


City of Dillingham Action Memorandum
2023-11

Agenda of: May 4, 2023

Action Memorandum No. _____

Subject:
Carmen Jackson CPA, LLC special project addendum

City Manager: Recommend Approval

Signature: 

Fiscal Note: Yes No

Funds Available: Yes No

Other Attachments:
Fiscal Note

Summary Statement:

Carmen Jackson's Firm is providing additional support for special accounting project needs. This is allowing the City of Dillingham to meet the deadline for the May audit.

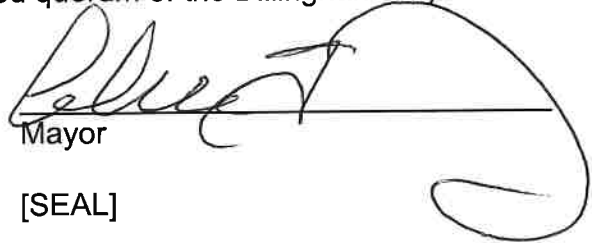
- Some areas of support include:
- Utility Billing Cleanup
 - Chart of Accounts Update
 - Contract Administration Workflow Development
 - Review and Close out Accounts
 - Update Lease Accounting

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Summary Statement continued:

PASSED and APPROVED by a duly constituted quorum of the Dillingham City Council
on May 4 2023.


Mayor

ATTEST:

[SEAL]


City Clerk

Route to	Department Head	Date
X	Finance Director	
X	City Clerk	