



Cigarette and Other Tobacco Products Excise Tax Return

SUPPORTING SCHEDULE (a)

(Manufactured, Imported or Acquired)

INSTRUCTIONS: The return must state the number of cigarettes and wholesale price of other tobacco products manufactured, imported, or acquired during the month. Attach the schedule and supporting invoices to the City's Cigarette Tobacco Products Tax Return.

Name of Tobacco Licensee	License Number	Month	Year
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Business Name of Supplier or Purchaser	Customer, Member or Registrant Number	Invoice Number	Invoice Date	Number of Cigarettes	OTP* Wholesale Price
Total Number of Cigarettes				(1)(a)	
				Total Wholesale Price of OTP	(3)(a)

*OTP - Other Tobacco Products



Cigarette and Other Tobacco Products Excise Tax Return

SUPPORTING SCHEDULE (b)

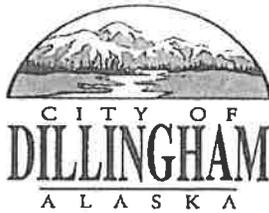
(Deductions for sales to Registrants)

INSTRUCTIONS: The return must state all sales to exempt registrants who intend on selling the products outside of Dillingham City limits. Attach the schedule and supporting invoices to the City's Cigarette Tobacco Products Tax Return.

Name of Tobacco Licensee	License Number	Month	Year
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Business Name of Supplier or Purchaser	Customer, Member or Registrant Number	Invoice Number	Invoice Date	Number of Cigarettes	OTP* Wholesale Price
Total Number of Cigarettes				(1)(b)	
Total Wholesale Price of OTP					(3)(b)

*OTP - Other Tobacco Products



Cigarette and Other Tobacco Products Excise Tax Return

SUPPORTING SCHEDULE (c) (Other Deductions)

INSTRUCTIONS: These deductions are allowable if, for any reason, the distributor returns cigarettes or other tobacco products to the company of the original sale. Attach the schedule and supporting invoices to the City's Cigarette Tobacco Products Tax Return.

Name of Tobacco Licensee	License Number	Month	Year
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Business Name of Supplier or Purchaser	Customer, Member or Registrant Number	Invoice Number	Invoice Date	Number of Cigarettes	OTP* Wholesale Price
Total Number of Cigarettes				(1)(c)	
Total Wholesale Price of OTP					(3)(c)

*OTP - Other Tobacco Products

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: October 25, 2018
To: Tod Larson, City Manager
From: Braden Tinker (Fire Coordinator)
Subject: Monthly Staff Report

EMS Calls- 17

- Breathing Problem-3
- Chest Pain-1
- Diabetic-1
- Fall Victim-2
- Medical Transports-1
- Seizure-2
- Sick-1
- Stroke-1
- Unconscious-1
- Unknown, Man down-2
- Unknown-2

Fire Calls-2 6.0 man hours

1 mile outside city limits, 1 man down inside (rescued by good Samaritans)
Steam bath fire Wood River

Projects Completed

- Mini Grant

On-Going Projects

- **Assistance to firefighters grant**

This grant will be used to replace Engine 2, currently our oldest engine in service. If awarded the grant will be in the amount of \$250,000.00 to \$360,000.00 with a maximum match of \$18,200.00. At this time we are at 60% completion of the grant and will have it turned in by the 26th of this month. Cynthia Rogers and I have been working on this grant since the Council awarded the match.

- **Code Blue Grant**
New ambulance, we have taken this grant out of service due to the amount of match needed and was not approved by the council in time. Also was not budgeted for this year.
- **SAFER Grant**(possible if executive committee wants to pursue)
This grant will be for our summer seasonal workers and possibly supplement our budget for the Fire Office Assistant position and the Fire Coordinator positions salaries. If awarded we could request up to four years' worth of salaries be paid through this grant.
- **Fire Prevention Grant**
This grant if awarded will be used for water extinguishers and LED equipped TV (digital fire extinguisher training simulator) screens that are used to replace burn barrels and extinguisher powder for fire extinguisher training. A much safer practice for the people involved in the training and keeping kids safe and out of smoke.
- **Pump Testing**
We usually complete this task in the fall of the year, we have not set a date for this evolution. When we complete this I will submit a full report for each engines test.

The Bullex training simulator



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MEMORANDUM

Date: October 23, 2018
To: Tod Larson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Staff Report for October

Come in and visit the Dillingham Public Library....we have decorated for Halloween which marks the beginning of three months of celebrating special holidays. We have a huge collection of books and movies for all holidays that we beautifully display for checkout.

With the Public Library Assistance grant money that has been reallocated, we will be purchasing new materials to display and store our growing media collection....I don't want to spoil the surprise until it's done, but with this new design, we will be able to hold more media on the shelves, as well as more easily retrieve the items from behind the front desk for checkout. The work is in progress....so look for it soon, at your library. I learned of this resource at the recent library conference I attended in Illinois with Abe Lincoln.

The Friends of the Library had their meeting at the library on Friday, October 19th at 4:30 pm. Some of the highlights from their meeting include hosting another Page to Screen in December, "The Polar Express". More details on this to come. Also, they have been providing an annual Junior Library Guild subscription to both the Elementary School Library and the Dillingham Public Library. This book purchase on their behalf has given us award winning books each month to add to our junior, non-fiction collection for both the Middle and High School levels. It's so fun each month to get new books in the mail for our patrons that we ourselves didn't purchase, providing a freshness to our collection. Many other topics were covered in the meeting....but on a sad note, their Treasurer, Rachel Bobbit has resigned. We will miss her tremendous input and the dedication she has given to the FOL over the years. Thank you, Rachel, for serving on the FOL board.

The Dillingham Public Library is also losing a faithful employee of over 3 ½ years. Verity Downs has been a dedicated Library Aide/Clerk here at the front desk helping patrons and carrying on the many duties of a librarian. Below is a recent picture of her leading Story Time on Wednesdays at 10:30 am for our young patrons. We are currently advertising to fill this position, as Wednesday, October 24th will be her last day with us.



Library Stat report for September 24th – October 20th, 2018:

**Patron Visits: 1,788 Computer Use: 445 Wireless Use: 260
Story Hour: 31 Other Visits (including Students): 163 Museum Use: 65
Movies Shown: 4 AWE Station Use: 31 Volunteer hours logged: 1.5**

The next Library Advisory Board meeting is scheduled for Tuesday, November 13, 2018 at 5:30 pm

Library will be closed Monday, November 12th for Veterans Day

**Library will also be closed two days for the Thanksgiving holiday,
Thursday, November 22nd and Friday, November 23rd**

However, the Library will be open Saturday, November 24th from 10 am to 2 pm

Mayor
Alice Ruby

Manager
Tod Larson



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MEMORANDUM

Date: October 22, 2018
To: Tod Larson, City Manager
From: Cynthia Rogers, Planning Director
Subject: Monthly Staff Report

Planning Commission

The Commission last met on October 10, for the second workshop on the Comprehensive Plan. The Commission requested the proposed annual update process be presented at the next Commission business meeting scheduled for Monday, November 19, for review and adoption. Following the business meeting, a workshop to further discuss and refine the review process and the outreach/marketing plan will take place.

Permitting

- Land Use Permits – Four applications have been processed.
- Encroachment Permits – One application has been processed.
- Burial Permits – No burial permits were received.

Capital Projects

The City Council met on Tuesday, October 9 and Thursday, October 11, for two workshops on the FY19 CIP Priorities. Planning provided a presentation to the Council on October 11 that included: funding definitions; a review of projects and expected timelines; construction cost estimates and associated debt financing options; indication of projects dependent on DOT Downtown Streets project; project key talking points; and a Gantt chart illustrating the suggested sequencing of all projects over the next few years.

A grant writing assistance application submitted to BBEDC was approved and the City is currently working with Agnew::Beck to identify and review potential funding sources. The City of Dillingham projects submitted through the Alaska Department of Environmental Conservation Questionnaire were ranked favorably (#2 and #3) for loan application to utilize Alaska Clean Water/Drinking Water Funds in State Fiscal Year 2019, 3rd Quarter.

*Sewage Outfall Pipe – This emergency project to mitigate erosion damage to the sewage outfall pipe was completed on October 20. The contractor is JJC Enterprises, Inc. The project total is \$623,709.

*Emergency Road Repairs – This emergency project to improve downtown roads was completed in mid-September. The contractor is QAP. The project total is \$195,265.

City of Dillingham Page 1 of 2
Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

Priority #1, Water System Upgrades, Aeration – The design portion of this project was awarded to Bristol Engineering. A Dillingham Lagoon Upgrade Alternative Memo was provided on October 19, with a Coordination Conference scheduled for October 26 to discuss next steps. The project design total is \$89,891.

Priority #2, DPS Clean Agent Fire Suppression – The contract for this project has been executed with Wolverine Supply, Inc., with work scheduled to take place from November 20-29, pending a fire and life safety plan review and approval. A NOVEC 1230 system will be installed in the DPS server room by subcontractor GNW Fire Protection. The project total is \$67,000.

Priority #3, Landfill Groundwater Monitoring Wells – The contract for the project design has been executed with Bristol Engineering, with permit set project manual expected later this month. The project total is \$17,798.

Priority #4, Water System Improvements, Downtown Streets Support – The contract for the project design has been executed with CRW Engineering. The 75% submittal for DOT related work is expected later this month, with 75% submittal for the remainder of the project expected in December. 100% design submittal and RFP development is scheduled for January 2019. The project total is \$224,715, split 30% City match to 70% MMG 28308. The City's portion is \$67,500.

Priority #7, D & Seward Street Rehabilitation – The contract for the project geotechnical, survey and design has been executed with PND Engineering, Inc. The initial consultation meeting took place on October 22, with geotechnical and survey work set to begin over the course of this week. Final design completion is expected in February 2019. The project total is \$64,684.50.

ITB 2017-10 Dillingham Lagoon and Dock Lift Station Improvements - Meters, manholes, conduit and related equipment were all installed and tested earlier this year. The Honeywell controller which collects and records the flow data was expected to be installed by mid-September. CRW requested a status update from Elite Mechanical on August 24. The City Manager requested a status update on September 13. No substantive response has been received or action taken to date. The project total is \$1,144,523.54.

ITB 2017-13 Landfill Cell 3, Phase 1 – This phased project expanded the Landfill Cell 3. Future phases will be undertaken as funding becomes available. A substantial completion inspection was performed by Bristol Engineering on July 13. JJC Enterprises, LLC was provided a list of punch list items needed prior to final acceptance, and is still pending. The project total is \$214,205 and began on March 19, 2018.

Dillingham Downtown Streets Rehabilitation

STP-0001 (335)/57180

The Planning Department has been in regular contact with Aaron Hughes, P.E., Project Manager for the Dillingham Downtown Streets project. CRW Engineering, the firm handling our #4, Water System Improvements project, has been in contact with DOT for the purpose of coordinating water system design in the DOT project footprint. PND Engineering, the firm handling our #7, D & Seward Street Rehabilitation project, has been in contact with DOT for the purpose of coordinating our streets project and sharing geotechnical and survey data.

Requests for Proposal

- No current RFPs have been issued for bidding at this time.

Mayor
Alice Ruby

Manager
Tod Larson



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MEMORANDUM

Date: October 23, 2018
To: City Manager Tod Larson
From: Chief Dan Pasquariello
Subject: Public Safety November 2018 council report

Reporting period 9-24-18 to 10-23-18

Patrol:

- ❖ 358 Calls for service
- ❖ 11 Persons arrested
- ❖ 19 Title 47/Protective custody
- ❖ 6 Citations issued
- ❖ 27 Incident reports

Approximately 1 out of 10 calls for police service require an incident report to be completed by officers. A partial breakdown of our incident reports is as follows:

Assault/Disorderly Conduct	7
Criminal mischiefs	3
Sex offenses	2
Burglary	2
Vehicle accidents	2
Violation release/probation conditions	1
Thefts	1
Traffic offenses	1
Suicide threat	1
Drug offense	1
Misconduct weapons	1
Trespass	1

Dispatch:

- ❖ 412 Calls for service
- ❖ 87% Dispatched to Dillingham Police
- ❖ 5% Dispatched to Alaska State Troopers
- ❖ 5% Dispatched to EMS/Fire
- ❖ 3% Dispatched to Animal Control

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Corrections:

- ❖ 29 Total Inmates
- ❖ 19 Title 47/Protective custody

Animal Control:

ACO Boyd is on vacation. The patrol division is handling animal calls this month.

DMV:

- ❖ 102 Registrations/Titles
- ❖ 3 Boat registrations
- ❖ 129 Driver's License/IDs
- ❖ 10 CDLs
- ❖ 8 Road tests
- ❖ 25 Written tests

Officer Suzie Newman graduated from the UAF Law Enforcement Academy on October 12th. She is back on duty being field trained and will be on her own next month.

While at the UAF academy Officer Newman helped recruit a man attending the academy on his own. Officer Anthony Thomas will be begin working in Dillingham the beginning of November. His addition will make the patrol division fully staffed. Officer Thomas was interviewed by a local Fairbanks television station concerning his academy graduation. (*Note the Dillingham Police shirt he is wearing.*)



Dillingham Police were all over State wide media that week. A photo of Officer Taner Lowery was broadcast on an Anchorage television station. They were doing a story about a man travelling around the State with a gas can survival kit. While in Dillingham he photographed Officer Lowery holding the can.

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In last month's report I mentioned the observance of a homeless problem here in Dillingham. Shortly after that the Bristol Bay Native Association received information about a funded HUD program "Addressing Homelessness in Tribal Areas". The Bristol Bay Housing Authority is taking the lead in starting a team to discuss the problem. Members of BBHA, BBNA, SAFE, Hoper Community Resources, and the City of Aleknagik have joined the team. Chief Pasquariello will represent the City of Dillingham on the team.

Switching to the State ARMS records management system is tentatively scheduled to begin in early December.

Chief Pasquariello, DVFD Coordinator Tinker, and Trooper Hilario were Bingo callers at the Senior Center during senior appreciation week. A good time was had by all and other Bingo days are planned.

Kindergarteners from the Elementary School toured the police station the beginning of the month. Once again a good time was had by all.



CO Woods, Chief Pasquariello, and Officer Yates with kindergarten students on October 2nd.

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Mayor
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Manager
Tod Larson



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MEMORANDUM

Date: October 23, 2018
To: Tod Larson, City Manager
From: Jean Barrett / Public Works and Port Director
Subject: Monthly Staff Report

October has been a very rewarding month on several levels, a surprising personal award, one big project done, another starting and still time to grade the roads.

Public Works

Water / Waste Water

The big news in this department is that the outflow project is finished and quicker than expected. JJC who worked with the City on this project did a great job in completing it. The following is a quick summary of the work performed.

- Rip Wrap rock and gravel was stockpiled close to the jobsite to make use of as much of the tide as possible.
- A road was built to access the far end of the exposed pipe.
- The outflow pipe was straightened and clamps were installed at the joints.
- Rock and gravel were placed under and around the pipe to stabilize it, insulation was placed over the top and more gravel and rock capped off the repair.
- The rock was placed to a level of 4 feet over where the exposed pipe was up to where the original rock had finished.
- There was extra rock so the seaside edge of the road, which will remain in place was shored up essentially giving us a breakwater before the area where the pipe is located and covered by the rock.

Streets

The crew has been busy working every corner of the City,

- We have been out at the landfill working the metal pile so we can move material from the burned out Bingman property out to the landfill.
- We have been trying to keep up on the grading of all the gravel roads, between monsoon rains, that is.

City of Dillingham

Page 1 of 2

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

- Our project list has not changed since last month's report due mostly to the lack of manpower and timing. We will still continue to push forward to finish our punch list before winter hits.

Buildings and Grounds

We are down 2 personnel in this two person department, we are advertising for new workers and hope to have the positions filled soon.

Shop

Things are going well in the shop, most of the fires have been taken care of and it's a good thing as one of the crew is out with a work related injury. Fingers crossed!

Landfill

As I stated above, the streets department has been busy helping at the landfill. Our inspection came in lower than last year by 10 points, and this is due mostly to lack of equipment for most of the summer. Some of the deficiencies are:

- The "wood pile" was not burned down and has built up over the summer. We need a full time loader out there to keep this maintained.
- The solar panel for the active cell was stolen from the landfill so the electric fence was in operable, a new one has been ordered and will be on site next summer.
- The metal pile is out of control!!!! We have been addressing this as we have time not only to be able to clean up the Bingman property, but so we can better utilize the space we have as well.
- The electronics and florescent bulb recycling areas are a mess and need to be tended to before the snow flies. We have moved the electronics further into the container so as to be able to close the doors and ordered some recycling boxes for the florescent bulbs. Both of these programs are the result of the Curyung tribe's efforts.

Port

Things at the harbor and dock of course have slowed to a crawl but with the warmer fall we are having there still is some traffic we didn't have 5 years ago.

- We are waiting for the final logistics barge of the summer, it is scheduled for November 1st.
- We have almost all of the floats out of the harbor. Our grove is having some issues so we will have to be patient and hope the ice doesn't form to soon.
- The renter at the old harbor office moved out and we are advertising for a new business or renter for that space.

That is the view from my office this month.

Jean

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
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Gregg Marxmiller

MEMORANDUM

Date: October 22, 2018
To: Tod Larson, City Manager
From: Ida Noonkesser, Director
Subject: Monthly Staff Report

During the month of September, the Senior Center served 514 congregate meals to 54 individuals, 364 home delivered meals to 27 individuals, gave 305 assisted rides to 22 individuals and 223 unassisted rides to 30 individuals.

We had five new renters in the month of September.

Elaine Phillips last painting class was September 16th. It was free for the elders who attended, and was enjoyed very much. She is moving away and will be missed by the Elders who participated in her painting class.

Dillingham Hotel invited the Senior Center to pick out towels, washcloths, sheets, blankets and other misc. items for our garage sale. We are thankful for their donation. Proceeds from the garage sale will benefit the senior programs.

The next Senior Advisory Board meeting will be November 7th.

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2018-23

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING RESOLUTION NO. 2018-01 FROM THE ALASKA ASSOCIATION OF HARBORMASTERS AND PORT ADMINISTRATORS IN SUPPORT OF FULL FUNDING (\$7,409,439) FOR THE STATE OF ALASKA MUNICIPAL HARBOR FACILITY GRANT PROGRAM IN THE FY 2020 STATE CAPITAL BUDGET

Whereas, the Alaska Association of Harbormasters and Port Administrators recognizes the majority of the public boat harbors in Alaska where constructed by the State during the 1960s and 1970s; and

Whereas, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

Whereas, these harbor facilities are ports of refuge and areas for protection for ocean-going vessels and fishermen throughout the State of Alaska, especially in coastal Alaskan communities; and

Whereas, the State of Alaska over the past nearly 30 years has transferred ownership of most of these State-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

Whereas, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the state's failure to keep up with deferred maintenance; and

Whereas, consequently, when local municipal harbormasters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

Whereas, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Municipal Harbor Facility Grant program, AS 29.60.800; and

Whereas, the Alaska Association of Harbormasters and Port Administrators, is pleased with the Department of Transportation and Public Facilities administrative process to review, score and rank applicants to the Municipal Harbor Facility Grant Program, since state funds may be limited; and

Whereas, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

Whereas, the municipalities of the City of Anchorage, the City and Borough of Juneau, City of Ketchikan, City and Borough of Sitka, and the City of Angoon have offered to contribute

\$7,409,439 in local match funding for FY2020 towards seven harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

Whereas, completion of these harbor facility projects is all dependent on the 50% match from the State of Alaska's Municipal Harbor Facility Grant Program; and

Whereas, during the last ten years the Municipal Harbor Facility Grant Program has only been fully funded twice; and

Whereas, during the last ten years the backlog of projects necessary to repair and replace these former State-owned harbors has increased to over \$100,000,000.

Now therefore be it resolved that the Dillingham City Council urges full funding in the amount of \$7,409,439 by the Governor and the Alaska Legislature for the State of Alaska's Municipal Harbor Facility Grant Program in the FY 2020 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

PASSED and ADOPTED by the Dillingham City Council on October 5, 2017.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

City of Dillingham Information Memorandum

Agenda of: November 1, 2018

Attachment to:

Ordinance No. _____ / Resolution No. 2018-23

Subject:

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING RESOLUTION NO. 2018-01 FROM THE ALASKA ASSOCIATION OF HARBORMASTERS AND PORT ADMINISTRATORS IN SUPPORT OF FULL FUNDING (\$7,409,439) FOR THE STATE OF ALASKA MUNICIPAL HARBOR FACILITY GRANT PROGRAM IN THE FY 2020 STATE CAPITAL BUDGET

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Association of Harbor masters and Port Administrators Resolution No. 2018-01

Summary Statement:

This Resolution is requested by the Alaska Association of Harbormasters and Port Administrators and is an annual housekeeping item.

Attachment to:
Ordinance No. _____ / Resolution No. 2018-23

Summary Statement continued:

Route to	Department Head	Date
	Finance Director	
X	Port Director	
X	City Clerk	

Alaska Association of Harbormasters and Port Administrators



RESOLUTION NO. 2018-01

A RESOLUTION OF THE ALASKA ASSOCIATION OF HARBORMASTERS AND PORT ADMINISTRATORS IN SUPPORT OF FULL FUNDING (\$7,409,439) FOR THE STATE OF ALASKA MUNICIPAL HARBOR FACILITY GRANT PROGRAM IN THE FY 2020 STATE CAPITAL BUDGET.

Whereas, the Alaska Association of Harbormasters and Port Administrators recognizes the majority of the public boat harbors in Alaska where constructed by the State during the 1960s and 1970s; and

Whereas, these harbor facilities represent critical transportation links and are the transportation hubs for waterfront commerce and economic development in Alaskan coastal communities; and

Whereas, these harbor facilities are ports of refuge and areas for protection for ocean-going vessels and fishermen throughout the State of Alaska, especially in coastal Alaskan communities; and

Whereas, the State of Alaska over the past nearly 30 years has transferred ownership of most of these State-owned harbors, many of which were at or near the end of their service life at the time of transfer, to local municipalities; and

Whereas, the municipalities took over this important responsibility even though they knew that these same harbor facilities were in poor condition at the time of transfer due to the state's failure to keep up with deferred maintenance; and

Whereas, consequently, when local municipal harbormasters formulated their annual harbor facility budgets, they inherited a major financial burden that their local municipal governments could not afford; and

Whereas, in response to this financial burden, the Governor and the Alaska Legislature passed legislation in 2006, supported by the Alaska Association of Harbormasters and Port Administrators, to create the Municipal Harbor Facility Grant program, AS 29.60.800; and

Whereas, the Alaska Association of Harbormasters and Port Administrators, is pleased with the Department of Transportation and Public Facilities administrative process to review, score and rank applicants to the Municipal Harbor Facility Grant Program, since state funds may be limited; and

Whereas, for each harbor facility grant application, these municipalities have committed to invest 100% of the design and permitting costs and 50% of the construction cost; and

Whereas, the municipalities of the City of Anchorage, the City and Borough of Juneau, City of Ketchikan, City and Borough of Sitka, and the City of Angoon have offered to contribute \$7,409,439 in local match funding for FY2020 towards seven harbor projects of significant importance locally as required in the Harbor Facility Grant Program; and

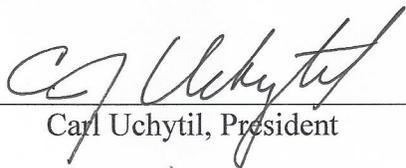
Whereas, completion of these harbor facility projects is all dependent on the 50% match from the State of Alaska's Municipal Harbor Facility Grant Program; and

Whereas, during the last ten years the Municipal Harbor Facility Grant Program has only been fully funded twice; and

Whereas, during the last ten years the backlog of projects necessary to repair and replace these former State-owned harbors has increased to over \$100,000,000.

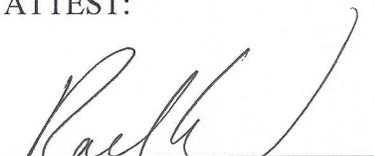
Now therefore be it resolved that the Membership of the Alaska Association of Harbormasters and Port Administrators urges full funding in the amount of \$7,409,439 by the Governor and the Alaska Legislature for the State of Alaska's Municipal Harbor Facility Grant Program in the FY 2020 State Capital Budget in order to ensure enhanced safety and economic prosperity among Alaskan coastal communities.

Passed and approved by a duly constituted quorum of the Alaska Association of Harbormasters and Port Administrators on this 10th day of October, 2018.



Carl Uchytel, President

ATTEST:



Rachel Lord, Executive Secretary

City of Dillingham Action Memorandum Agenda of: November 1, 2018

Action Memorandum No. 2018-10

Subject:

Authorize administrative leave for Christmas and New Year's Holiday

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

- None

Summary Statement:

In lieu of a Christmas gift or bonus as a way of expressing their appreciation to the City's staff, the City Council has approved administrative leave over the Christmas and New Year's Holiday. Administrative leave is for straight time only. Those positions that are essential have the opportunity to utilize this day at another time. For 2018, the City administration has proposed administrative leave for Monday December 24, and Monday December 31. We would truly appreciate the Council's consideration for this proposal.

Action Memorandum No. 2018-10

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council on _____.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	



LIQUOR LICENSE APPLICATION REVIEW FORM

Received

License Renewal	License Transfer	New License	Other
Doing Business As	License Type	Licensee	Physical Address

This review covers the period _____ to _____.

Route to FINANCE _____ **Respond by:** _____ Info. Available as of _____
Date Date Date

ACTIVITY	STATUS
Sales Tax Reports Filed and Payments Submitted	Bal. Due _____ Date/Amt. of Last Payment _____ No. late payments _____ Comment: _____
Real Property Tax Owns the property? YES NO	Bal. Due _____ Date/Amt. of Last Payment _____ No. late payments _____ Comment: _____
Personal Property Tax (Inventory, Supplies, Office Equipment)	Bal. Due _____ Date/Amt. of Last Payment _____ No. late payments _____ Comment: _____
Utility Bill Responsible for utilities? YES NO	Bal. Due _____ Date/Amt. of Last Payment _____ No. late payments _____ Comment: _____
Most Current DLG Business License	_____ License Year Date Applied Comment: _____
Most Current AK State Bus. License	_____ License Year Date Applied Comment: _____



Received

License Renewal	License Transfer	New License	Other
Doing Business As	License Type	Licensee	Physical Address

This review covers the period _____ to _____.

Route to Public Safety _____ **Respond by:** _____ Info. Available as of _____
Date Date Date

Have there been any adverse reports filed in the past two years? YES NO

If yes, explain in detail and include dates. Use a separate sheet of paper if necessary. :

Serving to minors (under 21 years of age).

Intoxicated person on licenses premises.

Serving alcoholic beverages after hours.

Pattern of disturbances or fights on the licenses premises.

Open sale of prohibited drugs on the licenses premises.

Additional comments: