

**1. CALL TO ORDER**

A regular meeting of the Dillingham Planning Commission was held on Wednesday, January 8, 2020, at the Dillingham City Council Chambers, Dillingham, Alaska. Chair Gregg Marxmiller called the meeting to order at 5:30 p.m.

**2. ROLL CALL**

Commission members present and establishing a quorum (a quorum being four):

|                 |                    |              |                  |
|-----------------|--------------------|--------------|------------------|
| Andy Anderson   | Kaleb Westfall     | Jason Lamson | Gregg Marxmiller |
| Elizabeth Clark | Jessica Denslinger |              |                  |

Commission members unexcused:

William Corbett

Staff in attendance:

|                |              |            |
|----------------|--------------|------------|
| Cynthia Rogers | Lori Goodell | Tod Larson |
|----------------|--------------|------------|

**3. APPROVAL OF MINUTES**

- a. August 29, 2018
- b. November 19, 2018
- c. December 19, 2018
- d. June 12, 2019
- e. July 31, 2019
- f. August 21, 2019
- g. September 25, 2019

MOTION: Andy Anderson moved and Jessica Denslinger seconded the motion to approve the minutes in block.

MOTION: Andy Anderson moved and Jessica Denslinger seconded the motion to verify the roll call from the December 18, 2018 meeting and amend the minutes as needed.

VOTE: The motion to verify and amend the December 18, 2018 passed unanimously by voice vote.

VOTE: The motion to approve the minutes as amended passed unanimously by voice vote.

**4. APPROVAL OF AGENDA**

MOTION: Andy Anderson moved and Jessica Denslinger seconded the motion to approve the agenda.

VOTE: The motion passed unanimously by voice vote.

**5. COMMUNICATIONS**

- a. Communications to the planning commission

There were no communications.

- b. Planner's report

The status of ongoing city projects were reviewed.

- c. Citizen's comments on items not on the agenda

There were no comments.

**6. PUBLIC HEARINGS**

There was no public hearing.

**7. UNFINISHED BUSINESS**

There were was no unfinished business.

**8. NEW BUSINESS**

a. 2020 Designation of Officers

The chair opened the floor for nominations of officers.

MOTION: Elizabeth Clark moved and Jessica Denslinger seconded the motion to nominate Kaleb Westfall as the Commission Chair.

VOTE: The motion passed unanimously by voice vote.

Kaleb Westfall was seated as the new chair and past chair Marxmiller stepped down.

MOTION: Andy Anderson moved and Jessica Denslinger seconded the motion to nominate Jason Lamson as the Commission Deputy Chair.

VOTE: The motion passed unanimously by voice vote.

b. Resolution 2019-03 – Recommend the 2020 CIP List

MOTION: Gregg Marxmiller moved and Andy Anderson seconded the motion to adopt Resolution 2019-03.

- The CIP list has been updated to reflect adjustments in project amounts. It was noted there have been no other alterations to projects or placement.
- The approved CIP list serves at the list sent to the State Legislature.

Question called, no objections

VOTE: The motion passed unanimously by voice vote.

c. Resolution 2019-04 – Support CIP Process Recommendation

MOTION: Gregg Marxmiller moved and Jessica Denslinger seconded the motion to adopt Resolution 2019-04.

- The process has been refined, streamlined, and redundancies removed.
- An objective, measurable selection criteria is recommended.
- The focus will be on City of Dillingham infrastructure.

VOTE: The motion passed unanimously by voice vote.

d. Resolution 2019-05 – Recommend FEMA Model Flood Ordinance Update to Chapter 15.04, FLOODPLAIN REGULATIONS

MOTION: Gregg Marxmiller moved and Jason Lamson seconded the motion postpone Resolution 2019-05 to the next regular meeting.

- Postponement allows time to adequately review the proposed ordinance changes.

- Code is out of compliance. A compliance plan was put in place in 2014 and has not been instituted.
- FEMA model ordinance language has been integrated with Dillingham Municipal Code for proposed changes.

Question called, no objections.

VOTE: The motion to postpone failed.  
Gregg in favor. Jessica, Elizabeth, Jason, Andy, and Kaleb opposed.

MOTION: Andy Anderson moved and Jessica Denslinger seconded the motion to adopt Resolution 2019-05.

Question called, no objections.

VOTE: The motion to adopt passed by majority vote.  
Jessica, Elizabeth, Jason, Andy, and Kaleb in favor. Gregg opposed.

## 9. CITIZEN COMMENTS

There were no comments.

## 10. COMMISSIONER COMMENTS

*Gregg Marxmiller:*

- Welcomed Kaleb as the new chair.
- Thanked staff for work done.

*Andy Anderson:*

- Welcomed Kaleb as the new chair.

*Gregg Marxmiller:*

- Congratulated Kaleb as the new chair.

*Jason Lamson:*

- State he will do his best as the new deputy chair.

*Elizabeth Clark:*

- Stated she would like information regarding liability associated with local park areas. Noted the public desire for revitalization in public spaces.

*Jessica Denslinger:*

- Congratulated Kaleb and Jason as the new commission officers.
- Thanked staff for work done.

*Kaleb Westfall:*

- Thanked the commission for the nomination as chair. Congratulated Jason.

The next regular Planning Commission meeting is scheduled for February 12, 5:30 p.m.

## 11. ADJOURNMENT

Chairman Westfall adjourned the meeting at 6:38 p.m.



Kaleb Westfall, Chair

ATTEST:



Cynthia Rogers, Planning Director

Approval Date: April 7, 2021