

City of Dillingham Action Memorandum

Agenda of: September 9, 2019

Action Memorandum No. 2019-06

Subject:

Award a Contract for the FY20 Aggregate Bid

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

-None

Summary Statement:

This action memorandum authorizes administration to sign a contract with JJC Enterprises, Inc. for the delivery of 5,500 cubic yards of pit-run gravel to the Landfill and 2,300 cubic yards of pit-run gravel for Streets. This vendor was the lowest responsible bidder.

In addition, this action memorandum authorizes administration to sign a contract with Bennett Enterprises, LLC for the delivery of 1,250 cubic yards of washed sand for Streets. This vendor was the lowest responsible bidder.

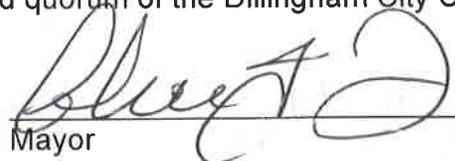
The bid due date was August 22, 2019, at 4:00 PM and bids were opened immediately following. Notices were also posted in three public places, advertised on the City website, and advertised in the Bristol Bay Times on August 1 and August 8, 2019.

(Such publication shall be made twice, with at least one week, but not more than two weeks, intervening between publications, and there shall be sufficient time between the date of last publication and the bid opening for preparation of bids, which time shall not be less than two weeks.)

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Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on September 9, 2019



Mayor

ATTEST:

[SEAL]



City Clerk

Route to	Department Head	Date
	Finance Director	
X	Public Works Director	
X	City Clerk	

NOTICE OF INTENT TO AWARD

ISSUE DATE: August 22, 2019
RFP NUMBER AND TITLE: RFP 2019-06 Furnish Aggregate for FY20
RFP DEADLINE: August 22, 2019 at 4:00 PM
BIDDERS OF RECORD INCLUDE:

-Bennett Enterprises, LLC -JJC Enterprises, Inc.

Based on the criteria established in the Request for Proposal (RFP), the City of Dillingham hereby provides notice of its intent to award the contract to:

JJC Enterprises, Inc. – Pit-Run Gravel

Bennett Enterprises, LLC – Washed Sand

Any bidder who believes the contract has been improperly awarded may file a protest with the City Clerk, Lori Goodell, within 5 days from the date of this notice and appear in person before the City Council according to the provision of the Dillingham Municipal Code Section 4.30.100 E. The next regularly scheduled City Council meeting will be held on September 9, 2019.

The entire Dillingham Municipal Code can be found on the City's website.

Prior to issuance of a Notice to Proceed, the successful bidder must provide the licensing and insurance documents as outlined in RFP 2019-06, to the City of Dillingham prior to C.O.B on August 30, 2019.

The successful bidder is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until both the recipient and the City have signed the contract and a Notice to Proceed has been issued. AS 36.30.365.

Sincerely, .



Tod Larson
City Manager
(907) 842-5148

**RFP 2019-06 - Furnish Aggregate for FY20
BID SCORING SHEET**

Proposal Deadline: 08/22/19, 4:00 PM

<i>Date & Time Proposal Received</i>		8/22/2019 15:05	8/22/2019 15:05
BIDDERS			
		Bennett Enterprises, LLC	JJC Enterprises, Inc.
ITEMS	BID AMOUNT		
Washed Sand, 1,250 cubic yards	\$/cy subtotal	\$ 23.72 \$ 29,650.00	\$ 24.00 \$ 30,000.00
Pit-Run Gravel, 5,500 cubic yards	\$/cy subtotal	\$ - \$ -	\$ 9.50 \$ 52,250.00
Pit-Run Gravel, 2,300 cubic yards	\$/cy subtotal	\$ - \$ -	\$ 13.50 \$ 31,050.00
Total Winning Bid Amount		\$ 29,650.00	\$ 83,300.00

MUST PROVIDE PROOF OF LICENSING AND INSURANCE PRIOR TO NOTICE OF AWARD.

- Dillingham Business License
- State of Alaska Business License
- Certificate of Insurance and Worker's Comp
- Proof of Commercial Insurance
- Vehicle Liability Insurance

APPARENT LOW BIDDER IS HIGHLIGHTED IN ORANGE