

City of Dillingham Action Memorandum      Agenda of: September 1, 2016

Action Memorandum No. 2016-17

**Subject:**

Authorize the City Manager to Award Task Order No. 1 to Elite Mechanical for Additional Work on the Dock Lift Station

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City Manager: Recommend Approval

Signature: Rose Loera

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Fiscal Note:  Yes  No      Funds Available:  Yes  No

**Other Attachments:**

- fiscal note will be a laydown at the Council meeting

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**Summary Statement:**

The Dock Lift Station needs the floor grouted which holds the pumps in place. This was not part of the original design for the replacement of the lift station. The grout cannot hold the pumps now and is causing them to run longer than they should since they are vibrating while pumping.

Elite Mechanical has the current contract for the replacement and needs to be the contractor to do this work as well as they are now doing the work on the system and building.

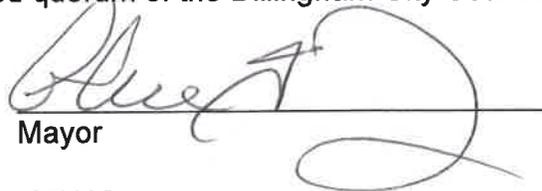
The estimated cost for this work is approximately \$30,000 which will be funded 70% the MMG grant and 30% from City funds.

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Summary Statement continued:

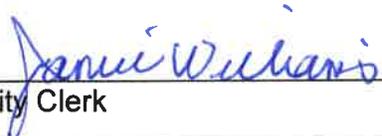
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PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on 9/1/16.

  
\_\_\_\_\_  
Mayor

ATTEST:

[SEAL]

  
\_\_\_\_\_  
City Clerk

Route to	Department Head	Date
X	Finance Director	
X	Public Works Director	
X	City Clerk	

City of Dillingham  
Fiscal Note

Agenda Date: September 1, 2016

Contract with Elite Mechanical for additional work (floor grouted) at Dock Lift Station.

ORIGINATOR: Rose Loera

<b>FISCAL ACTION (TO BE COMPLETED BY FINANCE)</b>		<b>FISCAL IMPACT</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
<b>AMOUNT REQUESTED:</b> <p style="text-align: right;">\$30,000</p>		<b>FUNDING SOURCE</b> <p style="text-align: center;"><b>MMG &amp; Special Revenue Fund</b></p>	
<b>FROM ACCOUNT</b>		<b>Project</b>	
4423 8520 30 62	\$21,000	<b>Grout floor of Dock Lift Station</b>	
2100 7060 30 62	\$9,000		
<b>TO ACCOUNT:</b>	<b>VERIFIED BY:</b> Navin Bissram	<b>Date:</b> 8/31/2016	

**EXPENDITURES**

OPERATING	FY17			
	\$ -			
<b>TOTAL OPERATING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>CAPITAL</b>	<b>\$ 30,000</b>			
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<b>REVENUE</b>				
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**FUNDING**

General & Special Rev. Funds	\$9,000			
State/Federal Funds	\$21,000			
Other				
<b>TOTAL FUNDING</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**POSITIONS**

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Action Memorandum 2016-17

PREPARED BY: Navin Bissram

August 31, 2016

DEPARTMENT: Finance

APPROVED BY: \_\_\_\_\_