

1. CALL TO ORDER

A regular meeting of the Dillingham Planning Commission was held on Wednesday, August 21, 2019, at the Dillingham City Council Chambers, Dillingham, Alaska. Chair Gregg Marxmiller called the meeting to order at 5:31 p.m.

2. ROLL CALL

Commission members present and establishing a quorum (a quorum being four):

Kaleb Westfall Elizabeth Clark Andy Anderson Gregg Marxmiller

Commission members absent:

Jessica Denslinger Jason Lamson William Corbett

Staff in attendance:

Cynthia Rogers

3. APPROVAL OF MINUTES

There were no minutes.

4. APPROVAL OF AGENDA

MOTION: Andy Anderson moved and Kaleb Westfall seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

5. COMMUNICATIONS

a. Communications to the planning commission

- Parliamentary procedures and motion cheat sheet was distributed to Commissioners.
- It was noted that an annual designation of officers is due.
- Duties and functions of the commission was reviewed.

b. Planner's report

- State DOT project has been advertised, with a 9/4/2019 deadline. The city road rehabilitation project closes 8/27/2019.
- Water system improvements project closes 8/29/2019.
- The RFP for aggregate closes tomorrow.

c. Citizen's comments on items not on the agenda

There were no comments.

6. PUBLIC HEARINGS

There was no public hearing.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

- a. Resolution 2019-01 – Plat Alteration for 6 W. Main Street and 104 W. Main Street
 - DOT& PT response show no concerns regarding this plat alteration and adheres to all state and local regulations.
 - The Planning Director’s recommendation is to approve this plat alteration.

MOTION: Andy Anderson moved and Liz Clark seconded the motion to approve Resolution 2019-01 – Plat Alteration for 6 W. Main Street and 104 W. Main Street.

VOTE: The motion passed unanimously by voice vote.

- b. 2019 Designation of Officers

MOTION: Andy Anderson moved the motion to retain Planning Commission Officers as now seated.

There was no second – motion fails.

Current officer are: Gregg Marxmiller, Chair; and William Corbett, Deputy Chair.

MOTION: Andy Anderson moved and Liz Clark seconded the motion to nominate Gregg Marxmiller as Planning Commission Chair.

VOTE: The motion passed unanimously by voice vote.

MOTION: Andy Anderson moved and Liz Clark seconded the motion to retain William Corbett as Deputy Chair.

Dillingham Municipal Code was reviewed regarding attendance policy for commissioners.

VOTE: The motion failed Andy and Gregg voting for, and Liz and Kaleb voting against.

MOTION: Andy Anderson moved and Kaleb Westfall seconded the motion to nominate Elizabeth Clark as Planning Commission Deputy Chair.

VOTE: The motion passed unanimously by voice vote.

9. CITIZEN COMMENTS

There were no comments.

10. COMMISSIONER COMMENTS

Andy Anderson: Inquired about the work load in the planning office.

Gregg Marxmiller: Stated he appreciates the work done by the Cynthia. The next Regular Planning Commission meeting is scheduled for September 25, 2019, 5:30 p.m.

11. ADJOURNMENT

Chairman Marxmiller adjourned the meeting at 5:52 p.m.



Gregg Marxmiller, Chair

ATTEST:


Cynthia Rogers, Planning Director

Approval Date: 1/8/20

