

City of Dillingham Action Memorandum      Agenda of: April 7, 2016

Action Memorandum No. 2016-05

**Subject:**

Award a Contract to AMCON for the Septic Concrete Spillway project

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City Manager: Recommend Approval

Signature: Rose Roera

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Fiscal Note:  Yes  No

Funds Available:  Yes  No

**Other Attachments:**

- None

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**Summary Statement:**

RFP 2016-02 Septage Concrete Spillway was advertised per ordinance for 30 days. There were three responsive bidders - AMCON for \$22,645, Elite Mechanical for \$30,000 and Roger Hickel Contracting for \$29,842. All bids are lump sum for all costs to perform the work inclusive of travel, housing, transportation, room, board, labor and materials.

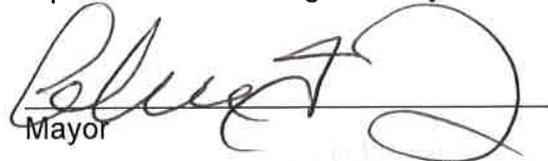
We are recommending awarding the project to AMCON, the lowest responsive bidder. The contract will be funded by the State DEC municipal matching grant and the ANTHC grant.

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Summary Statement continued:

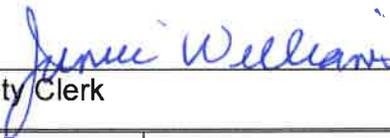
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PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council  
on April 27, 2016

  
Mayor

ATTEST:

[SEAL]

  
City Clerk

Route to	Department Head	Date
X	Finance Director	4/8/16
X	Public Works Director	4/8/16
X	City Clerk	4/8/16

City of Dillingham  
Fiscal Note

Agenda Date: April 7, 2014

Award RFP 2016-02 Septage Concrete Spillwau

ORIGINATOR: Rose Loera

<b>FISCAL ACTION (TO BE COMPLETED BY FINANCE)</b>	<b>FISCAL IMPACT</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<b>AMOUNT REQUESTED:</b> <p style="text-align: right;">\$22,645</p>	<b>FUNDING SOURCE</b> <p style="text-align: center;"><b>Municipal Matching &amp; ANTHC Grants</b></p>
<b>FROM ACCOUNT</b> <p>4423 7040 30 62 4415 0                      \$15,852 3009 7040 30 62 4415 0                      \$6,793</p>	<b>Project</b> <p style="text-align: center;"><b>Build the Septage Concrete Spillway at the Sewer Lagoon</b></p>
<b>TO ACCOUNT:</b>	<b>VERIFIED BY:</b> Navin Bissram <b>Date:</b> 4/6/2016

**EXPENDITURES**

OPERATING	FY16			
Personnel				
Fringe Benefits				
Gravel				
Road Maintenance Products				
Land/Buildings/Facilities	\$22,645			
Engineering Services				
<b>TOTAL OPERATING</b>	<b>\$ 22,645.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CAPITAL				
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REVENUE				
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**FUNDING**

General & Special Rev. Funds				
State/Federal Funds				
Other	\$22,645			
<b>TOTAL FUNDING</b>	<b>\$ 22,645.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**POSITIONS**

Full-Time				
Part-Time				
Temporary				

ANALYSIS: (Attach a separate page if necessary)

See Action Memorandum 2016-05

PREPARED BY: Rose Loera

April 6, 2016

DEPARTMENT: Administration

APPROVED BY: Navin Bissram

6-Apr-16