

RESOLUTION 2017-01
A RESOLUTION OF THE DILLINGHAM PLANNING COMMISSION

Supporting a long term encroachment permit for Nushagak Cooperative to convert the power service at the HUD Lift Station from overhead to underground.

WHEREAS, Nushagak Cooperative wishes to convert the power service at the HUD Lift Station from overhead to underground; and

WHEREAS, there is no objection to the installation as proposed; and

WHEREAS, the Dillingham Planning Commission is required to make a recommendation to the city council for long term encroachments and for excavation and construction in city rights-of-way and city property per DMC 12.08.020 (C) and DMC 12.08.070;

THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Dillingham, Alaska, recommends the City Council approve Long Term Encroachment permit 2017-01 to convert the power service at the HUD Lift Station from overhead to underground, with the following conditions:

- That Nushagak Cooperative notify the City of Dillingham Administration, Public Works Department, and the Public Safety Department 48 hours in advance of any work on public lands or in the public rights of way;
- That Nushagak Cooperative restore the public land or public right of way to this former condition or better after completing the utility installations; and
- That Nushagak Cooperative provide documentation in the form of as-builts or GPS coordinates, or other reliable information, of the actual location of the installation within one month.

ADOPTED by the Dillingham Planning Commission on this 8th day of March, 2017.



Gregg Marxmiller, Chair



Courtenay Carty, Recorder

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-10

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING AN INCREASE IN HARBOR FEES

WHEREAS, the harbor fees were last amended and adopted January 15, 2015, (Resolution No. 2015-02); and

WHEREAS, the City Council has determined that reviewing the rates and fees is necessary to help provide adequate funding for the operation, maintenance, and future replacement of its facilities;

NOW, THEREFORE, BE IT RESOLVED by the Dillingham City Council that:

1. The Council approves the amended harbor fee schedule as reflected in the attached table identified as Exhibit A.
2. The amended harbor fees become effective upon passage, with proper noticing to the public, including the City's website, Facebook page, advertisement in the Bristol Bay Times, and posting in three public places.

PASSED and ADOPTED by the Dillingham City Council on _____.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

Exhibit A. (New items are shown as underlined. Deleted items are shown as ~~strikethrough~~.)

1) Port Tariff, Item 70, Dockage or Moorage, fees that apply to the harbor.

Moorage	32' Fishing Vessel <u>All Vessels 28' up to 32'</u>	\$280.00 <u>\$320</u> per season
Transient Moorage	32' Fishing Vessel <u>All Vessels 28' up to 32'</u>	\$45.00 - <u>\$ 75</u> per day
Transient Moorage	Fishing Vessel over 32 feet <u>and under minimum gross tonnage</u>	\$50.00 <u>\$100</u> per day minimum tariff charge by gross tonnage of vessel
<u>Transient Moorage</u>	<u>Vessel over 32 feet and under minimum gross tonnage</u>	<u>\$10/ft for a seasonal sticker</u>

2) Port Tariff, Item 80, Ramp, Fees and Rules.

Launch / Haulout	\$80.00 <u>\$100</u> /each direction
Skiffs over 20'	\$80.00 <u>\$100</u> /per season plus \$4/foot over 20 feet

3) Port Tariff, Item 100, Equipment Rental.

Equipment Rates	Dry-No Operator	Wet-with Operator
Small Forklift	\$ 50/hour	\$125/hour
Large Forklift	\$150/hour	\$225/hour
Manitowoc Crane <u>Link Belt</u>	\$350/hour	\$425/hour
<u>Grove Crane</u>	<u>\$350/hour</u>	<u>\$425/hour</u>
Harbor Boom Crane		\$85/hour

4) Port Tariff, Item 300, Miscellaneous:

BBEDC tote #700 increase to \$100 dollars per

BBEDC ½ tote #~~325~~ 350 increase to \$50 dollars per

BBEDC Tote #700 ~~\$80~~ \$100 each

BBEDC ½ tote #~~325~~ 350 \$45 \$50 each

City of Dillingham Information Memorandum

Agenda of: April 6, 2017

Attachment to:

Ordinance No. _____ / Resolution No. 2017-10

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING AN INCREASE IN HARBOR FEES EFFECTIVE JULY 1, 2017

City Manager: Recommend Approval

Signature: Rose Vera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- None

Summary Statement:

A proposal for an increase in harbor fees and changes in language was vetted through the Port of Dillingham Advisory Committee at their March 22, 2017 meeting, and recommended for approval, and vetted through the Finance and Budget Committee at their March 28, 2017 meeting, and recommended for approval to the Council. The new rates and language changes will go into effect July 1, 2017 if adopted.

Attachment to:
Ordinance No. _____ / Resolution No. 2017-10

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	Port Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-11

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING CHARLENE LOPEZ'S BBEDC ARCTIC TERN GRANT APPLICATION FOR THE NBC BASKETBALL CAMP

WHEREAS, the Bristol Bay Economic Development Corporation (BBEDC) provides Arctic Tern Program Grant funding; and

WHEREAS, City of Dillingham is a non-profit or governmental activity that is qualified to receive grants for use in their community; and

WHEREAS, BBEDC has agreed to provide grant funds to the City of Dillingham under BBEDC's Arctic Tern Program; and

WHEREAS, under a Memorandum of Agreement with BBEDC, of which a copy is attached, the City of Dillingham shall:

1. Receive the above-specified grant funds and conduct the activities specified in the grant application and award.
2. Be responsible for selecting individuals to participate in their grant funded project(s). The Recipient organization shall not discriminate in the selection of resident youth participants because of ethnic background, religious preference, sexual preference, gender or family affiliation.
3. The Recipient organization is responsible for assuring compliance with all local, state, and federal employment, labor IRS and other laws.
4. The Recipient organization is responsible for oversight of their community program, supervision of participants and reporting responsibilities to BBEDC and other.

WHEREAS, Charlene Lopez applied for BBEDC's Arctic Tern Grant Program to support the NBC Basketball Camp scheduled for July 24 – July 28, 2017; and

WHEREAS, Charlene Lopez elected to apply for \$6,000 to pay for the registration fee for approximately 120 campers; and

WHEREAS, the application affirms that the project meets one or more of the economic criteria for the Arctic Tern Program Grant including:

1. The project will lead to economic growth that is sustainable by and within the community or region.
2. The project will contribute to the reduction of poverty.
3. The project will contribute to employment and/or long term income generating opportunities for the residents and that the number of short term and long term jobs that can be created or retained can be demonstrated.
4. The project will provide economic and social benefits for residents.

WHEREAS, under this Memorandum of Agreement, BBEDC shall:

1. Provide the sum of \$6,000 to the City of Dillingham for the purpose of implementing the grant application submitted and approved by BBEDC.
2. Make payment to the City of Dillingham in the amount of \$6,000 upon receipt and approval of a properly filed grant application.

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council supports the submittal of the Grant application by Charlene Lopez for the 2016 Bristol Bay Economic Development Corporation Arctic Tern Grant Program to support the NBC Basketball Camp that she is helping to organize.

BE IT FURTHER RESOLVED that:

1. BBEDC will provide the sum of \$6,000 to the City of Dillingham for the purpose of implementing the grant application submitted and as approved by BBEDC; and
2. The City of Dillingham will, in turn, prepare a check in the sum of \$6,000 addressed to NBC Camps.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on April 6, 2017.

Alice Ruby, Mayor

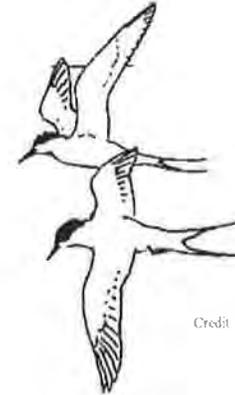
ATTEST:

[SEAL]

Janice Williams, City Clerk

Bristol Bay Economic Development Corporation

Arctic Tern Program
Application



Credit USFWS

Instructions: Applicant shall use this page as a cover sheet for their application. The remainder of the application may be the following form or may be submitted as a simple narrative in whatever format is desired, provided it contains the information required.

Date March 21, 2017

Name & Address of Entity Requesting Grant:

City of Dillingham

Specific Contact Person:

Name: Charlene Lopez
Title: _____
Address: P.O. Box 797
Dillingham, AK 99576

Phone Number: 907-843-0888
Fax Number: _____
E-mail Address: charlenedeargreen@hotmail.com

Project Title: NBC Basketball Camp in Dillingham

Total Amount Being Requested: \$6000.00

Brief Description of Project We would like to bring back NBC Basketball camp for the fourth year for the kids in our community and surrounding communities. We would like to have 120 kids attend a 5 day camp with 6 coaches from NBC. The camp will teach basketball techniques with a Christian background. they will also learn manners and respect for others.

Signature by an authorized official of the Recipient Organization below acknowledges the intent to operate according to the program purpose and guidelines and assures that all information contained in this application is true and correct.

Charlene Lopez
Signature

3/21/17
Date

Bristol Bay Economic Development Corporation, P.O. Box 1464, Dillingham, Alaska, 99576 Phone: (907) 842-4370, (800) 478-4370, Fax: (907) 842-4336, Fax: (888) 325-4336

Form dated 12-16
Page 4 of 5

1. **Project Title:** NBC Basketball Camp in Dillingham
2. **Describe the number of youth that are expected to be employed or involved.**
 - a. We are expecting 120 youth from Dillingham, Naknek, King Salmon and Manokotak to attend the 5 day camp.
 - b. If we were funded, it would help each student with \$50.00 off of their \$100 registration fee or help those youth that can't afford camp.
3. **Describe the work or activities that the youth are expected to accomplish.**
 - a. The youth will become a stronger, more confident player. Whether they are a beginning basketball player or you are striving to play in the NBA or WNBA someday, we have the tools to help you reach your dreams and goals on and off the court.
 - b. Complete Player Camps focus on the crucial keys to becoming a great player. We break our teaching into four focus areas: Individual offense, defense, shooting and team skills. Campers are separated into teaching groups and teams based on their age and ability.
 - c. Complete Player Camps emphasis extensive skill development, intensity, enthusiasm, leadership, and teamwork. Many athletes who have attended our program go on to play at the college level and beyond.
 - d. Experience the intensity, Christian atmosphere, leadership training and skill training excellence at basketball camp this summer.
 - e. The Complete Player Camps focus on total skill development including training in all areas of basketball as well as leadership and life excellence training.
4. **Describe the timeline for the entire grant. If the grant includes multiple projects, include timelines for each project. For example if one project involves employing youth and a second project includes travel, include a timeline for each of the projects.**
 - a. The camp is July 24th - July 28th. If we are granted the money we are granted will go towards youth that can't afford to pay their \$100 registration fee. The camp cost \$25,000.00 Total.

5. **Describe anything that the youth are expected to submit (reports, presentations or other)**
- a. The participants will participate the last day of camp in front of family, friends and community members. The participants will explain to the crowd what they have learned during the five day camp as well as what they will take from the camp.
6. **Describe how the youth will be supervised or chaperoned. Include the names of the supervisors and or chaperones.**
- a. We will have (6) NBC Camps College Coaches and the Owner/Founder Fred Crowell along with Karl Clark (DHS Girls Varsity Coach), Deon Lopez (DHS Boys Varsity Coach), Jordan Sanger (DMS Girls Coach), Charlene Lopez (Volunteer) and Eli Livermont (DMS Boys Coach)
7. **Provide a budget that is reasonably detailed**
- | | |
|------------------------|----------|
| a. Camp Fee | \$12,500 |
| b. Bristol Inn Lodging | \$3,000 |
| c. Food | \$3,000 |
| d. Car rental | \$1,500 |
| e. End of Camp BBQ | \$4,000 |
| f. Other Misc Expense | \$1,000 |
| g. Total | \$25,000 |

City of Dillingham Information Memorandum

Agenda of: April 6, 2017

Attachment to:

Ordinance No. _____ / Resolution No. 2017-11

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING CHARLENE LOPEZ'S BBEDC ARCTIC TERN GRANT APPLICATION FOR THE NBC BASKETBALL CAMP

City Manager: Recommend Approval

Signature: Rose Koera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Copy of Arctic Tern Program Application submitted by Charlene Lopez for NBC Basketball Camp

Summary Statement:

Charlene Lopez is applying for BBEDC's Arctic Tern Grant to conduct an NBC Basketball camp in Dillingham from July 24 - 28, 2016. The total cost of putting on the camp is about \$25,000 with funding coming from camping fees and donations from the Bristol Bay Area Health Corporation and Motive Marine. This grant request will need to be approved by the City of Dillingham and Curyung Tribal Council.

The camp is sized for 120 participants with about six NBC coaches being brought to Dillingham to teach the students crucial keys to becoming strong and confident basketball players with focus on total skill development including training in all areas of basketball as well as leadership and life excellence training.

A check from COD for \$6,000 will be made out to NBC Camps and the COD will be fully reimbursed by BBEDC.

Attachment to:
Ordinance No. _____ / Resolution No. 2017-11

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-12

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING EMERGENCY MAINTENANCE ON SQUAW CREEK ROAD

WHEREAS, the City received notification from the Bristol Bay Native Association that the heirs of Mary Tilden who own the entrance to Squaw Creek Road have provided them verbal approval to grant a 40' easement to the City; and

WHEREAS, the heirs also agreed to waive the value of the easement so no appraisal will be needed; and

WHEREAS, BIA stated that they can use the BLM survey map for the legal description for the easement transaction meaning no additional survey work will be required; and

WHEREAS, BBNA will be processing and obtaining from BIA the Landowner Notice of Right of Way, Landowner Consent to Access Land, archeological inventory, Categorical Exclusion and Landowner Consent to Grant of ROW; and

WHEREAS, Squaw Creek Road maintenance has been an issue for many years since the front entrance of the road was privately owned; and

WHEREAS, the City will agree to provide emergency maintenance of the road addressing Public Safety issues of plowing snow, sanding and/or grading to try to assure that the road is passable for one year from the date of this resolution while BBNA is acquiring the above mentioned documents; and

WHEREAS, the back side of the road is also privately owned and the City will request an easement from those owner(s) as well; and

WHEREAS, once all the easements to the road are acquired the City will formally accept Squaw Creek Road as a City street;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council authorizes the City Manager to provide emergency maintenance addressing Public Safety issues on Squaw Creek Road for one year from the date of passage of this Resolution No. 2017-12.

PASSED and ADOPTED by the Dillingham City Council on April 6, 2017.

ATTEST:

Alice Ruby, Mayor
[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 4, 2017

Attachment to:

Ordinance No. _____ / Resolution No. 2017-12

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING EMERGENCY MAINTENANCE OF SQUAW CREEK ROAD

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- Letter dated March 30, 2017, from Bristol Bay Native Association

Summary Statement:

The City has gotten the attached letter from BBNA stating that the heirs of Mary Tilden are willing to provide the City with a 40' ROW on the front entrance of the road. There are existing ROWs through 3/4ths of the road with one section at 40' and another section at 60'. Staff feels that a 40' road is not adequate, but in light of how long it's taken to get the 40' ROW and that another section of the road is 40' it is recommended that we keep it the same throughout.

The end of the road is a native allotment owned by Ludwig Egelund. We will be filing a ROW application where the road goes through his allotment. We are trying to get in touch with him to start the discussion. If he is in agreement we would have to pay for the survey of the ROW and get it recorded. Not sure of that cost.

It is recommended that the City provide emergency maintenance of the road addressing Public Safety issues of plowing snow, sanding and/or grading to try to assure that the road is passable for one year from the date of the adoption of the resolution. The City will continue to work with the other property owner at the end of the road to get the ROW and once it is obtained then a process will start to accept the road as a City street.

The road at some point will need to have trees cut, gravel placed to fill pot holes and an area where water accumulates fixed so it properly drains. The City does not have funds at this time to do any major work on the road and hopes to work with Curyung Tribe for BIA funding.

Attachment to:
Ordinance No. _____ / Resolution No. 2017-12

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	Public Works Director	
X	Planning Director	
X	City Clerk	



BRISTOL BAY NATIVE ASSOCIATION
Land Management Services
PO Box 310, Dillingham, Alaska 99576-0310
Phone: (907) 842-5257
Fax: (907) 842-5939

March 30, 2017

Ms. Rose Loera, City Manager
City of Dillingham
P.O. Box 889
Dillingham, Alaska 99576

Subject: A-054453A D, Heirs of Mary Tilden, Grant of Easement

Dear Ms. Loera:

We received your application for an easement for Squaw Creek Road in Lot 13D, U.S. Survey 4980, owned by the heirs of Mary Tilden. Lot 13D is 40 feet wide. BBNA Land Management Services received verbal approval of the proposed easement from William P. Johnson, Matilda S. Johnson, Thomas Tilden, and Chelsie M. Jordan. Since the land is a Native allotment, the easement will need to be approved by the Bureau of Indian Affairs (BIA) in Anchorage.

We need the following from the city: a letter stating that it is applying for the road easement, a document which shows that you have authority to sign the Application, and a copy of the City's charter (or other document) from the State, for the BIA.

BBNA will process and obtain the following documents which the BIA will need in order to approve the easement: Landowner Notice of Right-of-Way (ROW), Landowner Consent to Access Land, archeological inventory, Categorical Exclusion (National Environmental Policy Act document), and Landowner Consent to Grant of ROW.

Please let me or Alan Backford know if you have any questions.

Sincerely,

Sheila Neketa

for: Tom Hoseth
Realty Officer

cc: Transaction File

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-13

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ADVERTISE A REQUEST FOR PROPOSAL FOR AUDITING SERVICES FOR FY2017, FY2018 AND FY2019

WHEREAS, audits of the financial statements of the City of Dillingham are required by state and federal agencies, and for banking and bonding services; and

WHEREAS, the City's current auditing contract with Altman, Rogers & Co. CPAs will end with the FY16 audit; and

WHEREAS, we will be advertising the RFP and award a contract at the May Council meeting, which will provide the winning auditing firm time to schedule their services for the upcoming audit year;

NOW, THEREFORE, BE IT RESOLVED that Dillingham City Council authorizes the City Manager to advertise the RFP for the City's auditing services for 3 years (FY17, FY18, and FY19).

PASSED and ADOPTED by the Dillingham City Council on April 6, 2017.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 6, 2017

Attachment to:

Ordinance No. _____ / Resolution No. 2017-13

Subject:

Authorize the City Manager to Advertise a Request for Proposal for Auditing Services for FY2017, FY2018, FY2019

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- None

Summary Statement:

Audits of the financial statements of the City of Dillingham are required by state and federal agencies, and for banking and bonding services. The City contracted with Altman, Rogers, & Co. for FY2014, FY2015, and FY2016.

Attachment to:
Ordinance No. _____ / Resolution No. 2017-13

Summary Statement continued:

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-14

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING ADVERTISING FOR AN RFP FOR SENIOR CENTER BUILDING REMODEL

WHEREAS, the City has funds available to repair some major issues, such as the front entrance and solarium at the Senior Center; and

WHEREAS, we advertised and awarded an engineer contract with Lantech LLC in January to design the repairs, provide a cost estimate and develop the documents for bidding; and

WHEREAS, the funds for the work will come from a Rasmuson grant, Mental Health Trust Authority grant and funds from the City's Equipment Replacement Fund; and

WHEREAS, the City needs to get the work completed by the end of the calendar year 2017 to meet the requirements of the grant funding;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council authorizes the City Manager to issue an RFP for the remodel of the Senior Center.

PASSED and ADOPTED by the Dillingham City Council on April 6, 2017.

Alice Ruby, Mayor

ATTEST:

SEAL

Janice Williams, City Clerk

City of Dillingham Information Memorandum

Agenda of: April 6, 2017

Attachment to:

Ordinance No. _____ / Resolution No. 2017-14

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL APPROVING ADVERTISING FOR AN RFP FOR SENIOR CENTER BUILDING REMODEL

City Manager: Recommend Approval

Signature: Rose Doera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The City has funds designated for the remodel and repairs of the Sr. Center from grants and designated funds from the City. The work that needs to be done is to replace the front entrance foundation, remodel the solarium with window replacement and redirect the drainage around the building.

The funds for the project will come from a Rasmuson Grant, Mental Health Trust Authority Grant and funds allocated by the City in the Equipment Replacement fund.

Attachment to:
Ordinance No. _____ / Resolution No. 2017-14 _____

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2017-15

**A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING PASSAGE
OF SB 100 AUTHORIZING MUNICIPAL LIENS**

WHEREAS, in 1998, in an effort to discredit unauthorized common law liens recorded against public servants when those individuals disagreed with government action, the legislature passed legislation unintentionally rendering municipal liens unenforceable while preserving the enforceability of state law liens; and

WHEREAS, the ability to provide for the creation, recording, and enforcement of liens has historically been an effective tool used by municipalities to recover unpaid costs incurred by the municipality in providing services such as public nuisance abatement and public utilities; and

WHEREAS, in 2012, the Alaska Supreme Court, in *Cutler v. Kodiak Island Borough*, 290 P.3d 415 (Alaska 2012), held that as liens solely based on municipal law were not recognized as an exception to the definition of nonconsensual liens embodied in AS 09.45.169(2), liens provided for solely by municipal code were unenforceable; and

WHEREAS, SB 100 would return to municipalities the ability to use liens to secure payment for services rendered and costs incurred in addressing public nuisances and in providing utility services by giving liens arising solely under municipal law the same authority state and federal law liens hold under AS 09.45.169(2);

NOW, THEREFORE, BE IT RESOLVED that the City of Dillingham fully supports the passage of SB 100 or similar legislation which authorizes a local government to provide for the creating and recording of municipal liens by ordinance.

PASSED and ADOPTED by the Dillingham City Council on April __, 2017.

SEAL:

Alice Ruby, Mayor

ATTEST:

Janice Williams, City Clerk

City of Dillingham Action Memorandum

Agenda of: April 6, 2017

Action Memorandum No. 2017-03

Subject:

Authorize City Manager to execute a contract to purchase an additional 2,500 cubic yards of gravel from Snag Point Trucking & Snow Removal

City Manager: Recommend Approval

Signature: Rose Voera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

RFP 2017-01 Notice of Intent to Award

Summary Statement:

Public Works was in need of an additional 2,500 cubic yards of gravel to be used as cover for the landfill. In response to these needs, RFP 2017-01 was issued. Bids closed at 3:00 PM on March 24, 2017. Bidders of record include:
Snag Point Trucking & Snow Removal at \$10.20 per c.y.
Bennett Enterprises at \$10.30 per c.y.
JJC Enterprises at \$12.75 per c.y.
Cruz Construction at \$25.00 per c.y.

Funding from Landfill Gravel code 2100 7395 30 30

Action Memorandum No. 2017-03

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on _____.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
X	Finance Director	
X	Public Works Director	
X	Finance Director	
X	City Clerk	



NOTICE OF INTENT TO AWARD

ISSUE DATE: March 28, 2017

RFP NUMBER AND TITLE: RFP 2017-01 Furnish Additional Aggregate for FY17

RFP DEADLINE: March 24, 2017 at 3:00 PM

BIDDERS OF RECORD INCLUDE:

-Cruz Construction
-Snag Point Trucking & Snow Removal
-Bennett Enterprises, LLC
-JJC Enterprises, Inc

Based on the evaluation criteria established in the Request for Proposal (RFP), the City of Dillingham hereby provides notice of its intent to award the contract to this vendor:

**Snag Point Trucking & Snow Removal
PO Box 35
Dillingham, AK 99576**

Any bidder who believes the contract has been improperly awarded may file a protest with the City Clerk, Janice Williams, within 5 working days from the date of this notice and appear in person before the City Council according to the provision of the Dillingham Municipal Code Section 4.30.100 E.

The entire Dillingham Municipal Code can be found on the City's website.

Prior to issuance of a Notice to Proceed, the successful bidder must provide the following documents to the City of Dillingham prior to C.O.B on April 3, 2017:

-Current, Valid State of Alaska & City of Dillingham Business Licenses
-Certificate of Insurance & Worker's Compensation
-Vehicle Liability Insurance
-Proof of Commercial Insurance

The successful vendor is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until both the recipient and the City have signed the contract or the vendor has been otherwise notified. AS 36.30.365.

Rose Loera, City Manager
(907) 842-5148
manager@dillinghamak.us

City of Dillingham Action Memorandum

Agenda of: April 6, 2017

Action Memorandum No. 2017-04

Subject:

Authorize the City Manager to collaborate with Nushagak Cooperative for a Community Clean-Up, May 5, 6, and 7

City Manager: Recommend Approval

Signature: Rose Roera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- None

Summary Statement:

The Community Clean-Up has been an annual event that has typically been scheduled for the month of May. This year the dates would be May 5, 6, and 7.

City workers will collect the bags from picking up the highway. ALPAR (Alaskans for Litter Prevention and Recycling) bags and gloves will be available at City Hall, the DMV lobby, Nushagak Cooperative, and the Public Library.

Action Memorandum No. 2017-04

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on _____.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
	Finance Director	
X	Public Works Director	
X	City Clerk	