



**1. CALL TO ORDER**

The Finance and Budget Committee met on Monday, May 8, 2017, in the City Council Chambers, Dillingham, AK. Paul Liedberg, Chair, called the meeting to order at 10:03 a.m.

**2. ROLL CALL**

Committee Members present:

Paul Liedberg                      Mayor Alice Ruby              Don Moore                      Navin Bissram  
Curt Armstrong

Committee Members absent:              Andy Anderson

**3. APPROVAL OF MINUTES**

- a. Minutes of May 1, 2017

MOTION: Mayor Ruby moved and Curt Armstrong seconded the motion to approve the minutes of May 1, 2017.

VOTE: The motion passed unanimously.

**4. APPROVAL OF AGENDA**

MOTION: Mayor Ruby moved and Curt Armstrong seconded the motion to approve the agenda.

VOTE: The motion passed unanimously.

**5. STAFF REPORTS**

There was nothing to report.

**6. UNFINISHED BUSINESS**

- a. Revised Draft Ordinance Adopting Excise Tax on Tobacco Products  
(*PLACEHOLDER*)

Navin Bissram noted additional time is needed to contact local vendors who sell tobacco products, and research other municipality's implemented tobacco tax, and filing forms. The FY18 budget does not include a tobacco tax revenue.

Follow-up:

- Staff to present a comparison of tobacco taxes implemented in other municipalities at the next regular meeting;
- Look to schedule introducing an ordinance in the fall.

- b. Business Licenses Issued by State Compared with Dillingham Business License
  - 1) Results of Letters (*PLACEHOLDER*)

Navin reported his staff would most likely be focusing on this item in June.

Followup:

- Staff to bring back a report at the June meeting.

- c. Committee of the Whole
  - 1) Discuss Final Draft FY18 City Budget (*This will be a laydown at the meeting.*)

MOTION: Alice Ruby moved and Curt Armstrong seconded the motion to enter into the Committee of the Whole to discuss the FY18 Proposed Budget [10:16 a.m.].

VOTE: The motion passed unanimously.

*(City Clerk Note: This portion of the meeting is conducted same as a workshop.)*

Paul Liedberg asked the committee to come out of the Committee of the Whole [10:30 a.m.].

**7. NEW BUSINESS**

There was nothing to report.

**8. PUBLIC/COMMITTEE COMMENT(S)**

Paul thanked staff for all their work on the FY18 budget.

**9. ADJOURNMENT**

The meeting adjourned at 10:41 a.m.

\_\_\_\_\_  
Paul Liedberg, Chair

ATTEST:

\_\_\_\_\_  
Janice Williams, City Clerk  
Approved: \_\_\_\_\_

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2017-03

**AN ORDINANCE AMENDING DILLINGHAM MUNICIPAL CODE TO ADD TWO NEW OFFENSES, TO ADD A FINE FOR TWO EXISTING OFFENSES, AND TO REPLACE THE LANGUAGE FOR AN EXISTING OFFENSE**

WHEREAS, the City of Dillingham wishes to add two new offenses which are no longer an arrestable State offense, namely: 1) minor consuming alcohol, and 2) violation of conditions of release; and

WHEREAS, in the process of adopting the marijuana regulations, two fines were overlooked, one for marijuana use in public places prohibited, and the other for marijuana use in and around motor vehicles, and, therefore, were inadvertently left out of the Minor Offense Table; and

WHEREAS, it is recommended that the verbiage in the City's trespass ordinance be replaced with the State's misdemeanor criminal trespass 2<sup>nd</sup> degree verbiage;

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

**Section 1. Classification.** This is a code ordinance.

**Section 2. Amendment to Title 9.** That Dillingham Municipal Code Title 9 – Public Peace, Morals & Welfare is hereby amended by the addition of a new Chapter 9.60 – Minor Consuming Alcohol to read as follows:

**Chapter 9.60  
MINOR CONSUMING ALCOHOL**

**Sections:**

**9.60.010 Minor consuming alcohol.**

**9.60.020 Minor consuming alcohol.**

A person under the age of 21 years may not knowingly consume, possess or control alcoholic beverages except those furnished persons under AS04.16.051 (b).

**Section 3. Amendment to Title 1, Chapter 1.20, Section 1.20.040.** That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended by the addition of new language to read as follows:

Code Section	Offense	Penalty/Fine
9.60.020	Minor Consuming Alcohol	\$500

**Section 4. Amendment to Title 9.** That Dillingham Municipal Code Title 9 – Public Peace, Morals & Welfare is hereby amended by the addition of a new Chapter 9.70 – Violation of Conditions of Release:

Chapter 9.70

VIOLATION OF CONDITIONS OF RELEASE

Sections:

9.60.010 Violation of conditions of release.

9.60.020 Violation of conditions of release.

- (a) A person commits the crime of violation of condition of release if the person
  - (1) has been charged with a crime or convicted of a crime;
  - (2) has been released under AS 12.30; and
  - (3) violates a condition of release imposed by a judicial officer under AS 12.30, other than the requirement to appear as ordered by a judicial officer.

Section 5. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended by the addition of new language to read as follows:

Code Section	Offense	Penalty/Fine
9.70.020	Violation of conditions of release	\$1,000

Section 6. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended by the addition of new language to read as follows:

Code Section	Offense	Penalty/Fine
8.30.040	Marijuana use in public places prohibited	\$100
8.30.050	Marijuana use in or around motor vehicles prohibited	\$100

Section 7. Amendment to Section 9.50.010. That Dillingham Municipal Code Chapter 9.50.010, Trespass is hereby amended to delete the existing language and replace it with language used by the state. (Additions are underlined and deletions are shown as ~~strikethrough~~.)

Section 9.50.010 Trespass.

~~It is unlawful for any person to go upon or trespass upon any lands or premises in the lawful possession of another, fail, neglect, or refuse to depart therefrom immediately and remain away until permitted to return upon the verbal or printed or written notice of the owner or the person in possession of said lands or premises, except an officer on lawful business.~~

(a) A person commits the crime of criminal trespass in the second degree if the person enters or remains unlawfully

- (1) in or upon premises; or
- (2) in a propelled vehicle.

Section 8. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended to change the fine amount as follows: (Additions are underlined and deletions are shown as ~~strikethrough~~.)

Code Section	Offense	Penalty/Fine
9.50.010	Trespass	<u>\$75</u> <del>\$500</del>

**Section 9. Copies to the Alaska Court System.** The City Clerk is responsible for submitting the ordinance to the Alaska Court System for inclusion in the Uniform Minor Offense Table.

**Section 10. Effective Date.** This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on May 4, 2017.

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk



**City of Dillingham Information Memorandum**      Agenda of: June 1, 2017  
Attachment to: \_\_\_\_\_  
**Ordinance No.** 2017-03 / **Resolution No.** \_\_\_\_\_

**Subject:**

Amending Dillingham Municipal Code to add two new offenses, to add a fine for two existing offenses, and to replace the language for an existing offense

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City Manager: Recommend Approval

Signature: *Janice Williams, Acting City Mgr*

**Fiscal Note:**     Yes     No      **Funds Available:**     Yes     No

**Other Attachments:**

-An advertisement for a Public Hearing on Ordinance No. 2017-03 is scheduled to appear in the May 25 edition of the Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing.

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**Summary Statement:**

This ordinance was vetted through the Code Review Committee, was introduced at the March 2, 2017 Council meeting, and was up for a public hearing and adoption April 6, 2017. However, the April 6 meeting was rescheduled to April 13. This did not allow for five days of advertising in the local newspaper. As a result, the ordinance was added as a placeholder to the April 13 rescheduled meeting, and advertised for a public hearing and adoption on May 4, 2017. At the May 4 meeting, this ordinance was postponed to June 1 Council meeting, since the ad required to be in the Bay Times did not make the May 25 edition as scheduled.

Attachment to:  
Ordinance No. 2017-03 / Resolution No. \_\_\_\_\_

**Summary Statement continued:**

Route to	Department Head	Date
X	Finance Director	
X	Police Chief	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

**ORDINANCE NO. 2017-04**

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE BUDGET BY ADOPTING BUDGET AMENDMENT NO. 1 AND APPROPRIATING FUNDS FOR THE FY 2017 CITY OF DILLINGHAM BUDGET**

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WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY 17 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2017 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 2017 funds are available for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2017 Operating Budget and Capital Improvement Budget amendment as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget as amended by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2017.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM that:

**Section 1. Classification.** This ordinance is a non-code ordinance.

**Section 2. Severability.** If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

**Section 3. Appropriation summary.** The total appropriation from the Treasury in Section 4 was a total of \$12,100,882 and the amended appropriation is \$12,110,641.

**Section 4. Appropriations.**

A. General Fund Government Operations

City Council	\$ 65,050
City Clerk	129,571
Administration	342,893
Finance	590,640
Legal	82,000
Insurance	166,000
Non-Departmental	226,744
Planning	131,170
PS Administration	163,637
PS Dispatch	467,966
PS Patrol	811,416
PS Corrections	608,847
PS DMV	42,025
PS Animal Control Officer	91,292
PS Fire Department	226,318
PS IT Support	0
PW Administration	160,823
PW Buildings & Grounds	311,950
PW Shop	307,932
PW Streets	456,743
Library	108,194
Meeting Hall	3,000
Foreclosures	5,000
City School District	1,300,000
Transfer Subsidy for Operations	1,320,459
Transfer to Equipment/Capital	
Reserves Fund	0
<b>Total General Fund Appropriations:</b>	<b>\$ 8,119,670</b>

Special Revenue & Other Funds Appropriations

Nushagak Fish Tax	\$ -0-
Water	212,851
Waste Water	310,790
Landfill	737,529

Port-Dock	737,709
Port-Harbor	193,467
E-911	49,026
Senior Center	289,681
Debt Service	1,190,646
Library Grants	102,543
Equipment Replacement/Reserve	70,100
Ambulance Replacement Fund	75,629
Mary Carlson Estate	21,000
Capital Project (Planning) Fund	-0-
<b>Total Special Revenue &amp; Other Funds Appropriations</b>	<b>\$ 3,990,971</b>

**\$ 12,110,641**

**Section 5. Revenues**

**General Fund**

**Taxes**

Sales Taxes	\$ 2,700,000
Alcohol Sales Taxes	300,000
Transient Lodging Sales Taxes	85,000
Real Property Taxes	1,600,000
Personal Property Taxes	550,000
Penalty and Interest on Property Taxes	60,000
Penalty and Interest on Sales Taxes	16,000
Gaming Sales Tax	70,000
Payment in Lieu Taxes (PILT)	446,018

**Other Revenues**

Jail Contract Revenue	527,000
Revenue Sharing	132,764
Shared Fisheries	32,325
Raw Fish Tax	167,849
Revenues from State of Alaska	269,213
Administrative Overhead	383,145
Charges for Current Services	55,000
Lease and Rental Income	40,000

Investment Income	30,000
Other Revenues	80,350
Transfer from E-911	49,026
Transfer from Nushagak Fish Tax	-0-

**\$ 7,593,690**

**Special Revenue & Other Funds Revenues**

Nushagak Fish Tax	\$ -0-
Water	182,951
Waste Water	329,146
Landfill	148,707
Port – Dock	688,900

Port – Harbor	138,336
E-911	86,760
Senior Center	184,100
Library Grants	102,543
Debt Service	610,784
Mary Carlson Estate Permanent Fund	<u>3,000</u>
Total Special Revenue Funds & Other Funds Revenues	<u>\$ 2,475,227</u>
<b>TOTAL REVENUES</b>	<b><u>\$ 10,068,917</u></b>

**Section 6. Transfers**

Transfers from General Fund to Other Funds

Water	\$ -0-
Waste Water	-0-
Landfill	588,822
Senior Center	105,581
Ambulance Reserve	60,500
Equipment Replacement	0
Capital Project (Planning)	0
Debt Service	<u>579,862</u>
Total General Fund Transfers	\$ <u>1,334,765</u>

Transfer from Dock Fund to Harbor Fund	59,131
Transfer from Dock Fund to Equipment Replacement	-0-

<b>Total Revenues &amp; Fund Transfers</b>	<b>\$ 11,462,813</b>
<b>Total Appropriations</b>	<b>\$ 12,110,641</b>
<b>Net Increase (Decrease) to Fund Balances</b>	<b><u>\$ (647,828)</u></b>

**Section 7. Effective Date.** This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk

**City of Dillingham Information Memorandum**

Agenda of: June 1, 2017

Attachment to:

Ordinance No. 2017-04 / Resolution No. \_\_\_\_\_

**Subject:**

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE BUDGET BY ADOPTING BUDGET AMENDMENT NO. 1 AND APPROPRIATING FUNDS FOR THE FY 2017 CITY OF DILLINGHAM BUDGET



City Manager: Recommend Approval

Signature: *Jamie Williams, Acting City Mgr*

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

- An advertisement for a Public Hearing on Ordinance No. 2017-04 will be scheduled to appear in the March 30 edition of the Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing.
- Worksheets supporting the FY17 amended budget

**Summary Statement:**

This ordinance was vetted through the Code Review Committee, was introduced at the March 2, 2017 Council meeting, and was up for a public hearing and adoption April 6, 2017. However, the April 6 meeting was rescheduled to April 13. This did not allow for five days of advertising in the local newspaper. As a result, the ordinance was added as a placeholder to the April 13 rescheduled meeting, and advertised for a public hearing and adoption on May 4, 2017. At the May 4 meeting, this ordinance was postponed to June 1 Council meeting, since the ad required to be in the Bay Times did not make the May 25 edition as scheduled.

Attachment to:  
Ordinance No. 2017-04 / Resolution No. \_\_\_\_\_

**Summary Statement continued:**

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

**City of Dillingham  
FY17 Mid-Year Budget Review Summary**

A Department	B Final FY16 Budget	C Original FY17 Budget	D Amended FY17 Budget	Difference		G %Exp Revised
				E D-C Change	F FY17 Actuals at 12/31/16	
<b>General Fund Appropriations</b>						
City Council	\$ 74,350	\$ 52,750	\$ 65,050	\$ 12,300	\$ 37,543	58%
City Clerk	138,638	130,571	129,571	(1,000)	61,236	47%
Administration	354,443	312,893	342,893	30,000	142,471	42%
Finance	700,285	604,540	590,640	(13,900)	254,629	43%
Legal	109,000	62,000	82,000	20,000	48,302	59%
Insurance	122,082	166,000	166,000	-	100,702	61%
Non-Departmental	203,175	174,644	226,744	52,100	103,777	46%
Planning	65,712	142,870	131,170	(11,700)	53,808	41%
PS Administration	177,277	166,237	163,637	(2,600)	78,342	48%
PS Dispatch	507,728	469,091	467,966	(1,125)	228,477	49%
PS Patrol	889,426	815,416	811,416	(4,000)	339,974	42%
PS Corrections	612,300	616,647	608,847	(7,800)	285,751	47%
PS DMV	54,810	42,525	42,025	(500)	19,258	46%
PS Animal Control Officer	107,681	93,207	91,292	(1,915)	42,570	47%
PS Fire Department	297,591	232,018	226,318	(5,700)	103,262	46%
PS IT Support	14,000	0	0	-	-	#DIV/0!
PW Administration	211,421	162,023	160,823	(1,200)	79,793	50%
PW Buildings & Grounds	345,178	325,450	311,950	(13,500)	151,523	49%
PW Shop	393,006	383,932	307,932	(76,000)	110,666	36%
PW Streets	534,817	461,243	456,743	(4,500)	258,913	57%
Library	121,165	108,194	108,194	-	44,095	41%
Meeting Hall	3,000	3,000	3,000	-	1,278	43%
Foreclosures	15,000	5,000	5,000	-	4,986	100%
City School District	1,300,000	1,300,000	1,300,000	-	975,000	75%
Transfer Subsidy for Operations	1,560,957	1,134,305	1,320,459	186,154	546,125	41%
Transfer to Equipment/Capital Reserves	125,000	0	0	-	-	#DIV/0!
<b>Total General Fund Appropriations:</b>	<b>\$ 9,038,042</b>	<b>\$ 7,964,556</b>	<b>\$ 8,119,670</b>	<b>\$ 155,114</b>	<b>\$ 4,072,480</b>	<b>50%</b>
<b>Total General Fund Revenue:</b>	<b>\$ 8,311,468</b>	<b>\$ 7,747,498</b>	<b>\$ 7,593,690</b>	<b>\$ (153,808)</b>	<b>\$ 5,067,554</b>	<b>67%</b>
<b>Net General Fund:</b>	<b>\$ (726,574)</b>	<b>\$ (217,058)</b>	<b>\$ (525,980)</b>	<b>\$ (308,922)</b>	<b>\$ 995,074</b>	



**City of Dillingham  
FY17 Mid-Year Budget Review Summary**

	A	B	C	D	Difference		G
					E	F	
		Final FY16 Budget	Original FY17 Budget	Amended FY17 Budget	D-C	FY17 Actuals at 12/31/16	%Exp Revised #DIV/0!
Public Safety Building Planning Expenses		20,000	-	-	-	-	-
Public Safety Building Planning Revenues		-	-	-	-	-	-
Due to/(from) General Fund		(20,000)	-	-	-	-	-
Ambulance Reserve Fund Expenses		-	279,000	75,629	(203,371)	1,270	2%
Ambulance Reserve Fund Revenues		-	-	-	-	-	-
Due to/(from) General Fund		(60,500)	(60,500)	(60,500)	-	-	0%
<b>Total Transfers from General Fund</b>		<b>(1,685,957)</b>	<b>(1,134,305)</b>	<b>(1,334,765)</b>	<b>(200,460)</b>	<b>(546,125)</b>	
<b>Special Revenue Funds not dependent on General Fund</b>							
2300 Dock Expenses		670,653	691,009	737,709	46,700	439,216	60%
Dock Revenues		866,559	653,900	688,900	35,000	557,657	81%
Net Increase/Decrease to Fund Balance		195,906	(37,109)	(48,809)	(11,700)	118,441	
2400 Boat Harbor Expenses		247,364	199,317	193,467	(5,850)	91,747	47%
Boat Harbor Revenues		150,160	138,336	138,336	-	72,997	53%
Due to/(from) Dock Fund		(97,204)	(64,981)	(59,131)	5,850	(17,688)	30%
2550 E-911 Expenses		53,071	49,026	49,026	-	-	-
E-911 Revenues		76,760	86,760	86,760	-	38,314	44%
Net Increase/Decrease to Fund Balance		23,689	37,734	37,734	-	38,314	102%
Asset Forfeitures Expenses		-	-	-	-	-	-
Asset Forfeitures Revenues		-	-	-	-	-	-
Net Increase/Decrease to Fund Balance		-	-	-	-	-	-
<b>Overall Budget Surplus/(Deficit):</b>		<b>(604,183)</b>	<b>(281,414)</b>	<b>(596,186)</b>	<b>(314,772)</b>	<b>1,134,141</b>	
<b>Restricted &amp; Capital Project Funds</b>							
Carlson House Expenses		6,780	7,000	21,000	14,000	19,037	91%
Carlson House Revenues		3,000	3,000	3,000	-	194	6%
Net Increase/Decrease to Fund Balance		(3,780)	(4,000)	(18,000)	(14,000)	(18,843)	
Snag Point Sewer Relocation Expenses		-	-	-	-	-	-
Snag Point Sewer Relocation Revenues		-	-	-	-	-	-
Net Increase/Decrease to Fund Balance		-	-	-	-	-	-

**City of Dillingham  
FY17 Mid-Year Budget Review Summary**

A	B		C	D	E		G
	Final FY16 Budget	Original FY17 Budget			Amended FY17 Budget	Difference D-C	
Waste Water Treatment Plant Expenses	-	-	-	-	-	-	-
Waste Water Treatment Plant Revenues	-	-	-	-	-	-	-
Net Increase/Decrease to Fund Balance	-	-	-	-	-	-	-
Library Grants (Books/Videos) Expenses	108,685	102,543	102,543	102,543	-	41,546	41%
Library Grants (Books/Videos) Revenues	108,685	102,543	102,543	102,543	-	42,533	41%
Net Increase/Decrease to Fund Balance	-	-	-	-	-	987	-
School Bond Project Expenses	67,682	-	-	-	-	-	#DIV/0!
School Bond Project Revenues	(67,682)	-	-	-	-	-	-
Net Increase/Decrease to Fund Balance	-	-	-	-	-	-	-
<b>Appropriations by Category</b>							
General Fund Appropriations	\$ 9,038,042	\$ 7,964,556	\$ 8,119,670	\$ 8,119,670	\$ 155,114	\$ 4,072,480	50%
Special Revenue Fund Appropriations	4,454,980	4,136,326	3,990,971	3,990,971	(145,355)	1,697,330	43%
Nushagak Fish Tax Appropriations	-	-	-	-	-	-	-
Total Special Rev & NFT Appropriations	4,454,980	4,136,326	3,990,971	3,990,971	9,759	1,697,330	43%
Restricted & Capital Project Funds	67,682	-	-	-	-	-	-
<b>Total All Appropriations</b>	<b>\$ 13,560,704</b>	<b>\$ 12,100,882</b>	<b>\$ 12,110,641</b>	<b>\$ 12,110,641</b>	<b>\$ 9,759</b>	<b>\$ 5,769,810</b>	<b>48%</b>
<b>Revenues by Category</b>							
General Fund Revenues	\$ 8,311,468	\$ 7,747,498	\$ 7,593,690	\$ 7,593,690	\$ (153,808)	\$ 5,067,554	67%
Special Revenue Fund Revenues	2,924,117	2,652,881	2,475,227	2,475,227	(177,654)	1,268,975	51%
Nushagak Fish Tax	-	-	-	-	-	-	-
Total Special Rev & NFT Revenues	2,924,117	2,652,881	2,475,227	2,475,227	(177,654)	1,268,975	51%
Restricted & Capital Project Funds	-	-	-	-	-	-	-
<b>Total All Revenues</b>	<b>\$ 11,235,585</b>	<b>\$ 10,400,379</b>	<b>\$ 10,068,917</b>	<b>\$ 10,068,917</b>	<b>\$ (331,462)</b>	<b>\$ 6,336,529</b>	<b>63%</b>
Total General Fund Transfers	\$ 1,685,957	\$ 1,134,305	\$ 1,334,765	\$ 1,334,765	\$ (200,460)	\$ 546,125	-
Total NFT Transfer	55,000	-	-	-	-	-	-
Total Dock to Equipment Replacement Transfer	97,204	64,981	59,131	59,131	5,850	17,688	-
Total Dock to Harbor Transfer	-	-	-	-	-	-	-
<b>Total Inter Fund Transfers</b>	<b>\$ 1,838,161</b>	<b>\$ 1,199,286</b>	<b>\$ 1,393,896</b>	<b>\$ 1,393,896</b>	<b>\$ (194,610)</b>	<b>\$ 563,813</b>	-
<b>Total Revenues &amp; Fund Transfers</b>	<b>\$ 13,073,746</b>	<b>\$ 11,599,665</b>	<b>\$ 11,462,813</b>	<b>\$ 11,462,813</b>	<b>\$ (136,852)</b>	<b>\$ 6,900,342</b>	-
<b>Net Increase(Decrease) to Fund Balances</b>	<b>\$ (486,956)</b>	<b>\$ (501,217)</b>	<b>\$ (647,828)</b>	<b>\$ (647,828)</b>	<b>\$ (146,611)</b>	<b>\$ 1,130,532</b>	-

**GENERAL FUND REVENUE/APPROPRIATION CHANGES**

**REVENUES**

**Raw Fish Tax (State)**

<i>Original Budget</i>	350,000	<i>Revised Budget</i>	167,849	<i>Change</i>	(182,151)
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Raw Fish Tax	(182,151)	Updated to reflect actual amount received from SOA
	<u>(182,151)</u>	

**PILT**

<i>Original Budget</i>	430,000	<i>Revised Budget</i>	446,018	<i>Change</i>	16,018
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PILT	16,018	Updated to reflect actual amount received from U.S. Dept of Interior
	<u>16,018</u>	

**Shared Fish Business Tax**

<i>Original Budget</i>	20,000	<i>Revised Budget</i>	32,325	<i>Change</i>	12,325
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Shared Fish Business Tax	12,325	Updated to reflect actual amount received from SOA
	<u>12,325</u>	

**APPROPRIATIONS**

**Council**

<i>Original Budget</i>	52,750	<i>Revised Budget</i>	65,050	<i>Change</i>	12,300
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Consulting	500	Updated cost estimate through FYE.
Annexation Project	12,000	Updated cost estimate through FYE.
Contributions	(200)	Updated cost estimate through FYE.
	<u>12,300</u>	

**Clerk**

<i>Original Budget</i>	130,571	<i>Revised Budget</i>	129,571	<i>Change</i>	(1,000)
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Codification	(1,000)	Updated cost estimate through FYE.
	<u>(1,000)</u>	

**Administration**

<i>Original Budget</i>	312,893	<i>Revised Budget</i>	342,893	<i>Change</i>	30,000
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Contractual	30,000	Consultant fee for City Manager search.
	<u>30,000</u>	

**Finance**

<i>Original Budget</i>	604,540	<i>Revised Budget</i>	590,640	<i>Change</i>	(13,900)
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Salaries/Wages	(9,000)	Updated cost estimate through FYE (turnover within dept)
Overtime	1,000	Updated cost estimate through FYE.
Payroll Taxes	(700)	Updated cost estimate through FYE (turnover within dept)
Health Insurance	(2,000)	Updated cost estimate through FYE (turnover within dept)
PERS Employer	(2,200)	Updated cost estimate through FYE (turnover within dept)
Appraisal	(1,000)	Updated cost estimate through FYE.
	<u>(13,900)</u>	

**Legal**  
*Original Budget*      62,000                      *Revised Budget*      82,000                      *Change*      20,000

Legal - Annexation      20,000 Updated cost estimate through FYE.  
20,000

**Non-Departmental**  
*Original Budget*      174,644                      *Revised Budget*      226,744                      *Change*      52,100

Audit      6,300 Additional charges due to some audit workpapers not prepared on time  
Contractual      800 Updated cost estimate through FYE.  
Credit Card Processing Fee      45,000 Unable to change CC processing companies during FY.  
52,100

**Planning**  
*Original Budget*      142,870                      *Revised Budget*      131,170                      *Change*      (11,700)

Contractual/Professional      (9,800) Updated cost estimate through FYE (consultant not needed)  
Travel      (600) Updated cost estimate through FYE.  
Training      (400) Updated cost estimate through FYE.  
Office Supplies      (500) Updated cost estimate through FYE.  
Minor Tools & Equipment      (400) Updated cost estimate through FYE.  
(11,700)

**PS - Administration**  
*Original Budget*      166,237                      *Revised Budget*      163,637                      *Change*      (2,600)

Travel      (1,500) Updated cost estimate through FYE.  
Training      (350) Updated cost estimate through FYE.  
Court Processing      (500) Updated cost estimate through FYE.  
Uniforms      (250) Updated cost estimate through FYE.  
(2,600)

**PS - Animal Control**  
*Original Budget*      93,207                      *Revised Budget*      91,292                      *Change*      (1,915)

Food Items      (500) Updated cost estimate through FYE.  
Uniforms      (200) Updated cost estimate through FYE.  
Minor Tools & Equipment      (500) Updated cost estimate through FYE.  
Internet      (715) Updated cost estimate through FYE.  
(1,915)

**PS - Corrections**  
*Original Budget*      616,647                      *Revised Budget*      608,847                      *Change*      (7,800)

Employee Screening      (800) Updated cost estimate through FYE.  
Supplies      (500) Updated cost estimate through FYE.  
Food Items      (5,000) Updated cost estimate through FYE.  
Uniforms      (500) Updated cost estimate through FYE.  
Minor Tools & Equipment      1,000 Updated cost estimate through FYE.  
Telephone      (1,000) Updated cost estimate through FYE.  
Heating Fuel      (1,000) Updated cost estimate through FYE.  
(7,800)

**PS - Dispatch**  
*Original Budget*      469,091                      *Revised Budget*      467,966                      *Change*      (1,125)

Training      (300) Updated cost estimate through FYE.  
Uniforms      (325) Updated cost estimate through FYE.  
Minor Tools & Equipment      (500) Updated cost estimate through FYE.  
(1,125)

<b><u>PS - DMV</u></b>					
<i>Original Budget</i>	42,525		<i>Revised Budget</i>	42,025	<i>Change</i> (500)
	Overtime	(500)	Updated cost estimate through FYE.		
		<u>(500)</u>			

<b><u>PS - Patrol</u></b>					
<i>Original Budget</i>	815,416		<i>Revised Budget</i>	811,416	<i>Change</i> (4,000)
	Salaries	(2,300)	Updated cost estimate through FYE.		
	Recruiting - Moving	(2,000)	Updated cost estimate through FYE.		
	Uniforms	(1,000)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(1,000)	Updated cost estimate through FYE.		
	Vehicle Lease	2,300	Updated cost estimate through FYE.		
		<u>(4,000)</u>			

<b><u>PW - Administration</u></b>					
<i>Original Budget</i>	162,023		<i>Revised Budget</i>	160,823	<i>Change</i> (1,200)
	Advertising	(200)	Updated cost estimate through FYE.		
	Supplies	(500)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(500)	Updated cost estimate through FYE.		
		<u>(1,200)</u>			

<b><u>PW - Building &amp; Ground Maintenance</u></b>					
<i>Original Budget</i>	325,450		<i>Revised Budget</i>	311,950	<i>Change</i> (13,500)
	Overtime	(2,000)	Updated cost estimate through FYE.		
	Contractual	(3,000)	Updated cost estimate through FYE.		
	Travel	(500)	Updated cost estimate through FYE.		
	Supplies	(500)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(1,000)	Updated cost estimate through FYE.		
	Heating Fuel	(1,500)	Updated cost estimate through FYE.		
	Janitorial	(5,000)	Updated cost estimate through FYE.		
		<u>(13,500)</u>			

<b><u>PW - Shop</u></b>					
<i>Original Budget</i>	383,932		<i>Revised Budget</i>	307,932	<i>Change</i> (76,000)
	Overtime	5,000	Updated cost estimate through FYE.		
	Contra Wages	(10,000)	Updated cost estimate through FYE.		
	Travel	(1,000)	Updated cost estimate through FYE.		
	Supplies	(3,000)	Updated cost estimate through FYE.		
	Gas, Oil, Grease	(20,000)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(2,000)	Updated cost estimate through FYE.		
	Heating Fuel	(5,000)	Updated cost estimate through FYE.		
	Equipment Maintenance	(40,000)	Updated cost estimate through FYE.		
		<u>(76,000)</u>			

<b><u>PW - Streets</u></b>					
<i>Original Budget</i>	461,243		<i>Revised Budget</i>	456,743	<i>Change</i> (4,500)
	Travel	(500)	Updated cost estimate through FYE.		
	Supplies	(500)	Updated cost estimate through FYE.		
	Street Signs	(1,000)	Updated cost estimate through FYE.		
	Sand	(11,000)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(500)	Updated cost estimate through FYE.		
	Leased Equipment	9,000	Updated cost estimate through FYE.		
		<u>(4,500)</u>			

**Fire**

<i>Original Budget</i>	232,018	<i>Revised Budget</i>	226,318	<i>Change</i>	(5,700)
Workers Comp.	3,000	Updated cost estimate through FYE.			
Advertising	700	Updated cost estimate through FYE.			
Memberships	(400)	Updated cost estimate through FYE.			
Travel	(3,000)	Updated cost estimate through FYE.			
Training	(2,500)	Updated cost estimate through FYE.			
Minor Tools & Equipment	(1,000)	Updated cost estimate through FYE.			
Fire Equipment Replacement	(1,500)	Updated cost estimate through FYE.			
Member Recognition	(1,000)	Updated cost estimate through FYE.			
	<u>(5,700)</u>				

**Transfer Subsidy for Operations**

<i>Original Budget</i>	1,134,305	<i>Revised Budget</i>	1,320,459	<i>Change</i>	186,154
Bond Debt Service	212,654	Additional transfer amount due to decrease in state funding from 70% to 52.5%			
Landfill	(26,500)	Reduced transfer due to decrease in fund expenses			
	<u>186,154</u>				

**SPECIAL REVENUE & OTHER FUND REVENUE/APPROPRIATION CHANGES**

**REVENUES**

**Dock**

<i>Original Budget</i>	653,900	<i>Revised Budget</i>	688,900	<i>Change</i>	35,000
Equipment Rental	5,000	Updated revenue estimate through FYE.			
Miscellaneous	30,000	Updated revenue estimate through FYE.			
	<u>35,000</u>				

**Bond Service**

<i>Original Budget</i>	823,438	<i>Revised Budget</i>	610,784	<i>Change</i>	(212,654)
SOA	(212,654)	Decrease in state reimbursement from 70% to 52.5%.			
	<u>(212,654)</u>				

**TRANSFERS**

**Transfers from General Fund to Other Funds**

<i>Original Budget</i>	1,134,305	<i>Revised Budget</i>	1,320,459	<i>Change</i>	186,154
Transfer to Bond Debt Service	212,654	Additional transfer amount to combat increase in fund expenses.			
Transfer to Landfill	(26,500)	Reduced transfer amount to combat decrease in fund expenses.			
	<u>186,154</u>				

**Transfers from Dock Fund to Other Funds**

<i>Original Budget</i>	64,981	<i>Revised Budget</i>	59,131	<i>Change</i>	(5,850)
Transfer to Harbor	(5,850)	Reduced transfer amount to combat decrease in fund expenses.			
	<u>(5,850)</u>				

**APPROPRIATIONS**

Water

<i>Original Budget</i>	241,991	<i>Revised Budget</i>	212,851	<i>Change</i>	(29,140)
	Salaries/Wages	(5,000)	Updated cost estimate through FYE.		
	Overtime	(10,000)	Updated cost estimate through FYE.		
	Payroll Taxes	(1,200)	Updated cost estimate through FYE.		
	Contractual	(10,000)	Updated cost estimate through FYE.		
	Travel	(500)	Updated cost estimate through FYE.		
	Gas, Oil & Grease	(500)	Updated cost estimate through FYE.		
	Chemicals	(3,000)	Updated cost estimate through FYE.		
	Internet	(1,440)	Updated cost estimate through FYE.		
	Heating Fuel	(3,000)	Updated cost estimate through FYE.		
	Building Maintenance	(500)	Updated cost estimate through FYE.		
	Equipment Maintenance	1,000	Updated cost estimate through FYE.		
	Engineering design	5,000	Updated cost estimate through FYE.		
		<u>(29,140)</u>			

Sewer

<i>Original Budget</i>	266,290	<i>Revised Budget</i>	310,790	<i>Change</i>	44,500
	Travel	(500)	Updated cost estimate through FYE.		
	Building Maintenance	(3,000)	Updated cost estimate through FYE.		
	Engineering Sewer	9,000	Updated cost estimate through FYE.		
	Construction Sewer	39,000	Updated cost estimate through FYE.		
		<u>44,500</u>			

Landfill

<i>Original Budget</i>	764,029	<i>Revised Budget</i>	737,529	<i>Change</i>	(26,500)
	Contractual	(20,000)	Updated cost estimate through FYE.		
	Travel	(500)	Updated cost estimate through FYE.		
	Permitting Fees	8,000	Updated cost estimate through FYE.		
	Gas, Oil & Grease	(20,000)	Updated cost estimate through FYE.		
	Heating Fuel	(3,000)	Updated cost estimate through FYE.		
	Building Maintenance	(500)	Updated cost estimate through FYE.		
	Maintenance	(500)	Updated cost estimate through FYE.		
	Equipment Maintenance	10,000	Updated cost estimate through FYE.		
		<u>(26,500)</u>			

Dock

<i>Original Budget</i>	691,009	<i>Revised Budget</i>	737,709	<i>Change</i>	46,700
	Overtime	15,000	Updated cost estimate through FYE.		
	Payroll Taxes	1,200	Updated cost estimate through FYE.		
	Health Insurance	7,500	Updated cost estimate through FYE.		
	Dental Insurance	500	Updated cost estimate through FYE.		
	Travel	(1,000)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(4,000)	Updated cost estimate through FYE.		
	Leased Equipment	(6,500)	Updated cost estimate through FYE.		
	Equipment Maintenance	34,000	Floating fenders for All-Tide Dock.		
		<u>46,700</u>			

Harbor

<i>Original Budget</i>	182,867	<i>Revised Budget</i>	177,017	<i>Change</i>	(5,850)
	Advertising	(850)	Updated cost estimate through FYE.		
	Building Maintenance	(2,000)	Updated cost estimate through FYE.		
	Bulkhead/Ramp Materials	(3,000)	Updated cost estimate through FYE.		
		<u>(5,850)</u>			

<b><u>Ambulance Replacement Fund</u></b>					
<i>Original Budget</i>	279,000	<i>Revised Budget</i>	75,629	<i>Change</i>	(203,371)

Major Equipment	(259,000)	Ambulance purchase delayed until FY18
Major Equipment	<u>55,629</u>	Design Lake Road Fire House Extension
	<u>(203,371)</u>	

<b><u>Carlson House</u></b>					
<i>Original Budget</i>	7,000	<i>Revised Budget</i>	21,000	<i>Change</i>	14,000

Building Maintenance	<u>14,000</u>	Updated actual cost based upon revised payment schedule.
	<u>14,000</u>	

<b><u>Bond Debt Service</u></b>					
<i>Original Budget</i>	1,176,340	<i>Revised Budget</i>	1,190,646	<i>Change</i>	14,306

Bond Interest	<u>14,306</u>	Updated actual cost based upon revised payment schedule.
	<u>14,306</u>	

CITY OF DILLINGHAM, ALASKA

**ORDINANCE NO. 2017-05**

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL ADOPTING THE BUDGET AND APPROPRIATING FUNDS FOR THE FY 2018 CITY OF DILLINGHAM BUDGET**

WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY18 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2018 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 2018 funds are available for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2018 Operating Budget and Capital Improvement Budget as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2018.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM that:

**Section 1. Classification.** This ordinance is a non-code ordinance.

**Section 2. Severability.** If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

**Section 3. Appropriation summary.** The total appropriation from the Treasury in Section 4 was a total of \$12,175,965.

**Section 4. Appropriations.**

A. General Fund Government Operations

City Council	\$ 43,000
City Clerk	132,268
Administration	272,383
Finance	602,838
Legal	90,000
Insurance	125,000
Non-Departmental	167,971
Planning	145,555
PS Administration	163,690
PS Dispatch	473,070
PS Patrol	704,471
PS Corrections	628,995
PS DMV	42,614
PS Animal Control Officer	93,650
PS Fire Department	240,223
PS IT Support	-0-
PW Administration	168,665
PW Buildings & Grounds	313,926
PW Shop	316,902
PW Streets	372,754
Library	75,640
Meeting Hall	3,100
Foreclosures	4,000
City School District	1,300,000
Transfer Subsidy for Operations	1,547,510
Transfer to Equipment/Capital	
Reserves Fund	-0-
<b>Total General Fund Appropriations:</b>	<b>\$ 8,018,225</b>

**Special Revenue & Other Funds Appropriations**

Nushagak Fish Tax	\$ -0-
Water	224,775
Waste Water	295,731
Landfill	1,047,233

Port-Dock	675,459
Port-Harbor	232,252
E-911	47,307
Senior Center	280,397
Debt Service	1,146,150
Library Grants	57,636
Equipment Replacement/Reserve	135,000
Ambulance Replacement Fund	10,000
Mary Carlson Estate	5,800
Capital Project (Planning) Fund	<u>-0-</u>
Total Special Revenue & Other Funds Appropriations	<u>\$ 4,157,740</u>

**Total Appropriations** **\$ 12,175,965**

**Section 5. Revenues**

General Fund

Taxes

Sales Taxes	\$ 2,700,000
Alcohol Sales Taxes	300,000
Transient Lodging Sales Taxes	85,000
Real Property Taxes	1,700,000
Personal Property Taxes	620,000
Penalty and Interest on Property Taxes	50,000
Penalty and Interest on Sales Taxes	20,000
Gaming Sales Tax	70,000
Payment in Lieu Taxes (PILT)	445,000

Other Revenues

Jail Contract Revenue	527,000
Revenue Sharing	106,192
Shared Fisheries	32,325
Raw Fish Tax	300,000
Revenues from State of Alaska	243,694
Administrative Overhead	444,307
Charges for Current Services	50,000
Lease and Rental Income	44,800

Investment Income	30,000
Other Revenues	75,600
Transfer from E-911	47,307
Transfer from Carlson Estate	<u>4,000</u>

**Total General Fund Revenues** **\$ 7,895,225**

Special Revenue & Other Funds Revenues

Nushagak Fish Tax	\$ -0-
Water	192,694
Waste Water	347,000
Landfill	207,966
Port – Dock	734,926

Port – Harbor	172,265
E-911	87,000
Senior Center	177,075
Library Grants	57,636
Debt Service	601,729
Mary Carlson Estate Permanent Fund	<u>3,500</u>
Total Special Revenue Funds & Other Funds Revenues	<u>\$ 2,581,791</u>

**TOTAL REVENUES** **\$ 10,477,016**

**Section 6. Transfers**

Transfers from General Fund to Other Funds

Water	\$ -0-
Waste Water	-0-
Landfill	839,267
Senior Center	103,322
Ambulance Reserve	60,500
Equipment Replacement	-0-
Capital Project (Planning)	-0-
Debt Service	<u>544,421</u>
Total General Fund Transfers	<b>\$ 1,547,510</b>

Transfer from Dock Fund to Harbor Fund \$ 63,987

**Total Revenues and Transfers** **\$ 12,088,513**  
**Total Appropriations** **\$ 12,175,965**  
**Net Increase (Decrease) to Fund Balances** **\$ (87,452)**

**Section 7. Effective Date.** This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on \_\_\_\_\_.

SEAL

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

\_\_\_\_\_  
Janice Williams, City Clerk

CITY OF DILLINGHAM  
FY 2018 Revenues

ACCOUNT NAME	FY 2018 Manager Recommendation	FY 2018 Council Approved	FY 2017 as Amended	Variance Inc/(Dec)	Actual 2/28/2017	Percent at 2/28/17	3-yr Average	Actual FY 2016	Actual FY 2015	Actual FY 2014
<b>GENERAL FUND REVENUES</b>										
6% SALES TAX	2,700,000	2,700,000	2,700,000	-	1,472,853	55%	2,712,617	2,717,040	2,703,076	2,717,734
PENALTY/INTEREST (Sales Tax)	16,000	20,000	16,000	-4,000	14,886	93%	38,187	72,751	18,928	22,882
10% ALCOHOL SALES TAX	300,000	300,000	300,000	-	161,793	54%	296,287	282,164	297,325	309,371
10% TRANSIENT LODGING TAX	85,000	85,000	85,000	-	46,227	54%	82,572	78,449	83,338	85,929
REAL PROPERTY TAX	1,600,000	1,700,000	1,600,000	100,000	1,684,027	105%	1,630,931	1,712,970	1,615,896	1,563,927
C/PILT - BBHA	2,000	2,000	2,000	-	1,175	59%	2,651	3,117	1,485	3,352
PERSONAL PROPERTY TAX	550,000	550,000	550,000	-	554,021	101%	565,246	654,603	516,624	524,511
PERSONAL PROPERTY TAX - ESCAPE				70,000						
PENALTY AND INTEREST (Property Tax)	60,000	50,000	60,000	(10,000)	29,626	49%	60,267	56,002	62,196	62,605
6% GAMING TAX	70,000	70,000	70,000	-	38,039	54%	78,825	118,382	68,584	49,509
BUSINESS LICENSE	14,000	14,000	14,000	-	11,875	85%	13,958	13,975	14,300	13,600
BUSINESS LICENSE PENALTY	1,000	1,000	1,000	-	2,275	228%	717	1,625	225	300
RENTAL REVENUE - REAL PROP.	36,000	40,800	36,000	-4,800	16,070	45%	48,259	63,163	41,396	40,216
RENTAL INCOME (Rooms)	4,000	4,000	4,000	-	600	15%	11,112	1,550	3,720	28,065
RENTAL INCOME - Foreclosed Property				-	-	#DIV/0!				
INVESTMENT INCOME	30,000	30,000	30,000	-	2,824	9%	40,214	54,635	28,362	37,645
EQUIPMENT SALES	2,500	2,000	2,500	(500)	-		1,861	1,525	-	4,059
FORECLOSED PROPERTIES				-	-		11,969	-	-	35,906
MISCELLANEOUS REVENUE	10,000	10,000	10,000	-	9,906	99%	32,363	92,574	3,431	1,084
REVENUE SHARING	132,764	106,192	132,764	(26,572)	132,833	100%	207,807	202,035	210,423	210,963
RAW FISH TAX (State)	167,849	300,000	167,849	132,151	167,849	100%	372,577	433,564	407,654	276,513
PAYMENT IN LIEU OF TAXES	446,018	445,000	446,018	(1,018)	446,018	100%	434,556	433,838	446,844	422,987
SHARED FISHERIES BUSINESS	32,325	32,325	32,325	-	-	0%	24,754	27,135	18,357	28,769
TELEPHONE Gross Receipts Tax (3%)	80,000	70,000	80,000	(10,000)	-	0%	70,323	65,540	68,037	77,393
MOTOR VEHICLE TAX	27,000	27,000	27,000	-	25,661	95%	28,350	28,104	28,569	28,376
PERSON ON BEHALF	105,694	105,694	127,213	(21,519)	80,712	63%	491,781	127,653	1,029,484	318,206
LIQUOR LICENSE	4,500	4,500	4,500	-	-	0%	4,500	4,000	4,900	4,600
LAND USE PERMITS	900	900	900	-	646	72%	975	975	1,100	850
DOCUMENT COPIES	200	200	200	-	22	11%	110	-	261	70
PLATTING FEES	700	500	700	(200)	75	11%	533	150	1,000	450
RESEARCH REVENUE				-	-	0.00%	-	-	-	-
SOA TROOPER CONTRACT				-	-	#DIV/0!	13,333	20,000	20,000	-
REPORTS TO PUBLIC	100	100	300	(200)	130	43%	81	182	15	45
TRANSFER IN FROM E911	47,307	47,307	49,026	(1,719)	-	0%	14,284	44,571	-	(1,719)
COURT DEPOSITS	7,500	7,500	7,500	-	3,293	44%	12,886	8,138	21,910	8,611
CPDP-MISCELLANEOUS/DONATIONS				-	-	#DIV/0!	25	-	-	75
JAIL CONTRACT	527,000	527,000	527,000	-	395,138	75%	608,905	526,851	658,564	641,300
COMMISSARY REVENUE	6,000	6,000	6,000	-	3,000	50%	5,737	6,325	6,178	4,707
FINGERPRINTS, ETC	1,000	1,000	1,000	-	525	53%	782	850	850	645
TITLE 47 USER FEES	12,000	12,000	12,000	-	9,400	78%	11,312	10,424	11,631	11,880
DOG LICENSE & FEES	750	750	1,000	(250)	455	46%	2,032	1,407	1,904	2,784
ACO - DONATIONS	150	150	-	150	-	#DIV/0!	167	140	-	360
DMV-COMMISSION REVENUE	41,000	41,000	35,000	6,000	31,272	89%	36,268	29,306	41,965	37,532
AMBULANCE FEES	50,000	50,000	55,000	(5,000)	34,381	63%	50,315	48,277	53,687	48,980

CITY OF DILLINGHAM  
FY 2018 Revenues

ACCOUNT NAME	FY2018 Manager Recommendation	FY2018 Council Approved	FY 2017 as Amended	Variance Inc/(Dec)	Actual 2/28/2017	Percent at 2/28/17	3 yr Average	Actual FY 2016	Actual FY 2015	Actual FY 2014
<b>FIRE DEPT - DONATIONS</b>	<b>500</b>	<b>500</b>	<b>250</b>	<b>250</b>	<b>2,015</b>	<b>806%</b>	<b>497</b>	<b>242</b>	<b>410</b>	<b>838</b>
	-	-	-	-	-	-	-	-	-	-

CITY OF DILLINGHAM  
FY 2018 Revenues

ACCOUNT NAME	FY2018 Manager Recommendation	FY2018 Council Approved	FY 2017 As Amended	Variance Ine(f)Dec	Actual 2/28/2017	Percent of 2/28/17	3 Yr Average	Actual FY 2016	Actual FY 2015	Actual FY 2014
JOINT LIBRARY AGREEMENT	8,000	8,000	8,000	-	8,000	100%	5,333	8,000	8,000	-
LIBRARY FINES & FEES	4,500	4,500	4,500	-	1,691	38%	6,122	6,976	6,009	5,380
TRANSFER IN FROM CARLSON ESTATE	-	4,000	-	4,000	-	-	-	-	-	-
INSURANCE CLAIM	-	-	-	-	-	-	-	-	-	-
ADMINISTRATIVE OVERHEAD	529,107	444,307	377,214	67,093	228,608	61%	445,932	503,667	413,951	420,179
TXFR IN FROM NUSHAGAK FISH TAX	-	-	-	-	-	-	133,640	-	-	400,920
<b>TOTAL GENERAL FUND</b>	<b>\$ 7,713,364</b>	<b>7,895,225</b>	<b>\$ 7,583,759</b>	<b>\$ 311,466</b>	<b>\$ 5,617,919</b>	<b>74%</b>	<b>\$ 8,612,188</b>	<b>\$ 8,462,875</b>	<b>\$ 8,921,299</b>	<b>\$ 8,452,389</b>

CITY OF DILLINGHAM  
FY 2018 Revenues

ACCOUNT NAME	FY 2018 Manager Recommendation	FY 2018 Council Approved	FY 2017 as Amended	Variance Inc/(Dec)	Actual 2/28/2017	Percent at 2/28/17	3 yr Average	Actual FY 2016	Actual FY 2015	Actual FY 2014
NUSHAGAK FISH TAX	-	-	-	-	-	-	134,570	-	-	403,709
TOTAL NUSHAGAK FISH TAX	-	-	-	-	-	-	134,570	-	-	403,709
SPECIAL REVENUE FUNDS										11,033
<b>WATER &amp; SEWER SPECIAL REVENUE FUND</b>										
WATER HOOKUP FEE	500	500	1,000	(500)	90	9%	1,041	347	2,587	189
CONSUMER SALES, RESIDENT	84,000	84,000	79,000	5,000	59,341	75%	66,939	75,993	59,703	65,121
CONSUMER SALES, COMMERCIAL	100,000	100,000	95,000	5,000	62,997	66%	87,105	98,488	72,774	90,053
PENALTY AND INTEREST	5,000	5,000	4,000	1,000	5,106	128%	4,940	5,990	4,577	4,251
MISCELLANEOUS REVENUE	-	-	-	-	450	#DIV/0!	(1,679)	299	(5,337)	-
INSURANCE PROCEEDS	-	-	-	-	19,080	#DIV/0!	-	-	-	-
STATE PERS ON BEHALF	3,194	3,194	3,951	(757)	-	0%	18,161	4,737	31,674	18,071
CONTRIB FROM GEN. FUND	-	-	-	-	-	#DIV/0!	103,656	188,615	100,282	22,071
<b>TOTAL WATER</b>	<b>192,694</b>	<b>192,694</b>	<b>182,951</b>	<b>9,743</b>	<b>147,064</b>	<b>80%</b>	<b>280,162</b>	<b>374,470</b>	<b>266,260</b>	<b>199,756</b>
SEWER CONNECT FEE	250	250	300	(50)	130	43%	528	327	787	468
CONSUMER SALES, RESIDENT	174,000	174,000	163,727	10,273	116,908	71%	149,575	148,833	118,377	181,516
CONSUMER SALES, COMMERCIAL	155,000	155,000	146,000	9,000	102,024	70%	103,428	132,566	109,899	67,817
WASTEWATER DUMPING	-	-	-	-	-	#DIV/0!	4,534	-	8,786	4,816
PENALTY AND INTEREST	10,000	10,000	15,000	(5,000)	5,917	39%	13,347	15,361	14,301	10,381
MISCELLANEOUS REVENUE	-	-	-	-	-	#DIV/0!	4,707	-	14,121	-
STATE PERS ON BEHALF	3,250	3,250	4,119	(869)	-	0%	16,931	4,737	36,602	9,454
CONTRIB FROM GEN. FUND	-	-	-	-	-	-	22,297	-	66,892	-
<b>TOTAL WASTEWATER</b>	<b>342,500</b>	<b>347,000</b>	<b>329,146</b>	<b>17,854</b>	<b>224,980</b>	<b>68%</b>	<b>314,820</b>	<b>301,824</b>	<b>369,765</b>	<b>273,985</b>
<b>LANDFILL SPECIAL REVENUE FUND</b>										
LANDFILL FEES	300,000	200,000	140,000	60,000	80,834	58%	129,490	132,191	124,323	131,957
BBEDC Funding	-	-	-	-	-	0%	2,595	-	-	7,785
STATE PERS ON BEHALF	7,966	7,966	8,707	(741)	-	-	27,406	9,586	55,746	16,887
CONTRIB FROM GEN. FUND	1,248,067	839,267	588,822	250,445	330,496	56%	455,143	714,740	366,921	283,767
<b>TOTAL LANDFILL</b>	<b>1,556,033</b>	<b>1,047,233</b>	<b>737,529</b>	<b>309,704</b>	<b>411,330</b>	<b>56%</b>	<b>614,634</b>	<b>856,517</b>	<b>546,990</b>	<b>440,396</b>
<b>DOCK SPECIAL REVENUE FUND</b>										
PENALTY AND INTEREST	-	-	-	-	-	-	-	-	-	-
DOCKING	75,000	75,000	75,000	-	41,131	55%	77,121	121,454	51,882	58,026
WHARFAGE AND HANDLING	480,000	550,000	480,000	70,000	409,980	85%	532,816	699,335	540,002	359,112
LABOR INCOME	4,000	4,000	4,000	-	3,861	97%	4,455	8,410	2,416	2,540
INVESTMENT INCOME	3,000	5,000	3,000	2,000	-	0%	7,152	10,048	4,718	6,689
EQUIPMENT RENTAL	31,000	40,000	36,000	4,000	37,228	103%	42,039	59,552	16,709	49,857
INSURANCE PROCEEDS	-	-	-	-	10,000	-	34,333	103,000	-	-
MISCELLANEOUS REVENUE	2,000	4,000	32,000	(28,000)	30,650	96%	4,202	2,278	9,337	991
FUEL FLOWAGE FEE	50,000	50,000	50,000	-	40,338	81%	65,634	87,006	41,446	68,450
STATE PERS ON BEHALF	6,926	6,926	8,900	(1,974)	-	0%	38,110	10,933	79,500	23,897
<b>TOTAL DOCK</b>	<b>651,926</b>	<b>734,926</b>	<b>688,900</b>	<b>46,026</b>	<b>573,188</b>	<b>83%</b>	<b>805,863</b>	<b>1,102,016</b>	<b>746,010</b>	<b>569,562</b>
<b>HARBOR SPECIAL REVENUE FUND</b>										

CITY OF DILLINGHAM  
FY 2018 Revenues

ACCOUNT NAME	FY2018 Manager Recommendation	FY2018 Council Approved	FY 2017 as Amended	Variance Inc/(Dec)	Actual 2/28/2017	Percent at 2/28/17	3 yr Average	Actual FY 2016	Actual FY 2015	Actual FY 2014
HARBOR LEASE LOTS	27,640	19,150	18,200	950	13,216	73%	18,202	18,902	23,554	12,151
BUILDING RENT	-	-	9,440	(9,440)	-	0%	-	-	-	-
BOAT HARBOR FEES	110,000	110,000	100,000	10,000	16,409	16%	112,755	110,422	99,633	128,210
MISCELLANEOUS REVENUE	250	250	250	-	1,225	490%	147	167	205	70
HARBOR DOCKING & MOORAGE	1,500	15,000	1,500	13,500	18,904		987	2,380	440	140
HARBOR WHARFAGE & HANDLING	10,000	20,000	500	19,500	23,863	4773%	637	1,726	100	86
CONTRI FROM DOCK FUND	78,997	63,987	59,131	4,856	17,688		63,640	76,947	78,410	32,563
STATE PERS ON BEHALF	2,865	2,865	3,446	(581)	-	0%	10,999	3,933	21,393	7,669
BATHHOUSE REVENUE	1,000	1,000	1,000	-	495	50%	922	340	1,299	1,126
ICE MACHINE REVENUE	4,000	4,000	4,000	-	2,487	62%	6,793	7,190	2,748	10,441
BBEDC Interns	-	-	-	-	-	-	2,272	-	-	6,815
<b>TOTAL HARBOR</b>	<b>236,252</b>	<b>236,252</b>	<b>197,467</b>	<b>38,785</b>	<b>94,287</b>	<b>48%</b>	<b>216,354</b>	<b>222,008</b>	<b>227,783</b>	<b>199,271</b>
<b>SENIOR CENTER SPECIAL REVENUE FUND</b>										
NTS GRANT	130,459	122,459	130,459	(8,000)	89,582	69%	135,102	130,459	140,748	134,100
NSIP GRANT	4,000	4,000	4,000	-	4,280	107%	4,803	4,610	4,872	4,927
ROOM RENTAL	4,400	5,500	4,400	1,100	3,378	77%	7,979	11,110	6,839	5,987
SENIOR APARTMENT RENT	10,200	10,200	10,200	-	6,800	67%	6,433	-	7,200	12,100
OFFICE RENTAL	18,000	18,000	18,000	-	11,185	62%	15,493	19,850	14,630	12,000
DONATIONS/CONTRIBUTIONS	500	700	500	200	1,046	209%	567	765	937	0
RIDES & DONATIONS	250	1,200	250	950	910	364%	2,644	1,458	2,609	3,865
CONGREGATE MEALS	6,500	5,000	6,500	(1,500)	2,791	43%	5,969	5,113	6,043	6,750
HOME DELIVERED MEALS	150	500	150	350	593	395%	217	425	127	100
GUEST MEALS	1,200	1,400	1,200	200	1,399	117%	1,573	1,488	1,590	1,641
FUNDRAISING	1,000	1,200	1,000	200	160	16%	1,748	1,776	326	3,143
ALUMINUM RECYCLE	2,400	2,400	2,400	-	2,393	100%	2,116	-	2,201	4,147
MISCELLANEOUS REVENUE	-	-	-	-	-	#DIV/0!	97	-	17	273
STATE PERS ON BEHALF	4,516	4,516	5,041	(525)	-	0%	20,383	5,456	51,783	3,910
TRANS. IN FR. GENERAL FUNDS	96,822	103,322	105,581	(2,259)	69,516	66%	94,810	71,787	212,644	-
WATER DAMAGE REPAIR	-	-	-	-	-	-	74,513	-	-	223,540
<b>TOTAL SENIOR CENTER</b>	<b>280,397</b>	<b>280,397</b>	<b>289,681</b>	<b>(9,284)</b>	<b>194,033</b>	<b>67%</b>	<b>374,449</b>	<b>254,297</b>	<b>452,567</b>	<b>416,482</b>
<b>DEBT SERVICE FUND</b>										
TRANS. IN FROM GEN. FUND	544,421	544,421	565,556	(21,135)	146,114	26%	353,385	354,082	353,031	353,041
TRANS. IN FR SCH. BD FUND INT	-	-	-	-	-	-	-	-	-	0
SOA BOND REIMBURSEMENT	601,729	601,729	610,784	(9,055)	140,906	23%	823,872	825,508	823,059	823,049
\$1,146,150.00										
CONTRIB. FR SCHOOL DISTRICT	-	-	-	-	-	-	-	-	-	0
<b>TOTAL DEBT SERVICE</b>	<b>1,146,150</b>	<b>1,146,150</b>	<b>1,176,340</b>	<b>(30,190)</b>	<b>287,020</b>	<b>24%</b>	<b>1,177,257</b>	<b>1,179,590</b>	<b>1,176,090</b>	<b>1,176,090</b>
<b>EQUIPMENT REPLACEMENT CAPITAL PROJECT FUND</b>										
PUBLIC SAFETY PLANNING	-	-	-	-	-	-	13,333	-	20,000	20,000
CONTRIB. FROM GEN. FUND	-	-	-	-	-	#DIV/0!	51,667	105,000	50,000	0
CONTRIB. FROM NUSH FISH TAX	-	-	-	-	-	-	-	-	-	0
CONTRIB. FROM DOCK FUND	-	-	-	-	-	-	8	55,000	-	0
SURPLUS EQUIP SALES	-	-	-	-	-	-	-	-	-	0
<b>AMBULANCE RESERVE CAPITAL PROJECT FUND</b>										
INVESTMENT INCOME	-	-	-	-	33	-	-	-	-	0
CONTRIB. FROM GEN. FUND	60,500	60,500	60,500	-	-	-	31,185	60,500	-	33,056

CITY OF DILLINGHAM  
FY 2018 Revenues

ACCOUNT NAME	FY 2018 Manager Recommendation	FY 2018 Council Approved	FY 2017 as Amended	Variance Inc/(Dec)	Actual 2/28/2017	Percent at 2/28/17	3 yr Average	Actual FY 2016	Actual FY 2015	Actual FY 2014
<b>E911 SPECIAL REVENUE FUND</b>										
INVESTMENT INCOME	760	1,000	760	240	-		1,283	2,256	1,008	584
E911 REVENUE	86,000	86,000	86,000	-	50,751	59%	73,169	68,617	75,324	75,365
TRANSFER TO GENERAL FUND	-	-	-	-	-	0%	-	-	-	-
<b>TOTAL E911</b>	<b>86,760</b>	<b>87,000</b>	<b>86,760</b>	<b>240</b>	<b>50,751</b>	<b>58%</b>	<b>74,452</b>	<b>70,873</b>	<b>76,532</b>	<b>75,949</b>
<b>ASSET FORFEITURES SPECIAL REVENUE FUNDS</b>										
INTEREST INCOME	-	-	-	-	-		44	39	41	52
ASSET FORFEITURES-FEDERAL	-	-	-	-	-		-	-	-	0
ASSET FORFEITURES-LOCAL	-	-	-	-	-		-	-	-	0
AHSO - IMPAIRED DRIVING EQUIP	-	-	-	-	-		-	-	-	-
<b>TOTAL ASSET FORFEITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>17</b>	<b>39</b>	<b>41</b>	<b>52</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 4,553,212</b>	<b>\$ 4,132,152</b>	<b>\$ 3,749,274</b>	<b>\$ 382,878</b>	<b>\$ 1,982,686</b>	<b>43%</b>	<b>\$ 3,954,183</b>	<b>\$ 4,582,096</b>	<b>\$ 3,931,997</b>	<b>\$ 3,404,547</b>
<b>MARY CARLSON ESTATE PERMANENT FUND</b>										
INVESTMENT INCOME	3,000	3,500	3,000	500	1,073	36%	5,087	7,887	3,730	3,643
MISCELLANEOUS	-	-	-	-	194	#DIV/0!	2,136	6,409	-	-
<b>LIBRARY GRANTS</b>										
IMLS NATIVE LIB. GRANT	7,000	7,000	7,000	-	7,000	100%	6,738	6,213	7,000	7,000
CONTINUING ED GRANT REVENUE	4,400	1,250	4,400	(3,150)	-	0%	1,333	2,000	-	2,000
LIBRARY GRANT PLA	7,000	7,000	7,000	-	6,900	99%	6,633	6,650	6,650	6,600
ALASKA STATE LIBRARY - OWL TECH	-	-	-	-	-		2,584	-	-	7,752
ALASKA STATE LIBRARY - OWL	84,143	42,386	84,143	(41,757)	56,438	46%	36,947	74,160	-	36,680
<b>TOTAL LIBRARY GRANTS</b>	<b>102,543</b>	<b>57,636</b>	<b>102,543</b>	<b>(44,907)</b>	<b>70,338</b>	<b>69%</b>	<b>54,235</b>	<b>89,023</b>	<b>13,650</b>	<b>60,032</b>
<b>BOROUGH FUND</b>										
FISHERIES INFRASTRUCTURE FUND	-	-	-	-	-		-	-	-	-
<b>TOTAL ALL OTHER FUNDS</b>	<b>\$ 105,543</b>	<b>61,136</b>	<b>\$ 105,543</b>	<b>(44,407)</b>	<b>\$ 71,605</b>	<b>68%</b>	<b>\$ 61,458</b>	<b>\$ 103,319</b>	<b>\$ 17,380</b>	<b>\$ 63,675</b>
<b>TOTAL ALL REVENUES</b>	<b>\$ 12,372,119</b>	<b>\$ 12,088,513</b>	<b>\$ 11,438,576</b>	<b>\$ 649,937</b>	<b>\$ 7,672,210</b>	<b>67%</b>	<b>\$ 12,762,398</b>	<b>\$ 13,148,290</b>	<b>\$ 12,870,676</b>	<b>\$ 12,324,320</b>

**City of Dillingham  
FY18 Draft Budget Review Summary**

<b>General Fund Appropriations</b>		<b>FY17 Budget Approved as Amended</b>	<b>FY18 Dept Req</b>	<b>FY18 City Mgr Rec</b>	<b>FY18 Council Approve</b>
<b>Department</b>					
City Council	\$ 65,050	\$ 52,600	\$ 46,000	43,000	
City Clerk	129,571	132,368	132,268	132,268	
Administration	342,893	262,449	262,449	272,383	
Finance	590,640	602,838	602,838	602,838	
Legal	82,000	90,000	90,000	90,000	
Insurance	166,000	125,000	125,000	125,000	
Non-Departmental	226,744	217,971	217,971	167,971	
Planning	131,170	140,055	145,555	145,555	
PS Administration	163,637	155,490	153,690	153,690	
PS Dispatch	467,966	481,581	473,070	473,070	
PS Patrol	811,416	712,069	704,471	704,471	
PS Corrections	608,847	630,255	628,995	628,995	
PS DMV	42,025	42,614	42,614	42,614	
PS Animal Control Officer	91,292	94,364	93,650	93,650	
PS IT Support	0	-	-	-	
Fire Department	226,318	244,972	240,223	240,223	
PW Administration	160,823	170,865	168,665	168,665	
PW Buildings & Grounds	311,950	325,426	313,926	313,926	
PW Shop	307,932	368,902	333,402	316,902	
PW Streets	456,743	397,754	372,754	372,754	
Library	108,194	77,505	75,640	75,640	
Meeting Hall	3,000	3,100	3,100	3,100	
Foreclosures	5,000	4,000	4,000	4,000	
City School District	1,300,000	1,300,000	1,300,000	1,300,000	
Transfer Subsidy for Operations	1,334,765	2,096,796	1,949,810	1,547,510	
Transfer to Equipment/Capital Reserves	-	-	-	-	
<b>Total General Fund Appropriations:</b>	<b>\$ 8,133,976</b>	<b>\$ 8,728,974</b>	<b>\$ 8,480,091</b>	<b>\$ 8,018,225</b>	
Total General Fund Revenue:	\$ 7,593,690		\$ 7,713,364	7,895,225	
<b>Net General Fund:</b>	<b>\$ (540,286)</b>		<b>\$ (766,727)</b>	<b>\$ (123,000)</b>	

**City of Dillingham  
FY18 Draft Budget Review Summary**

	FY17 Budget Approved as Amended	FY18 Dept Req	FY18 City Mgr Rec	FY18 Council Approve
<b><u>Special Revenue Funds not dependent on General Fund</u></b>				
Dock Expenses	737,709	701,791	690,469	675,459
Dock Revenues	688,900	651,926	651,926	734,926
Decrease/Increase to Fund Balance	(48,809)	(49,865)	(38,543)	59,467
Boat Harbor Expenses	193,467	233,074	232,252	232,252
Boat Harbor Revenues	138,336	157,255	157,255	172,265
Transfer from Dock Fund	(59,131)	(79,819)	(78,997)	(63,987)
	-	(4,000)	(4,000)	(4,000)
E-911 Expenses	49,026	48,158	47,307	47,307
E-911 Revenues	86,760	86,760	86,760	87,000
	<b>37,734</b>	<b>38,602</b>	<b>39,453</b>	<b>39,693</b>
Asset Forfeitures Expenses	-	-	-	-
Asset Forfeitures Revenues	-	-	-	-
Decrease/Increase to Fund Balance	-	-	-	-
<b>Overall Budget Surplus/(Deficit):</b>	<b>(70,206)</b>	<b>(91,082)</b>	<b>(78,087)</b>	<b>35,173</b>
<b><u>Special Revenue Funds dependent on General Fund</u></b>				
Water Expenses	212,851	318,975	224,775	224,775
Water Revenue	182,951	192,694	192,694	192,694
<b>Due to/(from) General Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Waste Water Expenses	310,790	306,171	295,731	295,731
Waste Water Revenues	329,146	342,500	342,500	347,000
<b>Due to/(from) General Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Landfill Expenses	737,529	1,686,833	1,556,033	1,047,233
Landfill Revenues	148,707	307,966	307,966	207,966
<b>Due to/(from) General Fund</b>	<b>(588,822)</b>	<b>(1,378,867)</b>	<b>(1,248,067)</b>	<b>(839,267)</b>

**City of Dillingham  
FY18 Draft Budget Review Summary**

	FY17 Budget Approved as Amended	FY18 Dept Req	FY18 City Mgr Rec	FY18 Council Approve
Senior Center Expenses	289,681	296,583	280,397	280,397
Senior Center Revenues	184,100	183,575	183,575	177,075
<b>Due to/(from) General Fund</b>	<b>(105,581)</b>	<b>(113,008)</b>	<b>(96,822)</b>	<b>(103,322)</b>
Debt Service Expenses	1,190,646	1,146,150	1,146,150	1,146,150
Debt Service Revenues	610,784	601,729	601,729	601,729
<b>Due to/(from) General Fund</b>	<b>(579,862)</b>	<b>(544,421)</b>	<b>(544,421)</b>	<b>(544,421)</b>
Equipment Replacement Fund Expenses	70,100	105,000	105,000	135,000
Equipment Replacement Fund Txfr in	0	-	-	-
<b>Inc(Dec) to Equipment Rep Fund Balance</b>	<b>(70,100)</b>	<b>105,000</b>	<b>105,000</b>	<b>135,000</b>
Public Safety Facility Planning Exp	-	-	-	-
Public Safety Facility Planning Txfr in	-	-	-	-
<b>Inc(Dec) to Public Safety Facility</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Ambulance Reserve Fund Expenses	75,629	175,000	175,000	10,000
Ambulance Reserve Fund Revenues	0	-	-	-
Contribution from General Fund	60,500	60,500	60,500	60,500
<b>Inc(Dec) to Ambulance Fund Balance</b>	<b>(15,129)</b>	<b>(114,500)</b>	<b>(114,500)</b>	<b>50,500</b>
<b>Total Transfers from General Fund</b>	<b>\$ (1,334,765)</b>	<b>\$ (2,096,796)</b>	<b>\$ (1,949,810)</b>	<b>\$ (1,547,510)</b>
<b>Restricted &amp; Capital Project Funds</b>				
Carlson House Expenses	21,000	5,800	5,800	5,800
Carlson House Revenues	3,000	3,000	3,000	3,500
Increase/(Decrease) Fund Balance	(18,000)	(2,800)	(2,800)	(2,300)
Library Grant Funded Expenses	102,543	57,636	57,636	57,636
Library Grant Funded Revenues	102,543	57,636	57,636	57,636
<b>Nushagak Fish Tax Funds</b>				
Nushagak Fish Tax Refunds Expense	0	0	0	0

**City of Dillingham  
FY18 Draft Budget Review Summary**

	FY17 Budget Approved as Amended	FY18 Dept Req	FY18 City Mgr Rec	FY18 Council Approve
Borough Study	0	0	0	0
Transfer to Equipment Replacement	0	0	0	0
Fisheries Fund	0	0	0	0
Transfer to General Fund	0	0	0	0
Total Fish Tax Expenses	0	0	0	0
Nushagak Fish Tax Revenues	0	0	0	0
		<b>Total Revenues</b>	<b>\$ 12,088,513.00</b>	
		<b>Total Appropriations</b>	<b>\$ 12,175,965.00</b>	
		<b>Net Increase/(Decrease) to Fund Balance</b>	<b>\$ (87,452.00)</b>	

## CITY OF DILLINGHAM

SCHEDULE DISPLAYING ONLY MAJOR CHANGES IN BUDGET APPROPRIATIONS FROM FY17 (amended) to FY18.GENERAL FUND APPROPRIATIONS – MAJOR HIGHLIGHTS

1. **COUNCIL**  
Annexation Project - decrease by \$21K (expenses other than legal).
  
2. **ADMINISTRATION**  
Salaries and Benefits - decrease by \$37K (due to expected compensation package of new City Manager in FY18).  
Contractual/Professional - decrease by \$30K (In FY17 Consultant was hired to perform City Manager Search).
  
3. **LEGAL**  
Legal (General) – decrease by \$10K  
Legal-Annexation - increase by \$20K (due to annexation appeals taking place in FY18).
  
4. **INSURANCE**  
Insurance (General Liability, Property, Auto, W/C) - decrease by \$41K (change in insurance providers from AMLJIA to APEI).
  
5. **NON-DEPARTMENTAL**  
Credit card processing fees - decrease by \$45K (change in credit card processor from Wells Fargo to PACE Payment Systems).  
Computer Hardware – decrease by \$27K.  
Computer Support - increase by \$5K.
  
6. **PLANNING**  
Health insurance - increase by \$9K.
  
7. **PUBLIC SAFETY - ADMIN**  
General Liability Insurance - decrease by \$12K (change in insurance providers from AMLJIA to APEI).
  
8. **PUBLIC SAFETY - PATROL**  
Salaries and Benefits - decreased by \$101K (due to removal of one patrol officer position).

9. **PUBLIC SAFETY - CORRECTIONS**  
General Liability Insurance - decrease by \$12K (change in insurance providers from AMLJIA to APEI).  
Health insurance - increase by \$25K.
  
10. **PUBLIC WORKS - STREETS**  
Overtime - decrease by \$22K.  
Health insurance - decrease by \$10K.  
Road Maintenance Repair - decrease by \$10K.  
Gravel - decrease by \$20K.  
Leased equipment – decrease by \$15K (both Grader and 2013 Ford F350 w/ flatbed leases paid off in FY17).
  
11. **LIBRARY**  
Salaries and Benefits - decrease by \$28K (due to removal of PT Assistant Librarian and PT Summer Librarian positions).
  
12. **TRANSFER SUBSIDY FOR OPERATIONS**  
Transfer to Landfill – increase by \$250K (to cover department expected deficit).

**SPECIAL REVENUE FUNDS AND OTHER FUND APPROPRIATIONS – MAJOR HIGHLIGHTS**

1. **DOCK**  
Salaries and Benefits - decrease by \$25K (due to personnel changes within department).  
Equipment Maintenance – decrease by \$34K (floating fenders for All-Tide Dock were budgeted for purchase in FY17).
  
2. **HARBOR**  
Bingman Property Cleanup - \$40K (no budgeted expense in FY17).
  
3. **WATER**  
Contractual expense - increase by \$15K (due to repair in wells, treatment plant, and Gen Set).
  
4. **WASTEWATER**  
Overtime - decrease by \$8K.  
Electric - decrease by \$5K.

5. **LANDFILL**

Contractual expense - increase by \$230K (Construct Phase 1 of Cell 3).  
Gas, Oil & Grease - increase by \$12K.  
Sample Testing - increase by \$9K.  
Admin Overhead - increase by \$46K.

6. **EQUIPMENT REPLACEMENT**

Volvo Tires - \$30K.  
Mechanics Truck - \$65K.  
Sr. Center Remodel - \$40K.

7. **AMBULANCE REPLACEMENT FUND**

Ambulance was originally budgeted to be purchased in FY17.  
In the FY17 Amended Budget the purchase of the Ambulance was removed and expected to be performed in FY18.  
Just recently it was decided to go ahead and purchase the Ambulance in FY17.



CITY OF DILLINGHAM, ALASKA

**ORDINANCE NO. 2017-06**

**AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE DISPOSAL OF MUNICIPAL PROPERTY TO THE STATE OF ALASKA FOR THE DILLINGHAM DOWNTOWN STREETS REHABILITATION PROJECT**

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WHEREAS, the City is the Owner of various parcels of real property within USS No. 155, USS No. 2262, USS No. 2732, USS No. 2732A, USS No. 2732B, and Cemetery Exchange Subdivision (Plat No. 82-15), adjacent to portions of Main Street, 2<sup>nd</sup> Avenue and D Street, totaling 8,470 sq. ft. (collectively “the Property”); and

WHEREAS, City of Dillingham Resolution No. 2014-67 approved a Memorandum of Agreement between the City of Dillingham and the State of Alaska Department of Transportation and Public Facilities (“the MOA) for Project #57180 the Dillingham Downtown Streets Rehabilitation Project (“the Project”); and

WHEREAS, paragraph 1(d) of the MOA authorizes the City to provide rights of way to DOTPF in connection with construction of the Project; and

WHEREAS, paragraphs 4(a) and 5 of the MOA authorizes DOTPF to convey all rights of way provided by the City to DOTPF for the Project to the City upon completion of the Project; and

WHEREAS, the rights of way to be conveyed by City and DOTPF to each other have been identified on a preliminary plat approved by City of Dillingham Resolution 2014-03 Corrected;

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

**Section 1. Classification.** This is a non-Code ordinance.

**Section 2. Authority.** This ordinance is adopted pursuant to authority granted by DMC 5.30.010(A), DMC 5.30.080(A) – Disposal for Public Purposes and DMC 5.30.100- Leases, easements and rights-of-way.

**Section 3. Method of Disposal.** The conveyance of the Property is made as agreed to in the MOA as the City’s matching contribution for the Project and is beneficial to the public and for a public purpose.

**Section 4. Findings.** The City Council hereby finds that 1) Construction of the Project by DOTPF will serve the public interest of Dillingham residents because it will result in improved public streets in Dillingham and will improve public safety for those walking, riding and driving on public streets and sidewalks, and 2) DOTPF will hold title to the Property only until the Project is substantially completed making the inclusion of a reverter clause in the

conveyance documents or a finding that the property is no longer needed for a municipal purpose unnecessary; and 3) based on the current assessment of Lot 18, Block 19, the City finds that the fair market value for temporary use or ownership of the Property, upon the terms and conditions set forth in the MOA, is \$.72 a square foot per year, or .72 X 8,470 sq. ft. = \$6,121 per year, or \$510.13 per month for each month that DOTPF holds title to the Property.

**Section 5. Legal Description.** The legal description of the Property is as follows:

Lot 18, Block 19 DILLINGHAM TOWNSITE, USS No. 2732, Plat No. 2014-5; and

Those portions of:

Lot 3, Block 17 DILLINGHAM TOWNSITE, USS No. 2732A and USS No. 2732B; and

Lot 2, CEMETARY EXCHANGE SUBDIVISION, Plat No. 82-15; and

Lot 1, Block 21 DILLINGHAM TOWNSITE, USS No. 2732A and USS No. 2732B; and

Lot 16, Block 19 DILLINGHAM TOWNSITE, USS No. 2732; and.

USS No. 155 as described in Homestead Certificate #42 as:

Starting at a point 1050 feet NNW from Corner No. 4 of U.S. Survey No. 155 to Corner 1 of U.S. Survey No. 2262, thence approximately WSW 250 feet to a point on the Dillingham Kakanak Road, thence 390 feet SSE to a point on Survey No. 2262, thence approximately 262 feet to the point of beginning at Corner No. 11 of U.S. Survey No. 2732 also shown as Corner 1 of Survey No. 2262.

EXCEPTING THEREFROM that portion conveyed to the State of Alaska, Department of Highways by deed dated August 8, 1975 and recorded September 24, 1975 in Book 20 at Page 114.

Which lie adjacent to the right-of-way lines for the Project delineated on Plat No. 2014-05 as further depicted in the drawings attached to this ordinance labeled Parcel Nos. E-30, 2, 24, 26, 27, 29 and 30.

All of which is located in the Bristol Bay Recording District, Third Judicial District, State of Alaska totaling 8,470 sq. ft. more or less (collectively "the Property").

**Section 6. Authorization of Disposal.** The City Council hereby authorizes disposal of the Property to DOTPF by warranty deed and/or easement as determined most efficacious for completion of the Project.

**Section 7. Effective Date.** This ordinance is effective *nunc pro tunc* as of January 26, 2017. (*nunc pro tunc* is Latin for "now for then", this refers to changing back to an earlier date of filing of a document. This is the date the City signed the parcel conveyance documents.)

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

\_\_\_\_\_.

\_\_\_\_\_  
Alice Ruby, Mayor

ATTEST:

[SEAL]

\_\_\_\_\_  
Janice Williams, City Clerk



**City of Dillingham Information Memorandum**

Agenda of: June 1, 2017

Attachment to:

Ordinance No. 2017-06 / Resolution No. \_\_\_\_\_

**Subject:**

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE DISPOSAL OF MUNICIPAL PROPERTY TO THE STATE OF ALASKA FOR THE DILLINGHAM DOWNTOWN STREETS REHABILITATION PROJECT

City Manager: Recommend Approval

Signature: *Janice Williams Acting City Mgr*

Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

- PC Resolution No. 2014-03 (corrected)
- Right of way and utility easement documents for parcels associated in Ord. No. 2017-06
- Dillingham Downtown Streets Rehabilitation Project MOU dated October 31, 2014

**Summary Statement:**

In accordance with the Dillingham Downtown Streets Rehabilitation Project MOU signed by the COD and AKDOT, the City is transferring title of the parcels identified in Ordinance No. 2017-06 for the purposes of the Downtown Streets Rehabilitation Project. Upon completion of the project, the parcels will be transferred back to the City.

Attachment to:  
Ordinance No. 2017-06 / Resolution No. \_\_\_\_\_

**Summary Statement continued:**

Route to	Department Head	Date
X	Finance Director	
X	Public Works Director	
X	Planning Director	
X	City Clerk	

**RESOLUTION 2014-03 (Corrected)**  
**A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION**

Approving the Right of Way Preliminary Plat for the Downtown Streets Project  
(Alaska Department of Transportation and Public Facilities Project # 57180)

WHEREAS, in order for rights of way to be acquired for roads projects, a right of way plat must be prepared that shows in general terms, the real estate needed for the road project; and

WHEREAS, the Alaska Department of Transportation and Public Facilities has prepared a Right of Way preliminary plat in accordance with Title 17, Chapter 17.33, and

WHEREAS, the Right of Way plat meets the standard of reasonable compliance with the submission requirements under Chapter 17.33, and

WHEREAS, there was a Public Hearing on this preliminary plat; and

WHEREAS, no parcel may be acquired for right of way until a preliminary plat has been prepared and received final approval, and

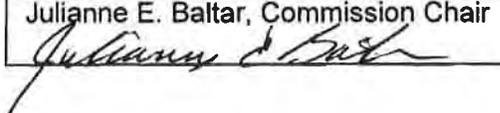
WHEREAS, the preliminary approval of a right of way acquisition is effective for 24 months, provided the planning director may grant an extension for filing the final plat upon finding that it is in the public interest to do so.

WHEREAS, the Right of Way plat will include changes reflected in the City's Port Land Trade; and

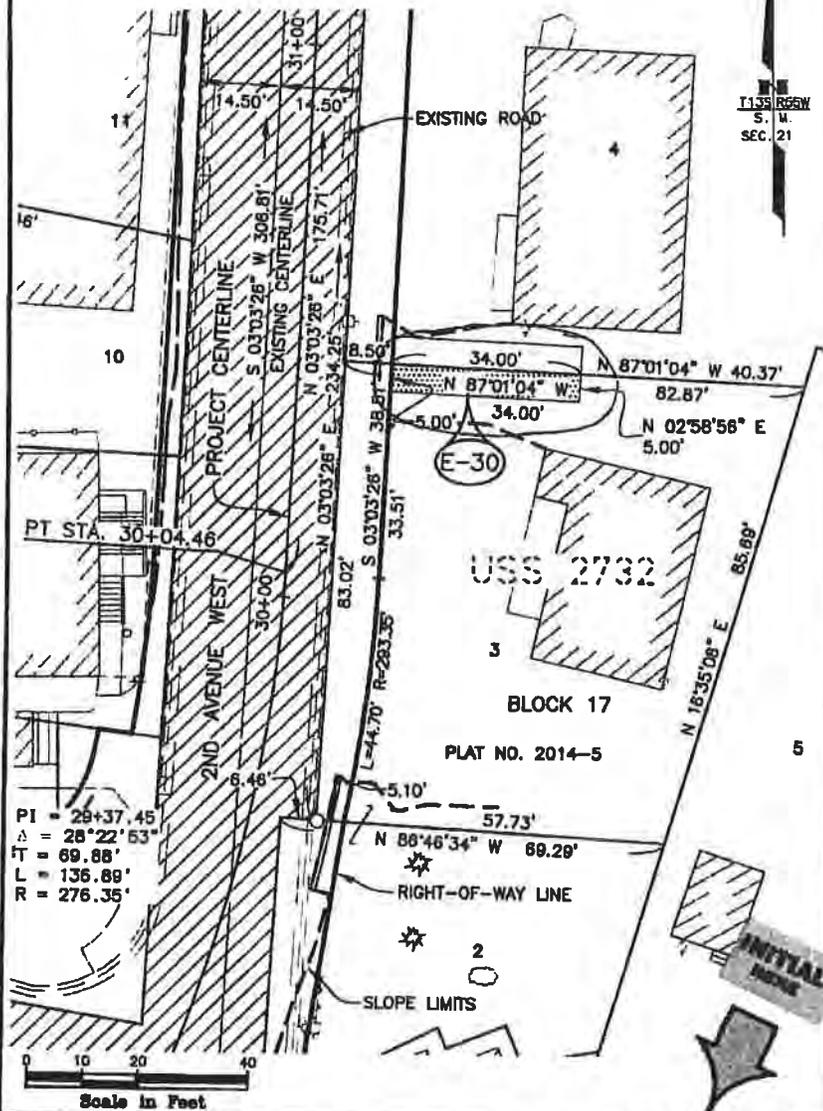
WHEREAS, all existing structures which are made nonconforming due to right of way acquisition and design reducing the setback of the buildings from their property lines will hereby be considered permitted nonconforming buildings, including: the ~~AG company store~~ *the building owned by William and Helen Smith* on parcel 3; the N&N Market buildings on parcels 19,20,21,22 and 23; the Dillingham Liquor Store on parcel 9, the Dillingham Hotel on parcel 34 and the L&M Hardware store on parcel 35.

THEREFORE, the City of Dillingham Planning Commission approves the Downtown Streets Project (#57180) Right of Way Preliminary Plat.

ADOPTED by the Dillingham Planning Commission February 19, 2014.

Julianne E. Baltar, Commission Chair 	Jody Seitz, Recorder 
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 EXISTING RIGHT-OF-WAY  
 UTILITY EASEMENT REQUIRED



STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

UTILITY EASEMENT REQUIRED FOR  
 DILLINGHAM: DOWNTOWN STREETS REHABILITATION  
 0001(335)/57180

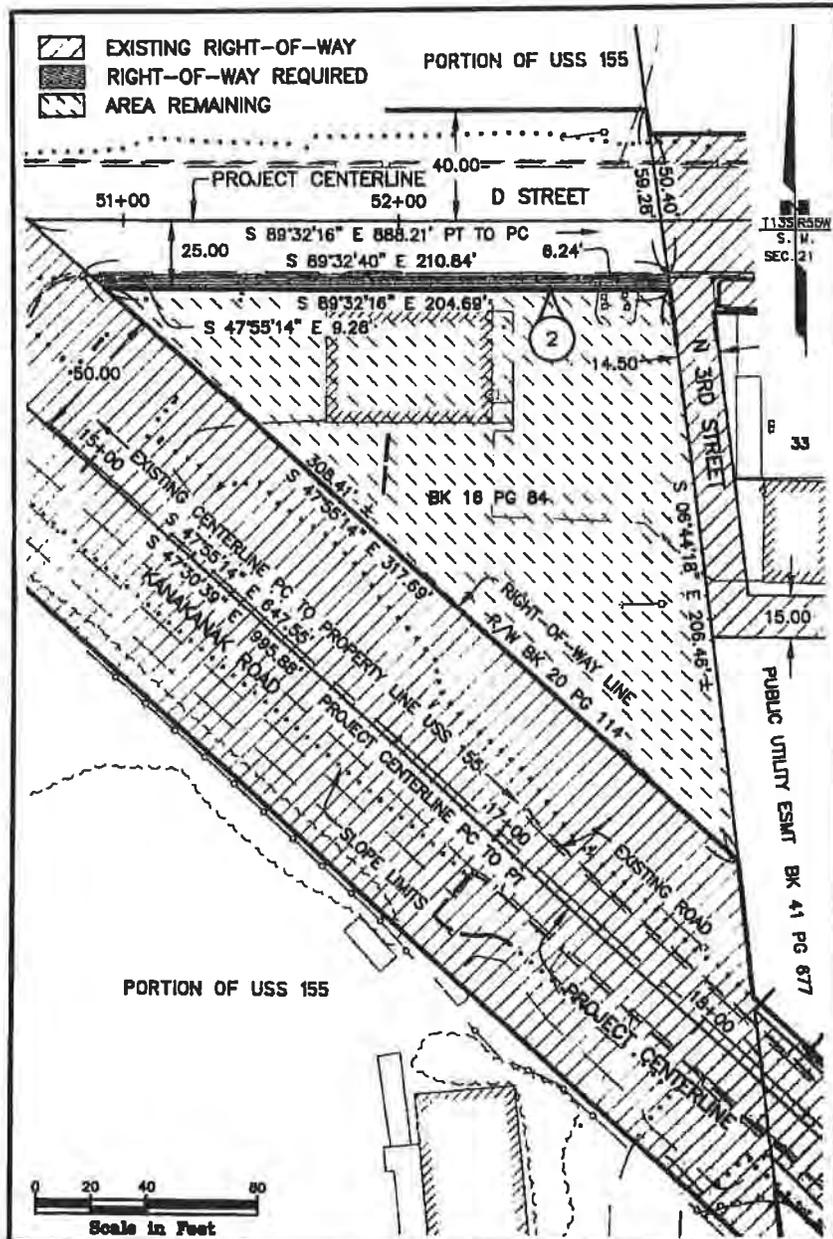
OWNER'S INITIAL *Will Steingberg*  
 ATTACHED TO Equipment  
 PAGE # OF 4 DATED 1/2/17

EASEMENT AREA 170 S.F.

DRAWN BY RNS

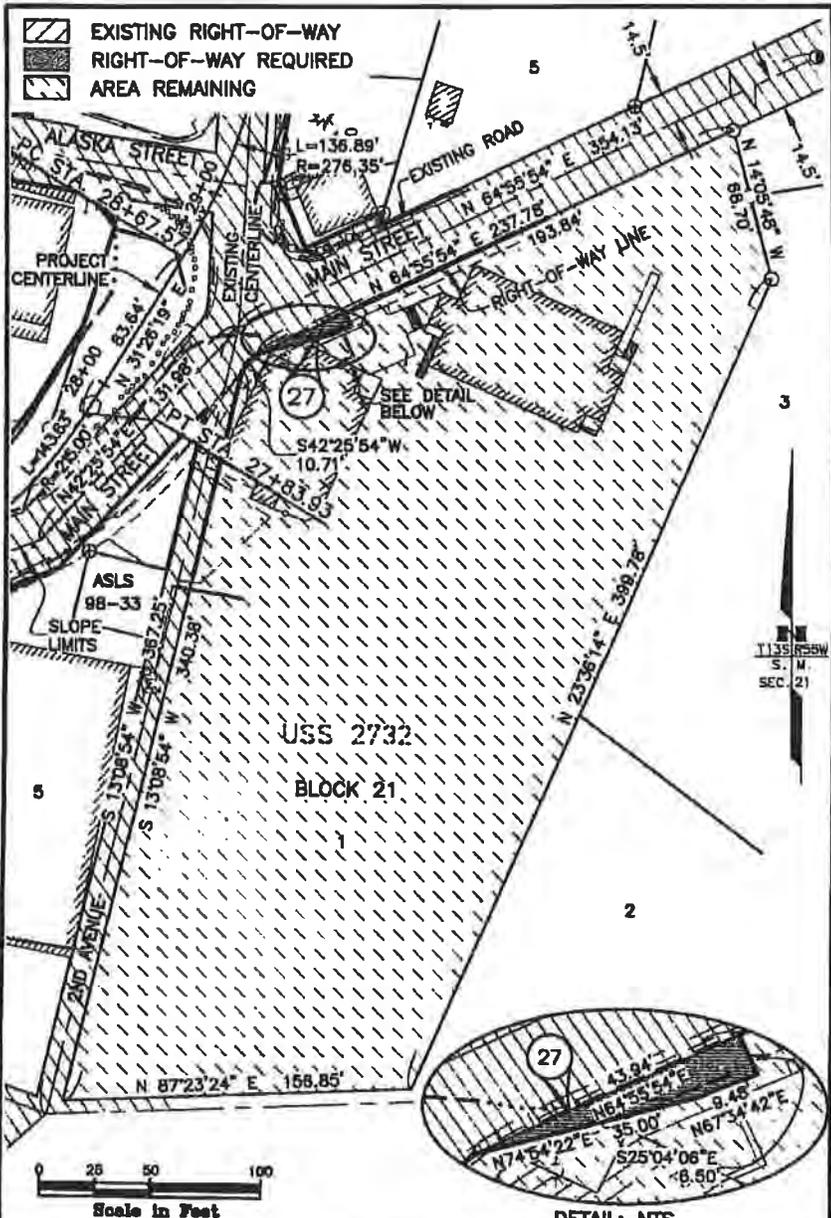
DATE May 2016

PARCEL NO. E-30

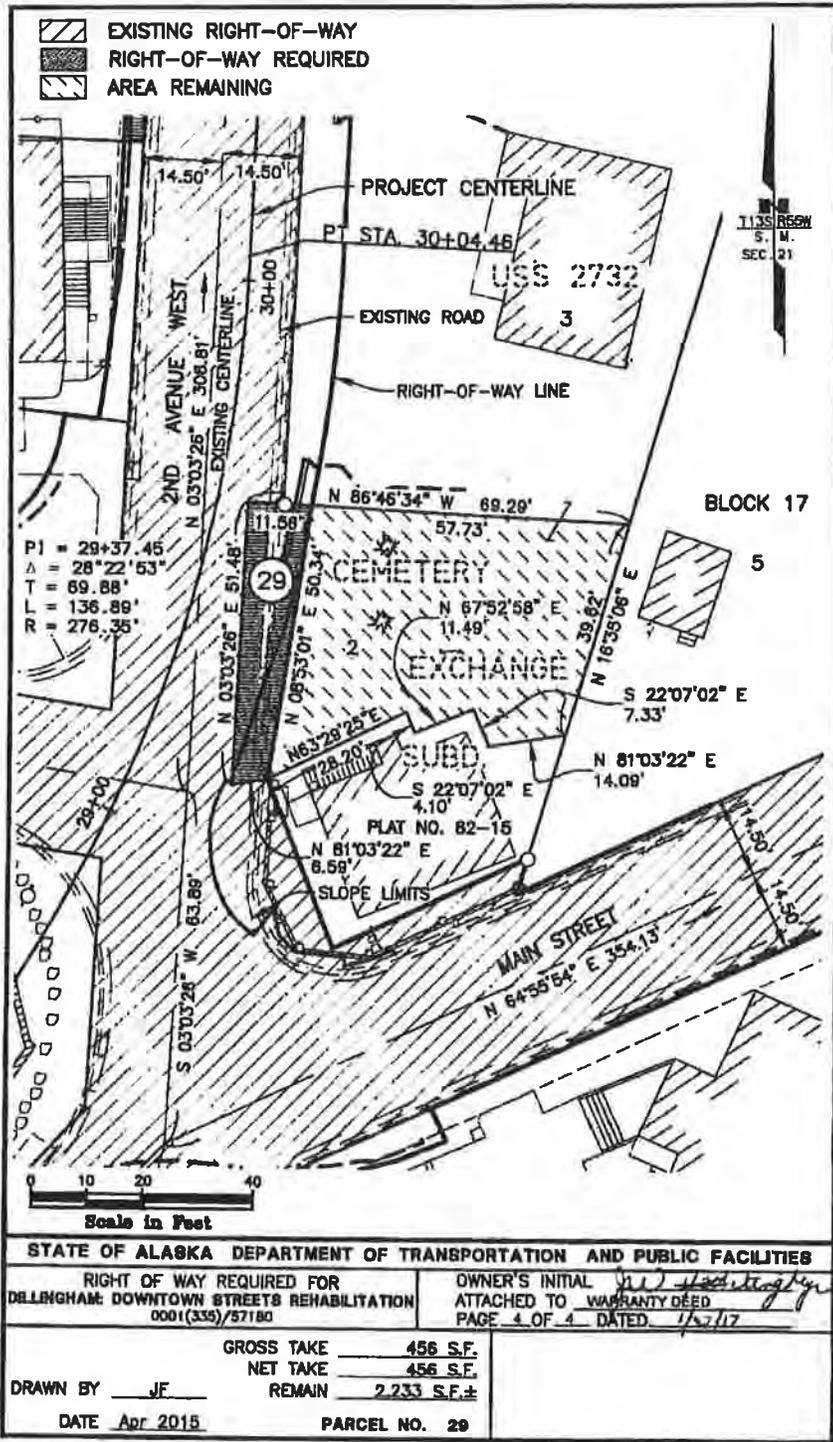


<b>STATE OF ALABKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES</b>	
RIGHT OF WAY REQUIRED FOR DILLINGHAM: DOWNTOWN STREETS REHABILITATION 0001(335)/57180	OWNER'S INITIAL <u>AV</u> ATTACHED TO WARRANTY DEED PAGE 4 OF 4 DATED <u>1/27/17</u>
GROSS TAKE <u>1,284 S.F.</u> NET TAKE <u>1,284 S.F.</u> DRAWN BY <u>DHF</u> REMAIN <u>20,883 S.F.±</u>	DATE <u>Apr 2015</u> PARCEL NO. <u>2</u>

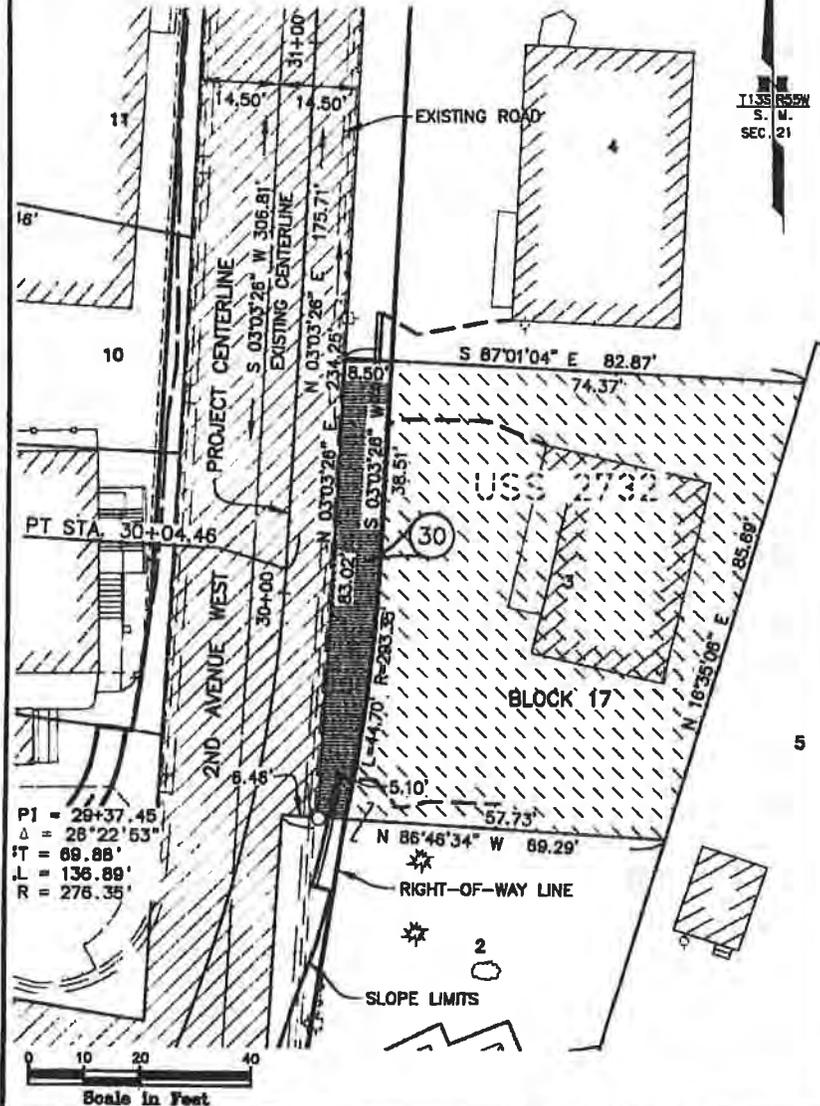




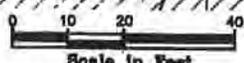
<b>STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES</b>	
RIGHT OF WAY REQUIRED FOR DILLINGHAM DOWNTOWN STREETS REHABILITATION 0001(338)/57180	OWNER'S INITIAL <i>JF</i> ATTACHED TO WARRANTY DEED PAGE 4 OF 4 DATED <i>1/27/17</i>
GROSS TAKE <u>184 S.F.</u> NET TAKE <u>184 S.F.</u> DRAWN BY <u>JF</u> DATE <u>Apr 2015</u>	REMAIN <u>74,813 S.F.±</u> PARCEL NO. <u>27</u>



-  EXISTING RIGHT-OF-WAY
-  RIGHT-OF-WAY REQUIRED
-  AREA REMAINING



P1 = 29+37.45'  
 $\Delta = 28^{\circ}22'53''$   
 T = 69.88'  
 L = 136.89'  
 R = 276.35'



<b>STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES</b>	
RIGHT OF WAY REQUIRED FOR DILLINGHAM: DOWNTOWN STREETS REHABILITATION 0001(335)/57180	OWNER'S INITIAL <i>W. Acting</i> ATTACHED TO WARRANTY DEED PAGE 4 OF 4 DATED 4/3/17
GROSS TAKE _____ 655 S.F. NET TAKE _____ 655 S.F. DRAWN BY <u>JF</u> REMAIN _____ 5,403 S.F.±	
DATE <u>Apr 2015</u>	PARCEL NO. <u>30</u>



## **MEMORANDUM OF AGREEMENT**

Between the State of Alaska  
Department of Transportation and Public Facilities  
and the City of Dillingham  
Regarding the Improvement and Transfer of  
Main Street, 2nd Avenue, and D Street as part of the  
Dillingham Downtown Streets Rehabilitation  
Project No. 57180

The Parties to this Memorandum of Agreement (hereinafter Agreement) are the State of Alaska acting through its Department of Transportation and Public Facilities (hereinafter DOT&PF) and the City of Dillingham, a City established under the laws of Alaska (hereinafter CITY).

WHEREAS, Alaska Statute 19.20.060 authorizes DOT&PF and the CITY to enter into agreements for establishing, maintaining, and regulating use of public right of way within their respective jurisdictions; and

WHEREAS, the CITY requests DOT&PF to plan, design, and construct the Dillingham Downtown Streets Rehabilitation Project, identified as Project No. 57180 (hereinafter Project), located within the boundaries of the City of Dillingham; and

WHEREAS, DOT&PF agrees to fund and construct the Project and will provide all labor, materials, and equipment necessary to construct the Project in accordance with the provisions contained within the Project documents; and

WHEREAS, the CITY owns portions of Main Street, 2nd Avenue, and D Street that are covered by the Project; and

WHEREAS, DOT&PF desires to transfer the additional right of way to be acquired for Main Street, 2nd Avenue, and D Street as part of the Project and future maintenance of the improvements associated with those facilities to the CITY; and

WHEREAS, the CITY agrees to accept, by Commissioner's Quitclaim Deed, all of the additional right of way associated with and acquired for Main Street, 2nd Avenue, and D Street as part of the Project; and

WHEREAS, it has been determined that this work will serve the public interest and enhance the quality of life for the residents of, and visitors to, the City of Dillingham; and

WHEREAS, the Parties hereto wish to memorialize within this Agreement, their specific agreements related to the additional right of way acquired for Main Street, 2nd Avenue, D Street, and the improvements associated with those facilities as part of the Project.

IT IS THEREFORE AGREED by the Parties, in consideration of the mutual promises contained in this Agreement, as set forth below, regarding the planning, design, construction, maintenance, transfer of right of way, and operation of the Project.

## 1. PLANNING, DESIGN, AND CONSTRUCTION

- a. DOT&PF shall plan, design, and construct the Project as provided in this Agreement.
- b. DOT&PF's obligations pursuant to this Agreement are subject to the availability of adequate funding to complete the Project. If at any time DOT&PF determines, in its sole discretion, that adequate funding is not available, DOT&PF may terminate the Project and this Agreement, without liability to the CITY.
- c. DOT&PF shall be responsible for permitting all utility relocations necessary for the Project.
- d. The CITY will provide a local match in the form of right of way (CITY Resolution No. 01-47), which includes Lot 16 and 18 of Block 19.

## 2. SCOPE OF WORK

The scope of the improvements to Main Street, 2nd Avenue, and D Street being implemented under this Agreement shall be depicted within the drawings for the Project. Generically, the improvements include, but are not limited to asphalt pavement, pathways, sidewalks, crosswalks, signs, roadway striping, and storm drain.

## 3. ADDITIONAL WORK

Costs associated with additional work shall be the responsibility of the CITY. The project does not include pedestrian amenities beyond basic sidewalks, pathways, and a maximum of two raised crosswalks. A new storm drain system and utilities relocated due to the realignment and/or reconstruction of the roadways are the responsibility of DOT&PF. Additional work requests from the CITY shall be funded by the CITY.

## 4. MAINTENANCE AND OPERATIONS

- a. DOT&PF will acquire right of way as necessary for execution of the Project, which is designated for transfer to the CITY upon Project Completion. The anticipated limits of the right of way designated for transfer is indicated on the Preliminary Plat, attached hereto, approved by the CITY (Resolution No. 2014-03 Corrected). A Final Plat will be recorded after all right of way acquisition is complete. The CITY agrees to maintain and operate the Project area, as described herein, and consistent with 23 CFR § 1.27 and DOT&PF's Alaska Highway Maintenance and Operations Manual, commencing upon final inspection and final acceptance by the CITY; and
- b. The CITY agrees to assume maintenance responsibilities for Main Street, 2nd Avenue, and D Street and other local roadways affected by the Project, including storm drain, roadway striping, signs, and winter maintenance; and
- c. The CITY agrees to assume maintenance responsibilities for the asphalt pavement, pathways, sidewalks, crosswalks, signs, roadway striping, and storm drain, associated with the Main Street, 2nd Avenue, and D Street right of way. The CITY may enter into contracts with third parties to accomplish these responsibilities, including temporary, seasonal, or permanent alterations or improvements, at the discretion of the CITY.