

City of Dillingham Action Memorandum

Agenda of: May 12, 2016

Action Memorandum No. 2016-08

Subject:

Authorizing an Award of a Contract to CRW Engineering for Water System Design & Testing

City Manager: Recommend Approval

Signature: Rose Loera

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- None

Summary Statement:

The City advertised per DMC 4.30.090 for engineering services for water system design and testing. We had five engineering firms that responded. Four staff reviewed all applications and CRW Engineering received the highest score for the most complete and comprehensive proposal with qualified engineers.

Their bid totaled \$119,000 to include developing bid documents for drilling a new well and installation of proper piping and controls, permitting the system, new well development, evaluating and testing our existing wells and construction support services.

Seventy percent of this expense will be charged to the Municipal Matching Grant Water System improvement and 30% from the City's Water account. The amount that the City will be responsible for is \$35,700 and the MMG \$83,300. I'm waiting to hear from ANTHC whether we would be able to get reimbursed from the ANTHC grant if funded.

ANTHC is putting together a Water System Improvement Grant for the City of Dillingham and it appears that our score will be in the money. We won't know about the funding until September. This is our only hope for a match for the MMG.

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Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on 5/12/16.


Mayor

ATTEST:

[SEAL]

Janice Williams
City Clerk

Route to	Department Head	Date
X	Finance Director	5/13/16
X	City Clerk	5/13/16

City of Dillingham
Fiscal Note

Agenda Date: May 12, 2016

Contract with CRW Engineering for Water System Design & Testing.

ORIGINATOR: Rose Loera

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: \$119,000		FUNDING SOURCE Water Special Revenue Fund Municipal Matching Grant	
FROM ACCOUNT 2100 7060 30 61 0000 0 \$35,700 3012 7060 30 61 0000 0 \$83,300		Project Water System Design & Testing	
TO ACCOUNT:	VERIFIED BY: Navin Bissram	Date:	5/12/2016

EXPENDITURES

OPERATING	FY16			
TOTAL OPERATING	\$ 119,000	\$ -	\$ -	\$ -

CAPITAL				
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REVENUE				
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FUNDING

General & Special Rev. Funds	\$35,700			
State/Federal Funds	\$83,300			
Other				
TOTAL FUNDING	\$ 119,000	\$ -	\$ -	\$ -

POSITIONS

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Action Memorandum 2016-08

PREPARED BY: Navin Bissram

May 6, 2016

DEPARTMENT: Finance