

Action Memorandum No. 2020-04

Subject:

Award a Contract for the FY21 Aggregate Bid

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No **Funds Available:** Yes No

Other Attachments:

- Notice of Intent to Award
- Bidding Summary

Summary Statement:

This action memorandum authorizes administration to sign a contract with the listed bidders for the delivery of washed sand, drain rock, pit-run gravel, and rip-rap. Each listed contractor was the lowest responsible bidder for the material listed. JJC Enterprises, Inc. was the lowest bidder for Washed Sand; Pit-Run Gravel (Streets); and Pit-Run Gravel (Landfill). Bristol Construction Srvs, LLC was the lowest bidder for Drain Rock and Rip-Rap Class II.

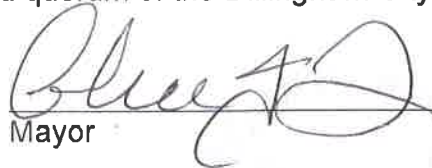
The bid was due on July 9, 2020 at 4:00 PM and bids were opened immediately following. Notices were posted in three public places, advertised on the City website and advertised in the ADN on June 2 and again on June 9, 2020.

(Such publication shall be made twice, with at least one week, but not more than two weeks, intervening between publications, and there shall be sufficient time between the date of last publication and the bid opening for preparation of bids, which time shall not be less than two weeks.)

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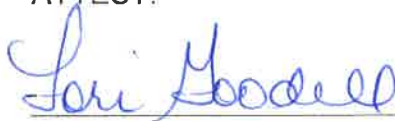
Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on August 6, 2020


Mayor

ATTEST:

[SEAL]


City Clerk

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

**RFP 2020-02 - Furnish Aggregate for FY21
BID SCORING SHEET**

Proposal Deadline: 07/9/20, 4:00 PM

<i>Date & Time Proposal Received</i>		6/25/2020 15:30	7/9/2020 15:09
BIDDERS			
		Bristol Constr. Services, LLC	JJC Enterprises, Inc.
BID AMOUNT			
ITEMS			
Washed Sand, 600 cubic yards	\$/cy subtotal	\$ - \$ 25,800.00	\$ 43.00 \$ 25,800.00
Drain Rock, 400 cubic yards	\$/cy subtotal	\$ 124.00 \$ 49,600.00	\$ 124.50 -
Pit-Run Gravel, 750 cubic yards (Streets)	\$/cy subtotal	\$ 25.00 \$ 8,550.00	\$ 11.40 \$ 8,550.00
Rip-Rap Class II, 50 tons	\$/cy subtotal	\$ 125.00 \$ 6,250.00	\$ 200.00 \$ 200.00
Pit-Run Gravel, 3,000 cubic yards (Landfill)	\$/cy subtotal	\$ 20.00 \$ -	\$ 9.40 \$ 28,200.00
Total Winning Bid Amount		\$ 55,850.00	\$ 62,550.00

MUST PROVIDE PROOF OF LICENSING AND INSURANCE PRIOR TO NOTICE OF AWARD.

- Dillingham Business License
- State of Alaska Business License
- Certificate of Insurance and Worker's Comp
- Proof of Commercial Insurance
- Vehicle Liability Insurance

APPARENT LOW BIDDER IS HIGHLIGHTED IN ORANGE

NOTICE OF INTENT TO AWARD

ISSUE DATE: July 10, 2020
RFP NUMBER AND TITLE: RFP 2020-02 Furnish Aggregate for FY21
RFP DEADLINE: July 9, 2020 at 4:00 PM
BIDDERS OF RECORD INCLUDE:

-Bristol Construction Svcs, LLC -JJC Enterprises, Inc.

Based on the criteria established in the Request for Proposal (RFP), the City of Dillingham hereby provides notice of its intent to award the contract to:

JJC Enterprises, Inc. – Washed Sand; Pit-Run Gravel (Streets); Pit-Run Gravel (Landfill)

Bristol Construction Svcs, LLC – Drain Rock; Rip-Rap Class II

Any bidder who believes the contract has been improperly awarded may file a protest with the City Clerk, Lori Goodell, within 5 days from the date of this notice and appear in person before the City Council according to the provision of the Dillingham Municipal Code Section 4.30.100 E. The next regularly scheduled City Council meeting will be held on August 6, 2020.

The entire Dillingham Municipal Code can be found on the City's website.

Prior to issuance of a Notice to Proceed, the successful bidder must provide the licensing and insurance documents as outlined in RFP 2020-02, to the City of Dillingham prior to C.O.B on August 3, 2020.

The successful bidder is instructed not to begin work, purchase materials, or enter into subcontracts relating to the project until both the recipient and the City have signed the contract and a Notice to Proceed has been issued. AS 36.30.365.

Sincerely,



Tod Larson
City Manager
(907) 842-5148