



PLANNING COMMISSION REGULAR MEETING

Wednesday, November 9, 2022 at 5:30 PM

MINUTES

CALL TO ORDER

A regular meeting of the Dillingham Planning Commission was held on Wednesday, November 9, 2022, at the Dillingham City Council Chambers and through in person and in a virtual meeting, Dillingham, Alaska. Chair Kaleb Westfall began the meeting at 5:37 p.m.

ROLL CALL

Commission members present and establishing a quorum (a quorum being four):

Gregg Marxmiller	Elizabeth Clark	Kaleb Westfall
Susan Isaacs	Bert Luckhurst	

Commission members absent:

Jennifer Evridge

APPROVAL OF MINUTES

Minutes of the August 24, 2022 Meeting, Regular Planning Commission Meeting

MOTION: Greg Marxmiller moved and Susan Isaacs seconded the motion to approve the August 24, regular Commission minutes.

Discussion: Gregg Marxmiller stated that he would like to have the Land Use Permits further divided by Permit type in the Monthly Reports provided by the Planning Department, then called a question vote.

VOTING: the motion to approve the minutes passed unanimous, by roll call vote.

APPROVAL OF AGENDA

MOTION to approve the agenda made by Gregg Marxmiller, seconded by Elizabeth by Clark.

VOTING: the motion to approve the agenda passed unanimous.

COMMUNICATIONS

Communications to the planning commission – No communications

Committee Reports – Patty gave a verbal synopsis of the Monthly Planning Reports for August, September, and October.

A reminder that Planning Commissioners Chair and Deputy Chair seats will be voted on again in January.

Patty spoke of the recent visit by the State of Alaska NFIP Coordinator Harmony Curtis. Harmony's visit was triggered by Federal Emergency Management Agency (FEMA) request, due to the recent flooding that occurred in Southwest Alaska response efforts to Typhoon Merbok. Typhoon Merbok did not impact Dillingham but did cause significant damage in other areas of Southwest Alaska that FEMA responded to due to the amount of damage to those communities.

Citizens Comments on items not on the agenda – No comments noted

PUBLIC HEARINGS

No public hearing

UNFINISHED BUSINESS

Planning Commission Seat F, Recruitment Ideas (Open Forum/Brainstorming).

Kaleb opened the discussion. Patty stated that a lot of efforts for recruitment of Planning Commissioners however have had no one submit letters of interest for the Planning Seat F at this time. Ideas and suggestions during the Open Forum:

- Create a catchy song for recruitment by local artist Teresa Duncan
- Create an Outreach Committee
- Utilize local radio with Commissioner highlights (Human Interest Story through KDLG)
- Create a "TickTok" or recruitment video about being on the Planning Commission for social media and to post on the City website
- Promote the idea of training in Anchorage for attending the annual Commissioner training
- Promote "Mentorship" by other Commissioners
- Create and have a power point presentation to at the School Board Meeting to reach others in the community

NEW BUSINESS

Resolution 2022-05, Proposed changes to the Dillingham Municipal Code (DMC) 2.68.110, Order of Business.

Elizabeth Clark made a moved to adopt Resolution 2022-05, Gregg Marxmiller seconded the motion.

Discussion:

Gregg was concerned that this Resolution would lose a placeholder for presentations to the Planning Commission. Gregg suggested and wanted to keep 5.a and change the wording on 5.c to Citizens Comments and eliminate the proposed addition of 6 on the original DMC.

Elizabeth Clark made a Friendly amendment to Change item fives heading to Reports and Communication, keep 5.a, and change 5.c to read Citizens Comments, eliminating 6 as a separate section. Gregg accepted the amendment to his motion.

VOTING: With all accepting the amendment with second motion passed by unanimous roll call vote.

VOTING: A role call vote was conducted for the original motion, motion passes to accept Resolution 2022-05 with amendments by unanimous roll vote call.

CITIZEN COMMENTS

No comments were made

COMMISSIONER COMMENTS

Bert Luckhurst:

Expressed concern for the winter street maintenance with the small amount of Heavy Equipment Operators and staff at Public Works.

Susan Isaacs:

Thanked staff for their work. Noted the potholes in downtown in areas that have not been addressed by the project that was just completed.

Gregg Marxmiller:

Thanked staff for their work.

Elizabeth Clark:

Thanked staff for their work and stated it would be beneficial to separate the Land Use Permit types in the monthly reports. Suggested to have an Outreach Committee for recruitment of Planning Commissioners and suggested a resolution for Council to consider a committee.

Kaleb Westfall:

Thanked staff for their work.

ADJOURNMENT

Chairman Westfall adjourned the meeting at 7:03 p.m.

Kaleb Westfall, Chair

ATTEST:

Patty Buholm, Planning Director

Approval Date: 12/14/2022


Abigail Flynn
Acting City Clerk

Motion to Approve: Liz
Second: Bert
Roll call vote to Approve:
unanimous