



PLANNING COMMISSION

Wednesday, December 14, 2022, at 5:30 PM

MINUTES

In compliance with the Americans with Disabilities Act, individuals needing special accommodations / during this meeting should notify the City of Dillingham at 907-842-5212 at least three working days before the meeting.

MEETING INFORMATION

**PLANNING COMMISSION REGULAR MEETING
CITY HALL COUNCIL CHAMBERS / 5:30 p.m.**

CALL TO ORDER

A regular meeting of the Planning Commission was held on Wednesday December 14, 2022, at the Dillingham City Council Chambers in Dillingham, Alaska

ROLL CALL

Council members present and establishing a quorum (a quorum being four): Kaleb Westfall, Elizabeth Clark, Gregg Marxmiller, Susan Isaacs, Burt Luckhurst, Jennifer Evridge

Council members excused: n/a

APPROVAL OF MINUTES

1. Approval of November 3, 2021, Planning Commission Meeting Minutes.
Kaleb did mention that this meeting did record however due o technical difficulties no audio recorded and asked all Commissions to inspect the document carefully for any errors.
Motion: Elizabeth Clark moved, and Burt Luckhurst seconded the motion to approve the November 3, 2022, commission meeting minutes.
Voting Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Elizabeth Clark, Burt Luckhurst, Jennifer Evridge

APPROVAL OF AGENDA

MOTION to approve the agenda made by Gregg Marxmiller, seconded by Elizabeth Clark.

DISCUSSION: Gregg made an amendment to move #2 to the end of New Business. Kaleb asked Elizabeth if she would like to keep her second, Elizabeth agreed to the amendment.

VOTING Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Jennifer Evridge, Burt Luckhurst, Elizabeth Clark

COMMUNICATIONS

Planner's report

2. November Monthly Report

A brief verbal overview of the November Planning Department was given. It was noted that this monthly report was not included in the December City Council Packet however was submitted.

Gregg asked for clarification on the easement for the cul-de-sac on Squaw Creek Road with location, Patty stated it was at the end of the road through Ludwig Egeland's property.

Elizabeth asked what the intent for obtaining the easement, Patty explained the easement was for all residents to be able to access their property through a public road, and potential economic development on Squaw Creek Road as well as maintenance.

Citizen's comments on items not on the agenda

No comments

PUBLIC HEARINGS

None scheduled

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS**3. Resolution 2022-06, Adoption of the Multi-Jurisdictional Hazard Mitigation Plan**

MOTION: Motion to approve Resolution 2022-06, Adoption of the Multi-Jurisdictional Hazard Mitigation Plan was made by Gregg Marxmiller, seconded by Elizabeth Clark.

DISCUSSION: Elizabeth expressed being delighted with the City of Dillingham and Curyung Tribal Councils collaborative efforts of the plan and looks for additional collaboration with tribal entities. Susan Stated that there is a date error as the resolution, currently dated as December 13 and should be corrected to reflect December 14, 2022. This error was noted and will be corrected to reflect the date as December 14, 2022.

Kaleb recommended additional language of an MOA or MOU between the City and the Tribe for the Multi-Jurisdictional Hazard Mitigation Plan as to who would be in control as currently there are many roles that run concurrently without clear direction of who would be in control of specific roles if both parties are listed in the plan as equal responsibility. Kaleb stated that this will not prevent him from voting to pass the resolution but believes that this would be necessary step for clarity prior to a disaster within the community and believes it should be the City of Dillingham as it would the most budgetary impact by a local disaster.

Gregg asked for clarification if this issue is already addressed by assignment through each entities Incident Command System of authority. Kaleb clarified that was correct but to further implement an MOA or MOU if a community wide disaster did occur this could be implemented with clearer roles with the Plan.

Elizabeth suggested adding an additional line at the bottom of the resolution stating "Therefore, be it further resolved" with the recommendation of created a second therefore so any recommendation that come from the Planning Commission are not lost in communication as recommendation and are held within the resolution as a requested recommendation to the City Council.

Gregg requested that a vote be held now to ask for Planning Commission concurrence on adding a MOU or MOA without changing the resolution. Elizabeth stated that this recommendation was made within the discussion of the resolution and was not presented as a motion for the a recommendation. Patty clarified this was still inside the motion under the Discussion Portion of the motion and Elizabeth was correct than no additional vote was necessary at this time. Elizabeth stated that an additional Therefore line be added with the MOU/MOA would be capturing the intent of the MOU/MOA concerning the Multi-Jurisdictional Hazard Mitigation Plan concerning leadership and responsibility.

SECOND MOTION: Elizabeth Clark made a motion to amend the 2022-06 resolution to include the following language: Therefore, let be it further resolved that the Planning Commission recommends that the City of Dillingham work with the Curyung Tribal Council to develop an MOA that clearly outlines the roles and responsibilities set forth in the 2022 Multi-Jurisdictional Hazard Mitigation Plan. Second Motion seconded by Gregg Marxmiller.

VOTING ON SECOND MOTION Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Elizabeth Clark, Burt Luckhurst, Jennifer Evridge, motion passes

VOTING ON INITIAL MOTION Yea: Kaleb Westfall, Gregg Marxmiller, Susan Isaacs, Elizabeth Clark, Burt Luckhurst, Jennifer Evridge; motion passes with amendements

COMMUNICATIONS

Communication to the Planning Commission

2. Cy Two Elk, Project Manager II

Alaska Native Tribal Health Consortium, Department of Environmental Health and Engineering

Patty stated that she emailed the Community Sanitation Prioritization for Dillingham, Alaska document to each commission earlier that day by request of Cy Two Elk. A printed copy of the power point presentation and the document was provided to commissioners as a lay-down document for those present in the room.

Presentation comments and suggestions:

Kaleb thanked Cy for advocating for the community of Dillingham and appreciates his efforts.

Elizabeth thanked Cy for how the Housing Assessment is currently being completed for a city as it is a large community. Cy reports that this has traditional been completed in smaller communities and most the information has come from community leader and completed within a few hours of discussion. Cy did report that Dillingham is he first large community to participate in to Housing Assessment by ANTHC, which ANTHC does plan to complete this same assessment in Bethel and Utqiagvik, Alaska to be able to track projects and funding eligibility. He did state that it has been a bit of work, but this was also an opportunity to be at the front of the line for funding by completing the assessment and it would place Dillingham in the system for funders to review potential projects sooner by funding agencies.

Elizabeth thanked Cy for his work so far and asked if are models in place for similar populated reservation down in the states since this is a national program across the country. Cy reported having a unique arrangement with Indian Health Services (IHS) through a Title 5 agreement, because of that the data collection may be slightly different. Elizabeth stated that Patty should work with BBNA for assistance with this project since they work with all Tribes. Cy stated that the assistance would be welcomed especially when it comes time to the start of the door-to-door clarification round for safety reasons.

Gregg wanted clarification as the data being gathered, is what percentage were Native occupied that could potentially be funded through ANTHC and the other portion of Non-Native could be potentially funded by USDA, EPA, or other; Cy concurred that was correct. Gregg also asked if collaboration between IHS at the local level and the Tribes Environmental Department was being considered, Cy did state that collaboration

efforts are underway. Cy also stated that BBAHC primarily work with Tier 2 communities and Dillingham is a Tier 1 community.

Kaleb asked if Dillingham was a hub community if that would impact the rating on the Tier process. Cy reported it does not impact the actual year-round resident numbers, however, does impact the overall infrastructure so should be noted.

Susan thanked Cy for his assistance with this project.

Burt stated that he had worked with Cy and his team previously and was greatly appreciative.

Kaleb thanked Cy for his time and advocating for Dillingham.

COMMISSIONER COMMENTS

Susan Isaacs thanked staff for their efforts and the forward motion with ANTHC and Cy for the current project and progress being made. Susan thanked all the Commissioners for their work and volunteering for the past year and wished everyone Happy Holidays.

Gregg Marxmiller wanted to wish everyone Happy Holidays and a Merry Christmas.

Jennifer Evridge stated it was exciting to see prospect of funding coming through for water and wastewater and she was enjoying serving on the Planning Commission and wanted to wish all Happy Holidays.

Bert Luckhurst thanked staff for their recent efforts and the many hours being put in and wished all Happy Holidays.

Elizabeth thanked staff for their efforts and feels the collaborative efforts and new direction of collaboration the city is taking is clear and needed direction to accomplish tasks and is happy to be part of the positive direction. Elizabeth also wanted to wish everyone a Merry Christmas.

Kaleb Westfall wished all Happy Holidays and Merry Christmas and is excited to hear working together to achieve common goals, and this is a great direction and approach.

ADJOURNMENT

Commission Chair Kaleb Westfall adjourned the meeting at 6:49pm.

Commissioner Kaleb Westfall

ATTEST:

Patty Buholm, Planning Director

Approval Date: 01/17/2023

Abigail Flynn
Abigail Flynn
Acting City Clerk