



Alice Ruby, **Mayor**

Council Members

- Chris Napoli (Seat A) • Vacant (Seat B) • Aksel Buholm (Seat C)
- Curt Armstrong (Seat D) • Andy Anderson (Seat E) • Gregg Marxmiller (Seat F)

DILLINGHAM CITY COUNCIL

David B. Carlson Council Chambers

Dillingham City Hall, 141 Main Street, Dillingham, AK 99576 (907) 842-5212

REGULAR MEETING	7:00 P.M.	OCTOBER 3, 2019
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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. APPROVAL OF MINUTES**
 - a. Regular Council Meeting, September 9, 2019 page 3
- 4. APPROVAL OF CONSENT AGENDA**
 - a. Adopt Resolution No. 2019-29; A Resolution of the Dillingham City Council Expressing Thanks and Commendation to Ms. Susanna Henry page 7
- APPROVAL OF AGENDA**
- 5. STAFF REPORTS**
 - a. City Manager and Staff Reports page 9
 - b. Standing Committee Reports page 37
- 6. PUBLIC HEARINGS**
- 7. CITIZEN’S DISCUSSION (Prior Notice or Agenda Items)**
- 8. ORDINANCES AND RESOLUTIONS**
 - a. Introduce Ordinance No. 2019-05; An Ordinance of the Dillingham City Council Modifying the Land Use Restrictions on a Portion of Block 5, U.S. Survey 2732, Dillingham Townsite page 41
 - b. Adopt Resolution No. 2019-25; A Resolution of the Dillingham City Council Authorizing the City Manager to Approve a Collective Bargaining Agreement Between the City of Dillingham and Public Safety Employee Association page 55
 - c. Adopt Resolution No. 2019-30; A Resolution of the Dillingham City Council Supporting Curyung Tribal Council’s BBEDC Arctic Tern Grant Application for Participation at the 2019 AFN Elders and Youth Conference page 57
- 9. UNFINISHED BUSINESS**
 - a. Citizen Committee Appointments
 - 1) Senior Advisory Commission – 1 seat open
 - 2) Library Advisory Board – 1 seat open
 - 3) Friends of the Landfill – 1 seat open page 67

- b. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

10. NEW BUSINESS

- a. Schedule Special Meeting for October 10, 2019 (DMC 3.70.040) *(Clerk Note: DMC 2.09.020 Special Meetings. No business shall be transacted at the meeting that is not mentioned in the notice.)*
 - 1) Certify the October 1, 2019 Election
- b. Bristol Bay Bud Company, LLC Retail Marijuana Store License Renewal page 69
- c. Adopt Action Memorandum No. 2019-11; Modify FY20 Aggregate Contract .. page 75

11. CITIZEN'S DISCUSSION (Open to the Public)

12. COUNCIL COMMENTS

13. MAYOR'S COMMENTS

14. EXECUTIVE SESSION

- a. Legal Matters: Union Negotiations, and Legal Update
- b. City Manager Evaluation

15. ADJOURNMENT

1. CALL TO ORDER

A regular meeting of the Dillingham City Council was held on Thursday, September 9, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Mayor Ruby called the meeting to order at 7:00 p.m.

2. ROLL CALL

Mayor Ruby was present.

Council members present and establishing a quorum (a quorum being four):

Andy Anderson	Curt Armstrong	Aksel Buholm
Gregg Marxmiller	Chris Napoli	

Staff in attendance:

Tod Larson	Lori Goodell
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3. APPROVAL OF MINUTES

- a. Regular Council Meeting, August 1, 2019

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to adopt the minutes of August 1, 2019.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF CONSENT AGENDA

There was no consent agenda.

APPROVAL OF AGENDA

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to remove item 9c, Resolution 2019-28, and approve the amended agenda.

VOTE: The motion passed as amended unanimously by voice vote.

5. SPECIAL BUSINESS

- a. Oath of Office – Trevor Farnsworth, Patrol Officer

The Mayor administered the oath of office to Officer Farnsworth.

6. STAFF REPORTS

- a. City Manager reported on the following:

- ACS sent information regarding updating 34 computers to address Microsoft 7 not being supported after January 14, 2020. They are also working on an estimate to update the servers. This information will come to council at the October meeting.
- PSEA negotiations are scheduled for September 12-13.
- The Public Works Director start date is still to be determined.
- Public Safety access at the airport has been resolved and an MOU is being discussed.

- b. Standing Committee Reports

Code Review Committee:

There was no Code Review Committee report.

Finance and Budget Committee:

- Sales tax revenue is higher than budgeted.
- Debt load spreadsheet will be provided in the next council packet.
- The 2018 audit has been delayed and should be available for the October council meeting.

The Mayor informed Council with the resignation of Council Member Chris Maines the chair of the Code Review Committee has been filled by Chris Napoli; and the new Mayor Pro Tempore is Curt Armstrong.

Grandma's House:

- All residents have been successfully relocated.
- Discussions have begun regarding what the 'next steps' should be.
- Liabilities and inventories will be evaluated.
- Council will be updated as the process to move forward is determined.

7. PUBLIC HEARINGS

There were no public hearing.

8. CITIZEN'S DISCUSSION (Prior Notice or Agenda Items)

Tim Metzger, Census Bureau:

The 2020 census will be conducted in January. The Census Bureau is looking for local individuals to apply for employment. Applications can be filled out online.

9. ORDINANCES AND RESOLUTIONS

- a. Adopt Resolution No. 2019-26; A Resolution of the Dillingham City Council Accepting the Resignation of Chris Maines and Offer Thanks and Commendation for his Service on the Dillingham City Council

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to adopt Resolution 2019-26.

VOTE: The motion passed by unanimous voice vote.

- b. Adopt Resolution No. 2019-27; A Resolution of the Dillingham City Council Authorizing the City of Dillingham to Accept a Loan from the Alaska Department of Environmental Conservation Alaska Drinking Water Fund for Improvements to Community Water Infrastructure

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to adopt Resolution 2019-27.

It was noted the planners report and CIP updates are helpful to follow which projects are being discussed.

VOTE: The motion passed by unanimous voice vote.

- ~~c. Adopt Resolution No. 2019-28; A Resolution of the Dillingham City Council Supporting Curyung Tribal Council's BBEDC Arctic Tern Grant Application for Hosting a Phlight Club Event (This item was deleted from the agenda)~~

10. UNFINISHED BUSINESS

- a. Citizen Committee Appointments
 - 1) Senior Advisory Commission – 1 seat (no letters of interest received)

There were no letters of interest.

- 2) Library Advisory Board – 2 seats, two letters of interest

Mayor Ruby recommended to reappoint Amy Ruby and Lee Ann Andrew to the Library Advisory Board.

The Mayor disclosed Amy Ruby is her sister. However, there is no fiscal gain in this position.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to concur with the Mayors recommendation.

VOTE: The motion passed as amended by unanimous voice vote.

- a. Progress Report
 - 1) Dave Carlson House Property
 - 2) Territorial School

There were no progress reports.

11. NEW BUSINESS

- a. Approve Action Memorandum 2019-06; Award a Contract for the FY20 Aggregate Bid

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to approve Action Memorandum 2019-06.

It was noted the sand has not passed the lab test. This item will need to be awarded to a different vendor if this cannot be remedied.

VOTE: The motion passed by unanimous voice vote.

- b. Approve Action Memorandum 2019-09; Award a Contract for ITB 2019-05, Dillingham Streets Rehabilitation

MOTION: Chris Napoli moved and Aksel Buholm seconded the motion to approve Action Memorandum 2019-09.

VOTE: The motion passed by unanimous voice vote.

- c. Approve Action Memorandum 2019-10; Award a Contract for ITB 2019-07, Water System Improvements

MOTION: Andy Anderson moved and Aksel Buholm seconded the motion to approve Action Memorandum 2019-10.

VOTE: The motion passed by unanimous voice vote.

12. CITIZEN'S DISCUSSION (Open to the Public)

There was no citizen discussion.

13. COUNCIL COMMENTS

Gregg Marxmiller:

- Thanked the Mayor for the letter sent to the Department of Law.

Andy Anderson:

- Thanked the Mayor for the letter sent to the Department of Law.

Chris Napoli:

- Thanked staff for their reports, especially the report from planning with the breakdown of projects.

- Stated the Bingman cleanup project is looking good.

14. MAYOR’S COMMENTS

Alice Ruby:

- Noted the progress made at the Bingman property.
- Commented on the District Attorney vacancy and the need to stay vigilant to keep this post filled.
- Noted the joint city/school board letter regarding bus safety.
- Stated the city has no liability for Grandma’s House. MEAL has the responsibility and liability. There has been no request of the City at this time.
- Requested the Bennett family be surrounded and supported during this time of loss.

15. EXECUTIVE SESSION

a. Personnel Issue – City Manager Evaluation

MOTION: Andy Anderson moved and Chris Napoli seconded the motion to enter into executive session to discuss a Personnel Issue – City Manager Evaluation. [7:53 p.m.]

VOTE: The motion passed unanimously by voice vote.

MOTION: Chris Napoli moved and Andy Anderson seconded the motion to exit executive session. [8:14 p.m.]

Question called, no objections.

VOTE: The motion passed unanimously by voice vote.

16. ADJOURNMENT

Mayor Ruby adjourned the meeting at 8:14 p.m.

Mayor Alice Ruby
[SEAL]

ATTEST:

Lori Goodell, City Clerk

Approval Date: _____

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2019-29

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL EXPRESSING THANKS AND COMMENDATION TO MS. SUSANNA HENRY

WHEREAS, Ms. Susanna Henry served as the Refuge Manager for the Togiak National Wildlife Refuge and has been stationed in Dillingham; and

WHEREAS, Ms. Henry with the support of her husband, Bob, and family has been a dedicated and valuable citizen volunteer during their time in Dillingham, and

WHEREAS, Ms. Henry contributed countless hours of volunteer effort to local civic organizations and events including the Beaver Round Up committee, the Dillingham Arts Council (where she held an office and helped with the Christmas Bazaar and more), the Color Run (an event designed to promote good health practices), providing support to the Alaska Rural Veterinary Outreach (ARVO) clinic in Dillingham, aluminum recycling at the Dillingham Senior Center, volunteer member of the Friends of the Landfill and critical assistance during President Barack Obama's visit to Dillingham in 2015, and

WHEREAS, Ms. Henry contributed significantly towards integrating the Togiak National Wildlife Refuge office into the community through event participation, and

WHEREAS, Ms. Henry has truly been a valued asset to the community of Dillingham and its residents; and

WHEREAS, the Council wishes to recognize Ms. Henry's contribution to the community;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council offers this commendation to Ms. Susanna Henry with sincere thanks for sharing her time, her dedication and her talent with the citizens of Dillingham and assuring that it continues to be a great place to live.

PASSED and ADOPTED by the Dillingham City Council on October 3, 2019

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

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Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Vacant
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: September 27, 2019
To: Mayor and City Council
From: Tod Larson
Subject: October 2019 City Manager Report

Personnel – Welcome to our new employees and thank you to those that have served the City faithfully and are moving on to other positions/careers.

New Employees:	None
Resignations:	Braden Timurphy – Laborer Chris Tucker – Laborer Chris Taylor – Laborer Dillon Chaney – Laborer
Transfers:	None
Position Vacancies:	Police Officer
Seasonal:	None

Harbor Property Cleanup and Sale – I wanted to thank Dagan Nelson, his crew, and all the City Staff involved in the cleanup of the property and all the associated work that went into the sale. We have received many positive comments from community members. We are still shooting to get more cleaned up prior to winter.

Friends of the Landfill – The friends of the landfill spent around five hours working on the electronics and light bulbs/tubes cleanup. It was a phenomenal effort and it looks so much better. I really just want to publicly thank them for their efforts. The comment I received from them was “We are just getting started.” Great group of people.

City Manager’s Corner on KDLG – We restarted this as a community information program to provide the latest information on some of the happenings around Dillingham. We taped a segment on September 23rd and you should be hearing it on KDLG.

School Bus Operations – The School Superintendent and I rode a school bus the morning of September 18th. We wanted to get out and see the challenges school bus drivers face. As you know there was a near tragic event this year. We want to remain proactive in reminding people to keep this in the forefront of their minds.

PSEA Negotiations – We conducted intensive negotiations with the Public Safety Employees Association. As of the writing of my notes, we are close to having something to present to the City Council. I asked Lori to put this on the agenda for discussion.

Respectfully Submitted,
Tod Larson

City of Dillingham
Future Debt Load
Prepared 8/19/2019

	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY39	TOTAL
School Bond Debt																
99.9752% of the bond is eligible for reimbursement at 35%																
Principal	695,000.00	725,000.00	685,000.00	710,000.00	740,000.00	775,000.00	810,000.00	850,000.00	890,000.00	940,000.00	990,000.00	1,035,000.00	990,000.00	1,035,000.00		9,845,000.00
Interest	254,975.56	421,150.00	378,450.00	350,550.00	321,550.00	291,250.00	255,500.00	214,000.00	170,500.00	124,750.00	76,500.00	25,875.00	76,500.00	25,875.00		2,885,050.56
	949,975.56	1,146,150.00	1,063,450.00	1,060,550.00	1,061,550.00	1,066,250.00	1,065,500.00	1,064,000.00	1,060,500.00	1,064,750.00	1,066,500.00	1,060,875.00	1,066,500.00	1,060,875.00	-	12,730,050.56
State Reimbursement																
34.99%	664,817.98	802,106.03	744,230.39	371,100.44	371,450.36	373,094.95	372,832.51	372,307.64	371,082.95	372,570.08	373,182.43	371,214.17				4,454,412.73
City Expense	285,157.58	344,043.97	319,219.61	689,449.56	690,099.64	693,155.05	692,667.49	691,692.36	689,417.05	692,179.92	693,317.57	689,660.83				8,275,637.83
Lake Road Fire Hall Bond Debt																
Principal				15,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	40,000.00	555,000.00
Interest				27,672.92	27,000.00	26,000.00	25,000.00	24,000.00	23,000.00	22,000.00	20,750.00	19,500.00	18,250.00	17,000.00	2,000.00	333,422.92
				42,672.92	47,000.00	46,000.00	45,000.00	44,000.00	43,000.00	47,000.00	45,750.00	44,500.00	43,250.00	42,000.00	42,000.00	888,422.92
Streets Improvement Bond Debt																
Principal				90,000.00	95,000.00	100,000.00	100,000.00	105,000.00	110,000.00	120,000.00	125,000.00	130,000.00	135,000.00	145,000.00	225,000.00	2,920,000.00
Interest				145,594.44	141,500.00	136,750.00	131,750.00	126,750.00	121,500.00	116,000.00	110,000.00	103,750.00	97,250.00	90,500.00	11,250.00	1,764,594.44
				235,594.44	236,500.00	236,750.00	231,750.00	231,750.00	231,500.00	236,000.00	235,000.00	233,750.00	232,250.00	235,500.00	236,250.00	4,684,594.44
2 2017 Public Safety Ford Interceptor purchased FY19																
Annual Payment	16,437.74	16,437.74	16,437.74	16,437.74	16,437.74	16,437.74	16,437.74									98,626.44
	16,437.74	16,437.74	16,437.74	16,437.74	16,437.74	16,437.74	16,437.74									98,626.44
1 2019 Public Safety Ford Interceptor purchased FY19																
Principal			8,678.02	6,571.16	7,044.28	7,551.47	8,095.07									37,940.00
Interest			-	2,106.86	1,633.74	1,126.55	582.95									5,450.10
			8,678.02	8,678.02	8,678.02	8,678.02	8,678.02									43,390.10
Hylab 5 Crane Lease-Rental Agreement																
Lease Payment	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	1,331,958.40
	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	133,195.84	1,331,958.40
ADEC Loan(Water, Landfill, Wastewater projected)																
Loan Payment				20,000.00	68,000.00	68,000.00	68,000.00	68,000.00	68,000.00	68,000.00	68,000.00	68,000.00	68,000.00	68,000.00	68,000.00	1,312,000.00
				20,000.00	68,000.00	68,000.00	68,000.00	68,000.00	1,312,000.00							
Total Debt	434,791.16	493,677.55	477,531.21	1,146,028.52	1,199,911.24	1,202,216.65	1,179,291.35	1,168,638.20	1,165,112.89	1,176,375.76	1,042,067.57	1,035,910.83	343,500.00	345,500.00	346,250.00	

City of Dillingham

House District 37 / Senate District S

~ 9/27/19 ~

31st Alaska State Legislature ~ 1st Interim

SEPTEMBER 2019 – LEGISLATIVE REPORT

Cliff Stone / City Lobbyist

~ Alaska Senate District M seat still vacant ~



On August 7th, a vacancy was left in Senate District M when Senator Chris Birch suddenly died from a heart attack. When a vacancy occurs in the Alaska Legislature, state law requires the governor to appoint a qualified candidate to fill the seat within 30 days. The appointment is subject to confirmation by a majority of legislators in the same house and of the same political party as the person who left the vacancy.

The governor had announced his appointment of current state representative Laddie Shaw to fill that vacancy on August 30th. The governor did so after interviewing three candidates submitted to him from the Alaska Republican Party Districts 25 and 26.

On September 19th, Representative Laddie Shaw did not receive the majority vote of approval from Senate Republicans required for confirmation to the seat. The vote was six in favor and six opposed, thus turning down this appointment. The governor now has 10 days to appoint another candidate for Senate Republicans to consider. That announcement should have been made by the time you have this report for your next Council meeting. I will let you know as soon as it is declared.



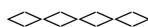
GOVERNOR'S CORNER

<http://gov.alaska.gov>

Handy phone numbers for Governor's offices: Anchorage: 907-269-7450 and Juneau: 907-465-3500

The Lt. Governor Kevin Meyer released a press release (19-002) on August 30, 2019 denying certification of the 19AKBE election initiative. The proposed initiative was denied based upon its violation of the single-subject rule as outlined in AS 15.45.040. According to [a formal opinion](#) issued by Attorney General Kevin Clarkson, the election initiative raised concern of violating the single-subject rule because it would enact three significant changes to democratic processes: establish an open primary, create a ranked-choice general election, and change campaign finance disclosure laws. The initiative sponsors have 30 days to challenge the Lieutenant Governor's certification decision.

OMB Director Donna Arduin is out as the head of that division under the governor. Dep. Director Laura Cramer will manage the operations of the OMB during this transition. In the governor's press release, Ms. Arduin has been offered a separate contract to be an advisor. An acting director is expected to be announced in the near future.



WEBSITES OF INTEREST

Online Public Notices for Alaska <https://aws.state.ak.us/OnlinePublicNotices/default.aspx>

2019 Legislators contact information <http://akleg.gov/docs/pdf/whoswho.pdf>

2019 1st Session Staff contact list http://akleg.gov/docs/pdf/session_phone_list.pdf

2019 1st House / Senate Committee list <http://akleg.gov/docs/pdf/commlist.pdf>

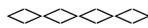
Legislative Publications List <http://akleg.gov/publications.php>

Legislative Finance Division <http://www.legfin.akleg.gov>

View specifics for the Capital and Operating Budgets.

Congressional Delegation websites (Current phone numbers will be listed on these sites)

<http://murkowski.senate.gov/public> www.sullivan.senate.gov <http://donyoung.house.gov>



~ End Report ~

Enjoy your family and friends!

~ Cliff

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Vacant
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: September 23, 2019
To: Tod Larson, City Manager
From: Lori Goodell, City Clerk
Subject: Monthly Staff Report

Regular City Election will be held Tuesday, October 1, 2019, for the purpose of electing council and school board seats. Declaration of Candidacy ends on September 3. Write-in candidate period starts Sept. 4 and ends Sept. 30. Write-ins will not go on the ballot, nor can the election judges provide the names on Election Day.

The following seats are up for election:

<u>Seat</u>	<u>(Declaration of Candidacy)</u>	<u>Term</u>
City Council		
Seat A	Chris Napoli	3-year term ending in October 2022
Seat B	Bill Rodawalt Kaleb Westfall	3-year term ending in October 2022
School Board		
Seat A	Emily Hulett Heather Savo Chris Napoli	3-year term ending in October 2022

As always there is a place to write in a candidate for each open seat. To be counted as a write in a letter of intent must be filed with my office by 1:00 p.m. on September 30. I have received NO letters of intent for write-ins.

Foreclosure:

The period of redemption for the Judgment and Decree of Foreclosure of Real Property Tax Liens that was signed by Judge Reigh on February 11, 2019 is approaching the year mark. We have issued a number of certificates of redemption. The Finance Department continues to work hard towards a resolution with as many property owners as possible.

The City Attorney is getting ready to file a new foreclosure action with the court. This lawsuit is authorized in Resolution 2019, and is for delinquent taxes from the 2018 tax

period as well as other properties that have become delinquent since the 2017 action filed with the court.

Training:

I am attending the AAMC conference in Anchorage, November 17-20. This conference offers up to date information regarding the latest issues faced by clerks today. It also adds to my pursuit of acquiring the CMC designation. BBEDC has graciously funded most of the expense for this training.

Vacation:

I will be out of state for the Thanksgiving holiday. I will be out of the office 11/18 – 12/6. This includes the time I am out for the AAMC conference.

Committees:

Finance and Budget Committee Work on budget matters continues discussing sales tax, and CIP expenses.

Code Review Committee The plastic bag ban issue was discussed, and a vendor informational letter will be generated. Updates to DMC 4.20 are waiting for AML to complete work on this topic.

Friends of the Landfill will meet on September 27. The committee has designated the fourth Friday of every month as their regular meeting date.

STANDING ITEM(S):

Liquor & Marijuana License Renewals/Transfers/New Licenses.

Bristol Bay Bud Company, LLC – retail marijuana store license renewal. This item was reviewed on 9/12 by the Code Review Committee and is on the Oct. Council meeting agenda.

Commission/Board Seats Vacant.

- One open seat on the Senior Advisory Commission. No letter of interest received.
- One open seat on the Library Advisory Board in September. No letter of interest received.
- Two open seats on the Friends of the Landfill Committee. No letters of interest received.

Clerk Note:

DMC 2.090.050 Executive sessions. has been included in the packet for council members to have access to allowed subjects and verbiage associated with making motions.

2.09.050 Executive sessions.

- A. The following subjects may be discussed in an executive session, from which the public is excluded:
1. Matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government unit;
 2. Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
 3. Matters which by law are required to be confidential.
- B. The following shall be discussed in executive session when the best interests of the city so require:
1. Negotiations with labor organizations representing city employees;
 2. Discussions of pending or threatened lawsuits in which the city has an interest.
- C. If excepted subjects are to be discussed, the council may go into a closed or executive session by a vote of four members taken at a public meeting, at which session only those subjects shall be considered as mentioned in the motion for the executive session, and no ordinance, resolution or order shall be passed or voted upon or claim allowed at such session. (Ord. 77-6 § 2 (part), 1977; Ord. 84-8, 1984; Ord. 86-8 § 1, 1986.)

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City of Dillingham
 Revenues and Expenditures As of August 31, 2019
 Unaudited Figures

UnAudited

	<u>August 31, 2019</u>			<u>August 31, 2018</u>		
	<u>Budget - FY20</u>	<u>MTD</u>	<u>YTD</u>	<u>Percent</u>	<u>YTD</u>	<u>INC/(DEC)</u>
REVENUES:						
<u>General Fund Revenues</u>						
General Sales Tax	\$ 2,700,000	\$ 406,217	\$ 769,486	28%	\$ 457,868	\$ 311,618
Alcohol Sales Tax	290,000	38,074	41,909	14%	6,651	35,258
Transient Lodging Sales Tax	95,000	13,925	31,637	33%	19,554	12,083
Gaming Sales Tax	75,000	6,567	11,608	15%	5,615	5,994
Tobacco Tax	220,000	56,393	100,190	46%	18,561	81,629
Total Sales Tax	3,380,000	521,176	954,830	28%	508,248	446,582
Real Property Tax	2,100,000	(231)	2,117,694	101%	2,067,980	49,715
Personal Property Tax	530,000	(4,420)	516,744	97%	512,632	4,112
Total Property Taxes	2,630,000	(4,651)	2,634,438	100%	2,580,612	53,827
Telephone Gross Receipts State Tax	65,000	-	-	0%	(69,625)	69,625
Raw Fish Tax	350,000	-	-	0%	-	-
Shared Fisheries	20,000	-	-	0%	-	-
Community Sharing	107,000	-	-	0%	119,903	(119,903)
Payment in Lieu of Taxes (PILT)	450,000	-	466,164	104%	459,841	6,323
State Jail Contract	567,000	-	-	0%	-	-
Admin Overhead	195,911	31,880	31,880	16%	-	31,880
PERS on Behalf	125,267	15,101	29,916	24%	32,522	(2,606)
Other Revenues	466,100	31,867	101,449	22%	79,566	21,883
Total	2,346,278	78,848	629,410	27%	622,208	7,202
Total	\$ 8,356,278	\$ 595,373	\$ 4,218,678	50%	\$ 3,711,067	\$ 507,610
<u>Special Revenue Funds Revenues & Transfers</u>						
Water	216,822	18,126	39,235	18%	45,805	(6,570)
Sewer	482,019	31,999	71,658	15%	117,784	(46,127)
Landfill	662,147	73,685	103,807	16%	65,269	38,538
Dock	771,620	134,996	138,545	18%	95,512	43,034
Harbor	221,558	27,532	64,483	29%	36,649	27,834
Asset Forfeiture Fund	-	-	11,574	0%	-	11,574
E-911 Service	78,000	5,800	11,474	15%	15,180	(3,706)
Library Grants	84,599	7,000	7,000	8%	19,790	(12,790)
Senior Center (Grant)	126,459	43,288	31,276	25%	31,000	276
Senior Center (Non-Grant)	198,107	21,853	24,626	12%	7,882	16,743
Total	\$ 2,841,331	\$ 364,279	\$ 503,678	18%	\$ 434,871	\$ 68,807
<u>Capital Project Funds Revenue</u>						
Mary Carlson Estate Permanent Fund	3,000	295	739	25%	819	(81)
Ambulance Reserve Fund	60,000	11,377	11,377	19%	-	11,377

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

	<u>August 31, 2019</u>	<u>August 31, 2018</u>
Debt Service Fund	1,060,550	8,021
7140 Capital Improvement Projects	291,000	7,442
Public Safety Building (3016)	-	-
Streets (3021)	-	-
Planning (3200)	4,183	4,183
Water Improvements (3022)	-	-
Sewer Lagoon Outfall (4510)	-	3,811
Lagoon Aereation (4511)	-	-
Other Lift Station (4415)	-	-
Landfill New Cell (3110)	-	-
Landfill Groundwater Well (3120)	-	-
Bingman-Harbor cleanup (2114)	-	-
Public Safety Building (3013)	-	-
Landfill Closure Fund	-	-
Total	\$ 1,414,550	\$ 27,107
Total Revenues & Transfers & Projects	\$ 12,612,159	\$ 986,759
	\$ 27,551	\$ 4,749,907
	2%	38%
	\$ 8,840	\$ 10,717
	\$ 4,154,779	\$ 587,135
	1%	(579)

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

UnAudited

	<u>August 31, 2019</u>		<u>August 31, 2018</u>		<u>INC/(DEC)</u>
	<u>Budget - FY20</u>	<u>MTD</u>	<u>YTD</u>	<u>YTD</u>	
EXPENDITURES:					
General Fund Expenditures					
City Council	\$ 45,324	\$ 2,082	\$ 8,821	\$ 9,402	\$(581)
City Clerk	122,834	8,301	17,266	17,730	(464)
Administration	269,192	17,010	36,520	38,330	(1,810)
Finance	660,988	38,028	93,545	102,744	(9,199)
Legal	70,000	5,322	5,322	4,297	1,025
Insurance	165,000	8,081	35,152	94	35,058
Non-Departmental	95,600	3,941	4,305	9,506	(5,201)
Planning	148,149	5,087	11,808	23,657	(11,849)
Foreclosures	10,000	-	-	-	-
IT	120,812	7,381	3,932	13,871	(9,939)
Meeting Hall above Fire Station	2,900	228	299	232	67
Public Safety Administration	155,019	10,905	22,260	21,170	1,090
Dispatch	535,149	28,077	60,108	88,052	(27,945)
Patrol	880,301	48,418	103,168	118,345	(15,177)
Corrections	656,955	39,166	83,264	93,789	(10,525)
DMV	46,104	2,936	6,344	6,594	(250)
Animal Control Officer	106,664	6,162	13,383	14,947	(1,563)
Fire	279,090	9,478	31,552	33,546	(1,993)
Public Works Administration	220,134	11,086	23,473	22,978	495
Building and Grounds	329,354	14,916	32,719	35,062	(2,343)
Shop	350,936	14,383	29,063	52,491	(23,428)
Street	368,529	11,324	26,771	24,723	2,048
Library	117,685	7,919	19,032	16,746	2,286
City School	1,300,000	-	325,000	325,000	-
Transfers to Other Funds	1,518,299	79,046	79,046	-	79,046
Total	\$ 8,575,018	\$ 379,278	\$ 1,072,152	\$ 1,073,304	\$(1,152)
Special Revenue Funds Expenditures					
Water	216,822	16,209	33,757	30,735	3,021
Sewer	370,185	19,791	36,289	12,910	23,379
Landfill	662,147	36,321	103,807	258,739	(154,932)
Dock	666,254	49,193	92,151	95,512	(3,361)
Harbor	220,558	-	62,859	54,779	8,080
Asset Forfeiture Fund	-	-	-	-	-
E-911 Service	57,600	-	-	-	-
Library Grants	84,599	477	1,294	15,088	(13,794)
Senior Center (Grant)	126,459	8,414	15,254	18,472	(3,219)
Senior Center (Non-Grant)	191,329	13,397	26,149	17,022	9,127
CIP	291,200	-	-	-	-
Total	\$ 2,887,153	\$ 143,803	\$ 371,560	\$ 503,258	\$(131,698)

City of Dillingham
Revenues and Expenditures As of August 31, 2019
Unaudited Figures

	UnAudited					
	<u>August 31, 2019</u>	<u>August 31, 2019</u>	<u>YTD</u>	<u>Percent</u>	<u>YTD</u>	<u>INC/(DEC)</u>
	\$	\$	\$	%	\$	\$
BBEDC Training Reimb (5915)	-	-	-	-	-	2,448
Denali Commission-Sewer Relocate (5945)	-	-	-	-	-	-
FireHall (7132)	42,673	-	-	-	-	-
Total	\$ 42,673	\$ 13,360	\$ 360	360	\$ (55,703)	\$ -
Grant Funds Expenditures						
Grants						
ANTHC-Lagoon (3009)	-	-	-	-	-	3179
State MMG 28308-Water Imp (4424)	-	4,190	8,892	-	11,900	-
Southern Region EMS (4721)	-	-	-	-	-	-
BBEDC Intern Program (5914)	-	10,925	22,735	-	34,616	-
BBEDC Training Reimb (5915)	-	-	-	-	-	-
Denali Commission-Sewer Relocate (5945)	-	-	16,894	-	-	-
FireHall (7132)	44,873	-	-	-	-	-
Total	\$ 44,873	\$ 15,115	\$ 48,520	48,520	\$ 49,695	\$ -

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Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Vacant
Aksel Buholm
Curt Armstrong
Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: 9/25/19
To: Tod Larson, City Manager
From: Braden Tinker (Fire Coordinator)
Subject: Monthly Staff Report

EMS Calls- 29

Bleeding	4	13.79%
Medical Transport	4	13.79%
MVC- Motor Vehicle Crash	4	13.79%
Abdominal Pain/Problems	2	6.90%
Assault	2	6.90%
Breathing Problem	2	6.90%
Chest Pain (Non-Traumatic)	2	6.90%
Overdose/Poisoning/Ingestion	2	6.90%
Refuse to Transport	1	3.45%
Convulsions/Seizure	1	3.45%
Nausea/Vomiting	1	3.45%
Traffic/Transportation Incident	1	3.45%
Unknown Problem/Person Down	1	3.45%
Unresponsive	1	3.45%
Weakness/Lethargic	1	3.45%
Total: 29		

Fire Calls-2 5.3 man hours

- Senior Center, Sprinkler alarm
- Senior Center, Sprinkler alarm
- K-Camp, abandoned trailer fire

On-Going Projects

- Pump Testing.
- Communication (portable VHF's) troubleshooting. We have a communications problem now (dead spots) throughout Dillingham. We are trying to figure this out now.(UPDATE, the radio guy will be coming in to work on it, date TBD)
- EMT-1 Bridge class in Anchorage, 1 member going.
- Fire Department Accreditation for teaching and instructing fire classes here in Dillingham.
- Mission Statement for the Fire Department.
- Looking for an instructor to come to Dillingham so we can get Fire Service Instruction certified.
- EMT-3 Class, looking at going to Anchorage for the class (date TBD) will inform as soon as we get the dates.
- Fire Prevention week with the Schools.
- Fire and EMS training is back in full swing.
- EMS Symposium – 5 members attending.
- Alaska Firefighters Conference – 1 attending.
- EMT-2 Recertification.

Mayor
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Tod Larson



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MEMORANDUM

Date: September 24, 2019
To: Tod Larson, City Manager
From: Sonja Marx, Librarian
Subject: Monthly Staff Report for September

It's been back to school for most of our young patrons who frequented the library during the summer. We see many of the older students visit the library during their lunch time and after school. The Dillingham Middle/High School continues to use the Dillingham Public Library as their School Library as outlined in our Consortium Library Agreement. Our School Librarian, Georgette Baumgartner, has been working with the teachers and staff to let them know she is available Monday through Thursday from 10 am to 3 pm at the library. She is also flexible if they need to come outside those hours for classes.

Story hour for our younger age group (usually 0-5 years old) continues strong every Wednesday starting at 10:30 am. A different volunteer has been assigned one week out of the month to lead this event. We are so thankful to those in our community who have committed themselves to this important task of early literacy. Parents and caregivers bring their young children to hear/see stories that are read to them, sing songs, participate in a craft, and enjoy a snack. It's been a lot of fun for all. We are glad we can introduce our young children and families to the importance of a library.

The Friends Of the Dillingham Library (FOL, not Friends of the Landfill ☺) have a meeting scheduled for Saturday, September 28th at 10 am at the library as they discuss their upcoming author / book signing event and other business. They are still looking for new board members and others to join the FOL.

The Library Advisory Board met September 24th. The Dillingham City School District appointed Ayse Haxton to Seat F as the School Rep. Both Seat B (Amy Ruby) and seat D (Lee Ann Andrew) were each reinstated for another 3 year term. Seat A is vacant with the recent resignation of Conor Downey. We appreciate Conor's many years of service on the LAB as vice-chair and most recently chair. The next LAB meeting is scheduled in October with a Work Session included. We hope to have the vacant seat filled by then. New offices for LAB members were voted on and in place at this meeting.

Library Stat report August 26th - September 21st, 2019:

**Patron Visits: 1,533 Computer Use: 251 Wireless Use: 472 Story Hour: 36
Other Visits (including Classes): 90 Museum Use: 99
Movies Shown: 3 AWE Station Use: 34 Volunteer Hours Logged: 6.75**

Library Advisory Board meeting 5:30 pm Tuesday, October 15th at the Library

Library will be closed Monday, October 14th for Indigenous Peoples Day

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
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MEMORANDUM

Date: September 24, 2019
To: Tod Larson, City Manager
From: Cynthia Rogers, Planning Director
Subject: Monthly Staff Report

Planning Commission

The next meeting is scheduled for September 25 at 5:30 pm. The Commission is expected to hold a Public Hearing for a Replat and Preliminary Plat.

Permitting

- Land Use Permits – One application has been processed.
- Burial Permits – One permit has been processed.

Capital Projects

Please see the attached FY19 Capital Improvement Project Priorities Progress Update.

Dillingham Downtown Streets Rehabilitation

STP-0001 (335)/57180

The Planning Department has been in regular contact with Aaron Hughes, P.E., Project Manager for the Dillingham Downtown Streets project. I have the following update:

Expected Timeline

- September 11, 2:00 PM – Extended Bid deadline
- October/November – Contract signed; NTP issued
- TBD – Contractor will begin mobilization; Potential demolition of Dillingham Hotel and use of site for constructions staging

The apparent low bidder was JJC at \$8,339,331.50. QAP came in at \$9.9M and Knik was at \$12.45M. We look forward to working with DOT&PF and JJC on this project.

Requests for Proposal

- RFP 2019-08 Furnish Petroleum & Propane Fuels FY20, Bids due October 17 @ 4:00 PM.

Grants

A grant application for the Wells Fargo Outdoor Lighting Retrofit/Village Energy Efficiency Program was submitted on September 20. The grant provides funding for the replacement/retrofit of exterior lighting to LED technology. If the City is awarded the \$50,000 grant, it will enable us to replace 8 street lights and 49 other exterior lights. With a month of electrical expenses for the City averaging over \$20,000, we believe this award will provide significant cost savings with conversion to LED technology. One of the last energy efficiency projects completed at the City was in 2012, when high efficiency heating systems were installed in a number of City buildings.



**FY19 Capital Improvement Project Priorities
Progress Update September 2019**

***Special Project – Bingman Clean-Up \$300,000 (estimate)**

We have made significant progress at the Bingman site since the last report. A surplus sale was organized and took place on September 13-14. Sealed bids were accepted and a total of 86 bidders participated. The City realized \$20,794.57 in revenue from the surplus sale. A number of items did not sell, however, parcels of these items may be sold at a later date TBD, using the Bingman Surplus Sale page on the City website. We received many positive comments about the sale and availability of information online.

In total, 28 flatbed loads of garbage were hauled to the landfill by the Bingman crew over the summer. Public Works hauled another 16 dump truck loads of garbage to the landfill. Another 8-10 dump truck loads of garbage remain around the Thor. This does not include the debris piles! The Bingman crew will conclude their work at the end of September. A special thank you goes out to them: Dagen Nelson, Chris Tucker, Braden Timurphy, Dillon Chaney, and Chris Taylor. These gentlemen accomplished a great deal with very few resources. If you see them in the community, please thank them for their work!

After evaluation of the ESA Phase I, the City has determined a hazardous materials consultant may be needed to provide on-going advice. We intend to apply for EPA Brownfields funding this fall to assist with the remediation needed to the contaminated site. In addition, the RFP has been put on hold in favor of requesting proposals for an excavator and side dump to facilitate further debris removal. Quotes are currently being sought. Contracting may begin on some portions of the property beginning in October. The Port Director will be working on impounding the boats on site to allow their sale after a specified period of time.

Construction: \$300,000 (estimate)

- Funding established by Council as the insurance settlement from fire.

Project Timeline:

- September 21, All Surplus Items Picked Up
- TBD, RFP Released; NOI Issued; Contract Signed, NTP Issued; Project close out

***Special Project – Wastewater Treatment Relocation Study** **\$211,071 (estimate)**

In March, CRW Engineering was awarded a one year contract for Engineering Services, AM 2019-01. In April, the Denali Commission awarded the City of Dillingham \$171,900 for Wastewater Treatment Lagoon Erosion Mitigation Study. A fee proposal to prepare the Wastewater Treatment Relocation Study was submitted by CRW Engineering in May for \$211,071. The difference of \$39,171 has been appropriated in the FY20 budget. Approximately 20% of the budget has been expended to date.

Project Timeline:

- Early July – Site Visit
- Mid-July – Trip Report
- Mid-September – Draft Report
- Late-September – Public Meeting
- Two Weeks Post – Draft Final Report
- Two Weeks Post – Final Report

#1 – Wastewater System Upgrades, Aeration **\$739,891 (estimate)**

Design: \$89,891 (estimate)

- Bristol Engineering has been contracted to complete the design for this project.
- ANTHC funding has been used for the design expenses.

Construction: \$650,000 (estimate)

- City to develop RFP.
- ADEC SRF Loan Questionnaire submitted August 31, 2018; AK Clean Water Fund, Point Source Project Priority, Q3 prioritized #3.
- ADEC SRF Loan Application in progress for \$650,000.
- SFY20 Q2 Project Priority List indicates a potential subsidy of \$335,000.
- Funding alternative is USDA Water and Waste Disposal Loan and Grant Program.

Project Timeline:

- January 22, 65% Design
- March 22, 95% Design & ADEC review & permission to construct
- April 10, DEC approval to construct received
- May 3, 100% Design
- TBD RFP Release, RFP scoring, evaluation, and recommendation for contract
- TBD, Construction begins; Project close out

#2 – Public Safety Server Room Fire Protection **\$67,000 (estimate)**

Proceeding with blower door test. Results will determine scheduling for system certification.

Construction: \$67,000 (estimate)

- RFP awarded to Wolverine Supply, Inc.
- E-911 Grant funding will be used for this project.

Project Timeline:

- December, 2018 Installation of Clean Agent System
- August, 2019 Air Sealing of Server Room
- September, GNW Fire Services air sealing and system certification; project close out

#3 – Landfill Groundwater Monitoring Wells

\$349,373 (estimate)

Design: \$23,202 (estimate)

- Bristol Engineering has been contracted to complete the design for this project.
- City funding will be used for the design costs.
- Cost overrun of \$5,404.00 due to project delay (originally \$17,798)

Construction: \$161,928 (estimate)

- ADEC SRF Loan Questionnaire submitted August 31, 2018; AK Clean Water Fund, Non-Point Source Project Priority, Q3 prioritized #2.
- ADEC SRF Loan Re-Application in progress for \$366,897.03 (to reflect cost overrun).
- Funding alternative is USDA Water and Waste Disposal Loan and Grant Program.
- RFP was developed by Bristol Engineering.
- Denali Drilling was only bidder for the project.
- Cost overrun of \$29,918.03 due to project delay (originally \$132,010).

Additional Project Costs: \$218,542 (estimate)

- Bristol Engineering has been contracted for these services at \$199,565.
 - o Administration, \$298.00
 - o Construction Oversight, Sampling and Reporting, \$199,267.00
- Cost Overruns due to project delay:
 - o Bristol Engineering (additional sampling for spring), \$18,977.00

Project Timeline:

- October, 2018, Project Manual/Permit Set
- November, 2018, ADEC review and approval to construct
- January, RFP Release
- February, RFP scoring, evaluation, and recommendation for contract
- March, Contract awarded
- April, On-site evaluation determined construction should be delayed until fall
- November 2019-February 2020, Construction NTP TBD
- April 1, 2020, Project close out

#4 – Water System Improvements, Downtown Streets Support

\$3.68M (estimate)

Determining status of Kanakanak Road project section due to DOT&PF requirements and limitations.

Design: \$224,715 (estimate)

- CRW Engineering Group LLC has been contracted to complete the design for this project. Additionally, CRW is expected to handle ROW, easement, ADEC permitting, temporary construction permits, and construction administration for the City.
- City funding will be used for 30% of the design costs; MMG 28308 will be used for 70% of the design costs.

Construction, Phase I (DOT Project Footprint & Downtown Core): \$1,661,293 (estimate)

- CRW to develop RFP.
- ADEC SRF Loan Questionnaire submitted November 30, 2018; AK Clean Water Fund, Point Source Project Priority, Q3 prioritized #17.
- MMG 28308 will provide 70% up to approximately \$1.4M total cost, with 30% matching.
- ADEC SRF Loan Application for \$600,000 submitted 4/10/19, was approved on 8/27/19.
- Funding alternative is USDA Water and Waste Disposal Loan and Grant Program.

- Expected URSA billing (DOT Project Footprint) is estimated at \$411,808.32. This number may change based on the DOT&PF winning bid.
- Apparent Low Bidder (Downtown Core): JJC Enterprises, \$1,622,734.

Construction, Phase II: TBD

Construction, Phase III: TBD

Project Timeline:

- January 9, 75% Design (All Phases)
- February 11, 100% Design for Phase I (DOT Footprint)
- February 27, 100% Design (All Phases)
- TBD, ADEC review and approval to construct
- August, RFP Release; RFP scoring, evaluation, and recommendation for contract
- September, Contract awarded; Construction begins TBD
- May 2020, Phase I Project close out

#5 – Lake Road Fire Hall Renovation

\$589,200 (estimate)

LCG Lantech's has provided a proposal in the amount of \$18,295.42 for additional project scoping (heating system and flooring changes), including updated design drawings, specifications, and engineers cost estimate. This additional cost is being considered before determining next steps.

Design:

- LCG Lantech Inc. and RSA Engineering, Inc. have provided 100% design and specifications for this project.

Construction: \$560,000.00 (estimate)

- City of Dillingham, GO Bond
- Funding alternative is USDA Community Facilities Loan and Grant Program.
- RFP to be developed by Bristol Engineering.

Additional Project Costs: \$29,200 (estimate)

- LCG Lantech, Inc. will be contracted for these services.
- City personnel may handle some tasks, others will be assigned to LCG Lantech via Task Orders, on an as needed basis.
- Permitting, Bid Assistance, and Construction Administration, \$12,000, T&M, NTE fee.
- Project Inspection, Contract Administration, \$17,200, T&M, NTE fee.

Project Timeline:

- March-June, Fire Marshall Plan Review Bureau Review
- TBD, RFP Release
- TBD, RFP scoring, evaluation, and recommendation for contract
- TBD, Permitting finalized; Contract awarded
- TBD, Construction begins
- TBD, Project close out

#6 – Harbor Float Replacement

\$5.2M (estimate)

Design:

- PND Engineers, Inc. has provided 75% design for this project.

Construction: \$5.2M (estimate)

- The City is currently exploring funding options through federal appropriations.
- Funding alternatives are AKDOT&PF Harbor Facility Grant Program and USDA Public Works and Economic Development Facilities Program (Grants).
- City to develop RFP.

Project Timeline:

- TBD pending funding

#7 – D Street & Seward Street Rehabilitation Project

\$3.11M (estimate)

Design: \$154,329 (estimate)

- PND Engineering, Inc. has been contracted to complete the design for this project.

Construction: \$2.96M (estimate)

- City of Dillingham, GO Bond
- Funding alternative is USDA Community Facilities Loan and Grant Program.
- RFP to be developed by PND.
- Apparent Low Bidder: JJC Enterprises, \$2,494,737

Project Timeline:

- February 22, 65% design
- April 30, 95% design, specifications and cost estimate
- June, RFP Release, bid deadline August 15
- August, RFP scoring, evaluation, and recommendation for contract
- September, Permitting finalized; Contract awarded
- April 2020, Construction NTP issued
- August 2020, Project close out

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
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Andy Anderson
Gregg Marxmiller

MEMORANDUM

Date: 9-24-19
To: Tod Larson, City Manager
From: Chief Dan Pasquariello
Subject: Monthly Staff Report

Reporting period 8-25-19 to 9-24-19

Dispatch:

- ❖ 340 Calls for service dispatched
- ❖ 84% Dispatched to Dillingham Police
- ❖ 4% Dispatched to Animal Control
- ❖ 4% Dispatched to Fire/EMS
- ❖ 8% Dispatched to Alaska State Troopers

Corrections:

- ❖ 32 Total Inmates held at jail
- ❖ 17 Title 47 Protective custodies

Reason for being incarcerated:

Violation release conditions	7
Assault	6
Warrant arrests	5
Disorderly Conduct	4
DUI	3
Burglary	2
Criminal Mischief	1
Serve time/court remand	4

Patrol:

- ❖ 286 Calls for service
- ❖ 20 Persons arrested by DPD
- ❖ 17 Title 47/Protective custody by DPD
- ❖ 10 Citations issued
- ❖ 37 Incident reports by DPD

Approximately 1 out of 10 calls for police service require an incident report to be completed by officers. A partial breakdown of our incident reports is as follows:

Violation release/probation conditions	7
Assault/Disorderly Conduct	5
Thefts/Robbery	5
Traffic offenses	5
Sex offenses	4
DUI	3
Drug offenses	2
Burglary	1
Motor vehicle accidents	1
Arson	1
Suicide threat	1
Criminal Mischief	1
Trespass	1

Animal Control:

- ❖ 8 Dogs impounded
- ❖ 5 Dogs returned to owners
- ❖ 2 Dogs adopted out
- ❖ 1 compassionate euthanasia
- ❖ 3 Dead dog removals
- ❖ 16 Rabies/parvo shots given

DMV:

- ❖ 62 Driver's licenses/IDs
- ❖ 52 Titles/registrations
- ❖ 18 Boat registrations
- ❖ 10 CDLs
- ❖ 5 Road tests
- ❖ 9 written tests

Mayor
Alice Ruby

Manager
Tod Larson



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MEMORANDUM

Date: September 23, 2019
To: Tod Larson, City Manager
From: Ida Noonkesser, Director
Subject: Monthly Staff Report

During the month of August, the Senior Center served 280 congregate meals to 39 individuals, 152 home delivered meals to 8 individuals, gave 176 assisted rides to 11 individuals and 150 unassisted rides to 21 individuals.

We had three new renter in the month of August.

We were able to hire Hugh Backford as a cook for the Senior Center. He has been great as an addition to the center. He has been enjoying cooking for the elders.

Paige from BBAHC Behavioral Health has been doing activities including bingo for the elders.

Peter Pan donated frozen foods, fresh veggies, and fruit, and few dry goods and Icicle Seafoods also donated dry goods. These donations are worth thousands of dollars and save our food budget each fall. I've sent out a thank you letters to them. This help for the Senior Center with food is one of the ways we have been able to keep our services going in times with smaller budgets. Items we are not able to use, we donated to BBNA's Food Bank. We have also worked with them in the past.

Kasten Wallona, our BBEDC Intern, completed his internship on August 30th. We sure miss his hard work.

Next Advisory Board Meeting October 9, 2019

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1. CALL TO ORDER

The Code Review Committee met on Thursday, July 25, 2019, in the City Council Chambers, Dillingham, AK. Council Member Chris Maines chaired the meeting and called the meeting to order at 5:30 p.m.

2. ROLL CALL

Committee Members present:

Mayor Alice Ruby	Chris Maines	Gregg Marxmiller
Lori Goodell	Tod Larson	Chris Napoli

3. APPROVAL OF MINUTES

- a. Minutes of January 31, 2019

MOTION: Alice Ruby moved and Chris Napoli seconded the motion to approve the minutes of January 31, 2019.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Gregg Marxmiller moved and Alice Ruby seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. UNFINISHED BUSINESS

- a. Code Committee's To Do List

There have been no updates to the list.

6. NEW BUSINESS

- a. Willow Tree Inn Liquor License Transfer

MOTION: Gregg Marxmiller moved and Chris Napoli seconded the motion to recommend council take no action regarding the Willow Tree Inn liquor license transfer.

- There is no reason to protest.
- The new owners are responsible business owners.
- There is a slight concern as the new owners would have a 'monopoly' in town.

VOTE: The motion passed unanimously by voice vote.

- b. J & R Green Farm Marijuana Cultivation Facility License Renewal

MOTION: Chris Napoli moved and Gregg Marxmiller seconded the motion to recommend that council take no action regarding J & R Green Farm marijuana cultivation facility license renewal.

- It was noted there is no reason to protest.
- The business is said to be looking to do two shipments a year and has a buyer secured.

QUESTION called, no objections.

VOTE: The motion passed unanimously by voice vote.

7. PUBLIC COMMENT/COMMITTEE COMMENTS

Alice Ruby: verified status of Windmill Grille liquor license. Noted Senator Dan Sullivan will be in Dillingham and would like the City do a tour of the harbor with him.

Gregg Marxmiller: noted BBNA is conducting a training on undoing racism. The AMCO licensing process was reviewed.

Chris Maines: thanked the committee for their attendance. It was noted a trip to the harbor ramps was insightful; they were precarious and slippery.

The next meeting was set for September 12, 2019.

8. ADJOURNMENT

The meeting adjourned at 5:53 p.m.



 Chris Napoli, Chair

ATTEST:



 Lori Goodell, City Clerk

Approval Date: Sept. 12, 2019

1. CALL TO ORDER

The Finance and Budget Committee met on Monday, August 19, 2019, in the City Council Chambers, Dillingham, AK. Andy Anderson called the meeting to order at 5:33 p.m.

2. ROLL CALL

Committee Members present:

Andy Anderson
Aksel Buholm

Tod Larson
Anita Fuller

Alice Ruby
Curt Armstrong

3. APPROVAL OF MINUTES

- a. Minutes of March 18, 2019

MOTION: Alice Ruby moved and Aksel Buholm seconded the motion to approve the minutes of March 18, 2019.

VOTE: The motion passed unanimously by voice vote.

4. APPROVAL OF AGENDA

MOTION: Alice Ruby moved and Aksel Buholm seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. STAFF REPORTS

- a. Financial Report
- June 2019 financial report was reviewed.
 - Auditors will be coming in October for FY19.
 - Collection efforts are showing good results.
 - Preliminary FY20 revenue / expenditures compared to FY19.
 - Reports for grants and investments to be included in the future.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

- a. Harbor Cleanup, and Budget Status Update
- Bingman harbor property bid items list was distributed.
 - The project has experienced equipment breakdowns.
 - An area for a woodpile has been identified. It will be posted on Facebook.
 - Environmental site assessment has been received.
 - Approximately \$29k has been spent in this endeavor.
- b. Direction of Sales Tax Revenue / Minor Breakdown
- Sales tax was covered during staff reports.
- c. CIP Update / Budget Expenses (Flowchart)
- Aeration information for RFP is still six to eight week out. Project will be scheduled for next spring.
 - Budget process flowchart was reviewed. Inventories and replacement schedules to be considered.

- d. 2018 Audit Report
 - Close out items from prior years have been completed.
 - Information has been submitted to the auditors, with Sept. 19 being the target date of completion.
- e. 2019 Audit Status
 - Auditors coming October 28 and will be here for two weeks.
- f. Current and Proposed Debt Load
 - Loan and debt obligations reviewed, including anticipated payments.

8. PUBLIC/COMMITTEE COMMENT(S)

Diane Wetter: expressed appreciation for the information provided.

Alice Ruby: informed the committee that Chris Maines has resigned his seat on council.

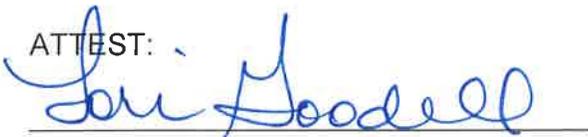
9. ADJOURNMENT

The meeting adjourned at 7:25 p.m.



Andy Anderson, Chair

ATTEST:



Lori Goodell, City Clerk

Approved:

Sept. 16, 2019

CITY OF DILLINGHAM, ALASKA

ORDINANCE NO. 2019-05

AN ORDINANCE OF THE DILLINGHAM CITY COUNCIL MODIFYING THE LAND USE RESTRICTION ON A PORTION OF BLOCK 5, U.S. SURVEY 2732, DILLINGHAM TOWNSITE

WHEREAS, Ordinance 98-14 authorized the disposal of a portion of Block 5, U.S. Survey 2732 (“the Property”) to the Curyung Tribal Council (“Curyung”) for the public purpose of constructing and operating an Assisted Living Facility, known as Marrulut Enit Assisted Living (MEAL); and

WHEREAS, after adoption of Ordinance 98-14 the City conveyed the Property to Curyung by Quitclaim Deed; and

WHEREAS, the deed contained a restrictive covenant requiring the Property to be used for the public purpose of constructing and operating an assisted living facility (“the Restrictive Covenant”); and

WHEREAS, Curyung conveyed the Property to MEAL via a deed containing the Restrictive Covenant; and

WHEREAS, funding for MEAL is no longer sufficient to use the Property as an assisted living facility; and

WHEREAS, residents in the facility were relocated and the building on the Property was vacated in August of 2019; and

WHEREAS, MEAL Board of Directors has submitted a formal request that the City amend the Restrictive Covenant to allow for senior low income housing as well as assisted living;

NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY OF DILLINGHAM:

Section 1. This is a non-code ordinance.

Section 2. Property to have restrictions amended. The disposed parcel to have restrictions, as applied in Ordinance 98-14, amended is defined as a Portion of Block 5, U.S. Survey 2732B, consisting of 48,804.64 square feet or 1.12 acres.

Section 3. Conditions and Legislative Findings.

1. The City of Dillingham City Council finds that modifying the Restrictive Covenant to allow the Property to be used for senior low income housing as well as assisted living is a benefit to the citizens of Dillingham and the immediate Nushagak region.

2. In the event that the property is no longer used for the specific purpose justifying the Restrictive Covenant as modified to include senior low income housing as well as assisted living, the title and structures thereon may revert to the City of Dillingham as provided for in D.M.C. 5.30.090.

3. The City will not be responsible for costs of alterations, or improvements at the facility.

Section 4. Public Notice. This ordinance is being introduced on October 3, 2019 and a public hearing will be held at least thirty days hence, on or after November 2, 2019.

Section 5. Authorization to Modify Restrictive Covenant. The mayor and city manager are hereby authorized to prepare, sign and record any and all additional documents necessary to modify the Restrictive Covenant to allow the Property to be used for senior low income housing as well as assisted living.

Section 6. Effective Date. This ordinance shall be effective upon adoption.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on November 7, 2019.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

From: Brooks Chandler [mailto:BChandler@bcfaklaw.com]
Sent: Wednesday, September 11, 2019 8:39 AM
To: City Manager <manager@dillinghamak.us>
Cc: Alice Ruby <alice.ruby@dillinghamak.us>
Subject: Re: draft MEAL letter

Greetings Tod:

The letter is sufficient to raise the issue for council consideration.

The letter has 2 alternative requests for modification of the original use restriction contained in the city ordinance authorizing the deed to the Tribe. One to modify the use restriction so as to limit use of the property for senior housing. The alternative requests an even less restrictive covenant to require the property to be used " for public purposes that promote the general welfare of the City and the Nushagak region". Regardless of what the City decides there will still be a use restriction imposed by AHFC as mentioned in our earlier memorandum. This use restriction mandates use of the property for low income senior housing and will continue until 2050.

2050 is a long ways away. It does not make sense IMO to grant the alternative "public purpose" request in 2019. Instead, once the AHFC covenant expires the City could evaluate use options at that time based on 2050 facts and circumstances. And DMC 5.30.080(A)(2) references "the public purpose justifying the disposal" as opposed to a more general "public purpose" which suggests this code section was not intended to authorize no bid property disposals just for a general public purpose. But this is partly a policy issue for Council determination.

Because the original covenant was required by a city ordinance, changing the covenant would need to be accomplished by non-code ordinance amending the earlier adopted ordinance. If the new ordinance was adopted the city would record a document titled "Modification of Restrictive Covenant" which would reference the ordinance and earlier recorded deed. As required by DMC 5.30.080(A)(3) a new waiver of sovereign immunity signed by the Curyung Tribe specific to the modified/new restrictive covenant would need to be obtained preferably before the ordinance was adopted.

Once the official request has been received it is best if it is discussed by the Council who then provides direction as to whether an ordinance should be prepared to change the use restriction and if so which of the alternative restrictions should be included in the ordinance. Alternatively two ordinances could be drafted and Council would select which of the ordinances to advance to public hearing. That approach would get the ball rolling one Council meeting sooner.

Let me know if you have any other questions about the MEAL request.

Brooks Chandler
Boyd, Chandler, Falconer & Munson LLP
911 W. 8th Ave.
Suite 302
Anchorage, AK
907-272-8401

Marrulut Eniit Assisted Living
P.O. Box 1405 Dillingham, Alaska 99576

September 18, 2019

Mayor Alice Ruby
City of Dillingham
P.O. Box 889
Dillingham, AK 99576

First Chief Thomas Tilden
Curyung Tribal Council
P.O. Box 216
Dillingham, AK 99576

RE: MEAL Building

Honorable Mayor Ruby and First Chief Tilden:

On behalf of Marrulut Eniit Assisted Living (“MEAL”) and its Board of Directors, this letter asks the City to formally amend its original land disposition for the Marrulut Eniit Assisted Living home, to allow the facility to be used for senior low income housing, not only assisted living. This request is based on the closure of the assisted living facility and the need to find reasonable alternative uses of the building. Because Curyung Tribal Council was the original deed recipient, the Tribe is also a party to the proposed change. Below is a brief history of the original City land donation.

MEAL is a nonprofit corporation formed to develop and manage the assisted living facility known as “Grandma’s House.” Nineteen years ago, MEAL developed and began operating the facility with the support and funding of several local and state agencies. In 1999, the City of Dillingham donated a one acre site for the facility to Curyung Tribal Council. The City’s action was taken under D.M.C. 5.30.020 and City Ordinance 98-14, which approved the disposal of a portion of block 5, U.S. Survey 2732B, Dillingham Townsite. The stated purpose of the land donation was to support development of an assisted living facility. As stated in Ordinance 98-14, the City Council concluded that the donation of excess City land would benefit the public and promote an important public purpose, by providing public housing to Dillingham citizens and to the immediate Nushagak region. The City’s disposal ordinance was adopted on June 25, 1998, and the City conveyed the land to the Tribe in June 1999. The Tribe then conveyed the property to MEAL a few days later. The two successive conveyance deeds restrict use of the land to the purposes stated in the City’s disposition ordinance.

By early 2019, it became clear to MEAL’s Board that trying to keep running MEAL as an assisted living facility was financially unworkable. Over the last few years, MEAL has expended over \$500,000 in operational costs that MEAL doesn’t have. Although Medicaid provided a base of reliable funding for a percentage of residents, many other

residents developed high uncollectible accounts. Operating lawfully as an assisted living facility required staffing and extensive training to ensure compliance with state and federal laws, making the administration of Grandma's House both expensive and challenging. We have had wonderfully talented and committed staff and community contributions over the years, but their combined efforts could not alter MEAL's basic financial structure. With reluctance, we were forced to close the facility, giving notice to the state and all MEAL residents. We continue to explore options, but our options are severely limited by the strings imposed by the City and the Alaska Housing Finance Corporation (AHFC).

Our largest funding source for the assisted living facility came from AHFC's Senior Citizens Housing Development Fund Program (SCHDF). As a condition of the SCHDF grant, AHFC required MEAL to record and enforce a covenant that runs with the land, which requires the facility to be used for low-income seniors, for not less than 50 years from year 2000. Under AS 18.56.800, 15 AAC 010-15 AAC 154.080 and 15 AAC 154.100- 110, the covenant requires low income seniors to occupy the facility as follows:

- At least 10 SCHDF units must be low income, of which 8 must be very low income.
- A *senior household* is defined under 15 AAC 151.950 as containing one individual 60 years or older.
- Low income* is defined as 60 percent of median income;
- Very low income* is defined as 50 percent of median income.

In its effort to develop an appropriate public use of the facility, MEAL asked AHFC whether it would remove or modify these restrictions. AHFC refused, stating that modification would set a bad precedent. This means that for the next 31 years (the years left before February 1, 2050) the facility must be operated to primarily serve low-income seniors.

Notably, AHFC's covenant does *not* require the facility to operate as an assisted living program. It only requires that occupants be in a senior, low-income household. In contrast, the City's restriction requires the facility to be operated as an "assisted living" facility, but does not require residents to be low-income. In other words, the only string that requires MEAL to be operated as an assisted living facility is the City's disposition ordinance and the resulting deed restrictions.

MEAL believes it is possible for the facility to be operated as an elderly low-income complex. That is, the complex could be adapted to serve as low-income senior housing, in strict accordance with the AHFC covenant. Success is not guaranteed but we do believe that operating an elder low-income facility is more economically feasible than operating low-income assisted living. Although the income stream will be much smaller, the operating costs will also be much lower. Operational subsidy to run the complex will still be needed.

Accordingly, this is MEAL's formal request that the City amend the 1998-1999 disposition to permit the facility to be operated as senior housing. This broader designation would allow the facility to be operated for assisted living if that ever became feasible. We

believe that the amendment will ensure that the City's land donation will be used to serve a critical public purpose that will continue to benefit the City as well as the overall Nushagak area. For the next 31 years, the AHFC covenant requires that the facility be operated as senior *low-income* housing. If our request is approved by the City and the Tribe, then after 2050, the City's deed restriction would continue to require the facility to be used for elders, but without income limits or targets. That would give the program the flexibility to allow a resident income mix that might help defray the expected costs of maintaining a 50+ year old building. In any case, we anticipate that most applicants for senior housing after 2050 will primarily be from lower income households. And, depending on the source of available subsidies, additional restrictions may be imposed by agencies that fund operations.

Alternatively, the City could amend the original disposition to require the building be used for public purposes that promote the general welfare of the City and the Nushagak region. Although this purpose might seem broad at first, remember that for the next 31 years, AHFC's covenant limits the allowable land use to housing low-income seniors. After 2050, when the original cost of the building and the City's land donation have been fully earned, a broader "public/general welfare" purpose would allow the facility to meet other public needs appropriate at that point in the future: such as nonprofit education, social services, drug/alcohol treatment, homeless relief, primary health care, and similar public activities.

We are available to discuss this request at any time. Please let us know if you would like to discuss this request in a staff meeting, Council workshop or public meeting.

Thank you in advance for reviewing this request.

Sincerely,
On Behalf of the MEAL Board of Directors:



Chris Napoli, Board Chair

CITY OF DILLINGHAM

ORDINANCE 98-14

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
DILLINGHAM, ALASKA

APPROVAL OF DISPOSAL OF A PORTION OF BLOCK 5, U.S. SURVEY
2732B, DILLINGHAM TOWNSITE

WHEREAS, the Curyung Tribal Council has requested a donation of a parcel of City owned land for a new Assisted Living Facility that would be located on a portion of Block 5 of U.S. Survey 2732B; and

WHEREAS, D.M.C. 5.30.020 defines a procedure for disposal of city property; and

WHEREAS, D.M.C. 5.30.040 (D) provides for a grant or donation of City real property to a municipality, state or federal entity, nonprofit corporation or association, or a native village council, if the city council finds that the grant or dedication is beneficial to the public; and

WHEREAS, D.M.C. 5.30.080 (A) defines the requirements for disposing of property for public purposes; and

WHEREAS, The City of Dillingham Planning Commission approves, with any conditions, the Preliminary Plat of said parcel.

THEREFORE, BE IT ENACTED by the City Council of the City of Dillingham, Alaska that:

SECTION I. D.M.C. 5.30.020 PROCEDURES.

1. Finding. The Dillingham City Council finds that the property to be defined as a Portion of Block 5, U.S. Survey 2732B is no longer needed for municipal purposes. The property is being disposed of at less than the appraised value because it is determined to be in the public interest to assist the Curyung Tribal Council with the cost of its Assisted Living Facility by donating the land.
2. Statement of Facts. The property to be defined as a portion of Block 5, of U.S. Survey 2732B further described as: bordered to the East by Third Avenue East and Main Street with the boundary of Block 12 to the South and First Avenue East to the West; subject to a 60' road right of way for D street extension; the City Council has determined the above mentioned property to be no longer needed for municipal purposes because;
 - a) use of the property for a public housing project is an appropriate use of the land;

- b) There is a very limited amount of developable property in the vicinity outside of private land or native allotments which would make it difficult for Curyung Tribal Council to get the Assisted Living Facility funding from the State.
 - c) The property is being disposed of at less than appraised value because it is in the public interest to assist Curyung Tribal Council with the cost of development, so that the Assisted Living Facility can be constructed. The availability of public housing is a benefit to the citizens of Dillingham and the immediate Nushagak region.
3. Property Description. The parcel to be disposed will be defined as Portion of Block 5, U.S. Survey 2732B, consisting of 48,804.64 square feet or 1.12 acres. The precise location, bearing and distances of the lot monuments are indicated on the plat.
 4. Purpose and Type of Disposal. The disposal is for a public purpose to the Curyung Tribal Council.
 5. Method of Disposal. A donation in the public interest to the Curyung Tribal Council.
 6. Property Value. The property value is estimated at \$122,000.00, as determined by a letter of opinion dated June, 24 1998, from Appraised Company, the City contract appraisal company.
 7. Public Notice. This disposal ordinance is being introduced on May 21, 1998, and a public hearing will be held at least thirty days hence, on or after June 20, 1998 (date to be confirmed at time of introduction).

SECTION II. D.M.C. 5.30.080 (A). DISPOSAL FOR PUBLIC PURPOSES

1. The City of Dillingham City Council finds that this disposal to the Curyung Tribal Council promotes a public purpose because it is in the public interest to assist the Curyung Tribal Council with the cost of development, so that Assisted Living Facility can be constructed. The availability of affordable assisted care in the community is a benefit to the citizens of Dillingham and the immediate Nushagak region.
2. In the event that the property is no longer used for the specific purpose justifying the disposal, the title and structures there on will revert to the municipality as provided for in D.M.C. 5.30.090.
3. A waiver from the Curyung Tribal Council from any immunity from suit for the purpose of enforcing the reversion provision.

Conditions:

1. That title will not transfer from City to Curyung Tribal Council until proof is provided that full funding for the project has been obtained;

2. Curyung Tribal Council will follow Dillingham Municipal Code requirements for subdivision development as in title 17. Curyung Tribal Council agrees to bear any costs associated with compliance of DMC requirements with regards to the subdivision and replat of Block 5, U.S. Survey 2732B;
3. Choggiung Inc. provides the project with all of Lot 2 and a portion of Lot 3, Block 12, U.S. Survey 2732B as part of the project;
4. The City shall not be responsible for costs associated with off site public utility requirements of the project.
5. Development of the project will not impede Planning Commission plans for D Street extension. Development of the project shall include dedication of all needed easements for utilities and sidewalks. Assisted Living Project shall include sidewalks.
6. Dillingham City Council will be responsible for final approval of project to meet conditions of this ordinance.

SECTION III. CLASSIFICATION

This ordinance is not of a permanent nature and shall not be part of the Dillingham Code of Ordinances.

SECTION IV. SEVERABILITY

If any portion of this ordinance or any application thereof to any person or circumstances is held invalid, the remainder of the ordinance and the application to other persons or circumstances shall not be affected thereby.

SECTION V. EFFECTIVE DATE

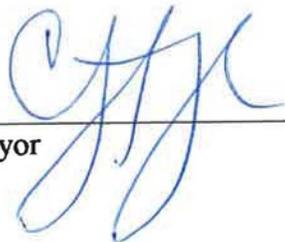
The effective date of this ordinance will be June 20, 1998.

Introduced May 21, 1998

Public Hearing June 4 + June 18, 1998

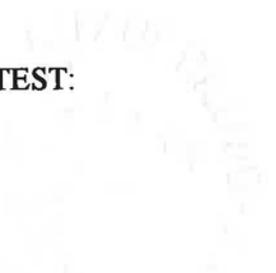
Adopted June 25, 1998

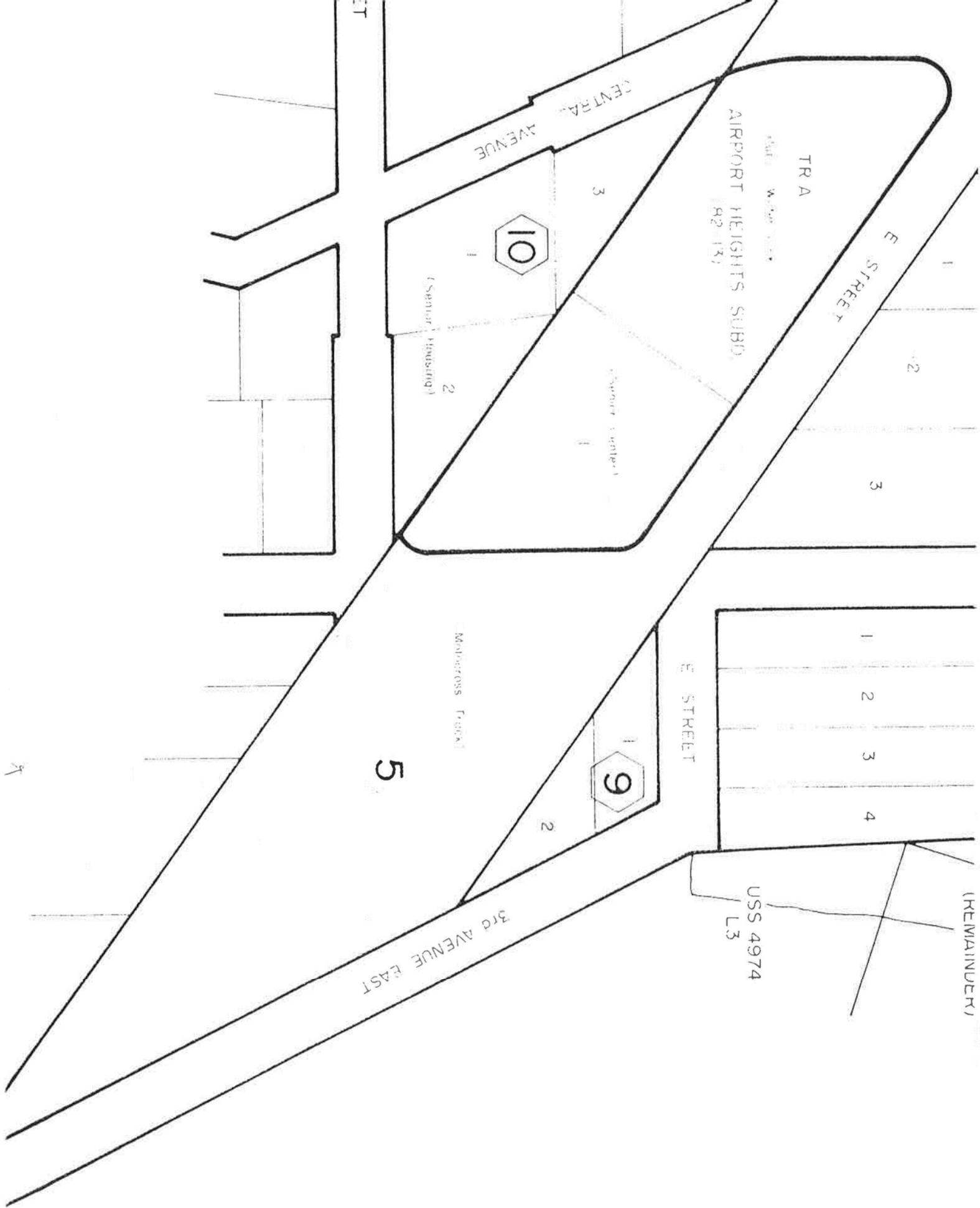
SEAL:



Mayor

ATTEST:


Sivian M. Braswell
City Clerk



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5.30.010 City rights and powers.

- A. The city may sell, exchange, grant, dedicate, donate or otherwise dispose of city real property by any lawful means, as long as it follows the requirements of this title.
- B. The city may dispose of real property when the city council finds that it is no longer needed for municipal purposes or the conveyance will promote a public purpose. The disposal ordinance which approves the disposal will include a statement of finding.
- C. All disposals will be conducted in a fair and impartial manner. The city will have and may exercise all rights and powers in the disposal of real property as if the city were a private person.
- D. Any document which is required to carry out the land decisions of the city council will be signed by the mayor, and attested by the city clerk or notarized. Whenever possible, the form of conveyance will be reviewed by the city attorney.
- E. The city manager will furnish the city council with a summary which describes land title, the current city land inventory, and any anticipated problems which may occur in disposing the property. (Ord. 94-16 (part), 1995.)

5.30.020 Procedures.

- A. All disposals will be by ordinance. The ordinance will include:
1. Finding. A finding that the property is no longer needed for municipal purposes. If the property is being disposed at less than the appraised value, the reasons will be included in the finding.
 2. Statement of Facts. A statement of facts which supports the finding.
 3. Property Description. A legal description of the property.
 4. Purpose or Type of Disposal. A description of the type of disposal (for example public, or economic development).
 5. Method of Disposal. A description of the method of disposal (for example, auction, lottery, negotiated sale or donation).
 6. Property Value. A description of the appraised property value and how it is determined (for example, appraisal or a letter of opinion).
 7. Public Notice. A description of the time, place and specific steps which will be followed to conduct the disposal.
- B. The city council will describe the appraised value of property in the ordinance for the disposal. The value of the property will be appraised value as determined by an appraisal or a letter of opinion prepared by a qualified appraiser or assessor. The appraisal will have been made within one hundred eighty days prior to council action. (Ord. 94-16 (part), 1995.)

5.30.030 Public notice.

- A. At least thirty days is required between the time a disposal ordinance is introduced and the time that it is finally adopted by the city council. Once an ordinance is introduced, it will be posted at those places outlined in municipal code for thirty days and may serve as the only public notice of disposal. (Ord. 94-16 (part), 1995.)

5.30.040 Method of disposal.

The city may dispose of municipal land using one of the following methods:

- A. Sealed bid auction, with the property being sold to the qualified bidder who submits the highest sealed bid by the date and time specified in the notice and according to instructions to bidders. The minimum bid shall be the appraised value of the property as described in Section 5.30.020B, unless otherwise provided for in this title;

- B. Public outcry auction, with the property being sold at a public auction to the qualified bidder who makes the highest bid. The minimum bid shall be the appraised market value of the property as determined in Section 5.30.020B, unless otherwise provided for in this title;
- C. Negotiated sale or exchange. City land may be sold or exchanged by negotiation to a selected buyer or grantee if the city council determines that the sale or exchange is needed to protect or promote the public interest and the buyer or grantee has been selected without unfair discrimination among similarly situated persons;
- D. Grant or donation. The city council may grant or dedicate real property to a municipality, state or federal entity, nonprofit corporation or association, or a Native village council, without a public sale and for consideration agreed upon between the city and the grantee if the city council finds that the grant or dedication is beneficial to the public. (Ord. 94-16 (part), 1995.)

5.30.080 Types of disposals.

The disposals described in this section can be authorized by the city council for less than the appraised value of the real property and may be exempted by the city council from the disposal methods described in Section 5.30.040 A through C. The ordinance which authorizes the disposal must comply with all other sections of this title.

- A. Disposal for Public Purposes. The city council may dispose of real property to a municipality, state or federal entity, nonprofit corporation or association, or a Native village council, when the disposal is for a public purpose. This type of disposal is required to follow these requirements:
1. A finding that the disposal to the entity promotes a public purpose and a statement of facts supporting the finding;
 2. A condition that the title may revert to the municipality in the event that the property is no longer used for the public purpose justifying the disposal; and
 3. A waiver from the Native village council from any immunity from suit for the purpose of enforcing the reversion provision, if the disposal is to a Native village council.
- B. Disposal for Economic Development. The city council may dispose of real property or an interest in real property to any person or entity to promote local trade or industry. The following requirements must be included in the non-code ordinance:
1. A finding that the property or interest in property being disposed of will be used to further local trade or industry; and
 2. A condition that title will revert to the municipality in the event that the property is no longer used for the local trade or industry justifying the disposal.
- C. Disposal to Settle Claims of Equitable Interest. The city may convey property to a person or entity who has a valid claim of equitable interest in the property or in a substantial improvement located upon the property.
- D. Miscellaneous Disposals. The city council may settle disputed claims or litigation by authorizing disposal of real property or an interest in real property. (Ord. 94-16 (part), 1995.)

CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2019-25

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL AUTHORIZING THE CITY MANAGER TO APPROVE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF DILLINGHAM AND THE PUBLIC SAFETY EMPLOYEE ASSOCIATION

WHEREAS, the Public Safety Employee Association (“PSEA”) represents the City of Dillingham’s (“City”) Public Safety Department employees (“Members”); and

WHEREAS, the City has had an agreement with PSEA from July 1, 2016 and June 30, 2019; and

WHEREAS, the City and PSEA have reached a tentative three (3) year collective bargaining agreement (“CBA”); and

WHEREAS, the CBA shall take effect July 1, 2019, and will remain in full force and effect through June 30, 2022; and

WHEREAS, the CBA is subject to ratification by the Members and approval by the Dillingham City Council; and

WHEREAS, the Members will soon vote on the tentative CBA; and

WHEREAS, the ratified CBA authorizes a 2% wage increase on July 1, 2019, a 1% wage increase on July 1, 2020, and an increase of 2 % on July 1, 2021;

NOW, THEREFORE, BE IT RESOLVED that the Dillingham City Council has authorized the City Manager to approve the CBA between the City and PSEA commencing on July 1, 2019 and ending on June 30, 2022.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on October 3, 2019.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

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CITY OF DILLINGHAM, ALASKA

RESOLUTION NO. 2019-30

A RESOLUTION OF THE DILLINGHAM CITY COUNCIL SUPPORTING CURYUNG TRIBAL COUNCIL'S BBEDC ARCTIC TERN GRANT APPLICATION FOR PARTICIPATION AT THE 2019 AFN ELDERS AND YOUTH CONFERENCE

Whereas, the City of Dillingham supports employment and educational activities for youth in the community; and

Whereas, the City of Dillingham supports participation in the 2019 AFN Elders and Youth Conference by youth from the community; and

Whereas, a grant from BBEDC under the Arctic Tern program will allow the Curyung Tribal Council to provide the activities described above;

NOW THEREFORE BE IT RESOLVED that this resolution supports the application for and receipt of a BBEDC Arctic Tern Grant and further supports Curyung Tribal Council youth program.

PASSED and ADOPTED by a duly constituted quorum of the Dillingham City Council on October 3, 2019.

Alice Ruby, Mayor

ATTEST:

[SEAL]

Lori Goodell, City Clerk

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CURYUNG TRIBAL COUNCIL

RESOLUTION 2019-11

A Resolution Authorizing Curyung Tribal Council Staff to Submit an Application to the 2019 Arctic Tern Grant Program

WHEREAS, Curyung Tribal Council is the federally recognized Alaska Native tribe serving its tribal members and the community of Dillingham, and

WHEREAS, the Curyung Tribal Council supports youth activities that promote cultural awareness, leadership development, knowledge gathering, teambuilding, service work, self-sufficiency, food security, and wellness; and

WHEREAS, the Curyung Tribal Council staff, in cooperation with the Dillingham City School District (DCSD) has prepared a project application to fund Dillingham City School District students to travel to Fairbanks for the 2019 AFN Elders & Youth Conference; and

WHEREAS, the Curyung Tribal Council acknowledges legal responsibility for assuring that all local, state and federal laws will be adhered to in any actions under this grant project; and

WHEREAS, in accepting this grant, the Curyung Tribal Council agrees to indemnify, release, and hold BBEDC, its directors, officers, employees, contractors and agents, harmless from and against any disputes which might arise from activities and transactions performed or contemplated. This indemnity and release shall include costs and attorney's fees incurred by BBEDC in defending itself from any filed or threatened legal action related to this Grant or Agreement.

NOW THEREFORE BE IT RESOLVED that Curyung Tribal Council hereby supports the 2019 Arctic Tern Grant application as prepared by staff for the travel and participation of DCSD students to the 2019 Alaska Federation of Natives Elders & Youth Conference in Fairbanks, Alaska in October 2019.

CERTIFICATION:

This resolution was duly considered and adopted at a meeting of the Curyung Tribal Council in Dillingham, Alaska on this 10 day of September, 2019, at which a quorum of Council members were in attendance.

ATTEST:



Thomas Tilden, First Chief
Curyung Tribal Council

Sept 13, 2019
Date

Attest:

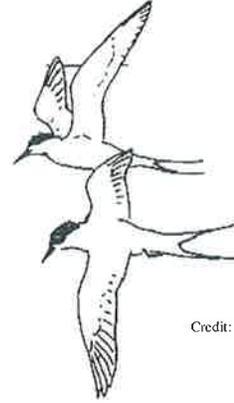


Tribal Chief

9/10/19
Date

Bristol Bay Economic Development Corporation

Arctic Tern Program
Application



Credit: USFW

Instructions: Applicant shall use this page as a cover sheet for their application. The remainder of the application may be the following form or may be submitted as a simple narrative in whatever format is desired, provided it contains the information required.

Date _____

Name & Address of Entity Requesting Grant:

Curyung Tribal Council
PO Box 216
Dillingham, AK 99576

Specific Contact Person:

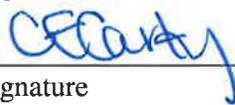
Name: Courtenay Carty Phone Number: 842-2384
Title: Tribal Administrator Fax Number: 842-4510
Address: PO Box 216 E-mail Address: courtenay@curyungtribe.com

Project Title: DCSD AFN Elders & Youth Delegation

Total Amount Being Requested: \$6,000

Brief Description of Project Four MS/HS student delegates and one chaperone to attend the annual First Alaskans Elders and Youth Conference at the Denal'ina Center in Anchorage, October 14-17, 2018. Delegates will meet before travel to discuss issues and will continue to meet after the conference to plan culturally relevant activities in the school.

Signature by an authorized official of the Recipient Organization below acknowledges the intent to operate according to the program purpose and guidelines and assures that all information contained in this application is true and correct.


Signature

14 Sept '18
Date

Bristol Bay Economic Development Corporation, P.O. Box 1464, Dillingham, Alaska, 99576 Phone: (907) 842-4370, (800) 478-4370, Fax: (907) 842-4336, Fax: (888) 325-4336

The following can be used to simply fill in the blanks after each question or the items can be addressed in a simple written narrative provided that all information is included. The preceding cover sheet should be included in any case.

Refer to Program Description and Guidelines for further information.

1. Project Title: DCSD AFN Elders & Youth Conference

2. Describe the number of youth that are expected to be employed or involved.

Approximately 10 students will attend the conference in person (in partnership with the Ekuk Tribe). Over 50 will participate remotely but signing in to the telecast online from the school

3. Describe the work or activities that the youth are expected to accomplish.

Delegates will meet three times before the conference to discuss contemporary issues, will attend the entire conference, and will continue to meet after the conference to plan culturally activities in the school.

4. Describe the timeline for the entire grant. If the grant includes multiple projects, include timelines for each project. For example if one project involves employing youth and a second project includes travel, include a timeline for each of the projects.

Please see attached overview.

5. Describe anything that the youth are expected to submit (reports, presentations or other).

Youth are required to provide a report (verbal, video, written or multimedia) to the Dillingham Parent Advisory Committee upon return.

6. Describe how the youth will be supervised and/or chaperoned. Include the name(s) of the supervisor(s) and/or chaperone(s).

Robyn Chaney, Federal Programs Coordinator. Chaperones will be Norma Hiratsuka and Brian Heyano. Ekuk elder will be Ruby Murphy.

7. Provide a budget that is reasonably detailed.

Please see attached.

8. Attach a resolution from the applicant that includes the following statements:

a. The Recipient Organization acknowledges legal responsibility for assuring that all local, state and federal laws will be adhered to in any actions under this grant project.

b. In accepting this grant, the Recipient agrees to indemnify, release, and hold BBEDC, its directors, officers, employees, contractors and agents, harmless from and against any disputes which might arise from activities and transactions performed or contemplated. This indemnity and release shall include costs and attorney's fees incurred by BBEDC in defending itself from any filed or threatened legal action related to this Grant or Agreement

9. Attach a resolution from other (city or tribal) government organization if appropriate that supports the application.

Bristol Bay Economic Development Corporation, P.O. Box 1464, Dillingham, Alaska, 99576 Phone: (907) 842-4370, (800) 478-4370, Fax: (907) 842-4336, Fax: (888) 325-4336

2018 AFN Elders & Youth

Elders & Youth Conference, Dena'ina Center, Dillingham, AK

October 14-17, 2018

October 1, 2017

1st Eligibility Check
Students who have an "F" in any class this quarter or for last semester are on probation.

October 8, 2017

2nd Eligibility Check
Students who have an "F" in any class this quarter or for last semester are ineligible to travel.

October 13-17, 2017

Travel dates for the conference. We'll leave Saturday night and return Wednesday evening.

Congratulations! Your student has been accepted to attend the AFN Elders & Youth Conference at the Dena'ina Center in Anchorage. Norma Hiratsuka, Brian Heyano, and Ruby Murphy will be chaperoning the students.

Our first eligibility grade check will be October 1. The second and final check will be October 8. Students who are ineligible due to citizenship will not be allowed to travel. We will also be monitoring student tardiness and unexcused absences. Students will have mandatory meetings at lunch on Tuesdays and Thursdays in the District Office to review travel plans, eligibility, and group expectations. Parents are invited to attend the meeting on Thursday, October 11th at 12:25 pm in the district office.

Our travel plans:

Depart Dillingham on Pen Air at 4 PM on Saturday, October 13.

The group is staying at the Embassy Suites. The conference will be at the Dena'ina Center.

Depart Anchorage on Pen Air at 4:10 PM on Wednesday, October 17.

Students and chaperones will be abiding by ASAA and DCSD policy for travel. The Dillingham Parent Advisory Committee Johnson O'Malley Program, Ekuk Village Council, Curyung Tribal Council, and the Bristol Bay Native Corporation sponsor travel for students and chaperones to attend this conference.



First Alaskans Website for AFN E&Y Conference

If you would like more information on the Elders & Youth Conference, sponsored by First Alaskans Institute, go to their webpage at:

www.firstalaskans.org

If you have questions, please feel free to contact:

Robyn Chaney
Federal Programs Coordinator
842.6779
rchaney@dlgsd.org

2018 AFN Youth & Elders Conference

Dena'ina Center, Anchorage AK

October 13-17, 2018

Date/Time	Activity	Location	Contact	Phone
Saturday				
	check in	Pen Air		
6:10 PM	depart Dillingham	Pen Air		
7:30 AM	arrive Anchorage			
	pick up van	Budget		
	check in	Embassy Suites		
	<i>snacks and homework</i>			
Sunday				
8:00 AM	breakfast	Embassy Suites		
10:00 AM	shop	Mall		
	tour	Anchorage Museum		
1:00 PM	Registration	Dena'ina Center		
	Pre-Conference	Dena'ina Center		
5:15 PM	dinner			
	<i>dinner/agenda review/homework</i>			
Monday				
8:00	conference	Dena'ina Center		
11:30 AM	lunch	local		
1:00 PM	conference	Dena'ina Center		
5:15 PM	dinner	local		
7:00 PM	Chin'an	Dena'ina Center		
	<i>dinner/agenda review/homework</i>			
			buy tickets at registration	
Tuesday				
8:00	conference	Dena'ina Center		
12:00 PM	lunch	local		
1:00 PM	conference	Dena'ina Center		
5:15 PM	dinner	local		
6:30 AM	Student Dance	Dena'ina Center		
	<i>debrief/homework/review agenda</i>			
			tickets at registration	
Wednesday				
7:30	check out	Embassy Suites		
8:00 AM	conference	Dena'ina Center		
12:00 PM	conference ends	Dena'ina Center		
12:30 PM	lunch			
2:00 PM	return vehicles/check in			
4:00 PM	depart	Pen Air		
5:20 PM	arrive home	Pen Air		

Program Budget

Grant Recipient: Dillingham City School District

Grant Number: _____

Grant Title: Curyung Tribal Council Arctic Tern

Revision Number: _____

UNIFORM CHART of ACCOUNTS		Account Title	Budget Amount		
			Initial/Current Budget	Revisions (+ or -)	Approved Budget
Required	Optional				
310		CERTIFICATED SALARIES	0.00	0.00	0.00
	314	Director/Coordinator/Manager		0.00	0.00
	315	Teacher	0.00	0.00	0.00
	316	Extra Duty Pay	0.00	0.00	0.00
	317	Certificated Substitutes	0.00	0.00	0.00
	318	Specialists	0.00	0.00	0.00
320		NON-CERTIFICATED SALARIES	0.00	0.00	0.00
	321	Director/Coordinator/Manager	0.00	0.00	0.00
	323	Aides	0.00	0.00	0.00
	324	Support Staff	0.00	0.00	0.00
	329	Substitutes/Temporaries	0.00	0.00	0.00
360		EMPLOYEE BENEFITS	0.00	0.00	0.00
	361	Insurance - Life & Health		0.00	0.00
	362	Unemployment Insurance		0.00	0.00
	363	Worker's Compensation		0.00	0.00
	364	FICA Contribution		0.00	0.00
	365	Retirement Contribution - TRS		0.00	0.00
	366	Retirement Contribution - PERS		0.00	0.00
390		TRANSPORTATION COSTS	0.00	0.00	0.00
410		PROFESSIONAL & TECHNICAL	0.00	0.00	0.00
420		STAFF TRAVEL	0.00	0.00	500.00
425		STUDENT TRAVEL	0.00	0.00	5,500.00
430		UTILITY SERVICES	0.00	0.00	0.00
440		OTHER PURCHASED SERVICES	0.00	0.00	0.00
450		SUPPLIES/MATERIALS/MEDIA	0.00	0.00	0.00
	451	Teaching Supplies	0.00	0.00	0.00
	454	Office Supplies	0.00	0.00	0.00
490		OTHER EXPENSES (Dues & Fees)	0.00	0.00	0.00
		UNALLOCATED** ---->	0.00	0.00	0.00
Subtotal Direct Costs			0.00	0.00	6,000.00
Indirect Rate			0.00%	0.00%	0.00%
Indirect Amount			0.00	0.00	0.00
480		TUITION & STIPENDS	0.00	0.00	0.00
510		EQUIPMENT (no indirect charges)	0.00	0.00	0.00
540		OTHER CAPITAL OUTLAY EXPENSES	0.00	0.00	0.00
TOTAL			0.00	0.00	6,000.00

**** UNALLOCATED FUNDS MAY NOT BE ENCUMBERED OR SPENT. A BUDGET REVISION IS REQUIRED.**
A narrative explanation is required for ALL budget revisions.

APPROVAL _____

NAME & TITLE: _____

SIGNATURE _____

DATE _____

TELEPHONE NUMBER _____

Narrative Description of Program Budget

(A narrative justification must accompany EACH request for a budget revision)

Grant Recipient: Curyung Tribal Council

Grant Number: _____

Grant Title: Curyung Tribal Council Arctic Tern **Revision Number:** _____

Chart of Accounts Number	Account Title	Budget Amount	Narrative Description
<i>Required</i>		TOTAL	Please include a COMPLETE description of each line item. Budget revisions must include a justification for each change including the impact on the program originally approved.
310	CERTIFICATED SALARIES	-	
320	NON-CERTIFICATED SALARIES		
360	EMPLOYEE BENEFITS		
390	TRANSPORTATION COSTS		
410	PROFESSIONAL & TECHNICAL		
420	STAFF TRAVEL	500.00	Chaperone Travel
425	STUDENT TRAVEL	5,500.00	Student delgate travel to AFN EY Conference in Anchorage, AK. Includes: airfare, ground transportation, lodging and per diem.
430	UTILITY SERVICES		
440	OTHER PURCHASED SERVICES		
450	SUPPLIES/MATERIALS/MEDIA		
490	OTHER EXPENSES (Dues & Fees)		
480	TUITION & STIPENDS		
510	Equipment		
540	Other Capital Outlay Expenses		

Copy and attach additional pages as needed.

Mayor
Alice Ruby

Manager
Tod Larson



Dillingham City Council
Chris Napoli
Chris Maines
Aksel Buholm
Curt Armstrong
Andy Anderson
Paul Liedberg

Bristol Bay Economic Development Corporation
Arctic Tern Program
Attn: Massa Pat
P.O. Box 1464
Dillingham, AK 99576

September 7, 2018

Dear Ms. Pat,

The City of Dillingham supports the Arctic Tern application of The Curyung Tribal Council to provide grant funding to resident young people to attend The Alaska Federation of Natives Convention.

The Alaska Federation of Natives Convention is a crucial event in Alaska and provides a rich leadership and cultural experience for our youth. Continuing to teach our youth about native history and culture is so important to their growth into Alaska's next generation of leadership. The convention is a pinnacle annual event in the State of Alaska and with the continued reduction of funding, it becomes more difficult to send people. The Arctic Tern grant is an extremely important resource that will assist in this endeavor.

We encourage you to consider The Curyung Tribal Council's request for Arctic Tern funds. We believe fully in their application and support it without reservation.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tod Larson".

Tod Larson
City Manager



Lori Goodell <cityclerk@dillinghamak.us>

Volunteer for friends of the landfill

1 message

Deborah McLean <dlimclean@alaska.edu>
To: cityclerk@dillinghamak.us
Cc: Deborah McLean <dlimclean@alaska.edu>

Wed, Sep 25, 2019 at 10:15 AM

I would like to submit this As letter of interest for Debi McLean to serve on this committee.
Thank you, Debi
8431074

Sent from my iPhone



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

Department of Fish and Game

DIVISION OF WILDLIFE CONSERVATION
Central/Southwest Region

1800 Glenn Highway, Suite 4
Palmer, AK 99645-6736
Main: 907.861.2100
Fax: 907.861.2121

September 26, 2019

The City of Dillingham
P.O. Box 889
141 Main St.
Dillingham, AK 99576

To the City Clerk of Dillingham:

My name is Lauren Watine, and I am writing to you today to express my interest in becoming an official Committee member of Friends of the Landfill (FOL). I am the Area Wildlife Biologist for the Alaska Department of Fish and Game (ADF&G) stationed here in Dillingham and play an active role in the community for both my job and as a resident of the city.

In my 4 months as the Area Biologist, I have met and worked with FOL on no less than 3 occasions. I have attended monthly meetings, helped on projects at the landfill (i.e., installing posts for the electric fence surrounding an active cell), and met with Paul Liedberg to discuss future directions for outreach and education in Dillingham and the surrounding areas. I have also conducted site-visits to the Aleknagik Landfill, which has many more issues with bears than Dillingham's landfill, likely because they do not have a group such as FOL that is engaged with the community and helps make simple changes that have far-reaching effects. Paul and I have both spoken with their leaders and are working towards bringing Aleknagik into the FOL as "Friends."

Not only am I already familiar with the FOL and the challenges it faces to bring change to the Dillingham community, but as an ADF&G biologist whose efforts often focus on mitigating negative human-wildlife interactions, I am uniquely qualified to be a Committee member of the FOL. I am consistently in the public's view and am thus able to reach out to many people about issues of importance. Additionally, as an ADF&G biologist, any suggestions I provide to the community has the added weight of my profession and my agency behind it. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Lauren N. Watine".

Lauren N. Watine, PhD
Area Wildlife Biologist

Enclosure: Letter of Interest



Received

8/16/2019

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Bristol Bay Bud Company	Retail Marijuana Store	Bristol Bay Bud Company, LLC	233 Airport Road

This review covers the period 01/01/2019 to 08/26/2019

Route to FINANCE 08/20/2019 Respond by: 08/30/2019 Info. Available as of 08/26/2019

ACTIVITY	STATUS
Sales Tax Reports Filed and Payments Submitted	Bal. Due 0 Date/Amt. of Last Payment 08/13/2019 No. late payments 0 Comment:
Real Property Tax Owns the property? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Bal. Due 0 Date/Amt. of Last Payment N/A No. late payments 0 Comment:
Personal Property Tax (Inventory, Supplies, Office Equipment)	Bal. Due 0 Date/Amt. of Last Payment N/A No. late payments 0 Comment:
Utility Bill Responsible for utilities? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Bal. Due 0 Date/Amt. of Last Payment N/A No. late payments 0 Comment:
Most Current DLG Business License	2019 License Year 01/03/2019 Date Applied Comment:
Most Current AK State Bus. License	2019-2020 License Year 12/31/2019 Date Applied Will be good for 12/31/2018 through 12/31/2020 Comment:



Received

License Renewal	License Transfer	New License	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address

This review covers the period store opening to 8/28/2019.

Route to Public Safety 8/20/2019 **Respond by:** 8/28/2019 Info. Available as of 8/28/2019
Date Date Date

Have there been any adverse reports filed in the past two years? YES NO

If yes, explain in detail and include dates. Use a separate sheet of paper if necessary. :

- Serving to minors (under 21 years of age).
- Intoxicated person on licenses premises.
- Serving alcoholic beverages after hours.
- Pattern of disturbances or fights on the licenses premises.
- Open sale of prohibited drugs on the licenses premises.

Additional comments:



Received

License Renewal	License Transfer	New License	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address

This review covers the period _____ to _____.

Route to PLANNING _____ **Respond by:** _____ Info. Available as of _____
Date Date Date

1) Does the structure, or use of land or a structure, including parking requirements at the proposed license location conform to Title 18. Explain.

2) License Transfer and New Licenses require a public hearing DMC 8.18.020, B. Provide a detail of the Public Notice Requirements.



Received
8/16/2019

License Renewal	License Transfer	New License	Other
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Doing Business As	License Type	Licensee	Physical Address
Bristol Bay Bud Company	Retail Marijuana Store	Bristol Bay Bud Company, LLC	223 Airport Road

Reviewed by: Code Review Committee September 12, 2019
Date

Recommendation:

- No Action Bristol Bay Bud Company LLC is in compliance with all city regulations and is current on all city accounts
- Deny

Explain the reason(s) for a denial of the application:

OTHER:

During the two year period that the license is in effect, state statute allows the local governing body to protest the continued operation of a license during the second year of the biennial license period. This may be done by sending both the Alcohol Marijuana and Control Board and the licensee a protest and the reason for the protest by January 31 of the second year of the license.

OTHER Comment:



August 16, 2019

Dillingham

Attn: City Clerk

Via Email: cityclerk@dillinghamak.us; CCacciola@bcfaklaw.com; lrasmussen@bcfaklaw.com

License Number:	16915
License Type:	Retail Marijuana Store
Licensee:	Bristol Bay Bud Company, LLC
Doing Business As:	BRISTOL BAY BUD COMPANY
Physical Address:	233 Airport Road Dillingham, AK 99576
Designated Licensee:	Heather Allen
Phone Number:	907-357-2518
Email Address:	hrgsenterprises.ak@gmail.com

License Renewal Application **Endorsement Renewal Application**

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a “conditional protest” as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board’s satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

Erika McConnell

Erika McConnell
Director

City of Dillingham Action Memorandum Agenda of: October 3, 2019

Action Memorandum No. 2019-11

Subject:

Modify Award for the FY20 Sand Aggregate Bid

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

AM 2019-06
RFP 2019-06 NOI REV
RFP FY20 Aggregate
Washed sand report

Summary Statement:

Action memorandum 2019-06 authorized administration to sign a contract with Bennett Enterprises, LLC for the delivery of 1,250 cubic yards of washed sand for Streets. This vendor was the lowest responsible bidder.

Testing of sand did not pass qualifications specified in the bid packet. Bennett Enterprises, LLC is not able to conform at this time. The next responsive bidder is JJC Enterprises, Inc.

This Action Memorandum authorizes administration to sign a contract with JJC Enterprises LLC. for the delivery of 1,250 cubic yards of washed sand for Streets.

Action Memorandum No. 2019-11

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on October 3, 2019.

Mayor

ATTEST:

[SEAL]

City Clerk

Route to	Department Head	Date
	Finance Director	
X	Planning Director	9/24/19 <i>CR</i>
X	City Clerk	9/24/19 <i>JG</i>

Action Memorandum No. 2019-06

Subject:
Award a Contract for the FY20 Aggregate Bid

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No **Funds Available:** Yes No

Other Attachments:
-None

Summary Statement:

This action memorandum authorizes administration to sign a contract with JJC Enterprises, Inc. for the delivery of 5,500 cubic yards of pit-run gravel to the Landfill and 2,300 cubic yards of pit-run gravel for Streets. This vendor was the lowest responsible bidder.

In addition, this action memorandum authorizes administration to sign a contract with Bennett Enterprises, LLC for the delivery of 1,250 cubic yards of washed sand for Streets. This vendor was the lowest responsible bidder.

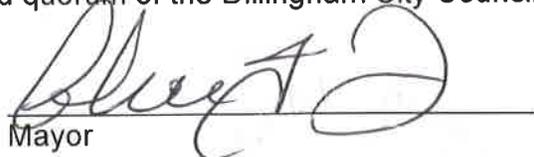
The bid due date was August 22, 2019, at 4:00 PM and bids were opened immediately following. Notices were also posted in three public places, advertised on the City website, and advertised in the Bristol Bay Times on August 1 and August 8, 2019.

(Such publication shall be made twice, with at least one week, but not more than two weeks, intervening between publications, and there shall be sufficient time between the date of last publication and the bid opening for preparation of bids, which time shall not be less than two weeks.)

Action Memorandum No. 2019-06

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on September 9, 2019



Mayor

ATTEST:

[SEAL]



City Clerk

Route to	Department Head	Date
	Finance Director	
X	Public Works Director	
X	City Clerk	

NOTICE OF INTENT TO AWARD

ISSUE DATE: August 22, 2019
RFP NUMBER AND TITLE: RFP 2019-06 Furnish Aggregate for FY20
RFP DEADLINE: August 22, 2019 at 4:00 PM
BIDDERS OF RECORD INCLUDE:

-Bennett Enterprises, LLC -JJC Enterprises, Inc.

Based on the criteria established in the Request for Proposal (RFP), the City of Dillingham hereby provides notice of its intent to award the contract to:

JJC Enterprises, Inc. – Pit-Run Gravel

Bennett Enterprises, LLC – Washed Sand

Any bidder who believes the contract has been improperly awarded may file a protest with the City Clerk, Lori Goodell, within 5 days from the date of this notice and appear in person before the City Council according to the provision of the Dillingham Municipal Code Section 4.30.100 E. The next regularly scheduled City Council meeting will be held on September 9, 2019.

The entire Dillingham Municipal Code can be found on the City's website.

Prior to issuance of a Notice to Proceed, the successful bidder must provide the licensing and insurance documents as outlined in RFP 2019-06, to the City of Dillingham prior to C.O.B on August 30, 2019.

The successful bidder is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until both the recipient and the City have signed the contract and a Notice to Proceed has been issued. AS 36.30.365.

Sincerely, .



Tod Larson
City Manager
(907) 842-5148

**RFP 2019-06 - Furnish Aggregate for FY20
BID SCORING SHEET**

Proposal Deadline: 08/22/19, 4:00 PM

<i>Date & Time Proposal Received</i>		8/22/2019 15:05	8/22/2019 15:05
BIDDERS			
		Bennett Enterprises, LLC	JJC Enterprises, Inc.
ITEMS	BID AMOUNT		
Washed Sand, 1,250 cubic yards	\$/cy subtotal	\$ 23.72 \$ 29,650.00	\$ 24.00 \$ 30,000.00
Pit-Run Gravel, 5,500 cubic yards	\$/cy subtotal	\$ - \$ -	\$ 9.50 \$ 52,250.00
Pit-Run Gravel, 2,300 cubic yards	\$/cy subtotal	\$ - \$ -	\$ 13.50 \$ 31,050.00
Total Winning Bid Amount		\$ 29,650.00	\$ 83,300.00

MUST PROVIDE PROOF OF LICENSING AND INSURANCE PRIOR TO NOTICE OF AWARD.

- Dillingham Business License
- State of Alaska Business License
- Certificate of Insurance and Worker's Comp
- Proof of Commercial Insurance
- Vehicle Liability Insurance

APPARENT LOW BIDDER IS HIGHLIGHTED IN ORANGE

NOTICE OF INTENT TO AWARD - REVISED

ISSUE DATE: September 24, 2019
RFP NUMBER AND TITLE: RFP 2019-06 Furnish Aggregate for FY20
RFP DEADLINE: August 22, 2019 at 4:00 PM
BIDDERS OF RECORD INCLUDE:

-Bennett Enterprises, LLC -JJC Enterprises, Inc.

Based on the criteria established in the Request for Proposal (RFP), the City of Dillingham hereby provides notice of its intent to award the contract to:

JJC Enterprises, Inc. – Pit-Run Gravel, Washed Sand

Any bidder who believes the contract has been improperly awarded may file a protest with the City Clerk, Lori Goodell, within 5 days from the date of this notice and appear in person before the City Council according to the provision of the Dillingham Municipal Code Section 4.30.100 E. The next regularly scheduled City Council meeting will be held on October 3, 2019.

The entire Dillingham Municipal Code can be found on the City's website.

Prior to issuance of a Notice to Proceed, the successful bidder must provide the licensing and insurance documents as outlined in RFP 2019-06.

The successful bidder is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until both the recipient and the City have signed the contract and a Notice to Proceed has been issued. AS 36.30.365.

Sincerely,



Tod Larson
City Manager
(907) 842-5148



8301 Old Seward Hwy.
Anchorage, AK 99518
(907) 644-3923
(907) 644-0997

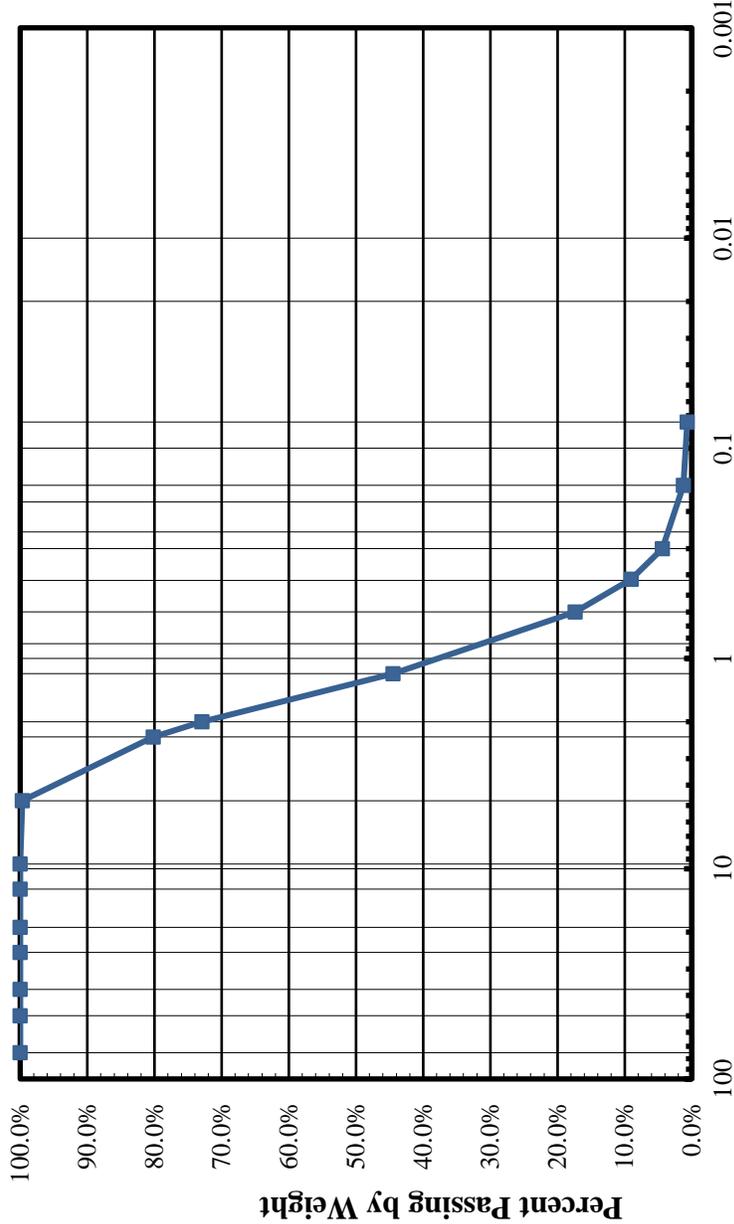
5886 E. Shop Circle
Palmer, AK 99645
(907) 631-6047
(907) 631-6048

**Sieve Analysis
ASTM C 136**

Job No. 2668
Lab No. P-344-19

Received September 18, 2019
Reported September 18, 2019

Client: JJC Enterprises, Inc.
Project: Dillingham Airport Gate Improvements Project
Sample Location: City of Dillingham, By Client
Material Description: Sand



SIZE	PASSING	SPECIFICATION
		Low High
3"	100%	
2"	100%	
1 1/2"	100%	
1"	100%	
3/4"	100%	
1/2"	100%	
3/8"	100%	
No. 4	100%	
<hr/>		
No. 8	80%	
No. 10	73%	
No. 16	44%	
No. 30	17%	
No. 40	9%	
No. 50	4%	
No. 100	1%	
No. 200	0.7%	

Reviewed By:
John Rego, P.E.
Lab Manager



**REQUEST FOR PROPOSALS
RFP 2019-06 Furnish Aggregate for FY20**

The City of Dillingham is soliciting sealed bids to supply gravel and sand to the landfill and city maintenance yard. The selected firm or individual will enter into a term contract in effect from the date of execution through June 30, 2020. Bids will be accepted for:

<u>Materials</u>	<u>Amount</u>
Washed Sand	1,250 cubic yards
Pit-Run Gravel	7,800 cubic yards

Bid documents can be found at: www.dillinghamak.us/projects.

Inquiries should be sent to Jean Barrett, Public Works Director at 907-842-4598 or via email at publicworks@dillinghamak.us.

Bid deadline is 4:00 p.m., Thursday, August 22, 2019, followed by the bid opening. A contract to award will be authorized at the City Council meeting on September 5, 2019.

SPECIFICATIONS

Submittal Requirements and Information

To be considered, all proposals must be delivered to the address below, on or before the deadline no later than 4:00 p.m. on Thursday, August 22, 2019. Submissions must include a signed copy of Attachment A, Aggregate Bid.

Please mark the envelope to identify the project: **RFP 2019-06 Furnish Aggregate FY20.**

Delivery instructions – mail or hand deliver in a sealed envelope to:

City of Dillingham – Planning Department
PO Box 889
Dillingham, AK 99576

Required Proposal Content

Return the following attachments to the City of Dillingham by the due date:

- Attachment A. Aggregate Bid

Electronic and faxed proposals will not be accepted.

Proof of Insurance and Licensing

Responding bidders will be required to provide the following prior to “Notice of Award”:

- Copy of 2019 City of Dillingham Business License;
- Current State of Alaska Business License;
- Certification of Insurance and Workers Compensation as required under AS23.30 naming all employees;
- Proof of commercial insurance, covering bodily injury, death, and property damage with a single limit not less than one million (\$1,000,000) dollars;
- Vehicle liability insurance including applicable uninsured/underinsured coverage with limits of liability not less than one million (\$500,000) dollars per occurrence combined single limit bodily injury and property damage.

All insurances, workers’ compensation insurance, commercial general liability insurance and motor vehicle liability insurance, as described above shall include an endorsement stating the following: sixty (60) days advance written notice of cancellation, non-renewal, reduction change, shall be sent to the City Manager, PO Box 889, Dillingham, AK 99576.

Owner/Operators are eligible to submit a bid, as long as they meet the minimum State requirements for operating as an owner operator.

Scope of Service

The contractor shall furnish and deliver aggregate according to the following specifications and conditions:

1. Materials: Gravel and sand shall contain no frozen material, mulch, roots, sod, dirt or other deleterious matter. The material shall be graded within the limitations shown below:

Sand		
	3/8” Sieve	100 % Passing
	#4” Sieve	95-100 % Passing
	NO. 200 Sieve	0-2 % Passing
Pit Run		
	6” Sieve	100 % Passing
	No. 200 Sieve	0 – 6 % Passing

2. Sampling: The contractor shall submit a relative sample of the material to be supplied. Sampling details need to be coordinated with the Public Works Director. The City reserves the right to have samples tested to confirm to specs prior to and during delivery. The contractor will bear all cost related to the testing. Materials failing to conform to the specifications will not be used and will cause the City to declare the contractor in default and cancel the contract.

3. Quantity:
The total quantity of sand to be purchased will be approximately ONE THOUSAND TWO HUNDRED FIFTY (1,250) cubic yards.

The total quantity of gravel to be purchased will be approximately SEVEN THOUSAND EIGHT HUNDRED (7,800) cubic yards.

4. Method of Measurement: Gravel and sand shall be measured by volume, in the truck, at the point of delivery.
5. Time Line:
Pit run deliveries may be sequenced into three different time periods, as directed by the Public Works Director.

Conditions of Offering and Acceptance

This is a Request for Proposal/Bid only and is not a guarantee the City of Dillingham will purchase any or all of the products or services indicated in this invitation.

The City of Dillingham reserves the right to reject or accept any and all bids, to waive irregularities or informalities in the procurement process, and to give particular attention to the qualifications of the proposer.

The City reserves the right to revise or clarify the Request for Proposal/Bid, respond to questions, and/or extend or shorten the due date of process.

The City retains the right to cancel the Request for Proposal/Bid process if the City determines it is in their best interest. Any cost incurred by proposers for the preparation and submittal of the bid is the sole responsibility of the bidder.

A bid may be corrected or withdrawn by a written request received prior to the deadline for receipt of bid proposals.

All bid proposals and other material submitted become City property and may be returned only at their option.

The City assumes no responsibility or liability for the transmission, delay, or delivery of bid proposals by either public or private carriers.

Any and all media announcements pertaining to this RFP require the City's prior written approval.

The bidder agrees to allow the City at least 60 days from the bid close date to enter into a contract with the selected bidder for the price offered by the bidder.

The City intends to award a contract, subject to negotiation of a satisfactory agreement based upon the City's standard professional services contract form.

Contractor shall in performance of a contract, comply with all applicable federal, state, and local laws, ordinances, orders, rules and regulations applicable to its performance.

Contractor must be in compliance with Dillingham Municipal Code 4.20.240, Tax Delinquent List.

Attachment A. Aggregate Bid

**City of Dillingham
RFP 2019-06 Furnish Aggregate for FY20**

The furnishing and delivery of washed sand and gravel shall be in accordance with the Request for Proposal/Bid and Specifications for the term of the contract. The price per cubic yard shall include the entire supplier costs associated with providing aggregate and delivery. The contract shall remain in effect from the date of execution through June 30, 2020. The City reserves the right to purchase up to 25% more materials at the unit prices bid.

1. Contractor may bid one or both options listed below:

<u>Materials</u>	<u>Amount</u>
Washed Sand (Streets)	1,250 cubic yards
Pit-Run Gravel (Landfill)	5,500 cubic yards
Pit-Run Gravel (Streets)	2,300 cubic yards

2. Complete and submit this document in a sealed envelope for the items you are bidding.

\$ _____ Bid Amount per c.y. - Washed Sand Delivered (Streets)

\$ _____ Bid Amount per c.y. - Pit-Run Gravel Delivered (Landfill)

\$ _____ Bid Amount per c.y. - Pit-Run Gravel Delivered (Streets)

Contractor Name: _____ Title: _____

d/b/a Company Name: _____

City Business License Number: _____

Alaska State Business License Number: _____

Contractor Signature: _____ Date: _____
(Authorized Agent)

Mailing Address: _____

Phone Contact: _____

Email Address: _____

Gustavus PFAS Action Coalition
PO Box 234
Gustavus, AK 99826

August 28, 2019

Jason Brune, Commissioner
Alaska Department of Environmental Conservation
P.O. Box 111800
Juneau, Alaska 99811

Dear Commissioner Brune,

We, the Gustavus PFAS Action Coalition, the Alaska PFAS Action Coalition, and Alaska Community Action on Toxics, on behalf of the people of Alaska, hereby request that the Alaska Department of Environmental Conservation (ADEC) honor regulation 18 AAC 75.325(f)(1)(D) which states:

“A responsible person shall to the maximum extent practicable...prevent, eliminate, or minimize potential adverse impacts to human health, safety, and welfare, and to the environment, onsite and offsite, from any hazardous substance remaining at the site.”

In light of the PFAS contamination originating from aqueous film-forming foam (AFFF) at airports throughout our state, we ask that ADEC hold the Alaska Department of Transportation and Public Facilities (ADOT&PF) accountable as a Responsible Party to the fullest regulatory extent. Specifically, we request that when water samples are taken to test for PFAS, that a full panel of PFAS chemicals be analyzed and reported to the public and the property owners. Labs running the EPA method 537 for PFAS testing are currently measuring at least 14 analytes, yet ADOT&PF is only reporting the sum of two analytes (PFOA and PFOS) to the public and the property owners. We are simply asking that the state acquire, retain, and make accessible any available data (both past and present) on the levels of all measured PFAS chemicals. Any cost associated with acquiring these data would be minimal, per Commissioner Jason Brune at the House Resource Committee hearing on May 10, 2019.

The state regulation cited above and in Mr. Brune's August 20, 2018 memo (updated April 9, 2019) references the requirement that a Responsible Party go the the “*maximum extent practicable*”. ADOT&PF's current approach (reporting only two analytes) falls short of this requirement but ADEC can easily rectify this shortcoming by requiring ADOT&PF to report the full panel of PFAS chemicals.

Please honor our state regulations and our health by making this information accessible.

Thank you,

Gustavus PFAS Action Coalition (GPAC)
Alaska PFAS Action Coalition (APAC)

Alaska Community Action on Toxics (ACAT)
Southeast Alaska Conservation Council (SEACC)
Wake Up Alaska to the Toxic Environmental Reality (WATER)
The Nature Conservancy

September 9, 2019

City of Dillingham
PO Box 889
Dillingham, Alaska 99576

Re: Introduction to APEI

Dear City Council members,

The City of Dillingham has procured insurance coverage for the current fiscal year through Alaska Public Entity Insurance (APEI). I wanted to take a moment to describe how APEI is different from a typical insurance company, the kinds of services we provide, and what it means to be an APEI member.

APEI is not a commercial insurance company, but rather a joint insurance arrangement, or “pool” of Alaskan school districts and municipalities who have agreed to work together to assume the risk of losses and purchase excess insurance coverage as a group. Most public entities that participate in a joint insurance arrangement have been a member of that pool for a number of years, and share in the benefits and losses of the pool as a group. Pools differ from commercial insurance in that a primary focus of the pool is on loss control; that is, we work actively with our members to help them find ways to reduce the number of incidents and accidents that can lead to expensive insurance claims. We do this by providing our members with a wide variety of services, such as:

- On site and online training for staff, management, and governing bodies;
- Safety inspections of member facilities;
- Email and telephone consultation services on safety and Human Resources related topics;
- Safety grants of \$1,000 - \$5,000 (depending on the size of your organization) to assist in the purchase of safety equipment or training;
- Reimbursement of some legal expenses for consultations regarding employee terminations and reports of potential child sexual abuse
- A Loss Control Manual provided to all APEI members and containing information and resources for risk management in your organization; and
- Premium credits for completing loss control activities and submitting documentation of those activities to APEI.

An important aspect of your insurance coverage that we want you to be aware of pertains to your Employment Practices Liability (EPL) coverage, which protects the City if it were to be sued by an employee or former employee claiming harassment, unfair termination, etc.

As a condition of this coverage, APEI members are required to consult with an attorney prior to terminating an employee. While governing bodies typically do not oversee these decisions for the majority of the organization’s staff, they are usually responsible for the hiring (and firing) of one or more individuals that oversee the day-to-day operations of the organization - city managers, superintendents, etc. We want to ensure that, if you end this employment relationship, you are aware that this EPL

coverage condition applies. APEI is available to assist governing bodies in identifying legal counsel and we also offer a legal fee reimbursement for up to one hour of legal consultation per termination.

If you would like to learn more about our loss control services, visit the Loss Control page at the APEI website at <https://akpei.com/loss-control-materials/>, or give us a call. We are happy to answer questions and always welcome feedback about our services and suggestions on how we can help our members. Your broker, Samantha Stringer, is also a good source of information about APEI and your risk management needs.

Sincerely,

A handwritten signature in blue ink that reads "Barbara Thurston". The signature is written in a cursive, flowing style.

Barbara, Thurston
Executive Director, APEI

**IMMEDIATE ENROLLMENT OPPORTUNITIES AT THE ALASKA JOB CORPS
CENTER IN PALMER**

Free career training and education for individuals 16–24 years old

PALMER, Ala. (Sept. 09, 2019) – The Alaska Job Corps Center has immediate openings for individuals seeking free career training in the nation’s leading industries, including construction, finance and business, health care, homeland security, hospitality, and renewable resources and energy.

Offered by the U.S. Department of Labor, Job Corps is the largest nationwide residential career technical training and education program in the country and has been operating for more than 50 years. The program helps eligible young people ages 16 through 24 complete their high school education, earn college credits, train for meaningful careers, and connect with employment, apprenticeship, military, or higher education opportunities. Job Corps centers also provide on-campus housing, nutritious meal options, basic medical care, uniforms and class supplies, and enrichment and recreation activities.

“The basic eligibility requirements for entering Job Corps are simple,” said Debra Carr, acting national director of Job Corps. “The applicant must be 16 through 24 years of age, have a low income, and have educational and employment barriers or deficits. The program strongly encourages any individuals who meet these requirements, and are seeking opportunity to further their education and career pathway, to learn more about the many benefits Job Corps offers.”

Job Corps is an open-entry and open-exit program that accepts new students on a weekly basis. To obtain additional information about the specific training programs and educational opportunities offered at the Alaska Job Corps Center, interested individuals can contact Job Corps by visiting jobcorps.gov, or by calling **(800) 733-JOBS**.

About Job Corps

Job Corps is a federal career technical training and education program for young people who aspire to higher-paying careers and higher education. With 123 residential and nonresidential locations nationwide, training is available in the nation’s fastest-growing industries to eligible 16- through 24-year-olds.

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Lori Goodell

From: Avanelle Wood <taxes@dillinghamak.us>
Sent: Wednesday, September 11, 2019 8:42 AM
To: Anita Fuller; Lori Goodell
Subject: FW: FW: discount

FYI

From: Meg Schroeder [mailto:Meg@bbedc.com]
Sent: Wednesday, September 11, 2019 8:39 AM
To: Avanelle Wood <taxes@dillinghamak.us>
Subject: RE: FW: discount

Well penalized again.....all this for not.....

I realize this is nothing to do with you and your job, so please don't take my ranting personally, but does it ever suck!!! We pay our taxes without fail every year for the "services" we receive in Dillingham and just because we have a separate piece of property that we own, we cannot get the senior discount! By the way this property is where water/sewer is paid to the City. We also must plow our own driveway downtown; the City makes sure they do not go anywhere near there. When we had a streetlight near our area downtown, we had to pay that ourselves.

We have our own well and sewer that we paid for ourselves at Woodriver, plus take care of plowing our own driveway and lighting. Does not make sense. A person should have a choice in this matter. Not just dictated to by whomever makes these laws.

Please pass this on to whomever makes the City's laws there.

From: Avanelle Wood <taxes@dillinghamak.us>
Sent: Tuesday, September 10, 2019 2:23 PM
To: Meg Schroeder <Meg@bbedc.com>
Subject: RE: FW: discount

Oh ok, native allotments are not subject to property tax, that's why I haven't been able to locate your property. So, the senior exemption would not actually apply to you since your primary residence does not get taxed and your primary residence is the only property covered by the exemption. Please let me know if you have questions about this, I'm so sorry it took me so long to figure out that you're on an allotment.

Avanelle

From: Meg Schroeder [mailto:Meg@bbedc.com]
Sent: Tuesday, September 10, 2019 2:12 PM
To: Avanelle Wood <taxes@dillinghamak.us>
Subject: RE: FW: discount

Yes it is.

From: Avanelle Wood <taxes@dillinghamak.us>
Sent: Tuesday, September 10, 2019 2:10 PM
To: Meg Schroeder <Meg@bbedc.com>
Subject: RE: FW: discount

Hi Meg,

Is your property on Woodriver possibly a native allotment? The only property taxes I show for acct#101723 are for a fishing vessel, two skiffs and an airplane.

Avanelle

From: Meg Schroeder [mailto:Meg@bbedc.com]
Sent: Tuesday, September 10, 2019 1:20 PM
To: Avanelle Wood <taxes@dillinghamak.us>
Cc: Margaret Schroeder <megschroeder50@gmail.com>
Subject: FW: FW: discount

Hi Avanelle,

So the account # for Woodriver is 101723. Of course we'd want to take the deduction on the larger amount which would be HIS Schroeder. I don't see on the code where it says primary address.

Thanks.

From: Avanelle Wood <taxes@dillinghamak.us>
Sent: Tuesday, September 10, 2019 9:30 AM
To: Meg Schroeder <Meg@bbedc.com>
Cc: Margaret Schroeder <megschroeder50@gmail.com>
Subject: RE: FW: discount

I have changed both the WHL Schroeder to HIS Schroeder, sorry that wasn't done before.

I don't have any property listed under you and Hugh. We will apply the discount to only one property because it's for your primary residence.

So, once we locate the correct property on Woodriver that is the property that will get the discount. The trouble I'm having is locating that property.

From: Meg Schroeder [mailto:Meg@bbedc.com]
Sent: Tuesday, September 10, 2019 9:01 AM
To: Avanelle Wood <taxes@dillinghamak.us>
Cc: Margaret Schroeder <megschroeder50@gmail.com>
Subject: RE: FW: discount

Hi Avanelle,

Thank you for the condolences. Yes trying to be back at work at the moment. It's been a pretty tough few weeks and I just go day by day.

Thanks for checking on this. Do you have the account number for Hugh & Margaret Schroeder property tax also? I can't remember if we get a senior discount on both properties, as the one downtown is only in Hugh's name and the one on Woodriver is in both our names. By the way, the one downtown should be listed as HIS Schoreder, not WHL as Hudy as purchased the shares of the house from Wayne and Lona Schroeder a long time ago. He's told the City a few times on the name change but somehow it doesn't get changed.

Thanks again for your assistance, it is very much appreciated!

From: Avanelle Wood <taxes@dillinghamak.us>
Sent: Tuesday, September 10, 2019 8:57 AM

To: Margaret Schroeder <megschroeder50@gmail.com>

Cc: Meg Schroeder <Meg@bbedc.com>

Subject: RE: FW: discount

Good morning Meg,

I have located an account listed a WHL Schroeder's with a residential property down town. I wasn't sure if this might be the account we are looking for.

I apologize for not getting back with you earlier, I wasn't sure if you were back at work. My deepest condolences to you and your family.

Avanelle

From: Margaret Schroeder [mailto:megschroeder50@gmail.com]

Sent: Monday, September 09, 2019 8:40 PM

To: taxes@dillinghamak.us

Cc: Meg Schroeder <Meg@bbedc.com>

Subject: Re: FW: discount

Hi Avanelle,

Did you ever get the account # for our property tax?

On Mon, Sep 9, 2019 at 10:08 AM Meg Schroeder <Meg@bbedc.com> wrote:

-

-

From: Avanelle Wood <taxes@dillinghamak.us>

Sent: Wednesday, August 14, 2019 9:25 AM

To: Meg Schroeder <Meg@bbedc.com>

Subject: discount

-

Meg, here is the relevant portion of the municipal code, I pulled this off the city's website if you would like to read more just go to dillinghamak.us and look under the City Clerk tab for the link to the full municipal code.

-

Thanks!

Avanelle

-

-

4.15.030 Real and personal property exemptions.  **SHARE**

A. The property listed in AS 29.45.030 is exempt from general taxation, subject to the requirements set out therein and in this section.

B. Application Required. An application provided by the city for an exemption from taxation of property shall be filed with the city in accordance with AS 29.45.030.

C. Senior Citizen or Disabled Veteran Eligibility.

1. Residents of the city of Dillingham are eligible for a real property tax exemption on the first one hundred fifty thousand dollars of assessed value on the real property they own and occupy as a primary residence and permanent place of abode if the individual meets one of the following requirements:

a. Sixty-five years of age or older;

b. Disabled veteran; or

c. At least sixty years old who is the widow or widower of a person who qualified for an exemption under subsection (C)(1)(a) or (b) of this section.

d. To be eligible for an exemption under this subsection (C) for a year, the resident shall also meet all requirements for a permanent fund dividend under AS 43.23.005 for the same year or for the immediately preceding year.

2. Only one exemption may be granted for the same property and, if two or more persons are eligible for an exemption for the same property, the parties shall decide between or among themselves who is to receive the benefit of the exemption.

3. "Disabled veteran" means a disabled person:

a. Separated from the military service of the United States under a condition that is not

dishonorable who is a resident of the state, whose disability was incurred or aggravated in the line of duty in the military service of the United States, and whose disability has been rated as fifty percent or more by the branch of service in which that person served or by the United States Department of Veterans Affairs; or

b. Who served in the Alaska Territorial Guard, who is a resident of the state, whose disability was incurred or aggravated while serving in the Alaska Territorial Guard, and whose disability has been rated as fifty percent or more.

4. Assessment Date. In order to qualify for an exemption described in this section, an applicant must fulfill the requirements for the exemption as of January 1st in the tax year for which the exemption is sought.

5. Filing Deadline. An application for exemption shall be filed no later than February 15th of the assessment year for which the exemption is requested.

6. Deadline Extension for Good Cause. The assessor may accept an exemption application after February 15th and up to May 25th of the assessment year for which the exemption is requested only upon a showing of good cause. A request to accept a late filed exemption application for a tax year shall be filed with the finance director. A denial of such a request may be appealed to the board of equalization pursuant to subsection (C)(12) of this section. Notwithstanding any other provision of law, a request to accept a late filed exemption application shall not be granted if it is not filed on or before May 25th of the tax year for which the exemption is sought.

a. "Good cause," for purposes of waiver of the filing deadline, is a written explanation by a medical doctor which unequivocally establishes that the person seeking the exemption was

physically or mentally incapacitated and therefore unable to submit a timely application or to appoint an authorized representative to file an exemption application on his or her behalf.

7. Senior Citizen Applications.

a. Qualifying senior citizen applicants are not required to reapply annually and shall remain in exempt status until the time when changes in ownership, occupancy, property use, or other factors affecting the exemption causes the property to either spatially qualify or no longer qualify for exempt status.

-
-
Thank you!

-
-
Avanelle Wood

Taxes & Collections

City of Dillingham

907-842-3291

taxes@dillinghamak.us