



PLANNING COMMISSION

Wednesday April 19, 2023, at 7:00 PM

MINUTES

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

**PLANNING COMMISSION REGULAR MEETING
CITY HALL COUNCIL CHAMBERS / 7:00 p.m.**

CALL TO ORDER

A regular meeting of the Planning Commission was held on Wednesday April 19, 2023, at the Dillingham City Council Chambers in Dillingham, Alaska

Council members present and establishing a quorum (a quorum being four): Kaleb Westfall, Gregg Marxmiller, Michael Bennett, Elizabeth Clark, Jennifer Evridge, Burt Luckhurst

Council members excused: Susan Isaacs

APPROVAL OF MINUTES

1. Approval of February 8 ,2023, Planning Commission Meeting Minutes.

Motion: Michael Bennett moved, and Bert Luckhurst seconded the motion to approve the February 8, 2023, commission meeting minutes.

Voting Yea: Kaleb Westfall, Gregg Marxmiller, Michael Bennett, Elizabeth Clark, Jennifer Evridge, Burt Luckhurst

APPROVAL OF AGENDA

MOTION to approve the agenda made by Elizabeth Clark, seconded by Michael Bennett

VOTING Yea: Kaleb Westfall, Gregg Marxmiller, Michael Bennett, Elizabeth Clark, Jennifer Evridge, Burt Luckhurst

COMMUNICATIONS

Communication to the planning commission

2. Presentations by Bristol Engineers Services Company, Isaac Pearson, Engineer was not present to give the update on the Nerka Road Improvements Project. Patty offered an update on the information that she was aware of for starting the Project. Public Notice for the Nerka Project has been advertised and a quick link banner on the city website that all anyone can press to find all the notices and updates will be stored. Patty did state that all permits are in place and clearing and grubbing of the right-of-way has started and will need to be completed before the Migratory Bird Act deadline of May 1. A brief

overview of the project was given including the new streetlights that will be installed and the city will absorb the cost of the electricity.

Planner's report

3. The February and March Monthly Reports were included.

A brief verbal overview of both Monthly Reports was given by Patty Buholm.

Gregg asked if the Stop Sign needed to have a vote to remove, Patty stated that it had already been removed as an in-house action.

Kaleb had asked for clarification on the Green Star program would cost anything or if the Landfill Assessment that was completed cost anything, Patty responded with no, as this is a free service to the City of Dillingham.

Bert stated that during a recent trip to Hawaii he noted a recycling tent where anything reusable could be dropped at the tent then later sold by the landfill to make a couple of dollars.

Jennifer asked for clarification on the Green Star appropriations and why is it the third appropriation. Kaleb clarified the other two appropriation requests were for the Lagoon and harbor needs.

Citizen's comments on items not on the agenda

Dagen Nelson spoke about his time as a City employee and his participation in the Comprehensive Plan update. Dagen offered history on the buildings, lift stations, and other items that need to be addressed.

PUBLIC HEARINGS

None scheduled

UNFINISHED BUSINESS

The Green Star Landfill Assessment Report was provided.

On February 8, 2023 a Planning Commission meeting Patty informed the Planning Commission that when the report was completed, she would share it with the Commission so it was included in the packet.

Gregg stated he appreciated the Planning Commission and Green Star Program for seeking funding through the State of Alaska appropriations for the Landfill needs.

NEW BUSINESS

None scheduled.

COMMISSIONER COMMENTS

Gregg Marxmiller thanked Dagen Nelson for his comments and all the work that he has completed for the City over the years. Gregg also thanked staff for their hard work.

Elizabeth Clark wanted to mirror Gregg's comments for Dagen Nelson and thanked him for his contributions. She also suggested to modernized the system for the Comprehensive Plan and referenced a plan that a previous Superintendent had switched the light bulbs which saved the school a lot of money and maybe that is something that the Planning Commission can recommend during the Comprehensive Plan update.

Michael Bennett no comment

Bert Luckhurst no comment

Kaleb Westfall thanked staff for their hard work and thanked Dagen Nelson for his comments and input.

ADJOURNMENT

Commission Chair Kaleb Westfall adjourned the meeting at 8:03pm.

Commissioner Kaleb Westfall

ATTEST:

Patty Buholm, Planning Director

Approval Date: 05/10/2023


Abigail Flynn
Acting City Clerk