



Alice Ruby, **Mayor**

Council Members

- Holly Johnson (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Paul Liedberg (Seat F)

DILLINGHAM CITY COUNCIL

David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

WORKSHOP FOR A QUARTERLY REVIEW OF THE FINANCIAL STATEMENTS	6:30 P.M.	DECEMBER 3, 2015
REGULAR MEETING	7:00 P.M.	DECEMBER 3, 2015

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - a. Regular Council Meeting, November 5, 2015 page 5
 - b. Meeting of the Board of Equalization, November 24, 2015page 13
4. **APPROVAL OF CONSENT AGENDA**
APPROVAL OF AGENDA
5. **STAFF REPORTS**
 - a. City Manager and Staff Reportspage 15
 - b. Standing Committee Reportspage 89
6. **PUBLIC HEARINGS**
 - a. Adopt Ordinance No. 2015-20, An Ordinance of the Dillingham City Council Authorizing an Increase in the Motor Vehicle Registration Tax Collected by the State Under AS 28.10.431page 93
7. **CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)**
8. **ORDINANCES AND RESOLUTIONS**
 - a. Adopt Ordinance No. 2015-20, An Ordinance of the Dillingham City Council Authorizing an Increase in the Motor Vehicle Registration Tax Collected by the State Under AS 28.10.431page 93

- b. Adopt Resolution No. 2015-63, A Resolution of the Dillingham City Council Adopting an Alternative Allocation Method for the FY16 Shared Fisheries Business Tax Program and Certifying that this Allocation Fairly Represents the Distribution of Significant Effects of Fisheries Business Activity in FMA 5:Bristol Bay page 105
- c. Adopt Resolution No. 2015-64, A Resolution of the Dillingham City Council Accepting the Supplementary Tax Assessment Roll on Escaped Property page 111
- d. Adopt Resolution NO. 2015-65, A Resolution of the Dillingham City Council Accepting the State of Alaska Department of Environmental Conservation's (DEC) Municipal Matching Grant (MMG) #28308 for Water System Improvements page 117
- e. Adopt Resolution No. 2015-66, A Resolution of the Dillingham City Council Supporting the Update of the Dillingham Coordinated Transportation Plan to be Submitted to the State of Alaska Department of Transportation and Public Facilities and to Apply to a Section 5310 Grant to Replace the Senior Center ADA Compliant Van page 125

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Planning Commission, 1 Seat Open
 - 2) Library Advisory Board, 2 Seats Open
- b. DLG Petition to Annex Nushagak Commercial Fishing Waters Update
- c. Interim Task Force Borough Feasibility Study Update

10. NEW BUSINESS

- a. Action Memorandum No. 2015-24, Approve Administrative Leave for the Christmas Holiday page 129
- b. Action Memorandum No. 2015-25, Approve Sale #1 of the Carlson House Property Items *(Clerk Note: This item will be a handout at the meeting.)*

11. CITIZEN'S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR'S COMMENTS

14. EXECUTIVE SESSION

- a. Legal Matter
 - 1) Bingman Foreclosure Property

b. Personnel Matter

1) Manager's Contract

15. ADJOURNMENT

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, November 5, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being four):

Holly Johnson	Paul Liedberg	Chris Maines
Andy Anderson	Misty Savo	Curt Armstrong

Staff in attendance:

Navin Bissram	Dan Pasquariello	Steve Cropsey
Rose Loera – attended via teleconference		

Guests in attendance: Steve Cropsey Atty. Patrick Munson - attended via teleconference

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, October 1, 2015
- b. Special Council Meeting, October 15, 2015

MOTION: Chris Maines moved and Holly Johnson seconded the motion to approve the minutes of October 1, 2015 and October 15, 2015.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

- a. Adopt Resolution No. 2015-60, A Resolution of the Dillingham City Council Amending the Investment Account Signature Authority Forms for City Investment Accounts Due to a Change in Personnel and Council Members
- b. Adopt Resolution No. 2015-61, A Resolution of the Dillingham City Council Amending the Bank Signature Cards for Wells Fargo Checking Account Due to a Change in Council Members

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve the consent agenda.

MOTION: Holly Johnson moved and Misty Savo seconded the motion to move Resolution No. 2015-61 to section 8. New Business, item E. on the agenda.

VOTE: The motion to amend the consent agenda passed unanimously by voice vote.

VOTE: The motion to approve the amended consent agenda passed unanimously by voice vote.

APPROVAL OF AGENDA

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve the agenda revised Nov. 4, and add new item 8.E., Adopt Resolution No. 2015-61.

VOTE: The motion passed unanimously by voice vote.

5. STAFF REPORTS

a. City Manager and Staff Reports

City Manager Loera reported on the following items in addition to her staff report:

- Vacancy: Landfill operator resigned; will be advertising to fill;
- RFP to Contract for Planner: holding off for now, looking to interview an applicant; and
- Landfill: have had to bury a few times to keep up with the loads, not sure if this might have to continue.

Steve Cropsey reported of the two bidders for the Bingman Property sale, Choggiung Investment Corp. was the higher bidder at \$429,231, and will have until Dec. 4 to bring in the balance of the funds. The City can then close on the sale. He also noted an adjacent landowner had filed a lawsuit asking for relief in order to continue to be served with water and sewer from the sold property.

Mayor Ruby referred to the Port Director's report: the two city employees working at the dock were recommended and received an award from the AK Assoc. of Harbormasters and Port Administrators for their many years of combined service, and fine work ethic and customer service.

b. Standing Committee Reports

Code Review Committee: Chris Maines had nothing to add to the minutes from the last meeting which were included in the packet.

Finance and Budget Committee: Paul Liedberg pointed out highlights from the meeting minutes including the audit was in progress with some work schedules remaining to be produced; recommended the addition of a finance position; reviewed the business license fees with no changes recommended; more work to be done on the animal control fees; and recommended an increase in the motor vehicle registration tax.

Carlson House Advisory Committee: Holly Johnson reported the American Legion Post and several other community members presented on their thoughts for the Carlson House property. The committee will meet December 1, and plan to make a recommendation to the Council. They also recommended arranging for a garage sale at a future date.

Watershed Council: Paul Liedberg reported he was very impressed with all of the work that was being done. He would look to acquire a copy of the minutes of their meeting.

6. PUBLIC HEARINGS

Mayor Ruby opened the public ordinance on ordinances 2015-18 and 2015-19. There being no public comment, the public hearing closed.

- a. Adopt Ordinance No. 2015-18, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions, to Establish Procedures and Deadlines for Filing the Senior Citizen/Disabled Veteran Exemption
- b. Adopt Ordinance No. 2015-19, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15 to Add Additional Penalties for Failing to File a Personal/Business Property Tax Return, Adding New Section 4.15.052 to Clarify Tax Assessments of Aircraft, Adding New Section 4.15.091 Regarding Audits of Personal/Business Property, Combining Sections 4.15.180 and 4.15.100 to Clarify Penalties for Violations, and Amend Section 1.20.040 to Add a Fine for Filing a False Tax Statement

7. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Ted Krieg spoke on the Carlson House Property, and asked the Council to make an effort to preserve the house, basing it on his past involvement and understanding that the City would continue to maintain the property.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2015-18, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15.030, Exemptions, to Establish Procedures and Deadlines for Filing the Senior Citizen/Disabled Veteran Exemption

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-18.

VOTE: The motion to adopt Ordinance No. 2015-18 passed unanimously by voice vote.

- b. Adopt Ordinance No. 2015-19, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Chapter 4.15 to Add Additional Penalties for Failing to File a Personal/Business Property Tax Return, Adding New Section 4.15.052 to Clarify Tax Assessments of Aircraft, Adding New Section 4.15.091 Regarding Audits of Personal/Business Property, Combining Sections 4.15.180 and 4.15.100 to Clarify Penalties for Violations, and Amend Section 1.20.040 to Add a Fine for Filing a False Tax Statement

MOTION: Holly Johnson moved and Chris Maines seconded the motion to adopt Ordinance No. 2015-19.

Mayor Ruby noted in the process of reviewing aircraft as personal property it was analyzed a flat tax would provide significantly less revenue, and a number of aircraft were not being reported as listed on the FAA registration list, some of which were transient.

Discussion ensued about concerns with the ordinance:

- City was singling out aircraft; that it would be cumbersome to keep track of the number of days in Dillingham; it would be an effort for the city to monitor transient aircraft.

VOTE: The motion to adopt Ordinance No. 2015-19 passed by voice vote with Misty Savo, Paul Liedberg, Holly Johnson, Chris Maines, and Andy Anderson in favor and Curt Armstrong opposed.

- c. Introduce Ordinance No. 2015-20, An Ordinance of the Dillingham City Council Authorizing an Increase in the Motor Vehicle Registration Tax Collected by the State Under AS 28.10.431

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to introduce Ordinance No. 2015-20 and schedule for a public hearing December 3, 2015.

Staff was asked to include a chart of the existing rates being recommended for a twenty percent increase and a definition for ad valorem in the next packet.

VOTE: The motion to introduce Ordinance No. 2015-20 passed unanimously by voice vote.

- d. Approve Resolution No. 2015-62, A Resolution of the Dillingham City Council Approving a Long Term Encroachment to Install a Span Guy Across Main Street to a Backup Pole to Raise the Height of the Telcom Wires

MOTION: Chris Maines moved and Holly Johnson seconded the motion to adopt Resolution No. 2015-62.

VOTE: The motion to adopt Resolution No. 2015-62 passed unanimously by voice vote.

- e. Adopt Resolution No. 2015-61, A Resolution of the Dillingham City Council Amending the Bank Signature Cards for Wells Fargo Checking Account Due to a Change in Council Members

MOTION: Holly Johnson moved and Curt Armstrong seconded the motion to adopt Resolution No. 2015-61.

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to amend Resolution No. 2015-61 to delete Tracy Hightower's name and add Andy Anderson.

VOTE: The motion to amend Resolution No. 2015-61 passed unanimously by voice vote.

VOTE: The motion to adopt Resolution No. 2015-61 as amended passed unanimously by voice vote.

9. UNFINISHED BUSINESS

a. Citizen Committee Appointments

- 1) Planning Commission, 1 Seat Open
- 2) Library Advisory Board, 2 Seats Open

Mayor Ruby reported there were no appointments to recommend.

b. Council Appointments

Mayor Ruby recommended the following: appoint Andy Anderson to the Finance and Budget Committee and School Facility Committee; appoint Holly Johnson to the Senior Advisory Commission; appoint Mayor Ruby, Rose Loera, Misty Savo and Curt Armstrong to the Selection Committee for the Marijuana Advisory Committee.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to concur with the Mayor's recommended appointments.

VOTE: The motion passed unanimously by voice vote.

c. DLG Petition to Annex Nushagak Commercial Fishing Waters Update

There was no update.

d. Interim Task Force Borough Feasibility Study Update

- 1) Approve Action Memorandum No. 2015-21, Provide a Match to the Bristol Bay Native Association ANA Grant for Conducting a Borough Feasibility Study

MOTION: Holly Johnson moved and Chris Maines seconded the motion to approve Action Memorandum No. 2015-21.

Mayor Ruby reported BBNA's grant application to fund a feasibility study had been approved. She noted this action would formalize an earlier commitment reported to the Council [April 2], in which Dillingham and Aleknagik had committed to a cash match should the grant be approved.

Discussion ensued: were the benchmarks met; concerned other communities had not contributed given the history of borough attempts; felt the City was obligated to spend the money set aside from the raw fish tax; BBNA was serving as a facilitator; the City of Dillingham was not

leading the charge, but supporting a feasibility study; the grant stated there would be representation from each community.

VOTE: The motion to approve Action Memorandum No. 2015-21 passed unanimously by voice vote.

10. NEW BUSINESS

- a. Approve Action Memorandum No. 2015-22, Donation for Sending Community Members to the Board of Fish (BOF) Meeting in Anchorage

MOTION: Holly Johnson moved and seconded the motion to approve Action Memorandum No. 2015-22.

VOTE: The motion to approve Action Memorandum No. 2015-22 passed unanimously by voice vote.

- b. Approve Action Memorandum No. 2015-23, Increase Staffing in the Finance Department by a Half Full-Time Equivalent

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to approve Action Memorandum No. 2015-23.

Discussion ensued.

VOTE: The motion to approve Action Memorandum No. 2015-23 passed unanimously by voice vote.

- c. Schedule a Strategic Planning Session for December 12, 2015

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to approve December 12 for a Strategic Planning Session.

VOTE: The motion passed unanimously by voice vote.

MOTION: Misty Savo moved and Holly Johnson seconded the motion to reconsider the previous motion.

Council recommended working with Foraker Group on a different date.

VOTE: The motion to reconsider the previous motion and select another date yet to be determined passed unanimously by voice vote.

- d. Schedule a Meeting of the Board of Equalization for Nov. 12, 2015 at 5:30 PM

Mayor Ruby reported staff had requested changing the date to November 24 to allow the assessor additional time to prepare appeals that have been filed.

MOTION: Chris Maines moved and Holly Johnson seconded the motion to schedule a meeting of the BOE to November 24.

VOTE: The motion passed unanimously by voice vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

Ted Krieg, representing the Museum, asked to be allowed to review the existing inventory from the Carlson House. He noted he had already received permission from the Advisory Committee, and was looking to set aside items for the museum that might be of historic significance.

There was no objection from the Council.

12. COUNCIL COMMENTS

Curt Armstrong:

- Recommended a certification of appreciation go to the two dock workers that had received an award.

Chris Maines: no comment

Paul Liedberg:

- Recommended locating a copy of the conflict of interest in the council booklet;
- Suggested having a sale of the Carlson House items during Beaver Round-Up when there would be a lot of people around; and
- Thanked the city employees for all they do.

Mayor Ruby commented the Carlson House committee's job was to make recommendations, and the Council could set up the terms for the garage sale including structuring the time, place and date and how the sale would be conducted.

Misty Savo:

- Commented the school could use the city's support to address lack of lighting and unsafe practices where children are being dropped off for school; and
- Thanked the staff for all their hard work and their willingness to serve the public as a city employee.

Manager Loera commented she would contact the school and see what needs to be done.

Holly Johnson:

- Thanked finance dept. for all their hard work on the audit.

Andy Anderson:

- Noted he was impressed the packet was reviewed in a shorter time than he had envisioned.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Reminded the council about the public meeting coming up on Nerka Roads;
- Met with Ralph Andersen about BBNA’s new building and will be asking the city to bond it; construction is slated for 2017; possible workshop to explain the bonding; and
- Asked for a moment of silence to recognize all those lost since the last meeting.

14. EXECUTIVE SESSION

A. Legal Matter

- 1) City of Dillingham vs. Jim Bingman Sr.
- 2) Jim Bingman Jr. vs. City of Dillingham

MOTION: Holly Johnson moved and Paul Liedberg seconded the motion to enter into executive session to discuss Legal Matter, City of Dillingham vs. Jim Bingman Sr. and Jim Bingman Jr. vs. City of Dillingham [8:47 p.m.].

VOTE: The motion to enter into executive session passed unanimously by voice vote.

Mayor Ruby invited Manager Loera and Janice Williams into the executive session attended by Atty. Patrick Munson.

MOTION: Holly Johnson moved and Andy Anderson seconded the motion to come out of executive session [9:36 p.m.].

VOTE: The motion to come out of executive session passed unanimously by voice vote.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 9:36 p.m.

Mayor Alice Ruby

ATTEST: [SEAL]

Janice Williams, City Clerk

Approval Date: _____

1. CALL TO ORDER

A meeting of the Board of Equalization was held on Tuesday, November 24, 2015, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Alice Ruby called the meeting to order at 5:30 p.m.

2. ROLL CALL

Mayor Alice Ruby was present.

Council Members present and establishing a quorum (a quorum being three):

Holly Johnson Chris Maines Paul Liedberg

Staff in attendance:

Janice Williams, City Clerk

Guests:

Robert Dudley, Alaska Assessment Assistance – attended via teleconference

Marty McGee – State Assessor – attended via teleconference

3. REVIEW THE HEARING PROCEDURE

Mayor Ruby noted unless there was an objection it was not necessary to review the process, there being no appeals to be heard. There was no objection.

4. ASSESSOR'S COMMENTS

Robert Dudley reported all the appeals had been settled, and through the process he had established a baseline for each aircraft based on type of aircraft.

Marty McGee commented people don't always update the FAA where they stage their aircraft, a common problem throughout the state. He also noted no other community in the state had adopted an allocation formula similar to Dillingham's recent move which is based on the number of days (including partial days) in a year the aircraft is in the city.

5. APPEALS FOR CONSIDERATION

a. Personal Property

1) Settled Appeals

Mayor Ruby referred to the assessor's exhibits containing the appeal forms and assessor's report. The assessor had reached a written agreement of valuation with the appellants on Case Nos. P-2015-2-01 through P-2015-2-14.

MOTION: Paul Liedberg moved and Chris Maines seconded the motion to concur with the assessor’s determination on the settled appeals.

VOTE: The motion passed unanimously by voice vote.

- 2) Outstanding Appeals

There were no outstanding appeals.

6. CITIZEN DISCUSSION (Prior Notice or Agenda Items)

There was no citizen’s discussion.

7. MAYOR/COUNCIL COMMENTS

Mayor Ruby:

- Noted she really appreciated the assessor’s written comments, because it provided a good sense on what work was accomplished.

8. ADJOURNMENT

Mayor Ruby adjourned the meeting at 5:40 p.m.

Mayor Alice Ruby

ATTEST: [SEAL]

Janice Williams, City Clerk

Approval Date: _____

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: November 25, 2015
To: Mayor and City Council
From: Rose Loera, City Manager
Subject: November Report

Vacancies – Director of Planning, Corrections Officer, Accounting Tech II, Assistant Finance Director & Landfill Operator

Contracts/Agreements Signed – signed contract with PND for designing the repair at the All Tide Dock not to exceed \$15,000.

Grants – got the State DEC wastewater grant extended until 2017, and the water grant approved by DEC. Resolution 2016-65 is on the agenda for acceptance of the water grant.

Working with BBNA to update the Cities Coordinated Transportation Plan. Updating the plan is a requirement for applying for the DOT transportation grant for vehicles. We are working to get the grant submitted by the deadline of December 11. Attached is Resolution 2015-66 which addresses the plan and grant.

Landfill – we are still working with the contractor for the Incinerator building. They still have a couple of items that they are required to finish and must close out their certified payroll with Department of Labor before we release the remaining balance of \$50,000 owed to them.

Request for Proposals (RFPs) – RFP to contract for a Planner.

Nerka Road & Teal Lane - Isaac Pearson with BESC conducted a 95% design public meeting on Curyung Tribal's attempt to use their BIA road funds to upgrade the Nerka Road. Part of the upgrade plan is to build an alternative route out of Nerka through Teal Lane road connecting to Emperor Way. Teal Lane road has an easement already in place for this road. Residents living around the area are not in favor of this extension. We will bring this item to the Planning Commission to review and for a recommendation to the Council. The total project is about \$7 M and the funds available at this time are \$1.5 M.

Hazard Mitigation Plan (HMP) – the State and our fire coordinator have been working on our HMP. We met with some community members and the draft that the State provided needs some work. We are planning another meeting of the team mid December and would like to have a council member and/or a planning commission member to be on the team.

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

We will need to have a public meeting and distribute copies of the draft after the planning team has completed its work.

Code Committee – had a couple of recommendations to code. One is to not tax the valuation of an aircraft over \$300,000 similar to what we have in place for boats used for commercial purposes and the other is to review the code on vicious animals. The current code on vicious animals does not provide any options other than euthanizing when deemed vicious.

Alaska Municipal League Conference – I attended the Alaska Municipal Managers Association (AMMA) meeting on 11/16 & 17 and then the AML conference the rest of the week. During the AMMA meeting we had a workshop on Succession Management & Planning. There were about 30 managers in attendance and when asked how many of them planned on retiring in the next few years about 15 people raised their hand. Thus the importance of this topic! Another workshop we had was with Bill Popp, CEO for Anchorage Econ. Dev. Corp., on economic development plans in the State which has reduced significantly from 3 years ago. The second day of the meeting was the business meeting for AMMA.

At the conference we had Governor Walker and Pat Pitney, Director of OMB as luncheon speakers, both speaking to the State fiscal picture. The Governor's budget will be out by 12/15. Their plans include depositing the oil royalties into the PFD fund, using the PFD earnings to fund state government, use ½ of the oil royalties to fund the payout of the PFD and to institute a State income tax. This avenue has the potential of taking the \$3 Billion deficit to about \$1 Billion which is more manageable.

Behind my report is the State and Federal goals that were adopted by AML. A supporting resolution was adopted for all the State priorities that will be presented during the next legislative session. The Sustainable Budget resolution got the majority of the revisions. Additional resolutions passed were on energy efficiency, real estate disclosure, harbor facility grant program, termination study and on the closure of the Kodiak Seafood & Marine Science Center funded by the University of Alaska Fairbanks.

Strategic Planning – next available time is 2/6/16 with the Foraker Group.

Out of the Office – 12/10 & 11 – BBNC Leadership Forum

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

ALASKA MUNICIPAL LEAGUE DRAFT FY 2016 FEDERAL PRIORITIES

- **PILT (Payment in Lieu of Taxes)**

The Alaska Municipal League urges members of Congress to support continued mandatory full funding for the PILT program. These funds are to offset costs incurred by Alaska's boroughs and cities for services provided to federal employees and families, the public and to the users of public lands. These include education, solid waste disposal, law enforcement, search and rescue, health care, environmental compliance, firefighting, parks and recreation, road maintenance, and other important community services.

- **SECURE RURAL SCHOOLS & COMMUNITY SELF-DETERMINATION ACT (Timber Receipts)**

The Alaska Municipal League urges the members of Congress to pursue a long-term congressional solution for continued SRS payments to forest boroughs and cities in Alaska. This act expired in 2012 and has been extended on a year-by-year basis. Congress should establish a new revenue sharing program to allocate revenues generated from the management of designated federal lands to all forest boroughs and cities. If Congress fails to renew its long-standing federal obligation by not providing a long-term solution, eligible boroughs and cities face dramatic budgetary shortfalls.

- **TAX-EXEMPT MUNICIPAL STATUS OF MUNICIPAL BONDS**

The Alaska Municipal League supports the preservation of the federal deductibility of local property and income taxes and the tax-exempt status of municipal bonds that provide critical funding for public facilities, infrastructure and development. Provisions like the tax exemption for municipal bond interest have been part of the federal tax code for over 100 years, helping finance more than \$3.7 trillion in public works projects.

- **SUPPORT LONG-TERM TRANSPORTATION FUNDING IN MAP-21 REAUTHORIZATION**

The Alaska Municipal League urges Congress to fix the Highway Trust Fund and pass a multi-year surface transportation bill that supports roads, bridges, trails, ferries and transit systems. Key priorities include allocating more funding for locally owned infrastructure, increasing local decision making authority, expediting project delivery and prioritizing investments that increase safety.

- **"WATERS OF THE U.S." RULEMAKING**

The Alaska Municipal League supports efforts to prevent the redefinition of "waters of the U.S." that would result in the federal regulation of all public safety ditches. The U.S. Environmental Protection Agency and the U.S. Army Corps of Engineers have proposed to broaden the existing definition; this would increase the number of county-owned and maintained public safety infrastructure that would fall under federal permitting authority.

ALASKA MUNICIPAL LEAGUE DRAFT FY 2016 STATEWIDE PRIORITIES

- **LEGISLATIVE ADOPTION OF SUSTAINABLE BUDGET PLAN**

The Alaska Municipal League supports a Legislative adoption of a sustainable budget plan. As our state faces huge fiscal challenges, we believe that the leaders of our State should immediately adopt changes to not only lower the cost of government, but move quickly to raise revenues. Despite the actions by the Legislature, local governments must continue to provide basic and essential services. AML stands behind its Sustainability Plan and encourages the Legislature to take action in the near future. As more responsibilities are passed down to the subdivisions of the State of Alaska, local governments need to be given the "tools," by the legislature, to provide for themselves.

- **REVENUE SHARING**

The Alaska Municipal League supports the full funding of the Revenue Sharing fund of \$180 million to allow for a yearly payout of \$60 million per year to be divided up between all 164 municipalities and 50 unincorporated communities. This amount is a small amount of the yearly budget. With the potential loss of federal PILT payments and SRS payments, a sustainable and predictable allocation is needed in order for municipalities to plan their budgets. This money allows for the provision of basic local services and should be a part of a sustainable state budget.

- **PERS/TRS**

The Alaska Municipal League has found municipalities burdened with an additional \$2.53 billion in costs due to the extension of the amortization period and the change in the amortization method. We encourage the Legislature to refrain from again extending that amortization period in order to save State finances. Termination penalties continue to have a chilling effect on the ability for local governments to reasonably manage their workforces, especially during this time of fiscal challenges. AML supports the State's continued commitment to covering PERS costs, in excess of the 22% contribution rate, for all non-State employers.

- **SENIOR CITIZEN'S/DISABLED VETERAN'S PROPERTY TAX EXEMPTION**

The Alaska Municipal League requests that the Legislature address the Senior Citizen's/Disabled Veteran's Property Tax Exemption by either:

1. Funding the exemption as required in AS 29.45.030(g); or
2. Repealing AS 29.45.030(g) legislatively, giving control to local governments for those decisions. If this statute is repealed, the value of the Senior Citizen's/Disabled Veteran's Property Tax Exemption should not be added to the full value determination. As the State and municipalities face fiscal challenges, it is imperative that we have all the tools necessary to manage our own budgets.

Trip Report

Project: Nerka Road Design (#211056)
Subject: Public Meeting

Date of Visit: November 9, 2015
Prepared By: Isaac Pearson, P.E.

This trip report summarizes the 95% Design public meeting held in Dillingham for the Nerka Subdivision Road Project. The purpose of the meeting was to provide an update of major changes that occurred between the 65% and 95% design phase of the project. Prior to the meeting public meeting invitation was mailed to all the residents of Nerka Subdivision. The invitation letter is included as Attachment A.

The meeting began at 6:00pm and concluded at approximately 7:30pm at the City Hall Building. A total of twenty attendees were at the meeting, a sign in sheet is included as Attachment B. A handout was provided for attendees, which is included as Attachment C. The format of the meeting was a slide show presentation, prepared by Bristol, with questions and comments fielded as the meeting progressed. The slides from the presentation are included as Attachment D.

Comments from Public Meeting

Question: Does the Tribe have a priority list for the road construction?

Answer: Not at this time but it will be looked into.

Question: Has guardrail been looked at on the north side of Nerka Drive at the top of the hill near Nerka Intersections?

Answer: No, it was not. Guardrail is typically only installed if it warranted to protect driver safety.

Question: Were any traffic studies done to determine if any upgrade were needed to the roads?

Answer: No, but the general conditions of the road prism and drainage warrant repairs.

Question: Is an alternative exit from the subdivision required by law or code?

Answer: No.

Question: Could the Kingfisher alternative be looked at with an easement for use in emergencies only?

Answer: Possibly.

Question: Why is Kingfisher included when it is only accessing one home?

Answer: The road improvements are occurring within the Right of Way. However, this will be considered as we move forward.

Question: Will the sidewalk shift the road from the center of the ROW?

Answer: No.

Question: What kind of road preparation will be done?

Answer: Typically about a 3-foot deep excavation with good gravel placed back in trench.

Question: Will the road excavation hurt our water wells?

Answer: No. Ditching and drainage improvements should improve water quality.

Question: Will Emperor Way to Waskey be improved as part of this project?

Answer: No.

Question: Has the overall project been looked at with a gravel alternative only?

Answer: Yes. The roads could be surfaced and not pavement.

Question: Will the temporary construction easement's (TCE's) remain on my property forever?

Answer: No, just during the project. All improvements will be done within the ROW with the exception of minor back slope work on property.

Question: Will the yield sign at Nerka Drive and Nerka Loop remain?

Answer: No. A stop sign will be installed.

Question: The Design Study Report states that the road improvements will increase safety. Has any studies been done to prove this.

Answer: No. In general providing the improved drainage, site lighting, and pedestrian facilities will improve safety.

Question: Can Nushagak's easement down Kingfisher be used for an emergency exit?

Answer: No.

Question: What is the difference between maintenance between the paved and the gravel road?

Answer: Paving is easier to maintain.

Question: Who own the property for the Teal Lane Extension (TLE)?

Answer: The City owns the Right of Way. The State owns the creek bed. Chog owns lands beyond the ROW.

Question: Does the TLE need to be constructed in order to construct the other roads?

Answer: No.

Question: How do you keep traffic going one-way on TLE if Alternative 3 is chosen?

Answer: By signage.

Question: What's TLE alternative is more expensive Alt. 1 or Alt 3?

Answer: About the same.

Question: Can an access gate be put on the TLE?

Answer: Yes. Up to the City.

Question: Can you cross the salmon spawning stream safely?

Answer: We are not establishing precedence crossing the creek. It has been done before.

Question: What is our recourse if we do not want TLE?

Answer: Write Isaac a letter and attend the other public comment opportunities listed in presentation.

Comments:

- Don't want to build the road elevation up to prevent drainage down to properties
- Asphalt will make traffic go faster which will decrease safety.
- Asphalt is slicker than gravel.
- Improved drainage is a huge plus of this project. Drainage would help reduce pot holes tremendously Stop signs and walkways are great for safety
- Teal lane should not be extended until Widgeon is improved.
- The TLE would make the subdivision unsafe due to the racetrack effect, i.e more traffic through the residential area.
- This project will turn Nerka Road into a feeder road from a residential road and increase traffic to decrease safety Opposed to the TLE.
- TLE will disrupt snow machine trails. Some kind of ramping should be installed to make it safer.
- The TLE is not worth it for the damage it will do to a residential area for a fire that happened 20 years ago.
- To use the TLE as an exit only will turn Nerka Loop into a speed way. Especially if the TLE is done before Emporer is fixed.
- If Nerka Road turns into a feeder road for lots in Emporer Way what is that going to do to my property value.
- If all the other work was done except Teal Lane Extension, Richard Thompson would be in support of the project

In order to get an idea of the public's opinion about the Teal Lane extension informal votes were taken by a show of hands. The questions and results are as follows.

1. How many people favor Alternative 1 of the Teal Extension? 4 Votes
2. How many people favor Alternative 3 of the Teal Extension? 14 Votes
3. How many people are opposed to the Teal Extension? 12 Votes
 - a. It should be noted that only 3 of the 12 votes were from residents that would be directly affected by the extension, i.e. lived on Teal Lane or Emperor Way the remainder were residents throughout the subdivision.

Attachments:

- Invitation Letter
- Sign in Sheet
- Meeting Handout
- Slide Show

Cc: File, Curyung Tribal Council, City of Dillingham

95% Public Meeting - Informational Packet 11/09/2015

Participant;

Thank you for attending the public meeting for the Nerka Subdivision Road Project. Your comments and participation are very important to the design process. We appreciate any feedback you may have on this meeting or the project in general.

The project is at the 95% design stage. Please log on to Bristol's FTP site at:
<https://ftp.bristol-companies.com/> to download the 95% Design Submittal.
Username: **nerkarddes** Password: **nerkarddes102015**

The following roads are currently part of the project:

1. Nerka Drive
2. Widgeon Lane
3. Mallard Lane
4. Nerka Loop Road
5. Kingfisher Lane
6. Sandhill Lane
7. Teal Lane
8. Teal Lane Extension (see attached extension alternatives)

Major work items for the project include; drainage improvements, asphalt sidewalks, the addition of an access point to subdivision with the Teal Extension, and intersection reconstructions. The overall length of the road project is 1.7 miles. The final surface treatment is asphalt pavement.

Public comment is key to a successful project. Please feel free to contact me directly with any comments of concerns. My email is ipearson@bristol-companies.com.

Sincerely,



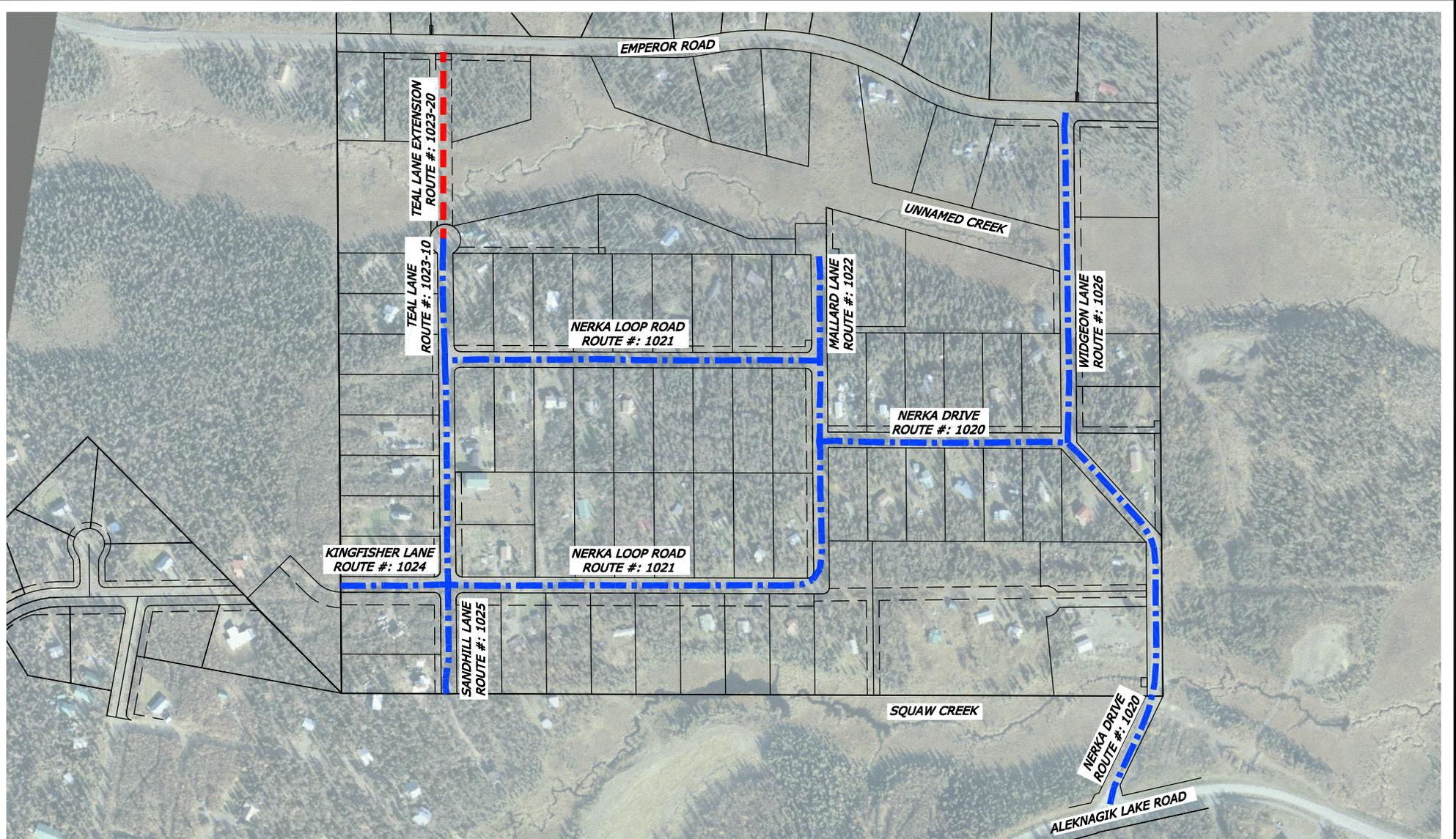
Isaac Pearson, P.E.
Civil Engineer

Bristol
ALLIANCE OF COMPANIES

Isaac Pearson, PE
Civil Engineer

Bristol Engineering Services Corporation

111 W. 16th Avenue, Third Floor
Anchorage, AK 99501-5109
phone (907) 563-0013
direct (907) 743-9313
fax (907) 563-6713
mobile (907) 351-1545
ipearson@bristol-companies.com



LEGEND:

- - - NEW ROAD CONSTRUCTION
- - - EXISTING ROAD REHABILITATION

MAP SOURCE:

AERIAL IMAGE PROVIDED BY AERO-METRIC, INC.
 OCT 03, 2005.

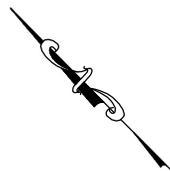


FIGURE 1
 DILLINGHAM, ALASKA
 NERKA SUBDIVISION ROADWAY IMPROVEMENTS
 SITE PLAN



DATUM: N/A	DATE OCT 2015	SHEET 1 of
PROJECTION: N/A	DWN. <u>CLC</u> SCALE <u>NTS</u>	
PROJECT No. 211056	APPRVD. <u>IPP</u>	1

Nerka Subdivision – Teal Lane Extension Alternatives

Alternative 1: Engineer’s Estimate: **\$1,021,710.00**

Bristol Rank: #1

Pros:

- Two-lane, two-way road;
- HMA finished road surface;
- 50-foot crossing culvert;

Cons:

- Requires abandonment of a section of existing creek;
- Construction of new creek channel section;
- Right-of-way (ROW) acquisition is required.

Alternative 2: Engineer’s Estimate: **\$1,196,460.00**

Bristol Rank: #4

Pros:

- Two lane, two-way road;
- Continuous public access;
- HMA finished road surface;

Cons:

- Most costly alternative;
- Largest required crossing culvert length;
- Skewed crossing culvert;
- Requires abandonment of a section of existing creek;
- ROW acquisition is required.

Alternative 3: Engineer's Estimate: **\$970,720.00**

Bristol Rank: #2

Pros:

- Provides one-way emergency access from Nerka Subdivision;
- Reduced cost with gravel surface;
- Reduced embankment fill required;
- 30-foot crossing culvert;
- ROW acquisition is not required;
- Crossing culvert installed along existing creek channel;
- Minimal creek disturbance.

Cons:

- One-way, exit only road;
- Gravel finished road surface;
- Requires retaining wall and guardrail.

Alternative 4: Engineer's Estimate: **\$897,140.00**

Bristol Rank: #3

Pros:

- Reduced cost with gravel surface;
- Reduced embankment fill required;
- 50-foot crossing culvert;
- Crossing culvert installed along existing creek channel;
- Riprap slope protection;
- Minimal creek disturbance;
- Most cost effective alternative.

Cons:

- Single-lane, emergency only road;
- Access Gates Required;
- Gravel finished road surface;
- Emergency only access gates;
- ROW acquisition is required;
- Horizontal & vertical geometry prevents continuous access by public.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: November 23, 2015
To: Rose Loera, City Manager
From: Janice Williams, City Clerk
Subject: Monthly Staff Report

One ordinance is up for a public hearing and adoption December 3.

- Adopt Ordinance No. 2015-20, An Ordinance of the Dillingham City Council Authorizing an Increase in the Motor Vehicle Registration Tax Collected by the State Under AS 28.10.431

A substitute ordinance is being proposed of which a copy will be in the Council packet as well as on the table for the public. The substitute ordinance removes the reference to an annual filing.

STANDING ITEM(S):

Liquor License Renewals/Transfers/New Licenses.

Indicate any licenses due to expire.

Owners, Alaska 49 LLC - establishment, Willow Tree Inn – Due to expire 12/31/2015

- The State will allow a license holder an additional two months (grace period) to renew their application (Feb. 28). They have not applied for their renewal as of this date (Nov. 23, 2015).

Commission/Board Seats Vacant.

Planning Commission

There is one seat open. There are no letters of interest on file.

Library Advisory Board

There are two seats open. There are no letters of interest on file.

Request to Cap the Tax on Aircraft Required to be Reported as Personal/Business Property.

The owner of several aircraft has asked if the City would consider not taxing the amount of the assessment valuation over \$300,000. Reference was made to an ordinance for boats used for commercial purposes, for which the amount of the assessed valuation over \$300,000 is not taxable. This particular exemption will expire on December 31, 2018, unless renewed by the Council.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Tracy Hightower
Paul Liedberg
Neil C. Armstrong

MEMORANDUM

Date: November 23, 2015
To: Rose Loera
City Manager
From: Navin Bissram
Finance Director
Subject: September 30, 2015 Financial Report

As of the end of September 2015, we should have received 25% of the FY16 budgeted revenues and not have spent more than 25% of the FY16 budgeted expenditures. As you can see by the chart below at September 30, 2015:

- General Fund Revenues were 46% and Expenditures were 25%
- Special Revenue Fund Revenues were 10% and Expenditures were 30%

In comparison as of September 30, 2014:

- General Fund Revenues were 46% and expenditures were 23%
- Special Revenue Fund Revenues were 27% and Expenditures were 29%

Following is a schedule showing the comparison of revenues and expenditures by category:

<u>Category</u>	<u>FY16 Budget</u>	<u>FY16 Actual</u>	<u>FY16 %</u>	<u>FY15 Budget</u>	<u>FY15 Actual</u>	<u>FY15%</u>
Revenues						
General Fund	\$8,111,066	\$3,692,741	46%	\$8,113,468	\$3,706,079	46%
Special Revenues	2,436,932	242,957	10%	2,334,493	631,302	27%
GF & SRF Revenues	\$10,547,998	\$3,935,698	37%	\$10,447,961	\$4,337,381	42%
Expenditures						
General Fund	\$8,306,640	\$2,059,504	25%	\$8,349,395	\$1,941,984	23%
Special Revenues	2,418,610	730,036	30%	2,450,119	705,301	29%
GF & SRF Expenses	\$10,725,250	\$2,789,540	26%	\$10,799,514	\$2,647,285	25%

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

Capital Projects Revenues	1,313,090	-320,847	-24%	1,365,686	1,045,615	77%
Capital Projects Expenses	1,465,370	419,106	29%	1,573,111	1,098,574	70%

Below shows what remains of the \$738,419.70 of property tax receivables for taxes that were assessed for the 2012 and prior tax years as of September 30, 2015.

<u>Real</u>	<u>Personal</u>	<u>Combined</u>	<u>Total Decrease</u>	<u>% Collected</u>
\$ 111,397.26	\$68,479.13	\$179,876.39	\$558,543.31	76%

2013 & 2014 property taxes received through September 30, 2015:

<u>Year</u>	<u>Invoiced to include Personal & Real Property</u>	<u>Real Property Balance to be Collected</u>	<u>Personal Property Balance to be Collected</u>	<u>Total Collected</u>	<u>% Collected</u>
2013	\$2,181,347.60	\$55,376.79	\$10,102.75	\$2,115,868.06	97%
2014	\$2,217,301.56	\$82,840.96	\$23,517.83	\$2,110,942.77	95%

As you can see by these charts there is a total of \$179,876.39 remaining receivables from the 2012 and prior year Real and Personal Property accounts. In comparison, there is only \$65,479.54 for 2013 and \$106,358.79 for 2014 remaining in receivables from Real and Personal property taxes. Combining all the years together results in a total of \$351,714.72 in Real and Personal property tax receivables remaining to be collected.

With that being said attached statements reflect the City's financial status as of September 30, 2015.

*Our Vision. By 2015 to have an infrastructure that supports a sustainable, diversified and growing economy. * We will take a leadership role and partner with others to achieve economic development and other common goals. * We will develop a high quality City workforce to serve the community. * We will promote excellence in education.*

City of Dillingham
Revenues and Expenditures As of September 30, 2015
Unaudited Figures

	September 30, 2015			September 30, 2014		
	Budget - FY16	MTD	YTD	Percent	YTD	INC/(DEC)
REVENUES:						
General Fund Revenues						
General Sales Tax	\$ 2,700,000	271,490	563,755	21%	\$ 287,409	\$ 276,346
Alcohol Sales Tax	300,000	4,577	40,028	13%	43,076	(3,048)
Transient Lodging Sales Tax	85,000	10,961	20,668	24%	19,058	1,610
Gaming Sales Tax	75,000	-	5,803	8%	7,372	(1,569)
Total Sales Tax	3,160,000	287,028	630,254	20%	356,915	273,339
Real Property Tax	1,600,000	(491)	1,685,101	105%	1,657,132	27,969
Personal Property Tax	550,000	(100)	604,442	110%	562,779	41,663
Total Property Taxes	2,150,000	(591)	2,289,543	106%	2,219,911	69,632
Telephone Gross Receipts State Tax	75,000	-	-	0%	-	-
Raw Fish Tax	300,000	-	-	0%	-	-
Shared Fisheries	20,000	-	-	0%	-	-
Revenue Sharing	198,898	201,764	201,764	101%	210,165	(8,401)
Payment in Lieu of Taxes (PILT)	420,000	408,982	408,982	97%	446,844	(37,862)
State Jail Contract	508,000	-	-	0%	164,641	(164,641)
Admin Overhead	377,214	-	-	0%	100,206	(100,206)
PERS on Behalf	486,183	11,447	89,110	18%	140,027	(50,917)
Other Revenues	415,771	22,508	73,088	18%	67,369	5,719
Total	2,801,066	644,701	772,944	28%	1,129,252	(356,308)
Total General Fund Revenues	\$ 8,111,066	\$ 931,138	\$ 3,692,741	46%	\$ 3,706,078	\$ (13,337)
	2,436,932	-	242,957	10%	651,393	-
	\$ 10,547,998	\$ 931,138	\$ 3,935,697	37%	\$ 4,357,471	\$ -
Special Revenue Funds Revenues						
Nushagak Fish Tax	-	-	-	-	13,727	(13,727)
Water	186,496	29,575	58,319	31%	53,703	4,616
Sewer	313,166	26,441	48,375	15%	77,218	(28,843)
Landfill	602,344	11,461	41,148	7%	83,020	(41,872)
Dock	564,559	8,100	15,272	3%	230,721	(215,449)
Dock Insurance Payment	-	-	-	-	-	-
Boat Harbor	244,864	3,075	42,435	17%	62,231	(19,796)
Asset Forfeiture Fund	-	-	-	-	-	-
E-911 Service	76,760	5,948	17,989	23%	20,159	(2,170)
Library Grants	108,685	14,340	6,913	6%	20,091	(13,178)
Senior Center (Grant)	134,459	-	-	0%	35,033	(35,033)
Senior Center (Non-Grant)	205,599	3,448	12,505	6%	55,490	(42,985)
Total Special Revenue Funds Revenues	\$ 2,436,932	\$ 102,388	\$ 242,957	10%	\$ 651,393	\$ (408,436)
Other: Misc.	-	138,838	(320,613)	-	805,271	(1,125,884)
Fisheries Infrastructure	-	-	-	-	-	-
Borough Study Fund	-	-	-	-	-	-
Mary Carlson Estate Permanent Fund Revenue	3,000	-	(234)	-8%	1,301	(1,535)
Ambulance Reserve Capital Project Fund Revenue	60,500	-	-	0%	-	-
Equipment Replacement Capital Project Fund	70,000	-	-	0%	115,000	(115,000)
School Bond Project	-	-	1	#DIV/0!	81	(80)
Public Safety Planning	-	-	-	0%	20,000	(20,000)
Debt Service Fund Revenue	1,179,590	-	-	0%	83,872	(83,872)
Landfill Closure Fund	-	-	-	-	-	-

Total Capital Project Revenues	\$ 1,313,090	\$ 138,838	\$ (320,847)	-24%	\$ 1,025,525	\$(1,346,372)
Total Revenues	<u>\$ 11,861,088</u>	<u>\$ 1,172,364</u>	<u>\$ 3,614,850</u>	<u>30%</u>	<u>\$ 5,382,996</u>	<u>\$(1,768,146)</u>

City of Dillingham
Revenues and Expenditures As of September 30, 2015
Unaudited Figures

	September 30, 2015			September 30, 2014	
	Budget - FY16	MTD	YTD	Actual	INC/(DEC)
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 74,350	\$ 2,782	\$ 9,886	\$ 18,469	\$ (8,583)
City Clerk	138,638	13,295	35,437	35,120	317
Administration	321,478	27,828	89,945	77,772	12,173
Finance	633,685	57,168	176,348	162,474	13,874
Legal	109,000	3,244	8,373	13,972	(5,599)
Insurance	122,082	-	5,000	5,019	(19)
Non-Departmental	187,675	16,373	57,722	51,742	5,980
Planning	141,331	-	2,878	31,148	(28,270)
Foreclosures	15,000	26,741	64,871	5,048	59,823
Meeting Hall above Fire Station	3,000	216	480	654	(174)
Public Safety Administration	177,277	12,889	39,674	66,183	(26,509)
Dispatch	495,228	43,152	123,026	122,594	432
Patrol	892,426	67,696	180,217	171,612	8,605
Corrections	600,800	56,410	155,572	186,641	(31,069)
DMV	54,810	3,752	11,537	39,044	(27,507)
Animal Control Officer	106,881	8,127	29,097	28,743	354
PS IT	14,000	996	3,429	2,988	441
Fire	297,591	17,538	41,221	63,877	(22,656)
Public Works Administration	203,921	12,532	34,325	46,683	(12,358)
Building and Grounds	348,178	17,356	61,965	51,928	10,037
Shop	398,006	56,049	113,985	37,010	76,975
Street	502,817	31,103	139,156	120,381	18,775
Library	125,265	8,450	25,360	31,531	(6,171)
City School	1,300,000	325,000	650,000	325,000	325,000
Transfers to Other Funds	1,043,201	-	-	246,351	(246,351)
Total General Fund Expenditures	\$ 8,306,640	\$ 808,695	\$ 2,059,504	\$ 1,941,984	\$ 117,520
Special Revenue Funds Expenditures					
Nushagak Fish Tax	-	-	-	-	-
Water	218,252	161,189	187,514	57,529	129,985
Sewer	268,183	21,031	72,195	78,927	(6,732)
Landfill	602,344	81,665	188,582	90,492	98,090
Dock	583,153	35,651	116,561	302,434	(185,873)
Dock (ATD Damages)	-	-	-	-	-
Boat Harbor	244,864	15,028	70,871	66,212	4,659
Asset Forfeiture Fund	-	-	-	-	-
E-911 Service	53,071	-	-	7,130	(7,130)
Library Grants	108,685	13,824	33,491	15,531	17,960
Senior Center (Grant)	133,459	18,852	37,520	43,459	(5,939)
Senior Center (Non-Grant)	206,599	7,425	23,301	59,118	(35,817)
Total Special Revenue Fund Expenditures	\$ 2,418,610	\$ 354,665	\$ 730,636	\$ 720,832	\$ 9,204
	10,725,250	1,163,360	2,789,541	2,662,816	
Other:misc	-	9,805	107,988	796,984	(688,996)
Fisheries Infrastructure Fund	-	-	-	-	-
Borough Study	-	-	-	-	-
Mary Carlson Estate Permanent Fund	6,780	87	349	1,097	(748)
Ambulance Reserve Capital Project Fund	259,000	620	620	-	620
Equipment Replacement Capital Project Fund	-	-	52,854	-	52,854

School Bond Project	-	-	-	-	-	-	-	-	-
Public Safety Planning	20,000	-	-	-	-	-	-	11,918	(11,918)
Debt Service Fund	1,179,590	257,295	\$	257,295	\$	257,295	0%	273,045	(15,750)
Landfill Closure Fund	-	-	-	-	-	-	22%	-	-
Total Capital Project Funds Expenditures	\$ 1,465,370	\$ 267,807	\$	419,106	\$	1,083,044	29%	\$ 1,083,044	\$ (663,938)
Total All Expenditures	\$ 12,190,620	\$ 1,431,168	\$	3,208,647	\$	3,745,860	26%	\$ 3,745,860	\$ (537,213)
Revenues Over (Under) Expenditures	\$ (329,532)	\$ (258,804)	\$	406,203	\$	1,637,136		\$ (1,230,933)	

City of Dillingham
 Revenues and Expenditures As of September 30, 2015
 Preliminary Figures

	Fund Bal. 6/30/2015	FY'16 Revenues	FY'16 Expenditures	Add or (-) Fund Bal	Fund Bal. 9/30/2015 <u>Unaudited</u>
General Fund	\$ 4,547,050	\$ 3,692,741	\$ 2,059,504	\$ 1,633,236	\$ 6,180,286
Nushagak Fish Tax	299,795	0	0	0	299,795
Fisheries Infrastructure Fund	67,023	-	-	0	67,023
Borough Study	37,188	-	-	0	37,188
Water	(14,708)	58,319	187,514	(129,196)	(143,904)
Sewer	21,294	48,375	72,195	(23,820)	(2,526)
Landfill	(126,126)	41,148	188,582	(147,434)	(273,560)
Dock	525,323	15,272	116,561	(101,289)	424,034
Boat Harbor	16,722	42,435	70,871	(28,436)	(11,714)
Asset Forfeitures Fund	6,072	-	-	-	6,072
E-911 Service	148,000	17,989	0	17,989	165,989
Library Grants (Books, Erate, etc.)	(24,606)	6,913	33,491	(26,578)	(51,184)
Senior Center	(78,127)	12,505	60,822	(48,317)	(126,444)
Mary Carlson Estate Permanent Fund	382,467	(234)	349	(584)	381,883
Ambulance Reserve Capital Project Fund	616,232	-	620	(620)	615,612
Equipment Replacement Capital Project Fund	216,652	-	52,854	(52,854)	163,798
School Bond Project Capital Project Fund	65,007	1	-	1	65,008
Public Safety Planning	31,826	-	-	-	31,826
Debt Service	(277,390)	-	257,295	(257,295)	(534,685)
Landfill Closure Fund	172,044	-	-	-	172,044
Other	(438,877)	(320,613)	107,988	(428,602)	(867,479)
Total	\$ 6,192,861	\$ 3,614,850	\$ 3,208,647	\$ 406,203	\$ 7,486,543

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: November 24, 2015
To: Rose Loera, City Manager
From: Stephanie Naylor, Fire Coordinator
Subject: November 2015 Department Head Report

Summarization of EMS Responses – 4 Calls; 36.5 Total Man Hours

- 1 Medevac Transports
- 1 Chest Pain
- 2 Traumatic Injury

There have been no Fire Calls for the month of November

PROJECTS COMPLETED

- Rescue Squad training was for review and practice of High Performance CPR for EMS and Fire personnel.
- We have finished pump testing all Fire apparatus.
- All Ambulance and Fire reports are up to date.

ON-GOING PROJECTS

- The Fire Coordinator has been working on finishing up the final document for updating the Systems Design Contract. We are waiting on final approval.
- We are working on updating and receiving Volunteer documents and certifications to have everyone's files up to date.
- We have received the fall schedule for sports from the High School. Our Volunteers can sign-up to cover an event with an ambulance. Our goal is to try to have an ambulance stand by at the events. This will help us immediately attend to any injuries, and create a good public presence.
- The Fire Coordinator has been working on updating the Hazard Mitigation Plan (HMP) with AECOM. A meeting was held on November 24th to review the plan. We had 10 people attend with members from the City, BBNA, BBAHC and a guest from Clark's Point Village Council. We discussed many items from the plan, the main ones were the hazards listed in the plan. We felt that they needed to be updated and the wording on some of them needed to be fixed. I will be working with the State and AECOM to get this completed. We have another meeting set for December 11th.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Holly Johnson
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: November 23, 2015
To: Rose Loera, City Manager
From: Sonja Marx, Librarian
Subject: November Monthly Report

Our search for a new School Librarian continues. December 10th is the last day for Maureen Eldridge to work here at the library. School continues to be in session this year until December 22nd, so we will need a substitute for about 1 ½ weeks. During the Christmas break, we will be without our School Librarian and our Library Assistant, Abigail Flynn, as she takes a holiday vacation. This will make us understaffed during a busy time of year; but we will “pull through with holiday cheer”.

We recently purchased a Blu-ray Disc Repair Machine with grant money. We are so pleased that in addition to cleaning DVDs and CDs, we now have a way to repair and clean Blu-rays. Our audio visual materials are constantly being checked out by patrons from the library. With so much use, they tend to get scratched and dirty to the point that they cannot be viewed. Instead of disposing of them, we have invested into maintaining the collection with this machine in order to get the materials back into circulation. We can also charge a fee to the public for cleaning & repairing their personal materials.

“Friday Night Movie at the Library” has been enjoyed by patrons young and old. For the month of December we will be showing “Inside Out” December 4th starting at 4:50 pm; “Mr. Holmes” on the 11th; and “Monkey Kingdom” or “The Nightmare Before Christmas” on the 18th.

Library Stat report for October 26th – November 21st, 2015:

Patron Visits: 2,277 Computer Use: 552 Wireless Use: 360
Story Hour: 22 Other Visits (including students): 458 Museum Use: 36
Movies Shown: 6 AWE Station Use: 11 Volunteer hours logged: 8

Library Advisory Board meeting, Tuesday, December 1st at 5:30 pm in Library

Library will be closed Friday, December 25th for Christmas

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Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Andy Anderson
Curt Armstrong
Holly Johnson
Paul Leidberg
Chris Maines
Misty Savo

MEMORANDUM

Date: November 23, 2015
To: City Manager Rose Loera
From: Chief Dan Pasquariello
Subject: **December 2015 Council Report** (*reporting period 10-22-15 to 11-22-15*)

POLICE:

- ❖ 332 Calls for service
- ❖ 33 Incident reports
- ❖ 13 Persons arrested
- ❖ 10 Title 47/Protective custody
- ❖ 25 Citations issued

One of our officers attended a 4 day training in Anchorage called “Drugs in Housing 101”, which taught the impact of drugs on users and housing residents. The training was paid for by the Bristol Bay Housing Authority (*BBHA*), who also sent personnel to the training. We have been working with BBHA in sharing information on drug activity in the HUD area. This cooperation has resulted in residents being evicted from the housing area.

We have officially received the \$35,000 JAG grant award. We will be using these funds to subsidize the salary of an officer to perform drug investigations. For the past couple of months (*since our last round of 2 heroin dealer arrests in October*) we have been meeting the arriving Anchorage planes at the Airport. We have noticed a decrease in persons of interest traveling to/from Anchorage.

A High School class received ‘Magic – the Gathering’ cards from the manufacturer. “Magic” is a trading card game representing a battle of Wizards. One of our officers was asked to mentor students in the playing of the game, due to his long experience with fantasy games. Once a week, for several weeks, the off-duty officer went to their classroom. A ‘Magic’ tournament was held near the end of November, involving students and adults. Our officer was defeated in the tournament by a former City Council member.

At the request of the High School Principal, our officers have been going to the school every afternoon to have lunch with the middle school and high school students. The Elementary school was also contacted and is interested in having officers at their school. This is a project in process.

The patrol division is fully-staffed. We have hired an APSC certifiable person who worked as a VPSO in Manokotak for the past year.

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CORRECTIONS:

- ❖ 44 Total Inmates
- ❖ 10 Title 47/Protective custody

We currently have a vacant corrections officer position.

DISPATCH:

- ❖ 456 Calls for service
- ❖ 73% Dispatched to Dillingham Police
- ❖ 21% Dispatched to Alaska State Troopers
- ❖ 2% Dispatched to EMS/Fire
- ❖ 4% Dispatched to Animal Control
- ❖ 106 911 calls received

The department has completed the process of changing its internet service to a faster, less expensive, package. This switch occurred without incident thanks to the help of Tekmate, Nushagak Cooperatives, and State IT personnel.

ANIMAL CONTROL:

- ❖ 3 Dogs impounded
- ❖ 2 Cats impounded
- ❖ 1 compassionate euthanasia
- ❖ 7 rabies/parvo shots given
- ❖ 2 citations issued

The ACO was on vacation for a majority of the reporting period. The patrol division handled animal calls in his absence.

DMV:

- ❖ 52 Registrations/Titles
- ❖ 53 Driver's License/IDs
- ❖ 3 CDLs
- ❖ 2 Road tests

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Alice Ruby

Manager
Rose Loera



Dillingham City Council
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Andy Anderson
Paul Liedberg

MEMORANDUM

Date: November 24 2015
To: Rose Loera / City Manager
From: Jean Barrett / Port Director
Subject: November Monthly Report

November has flown by. I have been able to button everything up for the winter. The dock has been cleared for snow storage and access to the dock for snow removal. I am being optimistic here. All of the billing has finally been finished and the warehouse is plugged with all nonessential equipment for the winter.

Dock

Everything has been closed up for the winter and the two staff members are on layoff status until May. The dock was busy as ever this season. Unfortunately I don't have any final numbers at the time of this report.

- The final cleanup of the "old dog pound" is finished. One small pallet of wood is awaiting a trip to the landfill. We will start excavating the muddy soil from the area so we can fill it with good packable gravel to make that area usable.
- As stated above, all of the empty containers that we have on hand, and we have a bunch, have been moved to the Tdock for winter storage. I have had several phone calls thanking us for moving them out of the way of the houses that are next to the yard as this gives them some exposure to the low riding winter sun.
- We managed to make it through the season with one less body after the resignation of our office worker early on in the season. I am currently revising the job description to make that position a yard worker position and having Dean resume running the office and keeping the paperwork in order. Dean's job duties will not change. He will still be an operator when needed for turning the barges. The new position will be one that will work in the yard unloading containers and organizing the yard and warehouse.

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- I have been coordinating the ordering of the new cores and locks for the city cross over. We should have these in hand in December and make the change over shortly thereafter.
- The repair of the all tide dock is in the hands of PND engineers. We hope to have something back from them in the next week or so in order to get it to bid before the New Year.
- I have been working on getting parts for some of the interior doors at the police department. The hardware that is in there is fairly old and any parts we have had on hand have been used up.
- It does not look good to get anymore work done on the harbor property. We have had several days of good cleanup and I would like to give a shout out to the Dillingham Wolverine wrestlers for all of their hard work. We will keep our options open for more days before “winter” hits.

That is all from the Port department for this month.

[Port of Dillingham Advisory Committee Meeting](#). I am currently working on coordinating a Port meeting. I hope to have it scheduled for early December.

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MEMORANDUM

Date: November 24, 2015
To: Rose Loera, City Manager
From: Francisco Garcia, Public Works Director
Cc: Dillingham City Council
Subject: Monthly Staff Report

Street Dept.

- Grading roads;
- Dug up and repaired leak at Bristol express parking lot, leak was on city side;
- Dug up road on Seward Street to hook up water service for Andrew Berkoski;
- Snow plowing and sanding roads;
- Hauled gravel to landfill for daily cover;
- Installed signs at the landfill.

Water/Sewer Dept.

- Conducted monthly water and sewer sampling;
- Keeping lift stations, sewer treatment and water treatment plant cleaned;
- Completing monthly DMR reports and turning them in to D.E.C;
- Having to pump Tennyson lift station w/ pumper truck on a daily basis; both pumps need to be sent out for repair. We do not have any back up pumps;
- Assisted with work on Seward Street and at Bristol express parking lot.

Shop Dept.

- Keeping up with equipment and vehicle maintenance;
- Installed tire chains on graders and loader along w/snow gates and wings;
- Working on engine issue with F-450 sander possible head issue;
- Working on replacing wish bone link for the bucket on the landfill loader;
- Evacuated all freezers and refrigerator from Freon and disposed them.

B&G Dept.

- Keeping up on maintenance on city buildings;
- Keeping up with maintenance issues at Bingman apartments;
- Emptied all oil recycling container from the harbor;
- Repaired heat issue at the old harbor office;
- Winterized dock office for the winter;
- Repaired window at DPD that was damaged by inmate.

Landfill Dept.

- Incinerating garbage with no problems;
- Collecting money and keeping up with paper work;
- An operator resigned and we are back to 2 landfill operators and back to an 8 hour shift;
- ADEC did landfill inspection and we passed with no major deficiencies;
- We are still having to bury trash on a daily basis and incinerate garbage; believe we need to have 3 shifts and burn 24 hours in order for us not to have to bury and purchase gravel;
- Interviews for another landfill attendant will be done after Thanksgiving break.

Mayor
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Manager
Rose Loera



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MEMORANDUM

Date: November 23, 2015
To: Rose Loera
From: Ida Noonkesser
Subject: Staff Report

During the month of October, the Senior Center served 525 congregate meals to 53 individuals, 232 home delivered meals to 12 individuals, gave 310 assisted rides to 21 individuals and 238 unassisted rides to 30 individuals.

We had five individual renters in the month of October. We also had our regular groups: the Pinochle players group who rent the dining room every Friday and the Quilter's Group who rent the Center every third Saturday.

Emily Matthies from Anchorage (Assistive Technology of Alaska) was here October 27th. She said that they have grant to assist elders with upgraded telephones as part of the Hearing/Speech/Visual impairment for Alaska Telecommunications Equipment Distribution Program. She provided us with a copy of the application.

Our next Advisory Board meeting is scheduled for December 9, 2015.

1. CALL TO ORDER

The Carlson House Advisory Committee met on Thursday, October 29, 2015, in the Council Chambers, Dillingham, AK. Chair Holly Johnson called the meeting to order at 5:38 p.m.

2. ROLL CALL

Committee Members present:

Holly Johnson Rose Loera Keggie Tubbs

Committee Members absent: Rae Belle Whitcomb

3. APPROVAL OF MINUTES

A. Minutes of September 9, 2015

MOTION: Keggie Tubbs moved and Rose Loera seconded the motion to approve the minutes of September 9, 2015.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Rose Loera moved and Keggie Tubbs seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. UNFINISHED BUSINESS

a. Inventory Update

1) Approval to Move Forward with Sale of Inventory Items

Suggestions included having a silent auction, selling the magazines in groups, looking at November 21 to sell the items.

Ted Krieg suggested setting aside items that have some historic value, including the books, and would be willing to coordinate that effort.

MOTION: Keggie Tubbs moved and Rose Loera seconded the motion to recommend to the Council moving forward with a sale.

VOTE: The motion passed unanimously by voice vote.

6. NEW BUSINESS**a. Presentation(s) from Contributors**

The following presentations were made regarding the City's property identified as the Carlson House property.

Rex Spofford, speaking on behalf of the American Legion Post 442, spoke from a prepared presentation. Their proposal, to set up a multi-use park with a standing pavilion recognizing the veterans from Bristol Bay, would be accomplished in five phases over two years:

1. Secure funding through grants and public donations;
2. Feasibility study of the Carlson House to assess the structure;
3. Site preparation of the area; look at donations for equipment and time to prep the ground for the park;
4. Post and Auxiliary seeking volunteers for the park area and artifacts to display; and
5. Completion of the park and meeting hall.

He noted this may be an ambitious project, but was fully confident after having just received national recognition for what they had accomplished in just the few months they had come together, that it could be done.

Discussion ensued:

- Research how the Bethel and Anchorage Veteran's Memorial were established;
- Prepare an analysis of the City's perceived responsibilities if the property was leased to them.

David Bouker commented he would like to see someone put together a history of the Carlsons, noting both he and his wife had been acquainted with them.

Ted Krieg read from a document prepared by Jerry Liboff. He agreed also that the land and trust fund should be kept by the City to further the aim of the Carlson family, such as using the property for a park, museum, or a public use building and grounds. He referred to the Historical Building Inventory Form that provided a description of the building. He suggested seeing if the building couldn't be saved, at least the original log cabin, and to possibly ask other contractors their opinion of the building.

Discussion ensued:

- Clarified the Committee was tasked with making a recommendation for the property, but not the use of the Carlson House funds; and
- Noted the property had been vacated for some twenty years.

Gorden Isaacs commented the assessment of the house prepared by Ben Oien [in 2009] was pretty insightful which noted the interior was in good condition, but the crawl space and basement were not. He noted the Carlsons had built their own Veteran's

Memorial. He noted there are a few buildings of historical value, would like to see it saved, and maybe the liability could be mitigated. He noted the Post mainly addressed the land and not so much the house, and suggested maybe the City could use it for a separate purpose and make some money to fix up the building.

Mike Davis noted he could appreciate that there were liabilities associated with the building, but from a historic perspective wanted to see at least part of the building preserved.

Don Myers commented the Post was continuing to clean up the Memorial Park. He noted if the Post couldn't use the opposite property, they would set up a monument on the existing park. He also noted they had thought about using the building for a small museum filled with memorabilia that they have been collecting.

Johanna Bouker reported the Carlsons had contributed a lot to the City, including to the University extension, and had wanted to see their home preserved as a museum.

Discussion ensued:

- Clarified tonight's meeting was not to make a decision, but to get more public input.
 - b. Schedule the Next Meeting

The next meeting was scheduled for Tuesday, December 1. Check with Rae Belle before finalizing.

Follow-up:

- Rex Spofford to bring back information on how other memorials were established and an analysis of the city's role should the property be leased; and
- Bring back the summary of ideas that were submitted.

7. PUBLIC COMMENT/COMMITTEE COMMENTS

Keggie:

- Noted his appreciation for the public participation and the ideas submitted; and
- Thanked the Legion Post for putting together a plan and for possibly creating a memorial.

Rose:

- Thanked everyone for taking the time to attend, especially the Legion Post's presentation; and
- Noted it was not going to be an easy decision, but the Council would have the final say.

8. ADJOURNMENT

The meeting adjourned at 6:45 p.m.

Holly Johnson, Chair

ATTEST:

Janice Williams, City Clerk

Approval Date: _____

DRAFT

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2015-20

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AUTHORIZING AN INCREASE IN THE MOTOR VEHICLE REGISTRATION TAX COLLECTED BY THE STATE UNDER AS 28.10.431

WHEREAS, the City Council has determined that reviewing the rates and fees is necessary to help provide adequate funding for the operation, maintenance, and future replacement of its facilities; and

WHEREAS, the State of Alaska offers a program that allows local governments to levy taxes on motor vehicle registrations collected by the State, with an eight percent administrative fee; and

WHEREAS, the City of Dillingham has participated in this program since 1987, with the passage of Ordinance No. 86-22; and

WHEREAS, state law requires local adjustments to the motor vehicle registration tax to be accomplished by the passage of an appropriate ordinance; and

WHEREAS, state law requires municipalities that have enacted ordinances adjusting the amount of the motor vehicle registration tax to file written notice of the change with the Department of Administration by January 1 of the year preceding the year in which the change is to take effect; and

WHEREAS, the State of Alaska DMV is willing to waive the prior year notice as long as they received a signed ordinance by December 15, 2015, which will allow Dillingham to change the MVRT rate effective January 1, 2016;

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Section 4.15.045 Motor Vehicles. Section 4.15.045 of the Dillingham Municipal Code is hereby amended by adding two charts and a new section to be numbered 4.15.045.B. as follows with new language underlined and **emboldened**.

4.15.045 Motor vehicles.

A. Motor vehicles, as specified in AS 28.10.421, are subject to a city registration tax as provided by AS 28.10.431 at the rates set forth in this section, subject to any exemptions required by the state. The tax shall be levied, collected, enforced and otherwise administered by the state as provided by AS 28.10.431(c). The registration tax is in lieu of all municipal use taxes and ad valorem taxes on motor vehicles subject to the tax. (Ord. 01-12 § 1 (part), 2001.)

B. Pursuant to AS 28.10.431(j) the city modifies the scheduled amount of tax imposed under AS 28.10.431(b) and (l) of the statute according to the following schedules:

1. There is a biennial tax levied in the municipality upon motor vehicles subject to the registration fee under AS 28.10.411 and 28.10.421. The biennial tax shall be according to the following schedule:

Tax According to the Age of Vehicle Since Model Year:

Motor Vehicle	1st	2nd	3rd	4th	5th	6th	7th	8th or over
Non-Commercial Passenger, Motorhome, Pick-up & Cargo Vans Commercial (1-5,000 lbs.) & Taxicabs	145	119	92	66	47	34	23	19
Non-Commercial Trailers & Motorcycles	20	18	16	12	8	6	5	5
Commercial (5,001 - 12,000 lbs.)	238	185	145	119	92	66	40	26
Commercial (12,001 - 18,000 lbs.)	536	470	418	365	312	272	246	233
Commercial (18,001 lbs. & Over)	655	563	484	418	365	312	259	233

2. Notwithstanding subsection (B)(1) of this section, there is an annual tax levied in the municipality upon motor vehicles specified in AS 28.10.421(c) and subject to the registration fee under AS 28.10.411 and AS 28.10.421 if the owner elects to register the vehicle annually as allowed under AS 28.10.108(f). The annual tax under this subsection shall be according to the following schedule:

Tax According to the Age of Vehicle Since Model Year:

Motor Vehicle	1st	2nd	3rd	4th	5th	6th	7th	8th or over
Non-Commercial Passenger, Motorhome, Pick-up & Cargo Vans Commercial (1-5,000 lbs.) & Taxicabs	79	66	53	40	26	20	13	10
Commercial (5,001 - 12,000 lbs.)	132	106	79	66	53	40	26	13
Commercial (12,001 - 18,000 lbs.)	288	248	222	196	169	143	128	116
Commercial (18,001 lbs. & Over)	354	301	262	222	193	169	143	116

Section 3. Effective Date. This ordinance is effective January 1, 2016.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

Alice Ruby, Mayor

[SEAL]

ATTEST:

Janice Williams, City Clerk

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2015-20 (SUB)

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AUTHORIZING AN INCREASE IN THE MOTOR VEHICLE REGISTRATION TAX COLLECTED BY THE STATE UNDER AS 28.10.431

WHEREAS, the City Council has determined that reviewing the rates and fees is necessary to help provide adequate funding for the operation, maintenance, and future replacement of its facilities; and

WHEREAS, the State of Alaska offers a program that allows local governments to levy taxes on motor vehicle registrations collected by the State, with an eight percent administrative fee; and

WHEREAS, the City of Dillingham has participated in this program since 1987, with the passage of Ordinance No. 86-22; and

WHEREAS, state law requires local adjustments to the motor vehicle registration tax to be accomplished by the passage of an appropriate ordinance; and

WHEREAS, state law requires municipalities that have enacted ordinances adjusting the amount of the motor vehicle registration tax to file written notice of the change with the Department of Administration by January 1 of the year preceding the year in which the change is to take effect; and

WHEREAS, the State of Alaska DMV is willing to waive the prior year notice as long as they received a signed ordinance by December 15, 2015, which will allow Dillingham to change the MVRT rate effective January 1, 2016;

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment of Section 4.15.045 Motor Vehicles. Section 4.15.045 of the Dillingham Municipal Code is hereby amended by adding two charts and a new section to be numbered 4.15.045.B. as follows with new language underlined and **emboldened**.

4.15.045 Motor vehicles.

A. Motor vehicles, as specified in AS 28.10.421, are subject to a city registration tax as provided by AS 28.10.431 at the rates set forth in this section, subject to any exemptions required by the state. The tax shall be levied, collected, enforced and otherwise administered by the state as provided by AS 28.10.431(c). The registration tax is in lieu of all municipal use taxes and ad valorem taxes on motor vehicles subject to the tax. (Ord. 01-12 § 1 (part), 2001.)

B. Pursuant to AS 28.10.431(j) the city modifies the scheduled amount of tax imposed under AS 28.10.431(b) and (l) of the statute according to the following schedules:

1. There is a biennial tax levied in the municipality upon motor vehicles subject to the registration fee under AS 28.10.411 and 28.10.421. The biennial tax shall be according to the following schedule:

Tax According to the Age of Vehicle Since Model Year:

Motor Vehicle	1st	2nd	3rd	4th	5th	6th	7th	8th or over
Non-Commercial Passenger, Motorhome, Pick-up & Cargo Vans Commercial (1-5,000 lbs.) & Taxicabs	145	119	92	66	47	34	23	19
Non-Commercial Trailers & Motorcycles	20	18	16	12	8	6	5	5
Commercial (5,001 - 12,000 lbs.)	238	185	145	119	92	66	40	26
Commercial (12,001 - 18,000 lbs.)	536	470	418	365	312	272	246	233
Commercial (18,001 lbs. & Over)	655	563	484	418	365	312	259	233

Section 3. Effective Date. This ordinance is effective January 1, 2016.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on _____.

Alice Ruby, Mayor

[SEAL]

ATTEST:

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: December 3, 2015

Attachment to: 2015-20 (SUB) / Resolution No. _____
Ordinance No. _____

Subject:

Authorizing an Increase in the Motor Vehicle Registration Tax Collected by the State Under AS 28.10.431

City Manager: Recommend Approval

Signature: Rose Roera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- copy of advt. of public hearing to be placed in the Nov. 26, edition of the Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing
- copy of spreadsheet showing current and proposed rates
- copy from State's website showing current rates in place compared with other cities
- copy of state statute AS 28.10.431, Biennial Motor Vehicle Registration Tax

Summary Statement:

The Finance and Budget Committee as part of their ongoing review of all rates evaluated the Motor Vehicle Registration Tax (MVRT). Currently the city complies with the state statute which is not part of code. This ordinance would incorporate the rates into the municipal code and recommend a 20% increase across the board.

Prior to introduction a copy of the proposed ordinance was submitted to the state for approval. However after it was introduced, the state informed the city standard registrations are set up for a two year period. DMV is not set up to collect MVRT on a yearly basis and would be unable to offer this service to the City. They collect the MVRT in relation to a vehicle registration and need to be able to attach revenue to a record for auditing purposes. If the City of Dillingham decides to collect MVRT on a yearly basis then it would need to set up its own collection department and generate the collection letters.

The Committee will be recommending a substitute ordinance, to the Council for adoption.

Attachment to:
Ordinance No. 2015-20 (SUB) / Resolution No. _____

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

MOTOR VEHICLE REGISTRATION TAX

10.19.2015 Mtg

\$27,256/3 year average

TAX CHART VEHICLE TYPE	CURRENT										2008 & Older	
	2016	2015	2014	2013	2012	2011	2010	2009	2008	Older		
Non-Commercial Passenger, Motorhome, Pick-up & Cargo Vans Commercial (1-5,000) & Taxicabs	121	121	99	77	55	39	28	19	16			
Non-Commercial Trailers & Motorcycles	17	17	15	13	10	7	5	4	4			
Commercial (5,001 - 12,000) & Tour Bus	198	198	154	121	99	77	55	33	22			
Commercial (12,001 - 18,000)	447	447	392	348	304	260	227	205	194			
Commercial (18,001 & Over)	546	546	469	403	348	304	260	216	194			

TAX CHART	20% INCREASE ACROSS THE BOARD										2008 & Older	
VEHICLE TYPE	2016	2015	2014	2013	2012	2011	2010	2009	2008	Older		
Non-Commercial Passenger, Motorhome, Pick-up & Cargo Vans Commercial (1-5,000) & Taxicabs	145	145	119	92	66	47	34	23	19			
Non-Commercial Trailers & Motorcycles	20	20	18	16	12	8	6	5	5			
Commercial (5,001 - 12,000) & Tour Bus	238	238	185	145	119	92	66	40	26			
Commercial (12,001 - 18,000)	536	536	470	418	365	312	272	246	233			
Commercial (18,001 & Over)	655	655	563	484	418	365	312	259	233			

20% increase \$ 32,707
Add'l Revenues \$ 5,451

TAX CHART

1.20

Sec. 28.10.431. Biennial motor vehicle registration tax.

(a) There is levied a motor vehicle registration tax within each municipality that elects, by passage of an appropriate ordinance, to come under this section. A municipality shall file a written notice of election with the department and may not rescind the notice for subsequent fiscal year. The notice must be filed on or before January 1 of the year preceding the year election under this section is to become effective. If a municipality has, before October 15, 1978, levied a motor vehicle registration or ad valorem tax that has been repealed by a vote of the people at any regular or special municipal election, then the election provided for in this subsection is not effective until the ordinance passed by the local governing body has been approved by the people at the next regularly scheduled general or special municipal election.

(b) [See delayed amendment note.] The biennial tax is levied upon motor vehicles subject to the registration fee under AS 28.10.411 and 28.10.421 and is based on the age of vehicles as determined by model year in the first year of the biennial period, according to the following schedule:

	Tax According to Age of Vehicle							
	Since Model Year:							
	1st	2nd	3rd	4th	5th	6th	7th	8th or over
Motor Vehicle								
(1) motorcycle	\$ 17	\$ 15	\$ 13	\$ 10	\$ 7	\$ 5	\$ 4	\$ 4
(2) vehicles specified								
in <u>AS 28.10.421</u> (b) (1) (A) or (3) (A)				121	99	77	55	
39 28 19 16 (3) vehicles specified								
in <u>AS 28.10.421</u> (b) (1) (B)				121	99	77	55	
39 28 19 16 (4) vehicles specified								
in <u>AS 28.10.421</u>								
(c) (1)-(4)								
5,000 pounds or less	121	99	77	55	39	28	19	16
5,001-12,000 pounds	198	154	121	99	77	55	33	22
12,001-18,000 pounds	447	392	348	304	260	227	205	194
18,001 pounds or over	546	469	403	348	304	260	216	194
(5) vehicles specified								
in <u>AS 28.10.421</u> (b) (3) (B)				198	154	121	99	
77 55 33 22 (6) vehicles specified								
in <u>AS 28.10.421</u> (j)	17	15	13	10	7	5	4	4
(7) vehicles specified								
in <u>AS 28.10.421</u> (d) (8)	121	99	77	55	39	28	19	16
(8) vehicles eligible for dealer plates under <u>AS 28.10.421</u> (d) (9)	88.							

(c) The registration tax shall be levied, collected, enforced and otherwise administered in the same manner as provided for the registration fee in this chapter. Only one registration tax may be collected with respect to the same motor vehicle in the year for which the tax is paid.

(d) If a person has paid both the registration fee levied in AS 28.10.411 and 28.10.421 and the registration tax levied in this section, and the department determines that the payor is entitled to a



Department of Administration

Division of Motor Vehicles

Motor Vehicle Registration Fees & Taxes 2015

This tax chart applies to the following vehicles:

- Expiration Date is January 2015 or later
- Registering for the first time in 2015
- Alaska registration expired over 1 full year (and registering in 2015)

For other tax charts, click on the description that best describes your vehicle expiration date:

- Expiration Date is in 2014
- Expiration Date is in 2013

Registration fees for passenger vehicles are based on the class of vehicle and on the weight of a vehicle in cases of trucks, buses and for hire vehicles. In addition, some municipalities and boroughs levy a Motor Vehicle Registration Tax (MVRT). The tax is based on the class, year of the vehicle and the owner's residence address, with a new passenger vehicle and a passenger vehicle that is up to its second year of age having a MVRT tax of \$150.00 if the owner resides in Anchorage. FOR EXAMPLE, in Anchorage, the tax on a passenger vehicle registration expiring in January 2012 with a 2007 model year would be \$100.00. For a 2000 model, the tax would be \$70.00.

The residence address listed on the Application for Title & Registration (section 4) determines whether or not taxes are required prior to registering (renewing) a vehicle in the State of Alaska. To determine the correct registration fee, look for the type of vehicle under REGISTRATION FEES. Next, check the TAX CHARTS under TAXABLE LOCATION. If the residence city is listed, look for the VEHICLE TYPE and then look for the VEHICLE MODEL YEAR to determine the tax amount. If the vehicle year is not on the chart, use the tax for a 2005 model year.

Please be aware that the Alaska DMV does not accept non-personalized checks. Your name and address must be pre-printed on your check to be acceptable.

REGISTRATION FEES

Non-Commercial - Biennial

\$100.00	-	Passenger Vehicles & Motorhomes (For LEASED vehicles, see Commercial Fees)
\$100.00	-	Trucks & Cargo Vans under 10,000 pounds (Trucks and vans in a business name or over 10,000 lbs. are automatically registered as commercial vehicles.)
\$30.00	-	Trailers
\$60.00	-	Motorcycles
\$68.00	-	Farm Vehicles
\$160.00	-	Taxicabs

Commercial - Biennial* (Including all LEASED vehicles)

*Check with DMV for Annual fees

\$180.00	-	0 - 5,000 pounds
\$268.00	-	5,001 - 12,000 pounds
\$516.00	-	12,001 - 18,000 pounds
\$662.00	-	18,001 and over
\$300.00	-	Tour Buses
\$20.00	-	Trailers (One time fee)

MISCELLANEOUS FEES

- \$15.00 - Title / Duplicate Title
- \$15.00 - Lien Recording
- \$2.00 - I/M Administrative Fee
- \$5.00 - Specialty Plate Transfer
- \$2.00 - Duplicate Registration
- \$5.00 - Duplicate License Plates

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For a complete list of all fees, see [registration fees](#).

For commercial vehicles, see [commercial vehicle information](#).

Motor Vehicle Registration Tax (MVRT) Communities

(Click on the Municipality, City or Borough where you live to view the proper tax chart.)

- Anchorage (Municipality of Anchorage)
- Kodiak Island Borough
- Bethel (City of Bethel)
- Matanuska-Susitna Borough
- Bristol Bay Borough
- Nenana (City of Nenana)
- Cordova (City of Cordova)
- Nome (City of Nome)
- Dillingham (City of Dillingham)
- Petersburg (City of Petersburg)
- Juneau (City and Borough of Juneau)
- Sitka (City and Borough of Sitka)
- Haines Borough
- Unalaska (City of Unalaska)
- Kenai Peninsula Borough
- Whittier (City of Whittier)
- Ketchikan Gateway Borough

TAX CHARTS

CORDOVA, DILLINGHAM, NENANA, NOME, PETERSBURG, SITKA, & WHITTIER

VEHICLE TYPE	VEHICLE MODEL YEAR									
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older	
Non-Commercial Passenger , Motorhome, Pick-up & Cargo Vans Commercial (1 - 5,000) & Taxicabs	121	121	99	77	55	39	28	19	16	
Non-Commercial Trailers & Motorcycles	17	17	15	13	10	7	5	4	4	
Commercial (5,001 - 12,000) & Tour Bus	198	198	154	121	99	77	55	33	22	
Commercial (12,001 - 18,000)	447	447	392	348	304	260	227	205	194	
Commercial (18,001 & Over)	546	546	469	403	348	304	260	216	194	

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BETHEL

VEHICLE TYPE	VEHICLE MODEL YEAR									
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older	
Non-Commercial Passenger , Motorhome, Pick-up & Cargo Vans Commercial (1 - 5,000) & Taxicabs	151	151	124	96	69	49	35	24	20	
Non-Commercial Trailers & Motorcycles	21	21	19	16	13	9	6	5	5	
Commercial (5,001 - 12,000) & Tour Bus	248	248	193	151	124	96	69	41	28	
Commercial (12,001 - 18,000)	521	521	453	398	343	288	246	219	205	
Commercial (18,001 & Over)	645	645	549	466	398	343	288	233	205	

BRISTOL BAY BOROUGH - King Salmon, Naknek, South Naknek

VEHICLE TYPE	VEHICLE MODEL YEAR								
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older
Non-Commercial Passenger , Motorhome, Pick-up & Cargo Vans	145	145	135	125	115	105	95	80	70
Commercial (1 - 5,000) & Taxicabs									
Non-Commercial Trailers & Motorcycles	20	20	20	20	20	20	20	20	20
Commercial (5,001 - 12,000) & Tour Bus	220	220	220	220	220	185	110	110	110
Commercial (12,001 - 18,000)	480	480	480	480	400	320	320	320	320
Commercial (18,001 & Over)	632	632	596	560	524	488	452	417	400

HAINES

VEHICLE TYPE	VEHICLE MODEL YEAR								
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older
Non-Commercial Passenger , Motorcycles, Motorhomes, Pickups & Cargo Vans	22	22	22	22	22	22	22	22	22

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JUNEAU - Auke Bay & Douglas

VEHICLE TYPE	VEHICLE MODEL YEAR								
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older
Non-Commercial Passenger , Motorhomes, Pickups & Cargo Vans	44	44	44	44	44	44	44	44	44
Non-Commercial Trailers & Motorcycles	4	4	4	4	4	4	4	4	4

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KENAI - Anchor Point, Clam Gulch, Cooper Landing, English Bay, Fritz Creek, Halibut Cove, Homer, Hope, Kasilof, Moose Pass, Nanwalek, Nikiski, Nickoloevsk, Niniichik, Port Graham, Seldovia, Seward, Soldotna, Sterling & Tyonek

KODIAK - Aklok, Chiniak, Karluk, Larsen Bay, Old Harbor, Ouzinkie & Port Lions

VEHICLE TYPE	VEHICLE MODEL YEAR								
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older
Non-Commercial Passenger , Motorhomes, Pickups & Cargo Vans	140	140	120	100	80	60	50	40	30
Commercial (1 - 5,000) & Taxicabs	150	150	130	110	90	70	60	50	40
Non-Commercial Trailers & Motorcycles	20	20	18	16	14	12	10	10	10
Commercial (5,001 - 12,000) & Tour Bus	200	200	180	160	140	120	100	75	50
Commercial (12,001 - 18,000)	300	300	260	220	180	140	100	80	60
KENAI									
Commercial (12,001 - 18,000)	450	450	410	370	330	290	250	230	210
KODIAK									

Commercial (18,001 & Over)	400	400	350	300	250	200	150	100	70
KENAI									
Commercial (18,001 & Over)	550	550	500	450	400	350	300	250	220
KODIAK									

KETCHIKAN - Loring, Saxman, Ward Cove

VEHICLE TYPE	VEHICLE MODEL YEAR								
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older
Non-Commercial Passenger , Motorhome, Pick-up & Cargo Vans	152	152	126	102	76	50	40	26	18
Commercial (1 - 5,000) & Taxicabs									
Non-Commercial Trailers & Motorcycles	20	20	18	16	14	10	6	4	4
Commercial (5,001 - 12,000) & Tour Bus	254	254	202	152	126	102	76	50	26
Commercial (12,001 - 18,000)	530	530	454	404	352	302	252	226	200
Commercial (18,001 & Over)	656	656	554	478	404	352	302	252	200

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MUNICIPALITY OF ANCHORAGE - Anchorage, Bird Creek, Chugiak, Eagle River, Eklutna, Elmendorf, Fort Richardson, Girdwood, Indian, JBER & Peters Creek

MATANUSKA-SUSITNA BOROUGH - Big Lake, Chickaloon, Houston, Palmer, Skwentna, Sutton, Talkeetna, Trapper Creek, Wasilla & Willow

VEHICLE TYPE	VEHICLE MODEL YEAR								
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older
Non-Commercial Passenger , Motorhome, Pick-up & Cargo Vans	150	150	140	130	120	110	100	90	70
Commercial (1 - 5,000), Taxicabs & Tour Bus									
Non-Commercial Trailers & Motorcycles	20	20	20	20	20	20	20	20	20
Commercial (5,001 - 12,000)	220	220	220	220	220	220	110	110	110
Commercial (12,001 - 18,000)	330	330	330	330	330	330	170	170	170
Commercial (18,001 & Over)	500	500	464	428	392	356	320	284	250

UNALASKA - Dutch Harbor & Unalaska

VEHICLE TYPE	VEHICLE MODEL YEAR								
	2016	2015	2014	2013	2012	2011	2010	2009	2008 & Older
Non-Commercial Passenger , Motorhome, Pick-up & Cargo Vans	221	221	199	177	155	139	128	119	116
Commercial (1 - 5,000) & Taxicabs									
Non-Commercial Trailers & Motorcycles	17	17	15	13	10	7	5	4	4
Commercial (5,001 - 12,000) & Tour Bus	198	198	154	121	99	77	55	33	22
Commercial (12,001 - 18,000)	447	447	392	348	304	260	227	205	194
Commercial (18,001 & Over)	546	546	469	403	348	304	260	216	194

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-63

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY2016 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN THE BRISTOL BAY FISHERIES MANAGEMENT AREA (FMA 5)

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY2016 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Alaska Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2014 from fisheries business activities; and

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and

WHEREAS, THE Dillingham City Council proposes to use an alternative allocation method for allocation of FY15 funding available within the FMA 5: Bristol Bay Fisheries Management Area in agreement with all other municipalities in this area participating in the FY2016 Shared Fisheries Business Tax Program;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council by this resolution certifies that the alternative allocation method fairly represents the distribution of significant effects during 2014 of fisheries business activity in the Bristol Bay Fisheries Management Area (FMA5).

PASSED and ADOPTED by the Dillingham City Council on December 3, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: December 3, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-63

Subject:

A resolution of the Dillingham City Council adopting an Alternative Allocation Method for FY15 Shared Fisheries Business Tax Program and certifying that this allocation fairly represents the distribution of significant effects of fisheries business activity in FMA:5 Bristol Bay

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- spreadsheet - FY16 Shared Fisheries Business Tax Program

Summary Statement:

This is a routine annual resolution. The purpose of the Shared Fisheries Business Tax Program is to provide for an annual sharing of fish tax collected outside municipal boundaries that can demonstrate they suffered significant effects from fisheries business activities.

Under provisions of the Shared Fisheries Business Tax Program, Dept. of Revenue collects the money from fisheries business license fees and taxes. The tax is levied against fishery resources processed or landed two years before. Dillingham falls under the Bristol Bay Area FMA 5, which calculates the funding under the Alternative Allocation Method in which all municipalities share equally 40% of the calculated allocation and the remaining 60% is shared on a per capital basis.

Shared Fisheries Business Tax allocation for FY15	\$18,268
Shared Fisheries Business Tax allocation for FY16	\$26,877
Difference	\$ 8,609

Attachment to:
Ordinance No. _____ / Resolution No. 2015-63

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

RECEIVED

NOV 16 2015

CITY OF DILLINGHAM

FY 16 Shared Fisheries Business Tax Program

FMA 5: Bristol Bay Area					FY 16 Landing Tax Allocation
Alternative Method*	Total allocation: \$116,826.65	40% Divided \$46,730.66	60% per capita \$70,095.99	Calculated Allocation	Calculated Allocation
Community	Population	40% divided share	60% per capita share	Calculated Allocation	Calculated Allocation
Aleknagik	232	\$3,594.67	\$2,221.93	\$5,816.59	\$19.71
Clark's Point	48	\$3,594.67	\$459.71	\$4,054.37	\$13.74
Bristol Bay Borough	942	\$3,594.67	\$9,021.78	\$12,616.45	\$42.76
Dillingham	2,431	\$3,594.67	\$23,282.33	\$26,876.99	\$91.08
Egegik	106	\$3,594.67	\$1,015.19	\$4,609.86	\$15.62
Ekwok	119	\$3,594.67	\$1,139.69	\$4,734.36	\$16.04
Lake & Peninsula Boro**	1,117	\$3,594.67	\$10,697.80	\$14,292.47	\$48.43
Manokotak	500	\$3,594.67	\$4,788.63	\$8,383.30	\$28.41
New Stuyahok	499	\$3,594.67	\$4,779.05	\$8,373.72	\$28.38
Newhalen	207	\$3,594.67	\$1,982.49	\$5,577.16	\$18.90
Nondalton	164	\$3,594.67	\$1,570.67	\$5,165.34	\$17.50
Pilot Point	78	\$3,594.67	\$747.03	\$4,341.69	\$14.71
Togiak	876	\$3,594.67	\$8,389.68	\$11,984.35	\$40.61
Totals	7,319	\$46,730.66	\$70,095.99	\$116,826.65	\$395.91
Community Count	13				

* All municipalities share equally 40% of allocation; all share remaining 60% on a per capita basis.
 ** L & P Boro population = boro pop (1,710) less pop. of cities in FMA in Boro (Newhalen, Nondalton, Pilot Point & Egegik)

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-64

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ACCEPTING THE SUPPLEMENTARY TAX ASSESSMENT ROLL FOR ESCAPED PROPERTY

WHEREAS, the Council adopted Resolution No. 2015-34, on June 4, 2015, which established the rate of levy of tax, the date of equalization of the tax, and the date when the taxes shall become delinquent per DMC 4.15.020; and

WHEREAS, it was later discovered that a number of aircraft listed on the FAA registration records had not been reported, and the City sent letters to the registered owners asking them to file personal property tax returns for their aircraft; and

WHEREAS, between October 6 and 7, the City mailed out assessment notices for three real properties as well as to the owners of the unreported aircraft and to the owners of several unreported fishing vessels; and

WHEREAS, by statute the owners have 30 days after the issuance of a property assessment statement to appeal the valuation, and the Board of Equalization met on November 24 to hear any appeals that were not settled between the owner and the City's Assessor; and

WHEREAS, the City has created a supplementary tax assessment roll as allowed by DMC 4.15.150.C. Assessment roll—Changes/supplementary roll, which states such supplementary assessment rolls shall be prepared and certified as may be necessary or expedient; provided, however, that the date taxes are due and delinquent shall be the same as for property listed on the original roll;

NOW, THEREFORE, BE IT RESOLVED that the City Council approves the supplementary tax assessment roll as permitted by AS 29.45.220, which authorizes cities to levy a tax on "escaped" (unreported) property upon discovery;

BE IT FURTHER RESOLVED by the City Council that:

1. The supplementary tax assessment roll will become final and taxes due on the date established in the ordinance approving the roll; and
2. The supplementary tax assessment roll, dated November 25, 2015, has been signed and certified by the City Manager that it is complete and reflects the changes approved by the Board of Equalization at their November 24, 2015 meeting.

PASSED and ADOPTED by the Dillingham City Council on December 3, 2015.

Alice Ruby, Mayor
[SEAL]

ATTEST:

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: December 3, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-64

Subject:

A resolution accepting the supplemental tax assessment roll for escaped property

City Manager: Recommend Approval

Signature: Rosadora

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Certification of the 2015 Supplemental Tax Assessment Roll

Summary Statement:

The rate of levy, the date of equalization of the tax, and the date when the taxes shall become delinquent must be fixed before June 15 of each year per DMC 4.15.020. After that date, the state allows a city to file a supplemental tax assessment roll for unreported property considered escaped. This roll includes one real property, and 39 personal properties consisting of fishing vessels and aircraft that were not reported on the annual personal property assessment return filing.

The certified tax roll includes any adjustments that were settled by the city's assessor, Alaska Assessment Services, during the appeal process, for which a hearing was held by the Board of Equalization on November 24, 2015.

Attachment to:
Ordinance No. _____ / Resolution No. 2015-64

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	Public Works	
X	City Clerk	



Alice Ruby, **Mayor**

Council Members

- Holly Johnson (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Paul Liedberg (Seat F)

CERTIFICATION OF 2015 SUPPLEMENTAL TAX ASSESSMENT ROLL – 11/25/2015

I, Rose Loera, City Manager for the City of Dillingham, hereby certify that the 2015 Supplemental Tax Assessment Roll dated November 25, 2015, is complete and reflects the changes approved by the Board of Equalization at their November 24, 2015 meeting.

Real Property Assessment Values	\$1,042,300
Personal Property Assessment Values	<u>\$3,856,125</u>
Total All	<u>\$4,898,425</u>

Signed:



Rose Loera, City Manager

Subscribed and sworn before me on this 25th day of November, 2015.

Notary Public in and for the State of Alaska



My commission expires:



2015/2 ASSESSED VALUES - SUPPLEMENTARY TAX ASSESSMENT ROLL
 Information Available from Oct. 6 and 7, 2015 Valuations

Locally Taxed Property	Locally Taxable Value	Mill Rate	Tax Assessed	Fees		Total Tax
				Force File	Late	
Real Property						
Real Property Without Exemptions	1,042,300	0.013	13,550			13,550
Real Property Exemptions						
Senior Exemptions	-	0.013	-			-
Disabled Veterans Exemptions	-	0.013	-			-
<u>Subtotal Senior/Disabled Exemptions</u>	-	0.013	-			-
HUD 85% Exemptions	-	0.013	-			-
BBHA two (2) Apt Complexes	-	0.013	-			-
<u>Subtotal HUD 85% Exemptions</u>	-	0.013	-			-
Total Exemptions	-	0.013	-			-
Net Taxable Real Property	1,042,300	0.013	13,550			13,550
Personal Property						
Total Personal	3,856,125	0.013	50,130			50,130
Subtotal Personal Property	3,856,125	0.013	50,130			50,130
Total Combined Property Value	4,898,425	0.013	63,680			63,680

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-65

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ACCEPTING THE STATE OF ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION'S (DEC) MUNICIPAL MATCHING GRANT (MMG) # 28308 FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, Michael L. Foster & Associates updated the City's Water System Master Plan, and

WHEREAS, the plan includes adding three new wells, adding circulating loops, installing additional water hydrants, upsizing water mains in core areas, replacing AC pipe and adding another water storage tank for an estimated cost of \$8 million; and

WHEREAS, the City has had an MMG grant for \$2,140,119 pending with the State waiting for the plan to be updated and the projects prioritized; and

WHEREAS, City staff has listed the new wells, circulating loops and upsizing the water mains in core areas as its priority projects; and

WHEREAS, the MMG grant requires a 30% match so in order to receive the full grant funding available eligible project costs must total at least \$3,057,313; and

WHEREAS, the MMG grant was a re-appropriation of State Fiscal Year 2014 funds which must be spent by June 30, 2017; and

WHEREAS, City staff will be looking to apply for funds with ANTHC in the New Year 2016;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council accepts DEC's Grant Offer – MMG # 28308 for Water System Improvements and the responsibility to operate and maintain the proposed water utility improvements and agrees to the terms and conditions of the grant offer.

PASSED and ADOPTED by the Dillingham City Council on December 3, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Attachment to:

Ordinance No. _____ / Resolution No. 2015-65

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL ACCEPTING THE STATE'S DEC MUNICIPAL MATCHING GRANT (MMG) # 28308 FOR WATER SYSTEM IMPROVEMENTS

City Manager: Recommend Approval

Signature: *Roseberry*

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Executive Summary of Water System Master Plan

Summary Statement:

The City had a Municipal Matching grant in the amount of \$2,140,119, with DEC that was re-appropriated during the 2015 legislative session as it was expiring. DEC required us to update our Water System Master Plan to prioritize the projects we would be doing with the grant. The grant has a 30% match requirement that we will be seeking an ANTHC grant for the match.

Michael L. Foster & Associates updated the plan and we prioritized new wells, circulating loops and upsizing water mains. Including additional fire hydrants was also mentioned as a priority in the plan, but DEC will not fund fire hydrants so did not include them in this funding.

The State requires the City Council to adopt a resolution accepting the grant offer – MMG # 28308 for Water System Improvements and in acceptance the City accepts responsibility to operate and maintain the proposed water utility improvements and agrees to the terms and conditions of the grant offer.

Attachment to:
Ordinance No. _____ / Resolution No. 2015-65 _____

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

EXECUTIVE SUMMARY

The City of Dillingham retained Michael L. Foster & Associates, Inc. (MLFA) to assist them with a Master Plan / Preliminary Engineering Report (PER) for water system improvements. The purpose of the Master Plan / PER is to evaluate the existing public water system, including but not limited to, the water source(s), wells, treatment facility, storage, and distribution; identify required improvements; and evaluate the need for future expansion. The Plan will also be used to obtain funding from state and federal programs for the necessary water improvements. Therefore, the Plan was prepared in accordance with the guidelines in the United States Department of Agriculture (USDA) Rural Utilities Service (RUS) Bulletin 1780-2 *Preliminary Engineering Reports for the Water and Waste Disposal Program* dated April 4, 2013.

The project planning area focuses on improvements to the existing City of Dillingham piped water systems in the townsite area. Most of the residences, businesses, and public facilities located outside the townsite area have private wells. Expanding the piped water system beyond the current service area is a lower priority.

Additional water supplies are needed. It is estimated the primary well (CD #2) produces 216,000 per day at 150 gpm, and the backup well (CD #5) produces 72,000 gallons per day at 50 gpm. However, CD #5 has been pumped dry so it is used only on an as needed basis.

- If CD #5 fails due to sand or recharge issues, CD #2 may not be able to keep up with summer season water use demands that occasionally exceed 200,000 gallons.
- If CD #2 fails or is taken off line for an extended period of time, CD #5 does not have the capacity to keep up with the daily demands.
- If a fire event requiring 3,500 gpm for 3 hours occurs during the peak summer season, it is estimated that if both wells were continuously pumped, it would take more than three days to replenish the system.

Additional water supplies would improve the capacity of the water distribution system during the peak summer season; provide additional capacity for fire control; and provide backup water supplies if a well needs to be taken off line for equipment repairs, rehabilitation, or due to water quality concerns.

Additional water storage would improve the capacity of the water system during the peak summer season and during fire events. If both wells were shut off when the storage tank and stand pipe were full, the existing storage capacity would provide a peak average daily demand of 150,000 gallons per day at the full service pressure (35 pounds per square inch (psi)) for 3.3 days and the pressure would drop to the minimum operating pressure (20 psi) in 5.5 days. Increasing the volume of water stored and imposing water restrictions would lengthen the amount of time available to remedy the water supply situation.

There have been complaints about the taste of the water in areas near dead ends. Eliminating dead ends by adding mains to create circulating loops will improve the taste of the water in those areas.

Water mains need to be added and some mains need to be upsized (increased in diameter) to improve circulation for daily demands and fire flow, and more hydrants are needed to improve coverage. The asbestos cement (AC) pipe, which was installed between 1964 and 1980, is brittle and needs to be replaced. There are concerns that increased pressures on some of the AC pipe might cause it to fail.

Some of the water main valves and a number key boxes and valves for service connections need to be added or replaced. Some of the valve riser pipes are full of debris or bent over; valves have corroded and are stuck or difficult to operate.

The improved water supply and the construction of looped water mains in the townsite area will allow the City water utility to keep up with the growing demands on the existing water system, especially during the peak summer fishing season.

The prioritized list of recommended improvements and the capital cost estimates are summarized in Table ES1.

Table ES1 – Prioritized List of Improvements and Capital Cost Estimates

Priority and Description	Construction Cost Estimate	Engineering / Construction Management / Administration (20%)	Subtotal	Contingency (30%)	Total Cost Estimate
#1 - Add Three New Wells	\$350,235	\$70,047	\$420,282	\$126,084	\$546,366
#2 - Add Circulating Loops	\$1,432,899	\$286,580	\$1,719,479	\$515,844	\$2,235,322
#3 - Install Additional Fire Hydrants	\$189,604	\$37,921	\$227,525	\$68,257	\$295,782
#4 - Upsize Mains In the Core Area	\$821,410	\$164,282	\$985,692	\$295,708	\$1,281,400
#5 - Replace AC Pipe	\$700,132	\$140,026	\$840,158	\$252,048	\$1,092,206
#6 - Upsize Main in the Small Boat Harbor Area	\$313,711	\$62,742	\$376,453	\$112,936	\$489,389
#7 - Add Water Storage Tank	\$1,313,304	\$262,661	\$1,575,965	\$472,789	\$2,048,754
Grand Total	\$5,121,295	\$1,024,259	\$6,145,554	\$1,843,666	\$7,989,219

Add Three New Wells

Three new 8-inch diameter wells approximately 250 feet deep will be installed in the lower aquifer shown on Figures 15 and 16. The proposed locations are described below.

- The high school parking lot near CD #5 and approximately 500 feet from CD #2.
- On or near the old airstrip park on E Street West half way between CD #2 and the water treatment plant.
- A location near the water treatment plant.

Prior to finalizing the well locations, MLFA recommends the water levels in CD #2 be monitored during and after pumping to obtain drawdown and recharge information. The data is needed to determine the impacts of pumping on the aquifer. We also recommend the collection of raw water data to evaluate the chemical signature and changes in water quality. The water level and water quality information will be used to adjust the proposed well locations and manage sustainable yields in the aquifer.

Add Circulating Loops

Approximately 5,770 feet of new water main will be installed to eliminate dead ends and improve fire flow in the areas shown on Figures 18 and 19. The preliminary design includes

1,070 linear feet of 8-inch ductile iron pipe; 4,700 linear feet of 10-inch ductile iron pipe; and four fire hydrants.

Install Additional Fire Hydrants

Figure 21 shows the locations of 18 fire hydrants that will be added to the existing infrastructure. All but two of the hydrants are within 50 feet of an existing water main. One hydrant requires 368 linear feet of service line and one requires 277 linear feet of service line.

Upsize Mains In the Core Area

Approximately 3,349 linear feet of water main will be upsized in the core area. This includes 136 linear feet of 6-inch ductile iron pipe; 2,031 linear feet of 10-inch ductile iron pipe; and 1,182 linear feet of 12-inch ductile iron pipe.

Replace AC Pipe

Approximately 2,965 feet of AC pipe will be replaced with 8-inch diameter ductile iron pipe. As shown on Figure 17, some of the locations of the existing ductile iron pipe have not been verified. Although the replacement of AC pipe is listed as a lower priority, the City replaces the old AC pipe whenever it is exposed and will continue to do so.

Upsize Main in the Small Boat Harbor Area

As shown on Figure 19, approximately 1,241 linear feet of water main will be upsized to 10-inch or 12-inch ductile iron pipe in the small boat harbor area. The size of pipe required will be evaluated during the design process. Cost estimates assume 12-inch diameter ductile iron pipe will be installed.

Add Water Storage Tank

The preliminary design assumes an insulated 500,000 gallon welded steel water storage tank will be installed near the existing 500,000 gallon water storage tank and water treatment plant.

Schedule

The projects will be scheduled based on the availability of funding.

Recommendations and Conclusions

The design information and cost estimates presented are preliminary and will be further developed and updated during the design phase for each project.

To develop and manage sustainable water supplies the City of Dillingham needs to monitor and evaluate the immediate and long-term responses to pumping on water levels, groundwater flows, and water quality.

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2015-66

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING THE UPDATE OF THE DILLINGHAM COORDINATED TRANSPORTATION PLAN TO BE SUBMITTED TO THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES AND TO APPLY FOR A SECTION 5310 GRANT TO REPLACE THE SENIOR ADA COMPLIANT VAN

WHEREAS, people with specialized transportation needs have a right to mobility, and individuals with limited incomes and people with disabilities rely heavily, sometimes exclusively, on public and specialized transportation services to live independent and fulfilling lives; and

WHEREAS, these services are essential for travel to work and medical appointments, to run essential errands, or simply to take advantage of social or cultural opportunities; and

WHEREAS, under MAP-21, projects funded by Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities program must be included in a locally developed, coordinated public transit-human services transportation plan; and

WHEREAS, the Alaska Department of Transportation and Public Facilities requires any human service transit projects funded by the Alaska Mental Health Trust to also be included in a coordinated public transit-human services transportation plan; and

WHEREAS, the FTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program provides operating and capital assistance funding to provide transit and purchase of services to private nonprofit agencies, federally recognized tribes, and to qualifying local public bodies that provide specialized transportation services to elderly persons and to persons with disabilities; and

WHEREAS, Alaska Mental Health Trust provides grants to private non-profit agencies, federally recognized tribes, and to qualifying local public bodies that serve community transit needs of trust beneficiaries, namely Alaskans who experience mental illness; developmental disabilities; chronic alcoholism with psychosis; or Alzheimer's disease and related dementia through funding for operating assistance, purchase of services, capital and coordinated transportation system planning; and

WHEREAS, a local committee with participation by seniors, individuals with disabilities, representatives of public, private, and non-profit transportation and human services

providers and participation by other members of the public met on November 25, 2015;
and

WHEREAS, the local committee reviewed and recommended through consensus the update of the 2002 Dillingham Coordinated Transportation Plan to be submitted to the State of Alaska Department of Transportation (DOT) and Public Facilities; and

WHEREAS, the local committee was in full support of the City applying for the Section 5310 FTA grant through DOT for replacement of the Dillingham Senior Center ADA compliant van.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council supports the local committee's efforts to update the 2002 Dillingham Coordinated Transportation Plan which takes effect immediately upon its adoption;

BE IT FURTHER RESOLVED that the Dillingham City Council supports staff's effort in applying for a Section 5310 Federal Transit Administration grant through the State Department of Transportation as well as a Mental Health Trust Authority grant to replace the Dillingham Senior Center's ADA compliant van that is used to transport seniors throughout Dillingham.

PASSED and ADOPTED by the Dillingham City Council on December 3, 2015.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: December 3, 2015

Attachment to:

Ordinance No. _____ / Resolution No. 2015-66

Subject:

Support the update of the Dillingham Coordinated Transportation Plan to be submitted to the State of Alaska Dept. of Transportation and Public Facilities and to apply for a Section 5310 grant to replace the Senior ADA compliant van

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The Dlg. Senior Center van was taken out of service in October, because it was not safe for carrying passengers. The Senior Center no longer has a vehicle to haul anyone in a wheelchair and there are a number of seniors needing an ADA compliant vehicle.

BBNA is working with communities around the region in developing coordinated transportation plans so that they could be eligible for Section 5310 and Mental Health Trust Authority grants for vehicle to assist handicapped individuals to get around in their communities.

The City adopted a Coordinated Transportation Plan in 2002. On November 24, 2015 BBNA pulled together about twelve individuals from various agencies to update the Dillingham plan so that it could be submitted to the State. The version that is being developed will identify all the various transportation efforts in the community and how they could be coordinated better. The updated version will reference the 2002 plan which was comprehensive and involved many partners.

The plan once updated will be submitted to the State. The committee will continue to work together to continue to coordinate the transportation needs of the committee.

City staff will be working on submitting a proposal to DOT for the Section 5310 Federal Transit Administration grant to replace the ADA compliant Senior Center Van. The deadline for applying for the grant is December 11. If the deadline cannot be met we will reapply next year.

Attachment to:
Ordinance No. _____ / Resolution No. 2015-66

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

City of Dillingham Action Memorandum Agenda of: November 5, 2015
Action Memorandum No. 2015-24

Subject:

Authorize administrative leave for the Christmas and New Year's Holiday

City Manager: Recommend Approval

Signature: Rosadoera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- None

Summary Statement:

In prior years, the City Council has approved administrative leave over the Christmas and New Year's Holiday in lieu of a Christmas gift or bonus, and as a way of expressing their appreciation to the City's staff. Administrative leave is for straight time only. Those positions that are essential have the opportunity to utilize this day at another time. For 2015, City Administration has proposed administrative leave for Thursday, December 24 and a half day, Thursday, December 31. We appreciate the Council's consideration.

Action Memorandum No. 2015-24

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council on _____.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	