

Action Memorandum No. 2017-15

**Subject:**

Authorize the City Manager to enter into a contract with Bristol Alliance Fuels for the City's FY18 petroleum needs.

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City Manager: Recommend Approval

Signature: 

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Fiscal Note:  Yes  No      Funds Available:  Yes  No

**Other Attachments:**

- RFP/ITB 2017-09 Furnish Petroleum Fuels for FY18
- RFP/ITB 2017-09 Addendum 1
- RFP/ITB 2017-09 Bid Sheet Summary
- RFP/ITB 2017-09 Notice of Intent to Award

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**Summary Statement:**

The City of Dillingham, Alaska, solicited bids to furnish petroleum fuels for city needs for the FY18 fiscal year.

The invitation to bid was issued on July 17, 2017. One addendum was issued to include the City's propane needs as part of the bid package.

Bids closed on August 18, 2017 at 2:00 PM.

Three bids were received, from Bristol Alliance, Vitus Terminals and Delta Western.

Bristol Alliance Fuels submitted the low bid at \$318,078.75  
The contract amount for FY17 was \$244,025, awarded to Bristol Alliance Fuels.

To clarify the increase in contract amount, it is important to note that this year the City is purchasing 5,000 gallons more of both diesel #2 and unleaded gasoline for a total volume increase of 10,000 gallons. In addition to purchasing a larger quantity of fuel and receiving bids on propane; the prices of diesel and gasoline have increased since FY17 as follows:

- Diesel #1 -                    \$0.32/gallon
- Diesel #2 -                    \$0.52/gallon
- Unleaded Gasoline - \$0.46/gallon

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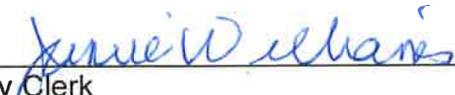
Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on 9/7/17.

  
Mayor

ATTEST:

[SEAL]

  
City Clerk

Route to	Department Head	Date
X	Finance Director	
X	Public Works Director	
X	Planning Director	
X	City Clerk	