

City of Dillingham Action Memorandum

Agenda of: June 20, 2019

Action Memorandum No. 2019-08

Subject:

Approve Contract Extension No. 3 with Consulting Alaska for Lobbying Services.

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:

Summary Statement:

The City continues to have a need to monitor legislative, administrative and regulatory actions of the State, especially those that could impact our community. The City also submits annual request for funding assistance to the Governor and Legislature for key infrastructure projects and actively promotes these projects.

The City has been contracting with Consulting Alaska since May 2012, to advocate on our behalf, and have been satisfied with their services. The current Contract Amendment No. 3 expires on June 30, 2019 and includes an option for an extension based upon satisfactory review by the Mayor and City Council.

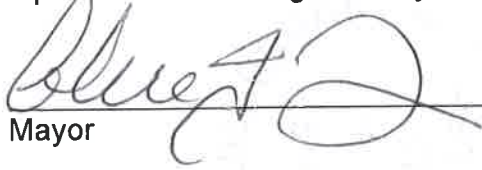
I am recommending an extension of the contract through June 30, 2021, an additional two years, for an amount not to exceed \$25,000/per year that includes any travel expenses to Dillingham on a reimbursable basis not to exceed \$1,000.

With the contract extension for another term of two years, Consulting Alaska agreed to reduce the overall cost of services by \$6,000 in light of the challenging fiscal environment.

Action Memorandum No. 2019-08

Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on June 20, 2019.



Mayor

ATTEST:

[SEAL]



City Clerk

Route to	Department Head	Date
	Finance Director	
X	City Clerk	

City of Dillingham
Fiscal Note

Agenda Date: June 20, 2019

Contract Extension No. 3 with Consulting Alaska for Lobbying Services

ORIGINATOR: Finance Director

FISCAL ACTION (TO BE COMPLETED BY FINANCE)		FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
AMOUNT REQUESTED: <u>\$50,000</u>		FUNDING SOURCE General Fund	
FROM ACCOUNT 1000 7025 10 11 0000 0 <u>\$50,000</u>		Project Lobbying services at Juneau	
TO ACCOUNT:	VERIFIED BY: <u>Anita Fuller</u>	Date:	<u>6/17/2019</u>

EXPENDITURES

OPERATING	FY19	FY20	FY21	FY22
1000 7025 10 11 0000 0		\$ 25,000.00	\$ 25,000.00	
TOTAL OPERATING	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -

CAPITAL	\$ -			
---------	------	--	--	--

REVENUE	-			
---------	---	--	--	--

FUNDING

General & Special Rev. Funds		\$ 25,000.00	\$ 25,000.00	
State/Federal Funds				
Capital Project				
Other				
TOTAL FUNDING	\$ -	\$ 25,000.00	\$ 25,000.00	\$ -

POSITIONS

Full-Time				
Part-Time				


Analysis: (Attach a separate page if necessary)

See Action Memorandum 2019-08

PREPARED BY: Anita Fuller

June 17, 2019

DEPARTMENT: Finance

APPROVED BY: 

6/17/2019

CONTRACT AMENDMENT NO. 4

WHEREAS, the City of Dillingham has contracted with Consulting Alaska for State lobbying services; and
WHEREAS, the original term covered by the contract was May 1, 2012 through June 30, 2013, a one-year contract with an option for and extension based upon a satisfactory review; and

WHEREAS, the Council approved an extension, Amendment No. 1, a two-year extension through June 30, 2015, and again approved an extension, Amendment No. 2, a two-year extension through June 30, 2017; and finally approved an extension, Amendment No. 3, a two-year extension through June 30, 2019;

WHEREAS, both parties desire to once again renew the contract and in doing so incorporate the amendments set forth herein:

NOW, THEREFORE, BE IT RESOLVED that the City of Dillingham (City) and Consulting Alaska (Consultant) do hereby agree to extend the May 23, 2012 Contract according to the terms stated below:

- A. The City is further extending the contract to Consultant to June 30, 2021;
- B. City agrees to pay Consultant \$2,000 a month for lobbying services plus any travel expenses to Dillingham on a reimbursable basis not to exceed \$1,000 for a total yearly contract not to exceed \$25,000;
- C. All other terms and conditions of the May 23, 2012 Contract continues to apply and bind the parties to the extent not expressly provided herein. In the event of a conflict in terms, the terms set forth in this renewal shall apply.

The parties agree and covenant that all terms of the original agreement not expressly amended herein remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year written below:

City of Dillingham

Consulting Alaska

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____