



PLANNING COMMISSION REGULAR MEETING

Wednesday, February 07, 2024

141 Main Street, Dillingham, AK 99576 (907) 842-5212

The meeting was held at the City Council Chambers and was available by Zoom.

MINUTES

CALL TO ORDER: Kaleb Westfall called the Planning Commission meeting to order at 5:34pm.

ROLL CALL ATTENDANCE: Kaleb Westfall, Michael Bennett, Susan Isaac, Bert Luckhurst, Gregg Marxmiller, Jennifer Everidge

Members Absent: Elizabeth Clark, excused

APPROVAL OF MINUTES:

Motion: Gregg Marxmiller moved to approve the minutes for January 17, 2024, regular Planning Commission with the amendment of Physics to Civics class on page 4. Kaleb Westfall second the motion.

Voting: Motion passed unanimously

APPROVAL OF AGENDA:

Motion: Commissioner Gregg Marxmiller moved to approve the agenda February 7, 2024, agenda, Seconded by Commissioner Michael Bennett.

Voting: Motion passed unanimously

COMMUNICATIONS: Kaleb Westfall recognized Kimberly Johnson, City Manager to speak to the Commissioners. Kimberly Johnson stated this was her Planning Commission meeting participation since being hired as the City Manager. Kimberly stated that she had served as a Planning Commissioner previously in the 80's and 90's and thanked the Planning Commissioners for their service to the City of Dillingham. Kimberly reminded the Commissioners of the Agnew-Beck Comprehensive Plan update and addressing housing is important, and stated that the city has three lots available for potential housing locations. Kimberly stated that her door is always open for Planning Commissioners and thanked the Planning Commission for allowing her to address them.

Planner's report: Patty Buholm states that her report is included in the packet. I am still working with Agnew-Beck's updated Comprehensive Plan; the research is projected to be completed in April 2024. Patty stated she has included the organizational chart that was updated by Kimberly Johnson, City Manager, and the City Council adopted during the City Council Regular Meeting held on February 1, 2024. Patty asked if any questions were on the Organizational Chart that they should be directed to

Kimberly Johnson while she was available for this meeting. Commissioner Kaleb Westfall mentioned the chart starts on page 20 and the only real difference is the Planning Director will have a Full-time Administrative Assistant 1 and so will the City Clerk, any questions. Patty Buholm stated she included this because it will affect the Planning Department a lot. Commissioner Susan Isaac's asked what do we compare this with? Patty Buholm, Planning Director mentions that the old one is listed first page 20, and the new chart starts on page 21-28. With this new chart you as commissioners will notice that I will oversee Administrative Assistant 1, Utility Foreman (Water/Wastewater) and Landfill Supervisor. This will spread out the Supervisors' workload more evenly within the City's Organizational chart. Gregg Marxmiller asked for clarification in the monthly report about a potential stop sign removals and which ones those will be. Patty stated that one stop sign had already been removed was across from Curt Armstrong's and additional stop signs were added by the Senior Center and a 4 way stop was added at the intersection in front of the Senior Center Apartments during previous road upgrades. The two stop signs that have been added are causing hazardous because of the sloping from N&N to L&M Supplies and L&M Supplies to N&N its too hard for vehicles to get a running start after stopping in the wintertime. The other is four ways stop up between Senior Housing and the old Church those two stop signs but, keep the other two for slowing down traffic. Gregg Marxmiller stated that he doesn't mind the stop signs by BBEDC, however would like to see the snow berms to be removed by BBEDC as it blocks visual traffic. Patty stated she would pass the concern onto Public Works Streets department to request the removal of the snow. Bert Luckhurst mentioned two stop signs in Nerka that appear to be oddly placed, Patty stated the project needs to be complete prior to considering the removal.

PUBLIC HEARINGS-none

UNFINISHED BUSINESS-none

NEW BUSINESS- Updated version

3. Resolution 2024-01: Relinquish and incorrect easement granted to the City of Dillingham for the A. Hurley and T. Mann property located within the City of Dillingham. A road easement will remain, however will be depicted by the correct plat, 97-15.

Michael Bennett moved to adopt resolution 2024-01, Gregg Marxmiller seconded the motion.

Gregg Marxmiller asked Mr. Chair my I request the Planning Director present anything if she needs and take comments from the landowners to speak on this issue. Kaleb Westfall agreed and asked Alannah if she would like to speak on the Resolution.

Alannah Hurley, I would like to thank the staff for getting this done and bringing it to the Planning Committee in a timely manner.

Kaleb Westfall asked Patty if she had anything to present with the resolution, but Patty said it straight forward and has been reviewed and revised with BBNA Land Management recommendations.

Gregg Marxmiller asked Alannah if this is something she wants to happen? Alannah said yes, I believe it's the easiest way to get the wanted subdivision of her property completed.

Vote: The motion passed unanimously

COMMISSIONER COMMENTS

Susan Isaac: The only thing I have is looks like we got grants from the Curyung Tribe for Harbor Floats, Fire Hall.

Gregg Marxmiller: Nothing and thanked (staff) for doing things correctly.

Michael Bennett: Thanks for the generous donation from Curyung Tribe for the Harbor Floats, Fire Hall and Playground.

Bert Luckhurst: I got nothing.

Jennifer Evridge: Thanks to Kimberly Johnson, City Manager for coming and supporting the Planning Commission and attending the meeting. Jennifer stated that she has submitted her resignation for the Planning Commission. Jennifer stated she believed it will benefit the City if she resigned and that she has actively been recruiting for her Seat. Jennifer encouraged the other Planning Commissioners to take the Mr. Mike Davis Juneau class, stating "Its eye opening with positive and negative." Jennifer stated "It has been an honor to work with you all and you all work so hard."

Kaleb Westfall: I am happy for the donation from the Curyung Tribe to help with the Harbor Floats, Fire Hall, and the playground. The property is getting freed up for the citizens to develop housing or what every they need to do and that is what we are here for and it's great to be doing that. Jennifer thank you for your time and if you need anything from us reach out and we will be here knocking It down.

Patty Buholm thanked Alannah for attending the meeting.

ADJOURNED: 5:55 P.M.

Attest:


Abigail Flynn
Acting City Clerk

06/03/2024
Date Approved