

## CITY OF DILLINGHAM, ALASKA

## RESOLUTION NO. 2015-30

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING INCREMENTAL RATE INCREASES FOR FISH CONTAINERS FOR THE YEARS 2016 AND 2017**

WHEREAS, the port fees were reviewed and amended effective February 1, 2015; and

WHEREAS, the Council felt although the rates for container vans holding fish fell far below neighboring ports, it was in the best interest of the City to not make a major increase all at one time, but to propose incremental rate increases over the next several years; and

WHEREAS, the City of Dillingham sent a letter to the barge companies doing business in Dillingham of the City's decision to increase rates by 20% on fish containers over the next several years; and

WHEREAS, the City Council has determined that reviewing the rates and fees in the Port of Dillingham Terminal Tariff No. 1 is necessary to help provide adequate funding for the operation, maintenance, and future replacement of its facilities;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that increased rates will become effective as noted below: (proposed increases are **emboldened** and underlined).

**Port of Dillingham Terminal Tariff, Item 270 – Containerized Cargo:**

This item applies only to full containers single shipper, single consignee containers or platforms, moving intact across the dock or bulkhead facility. Rates do not include emptying content onto the dock or bulkhead, sorting, stacking, or loading.

DESCRIPTION	Wharfage	Handling	
All containers (except fish) which exceed minimums	\$0.42/CWT	\$0.42/CWT	
20' containers (including post flats) with fork pockets (up to 14,000 lbs) Minimum	\$120.00		
20-24' flats or bundles with 5" dunnage (up to 18,600 lbs) Minimum	\$160.00		
40' containers with fork pockets (up to 20,000 lbs) Minimum	\$192.00		
40' flats, containers w/o fork pockets including refrigerated units and bundles w/o dunnage (up to 26,500) Minimum	\$185.00		
Fish Containers			
20' containers, rate effective February 1, 2015	\$180.00		
<u>Proposed January 1, 2016</u>	<b><u>\$216.00</u></b>		(A)
<u>Proposed January 1, 2017</u>	<b><u>\$259.00</u></b>		(A)
40' containers, rate effective February 1, 2015	\$276.00		
<u>Proposed January 1, 2016</u>	<b><u>\$331.00</u></b>		(A)
<u>Proposed January 1, 2017</u>	<b><u>\$397.00</u></b>		(A)

Symbol: A = Increase

**PASSED and ADOPTED by the Dillingham City Council on May 14, 2015.**

\_\_\_\_\_  
Alice Ruby, Mayor

[SEAL]

**ATTEST:**

\_\_\_\_\_  
Janice Williams, City Clerk

**Subject:**

A resolution of the Dillingham City Council adopting incremental rates increases for fish containers for the years 2016 and 2017

City Manager: Recommend Approval

Signature: Rose Boer

Route to	Department Head	Signature	Date
X	Finance Director	<i>Amika M Fuller</i>	5/4/15
X	Port Director	<i>[Signature]</i>	5/6/15
X	City Clerk	<i>J. Williams</i>	5/4/15

Fiscal Note:  Yes  No      Funds Available:  Yes  No

**Other Attachments:**

- None

**Summary Statement:**

During a presentation on the proposed port fees in January 2015, the Council agreed that it was not in their best interest to make a major increase of more than the 20% on fish container vans, even though the City's rates were far below neighboring ports. The Council suggested an incremental rate increase of 20% for the next several years to reach its goal.

Staff was directed to notify the barge companies in writing of the City's decision to increase rates on fish container vans effective January 1, 2016, and January 1, 2017, to allow them time to plan for the increase. A letter to the barge companies went out on April 9, 2015.

Ordinance No. \_\_\_\_\_ / Resolution No. 2015-30

**Summary Statement continued:**

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-31

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING PARTICIPATION  
IN THE AMLJIA LOSS CONTROL INCENTIVE PROGRAM FOR THE CITY OF  
DILLINGHAM**

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WHEREAS, the City of Dillingham is a member of the Alaska Municipal League Joint Insurance Association (AMLJIA); and

WHEREAS, the AMLJIA provides comprehensive risk management assistance and provides workers' compensation, liability and property coverage for the City of Dillingham; and

WHEREAS, the AMLJIA developed the Loss Control Incentive Program to help reduce member losses individually and pool wide; and

WHEREAS, the AMLJIA will provide all written program material necessary, and offer assistance to participants; and

WHEREAS, pool members that participate in the Loss Control Incentive Program and complete the required activities, will have the opportunity to earn a discount on their contribution; and

WHEREAS, it is the City of Dillingham's policy to provide a safe environment for its students, employees, citizens, and the visiting public; and

WHEREAS, the Loss Control Incentive Program will enhance such an environment;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council elects to participate in the AMLJIA Loss Control Incentive Program for FY2015-2016, and FY2016-2017.

PASSED and ADOPTED by the Dillingham City Council on May 14, 2015.

\_\_\_\_\_  
Alice Ruby, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Janice Williams, City Clerk



**Subject:**

A Resolution of the Dillingham City Council adopting participation in the AMLJIA Loss Control Incentive Program for the City of Dillingham

City Manager: Recommend Approval

Signature: Rose Doera

Route to	Department Head	Signature	Date
X	Finance Director	<i>Anita M Fuller</i>	5/4/15
X	City Clerk	<i>J Williams</i>	5/4/15

Fiscal Note:  Yes  No

Funds Available:  Yes  No

Other Attachments:

**Summary Statement:**

The purpose of Resolution No. 2015-31 is to allow for participation in the AMLJIA Loss Control Incentive Program for the City of Dillingham. AMLJIA has developed the program to help reduce member losses individually and pool system-wide. Pool members that participate in the program will earn a discount on their contribution. The Loss Control Incentive Program is meant to enhance an environment by providing a safe environment for its students, employees, citizens and the visiting public.

Ordinance No. \_\_\_\_\_ / Resolution No. 2015-31

**Summary Statement continued:**

March 28, 2015

PO Box 478

Dillingham, AK 99576

Dear Alice,

This is a letter of interest to sit on the City of Dillingham Senior Center Advisory Commission. I have served on the commission for several years and it would be my pleasure to continue this team effort on behalf of our community elders for another term.

Thank you.

Sincerely,

Maryanne Dickey

mdplalaska@yahoo.com



3/31/15

Hi Janice,

Please be advised that I am interested in continuing to serve on the Senior Center Advisory Commission. My present term expires April, 2015.

Thanks,  
Johanna

RECEIVED

APR 17 2015

CITY OF DILLINGHAM  
CITY CLERK

April 8 2015

Honorable Mayor Alice Ruby  
City of Dillingham  
Box 889  
Dillingham, Ak 99576

RE: Reappointment to the Senior Advisory Committee

Dear Mayor Ruby:

This letter serves to inform you of my continued interest in serving on the City of Dlg Senior Advisory Committee I filled a vacancy for Seat B last November. I have enjoyed being a Committee Member the past few months and would like to continue my service to this Committee. Thank you for your consideration.

Sincerely



Flossie Andersen\  
Box 1177  
Dillingham, Ak 99576

Senior Center Advisory Board

PO Box 889

Dillingham, AK 99576

907-842-1231/ /seniorcenter.dillinghamak.us

Attention: Alice Ruby

Dear Alice and the Senior Center Advisory Board,

I was called by a board member and asked if I wanted to be a board member for the Senior Center Advisory Board. Of course I would be honored and at the same time a little worried that I might not have enough time to give. I will try my best to contribute as much as I can. Living here and working up at the hospital it has been easy to see how vital the services are that come from the Senior Center. With a willing and thankful heart I accept the offer and hope you will consider me for the board member position.

As a board member who is new in town I will work hard to assist the board members and to learn as much as I can about the services and needs of the Senior Center. Thank You for the opportunity to serve.

Sincerely,

Jackie Russell LMSW

PO Box 1412

Dillingham, AK 99576

907-8430738

April 23, 2015

City of Dillingham Action Memorandum

Agenda of: May 14, 2015

Action Memorandum No. 2015-06

**Subject:**

Contract with Carmen Jackson as Acting Finance Director for the City

City Manager: Recommend Approval

Signature: Rose Loefer

Route to	Department Head	Signature	Date
X	Finance Director	<i>Anita M Fuller</i>	5/4/15
X	City Clerk	<i>Janice Williams</i>	5/4/15

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

None

**Summary Statement:**

The last day of work for Finance Director Shade as a regular employee was April 30, 2015. The City hired Pearson Consulting to search for a regular full-time finance director. He was not able to recommend any of the seventeen applicants based on the City's criteria. We then asked him to look for someone we could contract with that could work with the finance department remotely with periodic visits. Three people were identified.

One of those, Carmen Jackson, worked with the City last year on an evaluation of the finance department, which has since been implemented. She is available after May 15, and is willing to come out for two weeks initially to get familiar with the City's operations and then one week a month or more as needed. She will be available to staff at anytime.

**Action Memorandum No.** 2015-06

**Summary Statement continued:**

The type of work that she will initially be responsible for is as follows: audit preparation; oversee the accounting practices and make recommendations for improvements; become familiar with AccuFund and preparation of monthly reports for council and other agencies; and assist staff with internal controls.

The contract is for an hourly rate of \$125. Additional costs would be airfare and hotel while in Dillingham.

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council on May 7, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
City Clerk

City of Dillingham  
Fiscal Note

Agenda Date: May 7, 2015

Request: Contract for a temporary finance director from June - December 2015 or until permanet hired.

ORIGINATOR: Rose Loera

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: <p style="text-align: right;">\$50,500</p>		FUNDING SOURCE <p style="text-align: center;"><b>Finance Department Wages &amp; Fringe</b></p>	
FROM ACCOUNT <p style="text-align: center;">1000 6000 10 14                      \$50,500</p>		Project <p style="text-align: center;"><b>Contract for temporary off-site Finance Director</b></p>	
TO ACCOUNT:	VERIFIED BY: <u>Carol Shade</u>	Date:	<u>4/15/2015</u>

EXPENDITURES

OPERATING	FY14	FY15	FY16	FY17
Personnel		\$ 11,500.00	\$ 39,000.00	
Fringe Benefits				
Gravel				
Road Maintenance Products				
Land/Buildings				
Miscellaneous				
<b>TOTAL OPERATING</b>		<b>\$ 11,500.00</b>	<b>\$ 39,000.00</b>	<b>\$ -</b>

CAPITAL				
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REVENUE				
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FUNDING

General Fund		\$ 11,500.00	\$ 39,000.00	
State/Federal Funds				
Other	-			
<b>TOTAL FUNDING</b>		<b>\$ 11,500.00</b>	<b>\$ 39,000.00</b>	<b>\$ -</b>

POSITIONS

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Attached AM 2015-06

PREPARED BY: Rose Loera

April 15, 2015

DEPARTMENT: Administration

APPROVED BY: Carol Shade- Finance

15-Apr-15



City of Dillingham Action Memorandum

Agenda of: May 14, 2015

Action Memorandum No. 2015-07

**Subject:**

Enter into a lease agreement with Dillingham Chiropractic Center for the Harbor Office

City Manager: Recommend Approval

Signature: Rose Lopera

Route to	Department Head	Signature	Date
X	Finance Director	<i>Arinda M Fuller</i>	5/4/15
X	Port Director	<i>[Signature]</i>	5/6/15
X	City Clerk	<i>J. Williams</i>	5/4/15

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

- None

**Summary Statement:**

RFP 2015-04 for leasing of the harbor office building was advertised for 30 days with only one business responding. Dillingham Chiropractic Center would like to lease the facility for their office. They proposed to provide the service at the harbor to the fishermen so they could get easier and quicker service for their Chiropractic needs. They would provide low back braces and supports needed for them and the community. They are also proposing to contract labor a massage therapist for the summer and be open and available when the fleet is in.

Rent will start at \$720 a month for the first 15 months and then \$820 for the 2nd 15 months.

This arrangement was discussed this with the Port Director and he concurs with the lease.

**Action Memorandum No.** 2015-07

**Summary Statement continued:**

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on \_\_\_\_\_.

\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
City Clerk