



Alice Ruby, **Mayor**

Council Members

- Tracy Hightower (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Paul Liedberg (Seat F)

**DILLINGHAM CITY COUNCIL
MEETING AGENDA**

David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

WORKSHOP – SCHOOL BUDGET	6:30 P.M	MAY 4, 2017
REGULAR MEETING	7:00 P.M.	MAY 4, 2017

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, April 13, 2017 page 5

4. APPROVAL OF CONSENT AGENDA

- a. Proclamation – Alaska Legal Services Corporation Day 2017page 13
- b. Adopt Resolution No. 2017-18, A Resolution of the Dillingham City Council to Offer Thanks and Commendation to Rose Loera for Her Service in Her Role as the Dillingham City Manager from July 2012 to April 2017page 15
- c. Adopt Resolution No. 2017-19, A Resolution of the Dillingham City Council Amending the Bank Signature Card for Wells Fargo Checking Account Due to a Change in Personnelpage 17
- d. Adopt Resolution No. 2017-20, A Resolution of the Dillingham City Council Amending the Investment Account Signature Authority Forms for City Investment Accounts Due to a Change in Personnelpage 19

APPROVAL OF AGENDA

5. STAFF REPORTS

- a. City Manager and Staff Reportspage 21
- b. Standing Committee Reportspage 53

6. PUBLIC HEARINGS

- a. Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offensepage 57
- b. Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budgetpage 63

7. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense page 57
- b. Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget page 63
- c. Adopt Resolution No. 2017-12, A Resolution of the Dillingham City Council Approving Emergency Maintenance on Squaw Creek Road.....page 79
- d. Adopt Resolution No. 2017-21, A Resolution of the Dillingham City Council Approving a Long Term Encroachment for the Properties Located at 119 and 125 E Street to Connect to the City’s Sewer Main on Seward Streetpage 85
- e. Adopt Resolution No. 2017-22, A Resolution of the Dillingham City Council Authorizing the City Manager to Advertise for a Request for Proposal for Float Design at the Dillingham Small Boat Harborpage 93
- f. Adopt Resolution No. 2017-23, A Resolution of the Dillingham City Council Amending the Fee Schedule for the Dillingham Municipal Landfillpage 97
- g. Adopt Resolution No. 2017-24, A Resolution of the Dillingham City Council Establishing the Level of Funding for the Dillingham City School District for the Fiscal Year Ending June 30, 2018 page 103
- h. Adopt Resolution No. 2017-25, A Resolution of the Dillingham City Council Authorizing the City Manager to Advertise a Request for Proposal for Constructing Improvements at the Wastewater Lagoon and the Dock Lift Station page 165

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Senior Advisory Commission, 1 Seat Open
- b. Interim Task Force Borough Feasibility Study Updatepage 169

10. NEW BUSINESS

- a. Action Memorandum No. 2017-05, Authorize City Manager to Execute Contract with HUB International Northwest LLC Broker for Alaska Public Entity Insurance for Insurance Coveragespage 177
- b. Action Memorandum No. 2017-06, Authorize City Manager to Execute Contracts to Purchase Aggregate from Bristol Construction Services, JJC Enterprises, and Bennett Enterprisespage 191
- c. Action Memorandum No. 2017-07, Authorize City Manager to Enter into Purchase Agreements with Cruz Construction, Snag Point Trucking and Snow Removal, JJC Enterprises, and Bennett Enterprises for Heavy Equipment Rentalspage 201

11. CITIZEN’S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR’S COMMENTS

14. EXECUTIVE SESSION

- a. Personnel Matter – City Manager Recruitment

15. ADJOURNMENT

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, April 13, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:03 p.m. This was preceded by a workshop on Squaw Creek Road at 6:30.

2. ROLL CALL

Mayor Alice Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Curt Armstrong Andy Anderson Misty Savo Chris Maines
Paul Liedberg - attended via teleconference Tracy Hightower

Staff in attendance:

Janice Williams Ken Morton Dan Pasquariello

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, March 2, 2017
- b. Special Council Meeting, March 7, 2017

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve the minutes of March 2, 2017 and March 7, 2017.

VOTE: The motion to approve the agenda passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Chris Maines moved and Andy Anderson seconded the motion to approve the agenda with the removal of items c and g under Unfinished Business.

VOTE: The motion to approve the agenda as amended passed unanimously by roll call vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager reported on the following in addition to her report:

- Recommended disconnecting the electricity from three locations not using any electricity, skeet range at the landfill, lights over the hockey arena, and well near the hockey arena that will be decommissioned;
- Proposed increase in landfill rates will be on the May 4 agenda;
- Cemeteries – Planning Commission to draft guidelines for recommendation to the Council;
- Properties listed for foreclosure for 2013-2014 were all paid in full;
- Dan Pasquariello’s staff surprised him with a party to recognize his 25 years with the City.

Mayor Ruby recommended appointing Andy, Paul, and Misty to the Board of Equalization, and named Tracy as an alternate. There was no objection.

b. Standing Committee Reports

Chris Maines, Code Review Committee: continuing to review all sales tax exemptions.

Mayor Ruby, Finance and Budget Committee: budget meetings have been long and scheduled during the day for that reason; possible to have a draft prepared by early May; school will present their budget at the April 24 meeting.

Mayor Ruby, Port of Dillingham Advisory Committee: proposal to increase fees for some harbor services is in the packet; staff created some flyers to post in the harbor regarding the rules; appears processors are onboard with helping to enforce safe practices in the harbor.

Mayor Ruby, School Facility Committee: school presented an updated capital projects list.

Mayor Ruby, Memorandum of Understanding Committee with Curyung Tribe reps: Tribe to consider moving Squaw Creek Road closer to the top of their roads list; Tribe will plan to discuss the Territorial School at their next meeting; city asked if it could apply for BBEDC Block grant monies; talked at length about public safety issues, including banishment.

6. PUBLIC HEARINGS

The public hearing for two ordinances, 2017-03 and 2017-04 has been rescheduled to May 4, 2017.

- a. *PLACEHOLDER for May 4 Council Meeting.* Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense
- b. *PLACEHOLDER for May 4 Council Meeting.* Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget

7. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

8. ORDINANCES AND RESOLUTIONS

- a. *PLACEHOLDER for May 4 Council Meeting.* Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense

This ordinance will be taken up at the May 4 Council meeting.

- b. *PLACEHOLDER for May 4 Council Meeting.* Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget

This ordinance will be taken up at the May 4 Council meeting.

- c. Introduce Ordinance No. 2017-05 (**SUB-1**) , An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property to the State of Alaska for the Dillingham Downtown Streets Rehabilitation Project

This ordinance was removed from the agenda when the agenda was approved.

- d. Adopt Resolution No. 2017-09, A Resolution of the Dillingham City Council Approving a LTE Permit for Nushagak Cooperative to Convert the Power Source at the HUD Lift Station from Overhead to Underground

This resolution was no longer needed.

- e. Adopt Resolution No. 2017-10, A Resolution of the Dillingham City Council Approving an Increase in Harbor Fees

MOTION: Chris Maines moved and Misty Savo seconded the motion to approve Resolution No. 2017-10.

VOTE: The motion to approve Resolution No. 2017-10 passed unanimously by roll call vote.

- f. Adopt Resolution No. 2017-11, A Resolution of the Dillingham City Council Supporting Charlene Lopez's BBEDC Arctic Tern Grant Application for the NBC Basketball Camp

MOTION: Andy Anderson moved and Tracy Hightower seconded the motion to approve Resolution No. 2017-11.

VOTE: The motion to approve Resolution No. 2017-11 passed unanimously by roll call vote.

- g. Adopt Resolution No. 2017-12, A Resolution of the Dillingham City Council Approving Emergency Maintenance on Squaw Creek Road

This resolution was removed from the agenda when the agenda was approved.

- h. Adopt Resolution No. 2017-13 **(AM)**, A Resolution of the Dillingham City Council Authorizing the City Manager to **Waive the Purchasing Restrictions to** Advertise a Request for Proposal for Auditing Services for FY2017, FY2018, and FY2019

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to approve Resolution No. 2017-13 (AM).

VOTE: The motion to approve Resolution No. 2017-13 (AM) passed unanimously by roll call vote.

- i. Adopt Resolution No. 2017-14, A Resolution of the Dillingham City Council Approving Advertising an RFP for Senior Center Building Remodel

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to approve Resolution No. 2017-14.

VOTE: The motion to approve Resolution No. 2017-14 passed unanimously by roll call vote.

- j. Adopt Resolution No. 2017-15, A Resolution of the Dillingham City Council Supporting Passage of SB 100 Authorizing Municipal Liens

MOTION: Misty Savo moved and Paul Liedberg seconded the motion to approve Resolution No. 2017-15.

VOTE: The motion to approve Resolution No. 2017-15 passed unanimously by roll call vote.

- k. Adopt Resolution No. 2017-16, A Resolution of the Dillingham City Council to Waive the Purchasing Restrictions to Advertise a Request for Proposal for the Install of a Coiling Door for the Firehall

MOTION: Tracy Hightower moved and Curt Armstrong seconded the motion to approve Resolution No. 2017-16.

VOTE: The motion to approve Resolution No. 2017-16 passed unanimously by roll call vote.

- l. Adopt Resolution No. 2017-17, A Resolution of the Dillingham City Council to Waive the Purchasing Restrictions to Purchase a New Ambulance

MOTION: Tracy Hightower moved and Curt Armstrong seconded the motion to approve Resolution No. 2017-17.

VOTE: The motion to approve Resolution No. 2017-17 passed unanimously by roll call vote.

9. UNFINISHED BUSINESS

a. Citizen Committee Appointments

1) Senior Advisory Commission, 1 Seat Open

There were no recommendations to make.

b. Annexation Update

There was nothing to report.

c. Interim Task Force Borough Feasibility Study Update

Mayor Ruby reported that she and Curt Armstrong had attended a meeting on April 6. The feasibility study was accepted as completed. Most communities were not interested in moving forward to organize a borough.

10. NEW BUSINESS

a. Action Memorandum No. 2017-03, Authorize City Manager to Execute a Contract to Purchase an Additional 2,500 Cubic Yards of Gravel from Snag Point Trucking and Snow Removal

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2017-03.

VOTE: The motion to approve AM 2017-03 passed unanimously by roll call vote.

b. Action Memorandum No. 2017-04, Authorize the City Manager to Collaborate with Nushagak Cooperative for a Community Clean-Up, May 5, 6, and 7

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to approve Action Memorandum No. 2017-04.

Manager Loera reported the landfill would not be offering free landfill days in conjunction with the Community Cleanup days due to the increased expense of running the landfill.

VOTE: The motion to approve AM 2017-04 passed unanimously by roll call vote.

c. Schedule a Board of Equalization Organizational Meeting for May 3 at 5:30 PM

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to schedule a BOE Organizational Meeting for May 3 at 6:00 p.m.

VOTE: The motion passed unanimously by roll call vote.

- d. Schedule a Regular Meeting of the BOE for May 17 at 5:30 PM

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to schedule a BOE Meeting for May 17 at 5:30 p.m.

VOTE: The motion passed unanimously by roll call vote.

11. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

12. COUNCIL COMMENTS

Curt Armstrong:

- Thanked Rose for her contributions noting it had been a pleasure working with her.

Chris Maines:

- Thanked Rose noting she was the only city manager he had worked with, and appreciated all the work she had done;
- Thanked Dan Pasquariello for 25 years of service, noting no one worked harder than Dan in his department.

Paul Liedberg:

- Gave a special thank you to Rose noting he had appreciated working with her and thanked her for making the community a better place.

Misty Savo:

- Noted she echoed everyone's comments and thanked Dan for making the city a safe place and Rose for making the city a better place to live.

Tracy Hightower:

- Noted he echoed the comments made.

Andy Anderson:

- Noted he echoed the comments made and encouraged Rose if she had second thoughts to stay on.

13. MAYOR'S COMMENTS

Mayor Ruby:

- Commented if there was a way to chain both Rose and Dan to stay that would be great, noting the public safety dept. staff respected and appreciated Dan as a supervisor;
- Commented during Rose’s term the staff and Council moral was high and it reflected on her ability to get along, appreciated her candidness and honesty with the Council and for doing an excellent job; would really miss her;
- Reported the school would present their budget at the May 4 workshop;
- Asked for a moment of silence to remember those lost since the last meeting.

14. EXECUTIVE SESSION

- a. Legal Matter – Update from Public Safety Department
- b. Personnel Matter – City Manager Recruitment

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to enter into executive session to discuss legal matter Update from Public Safety Department and Personnel Matter, City Manager Recruitment. [8:17 p.m.].

VOTE: The motion passed unanimously by roll call vote.

The Council was joined by Manager Loera and Dan Pasquariello for item Update from Public Safety Department.

MOTION: Andy Anderson moved and Chris Maines seconded the motion to exit the executive session [9:03 p.m.].

VOTE: The motion passed unanimously by voice vote.

MOTION: Chris Maines moved and Tracy Hightower seconded the motion to authorize Mayor Ruby to execute an Interim City Manager contract with Don Moore as discussed.

VOTE: The motion passed unanimously by voice vote.

9. ADJOURNMENT

Mayor Ruby adjourned the meeting at 9:04 p.m.

Mayor Alice Ruby

ATTEST: [SEAL]

Janice Williams, City Clerk

Approval Date: _____



City of Dillingham Proclamation

WHEREAS, this year celebrates Alaska Legal Services Corporation's 50th anniversary of service to Alaska; and

WHEREAS, the City of Dillingham recognizes the importance of service organizations that improve our daily lives and keep our community strong; and

WHEREAS, the Alaska Legal Services Corporation's wide reach of services includes multiple areas of legal expertise from housing to health care to domestic violence; and

WHEREAS, without their presence in Bristol Bay region and the community of Dillingham many of our residents would have suffered from lack of legal representation in very difficult situations;

WHEREAS, the City of Dillingham wishes to acknowledge the good work and vital assistance provided to its residents by the Alaska Legal Services Corporation;

NOW, THEREFORE, I, Alice Ruby, Mayor of the City of Dillingham, do hereby proclaim June 2, 2017, as:

Alaska Legal Services Appreciation Day

in the City of Dillingham, and encourage all citizens to join in the 50th anniversary celebration in honor of the contribution Alaska Legal Services Corporation provides to Alaska.

Alice Ruby
City of Dillingham Mayor

Dated May 4, 2017

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-18

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL EXPRESSING THANKS
AND A COMMENDATION TO ROSE LOERA**

WHEREAS, Rose Loera served in the capacity of City Manager for the City of Dillingham, a position she held from July 24, 2012 through April 28, 2017; and

WHEREAS, her management experience, professional skills, knowledge of the region and familiarity with Dillingham have been a true asset to the City of Dillingham, its residents, public officials, and employees; and

WHEREAS, Rose provided leadership and support to the City Council during some difficult decisions but that were important for the City's financial sustainability; and

WHEREAS, Rose demonstrated honesty, integrity and a great personal commitment to the City of Dillingham, the City Council, City staff and residents;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that it is with sincere thanks that the City offer this commendation to Rose Loera in recognition of her commitment and leadership while serving as Dillingham's City Manager.

PASSED and ADOPTED by the Dillingham City Council on May 4, 2017.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-19

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AMENDING THE BANK SIGNATURE CARD FOR WELLS FARGO CHECKING ACCOUNT DUE TO A CHANGE IN PERSONNEL

WHEREAS, Don Moore was hired as the City's Manager and began his employment with the City of Dillingham on April 24, 2017; and

WHEREAS, the signature cards for the City's checking accounts at Wells Fargo Bank will need to be reflect the change in personnel;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that the following persons are authorized to sign checks on behalf of the City of Dillingham on the funds that are now and shall be deposited in Wells Fargo Bank.

Don Moore	City Manager
Alice Ruby	Mayor
Tracy G. Hightower	Council Member
Chris Maines	Council Member
Misty Savo	Council Member
Neil C. Armstrong	Council Member
Andy Anderson	Council Member
Paul Liedberg	Council Member

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on May 4, 2017.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-20

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AMENDING THE INVESTMENT ACCOUNT SIGNATURE AUTHORITY FORMS FOR CITY INVESTMENT ACCOUNTS DUE TO A CHANGE IN PERSONNEL

WHEREAS, Don Moore was hired as the City's Manager and began his employment with the City of Dillingham on April 24, 2017; and

WHEREAS, the signature authority forms for the City's investment accounts at Wells Fargo Investment Services, Piper Jaffray, Alaska Municipal League Investment Pool, and Time Value Investments will need to be reflect the changes in personnel;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that the following persons are authorized to give instructions on behalf of the City of Dillingham on the funds that are now and shall be deposited in the above mentioned investment institutions..

Don Moore	City Manager
Alice Ruby	Mayor
Tracy Hightower	Council Member
Chris Maines	Council Member
Misty Savo	Council Member
Neil C. Armstrong	Council Member
Andy Anderson	Council Member
Paul Liedberg	Council Member
Navin Bissram	Finance Director

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on May 4, 2017.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: April 28, 2017
To: Mayor and City Council
From: Rose Loera, City Manager
Subject: April Monthly Report

Vacancies – City Manager position, Police Officer

Contracts/Agreements Signed – BBEDC MOU Agreements for Seasonal Internships for the Boat Harbor, Library, Buildings & Ground and Landfill Operator. They are still reviewing applications at this time and want to spread the funding throughout the region first and then will go back and re-look at applications if funding allows.

Grants – BBEDC Infrastructure Grant still pending.

Request for Proposals (RFPs) –

FY 18 Budgets – review of the FY 18 budget continues.

Squaw Creek Road – Public Works graded the road this month.

Landfill – The Public Works Director and I had a teleconference regarding the ground monitoring wells at the landfill that are failing. Bristol Engineering Services Corp (BESC) was also on line as they are the ones that developed the plan for the wells and are also the company that does the testing of the wells. About a couple of months ago DEC started requiring us to sample four times a year instead of twice because of the hits we were getting in the wells. DEC and BESC agreed that the six wells we have in place are failing, because we are getting ground water in the wells. DEC is now requiring us to drill eight new wells by 2019. We must show DEC that we are actively looking for funding for these wells. BESC estimates the eight new wells will cost about \$240,000 which includes new wells, decommission six old wells and two years of quarterly sampling. Staff will need to look at the DEC loan program and CDBG grants for possible funding.

I would like to thank the Council and all the employees of the City for making my job as City Manager so rewarding. It has been a pleasure to work for the City and be able to work toward improving our community. If I could be of assistance in the future please don't hesitate to call me.

City of Dillingham

House District 37 / Senate District S

~ 4/28/17 ~
(Day 102)

30th Alaska State Legislature ~ 1st Session

APRIL 2017 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

~ Marching slowly towards 121 days and beyond ~



In the days leading up to the 90th day of session it was somewhat manic. Three of the four often touted pillars of a comprehensive and sustainable fiscal plan was being heard in committees or on the floor of one house or the other.

As we entered the first few days for what could be another 31 days or more, a slight depression seemed to settle over the land. Several committees were cancelled left and right. No floor sessions were held on several days and other days have been just technical in nature, meaning they gaveled in but nothing of consequence was handled. Several Legislators packed up and spent the weekend in Anchorage.

Besides a compromised operating budget that still needs to be worked out, the other three bills that support the overall construction of our proposed fiscal building are:

SB 26 – Creates a structured draw from the Permanent Fund. Most if not all legislators agree that this is the year to restructure the Fund, even if it means a reduced dividend. A conference committee has now been appointed to work out the differences between the House and Senate versions.

HB 111 – Oil and gas tax reform. Expert witnesses and public testimony in the Senate Resources Committee this past week, seem to contradict the significant oil tax policy changes approved in the House just a few days ago. Both versions would eliminate a cash subsidy program for oil companies, but opinions differ as to adjusting the broader tax framework. Hearings will continue and have been ongoing for a couple of weeks.

HB 115 – Creates a state income tax and directs the revenue into the Education Funding Act. The Senate appears to be the linchpin for this segment of an overall plan, but they want to see more cuts first to the state's overall budget. Hearings have been going on all week in Senate Labor & Commerce.

Earlier, House Speaker Edgmon had stepped down from the podium to speak in favor of this bill. It passed the House 22-17. He reiterated that the legislation is needed to prevent rural communities from suffering. The bill would bring a state income tax to Alaska for the first time in 37 years.

The governor offered the people's house this past week as a place where both the House and the Senate leadership could meet and hopefully find some common ground to craft these pillars into a workable solution. However, both sides seem to be dug in hoping to outflank the other in this battle of substance and words concerning our state's looming budget deficit.

Even if the cuts proposed by the Senate go through this year, OMB director Pat Pitney asserts that it will be extremely difficult to sustain for more than a single year since the same level of government for the following year will require an additional \$100 to \$200 million more from the unrestricted general fund.

There was a rare “Sense of the Senate” this past month that reiterated the Senate’s support for Alaska’s Pioneer Homes. This was on the heels of a firestorm when folks in Juneau and Palmer were told their homes would have to close since Senate Finance cut millions out of their line item.

How about \$5 million in revenue for a year. That’s the quesstimate of the sponsor of **HB 196** – a bill to tax opioids. You might ask yourself what would this tax achieve? It hasn’t worked to curb the use of alcohol and tobacco use. And do we want the state in the middle of the doctor-patient relationship?

EDUCATION ISSUES

Speaking of pillars... I came up with a simple equation for a quality education years and years ago when I was a parent and served on a local school board. The four columns of support to be successful in the classroom are equally caring parents, teachers, students, and government.

The amazing economic and social progress of our country has been accomplished in no small part, to a commitment by all to educate our citizenry. We can only trust that the Alaska Legislature will realize the common denominator to our future is in our children, thus providing a budget that is consummate with that vision.

A trifecta of education bills were introduced in the Senate earlier in April. **SB102**, **SB103**, and **SB104** all have goals of improving educational outcomes for students. This would be done by establishing innovation grants, improving broadband capacity, and providing school districts with a three year reprieve from curriculum review. At almost the same time, the Senate followed through on its pledge to make significant cuts from schools. Nearly six percent or \$69 million was slashed from the Education budget.

HEALTH & SOCIAL SERVICES ISSUES

The House concurred in the Senate changes to **HB 23**, and is heading to the governor for his signature. This legislation provides for medical insurance coverage for surviving dependents of peace officers and firefighters killed in the line of duty.

Ms. Diane Casto has been named the new executive director of Alaska’s Council on Domestic Violence and Sexual Assault (CDVSA). She has extensive experience working on outreach and prevention efforts.

In a move to take the mystery out of Alaska’s health care prices, **HB 123** passed and now goes to the Senate. This legislation would require doctors, hospitals and a host of other health care providers to disclose the charges of their most commonly performed services and procedures.

PUBLIC SAFETY ISSUES

SB 54 is in the House for their consideration. This bill was in response to concerns from law enforcement and Alaskans in communities troubled by the increases in crime, largely fueled by drug abuse. It makes substantive revisions to last year’s criminal justice reform package and allows for tougher sentences all the way around. These tweaks implement a number of recommendations from the Alaska Criminal Justice Commission. The rollbacks in this bill are expected to cost more than \$4 million.

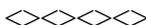
In addition, **SB 55** makes technical revisions and improves implementation of **SB 91** from last year that was signed into law. This bill is now in the House Rules committee waiting to be calendared.

HB 24 has passed the Senate and is back in the House for concurrence with some changes to the bill. Basically it adds two drugs to the list of controlled substances in Alaska. Tramadol is a pain medication that would still be legal under a valid prescription. The other drug is a strain of synthetic heroin known as “Pink” or U-47700. This latter one is 700 times more potent than heroin.

Under Alaska's regulations, all marijuana businesses, including grows and retail stores, are prohibited from opening within 500 feet of a school, youth center, church or correctional facility. Rep. Dean Westlake of Kotzebue, has asked the Marijuana Control Board to consider allowing communities to appeal the rule if the 500-foot buffer removed any chance that a marijuana business could open in that community. The board has voted 3-2 in favor of working on potential regulations.

NATURAL RESOURCES

A new executive order out of Washington DC re-opens areas of the outer-continental shelf in the Chukchi and Beaufort Seas to potential energy exploration and development.



SPRING 2017 REVENUE FORECAST

The Department of Revenue released the Spring Forecast. The amount of unrestricted general fund revenue (from oil and other sources) for FY17, the current fiscal year, is expected to increase by \$200 million. The projection for FY18, which begins on July 1, 2017, is also expected to increase by \$208 million. There is some concern that the underlying fall 2016 oil production forecast which shows a decline of 12% is too conservative for FY18, given the production increase of 2% in FY17. The production forecast portion of the Revenue Forecast is prepared by the Dept. of Natural Resources and is only fully updated for the Fall Revenue Forecast. This and past forecasts are at www.tax.alaska.gov.



GOVERNOR'S CORNER

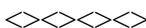
<http://gov.alaska.gov>

Confirmation for over a 100 appointees to various state boards and commissions will have to wait as the Senate rejected the governor’s proclamation calling the Legislature into a joint session. This is the second time in two weeks that the Senate has stonewalled an up or down vote. Also up for approval are two cabinet positions – attorney general and the commissioner for the Dept. of Natural Resources.

The governor announced that Alaska has been selected to participate in a national project to help combat the state’s opioid and heroin epidemic. In two months, Alaska will have an action plan geared toward treating those in the criminal justice population—with help from the National Governors Association and the Centers for Disease Control.

On the heels of this announcement, the state just learned it will receive a \$2 million grant from the U.S. Department of Health and Human Services to combat heroin and opioid addiction. The funds come from the two-year State Targeted Response to the Opioid Crisis Grants (STOG), and will go to support prevention, treatment, and recovery services focused on individuals suffering from opioid addiction.

Our First Lady – Donna Walker announced the recipients of her 2017 Volunteer of the Year awards. They are, in no particular order: Bob Morris of Anchorage, Joel Buchanan of Coffman Cove, Erick Mountain of Nulato, Bob “Ziggy Szewe, June Degan of Juneau, Clarke Brown of Anchorage, Michelle Overstreet of Wasilla, Shirley M. Springer Staten of Anchorage, Dan Rodgers of Anchorage, and Bobbi Anne Barnowsky of Old Harbor on Kodiak Island.



NEW LEGISLATION

<http://www.akleg.gov>

I've listed the bills below that have been introduced since the last report and could potentially have an impact on Dillingham. I will monitor these bills and any future bills introduced. I'll be sure to report any progress on these that seem to be moving. Please bring to my attention any other House or Senate legislation that you want me to keep track of. I've expanded the bill descriptions below, but they are still fairly concise and may not convey the full intent of the legislation. I encourage you to review all new legislation as it's introduced.

Note: Other than the Budget Bills, the legislation below will probably turn over to 2018 unless the session drags on and then the possibility of a couple of these getting through the process has a higher probability.

Budget & Fiscal Bills / FY18

HB 57 / SB 22 – Operating Budget

HB 58 / SB 23 – Capital Budget

HB 59 / SB 24 – Mental Health Budget

HB 95 / SB 43 – FY17 Supplemental Budget

SB 26 – Permanent Fund Restructure/Income Tax/Appropriation Limit

HB 111 – Oil Tax Restructure

HB 115 – Education Funding Act/Income Tax

*~ The following pertinent bills in **bold** have been introduced since the March report ~*

~ The bills in parenthesis are companions ~

General Municipal/School Issues and Employee/Retirement Issues

HB 201 / Authorizes home rule and general law muni's to regulate trapping for the limited purpose of preventing injury to persons or property.

HB 205 / Prohibits a municipality from adopting or enforcing an ordinance or policy regarding sanctuary jurisdiction.

HB 212 / Add funding of "major maintenance" projects to the REAA and small municipal school district fund.

HB 223 / Prohibits penalties for violations of a municipal ordinance greater than what the state requires.

HB 224 / Establishes a new mechanism to rehire retired teachers and allow continued receipt of retirement benefits.

HB 225 / Clarifies that a "nonconsensual common law lien" is a lien on real or personal property that is no specifically in municipal ordinances.

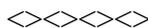
HB 236 / Extends the Alaska senior benefits payment program from June 30, 2018 to June 30, 2022.

SB 99 / Defines pre-elementary programs within school districts, and requires regulation of such programs by the Board of Education.

SB 100 / Provides that municipal liens have the same authority as state and federal liens under Alaska statutes.

SB 102 / Increases funding for Internet services for school districts, with intent to bring 197 additional schools up to 25Mbps.

SB 106 (HB156) / Provides municipalities may partially or totally exempt all of some types of economic development property from taxation for "a designated period" replacing 5 years in current law.



COMMITTEE HEARINGS

Go to the Legislature's homepage – <http://akleg.gov/index.php> Select a tab or link that suits your needs. Remember – Bills that have already been heard or previous scheduled in committee can come back before that body without prior notification. If you are planning to testify on any particular bill or subject matter, it is a good idea to check the committee calendar the day of or the day before the scheduled hearing as sometimes a bill is rescheduled at the last minute. **Once they go on the 24-hour rule, committee announcements can be made the day before instead of the normal 5-day notice.**

Most documents that pertain to any particular hearing in any committee are available before the committee is scheduled to begin. Click on the MEETINGS tab, then select your parameters.

Live on the Web

Most committee hearings can be seen and heard on Gavel Alaska. It is broadcast on both local access TV and on the Internet. You can also access online archives from the following website:
www.360north.org

Streaming Video

Most committee hearings are also teleconference and available for viewing on the following website:
<http://alaskalegislature.tv>

Testifying

If you can't attend a hearing in person or at your local LIO you can participate by using the following numbers. In addition, please be advised that the toll-free number can only be used if you have had prior approval to call in from the appropriate committee chair. Alaska: 1-855-463-5009 / Juneau: 463-5009.



WEBSITES OF INTEREST

2017 Legislators contact information <http://akleg.gov/docs/pdf/whoswho.pdf>
<http://akleg.gov/docs/pdf/800numbers.pdf>

2017 1st Session Staff contact list http://akleg.gov/docs/pdf/session_phone_list.pdf

2017 House & Senate Committees <http://akleg.gov/docs/pdf/commlist.pdf>

2017 House and Senate Finance Sub-committee Members

HOUSE – <http://akleg.gov/docs/pdf/HFINSubcmte.pdf>

SENATE – <http://akleg.gov/docs/pdf/SFINSubcmte.pdf>

OMB FY 2018 budget proposal

<https://www.omb.alaska.gov/html/budget-report/fy2018-budget/proposed.html>

~ End Report ~

My sincere thanks to Rose for her leadership these past 5 years. It has been an absolute pleasure to work with her.
~ Cliff

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: March 28, 2017
To: Rose Loera, City Manager
From: Janice Williams, City Clerk
Subject: Monthly Staff Report

New Business:

Recommend Code Change for Foreclosure Process Breaking Out Penalties and Interest. When we advertise the foreclosed properties in the newspaper, our code requires that we must state the penalty and interest as of the date the foreclosure list was prepared. However, a municipality can comply with the relevant statute (29.45.330) by having the list state something like "In addition to the tax amount shown as owing, a penalty of X% and interest at the rate of X is also due and owing." This would be the preferred language since although interest and penalty amounts are available in the AccuFund software, it requires extracting the information to a separate spreadsheet and can delay providing the information. A fix would require a customized software change. For this exercise, it is not worth the cost, but recommend changing the code which would be a simple change.

Recommend Code Change for Imposing an Excise Tax on Cultivation of Marijuana? Are we ready to send this to Code Committee yet? I have received several ordinances from other cities through the city clerk email vein where their city has already put in place an excise tax on cultivation of marijuana (City of Houston, City of Juneau, City of Wrangell is in the process of adopting a code).

Board of Equalization

Real and personal property statements were mailed out the week of March 20. As of the posted deadlines, we have received 27 real property appeals and seven personal property appeals. One appeal is a late filed real property appeal.

Carlson House Inventory

I am preparing an advertisement for the last remaining items from the Carlson House inventory. The detective magazines, mostly 1940-1943, appear to be quite attractive on E-Bay, gathering by the price range of \$25-\$90 each. They are all in pretty good condition.

Unfinished Business:

Law Suit Pending with Knik Construction

Knik Construction appealed the decision of the BOE to Superior Court, in which BOE did not accept its late filed appeal on a personal property assessment. The judge has up to six months from the end of January 2017 to issue a decision on the appeal.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. (Indicate any licenses due to expire.)

There is nothing to report.

Commission/Board Seats Vacant. Advertised on the City's website and Facebook page.

- Senior Advisory Commission (seven members and one council member)
Seats open - 1. No letters of interest on file.

City of Dillingham
 Revenues and Expenditures As of
 Unaudited Figures

February 28, 2017

UnAudited

February 28, 2016

	Budget - FY17	MTD	YTD	Percent	YTD	INC/(DEC)
REVENUES:						
General Fund Revenues						
General Sales Tax	\$ 2,700,000	\$ 174,120	\$ 1,472,853	55%	\$ 1,551,906	\$ (79,053)
Alcohol Sales Tax	300,000	21,355	161,793	54%	162,801	(1,008)
Transient Lodging Sales Tax	85,000	2,343	46,227	54%	50,250	(4,023)
Gaming Sales Tax	70,000	-	38,040	54%	22,985	15,055
Total Sales Tax	3,155,000	197,817	1,718,913		1,787,942	(69,029)
Real Property Tax	1,600,000	(14,758)	1,684,027	105%	1,690,227	(6,200)
Personal Property Tax	550,000	-	554,021	101%	643,938	(89,917)
Total Property Taxes	2,150,000	(14,758)	2,238,047	104%	2,334,165	(96,118)
Telephone Gross Receipts State Tax	80,000	-	-	0%	-	-
Raw Fish Tax	350,000	-	167,849	48%	433,564	(265,715)
Shared Fisheries	20,000	-	-	0%	-	-
Revenue Sharing	132,764	-	132,833	100%	201,764	(68,931)
Payment in Lieu of Taxes (PILT)	430,000	-	446,018	104%	443,838	2,180
State Jail Contract	527,000	131,713	395,138	75%	263,426	131,712
Admin Overhead	383,145	-	229,600	60%	228,602	98
PERS on Behalf	127,213	8,802	80,712	63%	152,281	(71,569)
Other Revenues	388,376	15,243	218,913	56%	284,811	(65,898)
Total	2,438,498	155,757	1,671,063	69%	2,008,286	(337,223)
Total General Fund Revenues	\$ 7,743,498	\$ 338,816	\$ 5,628,024	73%	\$ 6,130,393	\$ (502,369)
Special Revenue Funds Revenues & Transfers	2,612,327		1,754,445	67%	2,208,823	
Total	\$ 10,355,825		\$ 7,382,469	71%	\$ 8,339,216	
Special Revenue Funds Revenues & Transfers						
Water	182,951	17,333	147,064	80%	312,852	(165,788)
Sewer	329,146	31,714	224,980	68%	207,023	17,957
Landfill	764,029	5,153	411,330	54%	414,900	(3,570)
Dock	653,900	2,870	563,188	86%	859,374	(296,186)
Dock Insurance Payment	-	-	-	-	-	-
Boat Harbor	203,317	2,125	94,287	46%	108,492	(14,205)
Asset Forfeiture Fund	-	-	-	-	-	-
E-911 Service	86,760	8,472	50,751	58%	46,484	4,267
Library Grants	102,543	13,953	70,338	69%	73,363	(3,026)
Senior Center (Grant)	134,459	31,637	93,446	69%	100,468	(7,022)
Senior Center (Non-Grant)	155,222	2,110	99,061	64%	85,867	13,194
Total Special Revenue Funds Revenues & Transfers	\$ 2,612,327	\$ 115,366	\$ 1,754,445	67%	\$ 2,208,823	\$ (454,378)
Fisheries Infrastructure	-	-	-	-	-	-
Borough Study Fund	-	-	-	-	-	-
Mary Carlson Estate Permanent Fund Revenue	3,000	-	1,268	42%	5,360	(4,092)
Ambulance Reserve Capital Project Fund Revenue	60,500	-	-	#DIV/0!	64,338	(64,338)
Equipment Replacement Capital Project Fund	-	-	-	-	23	(23)
School Bond Project	-	-	-	#DIV/0!	-	-
Public Safety Planning	-	-	-	24%	435,556	(148,536)
Debt Service Fund Revenue	1,176,340	-	287,020	-	-	-
Landfill Closure Fund	-	-	-	-	-	-
Total Capital Project Revenues & Transfers	\$ 1,239,840	\$ -	\$ 288,287	23%	\$ 505,277	\$ (216,990)
Total Revenues & Transfers	\$ 11,595,665	\$ 454,182	\$ 7,670,756	66%	\$ 8,844,493	\$ (1,173,737)

City of Dillingham
Revenues and Expenditures As of February 28, 2017
Unaudited Figures

	February 28, 2017			February 28, 2016	
	Budget - FY17	MTD	YTD	Actual	INC/(DEC)
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 52,750	\$ 6,264	\$ 52,051	\$ 37,370	\$ 14,681
City Clerk	130,571	9,370	85,894	87,823	(1,929)
Administration	312,893	22,120	201,360	217,587	(16,227)
Finance	604,540	53,117	373,305	428,662	(55,357)
Legal	62,000	18,903	72,740	47,395	25,345
Insurance	166,000	1,473	102,175	78,655	23,520
Non-Departmental	174,644	25,808	147,303	143,897	3,406
Planning	142,870	9,903	79,283	5,989	73,284
Foreclosures	5,000	554	5,977	118,089	(112,112)
Meeting Hall above Fire Station	3,000	252	1,771	1,765	6
Public Safety Administration	166,237	11,808	106,442	107,949	(1,507)
Dispatch	469,091	40,522	326,633	318,877	7,756
Patrol	815,416	49,874	470,497	502,830	(32,333)
Corrections	616,647	46,929	412,037	417,386	(5,349)
DMV	42,525	3,158	27,356	30,177	(2,821)
Animal Control Officer	93,207	7,615	61,317	73,052	(11,735)
PS IT	-	-	-	7,496	(7,496)
Fire	232,018	15,664	139,497	133,471	6,026
Public Works Administration	162,023	14,464	118,107	102,527	15,580
Building and Grounds	325,450	32,979	232,169	191,609	40,560
Shop	383,932	33,594	178,432	232,469	(54,037)
Street	461,243	21,601	302,551	281,144	21,407
Library	104,194	6,258	58,080	68,888	(10,808)
City School	1,300,000	-	975,000	975,000	-
Transfers to Other Funds	1,134,305	-	546,125	901,198	(355,073)
Total General Fund Expenditures	\$ 7,960,556	\$ 432,230	\$ 5,076,102	\$ 5,511,315	\$ (435,213)
Special Revenue Funds Expenditures					
Nushagak Fish Tax	-	-	-	-	-
Water	241,991	8,334	109,825	313,374	(203,549)
Sewer	266,290	24,062	268,041	182,993	85,048
Landfill	764,029	24,823	477,739	512,992	(35,253)
Dock	691,009	5,137	459,617	339,574	120,043
Dock (ATD Damages)	-	-	-	-	-
Boat Harbor	199,317	2,033	103,825	127,377	(23,552)
Asset Forfeiture Fund	-	-	-	-	-
E-911 Service	-	-	-	-	-
Library Grants	102,543	7,895	57,172	94,672	(37,500)
Senior Center (Grant)	134,459	9,382	92,828	90,423	2,405
Senior Center (Non-Grant)	155,222	7,188	90,216	95,513	(5,297)
Total Special Revenue Fund Expenditures	\$ 2,554,860	\$ 88,854	\$ 1,659,262	\$ 1,756,918	\$ (97,656)
Total General Fund Expenditures	10,515,416	521,084	6,735,364	7,268,233	
Fisheries Infrastructure Fund	-	-	-	-	-
Borough Study	-	-	-	-	-
Mary Carlson Estate Permanent Fund	7,000	49	19,134	2,271	16,863
Ambulance Reserve Capital Project Fund	279,000	-	1,270	1,120	150
Equipment Replacement Capital Project Fund	70,100	-	7,859	109,338	(101,479)
School Bond Project	-	-	-	67,683	(67,683)

Public Safety Planning	-	-	-	-	-	-	-
Debt Service Fund	-	-	\$ 271,171	-	-	257,295	13,876
Landfill Closure Fund	1,176,340	-	-	-	-	-	-
Total Capital Project Funds Expenditures	\$ 1,532,440	\$ 49	\$ 299,434	\$ 437,707	\$ (138,273)	\$ (138,273)	\$ (138,273)
Total All Expenditures	\$ 12,047,856	\$ 521,132	\$ 7,034,797	\$ 7,705,940	\$ (671,143)	\$ (671,143)	\$ (671,143)
Revenues Over (Under) Expenditures	\$ (452,191)	\$ (66,950)	\$ 635,958	\$ 1,138,553	\$ (502,595)	\$ (502,595)	\$ (502,595)

City of Dillingham
 Revenues and Expenditures As of February 28, 2017
 Preliminary Figures - Unaudited

	<u>Fund Bal.</u> <u>6/30/2016</u> <u>Audited</u>	<u>FY'17</u> <u>Revenues</u>	<u>FY'17</u> <u>Expenditures</u>	<u>Add or (-)</u> <u>Fund Bal</u>	<u>Fund Bal.</u> <u>2/28/2017</u> <u>Unaudited</u>
General Fund	\$ 4,154,945	\$ 5,628,024	\$ 5,076,102	\$ 551,921	\$ 4,716,866
Nushagak Fish Tax	301,838	-	-	-	301,838
Fisheries Infrastructure Fund	67,480	-	-	-	67,480
Borough Study	37,442	-	-	-	37,442
Water & Sewer	12,660	372,044	377,866	(5,822)	6,838
Landfill	(74,870)	411,330	477,739	(66,409)	(141,279)
Dock	730,405	563,188	459,617	103,572	833,977
Boat Harbor	33,950	94,287	103,825	(9,537)	24,413
Asset Forfeitures Fund	2,994	-	-	-	2,994
E-911 Service	175,091	50,751	0	50,751	225,842
Library Grants (Books, Erate, etc.)	-	70,338	57,172	13,166	13,166
Senior Center	(38,010)	192,507	183,044	9,463	(28,547)
Mary Carlson Estate Permanent Fund	393,280	1,268	19,134	(17,867)	375,413
Ambulance Reserve Capital Project Fund	673,757	-	1,270	(1,270)	672,487
Equipment Replacement Capital Project Fund	155,172	-	7,859	(7,859)	147,313
School Bond Project Capital Project Fund	-	-	-	-	-
Public Safety Planning	28,885	-	-	-	28,885
Debt Service	-	287,020	271,171	15,849	15,849
Landfill Closure Fund	172,044	-	-	-	172,044
Other	2,693	-	-	-	2,693
Total	\$ 6,839,755	\$ 7,670,756	\$ 7,034,797	\$ 635,958	\$ 7,475,714

Mayor
Alice Ruby

Manager
Don Moore



Dillingham City Council
Andy Anderson
Chris Maines
Misty Savo
Curt Armstrong
Tracey Hightower
Paul Liedberg

MEMORANDUM

Date: April 25, 2017
To: Don Moore, City Manager
From: Braden Tinker, Fire Coordinator
Subject: Department Head Report

Summarization of EMS Responses – 8Calls; 12 Total Man Hours

- 1 Headache
- 2 Breathing Problem
- 2 Medical Transport
- 1 Overdose
- 1 Seizure
- 1 Sick Person

Summarization of Fire Responses – 1 Calls; 1.0 Total Man Hour

1 Fire Call: Cancelled / False Alarm

PROJECTS COMPLETED

- All Ambulance reports are up to date.
- Vehicle Check Offs are complete.
- Fire reports complete.
- New King Airways in service.
- New ambulance equipment ordered.
- Stryker(Power Cot, Power Lift) Equipment ordered for delivery to the ambulance manufacture.
- EDispatches one year subscription
- EMT 1 class finished 15APR17, six new FD members certified!
- BBAHC Knox Box Keys installed.

ON-GOING PROJECTS

- Training for fire/ rescue squad members.
- Ambulance replacement, In progress,
- Lucas CPR machine order
- Inventories of all training supplies and materials.
- Training the new Office Assistant.(On-Going)
- Recruitment for the dept.
- BID for Downtown Station.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: April 27, 2017
To: Don Moore, Interim City Manager
From: Sonja Marx, Librarian
Subject: April Monthly Report

An MOA between BBEDC and the City of Dillingham was signed for the Seasonal Librarian Assistant position. We again are so grateful for this funding that provides a 20-hour a week position for 12-weeks during the summer. Since the library is now short staffed, this extra worker for the busy summer months will be lifesaving. BBEDC will begin advertising and hiring for this position as well as the Youth Summer Internship Library Aide/Clerk position that they are also funding for our library. Thanks, BBEDC!

The Summer Reading Program theme for 2017 is "Building a Better World". With recent cuts in our library hours, we may have to combine this event with the regular story time that meets each Wednesday morning throughout the year, since this is now the only day during the week the library is open before noon. Ages 3-6 and 7-11 will meet for 8 weeks in June and July from 10:30 am to 12 noon each Wednesday. Ages 12 and up will meet in the afternoon, if there is teen interest and a leader available to run it.

The Friends of the Library Board met Saturday, April 1st to discuss their upcoming annual book drive and book sale. A Mother's Day Movie event was also scheduled.

The Library Advisory Board was scheduled to meet Tuesday, April 4th; however, there was not a quorum, so it will be rescheduled for a later time.

Library Stat report for March 27th - April 22nd, 2017:

Patron Visits: 2,151 Computer Use: 783 Wireless Use: 384
Story Hour: 37 Other Visits (including students): 190 Museum Use: 18
Movies Shown: 4 AWE Station Use: 8 Volunteer hours logged: 3.75

Next LAB meeting date to be determined

The Library was closed Monday, March 27th for Seward's Day

The Library will be closed Monday, May 29th for Memorial Day

Mayor
Alice Ruby

Manager
Don Moore



Dillingham City Council
Tracy Hightower
Chris Maines
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Andy Anderson
Paul Liedberg

MONTHLY REPORT – PLANNING DEPARTMENT APRIL 2017

To: Don Moore, City Manager
From: Courtenay Carty, Planning Director

Planning Commission

The Planning Commission held their regular meeting on April 19. A public hearing was held on Dave McClure Subdivision, no testimony was provided. The Commission approved a series of resolutions, in summary:

- Resolution 2017-02 approves the preliminary plat for Dave McClure Subdivision;
- Resolution 2017-03 which recommends the City Council approve a Long Term Encroachment permit to allow the properties at 119 and 125 E Street East to connect to the sewer main located on Seward Street;
- Resolution 2017-04 recommends the City of Dillingham work with Choggiung Limited to obtain a corrective deed which would revise the conveyance documents for the Waskey Road right-of-way.

The Planning Commission discussed continuing the cemetery by holding an initial cemetery workshop which is tentatively scheduled for May 13 at 10 AM.

Permitting

As previously mentioned, the Planning Commission approved Resolution 2017-02 which recommends the City Council authorize a Long Term Encroachment to connect the properties commonly known as the Bear Paw Inn to the sewer main on Seward street.

No Land Use Permits were issued in April, although one permit application was received. On April 25, an application was submitted for building expansions at the Icicle Seafoods plant on Wood River. The Planning Director will review the application and adjudicate it in early May.

RFPs

RFP 2017-02 Provide Insurance Coverage was issued and bids closed on April 21 at 4:00 PM. At the time of publication of this report, no decision has been made regarding the successful bidder. However, it is expected that a decision will be made prior to the May council meeting and the Council will be presented with AM 2017-05 to authorize a contract for insurance coverages.

RFP 2017-03 Furnish Aggregate for FY 18 was issued and bids closed on April 14 at 3:00 PM. Five bidders of record submitted bids, with three firms selected as the apparent low bidders. A Notice of Intent to Award was issued for Bristol Construction Services to provide rip-rap, JJC Enterprises to provide pit-run gravel as well as Bennett Enterprises to provide both washed sand and drain rock. AM 2017-06 will authorize contracts to these firms for the City's FY18 aggregate needs.

RFP 2017-04 Heavy Equipment Rental for FY18 was issued and bids closed on April 14 at 3:00 PM. Four firms submitted equipment for bid. It is the intent to have a vendor list of equipment on an “as needed, as available” basis from which Public Works can call to obtain help from local suppliers to work on their projects. As such, the Public Works Department will open a Purchase Order with each of the vendors of record, for the equipment listed on their bid sheets, to be used at the time of rental. A Notice of Intent to Award was issued to allow the City Manager to enter into purchase agreements with JJC Enterprises, Cruz Construction, Bennett Enterprises, as well as Snag Point Trucking and Towing, for the rental of equipment listed in their bid sheets.

RFP 2017-05 Financial Audit Services was issued and bids will close on April 27 at 2:00 PM. The City Council will be presented with AM 2017-08 to authorize an award to the successful bidder.

RFP 2017-06 Downtown Fire Hall Coiling Door Installation was issued and bids will close on April 27 at 4:00 PM. The City Council will be presented with AM 2017-09 to authorize an award to the successful bidder.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg
Tracy Hightower

MEMORANDUM

Date: 4-25-17
To: Don Moore / City manager
From: Jean Barrett / Port Director
Subject: April Monthly report

The month marks the beginning of the busy season for me. The Dock workers showed up on the 3rd. We hired a new operator with crane experience. The dock is now clear of all snow and ice. The harbor is just as busy, the mouth is thawed and open. The launch ramp is free of ice and available for the herring boats to launch. The Dredge crew is here early to do some major work on the dredge and I am almost ready with the floats to go in the water.

Dock

April is when we get the dock ready to open for the busy summer season. We have been getting things ready and cleared out in order to get down to business.

- The warehouse is cleared of all the machinery that is stored during the winter and is ready for freight.
- The large garage door on the warehouse is fitted with a new lift with remote opener.
- The dock has been cleared of all snow and the ice melted quickly with these early sunny days.
- The barricades are in place along the North side of the yard.
- The new owners of the Old Manitowoc crane have started work to get it moved off of the dock. There is quite a bit of dismantling involved.
- The public works crew started to grade the dock and will finish when the ground is at the right moisture level, too wet or too dry is not good.

Harbor

Things are picking up at the harbor also. Pretty soon the herring fishermen will be headed out and the halibut fishermen will be moving in. Dredging will start on time this year despite the hard freeze we had this year; things are melting nicely.

- Mouth of the harbor is thawed and clear of ice along with the launch ramp which took a little jackhammering and some Volvo muscle to move one large piece into the channel.
- The six float arm floats are power washed and four of them are painted with new rubber for the season.
- The ice machine is cleaned out and awaits water in order to make ice for the invasion of the halibut fishermen.
- The dredge crew is here repowering the dredge. They're bringing in a new outflow line. This may require us installing a new culvert under the road due to the fact the new line is a 12 inch line instead of a 10 inch.
- At the Port of Dillingham Advisory Committee meeting in March, I had some suggested changes to the tariff concerning harbor fees. After much discussion they were passed and moved onto the Finance and Budget and then onto the Council for approval. These changes will be reflected in the prices this coming season.

I would like to take this opportunity to thank exiting City Manager Rose Loera for her help and guidance during her tenure with the City of Dillingham. Rose was an advocate for all City departments, but never spoon fed us. She held us accountable and I hope I speak for all of the department heads, she made us better at what we do.

Jean Barrett / Port Director

Next Port of Dillingham Advisory Board meeting will be in September.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Andy Anderson
Curt Armstrong
Tracy Hightower
Paul Liedberg
Chris Maines
Misty Savo

MEMORANDUM

Date: April 25, 2017
To: City Manager Don Moore
From: Chief Dan Pasquariello
Subject: **Public Safety May 2017 report**

Reporting dates 3-26-17 to 4-25-17

Police:

❖ 306	Calls for service
❖ 8	Persons arrested
❖ 10	Title 47/Protective custody
❖ 15	Citations issued
❖ 21	Incident reports

Approximately 1 out of 10 calls for police service require an incident report to be completed by officers. A partial breakdown of our incident reports is as follows:

Theft	5
Assault/Disorderly Conduct	4
Violation release conditions	3
Criminal Mischief	2
Burglary	2
Trespass	1
Vehicle accidents	1
Suicide attempts	1
DUI	1
Harassment	1

One of our patrol officers was on leave for most of the month, the proud father of a new baby boy.

On April 4th the Chief gave a presentation and answered questions before the Curyung Tribal Council concerning the establishment of tribal law enforcement and cooperation with DPD. The Mayor and City manager were also present as part of the MOU committee.

On April 22nd an officer and the ACO led the Earth Day March for Science. Their actions during the parade were compliment and thank by one of the march's organizers.

On April 29th the police and BBAHC pharmacy partnering up for the National Drug take back day. Citizens will bring their unused drugs to the police station lobby where they will be logged by pharmacy personnel and then turned over to the police for disposal.

In mid-May members of the Statewide Drug Enforcement Unit will provide a two day training in airport interdictions, vehicle interdictions, and informant development. All patrol officers will attend, as well as local State troopers.

Corrections:

- ❖ 24 Total Inmates
- ❖ 10 Title 47/Protective custody

The jail was audited by the State DOC during this reporting period. The auditor looked at 12 chapters of jail operations. In 9 of those chapters there were no compliance issues. Three of the chapters each had one minor issue. One issue was a lack of a weekly cleanliness form; another was two daily inmate counts instead of three; another was no recent fire drills (*although a detailed procedure of bringing inmates to the bingo hall exists*). Each of these issues have already been addressed.

Dispatch:

- ❖ 360 Calls for service
- ❖ 85% Dispatched to Dillingham Police
- ❖ 3% Dispatched to Alaska State Troopers
- ❖ 6% Dispatched to EMS/Fire
- ❖ 6% Dispatched to Animal Control
- ❖ 93 911 calls received

One of our dispatchers was on leave for most of the month, the proud father of a new baby boy.

Animal Control:

- ❖ 7 Animals impounded (dogs)
- ❖ 1 Dog bite case
- ❖ 1 animals sent to Rescue groups in Anchorage
- ❖ 1 owner surrendered animals
- ❖ 5 citations issued
- ❖ 37 Rabies/parvo shots given

On April 14th through 16th the Dillingham Animal Shelter and Alaska Rural Veterinarian Outreach Inc. held its annual Spay and Neuter Clinic. A total of 53 animals were seen and with the help of local volunteers the clinic was able to perform the following:

TOTAL Surgeries = 26	TOTAL Health exams 27
13 Dog spays	05 Cats
07 Dog neuters	21 Dogs
03 Cat spays	01 Rabbit
03 Cat neuters	

DMV:

The DMV agent was on vacation most of the month visiting his family in the South.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Andy Anderson
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Mayor
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Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: April 25, 2017
To: Don Moore, City Manager
From: Ken Morton, Public Works Director
Subject: Monthly Staff Report

Streets:

- Grading / plowing / sanding / pipe-steaming (with DOT's steamer)
- Graded Squaw Creek Road
- Hauled glass / metal from collection bins to Landfill.
- Dug out soft section of Windmill Hill Road backfilled with drain rock and capped with crushed aggregate base course from stockpiles.

Shop:

- Fleet seasonal tire changeover – reorganized tire storage barn
- Landfill dozer – replaced two broken hydraulic lines (separate events)
- Landfill loader – serviced
- Shop loader – fixed starter
- Dock forklifts – started first time for season
- Mechanic truck – adjusted starter

Landfill:

- Electric fence installed around open cell.
- Staff reports that trend of having less glass / cans in the “sorted waste” continues
- Incinerator operation is working well.
- ADEC draft Minor Air Quality Permit highlights
 - Allows 15,000 bins per year (we processed 8,620 bins in 2016)
 - Allows 100,000 gal of fuel per year (we consume about 50k/yr)
 - Requires daily data collection & reporting to ADEC twice per year
 - Most conduct a visual emissions source test (40 CFR 60, A-4 Method 9) within 60 days (requested a longer performance period) by a person trained in the test method.
- Participated in a teleconference with ADEC regarding groundwater monitoring
 - Winter 2018/2019 Deadline for installation of new well system

- Will require GW sampling 4 x year once new wells are installed
- Prepared contract with BEES for the Spring 2017 GW sampling event.

Buildings & Grounds:

- Dock Warehouse - Installed automatic door opener,
- Senior Center & Public Safety - Annual inspection of fire suppression systems Yukon Fire Protection
- City Hall – lighting & plumbing adjustments; moving items
- Public Safety – air handler #2 adjusted
- Replaced diesel dispenser hose / nozzle

Wastewater System:

- Lagoon effluent fecal coliform test levels:
 - Permit allows a max level of 400, average of 200.
 - This year's data in bold, data from prior years in italics

Date	FC	Date	FC	Date	FC	Date	FC	Date	FC
2/21/2017	1,100	3/7/2017	950	3/16/2017	6300	4/4/2017	7300		
<i>2/16/2016</i>	<i>4,200</i>	<i>3/1/2016</i>	<i>2,600</i>	<i>3/15/2016</i>	<i>4300</i>	<i>3/31/2016</i>	<i>3400</i>	<i>4/13/2016</i>	<i>600</i>
<i>2/17/2015</i>	<i>3,200</i>	<i>3/4/2015</i>	<i>2,600</i>	<i>3/17/2015</i>	<i>780</i>	<i>4/1/2015</i>	<i>510</i>	<i>4/14/2015</i>	<i>250</i>
		<i>3/4/2014</i>	<i>5,200</i>	<i>3/18/2014</i>	<i>9500</i>	<i>4/2/2014</i>	<i>11000</i>	<i>4/15/2014</i>	<i>4700</i>

- Jetted Peter Pan's frozen sewer force main
- Wastewater operator participated in BBAHC sponsored lift system controls class
- Dock Lift Station
 - Repaired pump #1 lowered into wet well – but having trouble synchronizing with control system. Tamarack Electric is working with vendor to resolve.
 - Backup pump on order (coming from Sweden).
- Smalls Lift Station pump controls failed and an estimated 500 gal discharge occurred to tundra. Reported to ADEC & spread lime.
- Pumped City Shop septic tank
- Provided locates for state by trooper housing
- Alaska Rural Water Association representative in town for a couple of days to work with W/WW Operator on lagoon related testing procedures & lift station controls.
- Purchasing 20' connex (using grant funds) to store wastewater-related equipment at the lagoon (septage processing equipment, blowers, motors, control system components)
- Took Kurt Sauer (with ANTHC) on a tour of the lagoon & outfall.

Water System:

- Thawed several water services.
- Turned on several water services (a sign of spring)
- Posted 2016 *Consumer Confidence Report* (annual water quality report) to the City website & at various locations around town. A paper version will be sent to water system consumers in May.

- ADEC advised they would require source water sample taps be installed at City wellheads
- Requested an additional one-year time extension from ADEC for a Municipal Matching Grant

Projects:

LS6 City Dock Lift Station

- Building / control system replacement project construction done – excepting the installation of a humidistat which is on order.

2016 Lift Station Upgrades / 6 – Stations

- Contract completion date / LD reminder info communicated to Contractor with request for schedule update.
- HUD LS completed – except for minor punch list activities. Huge improvement.
- TUBBs LS – contractor mobilized in, control system installed, bypass pumping effort pending.
- TENNYSONS LS – equipment moved in, control system installed.
- HARBOR LS – control system installed

Waste Water Capital Project – NEW CONSTRUCTION / BIDDING EFFORT

- 75% design package in review-
 - Dock LS wetwell improvements (floor repair/grouting, replace discharge elbows, piping, valves)
 - Lagoon – HUD force main reroute; power/control system for effluent manhole flow measurement
- Advertise for bids – June 2017

Water System Capital Project – NEW CONSTRUCTION / BIDDING EFFORT

- 75% design package reviewed.
 - connection of PARKWELL to water treatment plant (WTP) feed line
 - installation of pumps in the HIGHSCHOOL & PARKWELL well casings
 - modifications to the WTP control system
 - provisions to energize COURTHOUSE & PARKWELL by generator
 - addition of source water taps at each well (ADEC requiring).
- Advertise for bids - June 2017.

Sewer Lagoon – Public Works Staff Work

- Effluent manhole flow measurement system efforts progressing as staff is able.

Small's Lift Station Building Repairs (insurance)

- Rebuild effort >95% complete. Mostly just clean up left. \$2,000 retained.

Senior Center Remodel / Main Entry and Solarium

- Reviewing 100% plans & cost estimate.

Lake Road Fire Station Addition

- Lantech's 35% package reviewed & comments returned.

Library Siding Upgrade

- Contractor advises of intent to start the first week of May.

Downtown Fire Station Overhead Door Replacement

- A new coiled roll up overhead door was ordered to replace the center bay door on the fire station. The existing opening height was not tall enough for the larger ambulances. The new door will add 12" to the total height creating a 10' head room clearance.
- Bids due 4/27/2017

Admin:

- Albie Savo filled the vacant Water / Wastewater Operator position. He has current Water Distribution Level 1 & non-current Wastewater Collection Level 1 certification.
- Aggregate bids & equipment rental bids in
- Seven members of Public Works to participate in a 40-hour hazwopper class the week of 4/24 in Aleknagik

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Tracy Hightower
Paul Liedberg

MEMORANDUM

Date: April 24, 2017
To: Rose Loera
From: Ida Noonkesser
Subject: Staff Report

During the month of March, the Senior Center served 363 congregate meals to 49 individuals, 488 home delivered meals to 27 individuals, gave 324 assisted rides to 23 individuals and 288 unassisted rides to 29 individuals.

We had two new renters in the month of March aside from our usual monthly ones.

Nurse Carpenter from the health clinic came by to meet with the elders about how to dispose of the unwanted medication. She shared that there are medications that can be abused and should be properly disposed of. There were about ten elders who attended her session.

I am looking forward to having another fundraiser, a Mother's Day luncheon. Meals will be provided on a first come first served. Meal will not be done for takeout. All meals will be served at the Center.

Advisory Board Seat A is still open. If anyone knows a person who is interested, ask them to please submit a letter to Mayor Alice Ruby or Janice Williams.

Our next Advisory Board meeting is May 9th. This will be the last meeting until August, since everyone will be busy over the summer.

1. CALL TO ORDER

The Finance and Budget Committee met on Monday, April 25, 2017, in the City Council Chambers, Dillingham, AK. Mayor Alice Ruby, Acting Chair, called the meeting to order at 10:03 a.m.

2. ROLL CALL

Committee Members present:

Mayor Alice Ruby	Andy Anderson	Rose Loera	Navin Bissram
Curt Armstrong	Paul Liedberg (attended via teleconference)		

Guests present: Danny Frazier Chris Napoli

3. APPROVAL OF MINUTES

- a. Minutes of April 10, 2017

MOTION: Andy Anderson moved and Paul Liedberg seconded the motion to approve the minutes of April 10, 2017.

VOTE: The motion passed unanimously.

4. APPROVAL OF AGENDA

MOTION: Andy Anderson moved and Curt Armstrong seconded the motion to approve the agenda with an amendment to move School Budget presentation next on the agenda.

VOTE: The motion passed unanimously.

7. NEW BUSINESS

- a. Presentation on FY18 School Budget

Chris Napoli and Danny Frazier presented on the FY18 School budget:

- Transportation – one RFP received; Schroeder did not submit a bid;
- Enrollment counts are not available until October, adjusted in the following February;
- City’s in-kind contributions are calculated into the Impact Aid formula although it doesn’t show as a budget line item, unlike the \$1.3M annual school contribution which is a stand-alone item;
- Graduation and attendance rates continue to improve;
- E-rate contribution is around \$1M for school internet, which flows directly to GCI;
- Efforts to look for ways to lower insurance premiums is a continuing process; will see a 20% increase for next year; the HRA is already at \$5,000 and employees pay part of the premium;

- City's AML property insurance extends to the school facilities; general liability for both school and city is provided through AML, not sure if it is being duplicated?

Follow-up:

- Research general liability coverage for both school and city for possible duplication.

5. STAFF REPORTS

a. Review of Senior Exemptions

Navin Bissram reported after a thorough review staff determined that seventeen senior exemptions needed to be removed due to property sold, no longer the principal residence, or other disqualifying factors.

Navin also reported the RFP submittals for insurance coverage were opened and reviewed, and he was still in the process of evaluating deductibles and services provided that would not be provided by API, API having received the lowest bid, \$90K less than the current rates.

Rose Loera reported that the city clerk would chair the Collections Committee that had become somewhat dormant and first on the list was reviewing the denied services list.

6. UNFINISHED BUSINESS

a. Draft Ordinance Adopting Excise Tax on Tobacco Products

Rose Loera referred to the proposed ordinance.

Discussion ensued including:

- it was not the intention to earmark the funds;
- a separate license would not be required for selling tobacco, but add a field to the current business license application to check off selling tobacco;
- this would be a monthly not quarterly reporting;
- change the third Whereas to read the tax would generate additional revenues;
- will need to educate the six entities currently selling one or more tobacco products;
- both AC and N&N are already familiar with the reporting process with stores in Bethel where there is an excise tax on tobacco products.

Follow-up:

- Bring back a revised ordinance to the next meeting;
- Will bring back a list of those vendors selling tobacco products;
- Suggested revisiting the proposed rates for an excise tax of \$2.00 per pack of cigarettes and levying an excise tax on other tobacco products at the rate of 55 percent of the wholesale price of tobacco products and ask for Council input.

b. Projected Revenues from Proposed Increase in Landfill Fees

Committee reviewed the proposed rates for contract haulers which allows for an extension after the July 1 inception date for the landfill rate increases. [This assumes the contract hauler will begin their process filing a new tariff with the Regulatory Commission of Alaska when the resolution approving the rates is adopted scheduled for May 4.]

c. Contract with Credit Card Processing Company PACE

Navin Bissram reported the city would accept payments in person/over the phone for now, and work toward online payments at a later date. He noted he would like to be ready to process credit cards with PACE by June 15, with a one year contract initially.

Follow-up:

- Research using other technology, such as hand-held devices, to accept credit cards;
- Will notify Wells Fargo of the City's intent to go with PACE;
- Will find out what it will take to interface PACE and ACCUFund softwares; and
- Will notify the public there will be an additional charge, convenience fee, for using their credit card to pay their bill.

d. Business Licenses Issued by State Compared with Dillingham Business License

1) Results of Letters

Navin noted that letters had not been sent out yet, but other letters regarding denied services for delinquency had gone out.

e. Committee of the Whole

1) Discuss FY18 City Proposed Budget

MOTION: Rose Loera moved and Andy Anderson seconded the motion to enter the Committee of the Whole to discuss the FY18 Proposed Budget [12:50 p.m.].

VOTE: The motion passed unanimously.

(City Clerk Note: This portion of the meeting is conducted same as a workshop and is not recorded.)

MOTION: Andy Anderson moved and Curt Armstrong seconded the motion to exit the Committee of the Whole at 2:20 p.m.

VOTE: The motion passed unanimously.

8. ADJOURNMENT

The meeting adjourned at 2:25 p.m.

Alice Ruby, Acting Chair

ATTEST:

Janice Williams, City Clerk

Approved: _____

DRAFT

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2017-03

AN ORDINANCE AMENDING DILLINGHAM MUNICIPAL CODE TO ADD TWO NEW OFFENSES, TO ADD A FINE FOR TWO EXISTING OFFENSES, AND TO REPLACE THE LANGUAGE FOR AN EXISTING OFFENSE

WHEREAS, the City of Dillingham wishes to add two new offenses which are no longer an arrestable State offense, namely: 1) minor consuming alcohol, and 2) violation of conditions of release; and

WHEREAS, in the process of adopting the marijuana regulations, two fines were overlooked, one for marijuana use in public places prohibited, and the other for marijuana use in and around motor vehicles, and, therefore, were inadvertently left out of the Minor Offense Table; and

WHEREAS, it is recommended that the verbiage in the City's trespass ordinance be replaced with the State's misdemeanor criminal trespass 2nd degree verbiage;

BE IT ENACTED BY THE DILLINGHAM CITY COUNCIL:

Section 1. Classification. This is a code ordinance.

Section 2. Amendment to Title 9. That Dillingham Municipal Code Title 9 – Public Peace, Morals & Welfare is hereby amended by the addition of a new Chapter 9.60 – Minor Consuming Alcohol to read as follows:

**Chapter 9.60
MINOR CONSUMING ALCOHOL**

Sections:

9.60.010 Minor consuming alcohol.

9.60.020 Minor consuming alcohol.

A person under the age of 21 years may not knowingly consume, possess or control alcoholic beverages except those furnished persons under AS04.16.051 (b).

Section 3. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended by the addition of new language to read as follows:

Code Section	Offense	Penalty/Fine
9.60.020	Minor Consuming Alcohol	\$500

Section 4. Amendment to Title 9. That Dillingham Municipal Code Title 9 – Public Peace, Morals & Welfare is hereby amended by the addition of a new Chapter 9.70 – Violation of Conditions of Release:

Chapter 9.70

VIOLATION OF CONDITIONS OF RELEASE

Sections:

9.60.010 Violation of conditions of release.

9.60.020 Violation of conditions of release.

- (a) A person commits the crime of violation of condition of release if the person
- (1) has been charged with a crime or convicted of a crime;
 - (2) has been released under AS 12.30; and
 - (3) violates a condition of release imposed by a judicial officer under AS 12.30, other than the requirement to appear as ordered by a judicial officer.

Section 5. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended by the addition of new language to read as follows:

Code Section	Offense	Penalty/Fine
9.70.020	Violation of conditions of release	\$1,000

Section 6. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended by the addition of new language to read as follows:

Code Section	Offense	Penalty/Fine
8.30.040	Marijuana use in public places prohibited	\$100
8.30.050	Marijuana use in or around motor vehicles prohibited	\$100

Section 7. Amendment to Section 9.50.010. That Dillingham Municipal Code Chapter 9.50.010, Trespass is hereby amended to delete the existing language and replace it with language used by the state. (Additions are underlined and deletions are shown as ~~strikethrough~~.)

Section 9.50.010 Trespass.

~~It is unlawful for any person to go upon or trespass upon any lands or premises in the lawful possession of another, fail, neglect, or refuse to depart therefrom immediately and remain away until permitted to return upon the verbal or printed or written notice of the owner or the person in possession of said lands or premises, except an officer on lawful business.~~

- (a) A person commits the crime of criminal trespass in the second degree if the person enters or remains unlawfully
- (1) in or upon premises; or
 - (2) in a propelled vehicle.

Section 8. Amendment to Title 1, Chapter 1.20, Section 1.20.040. That Dillingham Municipal Code 1.20.040 – Minor Offense Fine Schedule is hereby amended to change the fine amount as follows: (Additions are underlined and deletions are shown as ~~strikethrough~~.)

Code Section	Offense	Penalty/Fine
9.50.010	Trespass	\$75 <u>\$500</u>

Section 9. Copies to the Alaska Court System. The City Clerk is responsible for submitting the ordinance to the Alaska Court System for inclusion in the Uniform Minor Offense Table.

Section 10. Effective Date. This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on May 4, 2017.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: May 4, 2017

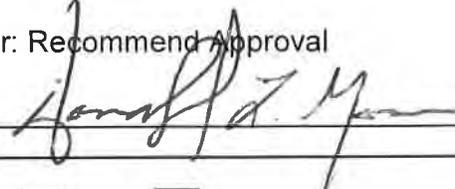
Attachment to:

Ordinance No. 2017-03 / Resolution No. _____

Subject:

Amending Dillingham Municipal Code to add two new offenses, to add a fine for two existing offenses, and to replace the language for an existing offense

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

-An advertisement for a Public Hearing on Ordinance No. 2017-03 is scheduled to appear in the April 27 edition of the Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing.

Summary Statement:

This ordinance was vetted through the Code Review Committee, was introduced at the March 2, 2017 Council meeting, and was up for a public hearing and adoption April 6, 2017. However, the April 6 meeting was rescheduled to April 13. This did not allow for five days of advertising in the local newspaper. As a result, the ordinance was added as a placeholder to the April 13 rescheduled meeting, and advertised for a public hearing and adoption on May 4, 2017.

Attachment to: 2017-03 / Resolution No. _____
Ordinance No. _____

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	Police Chief	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2017-04

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE BUDGET BY ADOPTING BUDGET AMENDMENT NO. 1 AND APPROPRIATING FUNDS FOR THE FY 2017 CITY OF DILLINGHAM BUDGET

WHEREAS, the City Council has approved the Operating Budget and Capital Improvement Budget for FY 17 to the City Council in accordance with Title 4 of the Dillingham Municipal Code pursuant to A.S. 20.20.500(3); and

WHEREAS, duly advertised public workshops were held and the City Council reviewed the budget amendment recommendations presented; and

WHEREAS, the City Council has set the rate of levy of property tax for the City of Dillingham for FY 2017 budget at 13 mills; and

WHEREAS, the budget presented, reviewed and changed is in accordance with sound and efficient municipal management principles. The City Council should have the power to transfer appropriated monies from one General Government Fund or Special Revenue Fund to another and from one Capital Project to another by resolution and the City Manager should have the power to transfer funds from one line item object to another object code within a fund and within a Capital Improvement Project; and

WHEREAS, additional FY 2017 funds are available for appropriation by ordinance;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The FY 2017 Operating Budget and Capital Improvement Budget amendment as recommended by the City Manager is hereby adopted for the City of Dillingham.
2. The amounts set forth in the budget as amended by the City Council for the respective departments and/or funds shall be, and hereby are, appropriated for the fiscal year ending June 30, 2017.
3. The City Council shall have the power to transfer approved and appropriated General Fund or Special Revenue Fund monies from one to another and from one Capital Project to another by resolution.
4. The City Manager shall have the power to transfer funds from one line item object code to another within a fund and within a Capital Improvement Project.

BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM that:

Section 1. Classification. This ordinance is a non-code ordinance.

Section 2. Severability. If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Appropriation summary. The total appropriation from the Treasury in Section 4 was a total of \$12,100,882 and the amended appropriation is \$12,110,641.

Section 4. Appropriations.

A. General Fund Government Operations

City Council	\$ 65,050
City Clerk	129,571
Administration	342,893
Finance	590,640
Legal	82,000
Insurance	166,000
Non-Departmental	226,744
Planning	131,170
PS Administration	163,637
PS Dispatch	467,966
PS Patrol	811,416
PS Corrections	608,847
PS DMV	42,025
PS Animal Control Officer	91,292
PS Fire Department	226,318
PS IT Support	0
PW Administration	160,823
PW Buildings & Grounds	311,950
PW Shop	307,932
PW Streets	456,743
Library	108,194
Meeting Hall	3,000
Foreclosures	5,000
City School District	1,300,000
Transfer Subsidy for Operations	1,320,459
Transfer to Equipment/Capital	
Reserves Fund	0
Total General Fund Appropriations:	\$ 8,119,670

Special Revenue & Other Funds Appropriations

Nushagak Fish Tax	\$ -0-
Water	212,851
Waste Water	310,790
Landfill	737,529

Port-Dock	737,709
Port-Harbor	193,467
E-911	49,026
Senior Center	289,681
Debt Service	1,190,646
Library Grants	102,543
Equipment Replacement/Reserve	70,100
Ambulance Replacement Fund	75,629
Mary Carlson Estate	21,000
Capital Project (Planning) Fund	-0-
Total Special Revenue & Other Funds Appropriations	<u>\$ 3,990,971</u>

Total Appropriations **\$ 12,110,641**

Section 5. Revenues

General Fund

Taxes

Sales Taxes	\$ 2,700,000
Alcohol Sales Taxes	300,000
Transient Lodging Sales Taxes	85,000
Real Property Taxes	1,600,000
Personal Property Taxes	550,000
Penalty and Interest on Property Taxes	60,000
Penalty and Interest on Sales Taxes	16,000
Gaming Sales Tax	70,000
Payment in Lieu Taxes (PILT)	446,018

Other Revenues

Jail Contract Revenue	527,000
Revenue Sharing	132,764
Shared Fisheries	32,325
Raw Fish Tax	167,849
Revenues from State of Alaska	269,213
Administrative Overhead	383,145
Charges for Current Services	55,000
Lease and Rental Income	40,000

Investment Income	30,000
Other Revenues	80,350
Transfer from E-911	49,026
Transfer from Nushagak Fish Tax	-0-

Total General Fund Revenues **\$ 7,593,690**

Special Revenue & Other Funds Revenues

Nushagak Fish Tax	\$ -0-
Water	182,951
Waste Water	329,146
Landfill	148,707
Port – Dock	688,900

Port – Harbor	138,336
E-911	86,760
Senior Center	184,100
Library Grants	102,543
Debt Service	610,784
Mary Carlson Estate Permanent Fund	<u>3,000</u>
Total Special Revenue Funds & Other Funds Revenues	<u>\$ 2,475,227</u>

TOTAL REVENUES **\$ 10,068,917**

Section 6. Transfers

Transfers from General Fund to Other Funds

Water	\$ -0-
Waste Water	-0-
Landfill	588,822
Senior Center	105,581
Ambulance Reserve	60,500
Equipment Replacement	0
Capital Project (Planning)	0
Debt Service	<u>579,862</u>
Total General Fund Transfers	\$ 1,334,765

Transfer from Dock Fund to Harbor Fund	59,131
Transfer from Dock Fund to Equipment Replacement	-0-

Total Revenues & Fund Transfers	\$ 11,462,813
Total Appropriations	<u>\$ 12,110,641</u>
Net Increase (Decrease) to Fund Balances	<u>\$ (647,828)</u>

Section 7. Effective Date. This ordinance is effective upon passage.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on

Alice Ruby, Mayor

ATTEST: [SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: March 2, 2017

Attachment to:

Ordinance No. 2017-04 / Resolution No. _____

Subject:

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL AMENDING THE BUDGET BY ADOPTING BUDGET AMENDMENT NO. 1 AND APPROPRIATING FUNDS FOR THE FY 2017 CITY OF DILLINGHAM BUDGET



City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- An advertisement for a Public Hearing on Ordinance No. 2017-04 will be scheduled to appear in the March 30 edition of the Bristol Bay Times as required to be advertised in a local newspaper five days in advance of the public hearing.
- Worksheets supporting the FY17 amended budget

Summary Statement:

This ordinance was vetted through the Code Review Committee, was introduced at the March 2, 2017 Council meeting, and was up for a public hearing and adoption April 6, 2017. However, the April 6 meeting was rescheduled to April 13. This did not allow for five days of advertising in the local newspaper. As a result, the ordinance was added as a placeholder to the April 13 rescheduled meeting, and advertised for a public hearing and adoption on May 4, 2017.

Attachment to: 2017-04 / Resolution No. _____
Ordinance No. _____

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

GENERAL FUND REVENUE/APPROPRIATION CHANGES

REVENUES

Raw Fish Tax (State)

<i>Original Budget</i>	350,000	<i>Revised Budget</i>	167,849	<i>Change</i>	(182,151)
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Raw Fish Tax	<u>(182,151)</u>	Updated to reflect actual amount received from SOA
	<u>(182,151)</u>	

PILT

<i>Original Budget</i>	430,000	<i>Revised Budget</i>	446,018	<i>Change</i>	16,018
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PILT	<u>16,018</u>	Updated to reflect actual amount received from U.S. Dept of Interior
	<u>16,018</u>	

Shared Fish Business Tax

<i>Original Budget</i>	20,000	<i>Revised Budget</i>	32,325	<i>Change</i>	12,325
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Shared Fish Business Tax	<u>12,325</u>	Updated to reflect actual amount received from SOA
	<u>12,325</u>	

APPROPRIATIONS

Council

<i>Original Budget</i>	52,750	<i>Revised Budget</i>	65,050	<i>Change</i>	12,300
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Consulting	500	Updated cost estimate through FYE.
Annexation Project	12,000	Updated cost estimate through FYE.
Contributions	<u>(200)</u>	Updated cost estimate through FYE.
	<u>12,300</u>	

Clerk

<i>Original Budget</i>	130,571	<i>Revised Budget</i>	129,571	<i>Change</i>	(1,000)
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Codification	<u>(1,000)</u>	Updated cost estimate through FYE.
	<u>(1,000)</u>	

Administration

<i>Original Budget</i>	312,893	<i>Revised Budget</i>	342,893	<i>Change</i>	30,000
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Contractual	<u>30,000</u>	Consultant fee for City Manager search.
	<u>30,000</u>	

Finance

<i>Original Budget</i>	604,540	<i>Revised Budget</i>	590,640	<i>Change</i>	(13,900)
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Salaries/Wages	(9,000)	Updated cost estimate through FYE (turnover within dept)
Overtime	1,000	Updated cost estimate through FYE.
Payroll Taxes	(700)	Updated cost estimate through FYE (turnover within dept)
Health Insurance	(2,000)	Updated cost estimate through FYE (turnover within dept)
PERS Employer	(2,200)	Updated cost estimate through FYE (turnover within dept)
Appraisal	<u>(1,000)</u>	Updated cost estimate through FYE.
	<u>(13,900)</u>	

Legal

<i>Original Budget</i>	62,000	<i>Revised Budget</i>	82,000	<i>Change</i>	20,000
	Legal - Annexation	20,000	Updated cost estimate through FYE.		
		<u>20,000</u>			

Non-Departmental

<i>Original Budget</i>	174,644	<i>Revised Budget</i>	226,744	<i>Change</i>	52,100
	Audit	6,300	Additional charges due to some audit workpapers not prepared on time		
	Contractual	800	Updated cost estimate through FYE.		
	Credit Card Processing Fee	45,000	Unable to change CC processing companies during FY.		
		<u>52,100</u>			

Planning

<i>Original Budget</i>	142,870	<i>Revised Budget</i>	131,170	<i>Change</i>	(11,700)
	Contractual/Professional	(9,800)	Updated cost estimate through FYE (consultant not needed)		
	Travel	(600)	Updated cost estimate through FYE.		
	Training	(400)	Updated cost estimate through FYE.		
	Office Supplies	(500)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(400)	Updated cost estimate through FYE.		
		<u>(11,700)</u>			

PS - Administration

<i>Original Budget</i>	166,237	<i>Revised Budget</i>	163,637	<i>Change</i>	(2,600)
	Travel	(1,500)	Updated cost estimate through FYE.		
	Training	(350)	Updated cost estimate through FYE.		
	Court Processing	(500)	Updated cost estimate through FYE.		
	Uniforms	(250)	Updated cost estimate through FYE.		
		<u>(2,600)</u>			

PS - Animal Control

<i>Original Budget</i>	93,207	<i>Revised Budget</i>	91,292	<i>Change</i>	(1,915)
	Food Items	(500)	Updated cost estimate through FYE.		
	Uniforms	(200)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(500)	Updated cost estimate through FYE.		
	Internet	(715)	Updated cost estimate through FYE.		
		<u>(1,915)</u>			

PS - Corrections

<i>Original Budget</i>	616,647	<i>Revised Budget</i>	608,847	<i>Change</i>	(7,800)
	Employee Screening	(800)	Updated cost estimate through FYE.		
	Supplies	(500)	Updated cost estimate through FYE.		
	Food Items	(5,000)	Updated cost estimate through FYE.		
	Uniforms	(500)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	1,000	Updated cost estimate through FYE.		
	Telephone	(1,000)	Updated cost estimate through FYE.		
	Heating Fuel	(1,000)	Updated cost estimate through FYE.		
		<u>(7,800)</u>			

PS - Dispatch

<i>Original Budget</i>	469,091	<i>Revised Budget</i>	467,966	<i>Change</i>	(1,125)
	Training	(300)	Updated cost estimate through FYE.		
	Uniforms	(325)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(500)	Updated cost estimate through FYE.		
		<u>(1,125)</u>			

<u>PS - DMV</u>					
<i>Original Budget</i>	42,525		<i>Revised Budget</i>	42,025	<i>Change</i> (500)
	Overtime	(500)	Updated cost estimate through FYE.		
		<u>(500)</u>			

<u>PS - Patrol</u>					
<i>Original Budget</i>	815,416		<i>Revised Budget</i>	811,416	<i>Change</i> (4,000)
	Salaries	(2,300)	Updated cost estimate through FYE.		
	Recruiting - Moving	(2,000)	Updated cost estimate through FYE.		
	Uniforms	(1,000)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(1,000)	Updated cost estimate through FYE.		
	Vehicle Lease	2,300	Updated cost estimate through FYE.		
		<u>(4,000)</u>			

<u>PW - Administration</u>					
<i>Original Budget</i>	162,023		<i>Revised Budget</i>	160,823	<i>Change</i> (1,200)
	Advertising	(200)	Updated cost estimate through FYE.		
	Supplies	(500)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(500)	Updated cost estimate through FYE.		
		<u>(1,200)</u>			

<u>PW - Building & Ground Maintenance</u>					
<i>Original Budget</i>	325,450		<i>Revised Budget</i>	311,950	<i>Change</i> (13,500)
	Overtime	(2,000)	Updated cost estimate through FYE.		
	Contractual	(3,000)	Updated cost estimate through FYE.		
	Travel	(500)	Updated cost estimate through FYE.		
	Supplies	(500)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(1,000)	Updated cost estimate through FYE.		
	Heating Fuel	(1,500)	Updated cost estimate through FYE.		
	Janitorial	(5,000)	Updated cost estimate through FYE.		
		<u>(13,500)</u>			

<u>PW - Shop</u>					
<i>Original Budget</i>	383,932		<i>Revised Budget</i>	307,932	<i>Change</i> (76,000)
	Overtime	5,000	Updated cost estimate through FYE.		
	Contra Wages	(10,000)	Updated cost estimate through FYE.		
	Travel	(1,000)	Updated cost estimate through FYE.		
	Supplies	(3,000)	Updated cost estimate through FYE.		
	Gas, Oil, Grease	(20,000)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(2,000)	Updated cost estimate through FYE.		
	Heating Fuel	(5,000)	Updated cost estimate through FYE.		
	Equipment Maintenance	(40,000)	Updated cost estimate through FYE.		
		<u>(76,000)</u>			

<u>PW - Streets</u>					
<i>Original Budget</i>	461,243		<i>Revised Budget</i>	456,743	<i>Change</i> (4,500)
	Travel	(500)	Updated cost estimate through FYE.		
	Supplies	(500)	Updated cost estimate through FYE.		
	Street Signs	(1,000)	Updated cost estimate through FYE.		
	Sand	(11,000)	Updated cost estimate through FYE.		
	Minor Tools & Equipment	(500)	Updated cost estimate through FYE.		
	Leased Equipment	9,000	Updated cost estimate through FYE.		
		<u>(4,500)</u>			