



SCHOOL FACILITIES COMMITTEE MEETING

Tuesday, January 27, 2026 at 5:30 PM

MINUTES

Our Vision. To have an infrastructure and city workforce that supports a sustainable, diversified and growing economy. We will partner with others to achieve economic development and other common goals that assure a high quality of living, and excellence in education.

MEETING INFORMATION

SCHOOL FACILITIES COMMITTEE MEETING

CITY HALL COUNCIL CHAMBERS

141 Main Street, Dillingham, AK 99576 (907) 842-5212

Zoom call-in instructions used for all public meetings:

Zoom call-in: 1-719-359-4580, Meeting ID: 920 - 483 - 0473, Passcode: 99576

Phone access is more stable than video access. If the Zoom meeting freezes or drops, video access will be limited.

CALL TO ORDER

Chair Alice Ruby called the meeting to order at **5:32 PM**.

ROLL CALL – all present, quorum established.

Members Present (quorum established):

- Alice Ruby, Mayor & Chair
- Steve Carriere, City Council
- Kevin McCambly, School Board
- Heather Savo, School Board President
- Travis Roenfanz, Appointed Citizen
- Chris Aguirre, Superintendent
- Andrew Berkoski, School Facilities Manager
- Phil Baumgartner, Public Works Director
- Jack Savo Jr., Acting City Manager

Staff Present:

- Abigail Flynn, City Clerk

APPROVAL OF MINUTES

- 09/04/2025 minutes approved without corrections.

APPROVAL OF AGENDA

- **Motion:** Steve Carriere

- **Second:** Chris Aguirre
- **Vote:** Unanimous
- **Action:** Agenda approved.

STAFF REPORTS

- School Facility Report received

UNFINISHED BUSINESS

Previous Items

a. Snow Removal

- The Superintendent thanked the City of Dillingham for assistance during the recent major snow event, which allowed school activities and a large community tournament to proceed safely.
- Discussion held regarding:
 - City capacity and staffing limitations.
 - Use of published city equipment rental rates for transparency and in-kind valuation.
 - Importance of documenting city contributions for school funding match purposes.
- **Consensus:** Explore a flexible written agreement (MOA) outlining snow removal assistance based on available resources, without overcommitting city capacity.

b. Parking Lot Maintenance

- The Public Works Director presented estimated in-kind costs and service frequencies for grading and snow removal based on city equipment rates.
- Committee discussed seasonal usage patterns and long-term deterioration of school parking lots.
- **Direction:** Continue staff-level discussions on:
 - Near-term maintenance planning.
 - Long-term capital solutions and potential cost-sharing strategies.

c. Fuel and Fuel Oil

- Discussion held regarding bulk fuel purchasing and the City's existing RFP process.
- Consideration given to joint city–school purchasing to stabilize fuel costs and reduce volatility.
- **Direction:** City Manager and Superintendent to explore feasibility of coordinated fuel procurement.

d. Garbage Removal

- The Superintendent reported a significant increase in school garbage costs (from approximately \$60,000 budgeted to ~\$144,000 invoiced).
- Alternatives discussed, including operational changes and potential collaboration with the City.
- **Direction:** Schedule follow-up discussions between City administration, Public Works, and School District staff to evaluate options and impacts.

1. Annual Inspection Update

A. Structural Concerns – MS/HS Science Wing

- The school Facilities Manager reported a growing crack observed in the high school science wing, identified during a recent State inspection.
- State inspector recommended evaluation by a structural engineer.
- **Action/Direction:** Explore piggybacking on the City's existing engineering contracts to obtain a scoped structural assessment.

B. Capital & Maintenance Projects

- **HVAC Air Handler:**
 - Replacement covered by insurance following prior committee suggestion.
 - Installation scheduled during spring break; project timeline reviewed.
- **Fire Suppression System (Elementary School):**
 - Three major valves identified as failing.
 - Replacement underway; Fire Watch implemented during work.
 - Expected to resolve inspection deficiencies.

2. School Priorities/ Funding Expectations

- Proposal made to hold a **joint City Council–School Board meeting** to discuss:
- Funding expectations for the upcoming year.
- State and federal funding outlook.
- Suggestion to invite Representative Bryce Edgmon to provide a legislative update.
- **Consensus:** Joint meeting supported; staff to coordinate scheduling.

3. Legislative Priorities (capital and policy).

- Committee discussed the need for shared understanding of education-related legislation (capital and policy).
- Alaska Beacon article referenced as a potential discussion tool.
- **Direction:** Include legislative priorities as an agenda item at the proposed joint meeting.

4. Schedule Next Meeting (usually the third Wednesday in March).

- Next regular School Facilities Committee meeting anticipated for **March 2026**.
- **Action:** Clerk to poll members for availability; potential to hold meeting at the school facility.

PUBLIC/COMMITTEE COMMENT(S)

- Committee members expressed appreciation for the collaborative tone and productivity of the meeting, noting it as one of the most substantive City–School Facilities Committee discussions to date.
- Several members emphasized the importance of continued partnership between the City of Dillingham and the School District, particularly where shared resources can improve outcomes for students and the broader community.
- Comments highlighted the value of documenting in-kind city contributions to the school district for funding and accountability purposes.
- Members encouraged follow-through on discussed next steps, including staff-level coordination, joint meetings, and written summaries to governing bodies to ensure momentum is maintained.

ADJOURNMENT

- Meeting adjourned at **7:24 PM**.

ATTEST:



Abigail Flynn, City Clerk

[SEAL]

03/24/2026

Date of Approval