



Alice Ruby, **Mayor**

Council Members

- Tracy Hightower (Seat A) • Chris Maines (Seat B) • Misty Savo (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Paul Liedberg (Seat F)

**DILLINGHAM CITY COUNCIL
MEETING AGENDA**

David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

WORKSHOP-SQUAW CREEK ROAD	6:30 P.M	APRIL 6, 2017
REGULAR MEETING	7:00 P.M.	APRIL 6, 2017

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, March 2, 2017 page 5
- b. Special Council Meeting, March 7, 2017 page 9

4. APPROVAL OF CONSENT AGENDA

(Clerk note: consent calendar items occur regularly and by approving the consent calendar the items are adopted.)

- a. Proclamation – Alaska Legal Services Corporation Day 2017page 13

APPROVAL OF AGENDA

5. STAFF REPORTS

- a. City Manager and Staff Reports.....page 17
- b. Standing Committee Reportspage 55

6. PUBLIC HEARINGS

- a. Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense page 73
- b. Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget page 79

7. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense page 73
- b. Adopt Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget page 79
- c. Introduce Ordinance No. 2017-05, An Ordinance of the Dillingham City Council Authorizing the Disposal of Municipal Property to the State of Alaska for the Dillingham Downtown Streets Rehabilitation Project..... page 93
- d. Adopt Resolution No. 2017-09, A Resolution of the Dillingham City Council Approving a LTE Permit for Nushagak Cooperative to Convert the Power Source at the HUD Lift Station from Overhead to Undergroundpage 113
- e. Adopt Resolution No. 2017-10, A Resolution of the Dillingham City Council Approving an Increase in Harbor Feespage 119
- f. Adopt Resolution No. 2017-11, A Resolution of the Dillingham City Council Supporting Charlene Lopez’s BBEDC Arctic Tern Grant Application for the NBC Basketball Camp..... page 123
- g. Adopt Resolution No. 2017-12, A Resolution of the Dillingham City Council Approving Emergency Maintenance on Squaw Creek Road..... page 131
- h. Adopt Resolution No. 2017-13, A Resolution of the Dillingham City Council Authorizing the City Manager to Advertise a Request for Proposal for Auditing Services for FY2017, FY2018, and FY2019..... page 137
- i. Adopt Resolution No. 2017-14, A Resolution of the Dillingham City Council Approving Advertising an RFP for Senior Center Building Remodelpage 141
- j. Adopt Resolution No. 2017-15, A Resolution of the Dillingham City Council Supporting Passage of SB 100 Authorizing Municipal Liens age 145

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Senior Advisory Commission, 1 Seat Open
- b. Annexation Update
- c. Interim Task Force Borough Feasibility Study Update

10. NEW BUSINESS

- a. Action Memorandum No. 2017-03, Authorize City Manager to Execute a Contract to Purchase an Additional 2,500 Cubic Yards of Gravel from Snag Point Trucking and Snow Removalpage 147
- b. Action Memorandum No. 2017-04, Authorize the City Manager to Collaborate with Nushagak Cooperative for a Community Clean-Up, May 5, 6, and 7page 151
- c. Schedule a Board of Equalization Organizational Meeting for May 3 at 5:30 PM
- d. Schedule a Regular Meeting of the BOE for May 17 at 5:30 PM

11. CITIZEN’S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR’S COMMENTS

14. EXECUTIVE SESSION

- a. Legal Matter – Update from Public Safety Department
- b. Personnel Matter – City Manager Recruitment

15. ADJOURNMENT

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, March 2, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Chris Maines, Chair, called the meeting to order at 7:02 p.m. This meeting was preceded at 6:30 p.m. by a workshop for a quarterly review of the financial statements.

2. ROLL CALL

Mayor Alice Ruby was present via teleconference.

Council members present and establishing a quorum (a quorum being four):

Tracy Hightower	Misty Savo	Curt Armstrong	Andy Anderson
Chris Maines	Paul Liedberg (attended via teleconference)		

Staff in attendance:

Rose Loera	Janice Williams	Dan Pasquariello (Sergeant-at-arms)
Navin Bissram	Ken Morton	

3. APPROVAL OF MINUTES

- a. Regular Council Meeting, February 2, 2017

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to approve the minutes of February 2, 2017.

VOTE: The motion passed unanimously by roll call vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Misty Savo moved and Curt Armstrong seconded the motion to approve the agenda with a discussion for a Special Council meeting March 7 to present the audit, adopt a resolution approving the audit, reschedule the Code Committee meeting, and an executive session for an update on City Manager Recruitment.

VOTE: The motion passed unanimously by roll call vote.

5. STAFF REPORTS

- a. City Manager and Staff Reports

City Manager reported on the following items in addition to her report:

- Additional Vacancies: police officer position;

- School Bond Payment: State is contemplating shifting an additional percentage to the municipalities.
- b. Standing Committee Reports

Paul Liedberg, Finance and Budget Committee: reviewed FY17 budget amendment; discussed increasing the cigarette tax; reviewed the FY18 budget schedule; getting closer to proposing an increase in landfill fees.

Chris Maines, Code Review Committee: reviewing all sales tax exemptions; recommending an ordinance to add some additional offenses to minor offense code.

6. PUBLIC HEARINGS

Chair Maines opened the public hearing on Ordinance No. 2017-01 and Ordinance No. 2017-02.

- a. Adopt Ordinance No. 2017-01, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Section 4.15.030 Property Exemptions, Senior Citizen and Disabled Veterans, to Add PFD Residency Requirement
- b. Adopt Ordinance No. 2017-02, An Ordinance of the Dillingham City Council Amending Title 8 – Health and Safety by the Addition of a New Chapter Providing a Process for Reviewing Liquor License Applications

There being no comments the public hearing closed.

7. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen’s discussion.

8. ORDINANCES AND RESOLUTIONS

- a. Adopt Ordinance No. 2017-01, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code Section 4.15.030 Property Exemptions, Senior Citizen and Disabled Veterans, to Add PFD Residency Requirement

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to adopt Ordinance No. 2017-01.

VOTE: The motion to adopt Ordinance No. 2017-01 passed unanimously by roll call vote.

- b. Adopt Ordinance No. 2017-02, An Ordinance of the Dillingham City Council Amending Title 8 – Health and Safety by the Addition of a New Chapter Providing a Process for Reviewing Liquor License Applications

MOTION: Tracy Hightower moved and Misty Savo seconded the motion to adopt Ordinance No. 2017-02.

VOTE: The motion to adopt Ordinance No. 2017-02 passed unanimously by roll call vote.

- c. Introduce Ordinance No. 2017-03, An Ordinance of the Dillingham City Council Amending Dillingham Municipal Code to Add Two New Offenses, To Add a Fine for Two Existing Offenses, and to Replace the Language for an Existing Offense

MOTION: Misty Savo moved and Curt Armstrong seconded the motion to introduce Ordinance No. 2017-03.

VOTE: The motion to introduce Ordinance No. 2017-03 passed unanimously by roll call vote.

- d. Introduce Ordinance No. 2017-04, An Ordinance of the Dillingham City Council Amending the Budget by Adopting Budget Amendment No. 1 and Appropriating Funds for the FY2017 City of Dillingham Budget

MOTION: Tracy Hightower moved and Misty Savo seconded the motion to introduce Ordinance No. 2017-04.

VOTE: The motion to introduce Ordinance No. 2017-04 passed unanimously by roll call vote.

9. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Senior Advisory Commission, 1 Seat Open
 - 2) Territorial School Committee, 1 Seat Open

There were no letters of interest on file.

- b. Annexation Update

There was no update.

- c. Interim Task Force Borough Feasibility Study Update

There was no update.

10. NEW BUSINESS

- a. Approve a Special Council Meeting for March 7 at 5:30 PM
 - 1) Presentation on the FY16 Audit
 - 2) Adopt Resolution to Approve FY16 Audit
 - 3) Reschedule the Code Review Committee Meeting

- 4) Executive Session for an Update on City Manager Recruitment

11. CITIZEN’S DISCUSSION (Open to the Public)

Susan Isaacs:

- Noted she supported removing the \$10,000 sales tax exemption in light of declining revenues, felt all rental owners should collect sales tax no matter the annual revenues;
- Commented she would seek out someone to help her understand the sales ratio as it applied to real property.

12. COUNCIL COMMENTS

Paul Liedberg:

- Thanked staff for all the work they do.

13. MAYOR’S COMMENTS

Mayor Ruby:

- Noted she would be bringing forward resolutions from the SWAMC conference.

14. EXECUTIVE SESSION

- a. Legal Matter – Dillingham & Manokotak Annexation Petitions

MOTION: Misty Savo moved and Tracy Hightower seconded the motion to enter into executive session to discuss legal matter Dillingham & Manokotak Annexation Petitions. [7:25 p.m.].

VOTE: The motion passed unanimously by roll call vote.

The Council was joined by Manager Loera and Janice Williams.

MOTION: Tracy Hightower moved and Misty Savo seconded the motion to exit the executive session [7:31 p.m.].

VOTE: The motion passed unanimously by roll call vote.

15. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:31 p.m.

Mayor Alice Ruby

ATTEST: [SEAL]

Janice Williams, City Clerk

Approval Date: _____

1. CALL TO ORDER

A special meeting of the Dillingham City Council was held on Tuesday, March 7, 2017, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 5:34 p.m.

2. ROLL CALL

Mayor Alice Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Curt Armstrong Andy Anderson Misty Savo Chris Maines
Paul Liedberg - attended via teleconference

Council members absent: Tracy Hightower

Staff in attendance:

Janice Williams Navin Bissram

Guest(s): Steve Wadleigh, Altman, Rogers, and Co.
Tim Pearson (Pearson Consulting)

3. APPROVAL OF AGENDA

MOTION: Chris Maines moved and Misty Savo seconded the motion to approve the agenda.

VOTE: The motion to approve the agenda passed unanimously by roll call vote.

4. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

There was no citizen's discussion.

5. SPECIAL BUSINESS

a. Committee of the Whole

1) Presentation on the FY16 Audit Report

MOTION: Chris Maines moved and Andy Anderson seconded the motion to enter into the Committee of the Whole for a presentation on the FY16 Audit Report.

VOTE: The motion to enter into the Committee of the Whole passed unanimously by roll call vote.

Steven Wadleigh presented the FY 2016 audit referring to the Power Point display his firm had prepared. He praised staff for resolving the few findings from the prior year FY15, noting there were no material findings for FY16.

MOTION: Chris Maines moved and Andy Anderson seconded the motion to come out of the Committee of the Whole.

VOTE: The motion passed unanimously by roll call vote.

- b. Adopt Resolution No. 2017-08, A Resolution of the Dillingham City Council Accepting the Year End Audit for the Fiscal Year Ending June 30, 2016

MOTION: Misty Savo moved and Chris Maines seconded the motion to approve Resolution No. 2017-08.

VOTE: The motion to approve Resolution No. 2017-08 passed unanimously by roll call vote.

- c. Reschedule Code Review Committee Meeting from Thursday, March 9, to Thursday, March 23

MOTION: Andy Anderson moved and Chris Maines seconded the motion to reschedule the Code Review Committee meeting to March 23.

VOTE: The motion passed unanimously by roll call vote.

- d. Executive Session – Personnel Matter
 - 1) City Manager Recruitment

MOTION: Chris Maines moved and Curt Armstrong seconded the motion to enter into Executive Session to discuss Personnel Matter, City Manager Recruitment [6:24 p.m.].

VOTE: The motion passed unanimously by roll call vote.

Mayor Ruby invited Tim Pearson into the executive session.

MOTION: Misty Savo moved and Andy Anderson seconded the motion to exit the executive session [7:33 p.m.].

VOTE: The motion passed unanimously.

6. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen's discussion.

7. COUNCIL COMMENTS

There were no Council comments.

8. MAYOR'S COMMENTS

There were no Mayor's comments.

9. ADJOURNMENT

Mayor Ruby adjourned the meeting at 7:34 p.m.

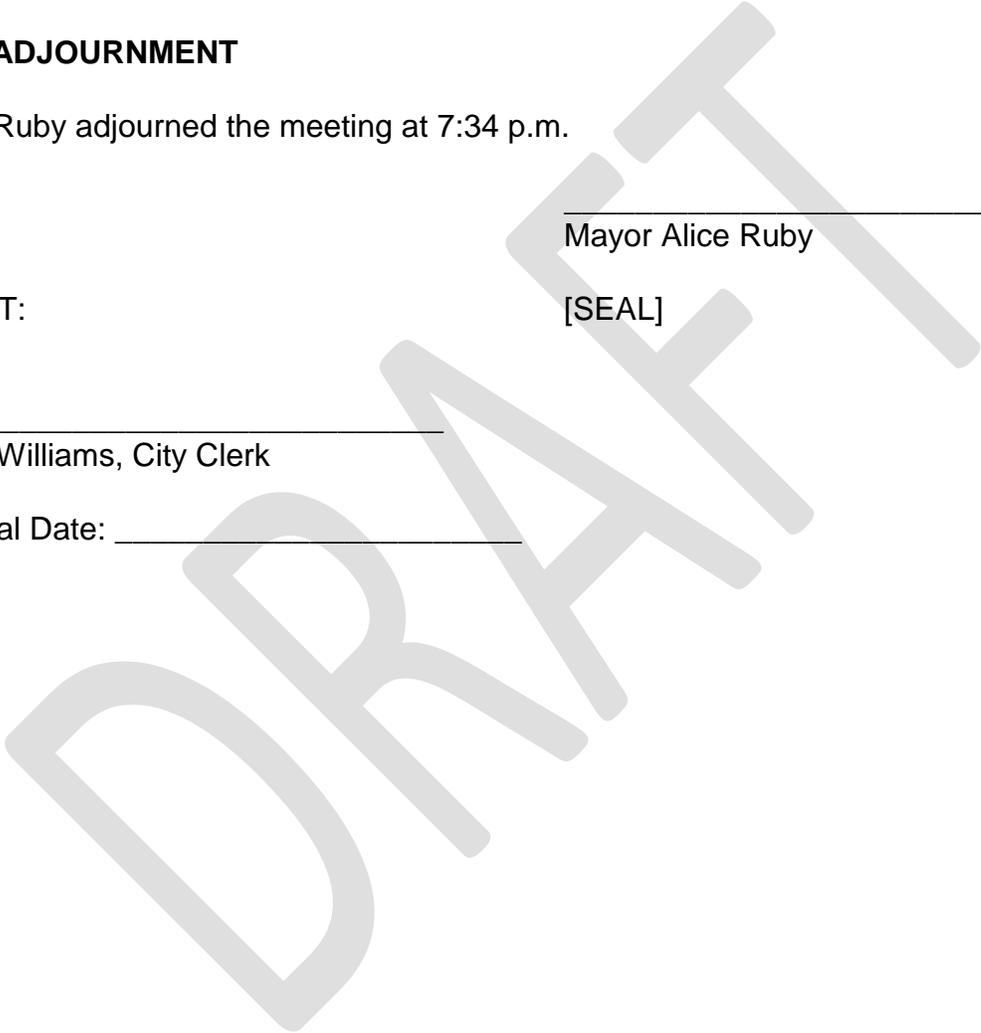
Mayor Alice Ruby

[SEAL]

ATTEST:

Janice Williams, City Clerk

Approval Date: _____





City of Dillingham Proclamation

WHEREAS, this year celebrates Alaska Legal Services Corporation's 50th anniversary of service to Alaska; and

WHEREAS, the City of Dillingham recognizes the importance of service organizations that improve our daily lives and keep our community strong; and

WHEREAS, the Alaska Legal Services Corporation's wide reach of services includes multiple areas of legal expertise from housing to health care to domestic violence; and

WHEREAS, without their presence in Bristol Bay region and the community of Dillingham many of our residents would have suffered from lack of legal representation in very difficult situations;

WHEREAS, the City of Dillingham wishes to acknowledge the good work and vital assistance provided to its residents by the Alaska Legal Services Corporation;

NOW, THEREFORE, I, Alice Ruby, Mayor of the City of Dillingham, do hereby proclaim April 10, 2017, as:

Alaska Legal Services Appreciation Day

in the City of Dillingham, and encourage all citizens to join in the 50th anniversary celebration in honor of the contribution Alaska Legal Services Corporation provides to Alaska.

Alice Ruby
City of Dillingham Mayor

Dated this day of April 6, 2017



Available Resources

Free Legal Clinics and Hotlines

ALSC operates a number of free “self-help” clinics and hotlines. An updated schedule is available on www.alsc-law.org or www.alaskalawhelp.org.

www.AlaskaLawHelp.org

This site provides information and self-help resources for a variety of civil legal issues, and includes a directory of free and low-cost legal providers.

www.FairHousingAlaska.org

The Fair Housing Enforcement Project of ALSC regularly updates this website with information about fair housing, housing discrimination, and educational opportunities. All fair housing services are provided free of charge and do not have income eligibility requirements.

www.akLawSelfHelp.org

A series of short videos discussing many topics important to people representing themselves in divorce and child custody cases. Includes information about parenting plans, child support, dividing marital property, and options for resolving your case without a trial.

www.AlaskaTribes.org

Resources and information for Alaska Native Tribes regarding tribal courts and participation in state court proceedings.



For more information, please contact:

Alaska Legal Services Corporation
1016 West Sixth Avenue, Suite 200
Anchorage, Alaska 99501

Phone: 907-272-9431
Toll Free: 1-888-478-2572
Email: anchorage@alsc-law.org

BARROW OFFICE
P.O. Box 1651
1264 Agvik Street #7
Barrow, AK 99723
Phone: (907) 855-8998
Toll Free: 888-840-0522

BETHEL OFFICE
560 Ridgecrest, Suite 113
Bethel, AK 99559
Phone: (907) 543-2237
Toll Free: 1-800-478-2230

DILLINGHAM OFFICE
1500 Kakanak Rd. #112C
Dillingham, AK 99576
Phone: (907) 842-1452
Toll Free: 1-888-391-1475

FAIRBANKS OFFICE
1648 Cushman, Suite 300
Fairbanks, AK 99701
Phone: (907) 452-5181
Toll Free: 1-800-478-5401

JUNEAU OFFICE
8800 Glacier HWY, Ste. 228
Juneau, AK 99801
Phone: (907) 586-6425
Toll Free: 1-800-789-6426

KENAI OFFICE
110 N. Willow Street, Ste. 132
Kenai, AK 99611
Phone: (907) 395-0352
Toll Free: 1-855-395-0352

KETCHIKAN OFFICE
306 Main Street, Suite 301
Ketchikan, AK 99901
Phone: (907) 225-6420
Toll Free: 1-877-525-6420

KOTZEBUE OFFICE
733 2nd Ave.,
Ferguson Building, Rm. 202
Kotzebue, AK 99752
Phone: (907) 442-7737
Toll Free: 1-877-622-9797

NOME OFFICE
110 Front Street, Suite 204A
Nome, AK 99762
Phone: (907) 443-2230
Toll Free: 1-888-495-6663

PALMER OFFICE
634 S. Bailey Street, Ste. 102
Palmer, AK 99645
Phone: (907) 746-4636
Toll Free: 1-855-996-4636

ALASKA LEGAL SERVICES CORPORATION

Access to Justice for Alaskans in Need



As a recipient of funding from the Legal Services Corporation, ALSC adheres to the prohibitions and restrictions which all LSC funding recipients follow.

www.alsc-law.org



Alaska Legal Services Corporation

Alaska Legal Services Corporation (ALSC) is a private, non-profit law firm that provides free legal assistance in civil matters to low-income Alaskans. ALSC has 11 offices serving every community in Alaska.

In an average year, ALSC enables over 6,400 low-income Alaskans to address critical legal issues directly affecting their families, homes, incomes, jobs, and access to vital services such as health care and utilities.

What ALSC Attorneys Do

Lawyers in a legal services office provide the same legal services as any other attorneys. They can advise and represent you in most areas of civil law, although each office has priorities for the type of cases they will take.

Criminal cases are not handled because the state provides public defenders to represent persons accused of criminal actions who cannot afford private attorneys. ALSC generally does not deal with cases where a person is seeking money as a settlement. In such cases a private attorney will usually represent a client without any initial charge, collecting a fee only if the client's case is won.

What Types of Cases Can ALSC Handle?

ALSC may be able to provide legal services for civil legal matters including:

Family Law* - Domestic violence, child custody, adoptions, child support, and divorce.

Housing - Eviction or foreclosure, landlord-tenant disputes, and repairs to substandard housing.

Health Care - Benefits including Medicaid and Medicare, home or community based care, and children's health insurance programs.

Consumer Issues - Bankruptcy, debt collection, repossession, creditor harassment, predatory lending, and unfair sales practices.

Public Benefits - Veteran benefits, healthcare, income maintenance, food assistance, unemployment, and disability benefits.

Elder Advocacy - Income maintenance, housing, healthcare, power of attorney, Millers Trusts, living wills and testamentary wills.

Alaska Native Law - Subsistence, ICWA, wills, and allotments.

*Most family law work is limited to cases involving domestic violence, child abuse, or other special circumstances.

How to Apply

To apply for services, you can stop by or contact the office that is closest to your community to request an application. Applications are also available on our website: www.alsc-law.org.

Eligibility For Services

There are a number of factors that are considered when we make a decision about eligibility. Generally, you will be eligible if your income does not exceed 200% of the Federal Poverty Income Guidelines.

Due to limited resources, ALSC cannot accept every applicant and must prioritize its services to maximize benefits to low-income people and communities. Case acceptance decisions are guided by priorities established by each office and approved by the governing board. If you have questions about eligibility, please contact the nearest ALSC office.

ALSC's Pro Bono Program

ALSC refers certain cases to private attorneys who volunteer their time through ALSC's Pro Bono Program. Clients who obtain a pro bono attorney must qualify for services and be screened by ALSC staff for referral.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: March 30, 2017
To: Mayor and City Council
From: Rose Loera, City Manager
Subject: March Monthly Report

Vacancies – City Manager position, Executive Assistant, Water/Wastewater Operator, Police Officer

Contracts/Agreements Signed – none

Grants – BBEDC Infrastructure Grant pending.

Request for Proposals (RFPs) – we are currently advertising for Liability Insurance, FY 18 Aggregate and FY 18 Equipment Rental. All bids will be opened mid-April.

FY 18 Budgets – review of the FY18 budget is continuing through the Finance & Budget Committee.

Squaw Creek Road – we are seeing movement on the ROW on the front part of Squaw Creek road. We are also getting in contact with the owner of the native allotment at the end of the road for a ROW so that the entire road to the cul-de-sac could be for public use.

Finance – the finance department was a bit late in getting the tax assessment documents in the mail. It is not a problem according to our attorney as long as we give the customer 30 days to appeal from the date of the mailing. Code states by March 15, but there was some clean-up that had to be done after hiring the new assessor. We expect to get a number of appeal requests as the assessor feels that some of the properties were not adequately assessed.

Fireworks – U Pop Em Fireworks notified us that they will be moving to a piece of property across from the park on the small airport. This move will allow us to further plan for a cleanup of the area.

Senior Center Van – the new Sr. Van was been delivered to the dock in Seattle. It will be here on the first barge. Ramon Roque, previous Public Works Director, inspected the van for us when it arrived in Seattle. We are very appreciative that he did, so that we had assurance we are getting what we ordered. It was “perfect” according to him.

Out of the Office –April 14 - 18, 2017

Janice Williams

Subject: FW: Carlson Property

From: Henry, Susanna [mailto:susanna_henry@fws.gov]

Sent: Thursday, March 30, 2017 3:21 PM

To: Rose Loera <manager@dillinghamak.us>

Cc: Allen Miller <allen_miller@fws.gov>

Subject: Re: Carlson Property

Dear Rose:

Togiak Refuge is at the mercy of the City of Dillingham's patience when it comes to the Carlson property being a site for a future new Refuge Headquarters. I'm concerned that the U.S. Fish and Wildlife Service's funding will not cover the construction of a new office in the near future.

President Trump's proposed budget for fiscal year 2018 entitled "America First - a budget blueprint to Make America Great Again" proposes a decrease of 11.7% for the Department of the Interior from the fiscal year 2017 budget (a drop of \$1.5 billion). You probably already know that the U.S. Fish and Wildlife Service is one agency in the Department of the Interior (DOI). This is a drastic reduction. We have been receiving reductions of about 1% a year since 2008.

Furthermore, some of the text on page 27 of the Presidents proposed Budget reads: "The Budget requests an increase in funding for core energy development programs while supporting DOI's priority agency mission and trust responsibilities including public safety, land conservation, and revenue management. It eliminates funding for unnecessary or duplicative programs while reducing funds for lower priority activities, such as acquiring new lands." I'm thinking that building new buildings is a lot like acquiring new lands...

Of course, this is a proposed budget that will be discussed by Congress before it is approved. Still, I am not optimistic about building funds being found in the Federal budget, even after negotiation. Our primary non-profit partner, the Friends of Alaska Wildlife Refuge, does not have a budget to support new construction.

Sometimes the U.S. Fish and Wildlife Service receives earmarked funds for new Visitor Centers, Headquarters, and other construction costs through the support of a Congressional Representative. This is how the land was acquired and our National Conservation Training Center was constructed in West Virginia. There are several buildings on the campus named for former Senator (and former Representative) Robert Byrd of West Virginia. Likewise, Chincoteague National Wildlife Refuge's Educational and Administrative Center is named after former Senator Herbert Bateman of Virginia.

City of Dillingham

House District 37 / Senate District S

~ 3/30/17 ~
(Day 73)

30th Alaska State Legislature ~ 1st Session

MARCH 2017 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

~ 90-day session will only be a speed bump. The Legislature is nowhere close to a budget ~



Last minute: Senate Finance considering HB57 amendments Monday – April 3rd. Will provide updates!

The long traveled road to the budget is shaping up to look like the past couple of years – a traffic jam. Both the House and Senate seem to be onboard that the Permanent Fund needs to be restructured, but the devil will be in the details. Conversely, the House is advancing an income tax proposal and increased oil and gas taxes, while the Senate is still pushing for a spending cap.

At the end of the trail this year, I believe the Legislature will have conducted their due diligence and crafted a plan to restructure the Permanent Fund for a steady revenue stream which includes the protection of the dividend. Hopefully their blueprint for the future will also mitigate further cuts to the budget, and provide a glide path to economic certainty and prosperity. Sure be nice to have capital budgets again!

Meanwhile, the governor has taken a hands off approach this year when dealing with an overall solution to fix our huge deficit. Whether it's a team approach or a shift in tactics, all the players now realize that we have run out of options and compromise must be the order of the day.

As reported in my Supplemental Report sent to you on March 15, 2017 (*attached for your convenience*), the House Finance Committee was wrapping up its work on HB 57, the state's FY18 operating budget. Since then it has been passed out and sent over to the Senate for their consideration. Before it did however, there was quite a bit of controversy.

In an unprecedented move, the House Majority placed a deadline on the Minorities amendments for the budget. Initiated by the House Rules chair, action was taken to limit floor debate on HB 57 because of the flurry of amendments being proposed by the Minority. When they finished with the amendments just past their time limit of 24 hours, a total of 134 amendments had been debated and voted on.

Although the number of amendments has exceeded recent memories, rest assured, legislatures in the past have offered almost as many, if not more. In the end, the Majority acquiesced to a degree and gave the Minority their due process. That is, they gave them appropriate voices in deciding the forthcoming operating budget, thus, the future of our state.

As of this draft, there's only 17 days left in this regular session. Normally the legislature is in the 24-hour rule by now, meaning that there has been an impasse between the House and Senate versions of the budget and committees only have to give a 24-hour notice for hearings on any bill and resolution. As of now, the budget hasn't even gone to the Senate Floor for consideration. It is still in Senate Finance.

BUDGET ISSUES

The House Majority is proposing to use Permanent Fund investment earnings in place of the Constitutional Budget Reserve (CBR) to balance the state's budget. This move would require only a simple majority of 21 votes versus the 30 votes needed for the CBR. Since the state has close to a \$3 billion shortfall, one of these two mechanisms will be required before the FY18 budget is passed.

A new version of **HB 111** (oil tax legislation) has a provision that would phase out the majority of the cash subsidies and replace it with one in which oil companies keep their losses on their ledgers until they start owing taxes. The companies would get to keep 50 percent of losses on their books, with interest for up to seven years, to be deducted from their taxes once they begin producing enough oil to have a tax bill. This bill is in the House Finance Committee and having hearings ad nauseam.

In early March, **SB 21** by Sen. Stedman – another Permanent Fund (PF) restructuring bill was heard in Senate Finance. Since then every hearing noticed for this bill has been cancelled. This is the legislation that carries a rare letter of intent that basically states that future referred committees strongly consider the following elements. Protection of the corpus of the PF against inflation, a limit on the portion of earnings that can be drawn for government, and a “savings rule” which saves some peak revenue and rolls it back into the corpus.

Sen. Dunleavy's “50/50” Plan: **SB 84** does not rely on new taxes and protects payment of the Permanent Fund dividend using the system in existing law. Adopts 50/50 concept with one-half of the draw from the Earnings Reserve going to pay for state services, and the other half for the annual dividend. This requires a total of \$1.1 billion in further budget cuts over the next four years, which is a reduction of nearly 30% in state general fund spending compared to FY 2017.

The House Republicans have offered their own version of fixing the fiscal gap. **HB 192** calls for a \$4.1 billion spending cap, phased cuts (\$600 million) over four years, and the use of Permanent Fund earnings within a sustainable and structured framework that protects and grows the Fund.

The governor's PF bill **SB 26** (known as the Permanent Fund Protection Act) and **HB 115** by House Finance, but also includes a statewide income tax and a smaller draw on the permanent fund, are winding their way through the labyrinth of the legislative process. I might note that the use of the Permanent Fund earnings is required under all plans – House and Senate. It's been no small chore to try and keep up with all of the thought process and changes to these intricate pieces of legislation and I hear more bills are coming.

The Alaska House has reversed itself again and approved a sharp cut in its daily expense payments for next year. During Floor debate on the operating budget, they approved a budget amendment to cut more than half of each lawmaker's per diem payments. This is on the heels of a similar proposal being approved in a finance subcommittee and then reversed by House Finance.

Over in the Senate, this proposal to slash legislators' expense checks appears to face stiff opposition from the leader of the Senate. Senator Kelly dismissed the plan saying, "I don't apologize for my compensation." The cut in annual payments to most legislators would be roughly \$14,000.

On a federal level, the first released budget by the new administration was full of cuts to programs in Alaska. The proposal would zero out the Denali Commission, the Essential Air Service, LIHEAP – a program that helps people pay for high heating bills. The EPA's funding for water projects would be eliminated as well as all weatherization programs. The list goes on and on.

EDUCATION ISSUES

Newly introduced **SB 96** proposes several measures including new virtual education programs, school consolidations and funding to pursue health insurance pooling.

The Alaska Council of School Administrators has put out an Action Alert. They are hearing that the Senate Finance Committee is planning to cut \$60 million as a reduction to the BSA (Education Foundation Formula) and Pupil Transportation.

A new proposal would put a twist on the Permanent Fund's Pick.Click.Give program by creating a lottery to help pay for Alaska's education system. Each \$100 donation under **SB 78** would be something like a lottery ticket. Half the proceeds would go into a state account currently used for education; one-fourth would go into a new education endowment; the rest would go to a lottery fund that would be used in part to pay winners.

HEALTH & SOCIAL SERVICES ISSUES

According to the Centers for Disease Control and Prevention, more than 33,000 people died from opiate overdoses in 2015, a record. Opioids now kill more people than car accidents, and in 2015 the number of heroin deaths nationwide surpassed the number of deaths from gun homicides. The expansion of the problem has forced law enforcement officers to fundamentally rethink their work. Police officers are acting as drug counselors and medical workers and shifting from law-and-order tactics to approaches more akin to social work.

Still in play is **HB 159** and its companion **SB 79** both dealing with opioid prescriptions and setting various parameters for its use. Another bill – **HB 196** would levy a 1-cent tax on imports or manufacture of a standard measure of opioid dosage. According to the bill sponsor, it could raise as much a \$5 million a year based on prescriptions written in the state.

A **December 2016 study** done by the nonpartisan Institute of Social and Economic Research showed that the Alaska Permanent Fund Dividend "lifted about 25,000 Alaskans out of poverty in 2015." Despite this, capping the PFD is more likely than not in any long range fiscal plan.

Medicare Information Office – Fraud Alert! The U.S. Department of Health and Human Services (HHS) Office of Inspector General (OIG) recently confirmed that the HHS OIG Hotline telephone number is being used as part of a telephone spoofing scam, targeting individuals throughout the country.

Individuals should not answer calls from 1-800-HHS-TIPS (1-800-447-8477). The hotline can be used however to report any suspected scam. Folks may also file a complaint with the Federal Trade Commission (FTC) at 1-877-383-4357.

Here is the link to the Consumer Alerts webpage:

<https://oig.hhs.gov/fraud/consumer-alerts/alerts/phone-scam.asp>

PUBLIC SAFETY ISSUES

Senator Lisa Murkowski and Massachusetts Senator Elizabeth Warren are leading an effort to urge U.S. Attorney General Jeff Sessions not to crack down on marijuana use that is legal under state laws.

This is on the heels of statements by an embattled Trump administration to pursue “greater enforcement” of federal marijuana laws. By contrast, Obama had affirmed that they would not challenge state MJ laws, but focus on preventing drug related violence and keeping drugs out of the hands of children.

Alaska's marijuana tax revenues decreased in January as supply shortages caused many shops to shut down temporarily or reduce their hours. Growers paid \$107,500 to the state in January, down about \$38,000 from December. The Alaska Marijuana Control Board is trying again to write rules for on-site consumption areas at marijuana retailers, an item it shot down at its last meeting.

In addition, the board clarified that growers and retailers can roll joints. After reviewing the regulations the board determined joints could be rolled by growers or retailers as a form of packaging. Initially they had linked joints to being a marijuana product, meaning only businesses with a manufacturing license, which make edibles and concentrates, could roll a joint.

NATURAL RESOURCES

You may have seen in the news where some Alaska Native corporations are arguing they deserve to share the wealth if the new Congress opens the Arctic National Wildlife Refuge (ANWR) to drilling.

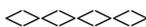
ASRC is the only regional Native Corporation enjoying rights to oil revenues from subsurface land it owns beneath the refuge. The issue dates back to the 1971 Alaska Native Claims Settlement Act (ANCSA). Part of this law contained a sharing provision that became known as 7(i). It required a share of 70 percent of revenues earned from the oil, gas and mineral rights under ANCSA.

However, a 1982 agreement among the state's regional corporations exempted ASRC from the 7(i) requirement and gave the subsurface lands to them when they affected a trade for surface lands. In 1983, ASRC exchanged surface lands at Gates of the Arctic National Park and Preserve for lands beneath ANWR's coastal plain.

Ryan Zinke, from a fifth generation family in Montana has been confirmed as the new U. S. Secretary of Interior. His regime includes about 500 million acres of U.S. soil. This includes the country's 59 national parks, millions of acres rich in coal, oil, timber and natural gas, and the management of land and services for 567 native tribes.

The new president has signed another executive order that sends the EPA back to the drawing board on a regulation defining their reach over U.S. waters. This regulation was finalized in August 2015, but not implemented, since the Appeals Court for the 6th Circuit put a hold on it. The question is: What to do about the streams and wetlands that connect to navigable waterways, having a hydrological impact.

Spanish oil company Repsol has announced a huge discovery on the North Slope. Partnered with Armstrong Energy, the production from the Horseshoe Wells could amount to 1.2 billion barrels of light oil with a production of around 120,000 barrels per day. This has been touted as the largest onshore oil discovery in the U.S. in the last 30 years.



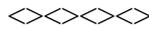
GOVERNOR'S CORNER

<http://gov.alaska.gov>

The governor has declared the month of April as Sexual Assault Awareness Month, the Child Abuse Prevention and Awareness Month, and the Autism Awareness Month.

The legislature passed and the governor has now signed **SB 91**, extending the disaster declaration giving authority to the state's chief medical officer to distribute the life-saving drug naloxone. This was fast tracked and became the first bill signed into law this year. If administered in time, naloxone gives overdose victims a chance to survive, ultimately reducing the number of untimely deaths caused by opioid and heroin addiction.

First Lady Donna Walker joined other Alaska leaders in Washington, D.C. today (March 30th) for events commemorating the Alaska Purchase known as the Treaty of Cession. This year marks the 150th anniversary of that document that transferred the ownership of Alaska from Russia to the United States. There will be special events this year throughout Alaska, and will culminate in a special ceremony in Sitka on Alaska Day – October 18th.



NEW BILLS

<http://www.akleg.gov>

I've listed the bills below that have been introduced since the last report and could potentially have an impact on Dillingham. I will monitor these bills and any future bills introduced. I'll be sure to report any progress on these that seem to be moving. Please bring to my attention any other House or Senate legislation that you want me to keep track of. I've expanded the bill descriptions below, but they are still fairly concise and may not convey the full intent of the legislation. I encourage you to review all new legislation as it's introduced.

Note: Other than the Budget Bills, the legislation below will probably turn over to 2018 unless the session drags on and then the possibility of a couple of these getting through the process has a higher probability.

Budget Bills / FY18

HB 57 / SB 22 – Operating Budget

HB 58 / SB 23 – Capital Budget

HB 59 / SB 24 – Mental Health Budget

HB 95 / SB 43 – FY17 Supplemental Budget

~ The following bills have been introduced since the February report ~

General Municipal Issues and Employee/Retirement Issues

HB 135 / Amends the school construction grant program to allow DEED to extend the time for a district to provide the required local match.

HB 142 / Increases the maximum weekly benefit amount under the state's Unemployment Insurance (UI) Program in two steps from the current \$370 to \$458 in 2018 and to \$510 in 2019.

HB 146 / Proposes a school tax on earnings and wages, with the intent that the proceeds are used to fund K-12 public education.

HB 148 & SB 77 / Provides that a second-class borough may establish a service area for emergency services within a state highway corridor if no voters reside in that service area.

HB 156 / Provides municipalities may partially or totally exempt all of some types of economic development property from taxation for "a designated period" replacing 5 years in current law.

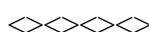
HB 160 / Replaces current language on the use of enhanced 911 surcharge revenues. Redefines what is meant by "emergency communications system."

HB 163 & SB 82 / Authorizes the Dept. of Public Safety to enter into agreements with nonprofit regional corps., and federal, tribal and local government agencies to provide law enforcement services.

SB 90 / Prevents the Dept. of Health & Social Services from awarding a matching grant to a muni or community for the costs of providing essential human services.

SB 96 / Creates the Alaska Virtual Education Consortium. It also expands the scope of cooperative grants to work with businesses, non-profits, state and local government.

SB 97 / Proposes more legislative oversight of decision by administration to issue pension obligation bonds. Caps the allowable amount at \$2.5 billion.



PERS/TRS

I passed along an update to Rose on March 8th regarding an AML sponsored meeting for Municipal Lobbyists. I was one of 6 who were in attendance. I realize that the AML keeps Dillingham as well as all of the other communities up to speed, including the PERS/TRS issue. What is striking is that this topic area has grown cold in the halls of the Capitol. That concerns me because it's my experience that when something isn't out in the open and being discussed (even if you don't like what is being proposed), then it is a signal that something could be going on behind closed doors. We've seen it time and time again where a bill or concept will come forward and then they try and fast track it at the last moment. We are all keeping a close tab on this and I'll be in touch with Rose if anything is forthcoming on this.



COMMITTEE HEARINGS

Go to the Legislature's homepage – <http://akleg.gov/index.php> Select a tab or link that suits your needs. Remember – Bills that have already been heard or previous scheduled in committee can come back before that body without prior notification. If you are planning to testify on any particular bill or subject matter, it is a good idea to check the committee calendar the day of or the day before the scheduled hearing as sometimes a bill is rescheduled at the last minute.

Most documents that pertain to any particular hearing in any committee are available before the committee is scheduled to begin. Click on the MEETINGS tab, then select your parameters.

Live on the Web

Most committee hearings can be seen and heard on Gavel Alaska. It is broadcast on both local access TV and on the Internet. You can also access online archives from the following website:

www.360north.org

Streaming Video

Most committee hearings are also teleconference and available for viewing on the following website:

<http://alaskalegislature.tv>

Testifying

If you can't attend a hearing in person or at your local LIO you can participate by using the following numbers. In addition, please be advised that the toll-free number can only be used if you have had prior approval to call in from the appropriate committee chair. Alaska: 1-855-463-5009 / Juneau: 463-5009.



WEBSITES OF INTEREST

2017 Legislators contact information <http://akleg.gov/docs/pdf/whoswho.pdf>

<http://akleg.gov/docs/pdf/800numbers.pdf>

2017 1st Session Staff contact list http://akleg.gov/docs/pdf/session_phone_list.pdf

2017 House & Senate Committees <http://akleg.gov/docs/pdf/commlist.pdf>

2017 House and Senate Finance Sub-committee Members

HOUSE – <http://akleg.gov/docs/pdf/HFINSubcmte.pdf>

SENATE – <http://akleg.gov/docs/pdf/SFINSubcmte.pdf>

OMB FY 2018 budget proposal

<https://www.omb.alaska.gov/html/budget-report/fy2018-budget/proposed.html>

~ End Report ~

“With malice towards none...” As stated in the last paragraph of Abraham Lincoln's second inaugural address.

~ Cliff

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: March 28, 2017
To: Rose Loera, City Manager
From: Janice Williams, City Clerk
Subject: Monthly Staff Report

New Business:

Records Destruction

Working the magazines all week was a good opportunity to do some records destruction. Over the past week, I prepared around 60 plus boxes of records for destruction, which had been stored in the Territorial School. About 1/3 have been taken to the landfill and burned. The remaining boxes will be burned this week. All of these records are documented and signed off by the department head who is the data owner, the city clerk who is the records manager, and the city's attorney.

During this process, I referred to the City's General Retention Schedule adopted in 1988. I am recommending that we update it to include some suggestions made by our Attorney several years ago. Do we want to pass these suggested changes by the Code Committee for their recommendation to the Council? I will be working on them over the next month or so.

Board of Equalization

Real and personal property statements were mailed out the week of March 20. Property owners have 30 days to appeal the property values. I am looking at setting up a BOE Organizational Meeting May 3, and a BOE meeting, Wednesday, May 17. We will want to appoint the BOE members, prior to the May 3 meeting.

Unfinished Business:

Magazine Collection for Sale – Carlson House Property

Magazines were pretty much sold out, accounting for \$600 in donations. I plan to advertise the detective magazines, and several bound catalogues as a group package with a minimum bid of \$300. When this whole project is fully completed, all advertisements, proceeds, catalogues will be stored as a permanent, historical document.

Foreclosures – taxes owed between 2013-2014

We are into week four of advertising two unpaid properties identified as Nerak VII B6, L13, and Sampson Estates II Lot 20. After this week the city will apply for the clerk's deed on each property. The two owners can still redeem the property, paying all taxes, interest, penalty and any legal or

City of Dillingham

Page 1 of 2

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

other costs associated with publishing and the title search, until the end of the redemption period which is April 9.

If the City becomes the new owner, it has three basic options as to what it can do with each property. It can

- 1) do nothing;
- (2) dedicate a property for a public purpose; or
- (3) sell the property at public auction.

If the City does nothing, the former owner has a right to repurchase the property. Within ten (10) years of the date of the tax deed, and before the sale or the contract by the City to sell the tax-foreclosed property, the former owner may repurchase their property. This right of repurchase also belongs to any assignees of the former owner. The repurchase price must equal the full amount applicable to the property under the Judgment and Decree of Foreclosure, plus the date of repurchase, and taxes assessed and levied on the property as though it had continued in private ownership after the court issued the tax deed, and any additional costs of foreclosure of the property not included in the judgment of foreclosure. The City may also charge to the repurchase price any costs the City has incurred in maintaining the property during its holding period.

Law Suit Pending with Knik Construction

Knik Construction appealed the decision of the BOE to Superior Court, in which BOE did not accept its late filed appeal on a personal property assessment. The judge has up to six months from the end of January 2017 to issue a decision on the appeal.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses. (Indicate any licenses due to expire.)

There is nothing to report.

Commission/Board Seats Vacant. Advertised on the City's website and Facebook page.

- Senior Advisory Commission (seven members and one council member)
Seats open - 1. No letters of interest on file.

City of Dillingham
 Revenues and Expenditures As of January 31, 2017
 Unaudited Figures

	UnAudited				January 31, 2016	
	Budget - FY17	MTD	YTD	Percent	YTD	INC/(DEC)
REVENUES:						
General Fund Revenues						
General Sales Tax	\$ 2,700,000	\$ 193,984	\$ 1,298,733	48%	\$ 1,346,154	\$ (47,421)
Alcohol Sales Tax	300,000	19,505	140,439	47%	137,902	2,537
Transient Lodging Sales Tax	85,000	2,302	43,884	52%	46,065	(2,181)
Gaming Sales Tax	70,000	2,677	38,040	54%	22,985	15,055
Total Sales Tax	3,155,000	218,468	1,521,096		1,553,106	(32,010)
Real Property Tax	1,600,000	(3,259)	1,698,785	106%	1,693,126	5,659
Personal Property Tax	550,000	(18,769)	554,021	101%	646,531	(92,510)
Total Property Taxes	2,150,000	(22,028)	2,252,806	105%	2,339,657	(86,851)
Telephone Gross Receipts State Tax	80,000	-	-	0%	-	-
Raw Fish Tax	350,000	-	167,849	48%	433,564	(265,715)
Shared Fisheries	20,000	-	-	0%	-	-
Revenue Sharing	132,764	-	132,833	100%	201,764	(68,931)
Payment in Lieu of Taxes (PILT)	430,000	-	446,018	104%	443,838	2,180
State Jail Contract	527,000	-	263,426	50%	263,426	(1)
Admin Overhead	383,145	-	229,600	60%	228,602	998
PERS on Behalf	127,213	8,806	71,910	57%	141,162	(69,252)
Other Revenues	388,376	13,584	203,671	52%	235,671	(32,000)
Total	2,438,498	22,390	1,515,307	62%	1,948,027	(432,720)
Total General Fund Revenues	\$ 7,743,498	\$ 218,830	\$ 5,289,208	68%	\$ 5,840,790	\$ (551,582)
Special Revenue Funds Revenues & Transfers	2,612,327		1,632,178	62%	2,098,398	
Total Special Revenue Funds Revenues & Transfers	\$ 10,355,825		\$ 6,921,387	67%	\$ 7,939,188	
Special Revenue Funds Revenues & Transfers						
Water	182,951	16,159	129,732	71%	298,594	(168,862)
Sewer	329,146	29,478	193,265	59%	185,098	8,167
Landfill	764,029	6,722	406,177	53%	408,858	(2,681)
Dock	653,900	2,662	560,318	86%	859,374	(299,056)
Dock Insurance Payment	203,317	1,396	92,162	45%	106,977	(14,815)
Boat Harbor	-	-	-	-	-	-
Asset Forfeiture Fund	-	-	-	-	-	-
E-911 Service	86,760	3,964	42,279	49%	40,910	1,369
Library Grants	102,543	6,953	49,485	48%	48,104	1,381
Senior Center (Grant)	134,459	692	61,810	46%	67,260	(5,451)
Senior Center (Non-Grant)	155,222	3,066	96,951	62%	83,223	13,728
Total Special Revenue Funds Revenues & Transfers	\$ 2,612,327	\$ 71,091	\$ 1,632,178	62%	\$ 2,098,398	\$ (466,220)
Fisheries Infrastructure	-	-	-	-	-	-
Borough Study Fund	-	-	-	-	-	-
Mary Carlson Estate Permanent Fund Revenue	3,000	-	1,268	42%	490	778
Ambulance Reserve Capital Project Fund Revenue	60,500	-	-	#DIV/0!	64,338	(64,338)
Equipment Replacement Capital Project Fund	-	-	-	#DIV/0!	1	(1)
School Bond Project	-	-	-	#DIV/0!	-	-
Public Safety Planning	-	-	-	-	-	-
Debt Service Fund Revenue	1,176,340	15,849	287,020	24%	435,556	(148,536)
Landfill Closure Fund	-	-	-	-	-	-
Total Capital Project Revenues & Transfers	\$ 1,239,840	\$ 15,849	\$ 288,287	23%	\$ 500,385	\$ (212,098)
Total Revenues & Transfers	\$ 11,595,665	\$ 305,770	\$ 7,209,674	62%	\$ 8,439,573	\$ (1,229,899)

City of Dillingham
Revenues and Expenditures As of January 31, 2017
Unaudited Figures

	January 31, 2017			January 31, 2016		
	Budget - FY17	MTD	YTD	Percent	Actual	INC/(DEC)
EXPENDITURES:						
General Fund Expenditures						
City Council	\$ 52,750	\$ 8,244	\$ 45,787	87%	\$ 33,167	\$ 12,620
City Clerk	130,571	15,287	76,524	59%	78,535	(2,011)
Administration	312,893	37,118	179,589	57%	193,610	(14,021)
Finance	604,540	65,559	320,189	53%	378,508	(58,319)
Legal	62,000	5,535	53,837	87%	36,253	17,584
Insurance	166,000	-	100,702	61%	78,655	22,047
Non-Departmental	174,644	17,718	121,495	70%	129,565	(8,070)
Planning	142,870	15,572	69,380	49%	5,999	63,381
Foreclosures	5,000	437	5,423	108%	116,549	(111,126)
Meeting Hall above Fire Station	3,000	241	1,519	51%	1,056	463
Public Safety Administration	166,237	16,293	94,635	57%	94,825	(190)
Dispatch	469,091	60,633	289,111	62%	281,712	7,399
Patrol	815,416	80,518	420,623	52%	443,275	(22,652)
Corrections	616,647	79,246	365,107	59%	370,880	(5,773)
DMV	42,525	4,941	24,198	57%	26,762	(2,564)
Animal Control Officer	93,207	11,133	53,703	58%	64,690	(10,987)
PS IT	-	-	-	#DIV/0!	6,500	(6,500)
Fire	232,018	20,571	123,833	53%	117,337	6,496
Public Works Administration	162,023	21,999	103,642	64%	90,243	13,399
Building and Grounds	325,450	47,668	199,191	61%	171,429	27,762
Shop	383,932	29,582	144,838	38%	225,770	(80,932)
Street	461,243	22,038	280,950	61%	255,649	25,301
Library	104,194	7,652	51,822	50%	60,716	(8,894)
City School	1,300,000	-	975,000	75%	975,000	-
Transfers to Other Funds	1,134,305	-	546,125	48%	901,198	(355,073)
Total General Fund Expenditures	\$ 7,960,556	\$ 567,985	\$ 4,647,222	58%	\$ 5,137,883	\$ (490,661)
Special Revenue Funds Expenditures						
Nushagak Fish Tax	-	-	-	-	-	-
Water	241,991	13,769	101,491	42%	300,094	(198,603)
Sewer	266,290	22,898	221,179	83%	160,700	60,479
Landfill	764,029	50,087	452,916	59%	458,771	(5,855)
Dock	691,009	8,717	454,480	66%	321,156	133,324
Dock (ATD Damages)	-	-	-	-	-	-
Boat Harbor	199,317	10,044	101,791	51%	117,855	(16,064)
Asset Forfeiture Fund	-	-	-	-	-	-
E-911 Service	49,026	-	-	0%	-	-
Library Grants	102,543	7,600	49,146	48%	63,341	(14,195)
Senior Center (Grant)	134,459	13,960	83,447	62%	79,992	3,455
Senior Center (Non-Grant)	155,222	13,135	83,028	53%	77,726	5,302
Total Special Revenue Fund Expenditures	\$ 2,603,886	\$ 140,209	\$ 1,547,477	59%	\$ 1,579,635	\$ (32,158)
Total General Fund Expenditures	10,564,442	708,194	6,194,699	59%	6,717,518	
Fisheries Infrastructure Fund	-	-	-	-	-	-
Borough Study	-	-	-	-	-	-
Mary Carlson Estate Permanent Fund	7,000	49	19,086	273%	1,933	17,153
Ambulance Reserve Capital Project Fund	279,000	-	1,270	0%	1,120	150
Equipment Replacement Capital Project Fund	70,100	-	7,859	-	64,338	(56,479)
School Bond Project	-	-	-	-	67,683	(67,683)

Public Safety Planning	-	\$	-	-	#DIV/0!	-	-	-	-
Debt Service Fund	-	\$	-	271,171	23%	257,295	-	-	13,876
Landfill Closure Fund	1,176,340								
Total Capital Project Funds Expenditures	\$ 1,532,440	\$	49	\$ 299,385	20%	\$ 392,369	\$	(92,984)	
Total All Expenditures	\$ 12,096,882	\$	708,243	\$ 6,494,084	54%	\$ 7,109,887	\$	(615,803)	
Revenues Over (Under) Expenditures	\$ (501,217)	\$	(402,473)	\$ 715,589		\$ 1,329,686	\$	(614,097)	

City of Dillingham
 Revenues and Expenditures As of January 31, 2017
 Preliminary Figures - Unaudited

	<u>Fund Bal.</u> <u>6/30/2016</u>	<u>FY'17</u> <u>Revenues</u>	<u>FY'17</u> <u>Expenditures</u>	<u>Add or (-)</u> <u>Fund Bal</u>	<u>Fund Bal.</u> <u>1/31/2017</u> <u>Unaudited</u>
General Fund	\$ 4,164,945	\$ 5,289,208	\$ 4,647,222	\$ 641,986	\$ 4,806,931
Nushagak Fish Tax	301,838	-	-	-	301,838
Fisheries Infrastructure Fund	67,480	-	-	-	67,480
Borough Study	37,442	-	-	-	37,442
Water & Sewer	12,660	322,997	322,670	327	12,987
Landfill	(74,870)	406,177	452,916	(46,739)	(121,609)
Dock	730,405	560,318	454,480	105,839	836,244
Boat Harbor	33,950	92,162	101,791	(9,630)	24,320
Asset Forfeitures Fund	2,994	-	-	-	2,994
E-911 Service	175,091	42,279	0	42,279	217,370
Library Grants (Books, Erate, etc.)	-	49,485	49,146	339	339
Senior Center	(38,010)	158,761	166,475	(7,714)	(45,724)
Mary Carlson Estate Permanent Fund	393,280	1,268	19,086	(17,818)	375,462
Ambulance Reserve Capital Project Fund	673,757	-	1,270	(1,270)	672,487
Equipment Replacement Capital Project Fund	155,172	-	7,859	(7,859)	147,313
School Bond Project Capital Project Fund	-	-	-	-	-
Public Safety Planning	28,885	-	-	-	28,885
Debt Service	-	287,020	271,171	15,849	15,849
Landfill Closure Fund	172,044	-	-	-	172,044
Other	2,693	-	-	-	2,693
Total	\$ 6,839,755	\$ 7,209,674	\$ 6,494,084	\$ 715,589	\$ 7,555,345

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council

Chris Maines
Misty Savo
Curt Armstrong
Tracey Hightower
Paul Liedberg

MEMORANDUM

Date: March 28, 2017
To: Rose Loera, City Manager
From: Braden Tinker, Fire Coordinator
Subject: Department Head Report

Summarization of EMS Responses – 15 Calls; 40.1 Total Man Hours

- 1 Abdominal Pain
- 2 Breathing Problem
- 1 Cardiac Arrest
- 4 Traumatic Injury
- 1 Man Down
- 1 Unknown Problem
- 1 Fire Stand by
- 1 Chest Pain
- 2 Pain
- 1 Pregnancy

Summarization of Fire Responses – 1 Calls; 1.0 Total Man Hour

1 Fire Call: Food left in a pan on the stove no damage.

PROJECTS COMPLETED

- All Ambulance reports are up to date;
- Vehicle Check Offs are complete;
- Fire reports complete;
- New King Airways in service.

ON-GOING PROJECTS

- Training for fire/ rescue squad members;
- Ambulance replacement;
- Quotes for powered cot and lift feature for new ambulance;
- Inventories of all training supplies and materials;
- Training the new Office Assistant.(On-Going);
- EDispatch 30 day trial in use(turns your phone into a pager);
- Recruitment for the dept.;
- EMT- 1 Class (April 15 TEST DAY);
- BID for Downtown Station door will be going out soon;
- BBAHC Knox Box replacement/Maintenance.

Mayor
Alice Ruby

Manager
Rose Loera



Dillingham City Council
Tracy Hightower
Chris Maines
Misty Savo
Curt Armstrong
Andy Anderson
Paul Liedberg

MEMORANDUM

Date: March 28, 2017
To: Rose Loera, City Manager
From: Sonja Marx, Librarian
Subject: March Monthly Report

Budget season is here again and the Dillingham Public Library submitted its reduced FY18 budget. Attached to this report are a few pages from the Public Library Assistance final report for FY16. It's amazing to see that over 35,000 patrons visited our library last year, checking out over a quarter million items, using the computers nearly 9,000 times, and the wireless the same. With a cut in library operating hours and a position this year, it will be interesting to compare the numbers for FY17 final report.

Close to \$58,000 is received from various federal and state grants along with e-rate that we apply for each year for books, audio visuals, continuing education training, summer reading program, and internet/phone services. And of course, DCSD and the Bristol Bay Campus help with funds and services through our Consortium Library Agreement. Fines and fees for services also bring in a little revenue for operating the library.

Since we aren't sure of future OWL funding to subsidize the internet expenses as the State has yet to finalize its budget, we decided to cut our broadband in half for FY18. We have been running at 3 Mbps up/down for the last two years. Now we are looking at a 1.5 Mbps internet connection for \$3,885 a month. With e-rate covering 90% of that expense, we are requesting funding from the PLA and IMLS grants to help cover the remaining 10% for internet services. Both these grant requests are due in April as well as the e-rate application.

The Librarian will be out of state April 10th - 28th, 2017 caring for her elderly mother. The Library will be fully staffed with the two Library Aides and the School Librarian.

Library Stat report for February 20th - March 25th, 2017:

Patron Visits: 2,173 Computer Use: 695 Wireless Use: 418
Story Hour: 35 Other Visits (including students): 94 Museum Use: 15
Movies Shown: 3 AWE Station Use: 34 Volunteer hours logged: 9.5

Next LAB meeting is scheduled for April 4, 2017 at 5:30 pm at the Library

DILLINGHAM PUBLIC LIBRARY 2016

Part 9: Circulation of Library Materials

Do NOT count in-house use of library materials under any category of circulation.

Use this section to report the total numbers and types of library materials checked out to patrons for the entire reporting period. If your library does not keep separate adult and juvenile circulation statistics, report only a total. Report renewals as circulations and interlibrary loans you borrow from other libraries when you check them out to your patrons. Do not include circulation figures for public use of library computers, if you use your automated circulation system to "check out" public access computers to patrons within the library.

	Juvenile	Adult	Total
9-1 Book Circulation	0	154,409	154,409
9-2 E-Book Circulation	0	363	363
9-3 Periodical Circulation	0	60	60
9-4 Audio Circulation	0	7,441	7,441
9-5 Audio Downloads	0	420	420
9-6 Video Circulation	0	115,121	115,121
9-7 Video Downloads	0	0	0
9-8 Other Library Materials Circulation	0	4,142	4,142
9-9 Circulation of Interlibrary Loans	0	113	113
9-10 Total Circulation	0	282,069	282,069

Circulation Totals

9-11 Successful Retrieval of Electronic Information (NEW)	668
9-12 Total Circulation of Electronic Materials	783
9-13 Electronic Content Use	1,451
9-14 Physical Item Circulation	281,173
9-15 Total Collection Use	282,624

DILLINGHAM PUBLIC LIBRARY 2016

Part 10: Annual Library Programs

A program is any planned event which introduces those attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Include programs held at branch libraries.

Exclude programs sponsored by other groups that use library facilities, including meeting rooms. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs. Note: Exclude library activities delivered on a one-to-one basis, rather than as a group, such as one-to-one literacy tutoring, services to the homebound, resume writing assistance, homework assistance, and mentoring activities.

ASSIGN EACH PROGRAM TO JUST ONE AGE CATEGORY: CHILDREN, YOUNG ADULT, OR ADULT.

For example, if you have a holiday program for the entire community and feel that the holiday program was primarily intended for adults, then count that program as an adult program and count all of the patrons of all ages who attended that event in the adult attendance column.

Children's Programs

Children's Programs: Report the number of times children's programs were held and the total attendance at all programs for which the primary audience is children. Please count all patrons that attend children's programs regardless of age. Children are defined as persons age 11 and under.

	Number of Library Programs for Children	Number of People of All Ages at Children's Programs
a. Story Hour	49	524
b. Summer Reading Programs for Children	16	177
c. Class Visits for Children	1	29
d. Film Showings for Children	13	119
e. Holiday and Cultural Programs for Children	0	0
f. Other Programs for Children	0	0
g. Videoconference Programs for Children (Include OWL)	0	0
h. Total	79	849

DILLINGHAM PUBLIC LIBRARY 2016

Young Adult Programs

Young Adult Programs: Report the number of times young adult programs were held and the total attendance at all programs for which the primary audience is young adult. Please count all patrons that attend young adult programs regardless of age. Young adults are defined as persons age 12 through 18.

	Number of Library Programs for Young Adults	Number of People of All Ages at Young Adult Programs
a. Book Discussion Group Meetings for Young Adults	0	0
b. Summer Reading Programs for Young Adults	8	27
c. Class Visits for Young Adults	192	2,433
d. Holiday and Cultural Programs for Young Adults	0	0
e. Other Programs for Young Adults	17	99
f. Videoconference Programs for Young Adults (Include OWL)	0	0
g. Total	217	2,559

Adult Programs

Adult Programs: Report the number of times adult programs were held and the total attendance at all programs for which the primary audience is adult. Please count all patrons that attend adult programs regardless of age. Adults are defined as persons over age 18.

	Number of Library Programs for Adults	Number of People of All Ages at Adult Programs
Book Discussion Group Meetings	0	0
Open Houses or Receptions	0	0
Holiday and Cultural Programs for Adults	0	0
Group Classes for Adults	0	0
Other Programs for Adults	197	97
Videoconference Programs for Adults (Include OWL)	0	0
g. Total	18	97

Total

10-4 Total Number of Programs Held	314
10-4 Total Attendance at All Programs	3,505