food Service

Location 099

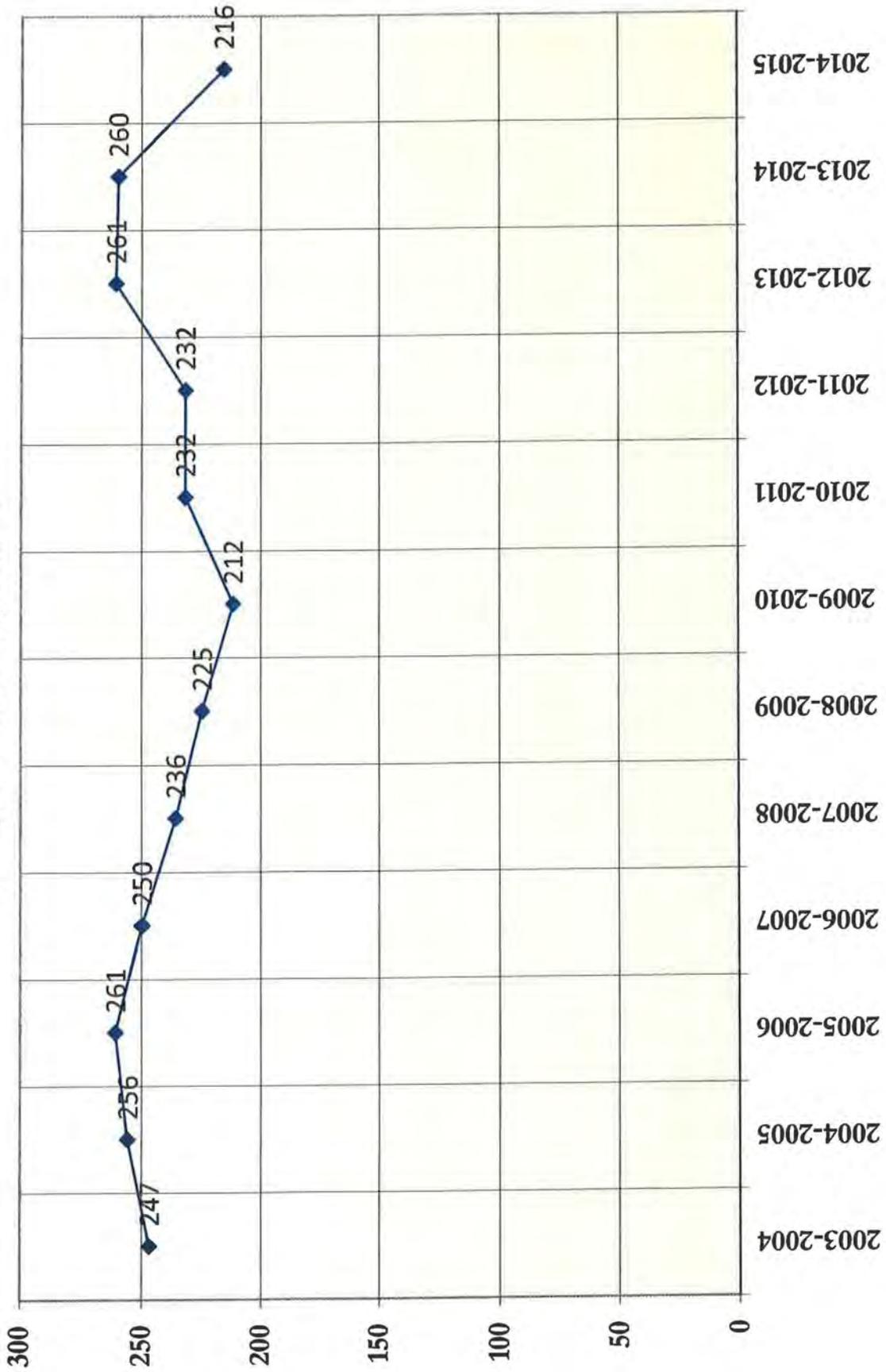
<u>Account Code</u>	<u>Description</u>	<u>Comments</u>	<u>FY 2015 Final</u>	<u>FY 2016 Final</u>
<u>Food Service</u>				
255.099.790.	321 Non-Cert Manager	Manager/Cook	31,176	37,474
255.099.790.	324 Cook	2.0 FTE Cook; .20 Support Staff	64,857	70,170
255.099.790.	329 Substitutes		4,000	4,000
255.099.790.	360 Benefit (ESC, W/C, FICA, HEALTH, TRS, PERS)		49,708	47,060
255.099.790.	367 PERS On-behalf		21,156	29,268
255.099.790.	420 Travel	Required Annual Conference	4,043	4,050
255.099.790.	450 Supplies	Paper products	12,000	12,000
255.099.790.	459 Food		163,000	166,260
255.099.790.	478 Inventoried Equipment	Under \$5,000	5,000	5,000
255.099.790.	485 Stipends	Stipends for HS Students	<u>1,650</u>	<u>1,650</u>
Total 790 Food Service			<u>356,590</u>	<u>376,932</u>

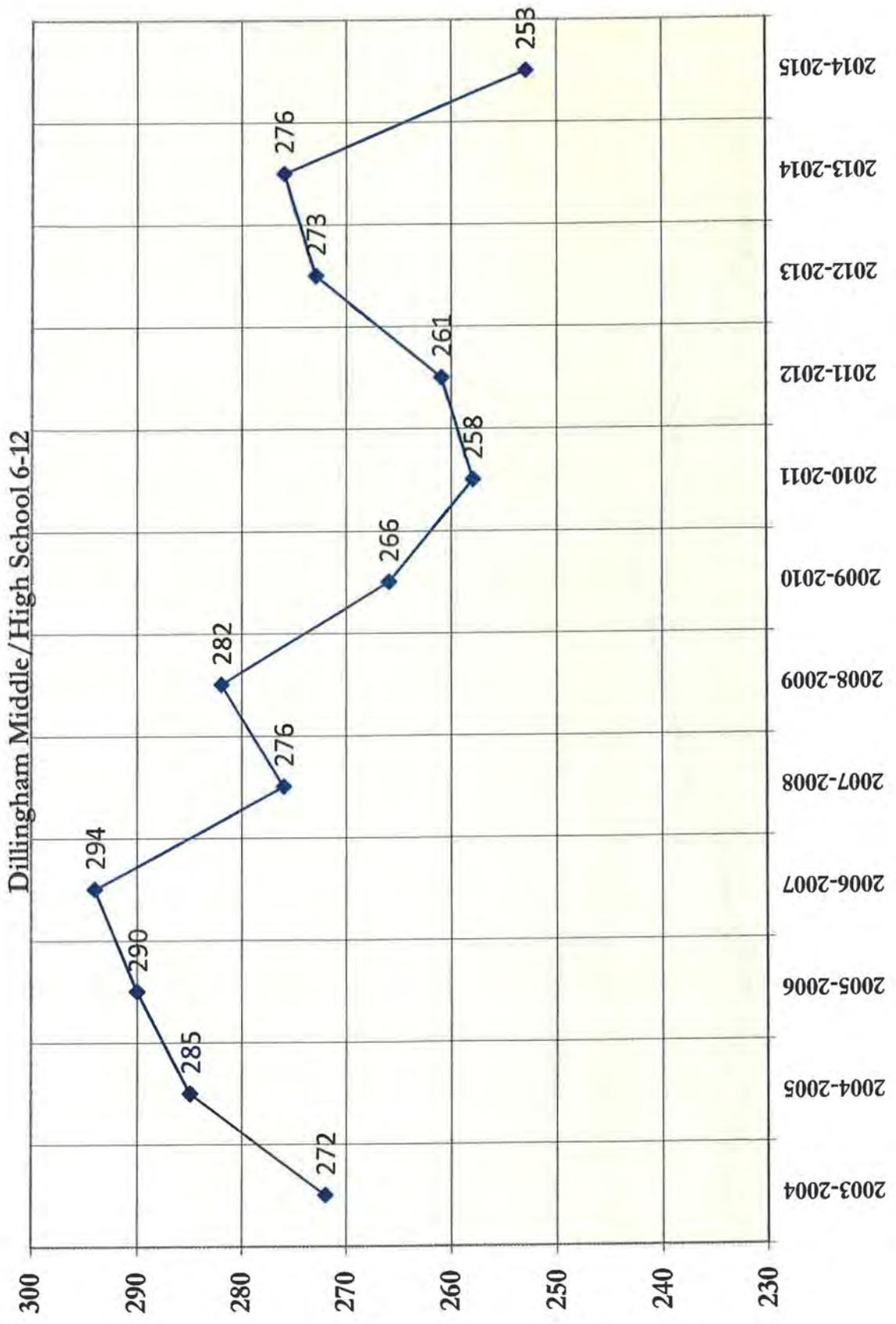
Enrollment

K - Grade 12
FY2004 - 2015



Dillingham Elementary Prek - 5





Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Some of these revenue sources include grants from the state of Alaska and the United States government, local grants, food sales, transportation and transfers from the General Fund which are designated to finance particular functions and activities. Funds included in this special revenue category are:

			<u>FY2015</u>	<u>FY2016</u>
AR	205	Student Transportation Fund	\$ 606,436	\$ 602,905
AR	225	Boarding Home	28,505	28,505
AR	230	Staff Development Activities - State of Alaska	20,000	20,000
O	242	Construction Education Academy	17,496	-
AR	255	Food Service Fund	356,590	376,932
AR	257	Fresh Fruits & Vegetables Program	14,583	14,583
AR	258	Nutritional AK Foods	30,497	30,497
AR	260	Title I, Part A Fund	177,643	177,643
AR	262	Title IIA Teacher & Principal Recruiting & Retention	46,511	46,511
AR	271	Preschool Disabled 619	16,437	16,437
AR	272	Title VI-B IDEA	145,696	145,696
AR	282	Title I-C Migrant Basic	245,295	156,295
AR	283	Migrant Parent Advisory Council	2,000	2,000
AR	289	Migrant Ed Book Program	7,150	3,500
AR	350	Johnson O'Malley Funds	47,105	47,105
AR	353	Indian Education Fund	170,813	170,813
AR	355	REAP	17,887	15,000
E	399	CANDU - S.A.F.E.	81,807	-
Total - Special Revenue Funds			<u>\$ 2,032,451</u>	<u>\$ 1,854,422</u>

* Denotes NCLB Consolidated Grant

AR= Annual recurring upon grant approval; O=One time; E = Ending FY 2015; MY = Multi-year

A Complete Listing of Special Revenue Funds

Student Transportation Fund (205)

This annual fund is established to record revenue and expenditures for student transportation to and from school as well as any other State-approved student transportation. Revenues include State student transportation revenue and any necessary transfers from the school district operating fund. Appropriations to this fund are regulated by Alaska Statute 14.09.010.

<u>Student Transportation Fund</u>		
	<u>FY 2015</u>	<u>FY 2016</u>
State Revenue	\$ 606,436	\$ 602,905
Fund Transfers	-	-
Total Revenue	<u>\$ 606,436</u>	<u>\$ 602,905</u>
Support Staff	26,810	27,215
Employee Benefits	26,103	11,237
Other Purchased Services	546,523	557,453
Equipment Repair	3,000	3,000
Supplies	4,000	4,000
Total Expenditures	<u>\$ 606,436</u>	<u>\$ 602,905</u>

Boarding Home Fund (225)

The Boarding Home funds provides reimbursement to the District for paying stipends to families who board students from outside the District who are attending Dillingham City School District during the school year.

<u>Boarding Home Fund</u>		
	<u>FY 2015</u>	<u>FY 2016</u>
State Revenue	\$ 28,505	\$ 28,505
Other Local Revenue	-	-
Total Revenue	<u>\$ 28,505</u>	<u>\$ 28,505</u>
Student Travel	\$ 500	\$ 500
Stipends	26,853	26,853
Indirect Costs	1,152	1,152

Total Expenditures	<u>\$ 28,505</u>	<u>\$ 28,505</u>
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Staff Development - State of Alaska (230)

This is an annual contract from the State of Alaska, Department of Education and Early Development for the specific purpose of funding various staff development activities ranging from assessment support to physical education content development.

Staff Development Fund

	<u>FY 2015</u>	<u>FY 2016</u>
State Revenue	\$ 20,000	\$ 20,000
Total Revenue	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Staff Travel	<u>20,000</u>	<u>20,000</u>
Total Expenditures	<u>\$ 20,000</u>	<u>\$ 20,000</u>

Construction Education Academy (242)

The Construction Education Foundation is a program funded thru the Alaska Construction Academies in Anchorage, Alaska. This programs provides for a construction teacher to work with students in constructing a unit which is then sold at a later date.

Alaska Youth First Fund

	<u>FY 2015</u>	<u>FY 2016</u>
State Revenue	\$ 17,496	\$ -
Total Revenue	<u>\$ 17,496</u>	<u>\$ -</u>
Teacher (Non Certified)	\$ 13,929	\$ -
Employee Benefits	2,100	
Supplies/Materials/Media	520	
Indirect Costs	<u>947</u>	<u>-</u>
Total Expenditures	<u>\$ 17,496</u>	<u>\$ -</u>

Food Service Fund (255)

This annual fund is used to record financial transactions related to non-instructional food service operations including the National School Lunch, Breakfast and snack programs.

	<u>Food Service Fund</u>	
	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	\$ 245,526	\$ 265,868
Sales	40,000	40,000
Fund Transfers	71,064	71,064
Total Revenue	<u>\$ 356,590</u>	<u>\$ 376,932</u>
Food Service Staff	100,033	111,644
Employee Benefits	70,864	76,328
Staff Travel	4,043	4,050
Supplies/Materials/Media	12,000	12,000
Food	163,000	166,260
Inventoried Equipment	5,000	5,000
Tuition	1,650	1,650
Total Expenditures	<u>\$ 356,590</u>	<u>\$ 376,932</u>

Nutritional Alaskan Foods Fund (256)

This fund is to purchase Nutritional Alaskan foods for the students, which can be used to supplement the Food Service Program.

	<u>Nutritional Alaskan Foods</u>	
	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	\$ 30,497	\$ 30,497
Total Revenue	<u>\$ 30,497</u>	<u>\$ 30,497</u>
Food	30,497	30,497
Total Expenditures	<u>\$ 30,497</u>	<u>\$ 30,497</u>

Fresh Fruits and Vegetables Fund (257)

This fund is to provide all elementary children participating in schools with a variety of fresh fruits and vegetables throughout the school day. It is a way to introduce fresh fruits and vegetables as healthy snack options. Funding began in 2009 and is contingent upon congressional appropriation each year.

Fresh Fruits & Vegetables Fund

	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	\$ 14,583	\$ 14,583
Total Revenue	<u>\$ 14,583</u>	<u>\$ 14,583</u>
Food	14,583	14,583
Total Expenditures	<u>\$ 14,583</u>	<u>\$ 14,583</u>

Title I, Part A Fund (260)

This annual grant targets low-achieving students in high poverty schools (i.e., those with greater than 35% low-income students). The purpose is to provide programs, materials and professional development designed to improve learning and assist below and far below proficiency students meet proficiency levels on the challenging state performance standards.

Title I, Part A Fund

	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	\$ 177,643	\$ 177,643
Total Revenue	<u>\$ 177,643</u>	<u>\$ 177,643</u>
Teachers - .5 FTE Elem Reading Spec.	39,912	39,912
Support Staff - .2 FTE Fed Prgm/Grt Coord	25,160	25,160
Support Staff - .31 FTE Tech Spec		
Employee Benefits	38,574	38,574
Professional & Technical Services	38,844	38,844
Staff Travel	24,468	24,468
Supplies/Materials/Media	2,500	2,500
Indirect Costs	8,185	8,185
Total Expenditures	<u>\$ 177,643</u>	<u>\$ 177,643</u>

Cert Dir/Coord/Mgr - .25 MS/HS Interventionist	21,274	21,274
Aides - .19 Tech Splst; 2-.5 K-5 Paras; .8 Fed Prgm	73,350	73,350
Employee Benefits	50,072	50,072
Supplies	89,297	297
Indirect Costs	11,302	11,302
Total Expenditures	<u>\$ 245,295</u>	<u>\$ 156,295</u>

Migrant Parent Advisory (283)

The Title I Migrant Parent Advisory provides funds for the Districts' representative to attend the annual State Migrant meeting.

Migrant Parent Advisory

	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Total Revenue	<u>\$ 2,000</u>	<u>\$ 2,000</u>
Staff Travel	<u>2,000</u>	<u>2,000</u>
Total Expenditures	<u>\$ 2,000</u>	<u>\$ 2,000</u>

Migrant Books (289)

The Title I Migrant Books provides funds for the District to purchase books and literature for distribution to eligible Migrant Students in the District and optionally for the implementation of literacy activities by a certified teacher.

Migrant Books

	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	<u>\$ 7,150</u>	<u>\$ 3,500</u>
Total Revenue	<u>\$ 7,150</u>	<u>\$ 3,500</u>
Supplies	<u>7,150</u>	<u>3,500</u>
Total Expenditures	<u>\$ 7,150</u>	<u>\$ 3,500</u>

Johnson O'Malley Fund (350)

These annual funds flow thru Curyung Tribal Council. The Johnson-O'Malley Act of 1934 became law in order to subsidize education, medical services, and other social services for American Indians. Today, JOM funding (25 CFR Part 273) is used for programs designed to meet the specialized and unique educational needs of eligible Indian students.

Johnson O'Malley Fund

	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	\$ 47,105	\$ 47,105
Total Revenue	<u>\$ 47,105</u>	<u>\$ 47,105</u>
Staff Travel (AFN & NYO)	4,000	4,000
Student Travel (AFN, NYO, JNYO, Nome)	39,105	39,105
Supplies/Materials/Media	1,644	1,644
Indirect Costs	2,356	2,356
Total Expenditures	<u>\$ 47,105</u>	<u>\$ 47,105</u>

Indian Education Fund (353)

This annual grant supports our district in providing supplementary programs to meet the needs of Alaska Native and American Indian students so that they can achieve at the same state performance standards expected of all students. This program focuses on the goal of ensuring that programs that serve native Alaskan Native/American Indian students are of the highest quality and provide for not only the basic elementary and secondary educational needs, but also the unique culturally related academic needs.

Indian Education Fund

	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	\$ 170,813	\$ 170,813
Total Revenue	<u>\$ 170,813</u>	<u>\$ 170,813</u>
Teachers .5 Elem Rdg Spec; .5 MS Rd Spec	66,745	66,745
Aides - 2.5 Paras; .1 Prgm Coord	31,240	31,240
Employee Benefits	57,460	57,460
Supplies	7,117	7,117
Indirect Costs	8,251	8,251
Total Expenditures	<u>\$ 170,813</u>	<u>\$ 170,813</u>

REAP (355)

Federal Rural Education Achievement Program funds direct to the district.

REAP

	<u>FY 2015</u>	<u>FY 2016</u>
Federal Revenue	\$ 17,887	\$ 15,000
Total Revenue	<u>\$ 17,887</u>	<u>\$ 15,000</u>
Professional & Technical	<u>17,887</u>	<u>15,000</u>

Total Expenditures	\$	17,887	\$	15,000
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CANDU - S.A.F.E. (399)

Year one (2013) of a three year grant - the District is a sub recipient of the S.A.F.E. federal counseling grant. This program funds teachers and aides working with alternative students, afterschool and weekend tutors for students requiring additional help, and a community liaison.

CANDU - S.A.F.E.

	<u>FY 2015</u>	<u>FY 2016</u>
Local Revenue	\$ 81,807	\$ -
Total Revenue	<u>\$ 81,807</u>	<u>\$ -</u>
Teacher .5 FTE	59,000	-
Support Staff	2,500	-
Employee Benefits	11,538	-
Staff Travel	5,000	-
Indirect Cost	3,769	-
Total Expenditures	<u>\$ 81,807</u>	<u>\$ -</u>